

274-2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

July Session of the July Adjourned

Term. 20 21

County of Boone } ea.

In the County Commission of said county, on the 13th day of July 20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the request for proposal for contract 19-27MAY21 - Depository of County Funds, which closed on May 27, 2021. Three proposal responses were received.

The evaluation committee recommends award to Central Bank of Boone County for offering the best proposal for Boone County per their attached Evaluation Report. Central Bank offered the lowest fees; highest interest rates, and the County has been satisfied with their performance on our current contract.

This is a Term & Supply contract used by the Boone County Collector and Boone County Treasurer. Invoices are paid from Department 1140 - Treasurer, Account 71107 - Bank/Credit Card Service Fees.

Done this 13th day of July 2021.

ATTEST:

Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill
Presiding Commissioner

Justin Aldred
Justin Aldred
District I Commissioner

Jane M. Thompson
Jane M. Thompson
District II Commissioner

Boone County Purchasing

Melinda Bobbitt, CPPB
Director



601 E. Walnut, Room 208
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPB
DATE: July 13, 2021
RE: RFP Award Recommendation: 19-27MAY21 - Depository of County Funds

The Request for Proposal for *19-27MAY21 - Depository of County Funds* closed on May 27, 2021. Three proposal responses were received.

The evaluation committee consisted of the following:

Christy Blakemore, Boone County Circuit Clerk
Tom Darrough, Boone County Treasurer
Brianna Lennon, Boone County Clerk
Brian McCollum, Boone County Collector

The evaluation committee recommends award to Central Bank of Boone County for offering the best proposal for Boone County per their attached Evaluation Report. Central Bank offered the lowest fees, highest interest rates, and the County has been satisfied with their performance on our current contract.

This is a Term & Supply contract used by the Boone County Collector and Boone County Treasurer. Invoices are paid from 1140 - Treasurer, account 71107 - Bank/Credit Card Service Fees.

ATT: Evaluation Report

cc: Proposal File
Evaluation Team

DEPOSITORY OF COUNTY FUNDS AGREEMENT

THIS AGREEMENT dated the 13th day of July 2021 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Central Bank of Boone County** herein "the Bank or Contractor."

IN CONSIDERATION of the parties' performance of the respective obligations contained herein, the parties agree as follows:

1. Contract Documents - This agreement shall consist of this **Agreement for Depository of County Funds**, County of Boone Request for Proposal (RFP) number **19-27MAY21** in its entirety, all exhibits issued as part of the RFP including Addendum #1, Addendum #2, and Clarification #1, as well as the Contractor's proposal response dated May 27, 2021 and Clarification response dated June 15, 2021, executed by **Judy Starr, Executive VP and CFO**, on behalf of the bank. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or specification and literature submitted with the proposal response may be permanently maintained in the County Purchasing Office RFP file if not attached. In the event of conflict between any of the foregoing documents, this Depository Agreement and the Request for Proposal with all exhibits shall prevail and control over the bank's proposal response(s).

2. Contract Period – The contract period shall be **September 01, 2021 through August 31, 2023**. The Agreement will contain an automatic two-year renewal clause for the period September 01, 2023 through August 31, 2025. Either party may choose not to renew the agreement by providing written notice no later than April 30, 2023.

3. Designation - The County designates Central Bank of Boone County as the official depository to receive the funds of said County. The Bank accepts said designation and agrees to act as said depository. Depository of County Funds services shall be provided as required in the RFP specifications and in conformity with the contract documents for the prices and interest as set forth in the Contractor's proposal response. For ease of administration, the following provisions are restated here:

a. Treasurer Accounts Collateralization:

- i. The maximum amount at any one-time requiring collateralization by the bank for all of the accounts under the control of the Treasure will be \$11,000,000.

b. Collector Accounts Collateralization:

- i. The maximum amount at any one-time requiring collateralization by the bank for all the accounts under the control of the Collector will be \$6,000,000. During a 5-month tax collection period (November 1st through March 31st), all funds in the accounts under the control of the Collector shall be collateralized up to the full amount of the deposits. The Bank will pay the interest rate provided for in this Agreement up to a total of \$11,000,000 in

Collector-controlled funds during the tax collection period (November 1st through March 31st).

4. Bank Implementation Forms: Any bank-drafted forms intended to implement this Depository Agreement that are provided to County officials are considered to be modified so that their terms and conditions are consistent with the documents incorporated by reference in paragraph #1 above. No fees other than those provided for in the documents incorporated by reference in paragraph #1 above shall be charged by the bank to County without County's express, written agreement. The bank implementation forms contemplated as modified by the provisions of this paragraph include, but are not limited to, the following: Electronic Business Services Agreement, ACH Authorization Form, Positive Pay Company Set-Up Form, Automated Clearing House Service Operating Agreement, Safekeeping Agreement, and the Wire Transfer Authorization Form.

5. Billing and Payment - All billing shall be invoiced to the Boone County Treasurer's Office for services described in RFP specifications. Billings may only include the prices listed in the Contractor's proposal response. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges in the Contractor's proposal response to the specifications unless allowed by the RFP. As applicable, the County agrees to pay all correct invoices within thirty (30) calendar days of receipt; the Contractor agrees to honor any cash or prompt payment discounts offered in its proposal response if the County makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

6. Binding Effect - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

7. Entire Agreement - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other proposal or proposal specification or contractual agreement. This agreement may only be amended in writing by the Boone County Purchasing Office using the same formality as this agreement.

8. Termination - This agreement may be terminated by the County upon thirty calendar days advance written notice for any of the following reasons or under any of the following circumstances:

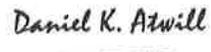
- a. The County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. The County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

CENTRAL BANK OF BOONE COUNTY

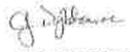
BOONE COUNTY, MISSOURI

by  DocuSigned by:
45EE6879798846E
title Executive Vice President,
Chief Financial Officer

by: Boone County Commission
 DocuSigned by:
B44B934CED8E4EB
Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:

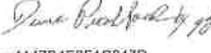
ATTEST:

 DocuSigned by:
7D74DEAEB0D74DD
CJ Dykhouse, County Counselor

 DocuSigned by:
D267E242BEB948C
Brianna L. Lennon, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification is not required if the terms of this contract do not create a measurable county obligation at this time.)

<u> DocuSigned by: 4147B4E3E1C847D</u>	<u>7/2/2021</u>	<u>1140-71107 - Term & Supply</u>
Signature	Date	Appropriation Account

Evaluation Report for Request for Proposal

19-27MAY21 – Depository of County Funds

OFFEROR #1: Central Bank of Boone County

It has been determined that **Central Bank of Boone County** has submitted a **responsive** RFP response meeting the requirements set forth in the original Request for Proposal.

It has been determined that **Central Bank of Boone County** has submitted a **non-responsive** proposal.

Experience/Expertise of Offeror

Strengths:

- County's depository 10/1/2011 - 9/30/2015 and 10/1/2017 – present.
- Offers a service team that is dedicated to Boone County's depository accounts. Proposed team has extensive banking experience.
- Branch locations throughout Boone County. Their main Columbia location is downtown at 720 E. Broadway, plus there are eight other bank locations throughout Columbia and an additional nine ATM locations in Columbia.
- Downtown bank has a Commercial Services area with a restricted card access area.
- Central Bank recognized by Forbes Magazine as one of America's best banks for the past 12 years. In 2021, Central Bancompany was ranked 4th "Best Banks in America", the highest ranked Missouri based bank.
- Bank chartered in 1871 and joined Central Bancompany in 1974. Central has banks in 11 Missouri cities plus an affiliate bank in Oklahoma. Their main Columbia location is downtown at 720 E. Broadway, plus there are eight other bank locations throughout Columbia and an additional nine ATM locations in Columbia.
- Central Bank has extensive experience with the file system provided by OSCA and significant experience working with other county circuit clerks in their file sharing with OSCA.
- Designated Central Bank contacts for banking needs and services

Concerns:

- None identified

Method of Performance

Strengths:

- Downtown location, 720 E. Broadway with eight other Columbia locations, some are open until 6PM.

- Offers an interactive Positive Pay platform via BusinessLink
- Manual checks issued and updates to issued checks can be made by County staff online
- Positive Pay files can be delivered via SFTP – the County’s preferred method
- Email alerts for positive pay exceptions
- Dual approval and other safeguards for file verification
- 18 months of data is available online via BusinessLink
- Offers Re\$ubmiIt as a free service for electronic re-presentation of NSF checks.
- Deposits are considered same business day until 6:00 p.m.
- Provided the most competitive costs and interest earned.
- Proposed t-bill PLUS interest rate.
- Will secure coverage on all Collector deposits during peak tax season
- Per item fee for remote deposit is less than stated standard deposit item

Concerns:

- \$100 monthly fee included for cash handling for Collector accounts – \$50 increase over existing contract
- Paying stated interest rate on \$11 million for Collector deposits during peak tax season – this is a reduction of \$9 million from existing contract

OFFEROR #2: Commerce Bank

 X It has been determined that **Commerce Bank** has submitted a **responsive** RFP response meeting the requirements set forth in the original Request for Proposal.

 It has been determined that **Commerce Bank** has submitted a **non-responsive** proposal.

Experience/Expertise of Offeror

Strengths:

- Offers a service team that is dedicated to Boone County's depository accounts. Proposed team has extensive banking experience.
- Commerce Bank was founded over 150 years ago (1867). \$33.3 billion in assets; 42nd largest US bank as measured by asset size and 17th largest US bank as measured by market Cap.
- Their main Columbia location is downtown at 901 E. Broadway, plus an additional five other bank locations throughout Columbia
- Designated Commerce contacts for banking needs and services

Concerns:

- None identified

Method of Performance

Strengths:

- Monthly pricing of securities will be provided at no additional cost other than the one-time \$100 per trade fee for securities bought from another dealer and delivered into Commerce Bank's custody.
- Deposits are considered same business day until branch closing (varies by location 5:00 or 6:00 p.m.) for facility deposits and 7:00 p.m. for remote deposit.
- Files can be delivered using SFTP – the County's preferred method of file transmission
- Manual checks issued and updates to issued checks, and review of exceptions can be made by County staff through Commerce Connections
- Offers an interactive Positive Pay Manual via Commerce Connections
- Email alerts for positive pay exceptions
- No exceptions to scope of work taken
- Options for multiple levels of security
- 7:00 PM banking cutoff for remote deposit files
- Suggests a repurchase agreement for all Collector deposits during peak tax season – and will pay stated interest rate

Concerns:

- Only 45 days of account history is available through Commerce Connections
- Attached their own agreement which we would have to review and possibly edit. For example, needs to be governing law - State of Missouri. We cannot indemnify them.
- Proposed reducing the t-bill rate but giving a floor.
- Does not address experience working with OSCA accounting systems
- Banking fees include a deposit assessment fee

OFFEROR #3: Hawthorn Bank

X It has been determined that **Hawthorn Bank** has submitted a **responsive** RFP response meeting the requirements set forth in the original Request for Proposal.

It has been determined that **Hawthorn Bank** has submitted a **non-responsive** proposal.

Experience/Expertise of Offeror

Strengths:

- Plan to offer a service team that is dedicated to Boone County's depository accounts. Bank's management team possesses an average of 25 years of experience per team member.
- Their main Columbia location is downtown at 803 E. Walnut Street, adjacent to the Boone County Government Center. Hawthorn has banks in 13 Missouri cities
- Provided Cass County for their Collector and Treasurer as a reference
- Designated Hawthorn contacts for banking needs and services

Concerns:

- None identified

Method of Performance

Strengths:

- Downtown location at 803 E. Walnut Street
- Deposits are considered same business day until 5:00 p.m. for facility deposits and 7:00 p.m. for video teller.
- Offers an interactive Positive Pay platform via Hawthorn's Online Treasury Management
- Email alerts for positive pay exceptions
- All ACHs and wires can have up to three additional approvals.
- 18 months of data is available online via Hawthorn's Online Treasury Management
- Will credit incoming wires on day received, regardless of what time of day received
- Will pay stated interest rate up to \$20 million on Collector accounts during peak tax season
- Will secure coverage on all Collector deposits during peak tax season
- Secure token and random PIN numbers for each user access to Online Treasury Management
- Options for multiple levels of security
- 7:00 PM banking cutoff for remote deposit files

Concerns:

- Proposed reducing the t-bill rate but giving a floor.
- “All ACH processing would be initiated via Online Treasury Management”
- Does not indicate that direct send files can be delivered to bank via FTP – all files uploaded though Online Treasury Management
- Does not address experience working with OSCA accounting systems

EVALUATION REPORT FORM
PURCHASING DEPARTMENT - BOONE COUNTY - MISSOURI
REQUEST FOR PROPOSAL NUMBER - 29-27MAY21 - Depository of County Funds
 Melinda Bobbitt, CPPO, CPPB, Director of Purchasing

					For Purchasing Use Only	
	NAME OF OFFEROR	Method of Performance(30 points)	Experience/Expertise of Contractor (20 points)	TOTAL SUBJECTIVE POINTS (50 pts.)	COST POINTS (50 pts.)	TOTAL POINTS (Max 100 pts.)
1	Central Bank	30	20	50	50	100
2	Commerce Bank	27	20	47	15	62
3	Hawthorn Bank	27	20	47	20	67

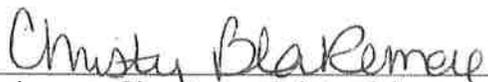
We hereby attest that the subjective points assigned to each offeror above were scored pursuant to the established evaluation criteria and represent our best judgement of the subjective areas of the offerors' proposals. We have attached a brief narrative which highlights some, but not necessarily all, of the reasons for our evaluation of the proposals as indicated by the scores above. Our comments represent our opinions only and do not represent the position of the Purchasing Department of Boone County, Missouri, or any other party.

SUMMARY:

The Evaluation Committee initially met on June 7, 2021. They determined that the County needed to send a Clarification to each bank to confirm that our spreadsheet with the bank's proposed fees and interest rates was correct.

Following review of the Clarification responses outlining the correct costs and interest rates, it was determined that Central Bank had the lowest costs and highest interest rates. In addition, the County has been satisfied with the services that Central Bank has been providing.

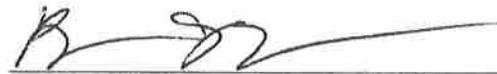
Recommendation for Award: Central Bank of Boone County



Evaluator's Signature: Christy Blakemore, Boone County Circuit Clerk 6/29/21
Date



Evaluator's Signature: Tom Darrough, Boone County Treasurer 6/17/21
Date



Evaluator's Signature: Brianna Lennon, Boone County Clerk 6/17/21
Date



Evaluator's Signature: Brian McCollum, Boone County Collector 6-25-21
Date

275-2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

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} ea.

July Session of the July Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the

13th

day of

July

20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Sourcewell (NJPA) Cooperative Contract 120617-CMM which was approved by Commission for award to Cummins, Inc. on March 26, 2019. This amendment adds a generator for the Rockbridge Tower Project (RKB Tower Site).

Total cost of generator is \$20,573.00 and will be paid from Department 2706 –BOCO Joint Communications Radio Improvements, Account 91300 – Machinery & Equipment. Total budget in 2021 for the Rockbridge Tower Project is \$292,300.

Done this 13th day of July 2021.

