

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

December Session of the October Adjourned

Term. 20 20

County of Boone

In the County Commission of said county, on the

31st

day of

December

20 20

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby award Information Technology permission to utilize the Houston-Galveston Area Council (HGAC) cooperative contract to purchase Record and Playback Systems for Joint Communications.

Purchase will be from department 2703 - Information Technology - Boone County Joint Communications/Emergency Management, account 92301 - Replacement Computer Hardware. Purchase is as follows:

Equipment:	\$440,992.00
Installation, Training, Project Management	\$70,500.00
Less Discount	(\$25,614.81)
 Grand Total	 \$485,877.19

\$500,000 was budgeted for this project in 2020.

Done this 31st day of December 2020.

ATTEST:

*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission

*Daniel K. Atwill*

Daniel K. Atwill  
Presiding Commissioner

*Fred J. Parry*  
Fred J. Parry  
District I Commissioner

*Jane M. Thompson*  
Jane M. Thompson  
District II Commissioner

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STATE OF MISSOURI

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December Session of the October Adjourned

Term. 20 20

County of Boone

In the County Commission of said county, on the 31st day of December 20 20

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached contract amendment #1 to 36-13SEP18 - Central Pantry.

This amendment adds a renewal total amount of \$49,999.98 which will allow The Food Bank for Central & Northeast Missouri, Inc. to provide food for another year ending December 31, 2021.

Invoices will be paid from department 2132 - Program Funding/Community Health Fund, account 71106 - Contracted Services. \$500,000 is budgeted for 2021.

Done this 31st day of December 2020

ATTEST:

*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission

*Daniel K. Atwill*

Daniel K. Atwill  
Presiding Commissioner

*Fred J. Parry*  
Fred J. Parry  
District I Commissioner

*Janet M. Thompson*  
Janet M. Thompson  
District II Commissioner

# Boone County Purchasing

Melinda Bobbitt, CPPO  
Director of Purchasing



613 E. Ash, Room 110  
Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4390

---

## MEMORANDUM

TO: Boone County Commission  
FROM: Melinda Bobbitt, CPPO, CPPB  
DATE: December 23, 2020  
RE: Amendment #1 to: *36-13SEP18 - Central Pantry* with the Food Bank for  
Central & Northeast Missouri, Inc.

Attached for signature is contract amendment #1 to *36-13SEP18 - Central Pantry*.

This amendment adds a renewal total amount of \$49,999.98 which will allow The Food Bank for Central & Northeast Missouri, Inc. to provide food for another year ending December 31, 2021.

Invoices will be paid from department 2132 - Program Funding/Community Health Fund, account 71106 - Contracted Services. \$500,000 is budgeted for 2021.

cc: Contract File



634-2020

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

December Session of the October Adjourned

Term. 20 20

In the County Commission of said county, on the 31st day of December 20 20

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached contract amendment #1 to 16-30SEP20E - Skills for Psychological Recovery (SPR) Treatment. This amendment adds a renewal total amount of \$40,000 which will allow the University of Missouri to continue to provide services for another year ending December 31, 2021.

Contract is with The Curators of the University of Missouri (on behalf of Debora Bell, Ph.D. and the Psychological Services Clinic) of Columbia, Missouri. Invoices will be paid from department 2130 - Community Health / Med (Hospital Lease), account 71100 - Outside Services. \$500,000 is budgeted for 2021.

Done this 31st day of December 2020

ATTEST:

*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission

*Daniel K. Atwill*

Daniel K. Atwill  
Presiding Commissioner

*Fred J. Parry*  
Fred J. Parry  
District I Commissioner

*Janet M. Thompson*  
Janet M. Thompson  
District II Commissioner

# Boone County Purchasing

**Melinda Bobbitt, CPPO**  
Director of Purchasing



613 E. Ash, Room 110  
Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4390

---

## MEMORANDUM

TO: Boone County Commission  
FROM: Melinda Bobbitt, CPPO, CPPB  
DATE: December 21, 2020  
RE: Amendment #1 to: *16-30SEP20E - Skills for Psychological Recovery (SPR) Treatment* with the University of Missouri - (Emergency Purchase Agreement for the COVID-19 Pandemic)

Attached for signature is contract amendment #1 to *16-30SEP20E - Skills for Psychological Recovery (SPR) Treatment*. This amendment adds a renewal total amount of \$40,000 which will allow the University of Missouri to continue to provide services for another year ending December 31, 2021. The services include SPR Treatment which is a brief, 1-5 session evidence-based treatment for acute stress and anxiety.

Contract is with The Curators of the University of Missouri (on behalf of Debora Bell, Ph.D. and the Psychological Services Clinic) of Columbia, Missouri. Invoices will be paid from department 2131 - Strategic Opportunity - Community Health Fund, account 71100 - Outside Services. \$500,000 is budgeted for 2021.

cc: Contract File

635-2020

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

December Session of the October Adjourned

Term. 20 20

In the County Commission of said county, on the 31st day of December 20 20

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached contract amendment #1 to 36-13SEP18 - Senior Connect Program.

This amendment adds a renewal total amount of \$41,892.02 which will allow Independent Living Center of Mid-Missouri, Inc. to provide services for another year ending December 31, 2021. The services include providing seniors with services such as minor home repairs and one-time projects such as yard clean ups, putting in handrails, fixing gates or doors, or installing and repairing ramps.

Invoices will be paid from department 2132 - Program Funding/Community Health Fund, account 71106 - Contracted Services. \$500,000 is budgeted for 2021.

Done this 31st day of December 2020

ATTEST:

*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission

*Daniel K. Atwill*

Daniel K. Atwill  
Presiding Commissioner

*Fred J. Paaty*  
Fred J. Paaty  
District I Commissioner

*Janet M. Thompson*  
Janet M. Thompson  
District II Commissioner

# Boone County Purchasing

Melinda Bobbitt, CPPO  
Director of Purchasing



613 E. Ash, Room 110  
Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4390

---

## MEMORANDUM

TO: Boone County Commission  
FROM: Melinda Bobbitt, CPPO, CPPB  
DATE: December 23, 2020  
RE: Amendment #1 to: *36-13SEP18 - Senior Connect Program* with  
Independent Living Center of Mid-Missouri, Inc.

Attached for signature is contract amendment #1 to *36-13SEP18 - Senior Connect Program*.

This amendment adds a renewal total amount of \$41,892.02 which will allow Independent Living Center of Mid-Missouri, Inc. to provide services for another year ending December 31, 2021. The services include providing seniors with services such as minor home repairs and one-time projects such as yard clean ups, putting in handrails, fixing gates or doors, or installing and repairing ramps.

Invoices will be paid from department 2132 - Program Funding/Community Health Fund, account 71106 - Contracted Services. \$500,000 is budgeted for 2021.

cc: Contract File



636-2020

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December Session of the October Adjourned

Term. 20 20

County of Boone

In the County Commission of said county, on the

31st

day of

December

20 20

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached contract amendment #1 to 36-13SEP18 - *Healthy Hometown - Southern Boone County*.

This amendment adds a renewal total amount of \$49,939.71 which will allow Jefferson City Area Young Men's Christian Association to provide services for another year ending December 31, 2021.

Invoices will be paid from department 2132 - Program Funding/Community Health Fund, account 71106 - Contracted Services. \$500,000 is budgeted for 2021.

Done this 31st day of December 2020

ATTEST:

*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission

*Daniel K. Atwill*

Daniel K. Atwill  
Presiding Commissioner

*Fred J. Raffy*  
Fred J. Raffy  
District I Commissioner

*Janet M. Thompson*  
Janet M. Thompson  
District II Commissioner

# Boone County Purchasing

Melinda Bobbitt, CPPO  
Director of Purchasing



613 E. Ash, Room 110  
Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4390

---

## MEMORANDUM

TO: Boone County Commission  
FROM: Melinda Bobbitt, CPPO, CPPB  
DATE: December 23, 2020  
RE: Amendment #1 to: *36-13SEP18 - Healthy Hometown - Southern Boone County* with Jefferson City Area Young Men's Christian Association

Attached for signature is contract amendment #1 to *36-13SEP18 - Healthy Hometown - Southern Boone County*.

This amendment adds a renewal total amount of \$49,939.71 which will allow Jefferson City Area Young Men's Christian Association to provide services for another year ending December 31, 2021. The services include two programs that provide physical exercise, health education and best practices training to address chronic disease risk factors and promote healthy lifestyles. The *Health Transformation Program* is for adults transitioning from physical therapy into an ongoing healthy lifestyle of physical activity. *Healthy Hometown Kids* is an evidence-based program that teaches fourth and fifth grade children healthy habits related to physical activity, limiting screen time, and nutrition.

Invoices will be paid from department 2132 - Program Funding/Community Health Fund, account 71106 - Contracted Services. \$500,000 is budgeted for 2021.

cc: Contract File

637-2020

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STATE OF MISSOURI

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December Session of the October Adjourned

Term. 20 20

County of Boone

In the County Commission of said county, on the 31st day of December 20 20

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached contract amendment #1 to 36-13SEP18 - Behavioral Health Care Program.

This amendment adds a renewal total amount of \$129,288 which will allow Compass Health, Inc. to provide services for another year ending December 31, 2021. The program provides services to address behavioral health care intervention for adults aged 18 and older, by increasing access to mental health services for the underserved and uninsured residents of Boone County.

Invoices will be paid from department 2132 - Program Funding/Community Health Fund, account 71106 - Contracted Services. \$500,000 is budgeted for 2021.

Done this 31st day of December 2020

ATTEST:

*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission

*Daniel K. Atwill*  
Daniel K. Atwill  
Presiding Commissioner

*Fred J. Parry*  
Fred J. Parry  
District I Commissioner

*Janet M. Thompson*  
Janet M. Thompson  
District II Commissioner

# Boone County Purchasing

**Melinda Bobbitt, CPPO**  
Director of Purchasing



613 E. Ash, Room 110  
Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4390

---

## MEMORANDUM

TO: Boone County Commission  
FROM: Melinda Bobbitt, CPPO, CPPB  
DATE: December 23, 2020  
RE: Amendment #1 to: *36-13SEP18 - Behavioral Health Care Program* with  
Compass Health, Inc.

Attached for signature is contract amendment #1 to *36-13SEP18 - Behavioral Health Care Program*.

This amendment adds a renewal total amount of \$129,288 which will allow Compass Health, Inc. to provide services for another year ending December 31, 2021. The program provides services to address behavioral health care intervention for adults aged 18 and older, by increasing access to mental health services for the underserved and uninsured residents of Boone County.

Invoices will be paid from department 2132 - Program Funding/Community Health Fund, account 71106 - Contracted Services. \$500,000 is budgeted for 2021.

cc: Contract File



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December

20 20

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached contract amendment #1 to 36-13SEP18 - *Encouraging Healthy Habits at Columbia's New Agriculture Park.*

This amendment adds a renewal total amount of \$23,487.82 which will allow Columbia Center for Urban Agriculture to provide services for another year ending December 31, 2021. The services include providing health education, public awareness for information and referral on healthy eating and the new Agriculture Park.

Invoices will be paid from department 2130 - Community Health / Med (Hospital Lease), account 71100 - Outside Services. \$500,000 is budgeted for 2021.

Done this 31st day of December 2020

ATTEST:

*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission

*Daniel K. Atwill*

Daniel K. Atwill  
Presiding Commissioner

*Fred J. Pauly*  
Fred J. Pauly  
District I Commissioner

*Janet M. Thompson*  
Janet M. Thompson  
District II Commissioner

# Boone County Purchasing

**Melinda Bobbitt, CPPO**  
Director of Purchasing



613 E. Ash, Room 110  
Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4390

---

## MEMORANDUM

TO: Boone County Commission  
FROM: Melinda Bobbitt, CPPO, CPPB  
DATE: December 21, 2020  
RE: Amendment #1 to: *36-13SEP18 - Encouraging Healthy Habits at Columbia's New Agriculture Park* with Columbia Center for Urban Agriculture

Attached for signature is contract amendment #1 to *36-13SEP18 - Encouraging Healthy Habits at Columbia's New Agriculture Park*.

This amendment adds a renewal total amount of \$53,601.77 which will allow Columbia Center for Urban Agriculture to provide services for another year ending December 31, 2021. The services include providing health education, public awareness for information and referral on healthy eating and the new Agriculture Park.

Invoices will be paid from department 2132 - Program Funding/Community Health Fund, account 71106 - Contracted Services. \$500,000 is budgeted for 2021.

cc: Contract File



639-2020

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December Session of the October Adjourned

Term. 20 20

County of Boone

In the County Commission of said county, on the 31st day of December 20 20

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached contract amendment #1 to 36-13SEP18 - VAC Basic Needs Program.

This amendment adds a renewal total amount of \$35,275 which will allow the Voluntary Action Center to provide services for another year ending December 31, 2021. The services include the provision of basic needs (employment attire, public transit fee/fare, car seats, corrective lenses, prescription medication, durable medical equipment, dental treatment, and general medical care for low income residents of Boone County.

Invoices will be paid from department 2130 - Community Health / Med (Hospital Lease), account 71100 - Outside Services. \$500,000 is budgeted for 2021.

Done this 31st day of December 2020

ATTEST:

*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission

*Daniel K. Atwill*  
Daniel K. Atwill  
Presiding Commissioner

*Fred J. Parry*  
Fred J. Parry  
District I Commissioner

*Janet M. Thompson*  
Janet M. Thompson  
District II Commissioner

# Boone County Purchasing

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Director of Purchasing



613 E. Ash, Room 110  
Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4390

---

## MEMORANDUM

TO: Boone County Commission  
FROM: Melinda Bobbitt, CPPO, CPPB  
DATE: December 21, 2020  
RE: Amendment #1 to: *36-13SEP18 - VAC Basic Needs Program* with  
Voluntary Action Center

Attached for signature is contract amendment #1 to *36-13SEP18 - VAC Basic Needs Program*.

This amendment adds a renewal total amount of \$35,275 which will allow the Voluntary Action Center to provide services for another year ending December 31, 2021. The services include the provision of basic needs (employment attire, public transit fee/fare, car seats, corrective lenses, prescription medication, durable medical equipment, dental treatment, and general medical care for low income residents of Boone County.

Invoices will be paid from department 2132 - Program Funding-Community Health Fund, account 71106 - Contracted Services. \$500,000 is budgeted for 2021.

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December Session of the October Adjourned

Term. 20 20

County of Boone

In the County Commission of said county, on the 31st day of December 20 20

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached contract amendment #1 to 36-13 SEP 18 - VAC Housing Program.

This amendment moves the Case Management services under Purchase Agreement 52-13DEC 18 to contract 36-13 SEP 18. In addition, it adds a renewal total amount of \$84,520.18 which will allow the Voluntary Action Center to provide services for another year ending December 31, 2021. The services include service coordination and case management to help clients regain stability in their housing situations by moving into permanent housing or be assisted to remain in their current housing.

Invoices will be paid from department 2130 - Community Health/ Med (Hospital Lease), account 71100 - Outside Services. \$500,000 is budgeted for 2021.

Done this 31st day of December 2020

ATTEST:

*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission

*Daniel K. Atwill*

Daniel K. Atwill  
Presiding Commissioner

*Fred J. Parry*  
Fred J. Parry  
District I Commissioner

*Janet M. Thompson*  
Janet M. Thompson  
District II Commissioner

# Boone County Purchasing

**Melinda Bobbitt, CPPO**  
Director of Purchasing



613 E. Ash, Room 110  
Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4390

---

## MEMORANDUM

TO: Boone County Commission  
FROM: Melinda Bobbitt, CPPO, CPPB  
DATE: December 18, 2020  
RE: Amendment #1 to: *36-13SEP18 - VAC Housing Program* with Voluntary Action Center

Attached for signature is contract amendment #1 to *36-13SEP18 - VAC Housing Program*.

This amendment moves the Case Management services under Purchase Agreement 52-13DEC18 to contract 36-13SEP18. In addition, it adds a renewal total amount of \$84,520.18 which will allow the Voluntary Action Center to provide services for another year ending December 31, 2021. The services include service coordination and case management to help clients regain stability in their housing situations by moving into permanent housing or be assisted to remain in their current housing.

Invoices will be paid from department 2130 - Community Health / Med (Hospital Lease), account 71100 - Outside Services. \$500,000 is budgeted for 2021.

cc: Contract File



641 -2020

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STATE OF MISSOURI }  
County of Boone } ea.

December Session of the October Adjourned

Term. 20 20

In the County Commission of said county, on the 31st day of December 20 20

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve Amendment #1 to 36-13SEP18 - Harbor House Emergency Shelter.

This amendment adds a renewal total amount of \$54,993.79 which will allow The Salvation Army to provide services for another year ending December 31, 2021. The services include providing a 24-hour emergency shelter for homeless adults and families with children.

Invoices will be paid from department 2132 - Program Funding/Community Health Fund, account 71106 - Contracted Services. \$500,000 is budgeted for 2021.

Done this 31st day of December 2020

ATTEST:

*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission

*Daniel K. Atwill*  
Daniel K. Atwill  
Presiding Commissioner  
*Fred J. Parry*  
Fred J. Parry  
District I Commissioner  
*Janel M. Thompson*  
Janel M. Thompson  
District II Commissioner

# Boone County Purchasing

**Melinda Bobbitt, CPPO**  
Director of Purchasing



613 E. Ash, Room 110  
Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4390

---

## MEMORANDUM

TO: Boone County Commission  
FROM: Melinda Bobbitt, CPPO, CPPB  
DATE: December 28, 2020  
RE: Amendment #1 to: *36-13SEP18 - Harbor House Emergency Shelter* with  
The Salvation Army

Attached for signature is contract amendment #1 to *36-13SEP18 - Harbor House Emergency Shelter*.

This amendment adds a renewal total amount of \$54,993.79 which will allow The Salvation Army to provide services for another year ending December 31, 2021. The services include providing a 24-hour emergency shelter for homeless adults and families with children.

Invoices will be paid from department 2132 - Program Funding/Community Health Fund, account 71106 - Contracted Services. \$500,000 is budgeted for 2021.

cc: Contract File

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December Session of the October Adjourned

Term. 20 20

County of Boone

In the County Commission of said county, on the 31st day of December 20 20

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached contract amendment #1 to 16-30SEP20E - Mental Health for Essential Workers. This amendment adds a renewal total amount of \$40,120 which will allow HeartSpace Clinic of Columbia, Missouri to continue to provide services for another year ending December 31, 2021.

