

243 -2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

June Session of the April Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the 8th day of June 20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve Amendment #1 to Contract 16-30SEP20E - Medical and Dental Care for Individuals Experiencing Homelessness which was approved by Commission for award to Compass Health, Inc. on November 3, 2020, Commission Order # 503-2020. This amendment extends the contract from April 1, 2021 through December 31, 2021.

Invoices will continue to be paid from Department 2130 – Community Health Fund Community Services Admin, Account 71100 – Outsourced Services.

Done this 8th day of June 2021.

ATTEST:

Brianna L. Lennon

Brianna L. Lennon
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Justin Aldred

Justin Aldred
District I Commissioner

Janet M. Thompson

Janet M. Thompson
District II Commissioner

Boone County Purchasing

Melinda Bobbitt, CPPO
Director of Purchasing



613 E. Ash St, Room 110
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPO, CPPB
DATE: June 8, 2021
RE: Amendment #1 to contract *16-30SEP20E - Medical and Dental Care for Individuals Experiencing Homelessness* with Compass Health, Inc.

Contract 16-30SEP20E - Medical and Dental Care for Individuals Experiencing Homelessness was approved by commission for award to Compass Health, Inc. on November 3, 2020, commission order # 503-2020. This amendment extends the contract from April 1, 2021 through December 31, 2021.

The 2021 contract that was originally ending March 31, 2021 was for \$3,484.00. Compass Health, Inc. has invoiced us \$220 during that period. They will not receive any more funding but will utilize the remaining \$3,264.00.

Invoices will continue to be paid from department 2130 – Community Health Fund Community Services Admin, account 71100 – Outsourced Services.

cc: Contract File

AGREEMENT FOR PURCHASE OF SERVICES
Contract Amendment Number One
Medical and Dental Care for Individuals Experiencing Homelessness with
Compass Health, Inc.

Now on this day, June 8, 2021, Boone County Emergency Declaration Number 16-30SEP20E dated November 3, 2020 made by and between Boone County, Missouri and Compass Health Inc., for and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

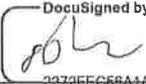
- 1) Extend the contract from March 31, 2021 and end on December 31, 2021.
- 2) Except as specifically amended hereunder, all other terms, conditions and provisions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

Compass Health, Inc.

Boone County, Missouri

By: Boone County Commission

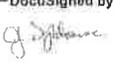
By: 
2272FEC68A1A4BB...
Signature

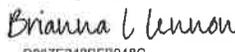
By: 
BA4B9346ED6E4EB...
Daniel K. Atwill, Presiding Commissioner

By: _____
Peter Lyskowski
Printed Name

APPROVED AS TO FORM:

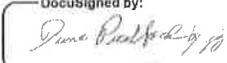
ATTEST:

By: 
7071DE4EB0D7ADD...
County Counselor

By: 
D287E242BEH948C...
County Clerk

AUDITOR CERTIFICATION:

In accordance with RSMo. §50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

 447B4E3E1C847D	5/28/2021	2130-71100
Signature	Date	Appropriation Account

An Affirmative Action/Equal Opportunity Employer

2/4/-2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

June Session of the April Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the 8th day of June 20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the request to utilize the City of Columbia Cooperative Contract 138/2020 - Redi Mix Concrete and Cement Products, to purchase Redi Mix Concrete and Cement Products from Central Concrete Materials, LLC of Jefferson City, MO.

Invoices will be paid from Department 2040 – R&B Road Maintenance, Account 26000 – Pavement Repairs Material. \$277,471.00 is budgeted.

Done this 8th day of June 2021.

ATTEST:

Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Justin Aldred

Justin Aldred
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner

Boone County Purchasing

Melinda Bobbitt, CPPO, CPPB
Director of Purchasing



613 E. Ash St., Room 110
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPO, CPPB
DATE: June 8, 2021
RE: Cooperative Contract: *138/2020 - Redi Mix Concrete and Cement Products*

Greg Edington, Director of Road & Bridge, requests permission to utilize the City of Columbia cooperative contract *138/2020* to purchase Redi Mix Concrete and Cement Products from Central Concrete Materials, LLC of Jefferson City, MO.

Invoices will be paid from department 2040 – R&B Road Maintenance, account 26000 – Pavement Repairs Material. \$277,471 is budgeted.

cc: Contract File
Greg Edington, R&B

**AGREEMENT
FOR
READY MIX CONCRETE AND CEMENT PRODUCTS
TERM AND SUPPLY**

THIS AGREEMENT dated the 8th day of June 2021 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Central Concrete Materials, LLC**, herein Contractor."

IN CONSIDERATION of the parties' performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for a term and supply contract for the furnishing of **Ready Mix Concrete and Cement Products** in compliance with all bid specifications and any addendum issued for the City of Columbia, Request for Quotation number **138/2020** as well as Boone County Standard Terms and Conditions and Insurance Requirements. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office contract file for this contract if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement and the City of Columbia Request for Quotation number **138/2020** shall prevail and control over the contractor's bid response.

2. **Contract Duration** - This agreement shall commence **on the date written above and extend through November 9, 2021**. This agreement may be extended beyond the expiration date by order of the County for **four (4) additional one-year periods** subject to the pricing clauses in the Contractor's bid response. This agreement may be extended beyond the expiration date by order of the County on a month to month basis in the event the County is unable to re-bid and/or award a new contract prior to the expiration date.

3. **Purchase** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County the items as required in the bid specifications and in conformity with the contract documents for the prices set forth in the Contractor's bid response.

4. **Delivery** - Contractor agrees to deliver the items as specified within one day after receipt of order.

5. **Billing and Payment** - All billing shall be invoiced to the **Boone County Road & Bridge Department, Greg Edington, 5551 S. Tom Bass Road, Columbia, MO 65201** and billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services not included in the bid response or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all monthly statements within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

6. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

7. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

8. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

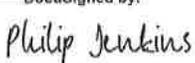
- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products is delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

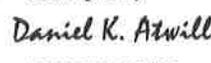
IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

CENTRAL CONCRETE MATERIALS, LLC

BOONE COUNTY, MISSOURI

by: Boone County Commission

DocuSigned by:

 by _____
8E0DB92F5D7A4C5

DocuSigned by:


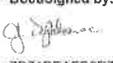
BA4B934CED6E4EB

Daniel K. Atwill, Presiding Commissioner

title PLANT MANAGER

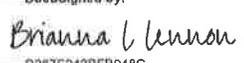
APPROVED AS TO FORM:

ATTEST:

DocuSigned by:


7D71DEAEB9D74DD

CJ Dykhouse, County Counselor

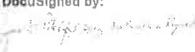
DocuSigned by:


0207E242BEB848C

Brianna L. Lennon, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of the contract do not create a measurable county obligation at this time.)

DocuSigned by:


F0D06ADB184244D

Signature

6/1/2021

Date

2040 / 26000 / Term & Supply

Appropriation Account

STANDARD CONTRACT TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Prices shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
4. When products or materials of any particular producer or manufacturer are mentioned in our contracts, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
5. Do not include Federal Excise Tax or Sales and Use Taxes in billing, as law exempts the County from them.
6. The delivery date shall be stated in definite terms.
7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
8. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Contractor responsible for any excess cost occasioned thereby.
9. Failure to deliver as guaranteed may disqualify Contractor from future bidding.
10. Prices must be as stated in units of quantity specified and must be firm.
11. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
12. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase product/service from other vendors. **If the County rebids prior to the expiration date of this cooperative contract and Contractor receives award of bid, this contract may be replaced with new awarded contract.**
13. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses

required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.

14. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
15. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
16. Pursuant to Section 34.600 RSMo, for contracts \$100,000 and greater, Contractor/Vendor certifies it is not currently engaged in and shall not, for the duration of the contract, engage in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel.
17. **For all titled vehicles and equipment, the dealer must use the actual delivery date to the County** on all transfer documents including the Certificate of Origin (COO), Manufacturer's Statement of Origin (MSO), Bill of Sale (BOS), and Application for Title.
18. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.

Updated 8/19/20

Insurance Requirements: The Contractor shall not commence work under this contract until they have obtained all insurance required under this paragraph and such insurance has been approved by the County, nor shall the Contractor allow any subcontractor to commence work on their subcontract until all similar insurance required of subcontractor has been so obtained and approved. All policies shall be in amounts, form and companies satisfactory to the County which must carry an A-6 or better rating as listed in the A.M. Best or equivalent rating guide. Insurance limits indicated below may be lowered at the discretion of the County.

Employers Liability and Workers Compensation Insurance - The Contractor shall take out and maintain during the life of this contract, **Employers Liability and Workers Compensation Insurance** for all of their employees employed at the site of work, and in case any work is sublet, the Contractor shall require the subcontractor similarly to provide Workers Compensation Insurance for all of the latter's employees unless such employees are covered by the protection afforded by the Contractor. Workers Compensation coverage shall meet Missouri statutory limits or provide evidence of monopolistic state coverage. Employers Liability limits shall be \$500,000.00 each employee, \$500,000.00 each accident, and \$500,000.00 policy limit. In case any class of employees engaged in hazardous work under this Contract at the site of the work is not protected under the Workers Compensation Statute, the Contractor shall provide and shall cause each subcontractor to provide Employers Liability Insurance for the protection of their employees not otherwise protected.

Commercial General Liability Insurance - The Contractor shall take out and maintain during the life of this contract, such commercial general liability insurance as shall protect them and any subcontractor performing work covered by this contract, from claims for damages for personal injury including accidental death, as well as from claims for property damages, which may arise from operations under this contract, whether such operations be by themselves or for any subcontractor or by anyone directly or indirectly employed by them. The amounts of insurance shall be not less than \$3,000,000.00 combined single limit for any one occurrence covering both bodily injury and property damage, including accidental death. If the Contract involves any underground/digging operations, the general liability certificate shall include X, C, and U (Explosion, Collapse, and Underground) coverage. If providing Commercial General Liability Insurance, then the Proof of Coverage of Insurance shall also be included.

Contractor may satisfy the minimum liability limits required for Commercial General Liability or Business Auto Liability under an Umbrella or Excess Liability policy. There is no minimum per occurrence limit of liability under the umbrella or Excess Liability; however, the Annual Aggregate limit shall not be less than the highest "Each Occurrence" limit for either Commercial General Liability or Business Auto Liability. Contractor agrees to endorse the County as an Additional Insured on the umbrella or Excess Liability, unless the Certificate of Insurance state the Umbrella or Excess Liability provides coverage on a "Follow-Form" basis.

Business Automobile Liability – The Contractor shall maintain during the life of this contract, automobile liability insurance in the amount of not less than \$3,000,000.00 combined single limit for any one occurrence, covering both bodily injury, including accidental death, and property damage, to protect themselves from any and all claims arising from the use of the Contractor's own automobiles, teams and trucks; hired automobiles, teams and trucks; non-owned and both on and off the site of work.

Subcontractors: Contractor shall cause each Subcontractor to purchase and maintain insurance of the types and amounts specified herein. Limits of such coverage may be reduced only upon written agreement of Owner. Contractor shall provide to Owner copies of certificates evidencing coverage for each Subcontractor. Subcontractors' commercial general liability and business automobile liability insurance shall name Owner as Additional Insured and have the Waiver of Subrogation endorsements added.

Proof of Carriage of Insurance - The Contractor shall furnish the County with Certificate(s) of Insurance which name the County as additional insured in an amount as required in this contract, contain a description of the project or work to be performed and provided for Commercial General Liability, Business Auto Liability, and Umbrella or Excess Liability (not on Workers Compensation). The Certificate of Insurance shall provide that there will be no cancellation or reduction of coverage without 30 days prior written notice to the Owner. In addition, such insurance shall be on occurrence basis and shall remain in effect until such time as the County has made final acceptance of the facility contracted.

INDEMNITY AGREEMENT: To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney's fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), of anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, in connection with providing these services. This provision does not, however, require contractor to indemnify, hold harmless, or defend the County of Boone from its own negligence.

Failure to maintain the required insurance in force may be cause for contract termination. In the event the Agency/Service fails to maintain and keep in force the required insurance or to obtain coverage from its subcontractors, the County shall have the right to cancel and terminate the contract without notice.

245 -2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

June Session of the April Adjourned

Term. 20 21

County of Boone

} ea.

In the County Commission of said county, on the

8th

day of June

20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve an agreement with Priority Dispatch for additional ProQA training licenses.

The terms of the agreement are set out in the attached contract and the Presiding Commissioner is authorized to sign the same.

Done this 8th day of June 2021.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner



BOONE COUNTY

Department of Information Technology

ROGER B. WILSON BOONE COUNTY GOVERNMENT CENTER
801 E. Walnut, Room 220
Columbia, MO 65201-4890
573-886-4315

Aron Gish

Director

DATE: May 25, 2021

TO: Dan Atwill, Presiding Commissioner
Justin Aldred, District I Commissioner
Janet Thompson, District II Commissioner

FROM: Aron Gish, IT Director

SUBJECT: Request to purchase additional ProQA training licenses

CC: June Pitchford, County Auditor
Caryn Ginter, Sr. Account / Financial Analyst

The purpose of this request is to seek approval to purchase four additional ProQA training licenses that Joint Communications has asked for.

From Stirling, JC Operations Manager requesting the licenses.

"Per our discussion, we are requesting four additional ProQA training licenses for 2021.

When there is a training class, 9-1-1 admin and/or I.T. often compete with the students for licenses which regularly results in one or the other not having access to ProQA to complete training, needed testing of new releases or other updates, system change evaluations, and other routine research needs."

I am requesting to use Department 2708 (911/EM IT Hardware & Software) and account 70050 (Software Service Contract) for this purchase of \$27,600.00. A Budget Amendment has been prepared to increase the budget.