ATTEST:

Brianna L. Lennon

Brianna L. Lennon
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Justin Aldred

Justin Aldred
District I Commissioner

Janet M. Thompson

Janet M. Thompson
District II Commissioner

**CONTRACT AMENDMENT NUMBER TWO
PURCHASE AGREEMENT
FOR
Generator for Boone County Joint Communications
For the Rockbridge Tower Project (RKB Tower Site)**

The Agreement 120617-CMM dated March 26, 2019 made by and between Boone County, Missouri and **Cummins, Inc.** for and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

1. Furnish and deliver one (1) generator for a total price of \$20,573.00 as follows:

<u>Description</u>	<u>Qty</u>
Standby, Natural Gas/Propane Genset C60N6, 60kW, 60Hz	1
U.S. EPA, Stationary Emergency Application	
C60n6, 60Kw, 60Hz, Standby, Natural Gas/Propane Genset	
Duty Rating-Standby Power (ESP)	
Emissions Certification-SI, EPA, Emergency, Stationary, 40CFR60	
Listing-UL2200	
NFPA 110 Type 10 Level 1 Capable	
Exciter/Regulator-Torque Match	
Voltage-120/240, 1 Phase, 3 Wire	
Alternator-60Hz, Reconnect, Full Output, 105C, 40C ambient, Increased Motor Starting (IMS)	
Aluminum Weather Protective Enclosure with Exhaust System	
Enclosure Color-Green, Aluminum	
Enclosure - Wind Load 180MPH, ASCE7-10	
Larger Battery Rack	
Skidbase-Housing Ready	
Control Mounting-Left Facing	
PowerCommand 2.3 Controller	
Gauge-Oil Pressure	
AmpSentry TM UL Listed Protective Relay	
Stop Switch-Emergency	
Control Display Language-English	
Load Connection-Single	
Circuit Breaker, Location A, 70A-250A, 3P, LSI, 600 Volts AC, 100%, UL	
Circuit Breaker or Terminal Box (Position B) - None	
Circuit Breaker or Terminal Box (Position C) - None	
Engine Governor-Electronic, Isochronous	
Single Gas Fuel-NG or LP Vapor	
Engine Starter - 12 Volt DC Motor	
Engine Air Cleaner-Normal Duty	
Battery Charging Alternator	
Battery Charger - 6 Amp, Regulated	
Engine Cooling-Radiator, High Ambient Air Temperature, Ship Fitted	
Shutdown-Low Coolant Level	
Extension-Engine Coolant Drain	
Engine Coolant-50% Antifreeze, 50% Water Mixture	
Coolant Heater, Extreme Cold Ambient	
Engine Oil Heater - 120 Volts AC, Single Phase	

Engine Oil
Genset Warranty-2 Years Base
Literature-English
Packing-Skid, Poly Bag
Extension-Oil Drain

Service - Start up and Testing	1
Battery	1
TOTAL	\$20,573.00

2. Delivery shall be made within 15 weeks. All deliveries shall be made FOB Destination with freight charges fully included and prepaid. The seller pays and bears the freight charges.

Deliver to the RKB Tower Site behind Rock Bridge High School, 4303 S. Providence Road, Columbia, Missouri 65203. Generator shall be delivered on trailer and County will off-load. Coordinate delivery with County Representative: Dave Dunford, Radio Consultant, Phone: 913-208-9561.

3. Warranty - Manufacturer's standard two-year warranty included.

4. Except as specifically amended hereunder, all other terms, conditions, provisions and prices of the original agreement shall remain the same and apply hereto.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

CUMMINS, INC.

DocuSigned by:
By: Terry Milam
BD48C7E47F8D486...

Title: Senior Sale Representative

BOONE COUNTY, MISSOURI

By: Boone County Commission

DocuSigned by:
Daniel K. Atwill
BA4B934CED8E4EB
Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:

DocuSigned by:
CJ Dykhouse
7D71DEAE890740D
CJ Dykhouse, County Counselor

ATTEST:

DocuSigned by:
Brianna L. Lennon
D267E242BF894BC
Brianna L. Lennon, County Clerk

AUDITOR CERTIFICATION: In accordance with §RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

DocuSigned by: <u>Dave Dunford</u> 114784E3F1C847D	7/6/2021	2706-91300/ \$20,573.00
Signature	Date	Appropriation Account

Letter of Agreement To Extend the Contract

Between

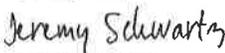
Cummins Inc.
3850 Victoria Street
Shoreview, MN 55126

And

Sourcwell
202 12th Street NE
Staples, MN 56479
Phone: (218) 894-1930

The Vendor and Sourcwell have entered into an Agreement (Contract #120617-CMM) for the procurement of Electrical Energy Power Generation with Related Parts, Supplies and Services. This Agreement has an expiration date of January 29, 2022, but the parties may extend the Agreement for one additional year by mutual consent.

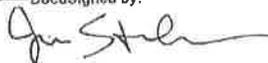
The parties acknowledge that extending the Agreement for another year benefits the Vendor, Sourcwell and Sourcwell's members. The Vendor and Sourcwell therefore agree to extend the Agreement listed above for a fifth year. This existing Agreement will terminate on January 29, 2023. All other terms and conditions of the Agreement remain in force.

Sou DocuSigned by:


By: C0FD2A139D0648B..., Its: Director of Operations & Procurement/CPO

Name printed or typed: Jeremy Schwartz

Date 2/12/2021 | 11:57 AM CST

Cum DocuSigned by:


By: 8AEAA81D1E4348F..., Its: Director-National Sales

Name printed or typed: Jim Stalnak

Date 2/12/2021 | 10:07 AM PST

276 -2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

July Session of the July Adjourned

Term. 20 21

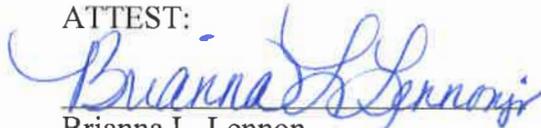
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the following, among other proceedings, were had, viz:

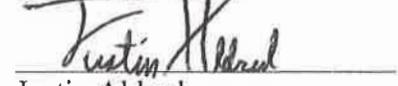
Now on this day, the County Commission of the County of Boone does hereby approve the Purchasing Departments request to dispose of the attached list of surplus equipment by auction on GovDeals, or by destruction for whatever is not suitable for auction.

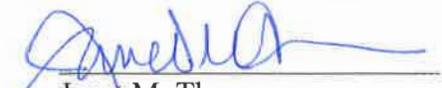
Done this 13th day of July 2021.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Daniel K. Atwill
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

Boone County Purchasing
David Eagle
Purchasing Assistant



613 E. Ash Street
Columbia, MO 65201
Phone: (573) 886-4394

MEMORANDUM

TO: Boone County Commission
FROM: David Eagle
RE: Surplus Disposal
DATE: July 7, 2021

The Purchasing Departments requests permission to dispose of the following list of surplus equipment by auction on GovDeals or by destruction for whatever is not suitable for auction.

	Asset #	Description	Make & Model	Department	Condition of Asset	
1	14156	CAMERA	HP PHOTOSMART 720	ROAD & BRIDGE	POOR	
2	5607	DESK CHAIR		ELECTIONS & REGISTRATIONS	POOR	REMOVE FROM INVENTORY
3	6568	DESK CHAIR		ELECTIONS & REGISTRATIONS	POOR	REMOVE FROM INVENTORY
4	NO TAG	PAPER C UTTER		ROAD & BRIDGE	GOOD	
5	NO TAG	TABLE		ROAD & BRIDGE	GOOD	
6	NO TAG	PORTABLE DESK		ROAD & BRIDGE	GOOD	
7	NO TAG	OAK DISPLAY STAND		ROAD & BRIDGE	GOOD	

8	NO TAG	4 BOXES OF WIRE BINDING ELEMENTS		ROAD & BRIDGE	GOOD	
9	NO TAG	BINDING SYSTEM	GBC DOCUBIND TL200 BINDING SYSTEM	ROAD & BRIDGE	GOOD	
10	2964	FOUR DRAWER FILING CABINET		ROAD & BRIDGE	GOOD	
11	230	FOUR DRAWER FILING CABINET		ROAD & BRIDGE	GOOD	
12	NO TAG	STEEL PLAN HOLDER - 16 SLOTS		ROAD & BRIDGE	GOOD	
13	NO TAG	STEEL DRAFTING DESK WITH ADJUSTABLE TOP	HAMILTON	ROAD & BRIDGE	FAIR	
14	NO TAG	6' WALL-MOUNT PULL-DOWN PROJECTOR SCREEN		ROAD & BRIDGE	GOOD	
15	NO TAG	5' PULL-DOWN PROJECTOR SCXREEN WITH BUILT-IN STAND		ROAD & BRIDGE	GOOD	
16	14156	CAMERA	HP PHOTOSMART 720	ROAD & BRIDGE	POOR	
17	NO TAG	WOODEN TABLE		PROSECUTING ATTORNEY	FAIR	
18	NO TAG	WOODEN FOLDING TABLE		PROSECUTING ATTORNEY	GOOD	
19	2229	WOODEN CHAIR		CIRCUIT COURT	BROKEN	REMOVE FROM INVENTORY

20	NO TAG	THREE UPRIGHT LATERAL FILE CABINETS		SHERIFF	GOOD	RECYCLED ONE
21	NO TAG	PAPER SHREDDER		SHERIFF	BROKEN	REMOVE FROM INVENTORY
22	NO TAG	MISC. OFFICE SUPPLIES		RESOURCE MANAGEMENT	VARIOUS	
23	10700	PHONE	NORTHAM TELECOM	RESOURCE MANAGEMENT	USED	
24	14183	UPRIGHT METAL DETECTOR	CEIA	SHERIFF	INOPERABLE	REMOVE FROM INVENTORY
25	NO TAGS	4 GREEN PLASTIC GUEST CHAIRS		SHERIFF	GOOD	
26	NO TAGS	4 BLACK PLASTIC GUEST CHAIRS		SHERIFF	GOOD	
27	NO TAG	FOUR DRAWER FILING CABINET		SHERIFF	GOOD	
28	NO TAG	FOUR DRAWER SHELVING UNIT		SHERIFF	POOR - RECYCLE	REMOVE FROM INVENTORY
29	NO TAG	THREE METAL SHELVING UNITS		SHERIFF	POOR - RECYCLE	REMOVE FROM INVENTORY
30	NO TAG	MOBILE PRINTER	BROTHER POCKETJET PLUS 6	SHERIFF	UNKNOWN	
31	NO TAG	METAL AND PLEXIGLAS PARTITION FROM A 2007 FORD ECONOLINE VAN		SHERIFF	FAIR	

32	NO TAG	DELUXE 2-BIKE TRUNK MOUNTED CARRIER	ALLEN SPORTS	SHERIFF	UNKNOWN	
33	NO TAG	24" LIGHTBAR		SHERIFF	FAIR	
34	NO TAG	LOT OF RUGGED USB HUBS		SHERIFF	FAIR	
35	NO TAG	DOCKING STATION FOR PANASONIC TOUGHBOOK CF-31 COMPUTERS (14 UNITS)		SHERIFF	FAIR	
36	NO TAG	LOT OF CRADLEPOINT ROUTERS (12)		SHERIFF	FAIR	
37	NO TAGS	LOT OF HAVIS C-LP-X CONSOLE ACCESSORY PLUGS FOR HAVIS CONSOLES		SHERIFF	GOOD	
38	NO TAGS	LOT OF HAVIS C-ARM-102 SIDE MOUNT ARMRESTS		SHERIFF	GOOD	
39	17969	PROJECTOR	EPSON BRIGHTLINK 455WI	COMMISSION	UNKNOWN	

cc: Heather Acton, Jacob Flowers,
Surplus File

Auditor's office

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 4/21/2021

Fixed Asset Tag Number: 14156

Description of Asset: HP Photosmart 720 camera

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): CN33U57423

Condition of Asset: Poor

Reason for Disposition: Item no longer needed

Location of Asset and Desired Date for Removal to Storage: ASAP

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 2040 Road & Bridge

Signature

RECEIVED

APR 21 2021

**BOONE COUNTY
AUDITOR**

To be Completed by: AUDITOR

Original Acquisition Date _____ <\$1,000

G/L Account for Proceeds 1190-3836 Ha

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

_____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

_____ Trade _____ Auction _____ Sealed Bids

_____ Other Explain _____

Commission Order Number 276-2021

Date Approved 7.13.2021

Signature [Signature]

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 04/24/2021

Fixed Asset Tag Number: NA

Description of Asset: Paper cutter

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): 31" x 31", still cuts paper

Condition of Asset: Good

Reason for Disposition: Item no longer needed

Location of Asset and Desired Date for Removal to Storage: ASAP

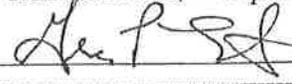
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 2040 Road & Bridge

Signature



To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 2040-3836 HA

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

_____ Transfer Department Name _____ Number _____

Location within Department _____

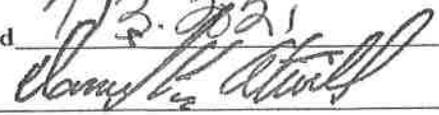
Individual _____

_____ Trade _____ Auction _____ Sealed Bids

_____ Other Explain _____

Commission Order Number 276-2021

Date Approved 7/3. 2021

Signature 

RECEIVED
APR 23 2021
BOONE COUNTY
AUDITOR

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 04/24/2021

Fixed Asset Tag Number: NA

Description of Asset: Table

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): 3' x 5' x 29" tall, laminate top

Condition of Asset: Good

Reason for Disposition: Item no longer needed

Location of Asset and Desired Date for Removal to Storage: ASAP

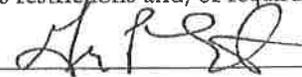
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 2040 Road & Bridge

Signature



To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 2040-3836 Ha

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

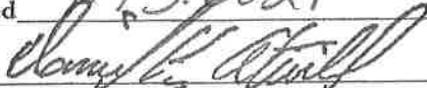
Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 276-2021

Date Approved 7/13/2021

Signature 

RECEIVED
APR 23 2021
BOONE COUNTY
AUDITOR

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 04/24/2021

Fixed Asset Tag Number: NA

Description of Asset: Portable desk

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): On casters, 36" wide x 29" deep x 38 1/2" tall

Condition of Asset: Good

Reason for Disposition: Item no longer needed

Location of Asset and Desired Date for Removal to Storage: ASAP

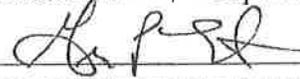
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 2040 Road & Bridge

Signature



To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 2040-3836 HA

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

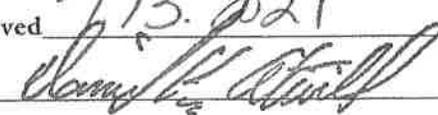
Individual _____

____ Trade ____ Auction ____ Sealed Bids

____ Other Explain _____

Commission Order Number 276-2021

Date Approved 7.13.2021

Signature 

RECEIVED

APR 23 2021

**BOONE COUNTY
AUDITOR**

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 04/24/2021

Fixed Asset Tag Number: NA

Description of Asset: Oak Display stand

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): 3 panel, end panels 36"x84", center 67"x84", top portion is felt over plywood

Condition of Asset: Good

Reason for Disposition: Item no longer needed

Location of Asset and Desired Date for Removal to Storage: ASAP

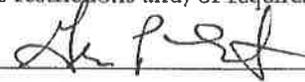
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 2040 Road & Bridge

Signature



To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 2040-3836 HA

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

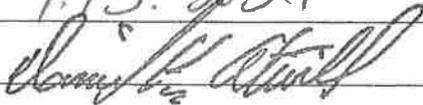
Individual _____

____ Trade ____ Auction ____ Sealed Bids

____ Other Explain _____

Commission Order Number 276-2021

Date Approved 7.13.2021

Signature 

RECEIVED
APR 23 2021
BOONE COUNTY
AUDITOR

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 04/24/2021

Fixed Asset Tag Number: NA

Description of Asset: GBC Docubind TL200 binding system

RECEIVED

APR 23 2021

**BOONE COUNTY
AUDITOR**

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Make: Quartet

Condition of Asset: Good

Reason for Disposition: Item no longer needed

Location of Asset and Desired Date for Removal to Storage: ASAP

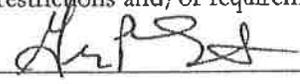
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 2040 Road & Bridge