The services include mental health support, crisis management and group support to those on the front lines of helping residents who are being impacted by COVID-19 fallout.

Invoices will be paid from department 2130 - Community Health / Med (Hospital Lease), account 71100 - Outside Services. \$500,000 is budgeted for 2021.

Done this 31st day of December 2020

ATTEST:

*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission

*Daniel K. Atwill*

Daniel K. Atwill  
Presiding Commissioner

*Fred J. Parry*  
Fred J. Parry  
District I Commissioner

*Janet M. Thompson*  
Janet M. Thompson  
District II Commissioner

# Boone County Purchasing

**Melinda Bobbitt, CPPO**  
Director of Purchasing



613 E. Ash, Room 110  
Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4390

---

## MEMORANDUM

TO: Boone County Commission  
FROM: Melinda Bobbitt, CPPO, CPPB  
DATE: December 21, 2020  
RE: Amendment #1 to: *16-30SEP20E - Mental Health for Essential Workers*  
with HeartSpace Clinic - (Emergency Purchase Agreement for the  
COVID-19 Pandemic)

Attached for signature is contract amendment #1 to *16-30SEP20E - Mental Health for Essential Workers*. This amendment adds a renewal total amount of \$40,120 which will allow HeartSpace Clinic of Columbia, Missouri to continue to provide services for another year ending December 31, 2021. The services include mental health support, crisis management and group support to those on the front lines of helping residents who are being impacted by COVID-19 fallout.

Invoices will be paid from department 2131 - Strategic Opportunity - Community Health Fund, account 71100 - Outside Services. \$500,000 is budgeted for 2021.

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County of Boone } ea.

December Session of the October Adjourned

Term. 20

In the County Commission of said county, on the 31st day of December 2020

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve Amendment #1 to 36-13SEP18 - Outpatient Substance Use Treatment.

This amendment adds a renewal total amount of \$65,090 which will allow Phoenix Programs, Inc. to provide services for another year ending December 31, 2021. The services include providing substance abuse treatment.

Invoices will be paid from department 2132 - Program Funding/Community Health Fund, account 71106 - Contracted Services. \$500,000 is budgeted for 2021.

Done this 31st day of December 2020.

Type text here

ATTEST:

*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission

*Daniel K. Atwill*

Daniel K. Atwill  
Presiding Commissioner

*Fred J. Parry*  
Fred J. Parry  
District I Commissioner

*Janel M. Thompson*  
Janel M. Thompson  
District II Commissioner

# Boone County Purchasing

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Director of Purchasing



613 E. Ash, Room 110  
Columbia, MO 65201  
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Fax: (573) 886-4390

---

## MEMORANDUM

TO: Boone County Commission  
FROM: Melinda Bobbitt, CPPO, CPPB  
DATE: December 21, 2020  
RE: Amendment #1 to: *36-13SEP18 - Outpatient Substance Use Treatment*  
with Phoenix Programs, Inc.

Attached for signature is contract amendment #1 to *36-13SEP18 - Outpatient Substance Use Treatment*.

This amendment adds a renewal total amount of \$65,090 which will allow Phoenix Programs, Inc. to provide services for another year ending December 31, 2021. The services include providing substance abuse treatment.

Invoices will be paid from department 2132 - Program Funding/Community Health Fund, account 71106 - Contracted Services. \$500,000 is budgeted for 2021.

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# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

December Session of the October Adjourned

Term. 20 20

County of Boone

} ea.

In the County Commission of said county, on the

31st

day of

December

20 20

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached Agreement between The Curators of the University of Missouri and Boone County for Medical Examiner services. The terms of the Agreements are stipulated in the attached Agreements. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement.

Done this 31st day of December 2020

ATTEST:

*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission

*Daniel K. Atwill*

Daniel K. Atwill  
Presiding Commissioner

*Fred J. Parry*

Fred J. Parry  
District I Commissioner

*Janet M. Thompson*

Janet M. Thompson  
District II Commissioner



## ADDENDUM A

This addendum defines the Medical Examiner Support Services that provide a Chief Death Investigator to supervise services for Boone County and the duly appointed Boone County Medical Examiner in the performance of duties of such office as prescribed by law.

1. Provision and supervision of adequate qualified personnel to provide death investigation services in Boone County under the direction of the Medical Examiner 365 days per year, 24 hours per day.
2. Death investigation services including, but not limited to, taking telephone reports of deaths, scene investigations and arrangement for body transport conducted under policies and procedures established by the Medical Examiner; handling and maintaining bodies and personal effects before and after external examination or autopsy under policies and procedures established by the Medical Examiner; assisting the Medical Examiner in the conduct of autopsies as directed by the Medical Examiner, preparation of required regulatory reports in connection with deaths as required by the Medical Examiner, and performing such other duties as the Death Investigator shall be authorized, or required to perform by the Medical Examiner in the performance of his/her duties in office.
3. Supply office materials and supplies, utilities, training, telephones, cell phones, pagers, and answering service.
4. Calls/pages for body removal shall be answered within fifteen (15) minutes, at which time arrangements will be made regarding location and removal of the body.
5. Provide direction and arrangements for the proper transportation.
6. Ensure that all bodies transported pursuant to this agreement shall be properly identified with the deceased person's name, if known.
7. Comply with all applicable standards and requirements adopted by the Board of Health,
8. Dispose of all disposable supplies and bio-hazardous materials used in, or remaining from, transporting deceased individuals in a manner consistent with OSHA guidelines and all other applicable environmental codes, statutes, resolutions and ordinances of the United States, The State of Missouri, Boone County, Missouri, and the City of Columbia, Missouri.
9. Provide morgue facilities and equipment suitable for the performance and conduct of autopsies and for the refrigerated storage of bodies necessary for the satisfactory performance of the duties of the office of Medical Examiner.
10. Provide administrative and office support for the office of the Medical Examiner, including maintenance and administration of the Medical Examiner's annual budget, maintenance and preparation of statistics, reports and such other secretarial and clerical services, as are required by and budgeted for the Medical Examiner.

11. The University shall be responsible for all expenses and overhead necessary in performing the obligations of Medical Examiner Support Services, including all office and administrative expenses, payroll, employee benefits, and employer required taxes and contributions for employees hired by the Contractor
12. The University, under the direction of the Medical Examiner, shall keep all official records as required by law and subject to any lawful privilege of confidentiality or other lawful privilege, make such records available to the Boone County Commission, Boone County Auditor, any independent outside auditor appointed by the County for internal audit purposes and to the general public under applicable open meetings and records law.
13. The University shall provide quarterly reports to the county in order to track services provided.

## Addendum B

14. The University will bill Boone County, the annual sum of \$365,988 for all services performed by the Medical Examiner's office for calendar year 2021.
  - i. This shall include services of licensed physician described in section one to serve as Medical Examiner; Medical Examiner Office Support services ( Death Investigator, Forensic technician, clerical staff, etc..) and all related testing and services, i.e. x-rays, toxicology, etc.
  - b. Monthly billing will be \$30,499.
  
15. Renewal pricing for the above-described services shall be as follows:
  - a. 1/1/2022-12/31/2022: \$376,967, to be paid in monthly installments.
  - b. 1/1/2023-12/31/2023: \$388,276, to be paid in monthly installments.
  
16. A comprehensive Profit and Loss statement for the Medical Examiner's office was performed in September of 2020 (Addendum C) and reviewed with CJ Dykhouse. In order for the Medical Examiner's office to continue to offer the same services we provide, without deficit spending, the 2021 contract price should be at \$365,988. It was agreed by both parties that a 3 year plan (Addendum D) was the best approach and that we will renegotiate the 2024 contract after reviewing updated expense data along the same lines of Addendum C.

**Addendum C**

**PATHOLOGY & ANATOMICAL SCIENCE  
MEDICAL EXAMINER OFFICE  
P&L Statement**

Fiscal year ending June 30, 2020

	FISCAL YEAR 2020	
	TOTAL	BOONE COUNTY (27.8%)
<b><u>REVENUES</u></b>		
Contracted & Non-Contracted Cases	992,224	353,588
<b>TOTAL REVENUE</b>	<b>992,224</b>	<b>353,588</b>
<b><u>EXPENSES</u></b>		
Faculty Salary & Incentive	462,923	128,892
Staff Salary	230,299	64,122
Staff OT	29,751	8,284
<b>Total Salary</b>	<b>722,972</b>	<b>201,298</b>
<b>Total Benefits</b>	<b>243,208</b>	<b>67,717</b>
<b>Total Salary &amp; Benefits</b>	<b>966,180</b>	<b>269,015</b>
Business travel	2,709	754
Postage/Shipping & Delivery	2,041	568
Telephone/fax services	5,402	1,504
Cell/Data/Pager charges	410	114
Marketing/advertising	100	28
Copy Service	850	237
Supplies	9,302	2,590
Lab (autopsy) supplies	24,060	6,699
Dues/memberships	726	202
Computing expense	2,412	671
Equipment - Non Capital	2,811	783
Laboratory - Non Capital	3,536	985
Professional & Consult services	180,247	50,186
Contracted Services	34,041	9,478
<b>Total Operating Expense</b>	<b>268,648</b>	<b>74,800</b>
<b>TOTAL EXPENSES</b>	<b>1,234,828</b>	<b>343,815</b>
<b>EXCESS OF EXPENDITURES OVER REVENUES</b>	<b>(242,604)</b>	<b>9,773</b>

**Addendum D**

**Boone County**  
**Projected 3 years Contract Price**

2020	2021	2022	2023
Actual	2%	3%	3%
\$358,813	\$365,988	\$376,967	\$388,276

IN WITNESS WHEREOF, the parties have caused this agreement to be executed by their duly authorized representatives effective as of the day and year stated above.

**THE CURATORS OF THE UNIVERSITY OF MISSOURI**

By DocuSigned by:  
J. Vance Cooper 11/20/2020 | 8:38 AM CST  
DEC16P1AA26A45D

Approved as to  
Legal Form



KSB

11/05/2020

**BOONE COUNTY, MISSOURI**

By:  
Daniel K. Atwill  
Daniel K. Atwill, Presiding Commissioner

ATTEST:  
Brianna L. Lennon  
Brianna L. Lennon, County Clerk

APPROVED AS TO FORM:  
CJ Dykhouse  
CJ Dykhouse, County Counselor

**Auditor Certification:**  
I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of said appropriation sufficient to pay the costs arising from this contract.

June E Pitchford 12-17-20 1280-71101  
Auditor by HE Date

645-2020

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

County of Boone

} ca.

December Session of the October Adjourned

Term. 20 20

In the County Commission of said county, on the 31st day of December 20 20

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the updated Chapter 100 Policies for Boone County, Missouri. The full text of the policies is attached hereto.

Done this 31st day of December 2020

ATTEST:

*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission

*Daniel K. Atwill*

Daniel K. Atwill  
Presiding Commissioner

*Fred J. Parry*  
Fred J. Parry  
District I Commissioner

*Janet M. Thompson*  
Janet M. Thompson  
District II Commissioner

# CHAPTER 100 POLICY

## BOONE COUNTY, MISSOURI

[Adopted 12-31-2020]

### INTRODUCTION AND SUMMARY

Boone County, Missouri offers new and existing businesses meeting certain investment and employment thresholds, and other criteria, the opportunity to receive real property tax abatements and business personal property tax abatements for up to ten (10) years. This is accomplished through the issuance of bonds under Chapter 100 of the Missouri Revised Statutes (RSMo Secs. 100.010-100.200). As of January 1, 2019, six (6) Boone County businesses have taken advantage of the program. The County's process has four (4) basic steps:

1. Confidential Initial Application. A company considering an investment anywhere in Boone County can notify the County of its interest through REDI. This preliminary notice does not name the actual company and it includes a general description of the project as well as proposed capital investment and employment levels (new and/or preserved). The County Commission's liaison Commissioner to REDI will review the information and, if he or she deems the project worthy of further exploration, will respond with a letter stating that Commissioner's intention to support an offer of incentives under the Chapter 100 program to the full Commission based on the general description provided and subject to meeting the requirements contained in the County's policy.
2. Closed Meeting(s) with County Commission. Should a specific location in Boone County be a "finalist" in the company's consideration for the investment, an appropriate number of closed meeting(s) with company representatives, the three County Commissioners, County Counselor, and REDI officials will be scheduled through REDI. The purpose of these meetings is to officially begin consideration of the abatement process by discussing the project in more detail including any infrastructure capacity constraints identified by the County, REDI, or the company. Any questions regarding the abatement program and process should be vetted during these discussions.
3. Public Application Process. After the company decides to formally request a Chapter 100 tax abatement in compliance with the County's policy, a formal public application is made through REDI to the County Commission. The application includes project details and proposed performance agreement metrics. A copy of the current application can be obtained through REDI. The County Commission, through REDI, will then forward the application to all directly affected taxing jurisdictions for review and recommendations. REDI will coordinate this process as outlined in the County's policy. Should a majority of the impacted taxing jurisdictions recommend awarding the

requested abatements, that recommendation will be forwarded to the Commission for final consideration after two (2) public hearings during which the Commission will receive public comment. The Commission may then vote to approve the abatement.

4. Final Documents. The County's bond counsel, in consultation with the County Counselor, will prepare necessary contracts with the applicant company to effectuate the abatement, including a Performance Agreement, for Commission approval. This step generally occurs near the end of the construction phase of the project.

#### **STATEMENT OF PURPOSE**

This policy is adopted in an effort to attract companies which would bring or retain significant new capital investment and/or create employment opportunities which pay above the county average wage in the County of Boone. This Chapter 100 Policy will be used as an economic development tool only when absolutely necessary due to competitive situations and only when the business investment would not occur but-for the use of incentives contemplated in this policy. Geographically, the County of Boone Chapter 100 Program is available at any location inside the County of Boone. The actual site selection process is governed by the individual needs of the company/project. The applicant understands that the Chapter 100 Revenue Bond approval process is public in nature and that information provided by the applicant in its formal application will be open material and subject to public review. In addition, any development project requesting tax abatements will be evaluated for impacts on infrastructure (including, but not limited to, road impacts, utility impacts, stormwater impacts, etc.) once a site has been selected and the applicant is expected to cooperate with the County Commission in identifying anticipated impacts and, when appropriate, may be expected to contribute to the necessary improvements to support the site development.

The issuance of revenue bonds under Chapter 100 of the Missouri Revised Statutes ("Chapter 100") is one tool available to the County of Boone to encourage economic development. RSMo Secs. 100.010-100.200 authorize the County of Boone to issue bonds for "the purchase, construction, extension and improvement of warehouses, distribution facilities, research and development facilities, office industries, agricultural processing industries, service facilities which provide interstate commerce, and industrial plants, including the real estate either within or without the limits of such municipalities, buildings, fixtures, and machinery." Article VI, Section 27(b) of the Missouri Constitution also allows revenue bonds to be issued for "commercial" purposes, but this policy excludes retail projects. In a Chapter 100 transaction, the assets are

owned by the County of Boone and are leased back to the beneficiary company. The revenue bonds are payable solely from revenue (usually rentals) received from the project (the beneficiary company is the underlying creditor on the bonds), and the revenue bonds are not a general obligation of the County of Boone. The County of Boone will accept no credit risk in issuing bonds for the proposed project. The revenue bonds may be secured by a mortgage on the project. As a function of Missouri law, because the County of Boone holds title to the project, the project is exempt from real and personal property taxation (although the leasehold interest may be subject to taxation if it determined that there is a "bonus value" under the lease). Although a project is 100% exempt from real and personal property taxes, a negotiated "grant" payment or PILOT (Payment-In-Lieu-of-Taxes) of typically 50% from the beneficiary company shall be made to all impacted taxing jurisdictions. The term all "impacted taxing jurisdictions" may include, but is not limited to, fire protection districts, library districts, road districts, etc., in addition to cities, school districts, and the county. The intent of this policy is not to exclude any impacted taxing entity. The beneficiary company will enter into a Performance Agreement with the County of Boone pursuant to which it agrees to make "grant" or PILOT payments or equivalent contributions to the County of Boone and all other impacted taxing jurisdictions as detailed in the following Eligibility Qualifications. Chapter 100 exemptions do not apply to the Commercial Surcharge (a/k/a Commercial surtax), a tax implemented to eliminate the personal property taxes on inventory and which is distributed to all taxing entities that levied a personal property tax in 1985.

The County Commission of the County of Boone is under no obligation to approve any requested incentive. The County of Boone must balance its goal of fostering a healthy business climate with the objective of maintaining a high quality of life for its citizens.

#### **SALES TAX EXEMPTIONS**

The State of Missouri's sales tax statutes provide for sales tax exemptions for machinery and equipment to establish new or expand existing manufacturing, mining or fabricating plants if used directly in manufacturing, mining or fabrication of a product which is intended to be sold ultimately for final use of consumption (manufacturing equipment). Two (2) other possible Boone County Chapter 100 Revenue Bond sales tax exemptions are described below:

A sales tax exemption on purchases of tangible personal property and materials used to construct, repair, or remodel facilities (construction materials) under the Boone County Missouri Chapter 100 Policy may be

granted if the project:

- 1) Has been offered competing incentive proposals
- 2) Pays wages above the average county wage as determined annually by MoDED (calculated at the project level)
- 3) Has received a commitment from MoDED for state incentives commensurate with local incentives
- 4) Provides a positive County Impact as determined by the County Commission
- 5) And receives prior approval of the County Commission as detailed in this policy.

To receive a sales tax exemption on non-manufacturing tangible personal property not otherwise defined in this policy (non-manufacturing equipment), the qualifying project must have been determined to meet the eligibility criteria as established by the Missouri Department of Economic Development and receive a certification from the Missouri Department of Economic Development for a project sales tax exemption.

#### **ELIGIBILITY QUALIFICATIONS – investment thresholds and job requirements:**

##### **Projects for Industrial Development:**

Chapter 100 tax abatements are available for new and existing employers engaged in projects for industrial development as further defined in this policy.

**All applicants must meet the following minimum amount of capital investment and job creation targets to be considered for the listed level of property tax abatement incentives under this policy:**

- **New Companies**

- Companies new to the county may receive:
  - Up to a 50% abatement with a capital investment of at least \$60 million with the average wage of the total new jobs being at or above the county average wage with at least 60 of those new jobs each paying at or above 90% of the county average wage throughout the term of the incentive.
  - Up to a 65% abatement with a capital investment of at least \$75 million with the average wage of the total new jobs being at or above the county average wage with at least 80 of those new jobs each paying at or above 100% of the county average wage throughout

the term of the incentive.