Total Purchase: \$27,600.00

Thank you for your consideration.



QUOTE

110 Regent Street, Suite 500
 Salt Lake City, UT 84111
 USA
www.prioritydispatch.net
 Prepared By: Shawn Johnson
 Phone: (800) 363-9127
 Email: shawn.johnson@prioritydispatch.net

Agency: Boone County Joint Communications
 Agency ID#: 3798
 Quote #: Q-55823
 Date: 4/29/2021
 Offer Valid Through: 7/31/2021
 Payment Terms: Net 30
 Currency: USD

Bill To:
 Boone County Information Technology
 Beth Boos
 801 E. Walnut, Rm 220
 Columbia, Missouri 65201
 United States

Ship To:
 Boone County Joint Communications
 Beth Boos
 2145 E County Dr
 Columbia, Missouri 65202-9064
 United States

Line	Product Name	Qty	Unit Price	Amount
1	ProQA Medical/Fire/Police Training Software Licenses Training, non-live calltaking software	4	6,000.00	24,000.00
2	ProQA Training License ESP (B) M/F/P License Renewal, Service & Support	4	900.00	3,600.00
Purchase Year 1 TOTAL:				USD 27,600.00

Line	Product Name	Qty	Unit Price	Amount
3	ProQA Training License ESP (B) M/F/P License Renewal, Service & Support	4	900.00	3,600.00
ESP Year 2 TOTAL:				USD 3,600.00

Line	Product Name	Qty	Unit Price	Amount
4	ProQA Training License ESP (B) M/F/P License Renewal, Service & Support	4	900.00	3,600.00
ESP Year 3 TOTAL:				USD 3,600.00

Line	Product Name	Qty	Unit Price	Amount
5	ProQA Training License ESP (B) M/F/P License Renewal, Service & Support	4	945.00	3,780.00
ESP Year 4 TOTAL:				USD 3,780.00

"To lead the creation of meaningful change in public safety and health."

Line	Product Name	Qty	Unit Price	Amount
6	ProQA Training License ESP (B) M/F/P License Renewal, Service & Support	4	945.00	3,780.00
ESP Year 5 TOTAL:				USD 3,780.00

Subtotal	USD 27,600.00
Estimated Tax	
Total	USD 27,600.00

Customer Signature:		Date:	
Customer Name:		Purchase Order ID:	
Expiration Date:			

TERMS AND CONDITIONS

This quote is valid for 120 days from date of issue. All prices quoted are exclusive of any applicable taxes, duties, or government assessments relating to this transaction, which are the sole obligation of Buyer. You can find it here: <https://prioritydispatch.net/licensing/>

Fund Statement - 911/Emergency Management Sales Tax 270 (Major Fund)

	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
FINANCIAL SOURCES:				
Revenues				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	10,635,918	10,583,000	10,583,000	10,583,000
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	79,383	120,510	111,890	120,510
Charges for Services	-	750	130	300
Fines and Forfeitures	-	-	-	-
Interest	571,840	340,000	299,995	340,000
Hospital Lease	-	-	-	-
Other	6,129	-	14,705	16,800
Total Revenues	11,293,270	11,044,260	11,009,720	11,060,610
Other Financing Sources				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	954	-	110	-
Total Other Financing Sources	954	-	110	-
Fund Balance Used for Operations	-	752,301	-	-
TOTAL FINANCIAL SOURCES	\$ 11,294,224	11,796,561	11,009,830	11,060,610
FINANCIAL USES:				
Expenditures				
Personal Services	\$ 4,025,067	5,002,510	4,105,374	5,075,829
Materials & Supplies	86,793	190,967	542,211	203,227
Dues Travel & Training	139,864	199,225	63,827	182,224
Utilities	361,502	410,503	362,158	406,958
Vehicle Expense	12,724	24,182	14,397	22,995
Equip & Bldg Maintenance	260,457	465,339	431,586	381,466
Contractual Services	752,230	912,954	863,655	1,016,210
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	96,580	-	100,000
Other	642,696	1,315,464	748,405	1,360,688
Fixed Asset Additions	572,110	2,309,550	2,124,561	870,900
Total Expenditures	6,853,443	10,927,274	9,256,174	9,620,497
Other Financing Uses				
Transfer Out to other funds	870,587	869,287	869,287	872,737
Early Retirement of Long-Term Debt	-	-	-	-
Total Other Financing Uses	870,587	869,287	869,287	872,737
TOTAL FINANCIAL USES	\$ 7,724,030	11,796,561	10,125,461	10,493,234
FUND BALANCE:				
FUND BALANCE (GAAP), beginning of year	\$ 19,047,164	22,302,783	22,302,783	23,029,929
Less encumbrances, beginning of year	(471,798)	(157,223)	(157,223)	-
Add encumbrances, end of year	157,223	-	-	-
Fund Balance Increase (Decrease) resulting from operations	3,570,194	(752,301)	884,369	567,376
FUND BALANCE (GAAP), end of year	22,302,783	21,393,259	23,029,929	23,597,305
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	(10,300,000)	(10,300,000)	(10,300,000)	(10,300,000)
NET FUND BALANCE, end of year	\$ 12,002,783	11,093,259	12,729,929	13,297,305
Net Fund Balance as a percent of expenditures	175.14%	101.52%	137.53%	138.22%

246 -2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

June Session of the April Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the

8th

day of June

20 21

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve an agreement with American Digital Security for an additional camera and microphone.

The terms of the agreement are set out in the attached contract and the Presiding Commissioner is authorized to sign the same.

Done this 8th day of June 2021.

ATTEST:

Brianna L. Lennon

Brianna L. Lennon
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Justin Aldred

Justin Aldred
District I Commissioner

Janet M. Thompson

Janet M. Thompson
District II Commissioner



BOONE COUNTY

Department of Information Technology

ROGER B. WILSON BOONE COUNTY GOVERNMENT CENTER
801 E. Walnut, Room 220
Columbia, MO 65201-4890
573-886-4315

Aron Gish

Director

DATE: May 25, 2021

TO: Dan Atwill, Presiding Commissioner
Justin Aldred, District I Commissioner
Janet Thompson, District II Commissioner

FROM: Aron Gish, IT Director

SUBJECT: Request to purchase additional camera and microphone

CC: June Pitchford, County Auditor
Caryn Ginter, Sr. Account / Financial Analyst

The purpose of this request is to seek approval to purchase an additional camera and microphone that the Sheriff's Office has asked for.

I am requesting to use Department 1171 (GF IT Facilities Security) and account 23810 (Untagged Hardware & Software) for this purchase of \$1,225.00. A Budget Amendment has been prepared to increase the budget.

Total Purchase: \$1,224.97

Thank you for your consideration.

JUD, -
PLEASE CONTACT ARON
GISH (X4319) TO
SCHEDULE THIS ON THE
COMMISSION AGENDA.

THANKS,
CARYN



Division of The Kincaid Group

140 Westwoods Dr. Liberty, MO 64068
816.415.4237

QUOTE

Number	69304-0
Quote Date	03/10/2021
Terms	PAY ON RECEIPT
Page	0001

Bill to: Boone County Government Center
801 E. Walnut
Room 220
Columbia, MO 65201

Project Address: Boone County Government Center
801 E. Walnut
Columbia, MO 65201

Phone: (573) 886-4319

Phone: (573) 886-4319

Cust Code	Ordered By	Salesman	Customer PO				
4079		Chris Williams					
FOB			Project Description				
			CAMERA				
Line	Qty	U/M	Item #	Description	U/M	Price	Extension
0001	1	EA	2.0C-H5A-DO1	2.0 Megapixel WDR Day/Night LightCatcher Outdoor Dome, 3.3-9mm P-Iris Lens, Next Generation Analytics,	EA	755.25	755.25
0002	1	EA	ACC7-ENT	ACC7 Enterprise Camera License	EA	230.55	230.55

SubTotal 985.80

ADDITIONAL 930 FOR
INSTALLATION SUPPLIES

Total 985.80



Division of The Kincaid Group

140 Westwoods Dr. Liberty, MO 64068
816.415.4237

QUOTE

Number	70286-0
Quote Date	05/12/2021
Terms	PAY ON RECEIPT
Page	0001

Bill to: Boone County Government Center
801 E. Walnut
Room 220
Columbia, MO 65201

Project Address: Boone County Government Center
801 E. Walnut
Room 220
Columbia, MO 65201

Phone: (573) 886-4319

Phone: (573) 886-4319

Cust Code		Ordered By		Salesman		Customer PO	
4079				Chris Williams			
FOB				Project Description			
				MICROPHONE			
Line	Qty	U/M	Item #	Description	U/M	Price	Extension
0001	1	EA	SMEA-1	ETS IP CAMERA MIC INTERFACE BO Microphone Interface Box	EA	48.16	48.16
0002	1	EA	LE-070	Verifact A Microphone Wall/Ceiling Mount Omni-directional w/30' Diameter Circle, Can Locate Up to 1000' from Base Station,	EA	154.41	154.41
0003	1	EA	CM-AC-AVIO1	3.5mm Audio & Video Jack 1.8m Fly Wire	EA	6.60	6.60

SubTotal	209.17
Total	209.17

247-2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

June Session of the April Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the

8th

day of June

20 21

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Boone County Sheriff's Office Cyber Crime Task Force's Application for the 2022 State Cyber Crime Grant (SCCG).

Done this 8th day of June 2021.

ATTEST:

Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Justin Aldred

Justin Aldred
District I Commissioner

Janet M. Thompson

Janet M. Thompson
District II Commissioner

Missouri Department of Public Safety

Application

125916 - 2022 SCCG Grant - Final Application

126120 - Boone County Sheriff's Office Cyber Crimes Task Force
State Cyber Crime Grant (SCCG)

Status: Editing

Submitted
Date:

Submitted By:

Applicant Information

Primary Contact:

Name:* Lt. Britt Shea
Title First Name Last Name
Job Title:* Investigations Lieutenant
Email:* bshea@boonecountymo.org
Mailing Address:* 2121 E County Dr
Street Address 1:
Street Address 2:
* Columbia Missouri 65202
City State/Province Postal Code/Zip
Phone:* 573-875-1111 6254
Fax: 573-874-8953 Ext.

Organization Information

Applicant Agency:* Boone County, Cyber Task Force
Organization Type:* Government
Federal Tax ID#:* 436000349
DUNS #:* 182739177
SAM/CCR CAGE Code: 4KKC8 05/19/2021
Valid Until Date
Organization Website: www.showmeboone.com
Mailing Address:* 801 E. Walnut Street
Street Address 1:
Street Address 2:
City* Columbia Missouri 65201 7732
City State/Province Postal Code/Zip + 4

County:* Boone
Congressional District:* 04
Phone:* 573-886-4305 Ext.
Fax: 573-886-4311

Contact Information

Authorized Official

The Authorized Official is the individual that has the ability to legally bind the applicant agency in a contract. Refer to the above mentioned Grant Solicitation for further instructions.

Name:* Mr. Daniel Atwill
Title First Name Last Name

Job Title:* Presiding Commissioner

Agency:* Boone County Commissioner's Office

Mailing Address:* 801 East Walnut Street, Rm 333
Enter a PO Box where applicable. If a PO Box is not applicable, enter the physical street address.

Street Address 1:
If a PO Box is entered on the Mailing Address line, enter the physical street address here.

Street Address 2:

City/State/Zip:* Columbia Missouri 65201
City State Zip

Email:* datwill@boonecountymo.org

Phone:* 573-886-4305 Ext.

Fax: 573-886-4311

Project Director

The Project Director is the individual that will have direct oversight of the proposed project. Refer to the above mentioned Grant Solicitation for further instructions.

Name:* Sheriff Dwayne Carey
Title First Name Last Name

Job Title:* Sheriff

Agency:* Boone County Sheriff's Office

Mailing Address:* 2121 County Drive
Enter a PO Box where applicable. If a PO Box is not applicable, enter the physical street address.

Street Address 1:
If a PO Box is entered on the Mailing Address line, enter the physical street address here.

Street Address 2:

City/State/Zip:* Columbia Missouri 65202
City State Zip

Email:* dcarey@boonecountymo.org

Phone:*

573-875-1111

6219

Ext.

Fax: 573-874-8953

Fiscal Officer

The Fiscal Officer is the individual who has responsibility for accounting and audit issues at the applicant agency level. Refer to the above mentioned Grant Solicitation for further instructions.

Name:* Mr. Tom Darrough
 Title First Name Last Name

Job Title:* County Treasurer

Agency:* Boone County Treasurer's Office

Mailing Address:* 801 East Walnut Street, Rm 205
 Enter a PO Box where applicable. If a PO Box is not applicable, enter the physical street address.

Street Address 1:
 If a PO Box is entered on the Mailing Address line, enter the physical street address here.

Street Address 2:

City/State/Zip:* Columbia Missouri 65201
 City State Zip

Email:* tdarrough@boonecountymo.org

Phone:* 573-886-4365

Ext.

Fax 573-886-4369

Officer in Charge

The Officer in Charge is the individual that will act as the supervisor or commander of the proposed project.

Name:* Lt. Britt Shea
 Title First Name Last Name

Job Title:* Investigations Lieutenant

Agency:* Boone County Sheriff's Office

Mailing Address:* 2121 County Drive
 Enter a PO Box where applicable. If a PO Box is not applicable, enter the physical street address.

Street Address 1:
 If a PO Box is entered on the Mailing Address line, enter the physical street address here.

Street Address 2:

City/State/Zip:* Columbia Missouri 65202
 City State Zip

Email:* bshea@boonecountymo.org

Phone:* 573-875-1111 6254

Ext.