Signature _____



To be Completed by: AUDITOR

Original Acquisition Date _____ *N/A* _____

G/L Account for Proceeds 2040-3836 HA

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

_____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

_____ Trade _____ Auction _____ Sealed Bids

_____ Other Explain _____

Commission Order Number 276-2021

Date Approved 7.13.2021

Signature _____



BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 04/24/2021

Fixed Asset Tag Number: 2964

Description of Asset: 4 drawer (letter size) steel filing cabinet

RECEIVED

APR 23 2021

BOONE COUNTY
AUDITOR

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): NA

Condition of Asset: Good

Reason for Disposition: Item no longer needed

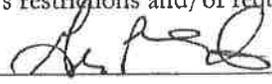
Location of Asset and Desired Date for Removal to Storage: ASAP

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 2040 Road & Bridge

Signature 

To be Completed by: AUDITOR

Original Acquisition Date N/A < \$1000

G/L Account for Proceeds 2040-3836 HA

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

_____ Transfer Department Name _____ Number _____

Location within Department _____

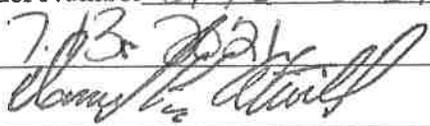
Individual _____

_____ Trade _____ Auction _____ Sealed Bids

_____ Other Explain _____

Commission Order Number 276-2021

Date Approved 7.13.2021

Signature 

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 04/24/2021

Fixed Asset Tag Number: 230

Description of Asset: 4 drawer (letter size) steel filing cabinet

RECEIVED

APR 23 2021

**BOONE COUNTY
AUDITOR**

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Make: Steelcase

Condition of Asset: Good

Reason for Disposition: Item no longer needed

Location of Asset and Desired Date for Removal to Storage: ASAP

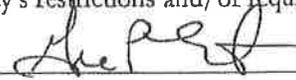
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 2040 Road & Bridge

Signature



To be Completed by: AUDITOR

Original Acquisition Date _____ ^{<\$1,000}

G/L Account for Proceeds 2040-3836HA

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

_____ Transfer Department Name _____ Number _____

Location within Department _____

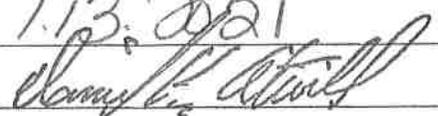
Individual _____

_____ Trade _____ Auction _____ Sealed Bids

_____ Other Explain _____

Commission Order Number 276-2021

Date Approved 7.13.2021

Signature 

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 04/24/2021

Fixed Asset Tag Number: NA

Description of Asset: Steel plan holder - 16 slots

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APR 23 2021

**BOONE COUNTY
AUDITOR**

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Make: Planhold

Condition of Asset: Good - almost like new

Reason for Disposition: Item no longer needed

Location of Asset and Desired Date for Removal to Storage: ASAP

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 2040 Road & Bridge

Signature *[Handwritten Signature]*

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 2040-3836 Ha

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

_____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

_____ Trade _____ Auction _____ Sealed Bids

_____ Other Explain _____

Commission Order Number 276-2021

Date Approved 7.13.2021

Signature *[Handwritten Signature]*

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 04/24/2021

Fixed Asset Tag Number: NA

RECEIVED

APR 23 2021

**BOONE COUNTY
AUDITOR**

Description of Asset: Hamilton steel drafting desk with adjustable top

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Size - approx 3'x5'x32"

Condition of Asset: fair - needs desk surface replaced. All other adjustments are functional

Reason for Disposition: Item no longer needed

Location of Asset and Desired Date for Removal to Storage: ASAP

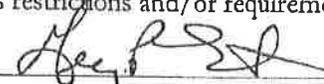
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 2040 Road & Bridge

Signature _____



To be Completed by: AUDITOR

Original Acquisition Date _____ *N/A*

G/L Account for Proceeds 2040-3836 NA

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

_____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

_____ Trade _____ Auction _____ Sealed Bids

_____ Other Explain _____

Commission Order Number 270-2021

Date Approved 7/13/2021

Signature _____

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 04/24/2021

Fixed Asset Tag Number: NA

Description of Asset: 6' wall-mount pull-down projector screen

RECEIVED

APR 23 2021

**BOONE COUNTY
AUDITOR**

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Make: Quartet

Condition of Asset: Good

Reason for Disposition: Item no longer needed

Location of Asset and Desired Date for Removal to Storage: ASAP

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 2040 Road & Bridge

Signature *Greg P. Ed*

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 2040-3836 NA

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

_____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

_____ Trade _____ Auction _____ Scaled Bids

_____ Other Explain _____

Commission Order Number 276-2021

Date Approved 7/13/2021

Signature *Donna Hill*

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 04/24/2021

Fixed Asset Tag Number: NA

Description of Asset: 5' pull-down projector screen with built-in stand

RECEIVED

APR 23 2021

**BOONE COUNTY
AUDITOR**

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Make: Quartet

Condition of Asset: Good

Reason for Disposition: Item no longer needed

Location of Asset and Desired Date for Removal to Storage: ASAP

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 2040 Road & Bridge

Signature 

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 2040-3836 HA

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

_____ Transfer Department Name _____ Number _____

Location within Department _____

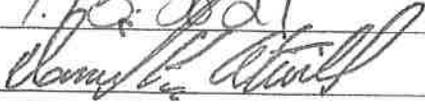
Individual _____

_____ Trade _____ Auction _____ Sealed Bids

_____ Other Explain _____

Commission Order Number 276-2021

Date Approved 7.13.2021

Signature 

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 4/21/2021

Fixed Asset Tag Number: 14156

Description of Asset: HP Photosmart 720 camera

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): CN33U57423

Condition of Asset: Poor

Reason for Disposition: Item no longer needed

Location of Asset and Desired Date for Removal to Storage: ASAP

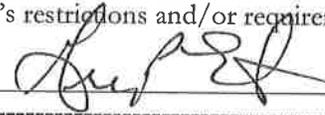
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 2040 Road & Bridge

Signature



To be Completed by: AUDITOR

Original Acquisition Date _____

G/L Account for Proceeds _____

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 276-2021

Date Approved 7.13.2021

Signature [Handwritten Signature]

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 04/07/2021

Fixed Asset Tag Number: N/A

Description of Asset: Wooden Table

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.):

Condition of Asset: Fair

Reason for Disposition: No Longer Needed

Location of Asset and Desired Date for Removal to Storage: Middle Adjoining Hallway 4th Floor PA's Office

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1261 - Prosecuting Attorney

Signature Angela Hopkin

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount _____

Original Funding Source 6

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 276-2021

Date Approved 7.13.2021

Signature [Signature]

RECEIVED

APR 09 2021

BOONE COUNTY
AUDITOR

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 04/07/2021

Fixed Asset Tag Number: N/A

Description of Asset: Wooden Folding Table

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.):

Condition of Asset: Good

Reason for Disposition: No Longer Needed

Location of Asset and Desired Date for Removal to Storage: Middle Adjoining Hallway 4th Floor PA's Office

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1261 - Prosecuting Attorney

Signature Angele Rogin

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

_____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

_____ Trade _____ Auction _____ Sealed Bids

_____ Other Explain _____

Commission Order Number 276-2021

Date Approved 7-13-2021

Signature James P. Atwell

RECEIVED
APR 09 2021
BOONE COUNTY
AUDITOR

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 4/20/21

Fixed Asset Tag Number: 2229

Description of Asset: chair (wooden w/ leather seat)

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.):

Condition of Asset: unrepairable

Reason for Disposition: Damaged

Location of Asset and Desired Date for Removal to Storage: workshop

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: Car Wash, Dept # unknown

Signature: Mary [Signature]

RECEIVED
APR 22 2021
BOONE COUNTY
AUDITOR

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 Ha

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

_____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

_____ Trade _____ Auction _____ Sealed Bids

_____ Other Explain _____

Commission Order Number 276-2021

Date Approved 7.13.2021

Signature [Signature]

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 04/27/21

Fixed Asset Tag Number: None

Description of Asset: 3 Upright Lateral File Cabinets

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): None

Condition of Asset: Good

Reason for Disposition: No Longer Needed, files are now electronic

Location of Asset and Desired Date for Removal to Storage: Jail Sally Port

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1255 Sheriff/Jail

Signature 

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 *J*

Original Acquisition Amount ↓

Original Funding Source ↓

Account Group ↓

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

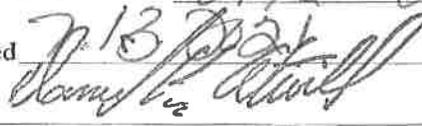
Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 276-2021

Date Approved 7/13/21

Signature 

RECEIVED
APR 27 2021
BOONE COUNTY
AUDITOR

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 10-20-20

Fixed Asset Tag Number: N/A

Description of Asset: Paper Shredder

RECEIVED

OCT 21 2020

**BOONE COUNTY
AUDITOR**

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.):

Condition of Asset: POOR

Reason for Disposition: NOT Operable

Location of Asset and Desired Date for Removal to Storage: 801 E. Walnut - Govt. CTR Ste. 211 ASAT

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1126 County Counselor

Signature: *[Handwritten Signature]*

To be Completed by: AUDITOR

Original Acquisition Date: N/A

G/L Account for Proceeds: 1190-3836 F

Original Acquisition Amount: _____

Original Funding Source: _____

Account Group: _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number: 276-2021

Date Approved: 7/13/2021

Signature: *[Handwritten Signature]*

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

RECEIVED

MAY 20 2021

BOONE COUNTY
AUDITOR

Date: 5/18/21

Fixed Asset Tag Number: None

Description of Asset: Misc Office Supplies

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain: Most are outdated

Other Information (Serial number, etc.):

Condition of Asset: Various

Reason for Disposition: Most items are outdated and no longer used

Location of Asset and Desired Date for Removal to Storage: 5/21/2021 - RM Equipment Room

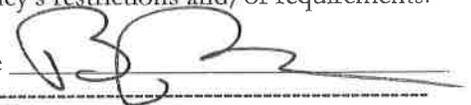
Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1710 Res. Mgmt

Signature



To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3336 HA

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

_____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

_____ Trade _____ Auction _____ Sealed Bids

_____ Other Explain _____

Commission Order Number 276-2021

Date Approved 7.13.2021

Signature 

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 5/17/21

Fixed Asset Tag Number: 10700

RECEIVED

Description of Asset: Northam Telecom phone

MAY 20 2021

BOONE COUNTY
AUDITOR

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Unknown model

Condition of Asset: Used

Reason for Disposition: No longer use these phone

Location of Asset and Desired Date for Removal to Storage: RM Equipment room - asap

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1710 *ksmyf*

Signature *[Signature]*

To be Completed by: AUDITOR

Original Acquisition Date *< \$1,000*

G/L Account for Proceeds *1190-3836 HA*

Original Acquisition Amount

Original Funding Source

Account Group

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number *276-2021*

Date Approved *7.13.2021*

Signature *[Signature]*

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 05/13/21

Fixed Asset Tag Number: 14183

Description of Asset: Ceia Upright Metal Detector

RECEIVED
MAY 13 2021
BOONE COUNTY
AUDITOR

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.):

Condition of Asset: Inoperable

Reason for Disposition: Model has become obsolete and replacement parts are very limited or unavailable

Location of Asset and Desired Date for Removal to Storage: Jail Sally Port-05/13/2021

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1255 Sheriff

Signature *Danny [Signature]*

To be Completed by: AUDITOR

Original Acquisition Date 8/21/03

G/L Account for Proceeds 2746-3836 *J*

Original Acquisition Amount 3,693.00

Original Funding Source 2731

Account Group 1604

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 2746-2021

Date Approved 7-13-21

Signature *Danny [Signature]*

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : 5-14-21

FIXED ASSET TAG NUMBER: NA

DESCRIPTION: 4-Green plastic and tan metal guest chairs--used to be at the courthouse

REQUESTED MEANS OF DISPOSAL: *Reuse or Sell*

OTHER INFORMATION:

CONDITION OF ASSET: Good

REASON FOR DISPOSITION: No longer needed after remodel.

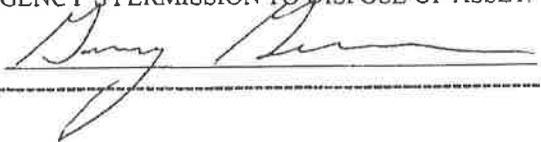
COUNTY / COURT IT DEPT. (check one) DOES / DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Anytime in Jail Sally Port

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: 1251 Sheriff

SIGNATURE



AUDITOR

ORIGINAL PURCHASE DATE

N/A

RECEIPT INTO

1190-3836 J

ORIGINAL COST

↓

GRANT FUNDED (Y/N)

GRANT NAME

ORIGINAL FUNDING SOURCE

% FUNDING

AGENCY

ASSET GROUP

DOCUMENTATION ATTACHED (Y/N)

TRANSFER CONFIRMED

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

___ TRANSFER

DEPARTMENT NAME

NUMBER

LOCATION WITHIN DEPARTMENT

INDIVIDUAL

___ TRADE

___ AUCTION

___ SEALED BIDS

___ OTHER

EXPLAIN

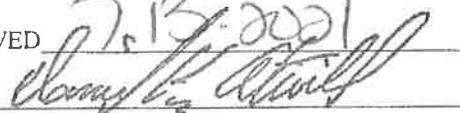
COMMISSION ORDER NUMBER

276-2021

DATE APPROVED

7.13.2021

SIGNATURE



RECEIVED

MAY 19 2021

BOONE COUNTY
AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : 5-18-21

FIXED ASSET TAG NUMBER: NA

DESCRIPTION: 4-Black plastic guest chairs

RECEIVED

MAY 19 2021

**BOONE COUNTY
AUDITOR**

REQUESTED MEANS OF DISPOSAL: Reuse or sell

OTHER INFORMATION:

CONDITION OF ASSET: Good

REASON FOR DISPOSITION: No longer needed.

COUNTY / COURT IT DEPT. (check one) DOES DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Anytime in Jail Sally Port

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: 1251 Sheriff

SIGNATURE _____

AUDITOR

ORIGINAL PURCHASE DATE N/A

RECEIPT INTO 1190-3836 J

ORIGINAL COST _____

GRANT FUNDED (Y/N) _____

ORIGINAL FUNDING SOURCE 6

GRANT NAME _____

% FUNDING _____

AGENCY _____

ASSET GROUP _____

DOCUMENTATION ATTACHED (Y/N) _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE _____ AUCTION _____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 276-2021

DATE APPROVED 7.13.2021

SIGNATURE [Signature]

L:\2009 Asset Audit\Asset Addition and Disposal forms\BCSD County Property Disposal forms\2021 disposals\Green tan metal chairs sally port Fixed Asset Disposal 18 May 2021.doc

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : 5-18-21

FIXED ASSET TAG NUMBER: NA

DESCRIPTION: 1-4 drawer filing cabinet Gray

RECEIVED

MAY 19 2021

REQUESTED MEANS OF DISPOSAL: Reuse or sell

BOONE COUNTY
AUDITOR

OTHER INFORMATION:

CONDITION OF ASSET: Good

REASON FOR DISPOSITION: No longer needed.