- Up to a 75% abatement with a capital investment of at least \$100 million with the average wage of the total new jobs being at or above the county average wage with at least 100 of those new jobs each paying at or above 110% of the county average wage throughout the term of the incentive.
- Investments not meeting the above thresholds may be eligible for an abatement of less than 50% with approval of the County Commission.
- All abatements for real property will be for no longer than 10 years. All abatements for business personal property will be for no longer than 10 years or the class life of the business personal property, whichever is less.

- **Existing Companies**

- A business currently located in the County of Boone may receive:
  - Up to a 50% abatement with a new minimum capital investment of \$20 million for the purchase, construction, extension and improvement of warehouses, distribution facilities, research and development facilities, office industries, agricultural processing industries, service facilities which provide interstate commerce, and industrial plants, including the real estate either within or without the limits of such municipalities, buildings, fixtures and machinery if job retention/job creation thresholds are met.
  - An abatement of more than 50% for business personal property will be considered only if the applicant foregoes any request for a real property tax abatement.
  - Abatements will be conditioned upon significant job retention and/or job creation for individual positions that pay at or above the county average wage as determined annually by MoDED for the term of any incentive.
  - All abatements for real property will be for no longer than 10 years. All abatements for business personal property will be for no longer than 10 years or the class life of the business personal property, whichever is shorter.

**In addition to the above requirements, all applicants must meet the following requirements:**

1. Project must locate or expand in the County of Boone.
2. At the end of the incentive period, which shall not exceed 10 years, the applicant will make grant or PILOT payments equal to 100% of the normal tax revenues for real and personal property until the real and personal property returns to the tax rolls.

3. Replacement of equipment financed under a previous Boone County Chapter 100 bond issuance is not eligible for further Chapter 100 incentives.
4. Grant or PILOT payments are due on the same date that personal and real property taxes are due in Boone County. Late payments shall be subject to the same penalties and interest as provided in Missouri law for delinquent taxes. As provided by state law, grant payments shall be calculated each year by the County Treasurer based on the appropriate ad valorem levy rates for all impacted taxing entities.
5. If the Boone County Commission approves the application for a Chapter 100 transaction and the development site is within the County's land use jurisdiction, the applicant will be subject to and shall agree to follow all current zoning and development regulations, building permit regulations, and land development processes that apply to the subject development site. If the development site is located in an incorporated municipality, the applicant understands that land use and building regulations will be as determined by the municipality. Applicant's signature on application shall be a certification that applicant agrees to acknowledge and comply with all current zoning and development regulations and processes applicable to the subject development site.
6. In order to be considered by the County Commission and the impacted taxing entities, all Chapter 100 program applications will include a report (fiscal impact analysis) prepared by the applicant and REDI explaining the estimated amount of expected, increased property tax revenue to all of the impacted taxing jurisdictions as a result of the project. This analysis shall include expected taxing revenue to all impacted taxing jurisdictions compared to the amount of the proposed exemption and may include, when applicable, any potential impacts to sales taxes or other revenue sources to an impacted taxing jurisdiction.
7. The applicant and the County Assessor will mutually agree to the class life for all business personal property as contemplated in RSMo Sec. 137.122 (which adopts the MACRS life tables under the Internal Revenue Code) that are part of a Chapter 100 bond issuance.
8. The applicant must include information, including documentation, justifying its request for the use of Chapter 100 Revenue bonds. This information shall include a detailed description of all incentives offered by any other entity (example – MoDED, City of Columbia utilities, etc.) to incentivize economic activity in Boone County, Missouri. For a company with locations only in Boone County, Missouri, the applicant should submit evidence of competing offers from other states or localities or internal corporate competitive bidding processes.
9. Once a project site has been identified in Boone County, the applicant, with the assistance of REDI, will be expected to participate in and/or complete the following:

- a. Site Needs Assessment: A site-specific needs assessment for the identified project site shall be completed by REDI with applicant's assistance and consultation with appropriate county staff. Said needs assessment shall be completed on form(s) approved by the County.
- b. Due-Diligence Inquiries and Responses: The applicant is expected to participate in and respond to due diligence inquiries from REDI, MoDED, Missouri Partnership, utilities, and any other public entities involved, and that information shall be shared with the County Commission.
- c. Meeting with County Commission: After completion of all due diligence inquiry responses, the site needs assessment, the property tax revenue report completed by REDI, the community impact statement contemplated in this policy, and any other preliminary matters, the representatives from the applicant with authority to bind the applicant will be expected to attend and participate in a concept review meeting with the County Commission for purposes of discussing any due diligence issues and beginning negotiations on any issues that will need to be addressed in the Performance Agreement or other agreements that may be required by the County Commission in order to proceed with this Chapter 100 process. This meeting shall be a closed meeting with the County Commission and REDI representatives as authorized by RSMo Sec. 610.021 (12) for negotiated contracts and will precede the involvement of the Taxing Entity Review Panel contemplated in this policy. If not already completed by the applicant prior to this meeting, the County Commission may direct the completion of a cost-benefit analysis to include an economic impact analysis, an updated or new fiscal impact analysis, and/or an infrastructure impact analysis directed to any potential capacity constraints. If there are infrastructure capacity constraints identified as associated with the subject site, the County Commission will engage the applicant in identifying those issues and will negotiate with applicant regarding applicant's willingness to participate in solutions for those identified capacity constraints. The County Commission expects the applicant to engage in discussions regarding its corporate citizenship plans and its commitments regarding community engagement and levels of philanthropy which benefit Boone County.
- d. Certification of Adequate Infrastructure: If the Chapter 100 project site is located within the boundaries of a municipality, the applicant will be expected to obtain certifications from the appropriate city official(s) with jurisdiction certifying that adequate city-provided infrastructure exists to support the project from any normal city-provided service, to include but not be limited to, city-provided fire, police, road, electric, water, stormwater, sewer,

trash, and/or any other city-provided infrastructure or service to the site.

### **COMMUNITY IMPACT STATEMENT**

A Community Impact Statement shall be generated by the applicant and REDI to aid the County Commission in evaluating the issuance of Chapter 100 revenue bonds. A Community Impact Statement shall be performed on all Chapter 100 projects. The intent of the Community Impact Statement is to provide the Boone County Commission with a holistic picture of the project's impact. Upon receipt of a Chapter 100 bond application, the County of Boone may ask the applicant to provide additional information. The applicant's responses relating to the following considerations will be considered in determining whether the use of Chapter 100 revenue bond financing will be pursued:

1. Employment Impact – In evaluating the employment potential of a given enterprise, the following will be taken into consideration:
  - a. Number of additional employees and/or number of employees retained due to the project.
  - b. Number of expected additional residents to the County as a result of the project.
  - c. Skill and education levels of such employees.
  - d. Range of salaries, benefits, and other compensation of employees. The company's average wage for individual jobs created by the project will be measured against the average Boone County wage as published annually by the Missouri Department of Economic Development.
2. Financial strength of the beneficiary company.
3. The impact of the project on schools, existing businesses, and infrastructure.
4. Anticipated revenues and tax generation because of the project.
5. Compatibility of uses/zoning issues (due deference is given to any participating municipality), including evidence of applicant's compliance with all current development processes and procedures in the County of Boone and the potential of the beneficiary company to be willing and able to comply with all land-use and zoning requirements and building codes to operate the facility.
6. Willingness of beneficiary company to accept "clawbacks," or base requirements on employment targets, wages, and penalties for breach of agreement as determined through negotiation.

7. Extent to which a new or expanded business will compete with existing businesses in the area, including the potential impact on other existing County employers.
8. Discussion of the impact of any relocation of the applicant within the County.
9. The beneficiary company's willingness to address community impacts caused by the scope of the proposed project.
10. Potential for future expansion of the project.
11. General environmental impact on the area using current local development standards for environmental assessments.
12. The applicant's willingness to maintain a payroll account with a financial institution with a physical location in Boone County, which is strongly encouraged.

#### **TAXING ENTITY REVIEW PANEL**

The Boone County Commission, in conjunction with REDI, will establish a Chapter 100 Review Panel consisting of a representative of each taxing jurisdiction impacted by the specific Chapter 100 proposal, before any formal request for approval of incentives is submitted to the Boone County Commission for final approval. The review panel shall consist of those taxing entities providing direct services to the impacted site. The representative of the taxing jurisdiction shall be an officially designated representative of the taxing jurisdiction and documentation of such official designation of representative to act on behalf of the taxing jurisdiction shall be made part of the minutes of the Taxing Entity Review Panel. A County Commissioner may join the review panel as a voting member for any pending application. REDI staff will review issues involved with development of the project and share pertinent information with authorities of all impacted taxing jurisdictions. After review of the preliminary project information by the review panel, a majority vote of the review panel is required before the applicant submits its formal application for approval of incentives to the Boone County Commission. Upon completion of this review, impacted taxing entities may also submit a response form projecting the impact of the proposed project on said taxing jurisdictions during the requested abatement period. If the County Commission identifies any particular issues with an application or the information from the application is modified in any material way after its initial submission to REDI, the County Commission may remand the application back to the Taxing Entity Review Panel for additional

analysis on the factors identified by the County Commission. The report(s) from the Taxing Entity Review Panel will be a part of the Community Impact Statement submitted to the County Commission of the County of Boone as part of the final approval process. The review and report of impacts by the taxing jurisdictions will be made in a timely fashion as determined by a mutually agreed upon timetable.

#### **PERFORMANCE AGREEMENT AND ANNUAL REPORTING**

If Chapter 100 bonds are issued in a project, the applicant will enter into a Performance Agreement on terms and conditions acceptable to Boone County. That Performance Agreement shall contain the following provisions:

- Firm commitments on employment targets, their percentage relationship to the county average wage, and an annual measure date for determining compliance with said targets, along with a schedule adjusting the abatement downward for failure to meet the employment targets. The Performance Agreement will calculate jobs that meet or exceed the county average wage as determined annually by the MoDED at the individual job level.
- For projects involving real property, a waiver of the right to protest or appeal the applicant's real property assessment if the new assessed valuation for the property is not more than 105% of the total amount of the assessed valuation for said property as set forth in the applicant's cost-benefit analysis contained in the Chapter 100 plan.
- For projects involving business personal property, a waiver of the right to protest or appeal the applicant's personal property assessment if the new assessed valuation for the property is not more than 105% of the total amount of the assessed valuation for said property as set forth in the applicant's cost-benefit analysis contained in the Chapter 100 plan. In addition, the applicant will be expected to file annual declarations of their business personal property, both Chapter 100 related and non-Chapter 100 related, in a manner that facilitates ease of administration of the assessment function by the Boone County Assessor's office and which provides a full reporting of all of the applicant's business personal property located in Boone County.
- Provision for reimbursement to the County for the County's costs of issuing the bonds and administering the Chapter 100 PILOT billings and payments.

If Chapter 100 bonds are issued in a project, the applicant shall timely provide Boone County and REDI employment, wage, and other information reasonably necessary to determine compliance with the Performance Agreement throughout the term of any incentive provided to the applicant.

#### **APPLICATION FEES AND PROCESSES**

All costs and fees are borne by the beneficiary company or developer seeking to use Chapter 100 financing. A \$2,000 non-refundable pre-application fee will be collected by REDI. The beneficiary company or developer seeking to use Chapter 100 financing will be required to execute a predevelopment agreement to address any of the costs identified by the County to consider the Chapter 100 application. If it is determined by the County Commission that an Economic Impact Analysis, a Fiscal Impact Analysis, or some other study is necessary to evaluate the applicant's application, the applicant will be expected to pay all or part of the costs of those indicated studies as agreed upon by the applicant in advance of the commissioning of the study.

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

December Session of the October Adjourned

Term. 20 20

County of Boone

In the County Commission of said county, on the 31st day of December 2020  
the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Request for Administrative Authority to Purchase Technology Related Items for FY2021.

Done this 31st day of December 2020.

ATTEST:

Brianna L. Lennon  
Brianna L. Lennon  
Clerk of the County Commission

Daniel K. Atwill  
Daniel K. Atwill  
Presiding Commissioner

Fred J. Parry  
Fred J. Parry  
District I Commissioner

Janet M. Thompson  
Janet M. Thompson  
District II Commissioner



**BOONE COUNTY**  
**Department of Information Technology**  
ROGER B. WILSON BOONE COUNTY GOVERNMENT CENTER  
801 E. Walnut, Room 221  
Columbia, MO 65201-4890  
573-886-4319

**Aron Gish, CGCIO**

**Director**

**DATE:** December 29<sup>th</sup>, 2020

**TO:** Dan Atwill, Presiding Commissioner  
Fred Parry, District I Commissioner  
Janet Thompson, District II Commissioner

**FROM:** Aron Gish

**SUBJECT:** Request Administrative Authority to Purchase Technology Related Items for FY2021

The purpose of this request is to seek administrative authority for the Information Technology Department to purchase technology-related items in FY2021 as follows;

Part 1 – Request to extend authority for the IT Department to purchase from cooperative contracts for the fiscal year 2021. The department's authority expires on 12/31/20. Samples of cooperative contracts include the State of Missouri's CDW-G (Computer Discount Warehouse-Government), NACo (National Association of Counties) and NASPO ValuePoint. This request has been made and approved for each of the past 19 years.

Part 2 – Request to extend authority for the IT Department to use the "Unanticipated Emergency Hardware" funding (1170-92301) to replace existing technology items that fail and are not cost-effective to repair. This authority would cover equipment with a replacement cost of up to \$1,400 with-out additional Commission review. This allows for less interruption or our technology users and reduces the number of "spare" items needed to be kept as backup equipment. This request has been made and approved for the previous 3 years.

Part 3 - Request to extend authority for the IT Department to purchase new assets, as needed, where the item's total purchase price is \$500.00 or less. This cost would include any annual operating expense or license. Monitors are the best example of this need. This request was first made and approved in 2018.

Thank you for your consideration.

A handwritten signature in black ink, appearing to read "Aron Gish".

CC:  
June Pitchford  
Caryn Ginter  
Trudy Fisher  
Melinda Bobbitt

649-2020

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

December Session of the October Adjourned

Term. 2020

County of Boone

In the County Commission of said county, on the 7th day of December 20 20  
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Annual Consultant Services for the following companies:

- Allstate Consultants
- Anderson Engineering Inc
- Crockett Engineering Consultants, LLC
- Howe Company LLC
- PW Architects, Inc
- SOA Inc

Done this 31st day of December 2020

Type text here

*Daniel K. Atwill*

Daniel K. Atwill  
Presiding Commissioner

*Fred J. Parry*  
Fred J. Parry  
District I Commissioner

*Janet M. Thompson*  
Janet M. Thompson  
District II Commissioner

ATTEST:

*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission

## GENERAL CONSULTANT SERVICES AGREEMENT

THIS AGREEMENT dated this 31<sup>st</sup> day of December, 2020, by and between Boone County, Missouri, a first class county and political subdivision of the state of Missouri through its County Commission, (herein "Owner") and Howe Company, LLC (herein "Consultant").

IN CONSIDERATION OF the performance of the services rendered under this Agreement and payment for such services, the parties agree to the following:

1. **Agreement duration** – This contract shall be in effect beginning January 1, 2021 or the date of full execution; which ever is later and run through the calendar year ending on December 31, 2021. This agreement may be terminated in accordance with the terms and conditions set forth in this agreement.
2. **Services** - As authorized by the Owner in writing, the Consultant shall provide the Owner all engineering, surveying, and other professional services for the benefit of the Owner as prescribed by the Owner based upon requests for proposals for projects assigned during the term of this agreement and the Consultant shall provide the Owner, as applicable, with the services, reports, studies, surveys, plans, specifications, and other work required by the Owner's request for proposal. Consultant agrees to provide all such services in a timely manner as established by the Owner in writing for each assigned project, or in the absence of the designation, within a reasonable time after receipt of Owner directives. Consultant agrees to provide services by and through qualified personnel under standards and conditions generally accepted by professionals in the field or occupations for which services are provided. Services shall be provided based only upon requests for proposals provided to the Consultant by the Owner or Owner's representative and to which the Consultant prepares and submits a written proposal for services which is approved by the Owner in writing. No work shall be performed nor shall compensation be paid for Consultant work performed without an Owner approved written proposal for professional services. Proposals for services shall be in written form, as required by the request for proposal, and shall be specifically responsive to the criteria provided by the Owner in its request for proposal. All work performed by the Consultant, based upon Owner approved proposals submitted by the Consultant, shall be subject to the terms and conditions of this agreement unless otherwise specifically agreed upon by the Owner and Consultant in writing. All proposals for work submitted by the Consultant to the Owner for work shall at a minimum contain the following:
  - 2.1 **Scope of Services** - Each proposal for services shall contain a detailed description of work to be performed by the Consultant. When the Owner provides the Consultant with a written and/or graphic request for proposal, the Consultant's proposal shall be responsive to the request with the same or greater level of specificity required by the request for proposal. The Consultant shall specifically identify services which are included as basic services and those services which are excluded from basic services in the proposal. Services which the Consultant does not identify as excluded from basic services under the proposal and which are necessary for successful completion of the work in the judgment of the Owner shall be presumed to be a part of basic services under the proposal. If a request for proposal requires the Consultant to provide optional services, the Consultant's proposal shall respond to the options requested, or provide

reasons why the Consultant cannot provide or respond to the request for optional services.

**2.2 Time for Completion** - Each proposal for services shall contain a detailed description of the estimated time to complete each task or item of work to be performed by the Consultant under the proposal. When the Owner provides the Consultant with a written and/or graphic request for proposal, the Consultant's proposal shall be responsive to any request for estimated or maximum completion times for work with the same or greater level of specificity required by the request for proposal.

**2.3 Compensation** - Each proposal for services shall state the basis of compensation on either: (1) an hourly fee plus expense basis with a statement of a maximum compensation to be charged, or, (2) a lump sum payment of compensation for all work to be performed, or, (3) a payment based upon unit prices. Proposals for compensation for an hourly fee plus expense basis shall provide detailed time and expense estimates to support a maximum contract amount to be charged and shall be consistent with the hourly rates, unit prices and reimbursement rates made a part of this agreement by reference in paragraph two (2) below. When the Owner or Owner's representative requests the Consultant to provide work on an hourly fee plus expense basis, the Consultant's proposal shall be responsive to the request and shall not propose payment on another basis unless otherwise authorized. Unit price proposals shall identify and estimate the quantity of units as a part of the proposal when they can be identified and estimated, or as necessary in response to a particular request for proposal requesting such information. Each proposal for services shall also state a proposed payment schedule at a frequency no greater than monthly in such amounts as are consistent with amount of work to be performed and billed. Reimbursable expenses proposed shall be specifically identified and estimated as a part of the proposal with a statement of the maximum amount to be charged unless the Owner's request for proposal specifies otherwise.