Fax: 573-874-8953

Section 1 - Project Summary

1. A. Project Type* Continuation

1. B. Project Summary*

Provide a summary of the proposed project. Include:

What the project is?;

Who will be impacted by the project?;

The geographic area that will be covered by the project ;

Why is the proposed project necessary, including the need for funding?.

The Boone County Sheriff's Office Cyber Crimes Task Force is a cooperative effort between participating Mid-Missouri law enforcement agencies across a seven-county area located in central Missouri, that includes Audrain, Boone, Callaway, Cole, Cooper, Howard, and Randolph Counties. The primary focus of the Task Force is the detection and investigation of Internet crimes committed against children.

The Task Force also provides forensic examinations of computers, cellular phones, and other electronic media to law enforcement agencies and prosecuting attorneys.

Additionally, in an effort to improve public safety for children and the community, the Task Force organizes and participates in educational programs and public awareness events. The goal is to mitigate the potential dangers and negative consequences that come with the use of social media, the Internet, and related technology.

The Task Force continues to see children having access to social media accounts and other Internet related technology. With the further integration of this technology in everyday life, the frequency of criminal activity occurring through the use of technology will be more prevalent. The vast majority of cases handled by the Task Force are crimes against children, to include enticement, child pornography, obscenity to minors, sex trafficking, and other forms of child exploitation.

The Task Force relies on SCCG grant resources to cover two out of three full-time salaries. The Boone County Sheriff's Office funds the third full-time position. Grant funding also provides for the vast majority of the training, equipment, hardware, software, and technology related supplies for the Task Force. The Task Force would probably not exist, and certainty would not be able to perform at anywhere near the current levels without the assistance of the SCCG grant.

Section 2 - Goals and Objectives

Objective 1.1 Minimum Training

For the following include all personnel (investigators and forensic examiners, full-time and part-time, grant-funded and non-grant-funded) working child internet sex crime cases for the cyber task force or cyber unit.

Information for the ICAC Program Operation and Investigative Standards can be located at: <https://ojjdp.ojp.gov/training-and-technical-assistance>

2.A Have all task force officers completed the online training of the ICAC Program Operation and Investigative standards?* Yes

Training Requirements

Field Investigator

Field Investigators are trained, equipped, and authorized to perform criminal investigations in the field. Field-level investigations are conducted by sworn officers with the power of search and seizure, as well as arrest powers. Field Investigators are viewed as the case agent and generally are tasked with overseeing the investigation from report through to adjudication (sometimes with assistance from other field investigators). In addition to those roles, duties of the Field Investigator include documenting complaints from reporting parties, victims, suspects, and witnesses through interviews and correspondence. Field Investigators also author and execute search warrants of physical locations and of requests for records stored online with internet service providers. The authoring of search warrants entails gathering information, compiling it, and obtaining necessary approvals from judges and prosecutors. Upon execution of search warrants, Field Investigators are authorized to seize, store, and obtain analysis of evidence in support of the investigation. Field Investigators are also empowered to arrest suspects. Lastly, Field Investigators compile the case reports and other evidentiary items for presentation to the prosecuting authority and testify, as requested, through the trial process.

Minimum training:

Police/Peace Officer Certification

Training in the seizure of electronic evidence through one (or more) of the following courses:

FBI's ICAC Basic Course (through FBI's Computer Analysis Response Team/CART training);
IACIS' Certified Electronic Evidence Collection Specialist (CEES);
ICAC/Fox Valley/NCJTC's CI-091 Introduction to Previewing;
ICAC/Fox Valley/NCJTC's CI-101 Secure Techniques for Onsite Previewing (STOP);
ICAC/Fox Valley/NCJTC's Seize and Analyze Mobile Devices;
MO ICAC/Dent Co.'s BEER Course;
NW3C's DF-102 Basic Digital Forensic Analysis (BDFA): Previewing;
NW3C's DF-100 Basic Digital Forensic Analysis (BDFA): Seizure;
NW3C's CI-100 Identifying and Seizing Electronic Evidence (ISEE);
NW3C's CI-091 Introduction to Previewing;
NW3C's CI-101 Secure Techniques for Onsite Previewing (STOP);
Other

Training, and certification where certification is applicable, to utilize an on-scene tool through one (or more) of the following courses:

ADF Solutions' Digital Evidence Investigator (DEI);
FBI-RCFL's ImageScan;
ICAC/Fox Valley/NCJTC's ImageScan;
ICAC/Fox Valley/NCJTC's osTriage;
FBI's FTK Imager (through FBI's Computer Analysis Response Team/CART training);
NW3C's DF-102 Basic Digital Forensic Analysis (BDFA): Previewing;
NW3C's osTriage;
ICAC/Fox Valley/NCJTC's CI-101 Secure Techniques for Onsite Previewing (STOP);
NW3C's CI-101 Secure Techniques for Onsite Previewing (STOP);
Other

Recommended training:

Training in basic, entry-level, online investigations through one of the following courses:
ICAC/Fox Valley/NCJTC's Investigative Techniques (IT) (Basic Investigative Techniques);
NW3C's Investigative Techniques (IT);

If an officer is investigating Peer-to-Peer (P2P), on the job training by working with an experienced P2P investigator

NOTE: Conducting field investigations of P2P cases is not the same as utilizing or running P2P software and thus has different expectations. An officer can conduct field investigations of P2P cases without formal training (although not recommended) but cannot obtain a P2P software license without training completion.

Mobile Device Extractor

Mobile Device Extractors are trained and authorized to utilize a cellular device kiosk station. (A kiosk is a preview tool that enables investigators to see a portion of the data quickly and easily; however, the kiosk was not designed to take the place of a full scale cell phone examination performed by a certified examiner.) This role can also include assisting or training other law enforcement officers to utilize a cellular device kiosk station.

Minimum training:

Training from an experienced forensic examiner, or a fellow experienced mobile data extractor, on how to utilize a mobile data extractor tool

Online Investigator

Online Investigators are tasked with conducting investigations on the Internet. This role can include "chatting" (communicating) with suspects and victims in an undercover capacity in an effort to identify criminal conduct and gather evidence. This role may also include consulting law enforcement restricted databases, which document and track the distribution of child pornography, and developing leads for those investigations. In addition, this role may include monitoring and documenting advertisements, postings, social media, and any other publicly viewable online sources for leads to criminal conduct.

Minimum training:

Police/Peace Officer Certification

Training in basic, entry-level, online investigations through one (or more) of the following courses:

FBI's Online Covert Employee Course;
ICAC/Fox Valley/NCJTC's Investigative Techniques (IT) (Basic Investigative Techniques);
NW3C's Investigative Techniques (IT);
Other

Training in undercover communications through one (or more) of the following courses:
ICAC/Fox Valley/NCJTC's Undercover Chat (UC);
ICAC/Fox Valley/NCJTC's Undercover Chat (UC) Concepts;
ICAC/Fox Valley/NCJTC's Undercover Communications ;
Other

If an officer is utilizing or running Peer-to-Peer (P2P) software, training on P2P investigations through one (or more) of the following software programs:
Ares;
BitTorrent;
eMule;
ephex;
Freenet;
Other
NOTE: Utilizing or running P2P software is not the same as conducting field investigations of P2P cases and thus has different expectations. An officer cannot obtain a P2P software license without training completion but can conduct field investigations of P2P cases without formal training (although not recommended).

Recommended training:

Eight or more hours annually of additional training in cybercrime investigations

Mobile Forensic Examiner

Mobile Forensic Examiners are investigators who are experts in gathering, recovering, analyzing and presenting data evidence from mobile devices using specialized forensic software and hardware. Mobile devices are defined in this context as cellular phones, tablets, cameras, and handheld GPS devices. This includes removable media used by those devices such as MicroSD cards. Forensics on mobile devices is an analysis of files beyond the attributes which are logically viewable by an ordinary user of the device. (Using forensic software or hardware to simply view and export ordinarily viewable files and information is not restricted or limited to forensic examiners and can be performed by investigators.) Mobile Forensic Examiners are not required to be trained to the same level as Computer Forensic Examiners; the training may forego the basic computer knowledge and file system courses and can focus solely on mobile device forensics.

Minimum training:

Training in basic, entry-level, mobile forensic examinations through one (or more) of the following courses:
BK Forensics' Basic Cell Forensics;
Cellebrite's Certified Mobile Forensics Fundamentals (CMFF);
Cellebrite's Cellebrite Certified Operator (CCO);
DHS/FLETC's Mobile Device Investigations Program (MDIP);
FBI's Certified Forensic Examiner;
ICAC/Fox Valley/NCJTC's CI-105 Basic Cell Phone Investigations;
ICAC/Fox Valley/NCJTC's CI-150 Introduction to Cell Phone Investigations;
ICAC/Fox Valley/NCJTC's Mobile Device Investigations;
ICAC/Fox Valley/NCJTC's Seize and Analyze Mobile Devices;
Magnet Forensics' AX100 Forensic Fundamentals;
NCFI's Basic Investigation of Computer and Electronic Crimes Program (BICEP);
NCFI's Basic Mobile Device Investigations (BMDI);
NDCAC's Collection/Seizure of Mobile Devices for Investigators;
NW3C's CI-103 Introduction to Cell Phone Investigations;
NW3C's CI-105 Basic Cell Phone Investigations;
NW3C's CI-120 Cell Phone Seizure and Acquisition;
NW3C's CC 350 Mobile Device Forensic Analysis;
PATC's Smartphone Forensics and Cellular Technology Certification;
SEARCH's Core Skills for the Investigation of Mobile Devices;
Other

Basic proficiency documentation or certification provided by a recognized trainer or authority through one (or more) of the following programs:

Access Data's iOS Forensics;
Access Data's FTK Mobile Intermediate;
Blackbag Technology's Certified BlackLight Examiner (CBE);
BlackBag Technology's Certified Mobilyze Operator (CMO);
Cellebrite's Cellebrite Certified Mobile Examiner (CCME);
Cellebrite's Cellebrite Certified Operator (CCO);
Cellebrite's Cellebrite Certified Logical Operator (CCLO);
Cellebrite's Cellebrite Certified Physical Analyst (CCPA);
FBI's Certified Mobile Device Examiner;
IACIS' Certified Mobile Device Examiner (ICMDE);
Magnet Forensics' AX200 AXIOM Examinations;
Magnet Forensics' Magnet Certified Forensics Examiner (MCFE);
NCFI's Mobile Device Examiner (MDE);
SANS' Mobile Device Forensics;
MSAB's XRY Certification;
Other

Vendor-specific training with one (or more) of the following forensic tools:

BlackLight (vendor: BlackBag Technologies);
 Cellebrite (vendor: Cellebrite);
 EnCase-Mobile Data module (vendor: Guidance Software/OpenText);
 FTK-Mobile Data module (Forensic Tool Kit) (vendor: Access Data);
 IEF-Mobile Data module (Internet Evidence Finder) (vendor: Magnet Forensics);
 Oxygen (vendor: Oxygen Forensic);
 SecureView (vendor: SecureView);
 XRY (vendor: MSAB);
 Other

Recommended training:

Eight or more hours annually of additional training in mobile forensic investigations

Computer Forensic Examiner

Computer Forensic Examiners are investigators who are experts in gathering, recovering, analyzing and presenting data evidence from computers and other digital media using specialized forensic software and hardware. Computer forensics is an analysis of files beyond the attributes which are logically viewable by an ordinary user of the device or media. (Using forensic software or hardware to simply view and export ordinarily viewable files and information is not restricted or limited to forensic examiners and can be performed by investigators.)

Minimum training:

Training in basic, entry-level, computer forensic examinations through one (or more) of the following courses:

FBI's Certified Forensic Examiner;
 ICAC/Fox Valley/NCJTC's Basic Data Recovery & Acquisition (BDRA);
 NW3C's CC-101 Basic Data Recovery & Acquisition (BDRA);
 ICAC/Fox Valley/NCJTC's CC-201 Basic Digital Forensic Imaging (BDFI);
 NW3C's CC-101 Basic Digital Forensic Imaging (BDFI);
 NW3C's DF-103 Basic Digital Forensic Analysis (BDFI): Acquisition;
 Magnet Forensics' AX100 Forensic Fundamentals;
 NCFI's Basic Investigation of Computer and Electronic Crimes Program (BICEP);
 Other

Basic proficiency documentation or certification provided by a recognized trainer or authority through one (or more) of the following programs:

Access Data's Certified Examiner (ACE);
 Access Data's Forensic Tool Kit (FTK) Bootcamp;
 Blackbag Technology's Certified BlackLight Examiner (CBE);
 FBI's Digital Extraction Technician (DEXT);
 FLETC's Seized Computer Evidence Recovery Specialist (SCERS);
 IACIS' Basic Computer Forensic Examiner (BCFE);
 IACIS' Certified Forensic Computer Examiner (CFCE);
 IACIS' Computer Incident Response Forensics;
 ISFCE's Certified Computer Examiner (CCE);
 Magnet Forensics' AX200 AXIOM Examinations;
 Magnet Forensics' AX250 AXIOM Advanced Computer Forensics;
 Magnet Forensics' Magnet Certified Forensics Examiner (MCFE);
 NCFI's Basic Computer Evidence Recovery Training (BCERT);
 NICCS' Certified Digital Forensics Examiner (CDFE);
 NW3C's Certified Cyber Crime Examiner (CCCE) (3CE);
 NetClean's Digital Investigator (DI) Certification;
 OpenText's EnCase Certified Examiner (EnCE);
 Other

Vendor-specific training with one (or more) of the following forensic tools:

BlackLight (vendor: BlackBag Technologies);
 EnCase (vendor: Guidance Software/OpenText);
 Forensic Tool Kit (FTK) (vendor: AccessData);
 Internet Evidence Finder (IEF) (vendor: Magnet Forensics);
 X-Ways (vendor: X-Ways Software Technology AG);
 Other

Recommended training:

At least 8 hours annually of additional training in computer forensic investigations

1. Officer	2.	3. Is the	4. Job	5. Have the	5.a If you	6. In the past	6.a If you
------------	----	-----------	--------	-------------	------------	----------------	------------

Name:	Employment Status	officer/examiner POST certified? (Missouri Peace Officer Certification)	Category(s):	task force officer completed the <u>minimum</u> required training as outlined in the SCCG Solicitation?	answered no, please indicate which training requirement has not been met and when the minimum training will be completed.	calendar year has the officer completed the recommended training?	answered no to question()please give a reason the training was not completed, and the anticipated date for completing the training for this year.
Andrew Evans	Full-Time	Yes	Online Investigator, Mobile Forensic Examiner	Yes		Yes	
Cody Bounds	Full-Time	Yes	Field Investigator, Mobile Device Extractor, Computer Forensic Examiner, Mobile Forensic Examiner	Yes		Yes	
Dustin Heckmaster	Part-Time	Yes	Field Investigator, Mobile Device Extractor, Computer Forensic Examiner, Mobile Forensic Examiner	Yes		Yes	
Tracy Perkins	Full-Time	Yes	Online Investigator, Mobile Forensic Examiner	Yes		Yes	

Objective #2.1 Minimum Procedures

2.C Has the task force defined a protocol or procedure that details the approximate timeframe, triaging system, and follow-up involved for handling cyber tips?*

Yes

2.D. Does the task force have (or have access to) a program or other means to make psychiatric or psychological evaluations and/or counseling available for all task force officers?*

Yes

Goal#2 - Task Force Activities

Objective #1.1 Proactive Activities

2.E. Does the task force have the current manpower and resources to conduct ongoing proactive investigations?*

No

2.E.i. If the answer to question Year 13 14 15 16 17 18 19 20

(2.E) is no, explain the reason the task force is not able to conduct ongoing proactive investigations. In addition, explain whether the task force was ever able to conduct ongoing proactive investigations in previous years, and if so, identify what those proactive investigation efforts entailed and the number of task force officers that conducted such ongoing proactive investigations.

Total Cases	96	80	94	77	78	79	101	124
Reactive Cases	81	70	83	66	67	74	97	124
Proactive Cases	15	10	11	11	10	5	4	0
Arrests	30	12	29	21	12	14	14	11
Forensic Exams	115	113	158	203	201	241	209	254

As you can see in the chart above, the number of investigations year to year has steadily increased. CyberTips received through Missouri Internet Crimes Against Children (MO ICAC) originating from the National Center for Missing and Exploited Children (NCMEC) account for the majority of this increase.

Forensic exams of computers, cellular phones, and other digital media has also steadily increased.

As these increases have been realized, the number of proactive cases performed has decreased. The number of proactive cases worked is affected by the number of and time spent on reactive cases.

The Task Force has two Detectives, Tracy Perkins and Andy Evans, who are trained to work proactive investigations.

Proactive cases have been worked on peer-to-peer sharing networks, popular social media platforms, online chat rooms, and online advertising forums. These type investigations are fluid in nature as the technology changes. For instance, the social media platform popular today may not be the same platform being popularly used next year. Investigators make attempts to stay up to date with new platforms and methods of online communication. These investigations are manpower and time intensive.

Regarding the question, I would respond that the Task Force has the resources available to work proactive cases, however, manpower is currently the limiting factor.

Objective #1.2 - Proactive Investigations

2.F. Does the task force have the ability to perform on-site triaging of evidence?*

Yes

Goal #3 - Educational Activities

Objective #1.1 - Community Outreach

2.G. Has the task force been involved in cyber safety educational programs throughout the task force service area during the prior calendar year?*

Yes

1. How and by whom was the training provided?	2. Date of Training	3. Training Location (Geographic Area)	4. What was the purpose/goal of the training program?	5. Number of attendees?
This was an in-Person presentation provided by Detective Andy Evans.	02/24/2020	Hatton-McCredie Elementary - Callaway County, Missouri	Sexting and cyberbullying awareness and prevention for elementary aged students.	126
This was an in-Person presentation provided by Detective Andy Evans.	02/25/2020	Williamsburg Elementary - Callaway County, Missouri	Sexting and cyberbullying awareness and prevention for elementary aged students.	64
This was an in-Person presentation provided by Detective Andy Evans.	02/26/2020	Auxvasse Elementary - Callaway County, Missouri	Sexting and cyberbullying awareness and prevention for elementary aged students.	109

This was an in-Person presentation provided by Detective Tracy Perkins.	02/29/2020	Optimist Club - Columbia, Boone County, Missouri	General Internet safety and awareness.	60
This was an in-Person presentation provided by Detective Tracy Perkins.	03/04/2020	Methodist Church - Boone County, Missouri	Parent education about general Internet safety and awareness as it relates to children.	37
This was a remote Zoom presentation provided by Detective Tracy Perkins.	04/21/2020	University of Missouri - Columbia	General Task Force purpose, mission, and operations including the SCCG, ICAC, and NCMEC programs.	162
This was a remote Zoom presentation provided by Detective Tracy Perkins.	04/21/2020	University of Missouri - Columbia	General Task Force purpose, mission, and operations including the SCCG, ICAC, and NCMEC programs.	185
This was a remote Zoom presentation provided by Detective Tracy Perkins.	04/28/2020	University of Missouri - Columbia	General Task Force purpose, mission, and operations including the SCCG, ICAC, and NCMEC programs.	27
This was a remote Zoom presentation provided by Detective Tracy Perkins.	05/04/2020	Paxton Keeley Elementary - Boone County, Missouri	Internet safety awareness including sexting and cyberbullying awareness and prevention for elementary aged students.	27
This was an in-Person presentation provided by Detective Tracy Perkins.	10/06/2020	Centralia Middle School - Audrain and Boone Counties, Missouri	Internet safety awareness including sexting and cyberbullying awareness and prevention for middle school aged students.	107
This was an in-Person presentation provided by Detective Tracy Perkins.	10/08/2020	Centralia Middle School - Audrain and Boone Counties, Missouri	Internet safety awareness including sexting and cyberbullying awareness and prevention for middle school aged students.	103
This was an in-Person presentation provided by Detective Tracy Perkins.	10/09/2020	Centralia Middle School - Audrain and Boone Counties, Missouri	Internet safety awareness including sexting and cyberbullying awareness and prevention for middle school aged students.	122
This was a remote Zoom presentation provided by Detective Tracy Perkins.	11/19/2020	University of Missouri - Columbia	General Task Force purpose, mission, and operations including the SCCG, ICAC, and NCMEC programs.	36

Objective #2.1 - Law Enforcement Outreach

2.H. Has the task force been involved in outreach efforts to law enforcement agencies throughout the task force service area during the prior calendar year?* Yes

1. How and by whom was outreach effort made?	2. Date(s) of the outreach:	3. Geographic location of outreach?	4. What was the purpose/goal of the outreach effort?
This was in-person training provided by Detective Tracy Perkins.	02/26/2020	Boone County, Missouri hosted Major Case Squad training for investigators from all seven counties in the Task Force service area.	Task Force capabilities and investigative techniques including developing usable digital evidence and digital evidence management.
This was in-person training provided by Detective Tracy Perkins.	07/29/2020 08/05/2020	Training was hosted in Cole County, Missouri and attended by School Resource Officers from throughout the Task Force service area.	Task Force capabilities and investigative techniques including developing usable digital evidence and digital evidence management as it relates to issues School Resource Officers might encounter.

Objective #3.1 - Prosecutorial Outreach

2.I. Has the task force been involved in outreach efforts to prosecutors and/or federal attorneys throughout the task force service area during the prior calendar year?* Yes

1. How and by whom was the outreach effort made?	2. Date(s) of outreach to prosecutors and/or federal attorneys?	3. Geographic location covered by prosecutor or federal attorney?	4. What was the purpose/goal of the outreach effort?
This outreach consisted of a quarterly newsletter written by Task Force investigators and sent to all seven of the Prosecuting Attorney's Offices in the Task Force service area.	March 2020 June 2020 August 2020 November 2020	All seven counties in the Task Force service area including Audrain, Boone, Callaway, Cole, Cooper, Howard, and Randolph counties.	In an effort to share information, the newsletter is be distributed by email on a quarterly basis to our law enforcement partners. Information contained in the newsletter will include investigative techniques, evidence best practices, lessons learned/case studies, new technology, Task Force services offered, and current/new case law.

2.J. Has the task force been involved in outreach efforts to allied professionals throughout the task force service area during the prior calendar year?* Yes

For the following question, the term "allied professionals" includes child advocacy centers, juvenile officers, medical personnel, caseworkers, therapists, etc.

1. How or by whom was the outreach effort provided?	2. Date(s) of outreach to allied partners?	3. Geographic location covered by allied partner(s)	4. What was the purpose/goal of the outreach effort?
This was in-person training provided by Detective Andy Evans.	03/03/2020	Multiple Mid-Missouri counties	Internet safety awareness including sexting and cyberbullying awareness and prevention for Mid-Missouri School Counselors Association.
This was in-person training provided by Detective Andy Evans.	03/06/2020	Boone County, Missouri	Internet safety awareness including sexting and cyberbullying awareness and prevention for the Southern Boone County Teachers Professional Day.
This was a remote Zoom presentation provided by Detective Andy Evans.	09/04/2020	Multiple counties including Audrain, Cole, Cooper, and Boone Counties	Internet safety awareness including sexting and cyberbullying awareness and prevention for Coalition to Fight Human Trafficking including Mid-Missouri social workers and health care providers.

2.K. Does the task force participate in meetings generate newsletters, or partake in any other information forum to share task force information with the agencies throughout the task force service area?* Yes

2.K.i. If the answer to (2.K) is yes, identify the type of information that is shared, and identify the agencies to which information is shared.

In an effort to share information, the Task Force distributes a quarterly newsletter to each Sheriff's Office and Prosecuting Attorney's Office in the Task Force service area which includes Audrain, Boone, Callaway, Cole, Cooper, Howard, and Randolph counties. Several additional agencies receive the newsletter as well including the Federal Bureau of Investigation office in Jefferson City and the University of Missouri-Columbia Police.

The newsletter is distributed by email on a quarterly basis to our law enforcement partners. Information contained in the newsletter includes investigative techniques, evidence best practices, lessons learned/case studies, new technology, Task Force services offered, and current/new case law. A copy of the most recent newsletter was uploaded as part of this application.

Additionally, the Task Force maintains a website at www.bcsdcybercrimes.com. The website is the main point of contact for law enforcement partners to request Task Force services and download forms. The website is actively managed with updated and relevant information. The website is available on the World Wide Web as indicated by the web address starting with "www" and as such is available throughout our entire task force service area through the internet.

Objective #2.1 - Investment

2.L. Does the task force have a committee established to engage in operational and/or financial matters involving the task force?* No

Objective #2.2 - Investment

For the following question, the term "Memorandum of Understanding" refers to the agreement signed between the participating agencies and could also be called a Memorandum of Agreement (MOA), Letter of Agreement (LOA), etc.

In addition, the term "resources" includes personnel, currency, equipment, office space, office supplies, etc. The term "resources" has not been defined due to other implications for task forces, but "resources" are considered things of value to the task force that are above and beyond the normal course of services that would be provided by the MOU signer. For example, providing back-up or serving search warrants when called upon are services that would normally exist within the police community and their duty responsibility and is not considered a "resource" for this question. A contributed "resource" generally results in a monetary loss by the donating agency (whether as cash or an in-kind contribution) and a monetary gain by the receiving agency (whether as cash or an in-kind contribution).

2.M. Do all the agencies signing the Memorandum of Understanding (MOU) contribute resources to the task force? No

Agency	Personnel	Currency	Equipment	Fuel	Office Space	Other
Audrain County Sheriff's Office		\$0.00				
Boone County Prosecutor's Office	One part-time assistant prosecutor salary and associated costs for time spent on Task Force business (\$15,000)	\$15,000.00				
Boone County Sheriff's Office	One full-time investigator salary and benefits (\$67,000) Overtime expenses for three full-time investigators (\$10,000)	\$77,000.00	Three vehicles (\$75,000)	\$3000	Task Force office space, associated costs, offices supplies, and office equipment (accounting methods are not currently used that would allow accurate estimation of this contribution).	
Callaway County Sheriff's Office		\$0.00				
Cole County Sheriff's Office		\$0.00				
Cooper County Sheriff's Office		\$0.00				
Federal Bureau of Investigation	One part-time investigator salary and associated costs for time spent on Task Force business (\$40,000)	\$40,000.00				
Howard		\$0.00				

County Sheriff's Office					
Randolph County Sheriff's Office		\$0.00			
University of Missouri Police Department	One part-time forensic examiner salary and associated costs for time spent on Task Force business (\$30,000)	\$30,000.00			

Section 3 - Certified Assurances

To the best of my knowledge and belief, all data in this application is true and correct, the document has been duly authorized by the governing body of the applicant, and the applicant attests to and/or will comply with the following Certified Assurances if the assistance is awarded:

2022 SCCG Certified Assurances

I am aware that failure to comply with any of the Certified Assurances could result in funds being withheld until such time that I, the recipient, take appropriate action to rectify the incident(s) of non-compliance. Where the Authorized Official is unable to certify to any of the statements in the Certified Assurances, he or she shall provide an explanation below and may attach documentation under the 'Other Attachments' form where needed.