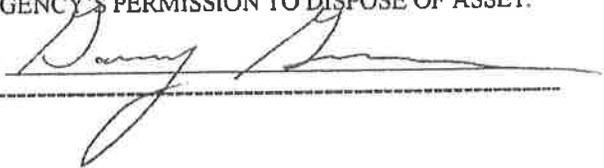
COUNTY / COURT IT DEPT. (check one) DOES / DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Anytime in Jail Sally Port

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: 1251 Sheriff

SIGNATURE



AUDITOR

ORIGINAL PURCHASE DATE N/A

RECEIPT INTO 1190-3836 J

ORIGINAL COST _____

GRANT FUNDED (Y/N) _____

ORIGINAL FUNDING SOURCE  _____

GRANT NAME _____

% FUNDING _____

AGENCY _____

ASSET GROUP  _____

DOCUMENTATION ATTACHED (Y/N) _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE _____ AUCTION _____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 2710-2021

DATE APPROVED 7.13.2021

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : 5-18-21

FIXED ASSET TAG NUMBER: NA

DESCRIPTION: 1-4 drawer shelving unit Gray

RECEIVED

REQUESTED MEANS OF DISPOSAL: Reuse or sell

MAY 19 2021

OTHER INFORMATION:

BOONE COUNTY
AUDITOR

CONDITION OF ASSET: Good

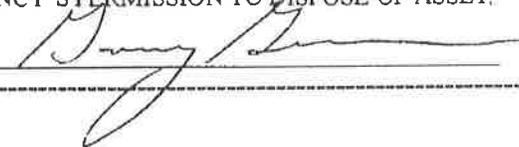
REASON FOR DISPOSITION: No longer needed.

COUNTY / COURT IT DEPT. (check one) DOES / DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Anytime in Jail Sally Port

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

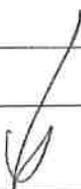
DEPARTMENT: 1251 Sheriff

SIGNATURE 

AUDITOR

ORIGINAL PURCHASE DATE N/A

RECEIPT INTO 1190-3836 J

ORIGINAL COST 

GRANT FUNDED (Y/N) _____

ORIGINAL FUNDING SOURCE _____

GRANT NAME _____

% FUNDING _____

AGENCY _____

ASSET GROUP _____

DOCUMENTATION ATTACHED (Y/N) _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

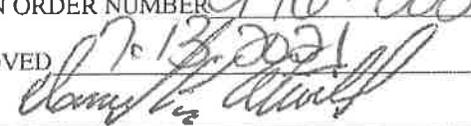
INDIVIDUAL _____

____ TRADE _____ AUCTION _____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 9710-2021

DATE APPROVED 7-13-2021

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : 5-18-21

FIXED ASSET TAG NUMBER: NA

DESCRIPTION: 3 metal shelving units cream color

RECEIVED

REQUESTED MEANS OF DISPOSAL: Reuse or sell

MAY 19 2021

OTHER INFORMATION:

BOONE COUNTY
AUDITOR

CONDITION OF ASSET: Good--may have some missing shelves

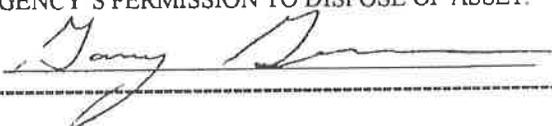
REASON FOR DISPOSITION: No longer needed.

COUNTY / COURT IT DEPT. (check one) DOES / DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Anytime in Jail Sally Port

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: 1251 Sheriff

SIGNATURE 

AUDITOR

ORIGINAL PURCHASE DATE N/A

RECEIPT INTO 1190-3836 J

ORIGINAL COST _____

GRANT FUNDED (Y/N) _____

ORIGINAL FUNDING SOURCE 

GRANT NAME _____

% FUNDING _____

AGENCY _____

DOCUMENTATION ATTACHED (Y/N) _____

ASSET GROUP _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

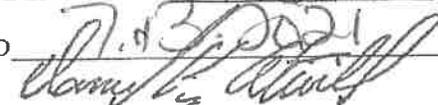
INDIVIDUAL _____

____ TRADE _____ AUCTION _____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 276-2021

DATE APPROVED 5.18.2021

SIGNATURE 

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

RECEIVED

MAY 04 2021

BOONE COUNTY
AUDITOR

Date: 05-03-2021

Fixed Asset Tag Number: NONE

Description of Asset: Brother PocketJet Plus 6 mobile printer

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Brother (make), PJ-663 (model), serial number U62865-B3Z635939

Condition of Asset: Unknown. Parts might be missing. System might be incomplete.

Reason for Disposition: Asset is not being utilized.

Location of Asset and Desired Date for Removal to Storage: Annex Basement (D. Alexander)

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: Sheriff Enforcement

Signature *D. Alexander* D. Alexander 05-03-21

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

_____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

_____ Trade _____ Auction _____ Sealed Bids

_____ Other Explain _____

Commission Order Number 276-2021

Date Approved 7.13.2021

Signature *[Signature]*

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 05-03-2021

Fixed Asset Tag Number: NONE

Description of Asset: Metal and plexiglass partition from 2007 Ford Econoline van

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Unknown make and model. No serial number.

Condition of Asset: Asset is rusty from age, but still in good overall condition.

Reason for Disposition: Unit was removed from a 2007 and won't be used in a new vehicle.

Location of Asset and Desired Date for Removal to Storage: Annex Basement (D. Alexander)

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1255 Sheriff

Signature David Alexander D. Alexander
05-03-2021

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836

Original Acquisition Amount _____

Original Funding Source ✓

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 276-2021

Date Approved 7.13.2021

Signature David H. Atwell

RECEIVED

MAY 04 2021

BOONE COUNTY
AUDITOR

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 05-03-2021

Fixed Asset Tag Number: NONE

Description of Asset: Allen Sports, Deluxe 2-bike trunk mounted carrier

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Allen Sports (make), 102DN (model), no serial number

Condition of Asset: Purchased for a detective sedan but an alternate solution was used instead.

Reason for Disposition: Asset is not being used.

Location of Asset and Desired Date for Removal to Storage: Annex Basement (D. Alexander)

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: Sheriff Enforcement

Signature David Alexander 05-03-2021
D. Alexander

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

_____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

_____ Trade _____ Auction _____ Sealed Bids

_____ Other Explain _____

Commission Order Number 2760-2021

Date Approved 7.8.2021

Signature Donna L. Atwell

RECEIVED
MAY 04 2021
BOONE COUNTY
AUDITOR

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 05-03-2021

Fixed Asset Tag Number: NONE

RECEIVED

Description of Asset: 24" lightbar (emergency equipment - restrict resale to gov't only)

MAY 04 2021

BOONE COUNTY
AUDITOR

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Sho-Me (make), 11.1227 ARBWG (model), no serial number

Condition of Asset: Fair.

Reason for Disposition: Asset was removed from Kubota utility vehicle upon transfer to Boone County FM department. Asset is no longer needed and is about 11 years old.

Location of Asset and Desired Date for Removal to Storage: Annex Basement (D. Alexander)

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: Sheriff Enforcement

Signature *David Alexander* ⁰⁵⁻⁰³⁻²⁰²¹ David Alexander

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

_____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

_____ Trade _____ Auction _____ Sealed Bids

_____ Other Explain _____

Commission Order Number 2700-2021

Date Approved 7.13.2021

Signature *Samuel H. Atwell*

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 05-03-2021

Fixed Asset Tag Number: NONE

Description of Asset: Lot of rugged USB hubs (computer accessory for rugged mobile computing)

RECEIVED

MAY 04 2021

BOONE COUNTY
AUDITOR

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Havis rugged USB hubs of various models

Condition of Asset: Fair.

Reason for Disposition: Assets were formerly utilized with 90w docking stations. Those 90w docking stations have been replaced with 120w docking stations with integrated USB hubs. So, these assets are no longer needed.

Location of Asset and Desired Date for Removal to Storage: Annex Basement (D. Alexander)

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: Sheriff Enforcement

Signature *David Alexander* ⁰⁵⁻⁰³⁻²⁰²¹

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 276-2021

Date Approved 7.13.2021

Signature *David Alexander*

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 05-03-2021

Fixed Asset Tag Number: NONE

Description of Asset: Docking stations for Panasonic Toughbook CF-31 computers (see attached list)

RECEIVED

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

MAY 04 2021

Other Information (Serial number, etc.): See attached list of 14 units.

**BOONE COUNTY
AUDITOR**

Condition of Asset: Fair to good. Some of the assets are in good working condition, others may have broken/missing parts.

Reason for Disposition: Assets have been replaced.

Location of Asset and Desired Date for Removal to Storage: Annex Basement (D. Alexander)

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: Sheriff Enforcement

Signature D. Alexander 5-3-2021
D. Alexander

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 F

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 2760-2021

Date Approved 7.13.2021

Signature [Signature]

<u>Maise</u>	<u>Model</u>	<u>Serial #</u>
Havis	DS-CFX2-L (Lite)	X2133383
Havis	DS-CFX2-L (Lite)	X2133376
Havis	DS-CFX2-L (Lite)	X2133393
Havis	DS-CFX2-L (Lite)	X2133388
Havis	DS-CFX2-L (Lite)	X2133380
Havis	DS-CFX2-L (Lite)	X2133401
Havis	DS-CFX2-L (Lite)	X2133386
Havis	DS-CFX2-L (Lite)	X2133398
Havis	DS-CFX2-L (Lite)	X2133395
Havis	DS-CFX2-L (Lite)	X2133391
Havis	DS-CFX2-L (Lite)	X2133394
Havis	DS-CFX2-L (Lite)	X2133400
Havis	DS-CFX2-L (Lite)	X2133382
Jotto Desk	450-4102 REV. B	2KDCF311795

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 05-03-2021

Fixed Asset Tag Number: NONE

RECEIVED
MAY 04 2021
BOONE COUNTY
AUDITOR

Description of Asset: Lot of Cradlepoint routers (qty 12)

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Model IBR-1100 (qty 5), Model IBR-600 (qty 7)

Condition of Asset: Fair. Some 12v GPIO cables provided. Some AC power blocks provided. Some paddle antennas provided. Assets do not have sim cards. Assets are not supported by Cradlepoint. Units were working at time they were removed from vehicles, but are being sold as-is in unknown condition. Software/firmware updates unavailable. The model IBR-600 units are AT&T models with powered GPS. The model IBR-1100 units (I believe) are carrier agnostic but are currently setup with AT&T firmware.

Reason for Disposition: Assets were replaced in 2020 and 2021.

Location of Asset and Desired Date for Removal to Storage: Annex Basement (D. Alexander)

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: Sheriff Enforcement

Signature DA David Alexander
05-03-2021

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 J

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 276-2021

Date Approved 7.13.2021

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 05-03-2021

Fixed Asset Tag Number: NONE

RECEIVED

Description of Asset: Lot of Havis C-LP-X console accessory plugs for Havis consoles

MAY 04 2021

BOONE COUNTY
AUDITOR

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Various Havis console accessory plates containing 12v plugs.

Condition of Asset: Good.

Reason for Disposition: Assets have been replaced.

Location of Asset and Desired Date for Removal to Storage: Annex Basement (D. Alexander)

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: Sheriff Enforcement

Signature *David Alexander* ⁰⁵⁻⁰³⁻²⁰²¹ David Alexander

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1170-3836 J

Original Acquisition Amount _____

Original Funding Source _____

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 276-2021

Date Approved 7.13.2021

Signature *Samuel A. Atwell*

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 05-03-2021

Fixed Asset Tag Number: NONE

Description of Asset: Lot of Havis C-ARM-102 side mount armrests (Havis console accessory)

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): Various Havis side mount armrests.

Condition of Asset: Good.

Reason for Disposition: Assets have been replaced with

Location of Asset and Desired Date for Removal to Storage: Annex Basement (D. Alexander)

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: Sheriff Enforcement

Signature *David Alexander* *David Alexander* ⁰⁵⁻⁰³⁻²⁰²¹

To be Completed by: AUDITOR

Original Acquisition Date N/A

G/L Account for Proceeds 1190-3836 *J*

Original Acquisition Amount _____

Original Funding Source ✓

Account Group _____

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 276-2021

Date Approved 7.13.2021

Signature *David K. Atwell*

RECEIVED

MAY 04 2021

BOONE COUNTY
AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 05/06/2021

FIXED ASSET TAG NUMBER: 00017969

DESCRIPTION: EPSON BRIGHTLINK 455WI
PROJECTOR

REQUESTED MEANS OF DISPOSAL: _____

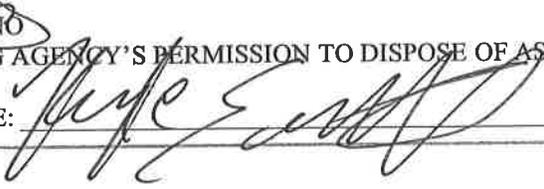
OTHER INFORMATION: _____

CONDITION OF ASSET: PURCHASED 3/7/12

REASON FOR DISPOSITION: REPLACED BY ASSET 19841

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: COUNTY COMMISSION SIGNATURE: 

RECEIVED
MAY 06 2021
BOONE COUNTY
AUDITOR

AUDITOR

ORIGINAL ACQUISITION DATE 2012/10/03

G/L ACCOUNT FOR PROCEEDS 1190-3836 *J*

ORIGINAL ACQUISITION AMOUNT 1,793.24

ORIGINAL FUNDING SOURCE 2782

ACCOUNT GROUP 1603

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

 TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

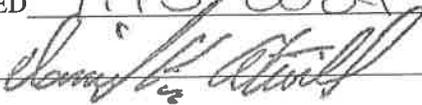
INDIVIDUAL _____

 TRADE AUCTION SEALED BIDS

 OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 276-2021

DATE APPROVED 7.13.2021

SIGNATURE 

277-2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ca.

July Session of the July Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the

13th

day of

July

20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Easement Agreement with the Missouri Department of Natural Resources (MoDNR) for placement of an emergency warning siren in Katy Trail State Park. The MOU setting out the terms of the agreement with MoDNR was approved in Commission Order 113-2021 and the attached easement was approved as to form by the County Surveyor. The Presiding Commissioner is authorized to execute the easement.

Done this 13th day of July 2021.

ATTEST:

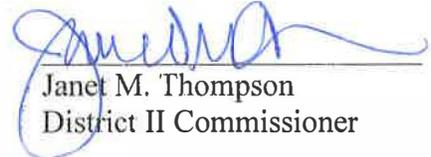

Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

EASEMENT AGREEMENT

This Easement Agreement is made and entered into this 20 day of May 2021, by and between the **Missouri Department of Natural Resources**, an agency of the State of Missouri (the "Grantor"), with a mailing address of Attn: Real Estate Section, PO Box 176, Jefferson City, Missouri 65102-0176, and the **County of Boone** (the "Grantee"), with a mailing address of 801 East Walnut, Columbia, Missouri 65201.

RECITALS

WHEREAS, the Grantor is the owner of a parcel of land commonly known as Katy Trail State Park and legally described at Deed Book 642, Page 600, of the Boone County records, (the "Grantor's Parcel"); and

WHEREAS, on March 18, 2021, the parties entered into an agreement for the installation of a pole-mounted severe weather warning siren on Grantor's Parcel at a location described as follows:

Commencing at Station 9066+24.2 on the centerline of the former Missouri, Kansas and Texas Railway, Booneville Division, at Huntsdale in General Series U. S. Survey 2561, Township 48 North, Range 14 West of the Fifth Principal Meridian, Boone County, Missouri; thence Northeasterly, at a right angle to said centerline, a distance of 70.85 feet to the pole location, being referenced to the Missouri Coordinate System of 1983 (NAD 1983 (2011) Epoch 2010), Central Zone, having a North (Y) coordinate of 341532.54 meters, an East (X) coordinate of 502288.63 meters and a grid factor of 0.99993340.

WHEREAS, the Grantor desires to grant, and the Grantee desires to receive an easement and the right of ingress and egress for access to the improvements which shall remain the property of Boone County.