**2.4 Signatures** - Consultant proposals for services under this agreement shall be signed and dated by the Consultant or an authorized representative of the Consultant (as applicable), and shall be considered binding offers to contract open for acceptance by the Owner for an indefinite duration unless limited in the proposal or withdrawn prior to acceptance by the Owner. All proposals for services under this agreement shall be on forms approved by the Owner; use of the signature block shown in this agreement on a proposal for services shall be considered an adequate signature block. In the absence of an Owner provided form, the signature block shall contain a signature line for Boone County, Missouri by its Presiding Commissioner, a signature line for attestation by the County Clerk, a signature line approving the proposal by the Director of Resource Management, and a signature line for the County Attorney approving the proposal as to legal form. In addition, the signature block shall contain a line for insertion of the date the proposal is approved by the Owner.

**3. Compensation** - In consideration for the Consultant's provision of services under this agreement, the Owner agrees to compensate the Consultant for services rendered in accordance with the hourly rates, unit prices and reimbursement rates for expenses set forth in the schedule for hourly rates and expense charges to be in effect for the calendar year of this agreement which is either attached to this agreement or maintained on file with the Boone County Resource Management Department and is hereby incorporated by reference. No increases in the rates and charges set forth in the attached schedule shall be permitted for this

calendar year without the written authorization of the Owner. Payments shall be made within thirty (30) days of receipt of invoice by the Owner. Invoices shall be submitted periodically as mutually agreed upon by the Owner and Consultant, or in the absence of such agreement, upon completion of the work constituting the task or project for which services are provided. Invoices for services on an hourly fee plus expense basis shall individually describe the task or project by name, show hours expended by classes of personnel in increments of not less than one-half hour and rates applied, as well as describe work performed during the invoice period; reimbursable expenses shall be itemized. Invoices for services performed on a unit price basis shall identify the task or project by name, identify and quantify units charged for services during the invoice period. Invoices for services on a lump sum basis shall identify the task or project by name and the invoiced amount. Periodic invoices shall not exceed the amounts permitted in the Consultant's proposal approved by the Owner. The Owner reserves the right to withhold payment for inadequately documented invoices until documented as required herein. The Owner further reserves the right to withhold payments for unperformed work or work not performed on a timely basis in accordance with the Consultant's proposal when delays in performance of services are not attributable to the Owner, or as a result of a billing dispute between the Owner and Consultant. However, Owner agrees to pay interest at a rate of nine percent (9%) annum on any disputed billed amounts for which payments are withheld beyond thirty (30) days of invoice if and to the extent that those disputed amounts are resolved in favor of the Consultant.

4. **Owner Responsibilities** - Owner agrees to furnish Consultant with all current and available information for each task or project assigned to Consultant, along with any information necessitated by changes in work or services initiated by the Owner which may affect services rendered thereunder.

5. **Coordination of Work and Work Product** - Consultant shall coordinate all work with the Owner's designated representative for each task or project assigned to Consultant and submit to the Owner's representative all work product in written or graphic form (and in electronic form if requested) as applicable or required. All reports, surveys, test data, memoranda, samples, plans, specifications, and other documents or materials submitted by or to the Owner shall be considered the property of the Owner. When available and requested by the Owner, work product shall be provided in electronic form at actual cost in media compatible for use with Owner software and equipment.

6. **Insurance** - Consultant shall procure and maintain professional liability insurance in such amounts as are deemed mutually agreeable to the parties and approved by the Owner or the Owner's representative in writing within thirty (30) days of this Agreement. Consultant shall also maintain general public liability insurance with coverage's no less than \$2,000,000.00 per occurrence, and worker's compensation insurance as required by state law. Failure of Consultant to obtain or maintain such insurance during this contract, or to provide proper proofs thereof upon request of the Owner, shall not diminish, waive or otherwise reduce the Consultant's obligations to maintain such insurance coverage and Consultant shall indemnify and hold the Owner and all its personnel harmless from and against any and all claims, damages, losses and expenses, including reasonable attorney's fees and litigation costs, arising out of or resulting from the performance of services, provided that any such claim, damage, loss or expenses, is caused in whole or in part by the negligent act, omission and or liability of the Consultant, its agents or employees. The Consultant shall provide the Owner with certificates of insurance

exhibiting the coverage as specified above within thirty (30) days of execution of this agreement and thereafter within five (5) working days after request by the Owner. All certificates of insurance shall contain provision that insurance provided shall not be canceled or altered except upon ten (10) days written notice to the Owner.

7. **Delegation and Subcontracting** - Unless otherwise proposed and approved in the Consultant's proposal for services, the Consultant shall not delegate or subcontract any work to be performed by the Consultant under this agreement to any other person, business or entity without the express advance written approval of the Owner for such delegation or subcontract work.

8. **Records and Samples** - To the extent not otherwise transferred to the Owner's possession, Consultant agrees to retain and provide the Owner with reasonable access to all work product, records, papers and other documents involving transactions and work related to or performed under this agreement for a period of three (3) years after this agreement expires. When services involve testing or sampling, Consultant agrees to either retain all test products or samples collected by or submitted to Consultant, or return same to the Owner as mutually agreed upon. In absence of agreement, Consultant shall not dispose of test samples or products without notice to or consent by the Owner or the Owner's representative.

9. **Additional Services** - No compensation shall be paid for any service rendered by the Consultant considered an additional service beyond the scope of services approved by the Owner unless rendition of that service and expense thereof has been authorized in writing by the Owner in advance of performance of such service. Any additional services performed by the Consultant prior to such authorization by the Owner shall be deemed a part of basic services for work performed under an Owner approved proposal for services governed by this agreement, whether enumerated in this agreement or not, for which the Consultant shall be entitled to no additional compensation.

10. **Owner Authorization** - When the term Owner is used in this agreement, it shall mean the government of Boone County, Missouri or the Boone County Commission, as the context requires. Authorization by the Owner shall mean authorization obtained by recorded majority vote of the Boone County Commission. It is further understood and agreed that no person or party is authorized to bind the Owner to any proposed agreement for services under the auspices of this agreement without having obtained the prior approval of the Boone County Commission by recorded majority vote for such authorization. In this regard, it is understood and agreed that the Consultant shall not be entitled to rely upon verbal or written representations by any agent or employee of the Owner in deviation to the terms and conditions of this agreement, or as authorization for compensation for services except as may be approved by recorded vote of the Boone County Commission. When the term Owner's representative is used, it shall mean the Director of the Boone County Resource Management Department or his designee as specified in writing. It shall be presumed that such representative shall have all necessary decision making authority with respect to services provided under this agreement and Owner approved proposals for services except such representative shall have no authority to make decisions concerning changes to the Consultant's compensation or reimbursement, or with respect to services to be performed under this agreement or Owner approved proposal for services which involve or affect cost, expense or budgetary allowances.

11. **Termination** - The Owner may and reserves the right to terminate this agreement at any time with or without cause by giving the Consultant written notice of termination. Upon receipt of such notice, Consultant shall discontinue all services in connection with the performance of services authorized under this agreement or Owner approved proposal for services and Owner shall upon invoice remit payment for all authorized services completed up to the date of termination notice. Upon payment of this invoice, the Consultant shall deliver any and all work product including drawings, plans, and specifications, or other documents, prepared as instruments of service, whether complete or in progress. It is further agreed that if services are terminated the Consultant shall be compensated for all services rendered through the date of termination not to exceed the amount authorized for services through the date of termination. If the Owner questions the extent of work on a final invoice, the Consultant shall give the Owner the opportunity to review and evaluate all work upon which the invoice is based in the offices of the Consultant prior to payment. This agreement or work performed under the provisions of this agreement may also be terminated by the Consultant upon not less than seven days written notice in the event the Owner shall substantially fail to perform in accordance with the terms and conditions of this agreement, through no fault of the Consultant. In the event of termination by the Consultant, the other provisions concerning termination contained in this paragraph shall be applicable.

12. **Governing Law** - This agreement shall be governed by the laws of the state of Missouri and it is agreed that this agreement is made in Boone County, Missouri and that Boone County, Missouri is proper venue for any action pertaining to the interpretation or enforcement of any provision within or services performed under this agreement.

13. **Certification of Lawful Presence / Work Authorization** - Consultant shall complete and return the Work Authorization Certification attached hereto, and if applicable, the other required lawful presence documents for an individual Consultant.

14. **Miscellaneous** - This agreement constitutes the entire agreement of the parties superseding all prior negotiations, written or verbal, and may only be amended by signed writing executed by the parties through their authorized representatives hereunder.

IN WITNESS WHEREOF, the parties have executed this agreement by their duly authorized signatories effective the date and year first-above written.

HOWE COMPANY, LLC

By Shannon Howe

Title Manager of Howe's LLC

Dated: Dec. 3, 2020

BOONE COUNTY, MISSOURI

By [Signature]

Presiding Commissioner

Dated: 1.4.2021

APPROVED AS TO FORM:

[Signature]  
County Attorney

ATTEST:

Brianna L. Lennon  
County Clerk

APPROVED:

[Signature]  
Director, Boone County Resource Management

CERTIFICATION:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.

Jane E. Pitchford 12/28/20  
Auditor by [Signature] Date  
No Encumbrance Required

WORK AUTHORIZATION CERTIFICATION  
PURSUANT TO 285.530 RSMo  
(FOR ALL AGREEMENTS IN EXCESS OF \$5,000.00)

County of Macon )  
 )ss  
State of Missouri )

My name is Shannon J. Howe I am an authorized agent of Howe  
Company, LLC (Consultant). This business is enrolled and participates in a federal work  
authorization program for all employees working in connection with services provided to the  
County. This business does not knowingly employ any person that is an unauthorized alien in  
connection with the services being provided. Documentation of participation in a federal work  
authorization program is attached hereto.

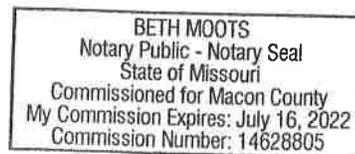
Furthermore, all subcontractors working on this contract shall affirmatively state in  
writing in their contracts that they are not in violation of Section 285.530.1, shall not thereafter  
be in violation and submit a sworn affidavit under penalty of perjury that all employees are  
lawfully present in the United States.

Shannon J. Howe 12/3/2020  
Affiant Date

Shannon J. Howe  
Printed Name

Subscribed and sworn to before me this 3 day of December, 2020.

Beth Moots  
Notary Public





## Howe Company LLC

### 2021 Discipline List

*Instructions: Please place a check mark in the Services Offered box next to those disciplines provided by your firm*

Discipline	Services Offered
Architecture	
Bridge Design	X
Civil Engineering	X
Construction Management	
Electrical Engineering	
Geotechnical Engineering	
Lab Testing	
Mechanical Engineering	
Planning	
Structural Engineering	X
Surveying	X
Traffic	
Transportation	X
Acoustical	
Building Enclosure Consulting	
Control System Integration	
Design/Build	
Environmental	X
Forensic	
GIS	
Industrial	
Interior Design	
Landscape Architecture	
Natural Gas	
Photogrammetry	
Telecommunications	
Water Resources	X

Reviewed by: dm



**HOURLY RATE FOR  
PROFESSIONAL SERVICES**

**2021**

<b>DESCRIPTON</b>	<b>HOURLY RATE</b>
ENGINEER	\$110.00
PROFESSIONAL ENGINEER I	\$120.00
PROFESSIONAL ENGINEER II	\$140.00
PROFESSIONAL ENGINEER III	\$150.00
PROFESSIONAL ENGINEER IV	\$155.00
PROFESSIONAL ENGINEER V	\$160.00
PROFESSIONAL ENGINEER VI	\$170.00
STRUCTURAL ENGINEER I	\$150.00
STRUCTURAL ENGINEER II	\$160.00
STRUCTURAL ENGINEER III	\$170.00
SURVEY PARTY CHIEF II	\$135.00
SURVEY PARTY CHIEF I	\$110.00
LICENSED SURVEYOR-IN-TRAINING	\$110.00
PROFESSIONAL LAND SURVEYOR I	\$140.00
PROFESSIONAL LAND SURVEYOR II	\$150.00
ADMINISTRATIVE TECHNICIAN	\$70.00
ENGINEERING TECHNICIAN	\$75.00
ENGINEERING TECHNICIAN I	\$85.00
ENGINEERING TECHNICIAN II	\$95.00
ENGINEERING TECHNICIAN III	\$110.00
ENGINEERING TECHNICIAN IV	\$115.00
SENIOR ENGINEERING TECHNICIAN	\$125.00
CONSTRUCTION OBSERVER I	\$85.00
CONSTRUCTION OBSERVER II	\$95.00
CONSTRUCTION OBSERVER III	\$120.00
TECHNICIAN	\$70.00

*Specialized services will be billed on a case-by-case basis*

ALL DIRECT JOB EXPENSES AND MATERIALS OTHER THAN NORMAL OFFICE SUPPLIES  
WILL BE BILLED AT ACTUAL COST PLUS 10%

## GENERAL CONSULTANT SERVICES AGREEMENT

THIS AGREEMENT dated this 31<sup>st</sup> day of December, 2020, by and between Boone County, Missouri, a first class county and political subdivision of the state of Missouri through its County Commission, (herein "Owner") and SOA Inc (herein "Consultant").

IN CONSIDERATION OF the performance of the services rendered under this Agreement and payment for such services, the parties agree to the following:

1. **Agreement duration** – This contract shall be in effect beginning January 1, 2021 or the date of full execution; which ever is later and run through the calendar year ending on December 31, 2021. This agreement may be terminated in accordance with the terms and conditions set forth in this agreement.
2. **Services** - As authorized by the Owner in writing, the Consultant shall provide the Owner all engineering, surveying, and other professional services for the benefit of the Owner as prescribed by the Owner based upon requests for proposals for projects assigned during the term of this agreement and the Consultant shall provide the Owner, as applicable, with the services, reports, studies, surveys, plans, specifications, and other work required by the Owner's request for proposal. Consultant agrees to provide all such services in a timely manner as established by the Owner in writing for each assigned project, or in the absence of the designation, within a reasonable time after receipt of Owner directives. Consultant agrees to provide services by and through qualified personnel under standards and conditions generally accepted by professionals in the field or occupations for which services are provided. Services shall be provided based only upon requests for proposals provided to the Consultant by the Owner or Owner's representative and to which the Consultant prepares and submits a written proposal for services which is approved by the Owner in writing. No work shall be performed nor shall compensation be paid for Consultant work performed without an Owner approved written proposal for professional services. Proposals for services shall be in written form, as required by the request for proposal, and shall be specifically responsive to the criteria provided by the Owner in its request for proposal. All work performed by the Consultant, based upon Owner approved proposals submitted by the Consultant, shall be subject to the terms and conditions of this agreement unless otherwise specifically agreed upon by the Owner and Consultant in writing. All proposals for work submitted by the Consultant to the Owner for work shall at a minimum contain the following:
  - 2.1 **Scope of Services** - Each proposal for services shall contain a detailed description of work to be performed by the Consultant. When the Owner provides the Consultant with a written and/or graphic request for proposal, the Consultant's proposal shall be responsive to the request with the same or greater level of specificity required by the request for proposal. The Consultant shall specifically identify services which are included as basic services and those services which are excluded from basic services in the proposal. Services which the Consultant does not identify as excluded from basic services under the proposal and which are necessary for successful completion of the work in the judgment of the Owner shall be presumed to be a part of basic services under the proposal. If a request for proposal requires the Consultant to provide optional services, the Consultant's proposal shall respond to the options requested, or provide reasons why the Consultant cannot provide or respond to the request for optional

services.

2.2 **Time for Completion** - Each proposal for services shall contain a detailed description of the estimated time to complete each task or item of work to be performed by the Consultant under the proposal. When the Owner provides the Consultant with a written and/or graphic request for proposal, the Consultant's proposal shall be responsive to any request for estimated or maximum completion times for work with the same or greater level of specificity required by the request for proposal.

2.3 **Compensation** - Each proposal for services shall state the basis of compensation on either: (1) an hourly fee plus expense basis with a statement of a maximum compensation to be charged, or, (2) a lump sum payment of compensation for all work to be performed, or, (3) a payment based upon unit prices. Proposals for compensation for an hourly fee plus expense basis shall provide detailed time and expense estimates to support a maximum contract amount to be charged and shall be consistent with the hourly rates, unit prices and reimbursement rates made a part of this agreement by reference in paragraph two (2) below. When the Owner or Owner's representative requests the Consultant to provide work on an hourly fee plus expense basis, the Consultant's proposal shall be responsive to the request and shall not propose payment on another basis unless otherwise authorized. Unit price proposals shall identify and estimate the quantity of units as a part of the proposal when they can be identified and estimated, or as necessary in response to a particular request for proposal requesting such information. Each proposal for services shall also state a proposed payment schedule at a frequency no greater than monthly in such amounts as are consistent with amount of work to be performed and billed. Reimbursable expenses proposed shall be specifically identified and estimated as a part of the proposal with a statement of the maximum amount to be charged unless the Owner's request for proposal specifies otherwise.

2.4 **Signatures** - Consultant proposals for services under this agreement shall be signed and dated by the Consultant or an authorized representative of the Consultant (as applicable), and shall be considered binding offers to contract open for acceptance by the Owner for an indefinite duration unless limited in the proposal or withdrawn prior to acceptance by the Owner. All proposals for services under this agreement shall be on forms approved by the Owner; use of the signature block shown in this agreement on a proposal for services shall be considered an adequate signature block. In the absence of an Owner provided form, the signature block shall contain a signature line for Boone County, Missouri by its Presiding Commissioner, a signature line for attestation by the County Clerk, a signature line approving the proposal by the Director of Resource Management, and a signature line for the County Attorney approving the proposal as to legal form. In addition, the signature block shall contain a line for insertion of the date the proposal is approved by the Owner.