I have read and agree to the terms and conditions of the grant.*

Your typed name as the applicant authorized official, in lieu of signature, represents your legal binding acceptance of the terms of this application and your statement of the veracity of the representations made in this application.

Authorized Official Name:*

Job Title: * *Presiding Commissioner*

Date: * *6.8.2021*

Budget

Budget Line Category:	Line Name:	Description:	Amount of Grant Funds Requested:
1. Personnel	Two (2) Investigators	Full-time cyber crimes investigators	\$108,804.80
			\$108,804.80
2. Personnel Benefits	Benefits for two full-time investigators	FICA/Medicare, medical insurance, pension/retirement, WC	\$24,364.47
			\$24,364.47
5. Travel/Training	Cellebrite Certified Physical Analyst (CCPA) Recertification	Requirement for Mobile Forensic Examiner	\$289.00
5. Travel/Training	Magnet Training Annual Pass (TAP)	Magnet AXIOM related training	\$5,995.00
5. Travel/Training	IACIS Mobile Device Forensics Training	Parking, airfare, hotel, meals, rental car, fuel, tuition	\$4,037.00
5. Travel/Training	AccessData Certified Examiner ACE Recertification	Requirement for Computer Forensic Examiner	\$100.00
			\$10,421.00
7. Supplies/Operations	HostGator Website Domain Registration and Hosting	Task Force website	\$308.34
			\$308.34
8. Contractual	AccessData Forensic Toolkit (FTK) License Renewal	Hardware / software renewal	\$1,259.44
8. Contractual	ADF Digital Evidence Investigator License Renewal	Hardware / software renewal	\$1,649.00
8. Contractual	Cellebrite UFED Ultimate w/ Collector/Inspector License Renewal (2)	Hardware / software renewal (2 instances)	\$10,132.65
8. Contractual	GetData Forensic Explorer License Renewal	Hardware / software renewal	\$495.00

8. Contractual	GrayShift GrayKey Software / License Renewal	Hardware / software renewal	\$27,995.00
8. Contractual	IACIS Membership (2)	International Association of Computer Investigative Specialists Certification renewal (2)	\$200.00
8. Contractual	Internet Service	Task Force wired Internet service	\$1,019.28
8. Contractual	Magnet AXIOM New	Hardware / software new instance	\$3,550.00
8. Contractual	Magnet AXIOM with Cloud Renewal	Hardware / software renewal	\$3,840.00
8. Contractual	Passware Forensic Kit Renewal	Hardware / software renewal	\$545.00
8. Contractual	Webroot Antivirus Renewal	Hardware / software renewal	\$238.98
8. Contractual	Wireless Air Card Service	Task Force wireless Internet access	\$494.88
			\$51,419.23
			\$195,317.84

Budget Justification

Budget Justification*

(For each budget line requested please provide a separate justification)

The Justification for each line should include the following:

1. Justify why each requested budget line is necessary for the success of the proposed project.
2. Cost Basis for the budget line request.
3. Justify how each requested budget line item has a direct effect on combating and/or preventing cybercrimes.

Specific information for budget lines in these categories should also include:

Personnel and Overtime Personnel - Description of job responsibilities the individual will be expected to perform for this project/program.

Benefit and Overtime Benefits - List which benefits are included and the rate of each benefit.

Travel/Training - List each training separately in the budget and in the justification provide the cost breakdown for the training (Registration, hotel, per diem, etc.)

Equipment - In justification please include if the item is new or a replacement, and who will be using the equipment.

Contractual - Provide the dates of service for any contracts or contracted services.

Personnel

Two (2) investigators - Andy Evans has been a certified law enforcement officer for 18 years and is currently an investigator employed by the Boone County Sheriff's Office assigned full-time to the Cyber Crimes Task Force. The amount requested would cover Detective Evans salary for 12 months (about 2080 hours). Detective Evans was assigned to the Task Force in July 2014. This is a retained position. Detective Evans' primary responsibility is reactive and proactive investigations involving crimes against children through the Internet. Additional duties include surveillance details, testimony in State and Federal criminal proceedings, obtaining search warrants and other legal demands, serving search warrants, preparing and participating in public awareness and education programs, and attending further training for his position.

Cody Bounds has been a certified law enforcement officer for 11 years and is currently an investigator employed by the Boone County Sheriff's Office assigned full-time to the Cyber Crimes Task Force. The amount requested would cover Detective Bounds salary for 12 months (about 2080 hours). Detective Bounds was assigned to the Task Force in January 2014. This is a retained position. Detective Bounds' primary responsibility is forensic examinations of electronic evidence related to crimes against children through the internet, subject matter expert testimony in State and Federal criminal proceedings, obtaining search warrants, preparing evidence for court, and attending further training for his position.

Personnel Benefits

FICA/Medicare is contributed by the employer to the IRS at the rate of 7.65% of salary as set by the federal government for Social Security and Medicare.

Medical Insurance is contributed by the employer under a High Deductible Health Plan at a rate of \$519.00 per month, per employee, to provide coverage in the event of illness or injury.

Pension/Retirement is contributed by the employer to the employee's 401(A) at a rate of \$25.00 bi-weekly, per employee, as a tax deferred savings.

Workers Compensation is contributed by the employer at an approximate rate of 2.10% of salary to provide wage replacement and medical benefits to employees injured in the course of employment. Workers Compensation benefits are contracted through the Missouri Association of Counties Workers Compensation Trust.

Training/Travel

Cellebrite Certified Physical Analyst (CCPA) Recertification - This will cover re-certification costs for Detective Tracy Perkins, who is currently a Cellebrite Certified Physical Analyst (CCPA). Detective Perkins is assigned to the Task Force as a full-time Online Investigator and Mobile Forensic Examiner. This certification shows proficiency in the use of Cellebrite forensic software, which also lends valuable credibility as an expert witness during court testimony in criminal proceedings, as often required by court. Detective Perkins must recertify by December of 2021 and the certification lasts for two years. Associated costs include an online refresher course through Cellebrite.

Magnet Training Annual Pass (TAP) - The Magnet Forensics Training Annual Pass (TAP) is an all-inclusive subscription which allows both online and in-seat access to all of the Magnet Forensics training programs for a period of one year. This training subscription is contingent on purchase of the new instance of Magnet AXIOM described below. This training will be attended by Detective Dustin Heckmaster and will provide vendor specific training toward learning how to operate and become certified in the use of Magnet AXIOM forensic software. Detective Heckmaster is assigned to the Task Force as a part-time Field Investigator, Mobile Device Extractor, Computer Forensic Examiner and Mobile Forensic Examiner. This training will also provide Detective Heckmaster with the required hours needed to maintain his IACIS certification credentials to be certified as both a computer and mobile device examiner, which also helps to maintain credibility as an expert witness during state and federal criminal testimony on Task Force cases.

IACIS Mobile Device Forensics Training - The International Association of Computer Investigative Specialists (IACIS) Mobile Device Forensics training is a 36-hour (5 day) course which provides instruction on how to acquire data from and analyze mobile devices using the most current operating system software on the market. This training is non-vendor specific and is important to maintaining up-to-date knowledge regarding the forensic analysis of mobile devices. This training will be attended by Detective Dustin Heckmaster, who is certified through Cellebrite to conduct mobile device examinations. Detective Heckmaster is also recognized through IACIS as a Certified Forensic Computer Examiner (CFCE). The IACIS Mobile Device Forensics training will build upon Detective Heckmaster's existing qualifications and help make him a more credible expert witness during criminal court proceedings. This training was previously approved last year but could not be attended due to the COVID-19 pandemic.

The training location is Orlando, FL with the exact date to be announced but expected to be in the Spring of 2022.

A breakdown of the cost is as follows: Airport Parking: \$72.00 (6 days estimated at \$12.00 per day), Airfare: \$700.00 (estimate for two-way trip), Hotel: \$700.00 (5 nights estimated at \$140.00 per night), Meal per Diem: \$240.00 (6 days calculated at \$40 per day), Rental Car: \$280.00 (req. due to potential lack of affordable restaurants nearby), Fuel: \$50.00, Training Cost (tuition): \$1,995.00, TOTAL: \$4,037.00.

AccessData Certified Examiner (ACE) Certification - This will cover recertification costs for Detective Dustin Heckmaster, who is currently an AccessData Certified Examiner (ACE). This certification shows proficiency in the use of AccessData forensic software, which lends credibility as an expert witness during court testimony in criminal proceedings. Detective Heckmaster must recertify this year (2021) and the certification lasts for two years.

Supplies

HostGator website domain registration & hosting - This is for the annual domain registration and hosting fees associated to the website maintained by the Task Force at www.bcsdcybercrimes.com. This website provides valuable resources to the community, including information on what to do in the event that a possible crime has been committed online and the ability to request presentations or other assistance from the Task Force. The continued implementation of this website helps the Task Force to meet the community and law enforcement outreach requirements set forth by the SCCG grant, and is the primary means by which the Task Force maintains a public presence, to include providing press releases regarding the impact the Task Force has on our community and service area. The Task Force frequently receives contact requests generated by users of the website, including information which has led to arrests. The costs associated to hosting of the website include both server space and SiteLock anti-malware services to protect the website and its users from malicious activity.

Contractual

AccessData Forensic Toolkit (FTK) license renewal - This is for a one-year licensing renewal of an existing software application that will expire in October 2021. AccessData FTK is the primary forensic analysis software used by one of the Task Force forensic examiners for the examination of computer and storage media evidence. This software is used to fully analyze digital evidence, including the recovery of deleted files, as well as create data reports of said evidence for the prosecution of cases. This software is an essential part of forensic operations. This license will be used by Detective Dustin Heckmaster.

ADF Digital Evidence Investigator license renewal - This is for a one-year licensing renewal of an existing software application that will expire in October 2021. ADF Digital Evidence Investigator is a software program used to triage computer evidence and can be used on a wide variety of file systems, including those common to Windows, Apple, and Linux operating systems. Furthermore, this software can be used on both live machines and machines which are in a powered-off state. The purpose of this software is to assist in quickly locating evidence while conducting on-scene triage during an active investigation, and to help eliminate the seizure of non-evidentiary items, thereby reducing unfruitful forensic examinations in the lab. ADF Digital Evidence Investigator accomplishes this task by automatically scanning a computer for evidence known to be valuable in forensic investigations. Additionally, this software can be tailored by the investigator to include and automatically scan for evidence unique to a specific investigation, including keywords, file names and hash values. The capabilities of this software help to more quickly locate evidence and establish probable cause during an active investigation and increase lab workflow. This license will be used by Detective Cody Bounds.

Cellebrite UFED Ultimate (2) with one Collector/Inspector license renewal - This is for a one-year licensing renewal of two instances of an existing software application. One expires in October 2021 and the other in November 2021. The Cellebrite Universal Forensic Extraction Device (UFED) Ultimate is the primary software utility used by the Task Force for the analysis and reporting of mobile device evidence including cellular telephones. Mobile devices account for the majority of evidence obtained for forensic analysis by the Task Force. Without this software, the Task Force would no longer be able to examine such evidence or prepare data reports for prosecution of criminal cases. This software is used by Detectives Tracy Perkins, Andy Evans, Cody Bounds and Dustin Heckmaster. Often both instances of Cellebrite are running and performing exams at the same time. Additionally, the instances are often used at different locations including at crime scenes and other remote locations outside of the main Task Force office.

Included in this total cost is a one-year licensing renewal of existing software applications Cellebrite Digital Collector and Cellebrite Inspector. These renewals are attached to one of the UFED licenses described in the previous paragraph. These software solutions were previously part of the BlackBag BlackLight Analyst Suite, which has since been purchased and is now maintained by Cellebrite. This software specializes in the acquisition and analysis of Apple computers and is of extreme importance, as other forensic tools often produce less than desirable results of Apple computers which use Apple's newer filesystem and media formats. This license renewal will continue to allow the Task Force the ability to preserve, extract, and analyze data from all MacOS based computers. This software will be used by Detective Cody Bounds, who holds Certified BlackLight Examiner (CBE) certification through BlackBag and intends to maintain legacy certification and future certification transitions as determined by Cellebrite.

GetData Forensic Explorer license renewal - This is for a one-year licensing renewal of an existing software application which will expire in November 2021. GetData Forensic Explorer is a forensic analysis software program, and the only software application used by the Task Force which is capable of easily virtualizing a forensic image. Image virtualization is an important step to forensic analysis of computer evidence, as it allows the examiner to essentially use the computer in the same manner and view in which it was used by the suspect, but without altering the actual evidence. By virtualizing the forensic image, an examiner can confirm the meaning of their forensic findings, which is a necessary step to completing a thorough forensic examination and providing additional confidence for the

forensic artifacts reported upon. Additionally, it is widely regarded as beneficial for juries to view the evidence as it was seen by a defendant, which can be easily presented using this software. This license will be used by Detective Cody Bounds.

GrayShift GrayKey license renewal - This is for a one-year licensing renewal of an existing software and hardware solution that will expire in October of 2021. Almost all cases investigated by our Task Force involve cellular telephones, with the majority of evidence now being found in mobile devices alone. The majority of these devices are passcode protected and nearly all of them are either iOS or Android based. Currently, GrayShift GrayKey is the only product in existence which can bypass the user passcode of these devices and obtain invaluable data, with the data extraction performed by GrayKey being more advanced than other available extraction methods and therefore resulting in the acquisition of artifacts which have been proven detrimental in solving criminal cases by our Task Force. As of this time, we are the only local law enforcement agency in the mid-Missouri area which possesses a GrayKey device to handle the caseload of our Task Force and its affiliate agencies in which it supports. Since obtaining GrayKey, the Task Force has been able to gain an exorbitant amount of evidence to assist in criminal prosecution which would not have been acquired otherwise, and has been a tremendous help to the extraction of data for surrounding law enforcement agencies within our service area. GrayKey is easily the single most valuable mobile device extraction tool available and is the only way for our Task Force to examine most mobile device evidence we obtain. This device is maintained and operated by Detectives Cody Bounds, Tracy Perkins, Andy Evans, and Dustin Heckmaster.