NOW THEREFORE, for and in consideration of the sum of \$1.00, the factual recitals which are a material part of this agreement and incorporated herein, and other good and valuable

consideration paid by the Grantee, the receipt and sufficiency of which is hereby acknowledged, the Grantor grants and conveys unto the Grantee as follows:

The Grantor hereby covenants that it is lawfully seized of an indefeasible estate in fee in the Grantor's Parcel, pursuant to Section 253.350, RSMo, and grants to the Grantee, for use by the Grantee, its employees, representatives, contractors, agents and assigns an easement, being an area having a radius of 10 feet centered on the pole location as described herein. Grantor also grants the right of ingress and egress to the pole-mounted siren over the extension of West Sarr Street from the Town of Huntsdale and the land lying between said extension of West Sarr Street and the easement.

The benefits and burdens of the easement described herein run with the land and are binding upon and inure to the heirs, successors, assigns and personal representatives of the parties. Grantee shall bear the cost of removal at the end of the useful life of the improvement, bears all risk of loss and is responsible for any insurance policies it may choose to acquire. This Easement shall terminate when the improvement is removed.

To the extent permitted by the law of the State of Missouri, relating to the waiver of governmental immunity from damages based upon negligence which are then in force and effect, Grantee shall indemnify and make whole Grantor for any loss that Grantor may suffer as a result of the defense or satisfaction of tort claims arising from the Grantee's use of the easement described herein. Notwithstanding anything herein to the contrary, no provision, term or condition in this Agreement shall constitute or be construed as a waiver of the defenses of sovereign immunity, official immunity, or governmental immunity, by whatever name, as set forth in Section 537.600 RSMo., et. seq., for any monetary amount whatsoever, or of any other defenses, howsoever named, that are, or in the future may become, available to the parties by statute or common law.

IN WITNESS WHEREOF, the Grantor and the Grantee have executed this Easement Agreement the day and year first above written.

GRANTOR:

Missouri Department of Natural Resources



Mike Sutherland, Director
Division of State Parks

STATE OF MISSOURI)
) ss.
COUNTY OF COLE)

On this 20 day of May, 2021, before me appeared Mike Sutherland, to me personally known, who, being by me duly sworn, did state that he is the Director of the Missouri Department of Natural Resources, Division of State Parks, a public agency established by the laws of Missouri, and that said Easement was signed on behalf of said agency for the State of Missouri, and said Mike Sutherland acknowledged said Easement to be the free act and deed of said agency.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal in the county and state aforesaid, the day and year last written above.



Notary Public

My Commission Expires: 2/10/2024

R. ZANE PRICE
Notary Public, Notary Seal
State of Missouri
Callaway County
Commission # 16283386
My Commission Expires 02/10/2024

GRANTEE:

County of Boone, Missouri

By: [Signature]
Printed: Daniel Atwill

CERTIFICATION:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.

June 17, 2024 Date
Auditor No Encumbrance Required

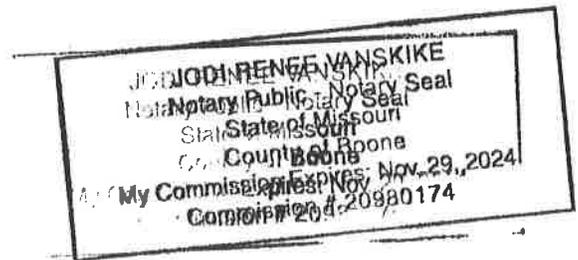
STATE OF MISSOURI)
) ss.
COUNTY OF Boone)

On this 13th day of July, 2021, before me Jodi Vanskike, a Notary Public in and for said state, personally appeared Daniel Atwill, known to me to be the person who executed the within Easement Agreement on behalf of said County of Boone, State of Missouri and acknowledged to me that he/ she executed the same for the purposes therein stated.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal in the County and State aforesaid, the day and year first above written.

Jodi Renee Vanskike
Notary Public
My term expires: 11.29.2024

Seal:



KT

278-2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

July Session of the July Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the 13th day of July 20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Easement Agreement with the Missouri Department of Natural Resources (MoDNR) for placement of an emergency warning siren in Rock Bridge State Park. The MOU setting out the terms of the agreement with MoDNR was approved in Commission Order 113-2021 and the attached easement was approved as to form by the County Surveyor. The Presiding Commissioner is authorized to execute the easement.

Done this 13th day of July 2021.

ATTEST:

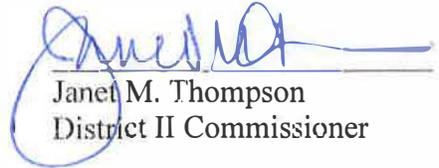

Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner

EASEMENT AGREEMENT

This Easement Agreement is made and entered into this 20 day of May 2021, by and between the **Missouri Department of Natural Resources**, an agency of the State of Missouri (the "Grantor"), with a mailing address of Attn: Real Estate Section, PO Box 176, Jefferson City, Missouri 65102-0176, and the **County of Boone** (the "Grantee"), with a mailing address of 801 East Walnut, Columbia, Missouri 65201.

RECITALS

WHEREAS, the Grantor is the owner of a parcel of land commonly known as Rock Bridge Memorial State Park and legally described at Deed Book 376, Page 282 of the Boone County records (the "Grantor's Parcel"); and

WHEREAS, on March 18, 2021, the parties entered into an agreement for the installation of a pole-mounted severe weather warning siren on Grantor's Parcel at a location described as follows:

Commencing at a Stone at the Northwest corner of the Southeast Quarter of Section 1, Township 47 North, Range 13 West of the Fifth Principal Meridian in Boone County, Missouri; thence along the East-West Quarter Section line South 87 degrees 43 minutes 35 seconds East, a distance of 1035.30 feet to a point from which a found 3/4 inch iron pipe at the Southeast corner of Lot 1 of Happy Hollow Estates, as recorded in Boone County Plat Book 20, Page 46, bears South 87 degrees 43 minutes 35 seconds East, a distance of 226.09 feet; thence, leaving said Quarter Section line, South 02 degrees 16 minutes 25 seconds West, a distance of 1455.16 feet to the pole location, being referenced to the Missouri Coordinate System of 1983 (NAD 1983 (2011) Epoch 2010), Central Zone, having a North (Y) coordinate of 338194.82 meters, an East (X) coordinate of 514522.62 meters and a grid factor of 0.99993593.

WHEREAS, the Grantor desires to grant, and the Grantee desires to receive an easement and the right of ingress and egress for access to the improvements which shall remain the property of Boone County.

NOW THEREFORE, for and in consideration of the sum of \$1.00, the factual recitals which are a material part of this agreement and incorporated herein, and other good and valuable consideration paid by the Grantee, the receipt and sufficiency of which is hereby acknowledged, the Grantor grants and conveys unto the Grantee as follows:

The Grantor hereby covenants that it is lawfully seized of an indefeasible estate in fee in the Grantor's Parcel, pursuant to Section 253.350, RSMo, and grants to the Grantee, for use by the Grantee, its employees, representatives, contractors, agents and assigns an easement, being an area having a radius of 10 feet centered on the pole location as described herein. Grantor also grants the right of ingress and egress to the pole-mounted siren over the paved roads of Rock Bridge Memorial State Park, which are accessed from Missouri State Highway 163 at the Northernmost entrance into Rock Bridge Memorial State Park, and the land lying between the main park road and the easement.

The benefits and burdens of the easement described herein run with the land and are binding upon and inure to the heirs, successors, assigns and personal representatives of the parties. Grantee shall bear the cost of removal at the end of the useful life of the improvement, bears all risk of loss, and is responsible for any insurance policies it may choose to acquire. This Easement shall terminate when the improvement is removed.

To the extent permitted by the law of the State of Missouri, relating to the waiver of governmental immunity from damages based upon negligence which are then in force and effect, Grantee shall indemnify and make whole Grantor for any loss that Grantor may suffer as a result of the defense or satisfaction of tort claims arising from the Grantee's use of the easement described herein. Notwithstanding anything herein to the contrary, no provision, term or condition in this Agreement shall constitute or be construed as a waiver of the defenses of sovereign immunity, official immunity, or governmental immunity, by whatever name, as set forth in Section 537.600 RSMo., et. seq., for any monetary amount whatsoever, or of any other defenses, howsoever named, that are, or in the future may become, available to the parties by statute or common law.

IN WITNESS WHEREOF, the Grantor and the Grantee have executed this Easement Agreement the day and year first above written.

GRANTOR:

Missouri Department of Natural Resources


Mike Sutherland, Director
Division of State Parks

STATE OF MISSOURI)
) ss.
COUNTY OF COLE)

On this 20 day of May, 2021, before me appeared Mike Sutherland, to me personally known, who, being by me duly sworn, did state that he is the Director of the Missouri Department of Natural Resources, Division of State Parks, a public agency established by the laws of Missouri, and that said Easement was signed on behalf of said agency for the State of Missouri, and said Mike Sutherland acknowledged said Easement to be the free act and deed of said agency.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal in the county and state aforesaid, the day and year last written above.



Notary Public

My Commission Expires: 2/10/2024

R. ZANE PRICE
Notary Public, Notary Seal
State of Missouri
Callaway County
Commission # 16283386
My Commission Expires 02/10/2024

279 -2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

July Session of the July Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the

13th

day of

July

20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Easement Agreement with the Missouri Department of Natural Resources (MoDNR) for placement of an emergency warning siren in Finger Lakes State Park. The MOU setting out the terms of the agreement with MoDNR was approved in Commission Order 113-2021 and the attached easement was approved as to form by the County Surveyor. The Presiding Commissioner is authorized to execute the easement.

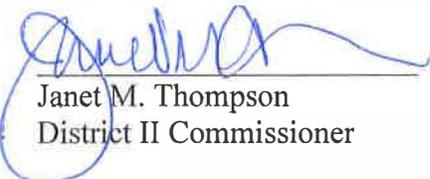
Done this 13th day of July 2021.

ATTEST: -

Brianna L. Lennon
Clerk of the County Commission


Daniel K. Atwill
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

EASEMENT AGREEMENT

This Easement Agreement is made and entered into this 20 day of May 2021, by and between the **Missouri Department of Natural Resources**, an agency of the State of Missouri (the “Grantor”), with a mailing address of Attn: Real Estate Section, PO Box 176, Jefferson City, Missouri 65102-0176, and the **County of Boone** (the “Grantee”), with a mailing address of 801 East Walnut, Columbia, Missouri 65201.

RECITALS

WHEREAS, the Grantor is the owner of a parcel of land commonly known as Finger Lakes State Park and legally described at Deed Book 417, Page 683, being a portion of the survey recorded in Book 428, Page 159, of the Boone County records, and also Missouri State Land Survey Document Number 750-16558, (the “Grantor’s Parcel”); and

WHEREAS, on March 18, 2021, the parties entered into an agreement for the installation of a pole-mounted severe weather warning siren on Grantor’s Parcel at a location described as follows:

Commencing at a 5/8 inch rebar with aluminum cap at the Northwest corner of the West Half of the Southwest Quarter of Section 19, Township 50 North, Range 12 West of the Fifth Principal Meridian in Boone County, Missouri; thence along the Section line South 01 degree 58 minutes 40 seconds West, a distance of 438.78 feet to a point from which a found concrete monument with brass cap bears South 01 degree 58 minutes 40 seconds West a distance of 2005.15 feet; thence, leaving said Section line, South 88 degrees 01 minute 20 seconds East, a distance of 904.34 feet to the pole location, being referenced to the Missouri Coordinate System of 1983 (NAD 1983 (2011) Epoch 2010), Central Zone, having a North (Y) coordinate of 363025.75 meters, an East (X) coordinate of 515842.39 meters and a grid factor of 0.99993642.

WHEREAS, the Grantor desires to grant, and the Grantee desires to receive an easement and the right of ingress and egress for access to the improvements which shall remain the property of Boone County.

NOW THEREFORE, for and in consideration of the sum of \$1.00, the factual recitals which are a material part of this agreement and incorporated herein, and other good and valuable consideration paid by the Grantee, the receipt and sufficiency of which is hereby acknowledged, the Grantor grants and conveys unto the Grantee as follows:

The Grantor hereby covenants that it is lawfully seized of an indefeasible estate in fee in the Grantor's Parcel, pursuant to Section 253.350, RSMo, and grants to the Grantee, for use by the Grantee, its employees, representatives, contractors, agents and assigns an easement, being an area having a radius of 10 feet centered on the pole location as described herein. Grantor also grants the right of ingress and egress to the pole-mounted siren over the paved roads of Finger Lakes State Park, which are accessed from Peabody Road at the main entrance into Finger Lakes State Park, and the land lying between the paved park road and the easement.

The benefits and burdens of the easement described herein run with the land and are binding upon and inure to the heirs, successors, assigns and personal representatives of the parties. Grantee shall bear the cost of removal at the end of the useful life of the improvement, bears all risk of loss and is responsible for any insurance policies it may choose to acquire. This easement shall terminate when the improvement is removed.

To the extent permitted by the law of the State of Missouri, relating to the waiver of governmental immunity from damages based upon negligence which are then in force and effect, Grantee shall indemnify and make whole Grantor for any loss that Grantor may suffer as a result of the defense or satisfaction of tort claims arising from the Grantee's use of the easement described herein. Notwithstanding anything herein to the contrary, no provision, term or condition in this Agreement shall constitute or be construed as a waiver of the defenses of sovereign immunity, official immunity, or governmental immunity, by whatever name, as set forth in Section 537.600 RSMo., et. seq., for any monetary amount whatsoever, or of any other defenses, howsoever named, that are, or in the future may become, available to the parties by statute or common law.

IN WITNESS WHEREOF, the Grantor and the Grantee have executed this Easement Agreement the day and year first above written.

GRANTOR:

Missouri Department of Natural Resources



Mike Sutherland, Director
Division of State Parks

STATE OF MISSOURI)
) ss.
COUNTY OF COLE)

On this 20 day of May, 2021, before me appeared Mike Sutherland, to me personally known, who, being by me duly sworn, did state that he is the Director of the Missouri Department of Natural Resources, Division of State Parks, a public agency established by the laws of Missouri, and that said Easement was signed on behalf of said agency for the State of Missouri, and said Mike Sutherland acknowledged said Easement to be the free act and deed of said agency.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal in the county and state aforesaid, the day and year last written above.

R. Z - P -
Notary Public

My Commission Expires: 2/10/2024

R. ZANE PRICE
Notary Public, Notary Seal
State of Missouri
Callaway County
Commission # 16283386
My Commission Expires 02/10/2024

GRANTEE:

County of Boone, Missouri

By: [Signature]
Printed: Daniel Atwill

CERTIFICATION:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.

[Signature] 07/06/21
Auditor Date
No Encumbrance Required

STATE OF MISSOURI)
COUNTY OF Boone) ss.

On this 13th day of July, 2021, before me Jodi Vanskike, a Notary Public in and for said state, personally appeared Daniel Atwill, known to me to be the person who executed the within Easement Agreement on behalf of said County of Boone, State of Missouri and acknowledged to me that he/ she executed the same for the purposes therein stated.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal in the County and State aforesaid, the day and year first above written.

Jodi Renee Vanskike
Notary Public
My term expires: 11.29.2024

Seal:



FL

280-2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

July Session of the July Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the

13th

day of

July

20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached agreements between Boone County, Missouri and 911 Training Institute for the following:

- Certified Peer Supporter Program Contract
- Certified Peer Supporter Program Training Class Contract

The terms of the agreements are set out in the attached contracts and the Presiding Commissioner is authorized to sign the same.

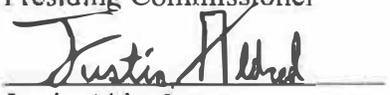
Done this 13th day of July 2021.

ATTEST:

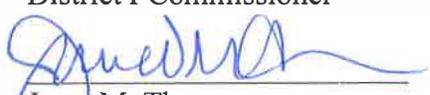

 Brianna L. Lennon
 Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner



2145 County Drive
Columbia, MO 65202

Phone (573) 554-1000
Fax (573) 875-1072

MEMORANDUM

TO: Boone County Commission

FROM: Chad Martin, Director

DATE: June 22, 2021

RE: 911 Training Institute contracts for Peer Supporter Program and Training Classes

Commission approval is requested for contracts with 911 Training Institute for Certified Peer Supporter Program development and delivery, training resources and training courses.