3. **Compensation** - In consideration for the Consultant's provision of services under this agreement, the Owner agrees to compensate the Consultant for services rendered in accordance with the hourly rates, unit prices and reimbursement rates for expenses set forth in the schedule for hourly rates and expense charges to be in effect for the calendar year of this agreement which is either attached to this agreement or maintained on file with the Boone County Resource Management Department and is hereby incorporated by reference. No increases in the rates and charges set forth in the attached schedule shall be permitted for this calendar year without the written authorization of the Owner. Payments shall be made within

thirty (30) days of receipt of invoice by the Owner. Invoices shall be submitted periodically as mutually agreed upon by the Owner and Consultant, or in the absence of such agreement, upon completion of the work constituting the task or project for which services are provided. Invoices for services on an hourly fee plus expense basis shall individually describe the task or project by name, show hours expended by classes of personnel in increments of not less than one-half hour and rates applied, as well as describe work performed during the invoice period; reimbursable expenses shall be itemized. Invoices for services performed on a unit price basis shall identify the task or project by name, identify and quantify units charged for services during the invoice period. Invoices for services on a lump sum basis shall identify the task or project by name and the invoiced amount. Periodic invoices shall not exceed the amounts permitted in the Consultant's proposal approved by the Owner. The Owner reserves the right to withhold payment for inadequately documented invoices until documented as required herein. The Owner further reserves the right to withhold payments for unperformed work or work not performed on a timely basis in accordance with the Consultant's proposal when delays in performance of services are not attributable to the Owner, or as a result of a billing dispute between the Owner and Consultant. However, Owner agrees to pay interest at a rate of nine percent (9%) annum on any disputed billed amounts for which payments are withheld beyond thirty (30) days of invoice if and to the extent that those disputed amounts are resolved in favor of the Consultant.

4. **Owner Responsibilities** - Owner agrees to furnish Consultant with all current and available information for each task or project assigned to Consultant, along with any information necessitated by changes in work or services initiated by the Owner which may affect services rendered thereunder.

5. **Coordination of Work and Work Product** - Consultant shall coordinate all work with the Owner's designated representative for each task or project assigned to Consultant and submit to the Owner's representative all work product in written or graphic form (and in electronic form if requested) as applicable or required. All reports, surveys, test data, memoranda, samples, plans, specifications, and other documents or materials submitted by or to the Owner shall be considered the property of the Owner. When available and requested by the Owner, work product shall be provided in electronic form at actual cost in media compatible for use with Owner software and equipment.

6. **Insurance** - Consultant shall procure and maintain professional liability insurance in such amounts as are deemed mutually agreeable to the parties and approved by the Owner or the Owner's representative in writing within thirty (30) days of this Agreement. Consultant shall also maintain general public liability insurance with coverage's no less than \$2,000,000.00 per occurrence, and worker's compensation insurance as required by state law. Failure of Consultant to obtain or maintain such insurance during this contract, or to provide proper proofs thereof upon request of the Owner, shall not diminish, waive or otherwise reduce the Consultant's obligations to maintain such insurance coverage and Consultant shall indemnify and hold the Owner and all its personnel harmless from and against any and all claims, damages, losses and expenses, including reasonable attorney's fees and litigation costs, arising out of or resulting from the performance of services, provided that any such claim, damage, loss or expenses, is caused in whole or in part by the negligent act, omission and or liability of the Consultant, its agents or employees. The Consultant shall provide the Owner with certificates of insurance exhibiting the coverage as specified above within thirty (30) days of execution of this agreement

and thereafter within five (5) working days after request by the Owner. All certificates of insurance shall contain provision that insurance provided shall not be canceled or altered except upon ten (10) days written notice to the Owner.

7. **Delegation and Subcontracting** - Unless otherwise proposed and approved in the Consultant's proposal for services, the Consultant shall not delegate or subcontract any work to be performed by the Consultant under this agreement to any other person, business or entity without the express advance written approval of the Owner for such delegation or subcontract work.

8. **Records and Samples** - To the extent not otherwise transferred to the Owner's possession, Consultant agrees to retain and provide the Owner with reasonable access to all work product, records, papers and other documents involving transactions and work related to or performed under this agreement for a period of three (3) years after this agreement expires. When services involve testing or sampling, Consultant agrees to either retain all test products or samples collected by or submitted to Consultant, or return same to the Owner as mutually agreed upon. In absence of agreement, Consultant shall not dispose of test samples or products without notice to or consent by the Owner or the Owner's representative.

9. **Additional Services** - No compensation shall be paid for any service rendered by the Consultant considered an additional service beyond the scope of services approved by the Owner unless rendition of that service and expense thereof has been authorized in writing by the Owner in advance of performance of such service. Any additional services performed by the Consultant prior to such authorization by the Owner shall be deemed a part of basic services for work performed under an Owner approved proposal for services governed by this agreement, whether enumerated in this agreement or not, for which the Consultant shall be entitled to no additional compensation.

10. **Owner Authorization** -When the term Owner is used in this agreement, it shall mean the government of Boone County, Missouri or the Boone County Commission, as the context requires. Authorization by the Owner shall mean authorization obtained by recorded majority vote of the Boone County Commission. It is further understood and agreed that no person or party is authorized to bind the Owner to any proposed agreement for services under the auspices of this agreement without having obtained the prior approval of the Boone County Commission by recorded majority vote for such authorization. In this regard, it is understood and agreed that the Consultant shall not be entitled to rely upon verbal or written representations by any agent or employee of the Owner in deviation to the terms and conditions of this agreement, or as authorization for compensation for services except as may be approved by recorded vote of the Boone County Commission. When the term Owner's representative is used, it shall mean the Director of the Boone County Resource Management Department or his designee as specified in writing. It shall be presumed that such representative shall have all necessary decision making authority with respect to services provided under this agreement and Owner approved proposals for services except such representative shall have no authority to make decisions concerning changes to the Consultant's compensation or reimbursement, or with respect to services to be performed under this agreement or Owner approved proposal for services which involve or affect cost, expense or budgetary allowances.

11. **Termination** - The Owner may and reserves the right to terminate this agreement at any time with or without cause by giving the Consultant written notice of termination. Upon receipt of such notice, Consultant shall discontinue all services in connection with the performance of services authorized under this agreement or Owner approved proposal for services and Owner shall upon invoice remit payment for all authorized services completed up to the date of termination notice. Upon payment of this invoice, the Consultant shall deliver any and all work product including drawings, plans, and specifications, or other documents, prepared as instruments of service, whether complete or in progress. It is further agreed that if services are terminated the Consultant shall be compensated for all services rendered through the date of termination not to exceed the amount authorized for services through the date of termination. If the Owner questions the extent of work on a final invoice, the Consultant shall give the Owner the opportunity to review and evaluate all work upon which the invoice is based in the offices of the Consultant prior to payment. This agreement or work performed under the provisions of this agreement may also be terminated by the Consultant upon not less than seven days written notice in the event the Owner shall substantially fail to perform in accordance with the terms and conditions of this agreement, through no fault of the Consultant. In the event of termination by the Consultant, the other provisions concerning termination contained in this paragraph shall be applicable.

12. **Governing Law** - This agreement shall be governed by the laws of the state of Missouri and it is agreed that this agreement is made in Boone County, Missouri and that Boone County, Missouri is proper venue for any action pertaining to the interpretation or enforcement of any provision within or services performed under this agreement.

13. **Certification of Lawful Presence / Work Authorization** - Consultant shall complete and return the Work Authorization Certification attached hereto, and if applicable, the other required lawful presence documents for an individual Consultant.

14. **Miscellaneous** - This agreement constitutes the entire agreement of the parties superseding all prior negotiations, written or verbal, and may only be amended by signed writing executed by the parties through their authorized representatives hereunder.

IN WITNESS WHEREOF, the parties have executed this agreement by their duly authorized signatories effective the date and year first-above written.

SOA INC

By *[Signature]*

Title PRESIDENT

Dated: 12-9-2020

BOONE COUNTY, MISSOURI

By *[Signature]*

Presiding Commissioner

Dated: 1.4.2021

APPROVED AS TO FORM:

*[Signature]*  
County Attorney

ATTEST:

*[Signature]*  
County Clerk

APPROVED:

*[Signature]*  
Director, Boone County Resource Management

CERTIFICATION:  
I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.

*[Signature]* 12/28/20  
Auditor by of Date

*No Encumbrance Required*



# 9. DISCIPLINE LIST



**Simon Oswald Associates, Inc.**

## 2020 Discipline List

*Instructions: Please place a check mark in the Services Offered box next to those disciplines provided by your firm*

Discipline	Services Offered
Architecture	X
Bridge Design	
Civil Engineering	
Construction Management	
Electrical Engineering	
Geotechnical Engineering	
Lab Testing	
Mechanical Engineering	
Planning	X
Structural Engineering	
Surveying	
Traffic	
Transportation	
Acoustical	
Building Enclosure Consulting	
Control System Integration	
Design/Build	
Environmental	
Forensic	
GIS	X
Industrial	
Interior Design	X
Landscape Architecture	
Natural Gas	
Photogrammetry	
Telecommunications	
Water Resources	

← Not what we mean by planning

Reviewed by: RP 



## **HOURLY RATES SCHEDULE – 2021**

*Effective January 1, 2021, through December 31, 2021*

Principal	\$185.00 per hour
Associate Principal/Project Manager	\$160.00 per hour
Project Manager	\$150.00 per hour
Project Architect	\$130.00 per hour
Architect II	\$115.00 per hour
Architect I	\$105.00 per hour
Intern Architect IV	\$105.00 per hour
Intern Architect III	\$100.00 per hour
Intern Architect II	\$ 90.00 per hour
Intern Architect I	\$ 85.00 per hour
Project Interior Designer	\$110.00 per hour
Digital Technician/Illustrator	\$105.00 per hour
Project Administrator	\$ 75.00 per hour
Administrative Support	\$ 65.00 per hour
Undergraduate Students	\$ 55.00 per hour



Architecture

Interior Design

Planning

Sustainability

2801 Woodard Drive  
Suite 103  
Columbia, MO 65202  
573.443.1407

[www.soa-inc.com](http://www.soa-inc.com)

IN WITNESS WHEREOF, the parties have executed this agreement by their duly authorized signatories effective the date and year first-above written.

CROCKETT ENGINEERING CONSULTANTS, LLC BOONE COUNTY, MISSOURI

By [Signature]

By [Signature]

Title PARTNER

Presiding Commissioner

Dated: 12/7/2020

Dated: 1.4.2021

APPROVED AS TO FORM:

[Signature]  
County Attorney

ATTEST:

[Signature]  
County Clerk

APPROVED:

[Signature]  
Director, Boone County Resource Management

CERTIFICATION:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.

[Signature] 12/28/20  
Auditor by [Signature] Date  
No Encumbrance Required

WORK AUTHORIZATION CERTIFICATION  
PURSUANT TO 285.530 RSMo  
(FOR ALL AGREEMENTS IN EXCESS OF \$5,000.00)

County of MO )  
State of BOONE )ss  
)

My name is TIM CROCKETT. I am an authorized agent of CROCKETT ENGINEERING (Consultant). This business is enrolled and participates in a federal work authorization program for all employees working in connection with services provided to the County. This business does not knowingly employ any person that is an unauthorized alien in connection with the services being provided. Documentation of participation in a federal work authorization program is attached hereto.

Furthermore, all subcontractors working on this contract shall affirmatively state in writing in their contracts that they are not in violation of Section 285.530.1, shall not thereafter be in violation and submit a sworn affidavit under penalty of perjury that all employees are lawfully present in the United States.

Tim Crockett 12/7/20  
Affiant Date

TIM CROCKETT  
Printed Name

Subscribed and sworn to before me this 7 day of DECEMBER, 2020.

DANIELLE GRIFFITH  
NOTARY PUBLIC, NOTARY SEAL  
STATE OF MISSOURI  
BOONE COUNTY  
COMMISSION # 12409201  
MY COMMISSION EXPIRES: OCTOBER 28, 2024

Danielle Griffith  
Notary Public



**Crockett Engineering  
Consultants, LLC**

**2020 Discipline List 2021**

*Instructions: Please place a check mark in the  
Services Offered box next to those disciplines  
provided by your firm*

Discipline	Services Offered
Architecture	
Bridge Design	
Civil Engineering	X
Construction Management	X
Electrical Engineering	
Geotechnical Engineering	
Lab Testing	
Mechanical Engineering	
Planning	X
Structural Engineering	X
Surveying	X
Traffic	
Transportation	X
Acoustical	
Building Enclosure Consulting	
Control System Integration	
Design/Build	X
Environmental	
Forensic	
GIS	
Industrial	
Interior Design	
Landscape Architecture	
Natural Gas	
Photogrammetry	
Telecommunications	
Water Resources	X

Reviewed by: dm

JANUARY 1, 2021

**FEE SCHEDULE**

**PERSONNEL**

Professional V.....	\$	160.00 /hour
Professional IV.....	\$	140.00 /hour
Professional III.....	\$	120.00 /hour
Professional II.....	\$	100.00 /hour
Professional I.....	\$	90.00 /hour
Engineering Technician III.....	\$	100.00 /hour
Engineering Technician II.....	\$	80.00 /hour
Engineering Technician I.....	\$	70.00 /hour
Two-Man Survey Crew.....	\$	135.00 /hour
One-Man Survey Crew.....	\$	125.00 /hour
Field Technician IV.....	\$	70.00 /hour *
Field Technician III.....	\$	60.00 /hour *
Field Technician II.....	\$	55.00 /hour *
Field Technician I.....	\$	50.00 /hour *
AWS Certified Welding Inspector.....	\$	90.00 /hour *
Clerical.....	\$	60.00 /hour

\* Hourly charges will be billed in 0.5 hour increments. There is a minimum charge of 2 hours.

## GENERAL CONSULTANT SERVICES AGREEMENT

THIS AGREEMENT dated this 31<sup>st</sup> day of December, 2020, by and between Boone County, Missouri, a first class county and political subdivision of the state of Missouri through its County Commission, (herein "Owner") and Anderson Engineering Inc (herein "Consultant").

IN CONSIDERATION OF the performance of the services rendered under this Agreement and payment for such services, the parties agree to the following:

1. **Agreement duration** – This contract shall be in effect beginning January 1, 2021 or the date of full execution; which ever is later and run through the calendar year ending on December 31, 2021. This agreement may be terminated in accordance with the terms and conditions set forth in this agreement.

2. **Services** - As authorized by the Owner in writing, the Consultant shall provide the Owner all engineering, surveying, and other professional services for the benefit of the Owner as prescribed by the Owner based upon requests for proposals for projects assigned during the term of this agreement and the Consultant shall provide the Owner, as applicable, with the services, reports, studies, surveys, plans, specifications, and other work required by the Owner's request for proposal. Consultant agrees to provide all such services in a timely manner as established by the Owner in writing for each assigned project, or in the absence of the designation, within a reasonable time after receipt of Owner directives. Consultant agrees to provide services by and through qualified personnel under standards and conditions generally accepted by professionals in the field or occupations for which services are provided. Services shall be provided based only upon requests for proposals provided to the Consultant by the Owner or Owner's representative and to which the Consultant prepares and submits a written proposal for services which is approved by the Owner in writing. No work shall be performed nor shall compensation be paid for Consultant work performed without an Owner approved written proposal for professional services. Proposals for services shall be in written form, as required by the request for proposal, and shall be specifically responsive to the criteria provided by the Owner in its request for proposal. All work performed by the Consultant, based upon Owner approved proposals submitted by the Consultant, shall be subject to the terms and conditions of this agreement unless otherwise specifically agreed upon by the Owner and Consultant in writing. All proposals for work submitted by the Consultant to the Owner for work shall at a minimum contain the following:

2.1 **Scope of Services** - Each proposal for services shall contain a detailed description of work to be performed by the Consultant. When the Owner provides the Consultant with a written and/or graphic request for proposal, the Consultant's proposal shall be responsive to the request with the same or greater level of specificity required by the request for proposal. The Consultant shall specifically identify services which are included as basic services and those services which are excluded from basic services in the proposal. Services which the Consultant does not identify as excluded from basic services under the proposal and which are necessary for successful completion of the work in the judgment of the Owner shall be presumed to be a part of basic services under the proposal. If a request for proposal requires the Consultant to provide optional services, the Consultant's proposal shall respond to the options requested, or provide

calendar year without the written authorization of the Owner. Payments shall be made within thirty (30) days of receipt of invoice by the Owner. Invoices shall be submitted periodically as mutually agreed upon by the Owner and Consultant, or in the absence of such agreement, upon completion of the work constituting the task or project for which services are provided. Invoices for services on an hourly fee plus expense basis shall individually describe the task or project by name, show hours expended by classes of personnel in increments of not less than one-half hour and rates applied, as well as describe work performed during the invoice period; reimbursable expenses shall be itemized. Invoices for services performed on a unit price basis shall identify the task or project by name, identify and quantify units charged for services during the invoice period. Invoices for services on a lump sum basis shall identify the task or project by name and the invoiced amount. Periodic invoices shall not exceed the amounts permitted in the Consultant's proposal approved by the Owner. The Owner reserves the right to withhold payment for inadequately documented invoices until documented as required herein. The Owner further reserves the right to withhold payments for unperformed work or work not performed on a timely basis in accordance with the Consultant's proposal when delays in performance of services are not attributable to the Owner, or as a result of a billing dispute between the Owner and Consultant. However, Owner agrees to pay interest at a rate of nine percent (9%) annum on any disputed billed amounts for which payments are withheld beyond thirty (30) days of invoice if and to the extent that those disputed amounts are resolved in favor of the Consultant.

4. **Owner Responsibilities** - Owner agrees to furnish Consultant with all current and available information for each task or project assigned to Consultant, along with any information necessitated by changes in work or services initiated by the Owner which may affect services rendered thereunder.

5. **Coordination of Work and Work Product** - Consultant shall coordinate all work with the Owner's designated representative for each task or project assigned to Consultant and submit to the Owner's representative all work product in written or graphic form (and in electronic form if requested) as applicable or required. All reports, surveys, test data, memoranda, samples, plans, specifications, and other documents or materials submitted by or to the Owner shall be considered the property of the Owner. When available and requested by the Owner, work product shall be provided in electronic form at actual cost in media compatible for use with Owner software and equipment.