IACIS Membership - This is for one-year membership to the International Association of Computer Investigative Specialists (IACIS) for Detective Cody Bounds and Detective Dustin Heckmaster. Their current memberships will expire in December 2021. Currently, Detective Cody Bounds holds both CFCE and ICMDE certification through IACIS and Detective Heckmaster holds CFCE certification. IACIS is an internationally recognized organization which provides digital forensics training and certification. Membership costs are used for recertification tests, which occur every three years, and also provide access to the IACIS forensic community, which is invaluable for keeping up to date on the forensic analysis aspects of technology and networking with other forensic analysts when questions about an examination arise.

Internet Service - This is an existing covert Internet account allowing investigators Internet access to areas necessary for their investigations yet restricted through governmental Internet accounts. The Internet service provider is CenturyLink. This is for an additional year of service (12 monthly payments).

Magnet AXIOM NEW - This request is for a new instance of this software. Magnet AXIOM is a forensic examination software suite capable of analyzing both computers and mobile devices alike, including Windows, Apple, and Android based operating systems and related file systems. This software has reached industry level standards and become increasingly popular amongst the forensic community for its reliability and capabilities. The purchase of this software will help to integrate our existing software and methods into a single streamlined process, cutting down on the total examination time currently required to process cases through multiple programs and thus help to reduce our current backlog of unexamined evidence. This software will be used by Detective Dustin Heckmaster. Additionally, This software will help to cut future software license renewal costs and simplify/consolidate our software.

Magnet AXIOM with Cloud license renewal - This is for a one-year licensing renewal of an existing software application that will expire in October of 2021. Magnet AXIOM is an industry-standard tool and is an essential part of forensic operations for the Task Force, used during nearly every forensic examination. This software often results in finding digital evidence which would not have been found otherwise, and is capable of analyzing computers, mobile devices, removable media, and gaming systems. In addition to deep-dive forensic analysis of evidence, AXIOM is also used by the Task Force as the only method to download Internet or "cloud" based artifacts from online user accounts and is used to parse electronic search warrant results from online user accounts. This license will be used by Detective Cody Bounds.

Passware Kit Forensic license renewal - This is for a one-year licensing renewal of an existing software application that expires in 2021. Passware provides some of the best password breaking and decryption software currently available and is used by many corporations and government agencies, including the United States Department of Homeland Security and NASA. According to Passware, users of this software report up to a 70 percent success rate for bypassing security, which is invaluable to obtaining evidence which a suspect may have encrypted to prevent access by law enforcement. The Task Force has observed an increasing amount of encrypted or password protected evidence which Passware software has assisted in accessing, including password protected documents, Microsoft Windows passwords, and even full disk encrypted drives. This software is used by Detective Cody Bounds.

Webroot Antivirus Renewal - This is software for anti-virus protection and Internet security. Task Force investigators sometime visit unsavory corners of the internet which greatly increases the chance of encountering a computer virus or other problem. Additionally, forensic examiners run this software on a suspect's computer to determine if there any

viruses currently on the machine. The Task Force investigators will use the software on all undercover computers and forensic machines. This renewal covers 15 computers for an additional year of service. The current licenses expire in August and September 2021.

Wireless Air Card Service - This is an existing wireless Internet account. This service allows investigators to access the Internet on laptop computers when away from the office. For example, this device is sometimes used for enticement investigations when the decoy investigator needs to be at a meeting site or to perform further investigation beyond normal business hours. This is for an additional year of service (12 monthly payments).

Total Budget

Total Budget \$195,317.84

Required Attachment

Attachment	Description	File Name	Type	File Size
Memorandum of Understanding (MOU)	MOUs including Audrain, Boone, Callaway, Cole, Cooper, Howard, and Randolph counties, FBI, Boone Prosecutor, and MUPD.	2022 SCCG application MOUs.pdf	pdf	4.7 MB
Quote or Cost Basis				
Other Supporting Documentation	Example of quarterly newsletter distributed by the Task Force.	BCSDCCTF Newsletter 2021-3.pdf	pdf	264 KB
Other Supporting Documentation				
Other Supporting Documentation				
Other Supporting Documentation				



MISSOURI DEPARTMENT OF PUBLIC SAFETY
OFFICE OF THE DIRECTOR



STATE CYBER CRIME GRANT (SCCG)
2022 CERTIFIED ASSURANCES

The recipient hereby assures and certifies compliance with all the following certified assurances:

General:

1. **Governing Directives:** The recipient assures that it shall comply, and all its subcontractors as applicable shall comply, with the applicable provisions of the "SCCG Notice of Funding Opportunity", the "DPS Financial and Administrative Guide", the "DPS recipient Travel Guidelines", information bulletins released by DPS, and all other applicable state laws or regulations.
2. **Compliance Training:** As a recipient of state funds, the agency required to participate in any applicable Compliance Training hosted by the Missouri Department of Public Safety. The Compliance Training may be hosted in-person or as a webinar to provide post-award information to include, but not limited to, subaward acceptance, project implementation, reporting requirements, subaward changes, civil rights compliance, monitoring responsibilities, record retention, internal controls, and accounting responsibilities.
3. **Non-Supplanting:** The recipient assures that state funds made available under this subaward will not be used to supplant other federal, state, or local funds but will be used to increase the amount of funds that would, in the absence of these funds, be made available for the activities of this project.
4. **Subaward Adjustments:** The recipient understands that any deviation from the approved subaward must have prior approval from the Missouri Department of Public Safety. No additional funding shall be awarded to a recipient (unless specifically notified by the Missouri Department of Public Safety of additional funding being awarded), but changes from one budget line to another budget line may be possible if the request is allowable and within the scope of the guidelines. Prior approval must be requested via the 'Subaward Adjustment' component of WebGrants.
5. **Monitoring:** The recipient agrees to maintain the records necessary to evaluate the effectiveness of the project. In addition, the recipient assures that all documentation or records relating to this subaward shall be made available to monitoring representatives of the Missouri Department of Public Safety, the Office of Missouri State Auditor, or any of their authorized representatives immediately upon request. The recipient assures that fund accounting, auditing, monitoring, and such evaluation procedures as may be necessary to keep such records as the Missouri Department of Public Safety shall prescribe, will be provided to assure fiscal control, proper management, and efficient disbursement of funds received under this subaward.
6. **Reporting Potential Fraud, Waste, and Abuse:** The recipient shall not make false statements or claims in connection with any funds subawarded by the Missouri Department of Public Safety. The result of such false statements or claims includes fines, imprisonment, and debarment from participating in state and federal grants or contracts, and/or other remedy by law. The recipient must promptly refer to the Missouri Department of Public Safety (DPS) any credible evidence that a principal, employee, agent, recipient, contractor, subcontractor, or any other person has, in connection with funds under this subaward, either:

- (a) Submitted a claim that violates the False Claims Act; or
- (b) Committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this subaward, must be reported to the DPS by one of the following methods:

Mail: Missouri Department of Public Safety
Office of the Director
Attn: CJ/LE Unit
P.O. Box 749
1101 Riverside Drive
Jefferson City, MO 65102-0749

Email: dpsinfo@dps.mo.gov

DPS Fax: (573) 751-5399

The Missouri Department of Public Safety reserves the right to suspend or terminate grant funding pending the review of a report of fraud, waste, or abuse relating to funds under this subaward.

7. **Non-Disclosure Agreements:** The recipient assures that it will not prohibit or otherwise restrict, or purport to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to the Missouri Department of Public Safety or other agency authorized to receive such information.

In accepting this subaward, the recipient:

- (a) Represents that it neither requires nor has required internal confidentiality agreements or statements from employees or subcontractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or subcontractors from reporting waste, fraud, or abuse as described above; and
- (b) Certifies that, if it learns or is notified that it is or has been requiring its employees or subcontractors to exercise agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the Missouri Department of Public Safety, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by the Missouri Department of Public Safety.

8. **Fair Labor Standards Act:** All recipients of state funds will comply with the minimum wage and maximum hour's provisions of the Federal Fair Labor Standards Act.
9. **Employment of Unauthorized Aliens:** Pursuant to Section 285.530.1 RSMo, the recipient assures that it does not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri, and shall affirm, by sworn affidavit and provision of documentation, its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Further, the recipient shall sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

In accordance with Sections 285.525 to 285.550 RSMo, a general contractor or subcontractor of any tier shall not be liable when such general contractor or subcontractor contracts with its direct subcontractor who violates subsection 1 of Section 285.530 RSMo if the contract binding the contractor and subcontractor affirmatively states that the direct subcontractor is not knowingly in violation of subsection 1 of Section 285.530 RSMo and shall not henceforth be in such violation and the contractor or subcontractor receives a sworn affidavit under the penalty of perjury attesting to the fact that the direct subcontractor's employees are lawfully present in the United States.

10. **Relationship:** The recipient agrees that it will represent itself to be an independent recipient offering such services to the general public and shall not represent itself or its employees to be employees of the Missouri Department of Public Safety. (This provision is not applicable to the Missouri Department of Public Safety or any of its divisions or programs.) Therefore, the recipient shall assume all legal and financial responsibility for taxes, FICA, employee fringe benefits, workers' compensation, employee insurance, minimum wage requirements, overtime, etc.

Civil Rights:

1. **Unlawful Employment Practices:** The recipient assures compliance with Section 213.055 RSMo in regards to non-discrimination in employment practices as it relates to race, color, religion, national origin, sex, ancestry, age, or disability.
2. **Discrimination in Public Accommodations:** The recipient assures compliance with Section 213.065 RSMo in regards to non-discrimination in public accommodations as it relates to accommodations, advantages, facilities, services, or privileges made available in place of public accommodations.

Financial:

1. **Fund Availability:** The recipient understands all subawards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law. It is understood and agreed upon that, in the event funds from state sources are not appropriated and continued at an aggregate level sufficient to cover the costs under this subaward, or in the event of a change in state law relevant to these costs, the obligations of each party hereunder shall thereupon be terminated immediately upon receipt of written notice.
2. **Release of Funds:** The recipient acknowledges no funds will be disbursed under this subaward until such time as all required documents are signed by the recipient Authorized Official and recipient Project Director and returned to the Missouri Department of Public Safety for final review and signature by the Director or his/her designee.
3. **Duplicative Funding:** The recipient agrees that if it currently has an open award of federal and/or state funds or if it receives an award of federal and/or state funds other than this subaward, and those award funds have been, are being, or are to be used, in whole or in part, for one or more of the identical cost items for which funds are being provided under this subaward, the recipient will promptly notify, in writing, the Missouri Department of Public Safety. If so requested and allowed by the Missouri Department of Public Safety, the recipient shall submit a Subaward Adjustment for a budget revision or program revision to eliminate any inappropriate duplication of funding.

4. **Allowable Costs:** The recipient understands that only allowable and approved expenditures will be reimbursed under this subaward. These monies may not be utilized to pay debts incurred by other activities. The recipient agrees to obligate funds no later than the last day of the project period. (Funds are obligated when a legal liability to pay a determinable sum for services or goods is incurred and will require payment during the same or future period.) The recipient also agrees to expend funds no later than the date identified in the "SCCG Notice of Funding Opportunity". (Funds are considered to be expended when payment is made.) Any funds not properly obligated and/or expended will lapse. Any deviation from the approved subaward must have prior approval from the Missouri Department of Public Safety. The recipient shall fully coordinate all activities in the performance of the project with those of the Missouri Department of Public Safety. The recipient certifies that all expendable and non-expendable property purchased funds under this subaward shall be used for approved project purposes only.
5. **Financial Reporting Requirements:** The recipient agrees to complete and submit any financial reports required for this program requested by the Missouri Department of Public Safety. Failure to submit reports by the deadline dates may result in delay for reimbursement requests and/or cancellation of the subaward.
6. **Procurement:** The recipient assures that all procurement transactions whether negotiated or competitively bid and without regard to dollar value shall be conducted in a manner to provide maximum open and free competition. In addition, the recipient assures that all procurement transactions will meet the minimum standards set forth in the "DPS Financial and Administrative Guidelines" and identified here:
 - (a) All quotations and the rationale behind the selection of a source of supply shall be retained, attached to the purchase order copy, and placed in the accounting files.
 - (b) Purchases to a single vendor totaling less than \$10,000 may be purchased with prudence on the open market.
 - (c) Purchases estimated to total between \$10,000 but less than \$100,000 to a single vendor, must be competitively bid, but need not be solicited by mail or advertisement.
 - (d) Purchases with an estimated total of \$100,000 or over to a single vendor shall be advertised for bids in at least two daily newspapers of general circulation in such places as are most likely to reach prospective bidders at least five days before bids for such purchases are to be opened.
 - (e) Where only one bid or positive proposal is received, it is deemed to be sole source procurement.
 - (f) Sole source procurement on purchases to a single vendor of \$10,000 and over requires prior approval from the Missouri Department of Public Safety.
7. **Buy American:** The recipient acknowledges Sections 34.350-34.359 RSMo regarding the Missouri Domestic Products Procurement Act (or commonly referred to as the Buy American Act) and the requirement to purchase or lease goods manufactured or produced in the United States, unless exceptions to the Buy American Act mandate in Section 34.353 RSMo are met.
8. **Buy Missouri:** The recipient also acknowledges Sections 34.070 and 34.073 RSMo regarding the preference given to all commodities and tangible personal property manufactured, mined, produced, or grown within the State of Missouri and to all firms, corporations, or individuals doing business as Missouri firms, corporations, or individuals, or which maintain Missouri offices or

places of business, when quality is equal or better and delivered price is the same or less, quality of performance promised is equal or better and the price quoted is the same or less, or when competing bids are comparable.