This program provides training and resources for the Peer Support team, which is made up of qualified 911 Operations staff who volunteer to be on the team to promote emotional and mental well-being of our Emergency Telecommunicators. The Emergency Telecommunicators' job places them in traumatic situations that can create stress, burnout and PTSD. The Peer Support team provides guidance and resources to help 911 staff cope with these issues.

The Certified Peer Supporter Program contract is for program development and delivery, and access to an online training library for the Peer Support team.

The Training contract is for a two-day course for the Peer Support Team and an eight-hour course for all ETCs.

\$1,000 for Program development and delivery is to be paid from 2711/71100

\$700 for Training Library access is to be paid from 2711/37200

\$14,925 for courses is to be paid from 2711/37200



911 Training Institute

Proposal

911 Training Institute proposes to provide **Boone County Joint Communications** with the following with regards to a Certified 911 Peer Supporter (CPS) Program:

A. CPS Continuing Education

- **911 Resilience Refresher**, a 1-day, 8-hour course offered three times
 - Full staff attendance (approx. 60 attendees)
 - Three groups of 20 attendees per day
 - Fee: \$4100.00 per day, **Total: \$12,300.00**
 - Note: this flat rate represents an 10.5% "bulk" discount from the standard 911TI per person rate

- **Sustaining Excellence as a 911 Peer Supporter**, a 2-day, 16-hour course
 - Seven members of the Boone County Peer Support team to attend
 - Fee: \$375.00 per person, **Total: \$2,625.00**

- **Access to the 911TI Peer Support CEU library**
 - CPS Dispatchers participate in recorded remote CE during each calendar year. These online CEUs reinforce basic CPS concepts and practices as well as introduce new and advanced concepts.
 - 911TI to provide 12 hours of on-demand CEUs at initiation of contract
 - Fee: \$100.00 *annual fee* per CPS Dispatcher, **Total: \$700.00 first year fee**

The **911 Resilience Refresher** and **Sustaining Excellence as a 911 Peer Supporter** courses will be offered on mutually agreeable dates during 2021/2022 with five total consecutive days of class time.

Instructor: 911 Training Institute Instructor(s) TBD, based on availability

B. CPS Program Development & Delivery Assistance

- Off-site assistance from 911TI to guide initial action steps to develop your program in accord with the CPS Work-Flow Guide (to be provided by 911TI), related, but not limited, to all tasks below:
 - Selection of CPS candidates and coordinator(s)
 - Writing your CPS Standard Operating Procedures
 - Defining Processes for communication between CPS team members, coordinators, PSAP leaders
 - 911TI Review and Evaluation of CPS Team SOP, brochure, resource guide, and internal marketing plan
 - **Program Development Assistance Cost: \$500.00**

- Program Delivery Support from 911TI to assure quality program operation including:
 - Regular review of program
 - Continuous access to 911TI to address any questions or concerns that arise as your PSAP/CPS leaders work to operate your CPS Program
 - **Program Delivery Support Cost: \$500.00 for Year One**

C. Timing

- 911TI will fulfill their contracted activities within 6 months from date contract initiated.
- Both parties will fulfill their activities related to non-training/CEU portions of this contract and respond to requests by the other party expeditiously through each step of peer support development process; should these terms be fulfilled by Boone County, 911TI will fulfill their contracted activities within 6 months from date contract initiated.

Cost Summary: \$16,625.00

Includes:

- Training classes
- 12 hours of CEUs
- CPS Program Development & Delivery Assistance and Support



911 Training Institute

Certified Peer Supporter Program Training Class Contract

This agreement is entered into this 13th day of July 2021 by and between **911 Training Institute** and **Boone County Joint Communications** hereinafter referred to as the "agency." The parties agree to the following:

I. 911 Training Institute agrees to provide the agency with the following services:

- A. Training Course: *911 Resilience Refresher*– 1-day course, 8 hours/day; offered three times
 - Dates: TBD, three mutually agreeable days in 2021/2022
 - 8:00am-5:00pm each day with 1 hour for lunch (flexible as needed by Agency to capture different shifts)
 - Instructor: 911TI Instructor TDB, based on availability
 - Class Size: 20 attendees per class day
 - Fee: \$4100.00 per day, Total: \$12,300.00
- B. Training Course: *Sustaining Excellence as a 911 Peer Supporter* – 2-day course, 8 hours/day;
 - Dates: TBD, two mutually agreeable days in 2021/2022
 - 8:00am-5:00pm each day with 1 hour for lunch (flexible as needed by Agency)
 - Instructor: 911TI Instructor TDB, based on availability
 - Class Size: 7 attendees
 - Fee: \$375.00 per person, Total: \$2,625.00
- C. Instructor lodging, transportation, meals and supplies are the sole responsibility of 911 Training Institute.

D. Training handouts/materials will be provided by 911 Training Institute

II. "Agency" agrees to provide the following:

- A. Adequate facility for the training described above to include: projector, projector screen, microphone if needed, and suitable table for the instructor's material/sign-in table.
- B. Training room to be set-up U-shaped (preferred) or classroom style.
- C. Beverages, snacks at discretion of agency.
- D. Agency Liaison: Marc Kirkpatrick will be the contact person representing the agency and is available at the following number: (573)554-1000.
- E. Payment terms: Payment is due from hosting agency no later than fifteen days after rendering of the service.

This agreement is entered into on the date first written above as evidenced by the signatures below. Sign and e-mail or fax to: 911 Training Institute, Attention: Deborah Gagnon, deborah@911training.net; FAX: (231) 622-7409. A completed copy will be returned to your agency.

Authorized Agency Signature

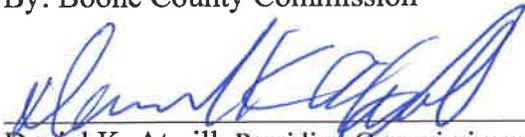
911 Training Institute

SEE ATTACHED

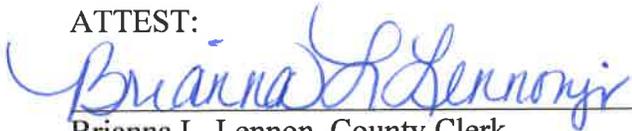
Title: " " _____

BOONE COUNTY, MISSOURI

By: Boone County Commission


Daniel K. Atwill, Presiding Commissioner

ATTEST:

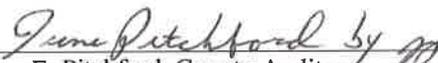

Brianna L. Lennon, County Clerk

APPROVED AS TO FORM:


CJ Dykhouse, County Counselor

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)


June E. Pitchford, County Auditor

06/30/2021
Date

2711-37200-~~12,300~~
2711-37200-~~2,625~~
Appropriation Account



911 Training Institute

Certified Peer Supporter Program Contract

This agreement is entered into this 13th day of July, 2021 by and between **911 Training Institute** and **Boone County Joint Communications** hereinafter referred to as the "agency." The parties agree to the following:

- I. 911 Training Institute agrees to provide the agency with the following services:
 - A. Twelve hours of remote on-demand Peer Supporter CEUs (see Proposal for full details)
 - Fee: \$100.00 annual fee per CPS Dispatcher, Total: \$700.00 first year fee
 - B. CPS Program Development & Delivery Assistance (see Proposal for full details)
 - Program Development Assistance Cost: \$500.00
 - Program Delivery Support Cost: \$500.00
- II. Agency Liaison: Marc Kirkpatrick will be the contact person representing the agency and is available at the following number: (573)554-1000.
- III. Payment terms for Continuing Education/Customer Support: Payment is due in full for the year upon contract acceptance.

This agreement is entered into on the date first written above as evidenced by the signatures below. Sign and e-mail or fax to: 911 Training Institute, Attention: Deborah Gagnon, deborah@911training.net; FAX: (231) 622-7409. A completed copy will be returned to your agency.

Authorized Agency Signature

911 Training Institute

SEE ATTACHED

“ ”

Title: _____

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

July Session of the July Adjourned

Term. 20 21

In the County Commission of said county, on the 13th day of July 20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Animal Control Enforcement Cooperative Agreement with the City of Ashland and the Presiding Commissioner is authorized to sign the same.

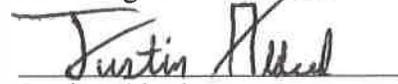
Done this 13th day of July 2021.

ATTEST:

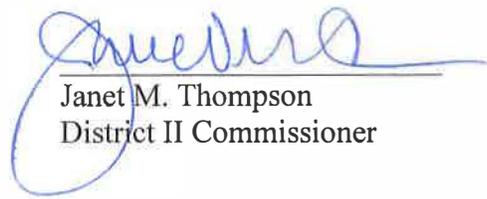

Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner

COUNCIL BILL NO. 2021-028

ORDINANCE NO. 1357

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN ANIMAL
CONTROL ENFORCEMENT COOPERATIVE AGREEMENT

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ASHLAND,
MISSOURI AS FOLLOWS:

Section 1. The Board of Aldermen hereby authorizes the Mayor, on behalf of the City of Ashland, to enter into an Animal Control Cooperative Agreement with the Boone County Commission. The form and content of the Cooperative agreement shall be substantially as set forth in Exhibit "A" which, is attached to and made a part of this ordinance.

Section 2. This ordinance shall be in full force and effect from and after its passage and approval.

Dated this 15th day of June, 2021.



Richard Sullivan, Mayor

Attest:


Darla Sapp, City Clerk

Certified as to correct form:


Nathan Nickolaus, City Attorney

Animal Control Enforcement Cooperative Agreement

THIS AGREEMENT is entered into this 13th day of July, 2021, by and between the **County of Boone**, State of Missouri through the Boone County Commission (herein "County") and the **City of Ashland**, a municipal corporation within the County of Boone, State of Missouri (herein "City");

WITNESSETH:

WHEREAS, County has duly enacted certain regulations pertaining to Animal Control pursuant to Sections 192.300 and 322.090-322.130, RSMo, and provided a program for inspection and enforcement of same within the unincorporated areas of Boone County, Missouri, and

WHEREAS, City has enacted Chapter 27 of the Code of Ordinances of the City of Ashland, copies are attached hereto and incorporated herein by reference, which are substantially the same as the Boone County Health Regulations, Chapter 2 – Animal Control, and desires to establish a program for inspection and enforcement of its Animal Control Codes, and

WHEREAS, the parties hereto believe that it is in their respective economic interests and in the public interest in general to enter into this agreement to have a uniform program for Animal Control Codes enforcement in order to promote the health, safety, and welfare for the citizens of Boone County, and

WHEREAS, the parties hereto are authorized by law to contract for common services pursuant to Section 70.220, RSMo, and each by order or ordinance has empowered their respective signatories to enter into this agreement,

NOW THEREFORE, in consideration of the mutual understandings and undertakings contained in this agreement, the parties agree as follows:

A. In order to ensure that staff is enforcing a single set of guidelines as set out in Chapter 2 of the Boone County Health Code, Ashland has enacted ordinances which shall remain in effect for the duration of the this Agreement. If Ashland decides to amend said ordinances in a manner deemed substantive by County, then this agreement shall terminate.

2. County agrees to provide animal code enforcement services within City through the Department at the anticipated services levels set out in Exhibit A. County also agrees to notify City in the event it amends Chapter 2 – Animal Control of the Boone County Health Code

so as to allow City to amend as appropriate Chapter 27 of its Code of Ordinances so that the operative terms shall remain consistent. County through the Department also shall keep and maintain records and reports relating to the enforcement activity and provide City with copies of same upon request or as mutually deemed appropriate. Fees, if any, such as permit fees for dangerous or exotic animals, boarding fees and/or impoundment fees shall be retained by the County as in other County animal code enforcement activities.

3. City agrees to inform the public in the City of the adoption of the Animal Control Codes and administration and enforcement thereof by the Department. City also agrees to provide Department and County with copies of all amendments of Codes for relevant administration and legal proceedings.

4. For the term of this contract, June 7, 2021, through June 6, 2022, City agrees to pay County a rate of \$51.68 for each hour the Department spends responding to calls, plus mileage for each call at the current IRS mileage reimbursement rate. However, the total reimbursement shall not exceed \$6,000 unless this contract is amended. The City will be reimbursing for services rendered herein, and paid on a quarterly basis. This is a one-year contract and will not automatically renew. If the parties wish to continue services beyond June 6, 2022, they will enter into a new, written agreement.

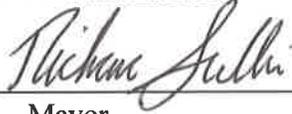
5. City agrees to enforce compliance with the Animal Codes by bringing civil or criminal legal proceedings against those for whom violations have been reported as deemed appropriate by legal counsel for the City. City also shall, at its own expense, defend all legal actions pertaining to the interpretation or implementation of the Animal Codes provided for herein and adopted by City and shall, as the City Prosecutor deems appropriate, prosecute all legal actions under the Animal Codes.

6. This agreement shall not be assignable or otherwise transferable except upon mutual consent of the parties and shall not be modified or otherwise amended except by written instrument executed with the same formality as this agreement.

7. This agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns in office.

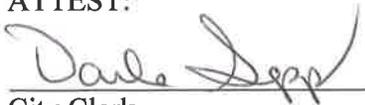
IN WITNESS WHEREOF, the parties have executed this agreement on the day and year first above-written.

CITY OF ASHLAND:

By: 

Mayor

ATTEST:



City Clerk

Approved as to form:

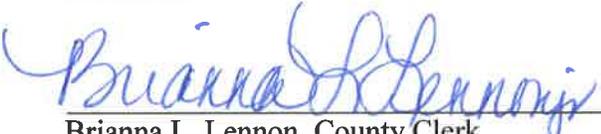


City Attorney

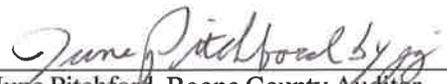
BOONE COUNTY, MISSOURI:

By: 
Daniel K. Atwill, Presiding Commissioner

ATTEST:


Brianna L. Lennon, County Clerk

**AUDITOR ACKNOWLEDGEMENT
FOR BUDGET PURPOSES:**

 06/30/2021
June Pitchford, Boone County Auditor
Revenue 1730-3528

Approved as to form:

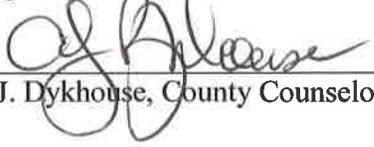

C.J. Dykhouse, County Counselor

Exhibit A

Columbia/Boone County Health Department Ashland Animal Control Enforcement Cooperative Agreement Anticipated Level of Service

Normal service levels: 2.5 Animal Control Officers for Boone County excluding the City of Columbia.

Normal service hours: 7:00 a.m. - 6:00 p.m. The Animal Control Officers serving Boone County, excluding the City of Columbia, are typically available seven days per week and after hours for emergencies.

Emergency response: Emergencies such as dog bites, vicious dogs, large animals in roadways threatening public safety, injured animals, and wildlife inside living spaces will be responded to as quickly as resources allow.

Routine running at-large calls will be responded to during normally-staffed hours of operation and is not considered an emergency.

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

July Session of the July Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the

13th

day of

July

20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the following Budget Amendment for Department 1244 to increase revenue and expenditures for the Justice Reinvestment Grant for this fiscal year.

- Department 1244, Account 3451 (Revenue) \$37,755
- Department 1244, Account 71101 (Professional Services) \$36,755

Done this 13th day of July 2021.