6. **Insurance** - Consultant shall procure and maintain professional liability insurance in such amounts as are deemed mutually agreeable to the parties and approved by the Owner or the Owner's representative in writing within thirty (30) days of this Agreement. Consultant shall also maintain general public liability insurance with coverage's no less than \$2,000,000.00 per occurrence, and worker's compensation insurance as required by state law. Failure of Consultant to obtain or maintain such insurance during this contract, or to provide proper proofs thereof upon request of the Owner, shall not diminish, waive or otherwise reduce the Consultant's obligations to maintain such insurance coverage and Consultant shall indemnify and hold the Owner and all its personnel harmless from and against any and all claims, damages, losses and expenses, including reasonable attorney's fees and litigation costs, arising out of or resulting from the performance of services, provided that any such claim, damage, loss or expenses, is caused in whole or in part by the negligent act, omission and or liability of the Consultant, its agents or employees. The Consultant shall provide the Owner with certificates of insurance

11. **Termination** - The Owner may and reserves the right to terminate this agreement at any time with or without cause by giving the Consultant written notice of termination. Upon receipt of such notice, Consultant shall discontinue all services in connection with the performance of services authorized under this agreement or Owner approved proposal for services and Owner shall upon invoice remit payment for all authorized services completed up to the date of termination notice. Upon payment of this invoice, the Consultant shall deliver any and all work product including drawings, plans, and specifications, or other documents, prepared as instruments of service, whether complete or in progress. It is further agreed that if services are terminated the Consultant shall be compensated for all services rendered through the date of termination not to exceed the amount authorized for services through the date of termination. If the Owner questions the extent of work on a final invoice, the Consultant shall give the Owner the opportunity to review and evaluate all work upon which the invoice is based in the offices of the Consultant prior to payment. This agreement or work performed under the provisions of this agreement may also be terminated by the Consultant upon not less than seven days written notice in the event the Owner shall substantially fail to perform in accordance with the terms and conditions of this agreement, through no fault of the Consultant. In the event of termination by the Consultant, the other provisions concerning termination contained in this paragraph shall be applicable.

12. **Governing Law** - This agreement shall be governed by the laws of the state of Missouri and it is agreed that this agreement is made in Boone County, Missouri and that Boone County, Missouri is proper venue for any action pertaining to the interpretation or enforcement of any provision within or services performed under this agreement.

13. **Certification of Lawful Presence / Work Authorization** - Consultant shall complete and return the Work Authorization Certification attached hereto, and if applicable, the other required lawful presence documents for an individual Consultant.

14. **Miscellaneous** - This agreement constitutes the entire agreement of the parties superseding all prior negotiations, written or verbal, and may only be amended by signed writing executed by the parties through their authorized representatives hereunder.

WORK AUTHORIZATION CERTIFICATION  
PURSUANT TO 285.530 RSMo  
(FOR ALL AGREEMENTS IN EXCESS OF \$5,000.00)

County of Boone )  
State of Mo )ss  
)

My name is John V. Huss. I am an authorized agent of Anderson Engineering, Inc (Consultant). This business is enrolled and participates in a federal work authorization program for all employees working in connection with services provided to the County. This business does not knowingly employ any person that is an unauthorized alien in connection with the services being provided. Documentation of participation in a federal work authorization program is attached hereto.

Furthermore, all subcontractors working on this contract shall affirmatively state in writing in their contracts that they are not in violation of Section 285.530.1, shall not thereafter be in violation and submit a sworn affidavit under penalty of perjury that all employees are lawfully present in the United States.

[Signature] 12/7/20  
Affiant Date  
John V. Huss  
Printed Name

Subscribed and sworn to before me this 7<sup>th</sup> day of Dec, 2020.

[Signature]  
Notary Public

JENNIFER AKERS  
Notary Public - Notary Seal  
State of Missouri  
County of Boone  
My Commission Expires: July 22, 2022  
Commission # 18987186



## Anderson Engineering

### 2021 Discipline List

Instructions: Please place a check mark in the Services Offered box next to those disciplines provided by your firm

Discipline	Services Offered
Architecture	
Bridge Design	✓
Civil Engineering	✓
Construction Management	
Electrical Engineering	
Geotechnical Engineering	✓
Lab Testing	
Mechanical Engineering	
Planning	
Structural Engineering	✓
Surveying	✓
Traffic	
Transportation	✓
Acoustical	
Building Enclosure Consulting	
Control System Integration	
Design/Build	
Environmental	
Forensic	✓
GIS	✓
Industrial	
Interior Design	
Landscape Architecture	
Natural Gas	
Photogrammetry	
Telecommunications	
Water Resources	

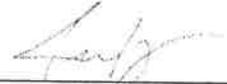
Not Locally.

(Structural & Civil)

Reviewed by: \_\_\_\_\_

**FEE SCHEDULE**

THIS SCHEDULE IS PREPARED AS A METHOD OF CHARGING FOR SERVICES ON A UNIT AND HOURLY BASIS. THE RATES ARE BASED UPON THE SKILL AND KNOWLEDGE OF OUR PERSONNEL. INVOICES WILL BE SUBMITTED MONTHLY AND/OR UPON COMPLETION OF SERVICES. PAYMENT IS DUE ON RECEIPT OF THE INVOICE. ACCOUNTS OVER FORTY-FIVE DAYS ARE SUBJECT TO A 1 1/2% MONTHLY SERVICE CHARGE. SERVICES WILL BE PERFORMED IN ACCORDANCE WITH ACCEPTED STANDARD METHODS UTILIZING PROPERLY TRAINED, REGISTERED, LICENSED, OR CERTIFIED PERSONNEL AS REQUIRED. HOWEVER, WE CANNOT ASSUME RESPONSIBILITY FOR CONSTRUCTION METHODS, MATERIALS, PROCEDURES, PRODUCTS, OR ACTIONS OF OTHERS.

ANDERSON ENGINEERING, INC., BY  EFFECTIVE: 1/1/2021 THRU 12/31/2021  
Jerrod Hogan, PLS, C.E.O.

**PERSONNEL (HOURLY RATES):**

PRINCIPAL	\$	262.50
PRINCIPAL ENGINEER	\$	218.50
ENGINEERING MANAGER	\$	196.50
PROJECT MANAGER	\$	177.50
PROJECT ENGINEER	\$	157.50
ASSOCIATE ENGINEER	\$	133.00
DESIGN ENGINEER	\$	106.00
PROJECT DESIGNER	\$	139.50
SENIOR DESIGNER	\$	125.50
DESIGNER III	\$	113.50
DESIGNER II	\$	102.00
DESIGNER	\$	91.50
PROJECT COORDINATOR	\$	101.00
PRINCIPAL SURVEYOR	\$	196.50
SURVEY MANAGER	\$	168.00
PROJECT SURVEYOR	\$	131.50
ASSOCIATE SURVEYOR	\$	110.50
LAB MANAGER	\$	142.00
TECHNICIAN IV - SURVEY/LAB SPECIAL	\$	105.00
TECHNICIAN III - SURVEY/SENIOR LAB	\$	86.00
TECHNICIAN IIS - SURVEY	\$	72.00

**BASIC CHARGES**

TECHNICIAN II - LAB	\$	62.00
TECHNICIAN I - SURVEY/LAB AIDE	\$	51.50
ENVIRONMENTAL SPECIALIST II	\$	131.50
ENVIRONMENTAL SPECIALIST I	\$	105.00
ONE MAN SURVEY CREW	\$	124.50
TWO MAN SURVEY CREW	\$	157.50
THREE MAN SURVEY CREW	\$	210.00
FOUR MAN SURVEY CREW	\$	261.50
GIS DIRECTOR	\$	164.00
GIS MANAGER	\$	136.50
GIS ANALYST	\$	126.00
GIS SPECIALIST	\$	105.00
GIS TECHNICIAN	\$	89.50
IBC FIRESTOP INSPECTOR	\$	105.00
DRILLING COORDINATOR	\$	139.50
PROJECT REPRESENTATIVE III	\$	105.00
PROJECT REPRESENTATIVE II	\$	89.50
PROJECT REPRESENTATIVE I	\$	76.00
STRUCTURAL STEEL INSPECTOR	\$	105.00
AWS CERTIFIED WELD INSPECTOR	\$	105.00
PARTICLE & DYE TESTING - LEVEL II	\$	100.00
ADMINISTRATIVE ASSISTANT	\$	52.50

**EXPENSES & EQUIPMENT CHARGES:**

VEHICLE (3/4 TON OR LESS)	\$	0.70 /MILE
VEHICLE (SUBURBAN & 1 TON)	\$	0.80 /MILE
WATER TRUCK PER DAY	\$	81.00 /DAY
WATER TRUCK PER MILE	\$	0.77 /MILE
LIDAR SCANNER	\$	500.00 /DAY
MOBILE LIDAR	\$	1,000.00 /MILE (\$5,000 MIN)

GPS	\$	303.50 /DAY
ROBOTIC TOTAL STATION	\$	281.00 /DAY
DRONE	\$	447.50 /DAY
COPIES	\$	0.16 EACH
PRINTING PLANS	\$	0.56 /SF + TECH TIME

**REIMBURSABLES**

COST PLUS 15% - TRAVEL EXPENSES (INCLUDING MEALS & LODGING) OUTSIDE PRINTING, CONSUMABLE MATERIALS, AND SUBCONTRACTOR EXPENSES.

**MINIMUM CHARGE**

THERE IS A MINIMUM CHARGE OF 2 HOURS OF TECHNICIAN TIME PER JOB SITE VISIT, EXCEPT FOR CONCRETE CYLINDER AND SAMPLE PICKUP

**OVERTIME (OVER 8 HOURS PER DAY OR SATURDAY, SUNDAY, AND HOLIDAY WORK) - 1.5 TIMES THE HOURLY RATE**

**HOURLY RATES - APPLY TO MEETING AND TRAVEL TIME, INCLUDING CONCRETE CYLINDER PICK-UP, FOR ALL PERSONNEL**

**DEPOSITION OR COURT TESTIMONY - 1.5 TIMES THE HOURLY RATE**

**HAZARDOUS OPERATION CHARGE:**

FOR LEVEL C: 1.5 TIMES THE BASIC CHARGE; FOR LEVEL A & B: 2 TIMES THE BASIC CHARGES

**FIELD TESTING AND INSPECTION CHARGES:**

FIELD DENSITY (COMPACTION TEST)	.....	BASIC CHARGES + \$	9.50 /EACH
CONE PENETROMETER	.....	BASIC CHARGES + \$	18.00 /EACH
FLOOR FLATNESS EQUIPMENT	.....	BASIC CHARGES + \$	297.00 /EACH
DYNAMIC CONE PENETROMETER	.....	BASIC CHARGES + \$	29.50 /EACH
CORING EQUIPMENT CHARGES	.....	BASIC CHARGES + \$	118.50 /DAY
MAGNESIUM STRAIGHT EDGE	.....	BASIC CHARGES + \$	52.50 /DAY
ROLLING STRAIGHT EDGE	.....	BASIC CHARGES + \$	236.50 /DAY

**LABORATORY TEST CHARGES:**

**AGGREGATES (ASTM)**

	<u>UNIT CHARGE</u>
L.A. ABRASION, SMALL AGG. (C131)	\$ 151.00
L.A. ABRASION, LARGE AGG. (C535)	\$ 184.00
SULFATE SOUNDNESS TEST (C88): 5-CYCLE	\$ 254.00
SULFATE SOUNDNESS TEST (C88): 10-CYCLE	\$ 354.00
SULFATE SOUNDNESS TEST (C88): 20-CYCLE	\$ 500.00
SIEVE ANALYSIS, DRY AGG. (C136)	\$ 62.00
SIEVE ANALYSIS (C117)	\$ 75.50
SIEVE ANALYSIS (C117, C136)	\$ 93.50
SPECIFIC GRAVITY, FINE AGG. (C128)	\$ 68.50
SPECIFIC GRAVITY, COARSE AGG. (C127)	\$ 68.50
LIGHTWEIGHT PIECES IN AGG. (C123)	\$ 106.00
ORGANIC IMPURITIES (C40)	\$ 62.00
FLAT & ELONGATED PIECES (D4791)	\$ 93.50
DELETERIOUS MATLS (MODOT TM71)	\$ 82.00
CLAY LUMPS & FRIABLE PARTICLES (C142)	\$ 101.00
DRY RODDED UNIT WEIGHT (C29)	\$ 44.00

**MASONRY TESTS (ASTM)**

COMPRESSIVE STRENGTH 4" BLOCK	\$ 30.50
COMPRESSIVE STRENGTH 6" BLOCK	\$ 38.00
COMPRESSIVE STRENGTH 8" BLOCK	\$ 52.50
COMPRESSIVE STRENGTH 12" BLOCK	\$ 87.00
COMPRESSIVE STRENGTH MORT/GR CUBE	\$ 14.50
GROUT PRISM	\$ 14.50
MORTAR CYLINDER (2" X 4")	\$ 14.50
ABSORPTION, MASONRY BLOCK	\$ 50.50
LINEAR SHRINKAGE (SET OF 3)	\$ 379.00

**BITUMINOUS TESTING**

ASPHALT CONTENT	\$ 113.50
ASPHALT CONTENT & AGG. GRADATION	\$ 189.00
SIEVE ANALYSIS EXTRACTION	\$ 93.50
MARSHALL TEST, FIELD - 3 PUCKS	\$ 93.50
MARSHALL TEST, LAB - 3 PUCKS	\$ 138.50
RETAINED STABILITY	\$ 214.00
ASPHALT CORE DENSITY, EACH	\$ 30.50
THEORETICAL MAX. DENSITY	\$ 151.00

**CONCRETE/ROCK CORE**

CORE TRIM & TEST	\$ 50.25
THICKNESS (AASHTO T148/ASTM C174)	\$ 28.50

**SOIL TESTS (ASTM)**

	<u>UNIT CHARGE</u>
ATTERBERG LIMITS (D4318)	\$ 68.50
SWELL TEST, 1/16 TSF (D4546)	\$ 184.00
SWELL PRESSURE (D4546)	\$ 347.50
SHRINKAGE LIMIT (D4643)	\$ 68.50
MOISTURE CONTENT (2216)	\$ 7.50
SIEVE + HYDROMETER	\$ 170.00
HYDROMETER ONLY (D422)	\$ 93.50
USCS CLASSIFICATION	\$ 31.50
PERCENT PASSING #200	\$ 50.50
SPECIFIC GRAVITY (D845)	\$ 87.00
UNCONFINED COMPRESSION	\$ 60.00
UNCONFINED/TRIAXIAL, REMOLDED	\$ 93.50
TRIAxIAL TEST, PP, CU w/PP /POINT	\$ 368.50
ORGANIC MATTER (D2974-C)	\$ 62.00
PENETROMETER	\$ 5.50
SAMPLE PREP, PER HOUR	\$ 60.00
SHELBY TUBE DENSITY	\$ 38.00
RESISTIVITY, 1 POINT	\$ 73.50
RESISTIVITY, MINIMUM	\$ 84.00
PERMEABILITY, FALLING HEAD	\$ 453.50
PERMEABILITY, FLEXIBLE WALL	\$ 428.50
PERMEABILITY CONSOLIDATION TEST	\$ 189.00
CONSOLIDATION TEST, TO 8 TSF	\$ 480.00
CONSOLIDATION TEST, >8 TSF	\$ 62.00
CALIFORNIA BEARING RATIO, LAB, /PNT	\$ 126.00
Ph	\$ 62.00

**LABORATORY COMPACTION TESTS**

MOISTURE DENSITY RELATIONSHIP	
STD. PROCTOR (D698), MTH. A & B	\$ 181.50
STD. PROCTOR (D698), MTH. C	\$ 214.00
STD. PROCTOR (D698), 1 POINT	\$ 64.00
MOD. PROCTOR (D1557), MTH. A & B	\$ 221.50
MOD. PROCTOR (D1557), MTH. C	\$ 299.50
MOD. PROCTOR (D1557), 1 POINT	\$ 70.50
RELATIVE DENSITY	\$ 454.50

**CONCRETE TESTING**

4" X 8" OR 6" X 12" TEST MOLD	\$ 2.25
6" X 12" CYLINDER, TESTED AND MOLD	\$ 17.25
4" X 8" CYLINDER, TESTED AND MOLD	\$ 12.25
SAW CONCRETE CYLINDER	\$ 29.75
BEAM FLEXURAL STRENGTH	\$ 42.00
CONCRETE BEAM, NOT TESTED	\$ 23.75
SAMPLE PREP, CLIENT MADE (5 CYLS.)	\$ 31.50



**DRILLING SERVICES CHARGES:**

ENGINEER, STANDBY TIME, STAKEOUT CREW & OFFICE PERSONNEL	BASIC CHARGES
MILEAGE - CME 55 RIGS ( \$100 MINIMUM)	\$ 2.89 /MILE
MILEAGE - CME 75 RIGS ( \$100 MINIMUM)	\$ 3.27 /MILE
MILEAGE - CME 550 RIGS ( \$150 MINIMUM)	\$ 3.27 /MILE
CME 55 DRILL RIG AND TWO MAN CREW	\$ 211.00 /HOUR
CME 75 DRILL RIG AND TWO MAN CREW	\$ 245.50 /HOUR
CME 550 DRILL RIG AND TWO MAN CREW	\$ 245.50 /HOUR
CORE BIT CHARGE	\$ 6.92 /FOOT
ROCK CORE SET UP	\$ 86.05 /BORING
DECONTAMINATION EQUIPMENT	\$ 167.00 /DAY
GROUT MACHINE	\$ 278.50 /DAY
PLUG & BACKFILL BORINGS (UP TO 20 FT. DEPTH)	\$ 13.00 /EACH
ALL-TERRAIN DRILL RIG RENTAL SURCHARGE	\$ 334.00 /DAY
CME 55 EQUIPMENT RENTAL SURCHARGE	\$ 184.00 /DAY
CME 75 EQUIPMENT RENTAL SURCHARGE	\$ 236.50 /DAY
WATER TRUCK TANK & EQUIPMENT SURCHARGE	\$ 89.50 /DAY
RESISTIVITY, FIELD TESTING, EQUIPMENT	\$ 289.00 /DAY
DOWNHOLE, CAMERA, ROCK CORE	\$ 131.50 /DAY
MINIMUM DRILLING CHARGE	\$ 2,000.00 /DAY

**DRILLING ITEM:**

	<b><u>DEPTH:</u></b>				
	<u>0' TO 20'</u>	<u>20' TO 40'</u>	<u>40' TO 60'</u>	<u>60' TO 100'</u>	<u>100' TO 150'</u>
SOIL OVERBURDEN, 4 IN. AUGER	\$ 9.20	\$ 10.25	\$ 11.35	\$ 12.70	\$ -
SOIL OVERBURDEN, 6 IN. HS AUGER	\$ 11.10	\$ 12.70	\$ 13.75	\$ 15.40	\$ -
SOIL OVERBURDEN, 8 IN. HS AUGER	\$ 11.90	\$ 13.75	\$ 16.75	\$ 19.50	\$ -
SOIL OVERBURDEN, 10 IN. HS AUGER	\$ 12.70	\$ 19.50	\$ -	\$ -	\$ -
SOIL OVERBURDEN, 12 IN. HS AUGER	\$ 15.40	\$ 23.60	\$ -	\$ -	\$ -
ROCK PENETRATION	\$ 34.35	\$ 38.40	\$ 40.85	\$ 47.55	\$ 70.10
NQ CORING	\$ 44.65	\$ 47.55	\$ 53.55	\$ 61.65	\$ -
STANDARD PENETRATION TEST	\$ 25.40	\$ 31.60	\$ 38.70	\$ 44.65	\$ -
3IN. SHELBY TUBES	\$ 31.60	\$ 38.70	\$ 44.65	\$ 51.40	\$ -

NOTE: A HIGHER PRICE WILL APPLY WHEN THERE IS AN INCREASED RISK OF LOSING AUGERS OR BREAKING CORE BARRELS.