9. **Debarment/Suspension**: The recipient acknowledges, pursuant to debarment and suspension regulations implemented at 1 CSR 40-1.060, and to other related requirements, that the State does not consider bids submitted by a suspended or debarred vendor. The recipient therefore certifies that it will not consider bids submitted by a suspended or debarred vendor for procurements made as a result of this subaward.
10. **Audit**: The recipient acknowledges that an audit is required for the agency fiscal year when state financial assistance (which consists of all monies received from the State or state funds passed through state agencies), of \$375,000 or more is expended by the recipient. The recipient assures a copy of the financial audit report will be submitted to the Missouri Department of Public Safety within 60 days of the project period start date if it has met the requirements to have an audit.
11. **Suspension/Termination of Subaward**: The Missouri Department of Public Safety reserves the right to suspend or terminate any subaward entered into as a result of this subaward at its sole discretion and without penalty or recourse by giving written notice to the recipient of the effective date of suspension or termination. In the event of termination pursuant to this paragraph, all documents, data, and reports prepared by the recipient under the subaward shall, at the option of the Missouri Department of Public Safety, become property of the State of Missouri.

In the event a subaward is suspended or permanently terminated, the Missouri Department of Public Safety may take action as deemed appropriate to recover any portion of the subaward funds remaining or an amount equal to the portion of the subaward funds wrongfully used.

12. **Enforceability**: If a recipient fails to comply with all applicable state requirements governing these funds, the State of Missouri may withhold or suspend, in whole or in part, funds awarded under the subaward, or recover misspent funds following an audit. This provision is in addition to all other remedies provided to the State of Missouri for recovery of misspent funds available under all applicable state and federal laws.

Programmatic:

1. **Uniform Crime Reporting (UCR)**: The recipient assures, where the project agency is a law enforcement agency, its law enforcement agency is in compliance with the state provisions of Section 43.505 RSMo relating to uniform crime reporting and will remain in full compliance for the duration of the project period.
2. **Vehicle Stops**: The recipient assures, where the project agency is a law enforcement agency, its law enforcement agency is in compliance with the state provisions of Section 590.650 RSMo relating to vehicle stop reporting and will remain in full compliance for the duration of the project period.
3. **Federal Equitable Sharing Funds**: The recipient assures, where the project agency is a law enforcement agency, its law enforcement agency is in compliance with the state provisions of Section 513.653 RSMo relating to participation in the federal forfeiture system and the reporting of proceeds received therefrom to the Missouri State Auditor.

4. **Custodial Interrogations:** The recipient assures, where the project agency is a law enforcement agency, its law enforcement agency is in compliance with the state provisions of Section 590.700 RSMo relating to custodial interrogations and has adopted a written policy to record custodial interrogations of persons suspected of committing or attempting to commit the felony crimes described in subsection 2 of this section.
5. **DWI Law – Law Enforcement:** The recipient assures, where the project agency is a law enforcement agency, its law enforcement agency is in compliance with the state provisions of Section 43.544 RSMo relating to the “DWI Law” and has adopted a written policy to forward arrest information for all intoxication-related traffic offenses to the central repository as required by Section 43.503 RSMo.
6. **Information Sharing:** The recipient agrees to share information and cooperate with the Missouri Department of Social Services, Missouri State Highway Patrol, and existing Internet Crimes Against Children (ICAC) task force programs.
7. **Data Reporting Requirements:** The recipient agrees to complete and submit any data or statistical reports required for this program as requested by the Missouri Department of Public Safety. Failure to submit reports by the deadline dates may result in delay for reimbursement requests and/or cancellation of the subaward.
8. **Time Records Requirement:** The recipient assures that all project personnel funded through this subaward will maintain timesheets that detail 100% of their time along with the activities/services provided. The timesheets must be signed by both the employee and the appropriate approving official. These timesheets must be provided to the Missouri Department of Public Safety upon request.

2021-2022 SCCG Grant Proposed

Description	Total
Personnel	
Detective salary - Andy Evans	\$ 54,121.60
Detective salary - Cody Bounds	\$ 54,683.20
Personnel Benefits	
Fica/Medicare - Both	\$ 8,323.57
Medical Insurance - Both	\$ 12,456.00
Pension/Retirement - Both - 401(a) match	\$ 1,300.00
Workers Comp - Both	\$ 2,284.90
Personnel - Overtime	
N/A	
Training/Travel	
Cellebrite Certified Physical Analyst (CCPA) Recertification	\$ 289.00
Magnet Training Annual Pass (TAP)	\$ 5,995.00
IACIS Mobile Device Forensics Training	\$ 4,037.00
AccessData Certified Examiner ACE Recertification	\$ 100.00
Equipment	
Supplies/Operations	
HostGator Website Domain Registration and Hosting	\$ 308.34
Contractual	
AccessData Forensic Toolkit (FTK) License Renewal	\$ 1,259.44
ADF Digital Evidence Investigator License Renewal	\$ 1,649.00
Cellebrite UFED Ultimate w/ Collector/Inspector License Renewal (2)	\$ 10,132.65
GetData Forensic Explorer License Renewal	\$ 495.00
GrayShift GrayKey Software/License Renewal	\$ 27,995.00
IACIS Membership (2)	\$ 200.00
Internet Service	\$ 1,019.28
Magnet AXIOM NEW	\$ 3,550.00
Magnet AXIOM with Cloud Renewal	\$ 3,840.00
Passware Forensic Kit Renewal	\$ 545.00
Webroot Antivirus Renewal	\$ 238.98
Wireless Air Card Service	\$ 494.88
SCCG Total	\$ 195,317.84

248-2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

June Session of the April Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the 8th day of June 20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Courthouse Plaza and Commission Chambers by the Williams Wedding on April 1, 2022 from 5 pm until April 2, 2022 at 6 pm. This approval is contingent upon adherence to the current health order. The Commission's approval of the use of the interior of the Government Center, specifically the Commission Chambers, is conditioned upon that inside use being consistent with the then-applicable building use policies set forth by the Commission in light of the COVID-19 pandemic and local health orders.

Done this 8th day of June 2021.

ATTEST:

Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Justin Aldred

Justin Aldred
District I Commissioner

Janet M. Thompson

Janet M. Thompson
District II Commissioner

Daniel K. Atwill, Presiding Commissioner
Justin Aldred, District I Commissioner
Janet M. Thompson, District II Commissioner



Roger B. Wilson
Boone County Government Center
801 East Walnut, Room 333
Columbia, MO 65201-7732
573-886-4305 • FAX 573-886-4311

Boone County Commission

APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY COURTHOUSE PLAZA

The undersigned organization hereby applies for a use permit to use the Boone County Courthouse Plaza as follows:

Organization: Susana Williams

Address: 3135 N Den Hollow

City: White State: KS ZIP Code: 67205

Phone: 316-200-1666 Website: _____

Individual Requesting Use: Susana Williams

Position in Organization: Mother of Bride

Address: _____

City: _____ State: _____ ZIP Code: _____

Phone: _____ Email: _____

Event: Wedding

Description of Use (ex. Concert, speaker, 5K): _____

Date(s) of Use: April 1 + April 2

Start Time of Setup: 5pm 11 AM/PM

Start Time of Event: 5pm 4pm AM/PM (If start times vary for multiple day events, please specify)

End Time of Event: 6pm 5pm AM/PM (If end times vary for multiple day events, please specify)

End Time of Cleanup: 6 6pm AM/PM

Emergency Contact During Event: Tim Williams Phone: 214-283-4181

Will this event be open to the public? Yes No

If yes, please explain the publicity that will be used to promote the event, including names and contact information of any promoters: _____

How many attendees (including volunteers) do you anticipate being at your event? 250

If you anticipate more than 50 attendees (including volunteers) at your event, please detail your safety plan in the event of an emergency. If you have a separate Fire Safety, Public Safety and Evacuation Plan, please submit with application.

If you anticipate more than 1000 attendees (including volunteers), please provide the names and contact information of your crowd managers (1 per every 250 attendees):

Will the majority of attendees be under the age of 18? Yes No

If yes, please note the number of adult supervisors in attendance: ___# adults per ___#minors

Will you need access to electricity? Yes No

Will you be using amplifiers? Yes No

Will you be serving food and/or non-alcoholic drinks? Yes No

If yes, will you be **selling** food and/or non-alcoholic drinks? Yes No

If yes, please provide the following with copies of licenses attached to application:

Missouri Department of Revenue Sales Tax Number: _____

County Merchant's License Number: _____

City Temporary Business License Number: _____

Will you be serving alcoholic beverages? Yes No

If yes, will you be **selling** alcoholic beverages? Yes No

If yes, please provide the following with copies of licenses attached to application:

State Liquor License Number: _____

County Liquor License Number: _____

City Liquor License Number: _____

Will you be selling non-food items? Yes No

If yes, please provide the following with copies of licenses attached to application:

Missouri Department of Revenue Sales Tax Number: _____

County Merchant's License Number: _____

City Temporary Business License Number: _____

Will outside vendors be selling food, beverages or non-food items at this event? Yes No

If yes, please provide the following information (use separate sheet if necessary):

Vendor	Type of Sales	Contact Information	License Number(s)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Will you be requesting a road and/or sidewalk closure? Yes No

If yes, what road(s) and/or sidewalk(s)? _____

Please attach to application a copy of the order showing City of Columbia City Council approval.

Does your event include cooking or use of open flames? Yes No

If yes, please provide the Columbia Fire Department Special Events Permit Number: _____

Please attach to application a copy of the approved Columbia Fire Department Special Events Permit

Events that may pose increased responsibilities to the local law enforcement may be required to enlist the services of a professional security company. This will be determined by the Boone County Sheriff's Department and Boone County Commission. If necessary, have you hired a security company to handle security arrangements for this event?

Yes No

If yes, please provide the following:

Security Company: _____

Contact Person Name and Position: _____

Phone: _____ Email: _____

Will you be using portable toilets for your event? Yes No

**Please note: portable toilets are not permitted on the Boone County Courthouse Plaza grounds. Please contact the City of Columbia for options.

If your event is such that requires insurance per the Boone County Courthouse Plaza Rules and Regulations, please provide a copy of acquired insurance plan.

A deposit is required for use of the Boone County Courthouse Plaza. Please refer to the Boone County Courthouse Plaza Rules and Regulations for the deposit fee schedule. Boone County Facilities Maintenance Staff will inspect the Courthouse Plaza before and after each event. If staff finds the Courthouse Plaza is left the condition in which it was found, the deposit will be refunded to the organization. Please indicate below to whom the refund check should be issued:

Name/Organization: Susan Williams
Address: 3135 N Den Hollow (3209 Skylark, Columbia Mo.)
City: Wichita State: KS ZIP Code: 67205

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To notify the Columbia Police Department and Boone County Sheriff's Department of time and date of use and abide by all applicable laws, ordinances and county policies in using Courthouse Plaza grounds.
2. To abide by all rules and regulations as set forth in the Boone County Courthouse Plaza Rules and Regulations document updated July 11, 2013 and attached to this document.
3. To remove all trash or other debris that may be deposited (by participants) on the courthouse grounds and/or in rooms by the organizational use.
4. To repair, replace, or pay for the repair or replacement of damaged property including shrubs, flowers or other landscape caused by participants in the organizational use of courthouse grounds and/or carpet and furnishings in rooms.
5. To conduct its use of Courthouse Plaza grounds in such a manner as to not unreasonably interfere with normal courthouse and/or Boone County Government building functions.
6. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use on the courthouse grounds and/or use of rooms as specified in this application.

Organization Representative/Title: Mother of Bride
Address: 3135 N Den Hollow Wichita KS 67205
Phone Number: 316-200-1666 Date of Application: _____
Email Address: Susiegwilliams@yahoo.com
Signature: _____

Applications may be submitted in person or by mail to the Boone County Commission, 801 E. Walnut, Room 333, Columbia, MO 65201 or by email to commission@boonecountymo.org.

PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY COURTHOUSE PLAZA

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:

Breanna L. Sproule
County Clerk

BOONE COUNTY, MISSOURI

Raul S. [Signature]
County Commissioner

DATE: 6.8.2021

Daniel K. Atwill, Presiding Commissioner
Justin Aldred, District I Commissioner
Janet M. Thompson, District II Commissioner



Roger B. Wilson
Boone County Government Center
801 East Walnut, Room 333
Columbia, MO 65201-7732
573-886-4305 FAX 573-886-4311

Boone County Commission

APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY CONFERENCE ROOMS

The undersigned organization hereby applies for a use permit to use Boone County Government conference rooms as follows:

Organization: SUSAN Williams

Address: 3135 N Den Hollow Wichita KS

City: Wichita State: KS ZIP Code: 67703

Phone: 316-200-1166 Website: _____

Individual Requesting Use: Susan Williams Position in Organization: _____

Facility requested: Chambers Room 301 Room 311 Room 332 Centralia Clinic

Event: Wedding Williams Eckstein

Description of Use (ex. Speaker, meeting, reception): _____

Date(s) of Use: April 1+2

Start Time of Setup: 6pm for Rehearsal April 1 AM/PM Start Time of Event: 6pm-7pm

End Time of Event: 6pm Cleanup April 2 AM/PM End Time of Cleanup: 11-6pm

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To abide by all applicable laws, ordinances and county policies in using Boone County Government conference rooms.
2. To remove all trash or other debris that may be deposited (by participants) in rooms by the organizational use.
3. To repair, replace, or pay for the repair or replacement of damaged property including carpet and furnishings in rooms.
4. To conduct its use in such a manner as to not unreasonably interfere with Boone County Government building functions.
5. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use of rooms as specified in this application.