ATTEST:

Brianna L. Lennon

Brianna L. Lennon
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Justin Aldred

Justin Aldred
District I Commissioner

Janet M. Thompson

Janet M. Thompson
District II Commissioner

Attachment II: Budget Detail Worksheet

Circuit Court Number: 13
 Missouri State Number:
 SSAN Number:
 Federal Tax ID Number: 43-6000349
 State Tax ID Number: 14261260
 DUNS Number (if Applicable): 73755977

Budget Detail Worksheet Summary

A. Personnel

Name/Division	Salary	FTE	Written Computation	Total
				\$0.00
A. Personnel Subtotal				\$0.00

B. Fringe Benefits

Benefit	Cost	Rate	Written Computation	Total
				\$0.00
B. Fringe Benefits Subtotal				\$0.00

C. Travel

Purpose of Travel	Location	Item (Lodging/Per Diem/Mileage)	Number of Staff	Cost per Staff	Time Period or Number of Miles	Written Computation	Total
							\$0.00
C. Travel Subtotal							\$0.00

D. Equipment

Item	Cost per Item	Amount	Written Computation	Total
				\$0.00
D. Equipment Subtotal				\$0.00

E. Supplies

Item	Cost per Item	Amount	Written Computation	Total
				\$0.00
E. Supplies Subtotal				\$0.00

F. Construction

Structure	Amount	Written Computation	Total
			\$0.00
F. Construction			\$0.00

G. Consultants/Contracts

G-1. Consultant Fees

Name of Consultant	Service Provided	Rate (daily or hourly)	Length of time	Written Computation	Total
TBD working with WISC or similar group				Please provide specific calculation of costs	\$33,755.00
G-1. Consultant Fees Subtotal					\$33,755.00

G-2. Consultant Expenses

Item	Location	Item (Lodging/Mileage/Per Diem)	Cost per Item	Time Period or Number of Miles	Number of Trips	Written Computation	Total
							\$0.00
G-2. Consultant Expenses Subtotal							\$0.00

G-3. Contracts

Contractor	Service Provided	Cost per Unit	# Person or Number of Units	Written Computation	Total
					\$0.00

Category	Amount	
A. Personnel	\$0.00	
B. Fringe Benefits	\$0.00	
C. Travel	\$0.00	
E. Supplies	\$0.00	
F. Construction	\$0.00	
G. Consultants/Contracts	\$33,755.00	
H. Other	\$5,000.00	
Total Direct Costs:		\$38,755.00
I. Indirect Costs	\$0.00	
TOTAL PROJECT COSTS:		\$38,755.00

G-3. Contracts Subtotal						\$0.00
G. Overall Consultant/Contracts Subtotal						\$0.00
						\$0.00
						\$33,755.00

H. Other Costs

<u>Description</u>	<u>Item</u>	<u>Cost per Item</u>	<u>Number of Items</u>	<u>Written Computation</u>	<u>Total</u>
Virtual hour costs				<i>Please provide specific calculation of costs.</i>	\$5,000.00
					\$0.00
H. Other Costs Subtotal					\$5,000.00

I. Indirect Costs

<u>Description</u>	<u>Federally Approved Indirect Rate</u>	<u>Total Direct Costs</u>	<u>Written Computation</u>	<u>Total</u>
				\$0.00
				\$0.00
I. Indirect Costs				\$0.00

STATE CAPITOL
201 W. CAPITOL AVENUE, ROOM 216
JEFFERSON CITY, MISSOURI 65101



(573) 751-3222
WWW.GOVERNOR.MO.GOV

Michael L. Parson
GOVERNOR
STATE OF MISSOURI

January 29, 2021

Ms. Mary Epping:

On behalf of the Justice Reinvestment Executive Oversight Council, congratulations on your successful application for funding under the Missouri Justice Reinvestment Initiative (JRI) Sub-Award, Justice System Partnership Seed Funds. Your application, as submitted on December 18, 2020 has been selected to receive funding.

Your circuit will receive \$38,755. This amount reflects a reduced amount than what was requested as it relates to the proposed travel budget to visit a best practice site. Due to COVID-19, the Executive Oversight Council was concerned that travel may continue to be limited up to the August deadline to spend the funds. Additionally, members of the Executive Oversight Council were aware of some sites that offer virtual tours and visits, which would maximize the available funding available to others in the state. Accordingly, the Executive Oversight Council has allotted \$5,000 to pursue virtual options, or to travel within the State of Missouri to conduct a site visit.

Please find attached a sub-award agreement, scope of work, and budget forms. The agreement and budget forms need to be completed and returned to ATTN: Federal Grants Section, Jack McCleary, 2729 Plaza Drive, Jefferson City, MO 65109.

All funds must be spent by August 31, 2021. Post-implementation, you are required to submit a brief summary report by December 31, 2021 documenting the project's experience, the use and impact of the funding, and an ongoing plan for implementation and/or sustainability. Please submit this information to Jamie Birch, Senior Policy Advisor, Office of the Governor, 2729 Plaza Dr., Jefferson City, MO 65109, or at Jamie.Birch@governor.mo.gov. Please also feel free to reach out to me if the project is in need of technical assistance and/or support.

We look forward to seeing the impact these funds will have in your community!

My best regards,

A handwritten signature in black ink, appearing to read "Jamie Birch".

Jamie Birch
Senior Policy Advisor
jamie.birch@governor.mo.gov
573-751-2937

SUBAWARD AGREEMENT

THIS AGREEMENT is made and entered into as of the 1st day of February 2021, by and between The Missouri Department of Corrections (hereinafter referred to as "DOC") and the Thirteenth Judicial Circuit of the State of Missouri (hereafter referred to as "Subrecipient").

WITNESSETH

WHEREAS, DOC desires to engage SUBRECIPIENT, as a subrecipient and independent contractor, to perform certain professional and technical services in connection with the Project, and SUBRECIPIENT desires to perform such services;

NOW THEREFORE, for and in consideration of the covenants, terms, conditions, and other provisions set forth below and in the attachments appended hereto and made a part hereof, DOC and SUBRECIPIENT agree as follows:

ARTICLE 1 – TERM

Unless sooner terminated or cancelled in accordance with the terms hereof, the term of this Agreement shall commence on the February 1, 2021 and expire on the 31st day of August 2021.

ARTICLE 2 - SERVICES TO BE PERFORMED

2.1. Scope of Work. DOC engages SUBRECIPIENT to furnish, and SUBRECIPIENT agrees to furnish to DOC, the work described in Attachment I, Scope of Work, which is appended to and made a part of this Agreement (the "Work"). SUBRECIPIENT shall furnish the Work at the times specified hereunder, including, without limitation, in Attachment II, Budget & Deliverable Timeline, which is appended to and made a part of this Agreement, it being understood and agreed that time is of the essence in performance hereunder.

2.2. SUBRECIPIENT Coordinator. SUBRECIPIENT designates the following staff member to manage the activities performed under this Agreement and coordinate with DOC's primary program staff during the term hereof:

Name: Mary Epping, Court Administrator, 13th Judicial Circuit, Boone County, Missouri

Address: 705 E. Walnut St., Columbia, MO 65201

Phone: (573) 886-4058

Email: Mary.Epping@courts.mo.gov

SUBRECIPIENT represents that such staff member has the qualifications and experience to perform this function in the manner contemplated and required by this Agreement.

ARTICLE 3 – COMPENSATION, REPORTS AND RECORDS

3.1. Compensation. As full compensation for the Work, DOC shall pay to SUBRECIPIENT a sum not to exceed thirty-eight thousand seven hundred and fifty dollars in accordance with the following method of payment: DOC shall reimburse SUBRECIPIENT for its actual allowable direct and actual allocable costs (less any applicable credits) in conformity with the line item budget contained in Attachment II hereto, the budget and the rates applicable to SUBRECIPIENT in the Grant, and all applicable federal laws, rules and regulations, including, without limitation, OMB Circular 2 CFR 200-230 and the federal rules and regulations.

3.2. Invoices and Payment. On or before the 15th day of each calendar month, SUBRECIPIENT shall submit to DOC an original invoice for the Work furnished and reimbursable costs incurred during the preceding calendar month. Invoices must include, at a minimum, name, address, telephone number, Federal Tax Identification Number, budget as presented in Attachment II hereto, cumulative costs, current itemized costs, and budget remaining. DOC will pay properly submitted invoices for reimbursable costs within thirty (30) days of receipt. Unless otherwise specified by DOC, invoices shall conform to the format of the budget as presented in Attachment II hereto and shall designate the appropriate categorical area, center and activity for all reimbursable costs. All invoices submitted under this Agreement shall be signed by the subrecipient coordinator established in article 2.2 or his/her designee.

3.3. Final Invoice and Payment. Final invoices shall follow the format detailed in Section 3.2 hereof and must be submitted no later than August 15, 2021. Invoices submitted after August 15, 2021 may not be accepted or paid by DOC.

3.4. Conditions Prerequisite to Payments. Any other provision in this Agreement to the contrary notwithstanding, in addition to its other rights and remedies, DOC may elect not to make payments to SUBRECIPIENT hereunder in the event that SUBRECIPIENT (i) makes or has made any substantial or material misrepresentation in this Agreement or in any information furnished to DOC in connection with this Agreement; (ii) takes any action requiring DOC's approval without having first obtained such approval; (iii) fails to provide reports as required by this Agreement; or (iv) otherwise breaches any covenant, warranty, term or condition contained in this Agreement.

3.5. Disallowance. In the event that SUBRECIPIENT claims and receives payment from DOC hereunder, reimbursement for which is later disallowed by DOC or the United States Government, SUBRECIPIENT shall, upon request, promptly refund to DOC the disallowed amount. At its option, DOC may offset the amount disallowed from any payment due or to become due to SUBRECIPIENT under this Agreement or any other agreement. Similarly, a disallowance under any other agreement with SUBRECIPIENT may be offset against payments due or to become due to SUBRECIPIENT under this Agreement.

3.6. Records Maintenance. SUBRECIPIENT shall keep and maintain, under generally accepted accounting principles and in accordance with the federal rules and regulations, full, accurate and complete books, accounts, records and documentation of all income, costs and expenses pertaining to this Agreement. SUBRECIPIENT shall retain all such books, accounts, records and

documentation for the period specified in the federal rules and regulations or for a period of five (5) years after the expiration, termination or cancellation of this Agreement, whichever is longer. Anything contained herein to the contrary notwithstanding, if any litigation, claim or audit is made, filed or commenced before the expiration of the specified retention period, SUBRECIPIENT shall retain all books, accounts, records and documentation until all litigation, claims or audit findings have been resolved and final action taken.

3.7. Audit and Inspection of Records. DOC, the federal funding agency, the Inspector General, the Comptroller General of the United States, or any of their duly authorized representatives, including, without limitation, independent auditors, shall have the right of timely and unrestricted access to any books, documents, papers, and records of SUBRECIPIENT that are pertinent to this Agreement, in order to make audits, examinations, excerpts, transcriptions and copies. This right also includes timely and reasonable access to SUBRECIPIENT'S personnel for the purpose of interview and discussion related to such documents.

3.8. Reporting Requirements. On or before the last day of each calendar month, SUBRECIPIENT shall submit electronically to DOC a written progress report detailing all Work and activities undertaken or accomplished hereunder during the preceding calendar month, together with such other information as DOC may request. Within (30) calendar days after the expiration, termination, or cancellation of this Agreement, SUBRECIPIENT shall submit electronically to DOC a final written progress report detailing all Work and activities undertaken or accomplished during the term of this Agreement, including a breakdown of the Work and activities undertaken or accomplished during the preceding calendar month, together with such other information as DOC may request.

3.9. Corrective Action. SUBRECIPIENT shall take appropriate corrective action within six months after receipt of an audit report (or such shorter period as may be specified by DOC) in instances of non-compliance with federal laws and regulations.

ARTICLE 4 - INDEPENDENT CONTRACTOR STATUS

4.1. Independent Contractor Relationship. SUBRECIPIENT is an independent contractor, and nothing contained in this Agreement shall be deemed or construed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or otherwise to create any liability for DOC whatsoever with respect to the indebtedness, liabilities, or obligations of SUBRECIPIENT or any other party. Neither SUBRECIPIENT nor any of its employees, agents, representatives, or any person or entity acting by or through SUBRECIPIENT shall be considered or hold itself out as an employee, servant, agent, partner, joint venturer, or representative of DOC.

4.2. Taxes. SUBRECIPIENT shall be solely responsible for, and DOC shall have no obligation with respect to, the withholding and payment of federal, state, and local taxes, fees, and assessments of every kind and nature with respect to the Work performed and the compensation payable under this Agreement, including, without limitation, all income, FICA, unemployment

and other payroll taxes. SUBRECIPIENT shall fully and timely withhold and pay all such taxes, assessments and fees and shall timely file properly prepared tax returns with respect thereto. SUBRECIPIENT shall furnish to DOC, upon request, a certificate or other evidence of compliance with all federal, state, and local laws concerning such taxes, assessments, and fees. SUBRECIPIENT represents that its Federal Tax Identification Number is 43-1628745.

4.3. Benefits. Neither SUBRECIPIENT nor any of its employees, agents, representatives, or any person or entity acting by or through SUBRECIPIENT shall have any claim against DOC under this Agreement or otherwise for vacation pay, sick pay, holiday pay, retirement or pension benefits, social security, worker's compensation, health or disability benefits, life insurance, unemployment insurance benefits, or employee benefits of any kind or nature whatsoever. SUBRECIPIENT shall provide and maintain all worker's compensation, unemployment insurance, and employee benefits required by law.

ARTICLE 5 - AUTHORITY, COMPLIANCE WITH LAW, ASSURANCES AND CERTIFICATIONS

5.1. Authority. SUBRECIPIENT represents and warrants that it is a state agency duly organized, validly existing and in good standing under the laws of the state of Missouri, that it has all requisite power and authority to enter into and perform this Agreement, and that the person executing this Agreement on behalf of SUBRECIPIENT has full power and authority to do so and to bind SUBRECIPIENT hereto.

5.2. Compliance with Grant. SUBRECIPIENT represents that it is familiar with the Grant, a copy of which is appended hereto and made a part hereof as Attachment VI. SUBRECIPIENT shall be governed by and comply strictly with the terms and conditions of the Grant in performing its obligations hereunder.

ARTICLE 6 - TERMINATION

6.1. Termination for Cause. In the event that SUBRECIPIENT (i) becomes insolvent, subject to receivership, or voluntarily or involuntarily subject to the jurisdiction of the bankruptcy court, (ii) makes any misrepresentation hereunder or breaches any warranty, covenant, obligation or term hereof, including, without limitation, the failure satisfactorily to perform the Work within the time requirements specified in this Agreement, or (iii) takes or omits to take any action that endangers the timely and satisfactory performance of the Work, then DOC may, in addition to and not in limitation of all other rights and remedies specified in this Agreement or available at law or in equity, terminate all or part of this Agreement for cause. Termination under this Section 10.2 shall be effective upon written notice to SUBRECIPIENT (or any date specified therein), provided that such termination may be exercised only after notice of default or breach to SUBRECIPIENT and the subsequent failure of SUBRECIPIENT, within five (5) business days of such notice, to provide evidence, satisfactory to DOC, that the declared default or breach has been corrected.

6.2. Termination for Force Majeure. This Agreement is subject to any unforeseeable circumstance beyond the reasonable control of, and without fault or negligence of, a party which makes it illegal or impracticable for such party to perform its material obligations hereunder (“an event of force majeure”), including, without limitation, acts of God, war, national emergency, terrorism and/or responses thereto, government regulations, strikes, and civil disorder. This Agreement may be terminated upon the occurrence of an event of force majeure by written notice from the affected party to the other.

6.3. Winding Up. Upon termination of this Agreement pursuant to Sections 6.1 or 6.2, hereof, SUBRECIPIENT shall (i) subject to the provisions of Section 3.4 hereof, be entitled to compensation.