## GENERAL CONSULTANT SERVICES AGREEMENT

THIS AGREEMENT dated this 31<sup>st</sup> day of December, 2020, by and between Boone County, Missouri, a first class county and political subdivision of the state of Missouri through its County Commission, (herein "Owner") and Anderson Engineering Inc (herein "Consultant").

IN CONSIDERATION OF the performance of the services rendered under this Agreement and payment for such services, the parties agree to the following:

1. **Agreement duration** – This contract shall be in effect beginning January 1, 2021 or the date of full execution; which ever is later and run through the calendar year ending on December 31, 2021. This agreement may be terminated in accordance with the terms and conditions set forth in this agreement.
2. **Services** - As authorized by the Owner in writing, the Consultant shall provide the Owner all engineering, surveying, and other professional services for the benefit of the Owner as prescribed by the Owner based upon requests for proposals for projects assigned during the term of this agreement and the Consultant shall provide the Owner, as applicable, with the services, reports, studies, surveys, plans, specifications, and other work required by the Owner's request for proposal. Consultant agrees to provide all such services in a timely manner as established by the Owner in writing for each assigned project, or in the absence of the designation, within a reasonable time after receipt of Owner directives. Consultant agrees to provide services by and through qualified personnel under standards and conditions generally accepted by professionals in the field or occupations for which services are provided. Services shall be provided based only upon requests for proposals provided to the Consultant by the Owner or Owner's representative and to which the Consultant prepares and submits a written proposal for services which is approved by the Owner in writing. No work shall be performed nor shall compensation be paid for Consultant work performed without an Owner approved written proposal for professional services. Proposals for services shall be in written form, as required by the request for proposal, and shall be specifically responsive to the criteria provided by the Owner in its request for proposal. All work performed by the Consultant, based upon Owner approved proposals submitted by the Consultant, shall be subject to the terms and conditions of this agreement unless otherwise specifically agreed upon by the Owner and Consultant in writing. All proposals for work submitted by the Consultant to the Owner for work shall at a minimum contain the following:
  - 2.1 **Scope of Services** - Each proposal for services shall contain a detailed description of work to be performed by the Consultant. When the Owner provides the Consultant with a written and/or graphic request for proposal, the Consultant's proposal shall be responsive to the request with the same or greater level of specificity required by the request for proposal. The Consultant shall specifically identify services which are included as basic services and those services which are excluded from basic services in the proposal. Services which the Consultant does not identify as excluded from basic services under the proposal and which are necessary for successful completion of the work in the judgment of the Owner shall be presumed to be a part of basic services under the proposal. If a request for proposal requires the Consultant to provide optional services, the Consultant's proposal shall respond to the options requested, or provide

reasons why the Consultant cannot provide or respond to the request for optional services.

**2.2 Time for Completion** - Each proposal for services shall contain a detailed description of the estimated time to complete each task or item of work to be performed by the Consultant under the proposal. When the Owner provides the Consultant with a written and/or graphic request for proposal, the Consultant's proposal shall be responsive to any request for estimated or maximum completion times for work with the same or greater level of specificity required by the request for proposal.

**2.3 Compensation** - Each proposal for services shall state the basis of compensation on either: (1) an hourly fee plus expense basis with a statement of a maximum compensation to be charged, or, (2) a lump sum payment of compensation for all work to be performed, or, (3) a payment based upon unit prices. Proposals for compensation for an hourly fee plus expense basis shall provide detailed time and expense estimates to support a maximum contract amount to be charged and shall be consistent with the hourly rates, unit prices and reimbursement rates made a part of this agreement by reference in paragraph two (2) below. When the Owner or Owner's representative requests the Consultant to provide work on an hourly fee plus expense basis, the Consultant's proposal shall be responsive to the request and shall not propose payment on another basis unless otherwise authorized. Unit price proposals shall identify and estimate the quantity of units as a part of the proposal when they can be identified and estimated, or as necessary in response to a particular request for proposal requesting such information. Each proposal for services shall also state a proposed payment schedule at a frequency no greater than monthly in such amounts as are consistent with amount of work to be performed and billed. Reimbursable expenses proposed shall be specifically identified and estimated as a part of the proposal with a statement of the maximum amount to be charged unless the Owner's request for proposal specifies otherwise.

**2.4 Signatures** - Consultant proposals for services under this agreement shall be signed and dated by the Consultant or an authorized representative of the Consultant (as applicable), and shall be considered binding offers to contract open for acceptance by the Owner for an indefinite duration unless limited in the proposal or withdrawn prior to acceptance by the Owner. All proposals for services under this agreement shall be on forms approved by the Owner; use of the signature block shown in this agreement on a proposal for services shall be considered an adequate signature block. In the absence of an Owner provided form, the signature block shall contain a signature line for Boone County, Missouri by its Presiding Commissioner, a signature line for attestation by the County Clerk, a signature line approving the proposal by the Director of Resource Management, and a signature line for the County Attorney approving the proposal as to legal form. In addition, the signature block shall contain a line for insertion of the date the proposal is approved by the Owner.

**3. Compensation** - In consideration for the Consultant's provision of services under this agreement, the Owner agrees to compensate the Consultant for services rendered in accordance with the hourly rates, unit prices and reimbursement rates for expenses set forth in the schedule for hourly rates and expense charges to be in effect for the calendar year of this agreement which is either attached to this agreement or maintained on file with the Boone County Resource Management Department and is hereby incorporated by reference. No increases in the rates and charges set forth in the attached schedule shall be permitted for this

calendar year without the written authorization of the Owner. Payments shall be made within thirty (30) days of receipt of invoice by the Owner. Invoices shall be submitted periodically as mutually agreed upon by the Owner and Consultant, or in the absence of such agreement, upon completion of the work constituting the task or project for which services are provided. Invoices for services on an hourly fee plus expense basis shall individually describe the task or project by name, show hours expended by classes of personnel in increments of not less than one-half hour and rates applied, as well as describe work performed during the invoice period; reimbursable expenses shall be itemized. Invoices for services performed on a unit price basis shall identify the task or project by name, identify and quantify units charged for services during the invoice period. Invoices for services on a lump sum basis shall identify the task or project by name and the invoiced amount. Periodic invoices shall not exceed the amounts permitted in the Consultant's proposal approved by the Owner. The Owner reserves the right to withhold payment for inadequately documented invoices until documented as required herein. The Owner further reserves the right to withhold payments for unperformed work or work not performed on a timely basis in accordance with the Consultant's proposal when delays in performance of services are not attributable to the Owner, or as a result of a billing dispute between the Owner and Consultant. However, Owner agrees to pay interest at a rate of nine percent (9%) annum on any disputed billed amounts for which payments are withheld beyond thirty (30) days of invoice if and to the extent that those disputed amounts are resolved in favor of the Consultant.

4. **Owner Responsibilities** - Owner agrees to furnish Consultant with all current and available information for each task or project assigned to Consultant, along with any information necessitated by changes in work or services initiated by the Owner which may affect services rendered thereunder.

5. **Coordination of Work and Work Product** - Consultant shall coordinate all work with the Owner's designated representative for each task or project assigned to Consultant and submit to the Owner's representative all work product in written or graphic form (and in electronic form if requested) as applicable or required. All reports, surveys, test data, memoranda, samples, plans, specifications, and other documents or materials submitted by or to the Owner shall be considered the property of the Owner. When available and requested by the Owner, work product shall be provided in electronic form at actual cost in media compatible for use with Owner software and equipment.

6. **Insurance** - Consultant shall procure and maintain professional liability insurance in such amounts as are deemed mutually agreeable to the parties and approved by the Owner or the Owner's representative in writing within thirty (30) days of this Agreement. Consultant shall also maintain general public liability insurance with coverage's no less than \$2,000,000.00 per occurrence, and worker's compensation insurance as required by state law. Failure of Consultant to obtain or maintain such insurance during this contract, or to provide proper proofs thereof upon request of the Owner, shall not diminish, waive or otherwise reduce the Consultant's obligations to maintain such insurance coverage and Consultant shall indemnify and hold the Owner and all its personnel harmless from and against any and all claims, damages, losses and expenses, including reasonable attorney's fees and litigation costs, arising out of or resulting from the performance of services, provided that any such claim, damage, loss or expenses, is caused in whole or in part by the negligent act, omission and or liability of the Consultant, its agents or employees. The Consultant shall provide the Owner with certificates of insurance

exhibiting the coverage as specified above within thirty (30) days of execution of this agreement and thereafter within five (5) working days after request by the Owner. All certificates of insurance shall contain provision that insurance provided shall not be canceled or altered except upon ten (10) days written notice to the Owner.

7. **Delegation and Subcontracting** - Unless otherwise proposed and approved in the Consultant's proposal for services, the Consultant shall not delegate or subcontract any work to be performed by the Consultant under this agreement to any other person, business or entity without the express advance written approval of the Owner for such delegation or subcontract work.

8. **Records and Samples** - To the extent not otherwise transferred to the Owner's possession, Consultant agrees to retain and provide the Owner with reasonable access to all work product, records, papers and other documents involving transactions and work related to or performed under this agreement for a period of three (3) years after this agreement expires. When services involve testing or sampling, Consultant agrees to either retain all test products or samples collected by or submitted to Consultant, or return same to the Owner as mutually agreed upon. In absence of agreement, Consultant shall not dispose of test samples or products without notice to or consent by the Owner or the Owner's representative.

9. **Additional Services** - No compensation shall be paid for any service rendered by the Consultant considered an additional service beyond the scope of services approved by the Owner unless rendition of that service and expense thereof has been authorized in writing by the Owner in advance of performance of such service. Any additional services performed by the Consultant prior to such authorization by the Owner shall be deemed a part of basic services for work performed under an Owner approved proposal for services governed by this agreement, whether enumerated in this agreement or not, for which the Consultant shall be entitled to no additional compensation.

10. **Owner Authorization** -When the term Owner is used in this agreement, it shall mean the government of Boone County, Missouri or the Boone County Commission, as the context requires. Authorization by the Owner shall mean authorization obtained by recorded majority vote of the Boone County Commission. It is further understood and agreed that no person or party is authorized to bind the Owner to any proposed agreement for services under the auspices of this agreement without having obtained the prior approval of the Boone County Commission by recorded majority vote for such authorization. In this regard, it is understood and agreed that the Consultant shall not be entitled to rely upon verbal or written representations by any agent or employee of the Owner in deviation to the terms and conditions of this agreement, or as authorization for compensation for services except as may be approved by recorded vote of the Boone County Commission. When the term Owner's representative is used, it shall mean the Director of the Boone County Resource Management Department or his designee as specified in writing. It shall be presumed that such representative shall have all necessary decision making authority with respect to services provided under this agreement and Owner approved proposals for services except such representative shall have no authority to make decisions concerning changes to the Consultant's compensation or reimbursement, or with respect to services to be performed under this agreement or Owner approved proposal for services which involve or affect cost, expense or budgetary allowances.

11. **Termination** - The Owner may and reserves the right to terminate this agreement at any time with or without cause by giving the Consultant written notice of termination. Upon receipt of such notice, Consultant shall discontinue all services in connection with the performance of services authorized under this agreement or Owner approved proposal for services and Owner shall upon invoice remit payment for all authorized services completed up to the date of termination notice. Upon payment of this invoice, the Consultant shall deliver any and all work product including drawings, plans, and specifications, or other documents, prepared as instruments of service, whether complete or in progress. It is further agreed that if services are terminated the Consultant shall be compensated for all services rendered through the date of termination not to exceed the amount authorized for services through the date of termination. If the Owner questions the extent of work on a final invoice, the Consultant shall give the Owner the opportunity to review and evaluate all work upon which the invoice is based in the offices of the Consultant prior to payment. This agreement or work performed under the provisions of this agreement may also be terminated by the Consultant upon not less than seven days written notice in the event the Owner shall substantially fail to perform in accordance with the terms and conditions of this agreement, through no fault of the Consultant. In the event of termination by the Consultant, the other provisions concerning termination contained in this paragraph shall be applicable.

12. **Governing Law** - This agreement shall be governed by the laws of the state of Missouri and it is agreed that this agreement is made in Boone County, Missouri and that Boone County, Missouri is proper venue for any action pertaining to the interpretation or enforcement of any provision within or services performed under this agreement.

13. **Certification of Lawful Presence / Work Authorization** - Consultant shall complete and return the Work Authorization Certification attached hereto, and if applicable, the other required lawful presence documents for an individual Consultant.

14. **Miscellaneous** - This agreement constitutes the entire agreement of the parties superseding all prior negotiations, written or verbal, and may only be amended by signed writing executed by the parties through their authorized representatives hereunder.

IN WITNESS WHEREOF, the parties have executed this agreement by their duly authorized signatories effective the date and year first-above written.

ANDERSON ENGINEERING INC

By *John V. Huss*  
John V. Huss

Title Vice President

Dated: 12/7/20

BOONE COUNTY, MISSOURI

By *Samuel H. Hill*

Presiding Commissioner

Dated: 1.4.2021

APPROVED AS TO FORM:

*J. B. Adams*  
County Attorney

ATTEST:

*Brianna L. Lennon*  
County Clerk

APPROVED:

*[Signature]*  
Director, Boone County Resource Management

CERTIFICATION:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.

*Jane E. Fitchford* 12/28/20  
Auditor by *ff* Date

*No Encumbrance Required*

WORK AUTHORIZATION CERTIFICATION  
PURSUANT TO 285.530 RSMo  
(FOR ALL AGREEMENTS IN EXCESS OF \$5,000.00)

County of Boone )  
 )ss  
State of Mo )

My name is John V. Huss. I am an authorized agent of Anderson Engineering, Inc (Consultant). This business is enrolled and participates in a federal work authorization program for all employees working in connection with services provided to the County. This business does not knowingly employ any person that is an unauthorized alien in connection with the services being provided. Documentation of participation in a federal work authorization program is attached hereto.

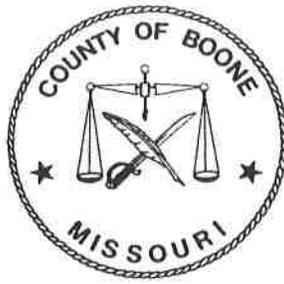
Furthermore, all subcontractors working on this contract shall affirmatively state in writing in their contracts that they are not in violation of Section 285.530.1, shall not thereafter be in violation and submit a sworn affidavit under penalty of perjury that all employees are lawfully present in the United States.

[Signature] 12/7/20  
Affiant Date  
John V. Huss  
Printed Name

Subscribed and sworn to before me this 7<sup>th</sup> day of Dec, 2020.

[Signature]  
Notary Public

JENNIFER AKERS  
Notary Public - Notary Seal  
State of Missouri  
County of Boone  
My Commission Expires: July 22, 2022  
Commission # 18987186



## Anderson Engineering

### 2021 Discipline List

Instructions: Please place a check mark in the Services Offered box next to those disciplines provided by your firm

Discipline	Services Offered
Architecture	
Bridge Design	✓
Civil Engineering	✓
Construction Management	
Electrical Engineering	
Geotechnical Engineering	✓
Lab Testing	
Mechanical Engineering	
Planning	
Structural Engineering	✓
Surveying	✓
Traffic	
Transportation	✓
Acoustical	
Building Enclosure Consulting	
Control System Integration	
Design/Build	
Environmental	
Forensic	✓
GIS	✓
Industrial	
Interior Design	
Landscape Architecture	
Natural Gas	
Photogrammetry	
Telecommunications	
Water Resources	

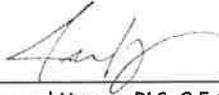
Not Locally.

(Structural & Civil)

Reviewed by: \_\_\_\_\_

**FEE SCHEDULE**

THIS SCHEDULE IS PREPARED AS A METHOD OF CHARGING FOR SERVICES ON A UNIT AND HOURLY BASIS. THE RATES ARE BASED UPON THE SKILL AND KNOWLEDGE OF OUR PERSONNEL. INVOICES WILL BE SUBMITTED MONTHLY AND/OR UPON COMPLETION OF SERVICES. PAYMENT IS DUE ON RECEIPT OF THE INVOICE. ACCOUNTS OVER FORTY-FIVE DAYS ARE SUBJECT TO A 1 1/2% MONTHLY SERVICE CHARGE. SERVICES WILL BE PERFORMED IN ACCORDANCE WITH ACCEPTED STANDARD METHODS UTILIZING PROPERLY TRAINED, REGISTERED, LICENSED, OR CERTIFIED PERSONNEL AS REQUIRED. HOWEVER, WE CANNOT ASSUME RESPONSIBILITY FOR CONSTRUCTION METHODS, MATERIALS, PROCEDURES, PRODUCTS, OR ACTIONS OF OTHERS.

ANDERSON ENGINEERING, INC., BY  EFFECTIVE: 1/1/2021 THRU 12/31/2021  
 Jerrod Hogan, PLS, C.E.O.