Organization Representative/Title: _____

Phone Number: 316-200-1166 Date of Application: _____

Email Address: Susiegwilliams@yahoo.com

Applications may be submitted in person or by mail to the Boone County Commission, 801 E. Walnut, Room 333, Columbia, MO 65201 or by email to commission@boonecountymd.org.

PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY GOVERNMENT CONFERENCE ROOMS

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:

Brianna L. Denny
County Clerk

BOONE COUNTY, MISSOURI

Roger B. Wilson
County Commissioner

DATE: 6.8.2021

Tim Williams
Susan Williams
2505 N Spring Meadow St
Wichita, KS 67205

5132

20-1418/740

May 26 2021

PAY TO THE ORDER OF Boone County \$ 300⁰⁰/₁₀₀
three hundred \$⁰⁰/₁₀₀ DOLLARS

First Internet Bank of Indiana
9200 Keystone Crossing, Suite 800
Indianapolis, IN 46240

FOR _____

 MP

⑆074014187⑆ 132241206⑈ 5132

249-2021

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

June Session of the April Adjourned

Term. 20 21

County of Boone

In the County Commission of said county, on the

8th

day of June

20 21

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Purchasing Departments request to use Contract CC201981002 – Law Enforcement Safety Equipment/Gear and Supplies established by the State of Missouri Office of Administration with Ed Roehr Safety Products of St. Louis, Missouri as a Cooperative Contract.

The contract period runs June 08, 2021 through April 30, 2022. There are two (1) one-year renewal options available.

This is a Countywide Term and Supply Contract.

Done this 8th day of June 2021.

Daniel K. Atwill
Presiding Commissioner

Justin Aldred
District I Commissioner

Janet M. Thompson
District II Commissioner

ATTEST:

Brianna L. Lennon
Clerk of the County Commission

Boone County Purchasing

Liz Palazzolo, CPPO, C.P.M.
Senior Buyer



613 E. Ash St, Room 109
Columbia, MO 65201
Phone: (573) 886-4392
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Liz Palazzolo, Senior Buyer
DATE: June 03, 2021
RE: Cooperative Contract CC201981002 – Law Enforcement Safety Equipment/Gear and Supplies

Purchasing requests permission to use contract CC201981002 – Law Enforcement Safety Equipment/Gear and Supplies established by the State of Missouri Office of Administration with Ed Roehr Safety Products of St. Louis, Missouri as a cooperative contract. This contract is the third of four that the County wishes to use for Law Enforcement Safety Equipment/Gear and Supplies that will be set up as a Countywide Term and Supply contract, but will be primarily used by the Sheriff's Office and the Office of Emergency Management. A wide variety of equipment and gear is available. The contract with Ed Roehr Safety Products provides Apparel Outerwear, Duty Gear, Duty Tools, First Responder & Emergency Medical Gear and Supplies, Restraint Gear, and SWAT Team Gear.

The contract period runs June 08, 2021 through April 30, 2022. There are two (1) one-year renewal options available.

This is a Countywide Term and Supply contract.

/lp

c: Contract File

PURCHASE AGREEMENT
for
LAW ENFORCEMENT SAFETY EQUIPMENT/GEAR AND SUPPLIES

THIS AGREEMENT dated the 8th day of June 2021 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Ed Roehr Safety Products** herein "Vendor."

IN CONSIDERATION of the parties' performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for **Law Enforcement Safety Equipment/Gear and Supplies** in compliance with all bid specifications and any addenda issued for the **State of Missouri Contract CC201981002** and Boone County's Standard Terms and Conditions. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with the bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement, the State of Missouri Contract CC201981002, and Boone County Standard Terms and Conditions shall prevail and control over the vendor's bid response.

2. **Purchase** - The County agrees to purchase from the Vendor and the Vendor agrees to supply the County with Law Enforcement Safety Equipment/Gear and Supplies consistent with the award terms of contract CC201981002:

Market Basket: CATEGORY 1, APPAREL OUTERWEAR – Uniforms, Uniform Accessories and Footwear line items 10-16:

<u>Line Item</u>	<u>Item Description</u>	<u>Current MSRP</u>	<u>Contract Discount</u>	<u>After Discount Price - Charge to County</u>
10	Men's 4-Pocket Wool Pants: Blauer 8560	\$94.99	28%	\$68.39
11	Women's 4-Pocket Wool Pants: Blauer 8560W	\$94.99	28%	\$68.39
12	Men's Short Sleeve Shirt, 100% Polyester United Uniform 11801	\$39.99	28%	\$28.79
13	Women's Short Sleeve Shirt, 100% Polyester United Uniform W11801	\$39.99	28%	\$28.79
14	Shield Duty Jacket Gerber Outwear 71QX1 Forcer	\$209.00	28%	\$150.48
15	Shield Performance Soft Shell Gerber Outwear 51S1	\$135.00	28%	\$97.20

16	Boonie Hat Rothco 52555	\$17.99	28%	\$12.95
All other items in the Apparel Outerwear Category receive a 28% Discount off current MSRP/list price				

Market Basket: CATEGORY 2, DUTY GEAR – Belts, Gun Holster, etc. line items 17-23:

<u>Line Item</u>	<u>Item Description</u>	<u>Current MSRP</u>	<u>Contract Discount</u>	<u>After Discount Price - Charge to County</u>
17	Buckleless Reversible Duty Belt 1.5 – Inner Belt – Perfect Fit 5999	\$28.70	30%	\$20.79
18	Duty Right Holster Safariland 6360DR-8325-491	\$183.50	30%	\$128.45
19	Duty Right Holster Safariland 6360DR-8325-492	\$183.50	30%	\$128.45
20	Black Shoulder Strap 50” JayPee 1435C	\$48.00	30%	\$33.60
21	Black Mace Holder Open-Top Safariland 37	\$32.50	30%	\$22.75
22	Flash Light Holder Safariland 306	\$31.50	30%	\$22.05
23	Radio Holder Safariland 761	\$43.00	30%	\$30.10
All other items in the Duty Gear Category receive a 30% Discount off current MSRP/list price				

Market Basket: CATEGORY 3, DUTY TOOLS – Belts, Gun Holster, etc. line items 24-30:

<u>Line Item</u>	<u>Item Description</u>	<u>Current MSRP</u>	<u>Contract Discount</u>	<u>After Discount Price - Charge to County</u>
24	21” Baton Monadnock MN 1000120	\$96.80	37%	\$60.98
25	21” Baton Holder Monadnock 3056	\$35.00	37%	\$22.05
26	Strion Flashlight – Streamlight 74302	\$236.09	37%	\$148.74

27	High Lumens Weapon Light Streamlight 69110	\$220.50	37%	\$138.92
28	Binoculars 7X50 Steiner 575	\$355.99	37%	\$224.27
29	Aluminum 8.5"12" Form Holder Saunders Redi-Rite SAU-11017	\$43.30	37%	\$27.28
30	Citation Holders 6"X11" Saunders SAU-12206	\$38.82	37%	\$24.47
All other items in the Duty Tools Category receive a 37% Discount off current MSRP/list price				

Market Basket: CATEGORY 4, FIRST RESPONDER & EMERGENCY MEDICAL GEAR SUPPLIES – Gas Masks, Respiration Equipment, First Aid Kits, Fire Extinguishers, etc. line items 31-37:

<u>Line Item</u>	<u>Item Description</u>	<u>Current MSRP</u>	<u>Contract Discount</u>	<u>After Discount Price - Charge to County</u>
31	Gas Mask – Avon C50 Part # 70501	\$691.00	25%	\$518.25
32	Gas Mask Filter for Avon C50 – Avon CTCF50, part # 72303-3 – Pack of 4 Filters	\$184.00	25%	\$138.00
33	CAT Tourniquet GEN7 – North American Rescue 30-0001	\$29.90	25%	\$22.49
34	Chest Seal 5.5" Diameter – Single – North American Rescue 10-0015	\$9.99	25%	\$7.49
35	QuikClot EMS Rolled x"X48" Gauze, Z-Medica 475	\$19.99	25%	\$14.99
36	CPR Pocket Mask with one-way valve, EMI 472	\$6.50	25%	\$4.88
37	Emergency Blanket, Silver, 84" L X 54" W – Tru-Spec 4946000	\$2.95	25%	\$2.21

All other items in the First Responder & Emergency Medical Gear Supplies Category receive a 25% Discount off current MSRP/list price

Market Basket: CATEGORY 6, RESTRAINT GEAR – Handcuffs, Disposable Restraints, Leg Iron Restraints, etc. - line items 45-47:

<u>Line Item</u>	<u>Item Description</u>	<u>Current MSRP</u>	<u>Contract Discount</u>	<u>After Discount Price - Charge to County</u>
45	Handcuffs – Peerless M801C	\$53.10	31%	\$36.64
46	Double Plastic Cuffs: Monadnock 8721/1345172	\$6.20	31%	\$4.28
47	Flex-Cuff: Safariland 8210-3-10/1112283 (10 pack)	\$14.40	31%	\$9.94

All other items in the Restraint Gear category receive a 31% Discount off current MSRP/list price

Market Basket: CATEGORY 7, SWAT Team Gear – Helmets, Ballistic Vests, Shields, etc. line items 48-53:

<u>Line Item</u>	<u>Item Description</u>	<u>Current MSRP</u>	<u>Contract Discount</u>	<u>After Discount Price - Charge to County</u>
48	Tactical Ballistic Vest Level 3A with Carrier – Protech 1223698 Ballistic Vest Protech 1314867 Carrier	\$1,100.00 – Vest \$750.00 – Carrier Total: \$1,850.00	51%	\$906.50 Vest and Carrier
49	Concealable Ballistic Vest Level II with Carrier Safariland 1221918-M Vest, 1348925 Carrier	\$925.00 – Vest \$165.00 – Carrier Total: \$1,090.00	51%	\$534.10
50	Ballistic Shield 20”X34”, Protech Defender 1301042	\$2,350.00	51%	\$1,151.50
51	Ballistic Shield 18”X30”, Protech Mighty Mite 1301039	\$2,200.00	51%	\$1,078.00
52	Ballistic Helmet High-Cut Protech 1220976-HC Model	\$550.00	51%	\$269.50

	Delta 4			
53	Ballistic Face Shield Protech 1002847	\$300.00	51%	\$147.00
All other items in the SWAT Team Gear category receive a 51% Discount off current MSRP/list price				

3. **Contract Period** - The contract period shall start **June 08, 2021 through April 30, 2022** with two (1) one-year options available to renew the contract.

4. **Purchase Order** – The County will issue a Purchase Order for any order placed from this contract.

5. **Delivery** - Delivery shall be to ordering Boone County office/department in the time frame noted below, after receipt of order (ARO):

In-Stock Item Delivery	5 workdays ARO
Out-of-Stock delivery	1-30 workdays ARO
Emergency Delivery (In-Stock Item)	1 workday ARO
Emergency Delivery (Out-of-Stock Item)	2-7 workdays ARO

6. **Restocking Fee** – No restocking fee shall be charged.

7. **Warranty** – All standard manufacturer warranties shall be provided and shall commence upon acceptance of the item by the County.

8. **Billing and Payment** - All billing shall be invoiced to the ordering Boone County office/department to the address provided by the County at the time of order. Billings may only include the prices listed herein. No additional fees for paperwork processing, labor, or taxes shall be included as additional charges. The County agrees to pay all invoices within thirty days of receipt. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Vendor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

9. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

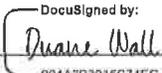
10. **Termination** - This agreement may be terminated by the County upon thirty (30) calendar days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products is delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

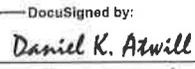
ED ROEHR SAFETY PRODUCTS

BOONE COUNTY, MISSOURI

by  _____
DocuSigned by:
004A3B3016C74EC

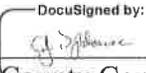
by: Boone County Commission

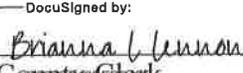
title President

 _____
DocuSigned by:
Presiding Commissioner

APPROVED AS TO FORM:

ATTEST:

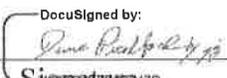
 _____
DocuSigned by:
County Counselor

 _____
DocuSigned by:
County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

Countywide -Term &Supply

 _____
DocuSigned by:
Signature

6/8/2021

Date

Appropriation Account

STANDARD CONTRACT TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Prices shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
4. When products or materials of any particular producer or manufacturer are mentioned in our contracts, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
5. Do not include Federal Excise Tax or Sales and Use Taxes in billing, as law exempts the County from them.
6. The delivery date shall be stated in definite terms.
7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
8. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Contractor responsible for any excess cost occasioned thereby.
9. Failure to deliver as guaranteed may disqualify Contractor from future bidding.
10. Prices must be as stated in units of quantity specified and must be firm.
11. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
12. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase advertising from other vendors.
13. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.

14. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
15. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
16. Pursuant to Section 34.600 RSMo, for contracts \$100,000 and greater, Contractor/Vendor certifies it is not currently engaged in and shall not, for the duration of the contract, engage in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel.
17. **For all titled vehicles and equipment, the dealer must use the actual delivery date to the County** on all transfer documents including the Certificate of Origin (COO), Manufacturer's Statement of Origin (MSO), Bill of Sale (BOS), and Application for Title.
18. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.

Updated 8/19/20