ARTICLE 7 - MISCELLANEOUS PROVISIONS

7.1. Disputes. Except as otherwise provided in this Agreement, any dispute concerning a question of fact arising under this Agreement which is not disposed of by agreement shall be decided by the DOC, who shall furnish the decision to SUBRECIPIENT in writing. The decision of the DOC shall be final and conclusive unless determined by a court of competent jurisdiction to have been fraudulent or capricious, or arbitrary or so grossly erroneous as necessarily to imply bad faith. SUBRECIPIENT shall proceed diligently with the performance of its obligations under this Agreement pending the DOC’s decision, which decision shall not be unreasonably delayed.

7.2. Severability. All of the clauses of this Agreement are distinct and severable, and if any clause shall be declared illegal, void, or unenforceable, it shall not affect the validity, legality, or enforceability of any other clause or portion of this Agreement.

7.3. Governing Law and Jurisdiction. This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Missouri, without giving effect to any conflicts principles that would require the application of the law of any other jurisdiction. For any action or proceeding arising out of or related to this Agreement, sole and proper jurisdiction and venue shall be in Missouri, and SUBRECIPIENT consents to the jurisdiction of the state and federal courts located in Missouri for enforcement of this Agreement.

7.4. Waivers and Remedies. A waiver of any covenant, term, or condition of this Agreement shall be valid only if in writing, duly executed by the party to be bound thereby. No waiver of any covenant, term, or condition of this Agreement shall be construed to be a waiver of any other covenant, term or condition, nor shall it be construed to constitute a waiver of any subsequent or continuing breach of the same covenant, term or condition. All remedies afforded in this Agreement shall be taken and construed as cumulative, that is, in addition to every other remedy provided in this Agreement or by law or in equity. Anything contained herein to the contrary notwithstanding, IN NO EVENT SHALL DOC BE LIABLE HEREUNDER FOR ANY SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES, INCLUDING, BUT NOT LIMITED TO, LOSS OF PROFITS.

7.5. **Assignment.** SUBRECIPIENT shall not, by operation of law or otherwise, assign, transfer or subcontract all or any portion of its rights or obligations under this Agreement without the prior written consent of DOC, it being understood and agreed that DOC shall be under no obligation to grant such consent.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above written.

Daniel K. Atwill

Name

Mary Egan

Name

Presiding Commissioner

Title

Court Administrator

Title

Boone County

Organization

13th Circuit

Organization

2/18/21

Date

2/18/21

Date

Attachment 1: Scope of Work

Description of the Project

Boone County has a collaborative partnership among the leaders and staff of the County Commission, City Council, the 13th Judicial Circuit, law enforcement, and the Columbia/Boone County Public Health Department of Health and Human Services, that has worked to address the intersection of mental illness, the criminal justice system and homelessness. We have participated in two community wide Sequential Intercept Mappings; supported CIT training; observed how other communities have addressed these issues; implemented screenings at the jail; started a Mental Health Staffing to address those at the jail whose criminal cases need extra attention; and met with Department of Mental Health to discuss policy and practices that have caused issues in order to correct the problems. At this point we have chosen to focus on Intercepts O and 1. We need assistance to determine if we should pursue a co-responder model, a mobile crisis unit, or a crisis response stabilization center. To make this decision, we are seeking assistance to pay for a consultant and for a team to visit either Tucson, AZ., or Miami-Dade, FL, to observe their programs first-hand.

Implementation Plan and Timeline

It is anticipated 5-6 Licensed Clinical Social Workers will be made available in the city's next fiscal year, they will be used to assist law enforcement, but we need to determine what model to use. Our plan with this funding is to hire a consultant by April 30, who will assist us in making that determination and in developing a process to expand it throughout the county in the near future. We are also hopeful that the Missouri Coalition for Community Behavioral Healthcare will consider us as a pilot site for a crisis response stabilization center; but, if we are not selected, we want to put ourselves in the best position possible to make that occur through a legislative allocation or through a cooperative agreement with our local hospitals. To get more buy in from the community we would also send a team to visit either Tucson, AZ, or Miami-Dade, FL, as they are excellent models we would want to scale down and replicate.

Potential Outcome Measures

Short term outcomes will be the implementation of either the mobile crisis unit or co-responder model. We will track the number of individuals referred to the co-responder or mobile crisis unit on the front end and, in addition, monitor the number of individuals who are in the jail referred to the mental health staffing group. The measurement will also be the number of beds needed to be used at the jail for those with serious mental illness. Long term we would be working toward a local or regional crisis center for law enforcement or the public, and implementing plans to address Intercept 4 and 5 with the assistance of behavioral health agencies.

Sustainability Plan

Agreement Number: 20-SA-161-2814-4

With FTEs already set to be allocated, it will be a matter of implementing the best plan for the community, then growing it with the success through FTEs provided by the county or grants. We are hopeful to be selected to have a crisis center or, if not selected, have started the process to determine how to potentially obtain funding through the legislature, but that would likely take years to accomplish.

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

July Session of the July Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the

13th

day of

July

20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of The County of Boone Does hereby approve an agreement with Air Systems, LLC for the replacement of one Liebert HVAC unit in the Information Technology Printer Room.

Done this 13th day of July 2021.

ATTEST:



Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner



Air Systems, LLC
 Commercial & Industrial
 Air Conditioning & Heating
 1208 Jefferson St.
 Columbia, MO 65203

Proposal

Phone: (573) 817-0700
 Fax: (573) 443-1688

Website: www.airsystemsllc.com

System Start Up

1. Pressurize the refrigerant piping and leak check
2. Pull a vacuum on the system and charge the system with new R-407C
3. Confirm proper power supply and phasing
4. Start the compressor and condenser fan and check for proper rotation and amp draw
5. Check for proper rotation and amp draw of the supply fan
6. Install gauges and check for proper suction and discharge pressures
7. Confirm proper system subcooling and compressor superheat
8. Check for proper humidifier operation and modulation
9. Confirm proper staging of the reheat electric heaters
10. Check for proper humidifier and condensate drainage

Notes: Boone County will handle the required permits to allow the crane to set up on a city street
 : Overtime labor is not included in the proposal pricing
 : Allow a minimum of 8 weeks for the equipment delivery
 : Equipment will have a 1-year Liebert material warranty and a 1-year Air Systems LLC labor warranty
 : Proposal is a not to exceed price
 : Boone County will only be invoice for the labor and material used per the Boone County agreement

We propose to furnish pricing to complete the above in accordance with the above mentioned specifications for the sum of: **\$35,800.00** **TERMS: Net 30 days**

*including
 121000.00
 for contingency*

All quotations are subject to applicable state and local taxes at time work is completed; such taxes are not included in this quote. Price quoted for the work listed above is firm. Air Systems, LLC reserves the right to revise this quote as the work progresses and we acquire knowledge not available at the time of proposal. Customer will be advised at the time of any change before work progresses.

Signature: *[Signature]* Date: 6/23/21

ACCEPTANCE OF PROPOSAL:

Authorized Signature: *[Signature]* Date: _____

The above price, specification and quote conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. This proposal may be withdrawn by us if not accepted within 30 days; pricing is only good for 30 days from proposal date. All accounts are due within 30 days of the invoiced date. Any account overdue will be subject to a finance charge of 1 1/2% per month on the unpaid balance.



Air Systems, LLC
Commercial & Industrial
Air Conditioning & Heating
1208 Jefferson St.
Columbia, MO 65203

Proposal

Phone: (573) 817-0700
Fax: (573) 443-1688

Website: www.airsystemsllc.com

Date: June 23, 2021

Customer / Location: Boone County Government Center

Job Name: **Liebert Unit Replacement**

Contact: Doug Coley

Air Systems, LLC is pleased to provide the following services for your consideration:

Liebert Unit Replacement

Equipment Removal

1. Install recovery equipment and recover the refrigerant from the system
2. Lock off power to the air handler and the condensing unit
3. Disconnect the main and control power wiring and conduit from the condensing unit
4. Remove the suction and liquid line piping from the condensing unit
5. Remove a large section of the suspended ceiling in the printer room
6. Disconnect the main wiring and conduit from the air handler
7. Label all control wiring and remove
8. Remove the suction and liquid line piping from the air handler
9. Isolate and remove the humidifier supply water piping
10. Remove the condensate and humidifier drain line piping
11. Disconnect the return and supply duct work from the air handler
12. Install rigging and a duct jack to remove the 500 lb. air handler from the ceiling
13. Remove the original air handler for disposal

Equipment Installation

1. Use a crane to remove the original condensing unit from the roof and install the replacement condensing unit on the roof
2. Install the replacement condenser on support blocks and rubber pads
3. Install new suction and liquid piping and solder to the new condensing unit
4. Install the main and control conduit and wiring to the replacement unit
5. Use rigging and duct jacks to install the replacement air handler
6. Install support and mounting brackets as needed
7. Connect the main and control wiring and conduit to the new air handler
8. Solder in new suction and liquid line piping to the new air handler
9. Fabricate new return and supply duct work as required & connect to the new air handler
10. Run new piping as needed to supply city water to the new humidifier
11. Install new condensate and humidifier drain piping
12. Replace the wall mounted controller and wire
13. Complete programming and set up of the new controller



HAROLD G. BUTZER, INC.
MECHANICAL CONTRACTOR AND ENGINEERS
"Dependable Service Since 1926"

PROPOSAL

NO. 11.21-0288

721 WICKER LANE - JEFFERSON CITY, MISSOURI 65109 - TELEPHONE 573-636-4115-FAX 573-636-7944

Boone County Government Center
 801 East Walnut
 Columbia MO 65201

DATE: May 17, 2021
 JOB: Replace Server Room
 HVAC Equipment

PURCHASE ORDER NO. _____

We propose to provide labor and materials to perform mechanical work as follows;

- Replace existing R22 Liebert HVAC equipment with new 410A Liebert HVAC equipment
- Recover refrigerant from existing equipment and dispose of properly
- Demo existing piping and existing line set
- Hoist existing unit off roof and new unit back on roof with appropriate permits for street closure
- Remove existing air handler from ceiling and replace with new
- Make all necessary duct connections
- Route new line set from outdoor unit on roof through ceiling and connect to new air handler
- Pressure test line set and unit to ensure no leaks
- Vacuum line set and charge with calculated refrigerant charge
- Hook up humidifier and drain piping inside
- Will provide electrical contractor to unhook and reconnect electrical
- Will provide insulation contractor to insulate refrigerant line set and duct as needed
- Will provide roofing contractor to seal roof penetration for new copper line set
- Startup and testing of all operations of new Liebert unit

Work will be done for the sum of \$39,979.00

Exclusions; Overtime, Shift Pay, Holiday Pay, Fire Protection, Ceiling grid work, Temporary Heating or Cooling Any work or repairs not listed above

SALES/USE TAX, IF APPLICABLE, WILL BE ADDED TO THE ABOVE UNLESS A SIGNED COPY OF EXEMPTION CERTIFICATE IS PROVIDED BY PURCHASER

HAROLD G. BUTZER, INC.		THIS PROPOSAL IS ACCEPTED AND HAROLD G. BUTZER, INC. IS ORDERED TO PROCEED WITH THE WORK. BY TITLE DATE	IMPORTANT NOTICE! THE ATTACHED STANDARD TERMS AND CONDITIONS AND MISSOURI NOTICE TO OWNERS APPLY TO THIS PROPOSAL
BY	Jordan Kleffner		
TITLE	Mechanical Services Service Technician		
DATE	05/17/21		

STANDARD TERMS AND CONDITIONS

PAYMENT TERMS: By the tenth day of each month, Purchaser shall pay for all equipment and materials placed on job site, all installation and supervision labor, all services performed by others during the preceding month including allowances for overhead and profit as shown by our written estimate or by the architect's or engineer's written estimate. Purchaser agrees to pay a service charge of 1.50 percent per month on the principal amounts outstanding for more than 30 days. If default is made in the payment of any of the monthly estimates or the accumulated reserve and if the account is placed in the hands of an attorney for collection, Purchaser will pay a reasonable attorney's fee and all costs of collection.

CHANGE ORDERS: If the Purchaser orders that work other than that agreed on above be performed, the payment therefore shall be based on cost plus an allowance for overhead of 15% of cost plus an allowance for profit of 10% of cost and overhead. The cost shall include the cost of installation and supervision labor (including wages, fringe benefits, payroll insurances and taxes), the cost of materials (including taxes and transportation charges), the rental charges for power tools whether or not owned by the Company and the cost of work subcontracted to or performed by others. If the Purchaser orders that deductions be made in work agreed on above, the credits for same shall be based on cost. It is contemplated that installation or supervision labor and services agreed on are to be performed during regular working hours on regular working days. If the purchaser requests that labor or services be performed outside of such regular working hours, any overtime or other additional expenses occasioned thereby shall be billed to and paid by the Purchaser as set out above.

DAMAGES OR BACKCHARGES: The Purchaser shall advise the Company of any damages or back charges within thirty days of such damages or back charges. Failure on the part of the Purchaser to render an itemized account shall relieve the company of any responsibility for payment thereof.

HAZARDOUS MATERIALS: Purchaser agrees to remove or render harmless any hazardous materials present at the work site whether pre-existing or discovered during construction, to issue change order(s) to the Company for added costs associated with the discovery, removal, or remediation of the hazardous materials and to extend the duration of the project to include time required for abatement thereof.

WARRANTY: Work described above is warranted for a period of 1 year following date of substantial completion. Warranty excludes abuse, modifications executed by others, improper maintenance or operation or normal wear and tear.

DURATION OF PROPOSAL: Proposals do not continue beyond thirty days and all proposals are subject to change or withdrawal at any time by the Company without notice.

"FORCE MAJEURE. If either party to this Contract is delayed, hindered and/or prevented from the performance of any act required under this Contract by reason of strikes, lock-outs, labor troubles, inability or delay in procuring standard or fabricated materials, failure of power, restrictive governmental laws, regulations, or orders, or governmental action or inaction (including failure, refusal or delay in issuing permits, approvals and/or authorizations, which is not the result of the action or inaction of the party claiming such delay), riots, civil unrest or insurrection, war, fire, earthquake, flood or any other natural disaster, unusual and unforeseeable delay which results from any interruption of any public utilities (e.g., electricity, gas water, telephone), severe or unusual weather, or other unusual and unforeseeable delay not within the reasonable control of the party delayed in performing work or doing acts required under the provisions of this Contract, then performance of such act will be excused for the period of the delay and the period for the performance any such act will be extended for a period equivalent to the period of such delay. The provisions of this paragraph will not operate to excuse either party from continuing with performance of those portions of the Contract that are unaffected by any of the foregoing conditions."

ENTIRE AGREEMENT: This proposal, when accepted, represents the entire agreement between the parties and supersedes prior written oral agreements.

CANCELLATION: If, following acceptance of proposal by Buyer, all or any portion of the resulting order is canceled by Buyer without default on the part of Seller or without Seller's written consent, Buyer shall be liable to Seller for cancellation charges including but not limited to Seller's incurred costs and such profit as would have been realized by Seller from the transaction had the agreement not been breached by Buyer.

MISSOURI NOTICE TO OWNERS

NOTICE TO OWNER – FAILURE OF THIS CONTRACTOR TO PAY THOSE PERSONS SUPPLYING MATERIAL OR SERVICES TO COMPLETE THIS CONTRACT CAN RESULT IN THE FILING OF A CHAPTER 429, RSMo. TO AVOID THIS RESULT YOU MAY ASK THIS CONTRACTOR FOR "LIEN WAIVERS" FROM ALL PERSONS SUPPLYING MATERIAL OR SERVICES FOR THE WORK DESCRIBED IN THIS CONTRACT. FAILURE TO SECURE LIEN WAIVERS MAY RESULT IN YOUR PAYING FOR LABOR AND MATERIAL TWICE. 4/2705