**BASIC CHARGES**
**PERSONNEL (HOURLY RATES):**

PRINCIPAL	\$	262.50	TECHNICIAN II - LAB	\$	62.00
PRINCIPAL ENGINEER	\$	218.50	TECHNICIAN I - SURVEY/LAB AIDE	\$	51.50
ENGINEERING MANAGER	\$	196.50	ENVIRONMENTAL SPECIALIST II	\$	131.50
PROJECT MANAGER	\$	177.50	ENVIRONMENTAL SPECIALIST I	\$	105.00
PROJECT ENGINEER	\$	157.50	ONE MAN SURVEY CREW	\$	124.50
ASSOCIATE ENGINEER	\$	133.00	TWO MAN SURVEY CREW	\$	157.50
DESIGN ENGINEER	\$	106.00	THREE MAN SURVEY CREW	\$	210.00
PROJECT DESIGNER	\$	139.50	FOUR MAN SURVEY CREW	\$	261.50
SENIOR DESIGNER	\$	125.50	GIS DIRECTOR	\$	164.00
DESIGNER III	\$	113.50	GIS MANAGER	\$	136.50
DESIGNER II	\$	102.00	GIS ANALYST	\$	126.00
DESIGNER	\$	91.50	GIS SPECIALIST	\$	105.00
PROJECT COORDINATOR	\$	101.00	GIS TECHNICIAN	\$	89.50
PRINCIPAL SURVEYOR	\$	196.50	IBC FIRESTOP INSPECTOR	\$	105.00
SURVEY MANAGER	\$	168.00	DRILLING COORDINATOR	\$	139.50
PROJECT SURVEYOR	\$	131.50	PROJECT REPRESENTATIVE III	\$	105.00
ASSOCIATE SURVEYOR	\$	110.50	PROJECT REPRESENTATIVE II	\$	89.50
LAB MANAGER	\$	142.00	PROJECT REPRESENTATIVE I	\$	76.00
TECHNICIAN IV - SURVEY/LAB SPECIAL	\$	105.00	STRUCTURAL STEEL INSPECTOR	\$	105.00
TECHNICIAN III - SURVEY/SENIOR LAB	\$	86.00	AWS CERTIFIED WELD INSPECTOR	\$	105.00
TECHNICIAN IIS - SURVEY	\$	72.00	PARTICLE & DYE TESTING - LEVEL II	\$	100.00
			ADMINISTRATIVE ASSISTANT	\$	52.50

**EXPENSES & EQUIPMENT CHARGES:**

VEHICLE (3/4 TON OR LESS)	\$	0.70 /MILE	GPS	\$	303.50 /DAY
VEHICLE (SUBURBAN & 1 TON)	\$	0.80 /MILE	ROBOTIC TOTAL STATION	\$	281.00 /DAY
WATER TRUCK PER DAY	\$	81.00 /DAY	DRONE	\$	447.50 /DAY
WATER TRUCK PER MILE	\$	0.77 /MILE	COPIES	\$	0.16 EACH
LIDAR SCANNER	\$	500.00 /DAY	PRINTING PLANS	\$	0.56 /SF + TECH TIME
MOBILE LIDAR	\$	1,000.00 /MILE (\$5,000 MIN)			

**REIMBURSABLES**

COST PLUS 15% - TRAVEL EXPENSES (INCLUDING MEALS & LODGING) OUTSIDE PRINTING, CONSUMABLE MATERIALS, AND SUBCONTRACTOR EXPENSES.

**MINIMUM CHARGE**

THERE IS A MINIMUM CHARGE OF 2 HOURS OF TECHNICIAN TIME PER JOB SITE VISIT, EXCEPT FOR CONCRETE CYLINDER AND SAMPLE PICKUP

**OVERTIME (OVER 8 HOURS PER DAY OR SATURDAY, SUNDAY, AND HOLIDAY WORK) - 1.5 TIMES THE HOURLY RATE**
**HOURLY RATES - APPLY TO MEETING AND TRAVEL TIME, INCLUDING CONCRETE CYLINDER PICK-UP, FOR ALL PERSONNEL**
**DEPOSITION OR COURT TESTIMONY - 1.5 TIMES THE HOURLY RATE**

**HAZARDOUS OPERATION CHARGE:**

FOR LEVEL C: 1.5 TIMES THE BASIC CHARGE; FOR LEVEL A &amp; B: 2 TIMES THE BASIC CHARGES

**FIELD TESTING AND INSPECTION CHARGES:**

FIELD DENSITY (COMPACTION TEST)	.....	BASIC CHARGES + \$	9.50 /EACH
CONE PENETROMETER	.....	BASIC CHARGES + \$	18.00 /EACH
FLOOR FLATNESS EQUIPMENT	.....	BASIC CHARGES + \$	297.00 /EACH
DYNAMIC CONE PENETROMETER	.....	BASIC CHARGES + \$	29.50 /EACH
CORING EQUIPMENT CHARGES	.....	BASIC CHARGES + \$	118.50 /DAY
MAGNESIUM STRAIGHT EDGE	.....	BASIC CHARGES + \$	52.50 /DAY
ROLLING STRAIGHT EDGE	.....	BASIC CHARGES + \$	236.50 /DAY

**LABORATORY TEST CHARGES:****AGGREGATES (ASTM)**

	<u>UNIT CHARGE</u>
L.A. ABRASION, SMALL AGG. (C131)	\$ 151.00
L.A. ABRASION, LARGE AGG. (C535)	\$ 184.00
SULFATE SOUNDNESS TEST (C88): 5-CYCLE	\$ 254.00
SULFATE SOUNDNESS TEST (C88): 10-CYCLE	\$ 354.00
SULFATE SOUNDNESS TEST (C88): 20-CYCLE	\$ 500.00
SIEVE ANALYSIS, DRY AGG. (C136)	\$ 62.00
SIEVE ANALYSIS (C117)	\$ 75.50
SIEVE ANALYSIS (C117, C136)	\$ 93.50
SPECIFIC GRAVITY, FINE AGG. (C128)	\$ 68.50
SPECIFIC GRAVITY, COARSE AGG. (C127)	\$ 68.50
LIGHTWEIGHT PIECES IN AGG. (C123)	\$ 106.00
ORGANIC IMPURITIES (C40)	\$ 62.00
FLAT & ELONGATED PIECES (D4791)	\$ 93.50
DELETERIOUS MATLS (MODOT TM71)	\$ 82.00
CLAY LUMPS & FRIABLE PARTICLES (C142)	\$ 101.00
DRY RODDED UNIT WEIGHT (C29)	\$ 44.00

**MASONRY TESTS (ASTM)**

COMPRESSIVE STRENGTH 4" BLOCK	\$ 30.50
COMPRESSIVE STRENGTH 6" BLOCK	\$ 38.00
COMPRESSIVE STRENGTH 8" BLOCK	\$ 52.50
COMPRESSIVE STRENGTH 12" BLOCK	\$ 87.00
COMPRESSIVE STRENGTH MORT/GR CUBE	\$ 14.50
GROUT PRISM	\$ 14.50
MORTAR CYLINDER (2" X 4")	\$ 14.50
ABSORPTION, MASONRY BLOCK	\$ 50.50
LINEAR SHRINKAGE (SET OF 3)	\$ 379.00

**BITUMINOUS TESTING**

ASPHALT CONTENT	\$ 113.50
ASPHALT CONTENT & AGG. GRADATION	\$ 189.00
SIEVE ANALYSIS EXTRACTION	\$ 93.50
MARSHALL TEST, FIELD - 3 PUCKS	\$ 93.50
MARSHALL TEST, LAB - 3 PUCKS	\$ 138.50
RETAINED STABILITY	\$ 214.00
ASPHALT CORE DENSITY, EACH	\$ 30.50
THEORETICAL MAX. DENSITY	\$ 151.00

**CONCRETE/ROCK CORE**

CORE TRIM & TEST	\$ 50.25
THICKNESS (AASHTO T148/ASTM C174)	\$ 28.50

**SOIL TESTS (ASTM)**

	<u>UNIT CHARGE</u>
ATTERBERG LIMITS (D4318)	\$ 68.50
SWELL TEST, 1/16 TSF (D4546)	\$ 184.00
SWELL PRESSURE (D4546)	\$ 347.50
SHRINKAGE LIMIT (D4643)	\$ 68.50
MOISTURE CONTENT (2216)	\$ 7.50
SIEVE + HYDROMETER	\$ 170.00
HYDROMETER ONLY (D422)	\$ 93.50
USCS CLASSIFICATION	\$ 31.50
PERCENT PASSING #200	\$ 50.50
SPECIFIC GRAVITY (D845)	\$ 87.00
UNCONFINED COMPRESSION	\$ 60.00
UNCONFINED/TRIAXIAL, REMOLDED	\$ 93.50
TRIAxIAL TEST, PP, CU w/PP /POINT	\$ 368.50
ORGANIC MATTER (D2974-C)	\$ 62.00
PENETROMETER	\$ 5.50
SAMPLE PREP, PER HOUR	\$ 60.00
SHELBY TUBE DENSITY	\$ 38.00
RESISTIVITY, 1 POINT	\$ 73.50
RESISTIVITY, MINIMUM	\$ 84.00
PERMEABILITY, FALLING HEAD	\$ 453.50
PERMEABILITY, FLEXIBLE WALL	\$ 428.50
PERMEABILITY CONSOLIDATION TEST	\$ 189.00
CONSOLIDATION TEST, TO 8 TSF	\$ 480.00
CONSOLIDATION TEST, >8 TSF	\$ 62.00
CALIFORNIA BEARING RATIO, LAB, /PNT	\$ 126.00
Ph	\$ 62.00

**LABORATORY COMPACTION TESTS**

MOISTURE DENSITY RELATIONSHIP	
STD. PROCTOR (D698), MTH. A & B	\$ 181.50
STD. PROCTOR (D698), MTH. C	\$ 214.00
STD. PROCTOR (D698), 1 POINT	\$ 64.00
MOD. PROCTOR (D1557), MTH. A & B	\$ 221.50
MOD. PROCTOR (D1557), MTH. C	\$ 299.50
MOD. PROCTOR (D1557), 1 POINT	\$ 70.50
RELATIVE DENSITY	\$ 454.50

**CONCRETE TESTING**

4" X 8" OR 6" X 12" TEST MOLD	\$ 2.25
6" X 12" CYLINDER, TESTED AND MOLD	\$ 17.25
4" X 8" CYLINDER, TESTED AND MOLD	\$ 12.25
SAW CONCRETE CYLINDER	\$ 29.75
BEAM FLEXURAL STRENGTH	\$ 42.00
CONCRETE BEAM, NOT TESTED	\$ 23.75
SAMPLE PREP, CLIENT MADE (5 CYLS.)	\$ 31.50



**DRILLING SERVICES CHARGES:**

ENGINEER, STANDBY TIME, STAKEOUT CREW & OFFICE PERSONNEL	BASIC CHARGES
MILEAGE - CME 55 RIGS ( \$100 MINIMUM)	\$ 2.89 /MILE
MILEAGE - CME 75 RIGS ( \$100 MINIMUM)	\$ 3.27 /MILE
MILEAGE - CME 550 RIGS ( \$150 MINIMUM)	\$ 3.27 /MILE
CME 55 DRILL RIG AND TWO MAN CREW	\$ 211.00 /HOUR
CME 75 DRILL RIG AND TWO MAN CREW	\$ 245.50 /HOUR
CME 550 DRILL RIG AND TWO MAN CREW	\$ 245.50 /HOUR
CORE BIT CHARGE	\$ 6.92 /FOOT
ROCK CORE SET UP	\$ 86.05 /BORING
DECONTAMINATION EQUIPMENT	\$ 167.00 /DAY
GROUT MACHINE	\$ 278.50 /DAY
PLUG & BACKFILL BORINGS (UP TO 20 FT. DEPTH)	\$ 13.00 /EACH
ALL-TERRAIN DRILL RIG RENTAL SURCHARGE	\$ 334.00 /DAY
CME 55 EQUIPMENT RENTAL SURCHARGE	\$ 184.00 /DAY
CME 75 EQUIPMENT RENTAL SURCHARGE	\$ 236.50 /DAY
WATER TRUCK TANK & EQUIPMENT SURCHARGE	\$ 89.50 /DAY
RESISTIVITY, FIELD TESTING, EQUIPMENT	\$ 289.00 /DAY
DOWNHOLE, CAMERA, ROCK CORE	\$ 131.50 /DAY
MINIMUM DRILLING CHARGE	\$ 2,000.00 /DAY

**DRILLING ITEM:**

	<u>DEPTH:</u>				
	<u>0' TO 20'</u>	<u>20' TO 40'</u>	<u>40' TO 60'</u>	<u>60' TO 100'</u>	<u>100' TO 150'</u>
SOIL OVERBURDEN, 4 IN. AUGER	\$ 9.20	\$ 10.25	\$ 11.35	\$ 12.70	\$ -
SOIL OVERBURDEN, 6 IN. HS AUGER	\$ 11.10	\$ 12.70	\$ 13.75	\$ 15.40	\$ -
SOIL OVERBURDEN, 8 IN. HS AUGER	\$ 11.90	\$ 13.75	\$ 16.75	\$ 19.50	\$ -
SOIL OVERBURDEN, 10 IN. HS AUGER	\$ 12.70	\$ 19.50	\$ -	\$ -	\$ -
SOIL OVERBURDEN, 12 IN. HS AUGER	\$ 15.40	\$ 23.60	\$ -	\$ -	\$ -
ROCK PENETRATION	\$ 34.35	\$ 38.40	\$ 40.85	\$ 47.55	\$ 70.10
NQ CORING	\$ 44.65	\$ 47.55	\$ 53.55	\$ 61.65	\$ -
STANDARD PENETRATION TEST	\$ 25.40	\$ 31.60	\$ 38.70	\$ 44.65	\$ -
3IN. SHELBY TUBES	\$ 31.60	\$ 38.70	\$ 44.65	\$ 51.40	\$ -

NOTE: A HIGHER PRICE WILL APPLY WHEN THERE IS AN INCREASED RISK OF LOSING AUGERS OR BREAKING CORE BARRELS.



## GENERAL CONSULTANT SERVICES AGREEMENT

THIS AGREEMENT dated this 31<sup>st</sup> day of December, 2020, by and between Boone County, Missouri, a first class county and political subdivision of the state of Missouri through its County Commission, (herein "Owner") and PW Architects, Inc (herein "Consultant").

IN CONSIDERATION OF the performance of the services rendered under this Agreement and payment for such services, the parties agree to the following:

1. **Agreement duration** – This contract shall be in effect beginning January 1, 2021 or the date of full execution; which ever is later and run through the calendar year ending on December 31, 2021. This agreement may be terminated in accordance with the terms and conditions set forth in this agreement.

2. **Services** - As authorized by the Owner in writing, the Consultant shall provide the Owner all engineering, surveying, and other professional services for the benefit of the Owner as prescribed by the Owner based upon requests for proposals for projects assigned during the term of this agreement and the Consultant shall provide the Owner, as applicable, with the services, reports, studies, surveys, plans, specifications, and other work required by the Owner's request for proposal. Consultant agrees to provide all such services in a timely manner as established by the Owner in writing for each assigned project, or in the absence of the designation, within a reasonable time after receipt of Owner directives. Consultant agrees to provide services by and through qualified personnel under standards and conditions generally accepted by professionals in the field or occupations for which services are provided. Services shall be provided based only upon requests for proposals provided to the Consultant by the Owner or Owner's representative and to which the Consultant prepares and submits a written proposal for services which is approved by the Owner in writing. No work shall be performed nor shall compensation be paid for Consultant work performed without an Owner approved written proposal for professional services. Proposals for services shall be in written form, as required by the request for proposal, and shall be specifically responsive to the criteria provided by the Owner in its request for proposal. All work performed by the Consultant, based upon Owner approved proposals submitted by the Consultant, shall be subject to the terms and conditions of this agreement unless otherwise specifically agreed upon by the Owner and Consultant in writing. All proposals for work submitted by the Consultant to the Owner for work shall at a minimum contain the following:

2.1 **Scope of Services** - Each proposal for services shall contain a detailed description of work to be performed by the Consultant. When the Owner provides the Consultant with a written and/or graphic request for proposal, the Consultant's proposal shall be responsive to the request with the same or greater level of specificity required by the request for proposal. The Consultant shall specifically identify services which are included as basic services and those services which are excluded from basic services in the proposal. Services which the Consultant does not identify as excluded from basic services under the proposal and which are necessary for successful completion of the work in the judgment of the Owner shall be presumed to be a part of basic services under the proposal. If a request for proposal requires the Consultant to provide optional services, the Consultant's proposal shall respond to the options requested, or provide

calendar year without the written authorization of the Owner. Payments shall be made within thirty (30) days of receipt of invoice by the Owner. Invoices shall be submitted periodically as mutually agreed upon by the Owner and Consultant, or in the absence of such agreement, upon completion of the work constituting the task or project for which services are provided. Invoices for services on an hourly fee plus expense basis shall individually describe the task or project by name, show hours expended by classes of personnel in increments of not less than one-half hour and rates applied, as well as describe work performed during the invoice period; reimbursable expenses shall be itemized. Invoices for services performed on a unit price basis shall identify the task or project by name, identify and quantify units charged for services during the invoice period. Invoices for services on a lump sum basis shall identify the task or project by name and the invoiced amount. Periodic invoices shall not exceed the amounts permitted in the Consultant's proposal approved by the Owner. The Owner reserves the right to withhold payment for inadequately documented invoices until documented as required herein. The Owner further reserves the right to withhold payments for unperformed work or work not performed on a timely basis in accordance with the Consultant's proposal when delays in performance of services are not attributable to the Owner, or as a result of a billing dispute between the Owner and Consultant. However, Owner agrees to pay interest at a rate of nine percent (9%) annum on any disputed billed amounts for which payments are withheld beyond thirty (30) days of invoice if and to the extent that those disputed amounts are resolved in favor of the Consultant.

4. **Owner Responsibilities** - Owner agrees to furnish Consultant with all current and available information for each task or project assigned to Consultant, along with any information necessitated by changes in work or services initiated by the Owner which may affect services rendered thereunder.

5. **Coordination of Work and Work Product** - Consultant shall coordinate all work with the Owner's designated representative for each task or project assigned to Consultant and submit to the Owner's representative all work product in written or graphic form (and in electronic form if requested) as applicable or required. All reports, surveys, test data, memoranda, samples, plans, specifications, and other documents or materials submitted by or to the Owner shall be considered the property of the Owner. When available and requested by the Owner, work product shall be provided in electronic form at actual cost in media compatible for use with Owner software and equipment.

6. **Insurance** - Consultant shall procure and maintain professional liability insurance in such amounts as are deemed mutually agreeable to the parties and approved by the Owner or the Owner's representative in writing within thirty (30) days of this Agreement. Consultant shall also maintain general public liability insurance with coverage's no less than \$2,000,000.00 per occurrence, and worker's compensation insurance as required by state law. Failure of Consultant to obtain or maintain such insurance during this contract, or to provide proper proofs thereof upon request of the Owner, shall not diminish, waive or otherwise reduce the Consultant's obligations to maintain such insurance coverage and Consultant shall indemnify and hold the Owner and all its personnel harmless from and against any and all claims, damages, losses and expenses, including reasonable attorney's fees and litigation costs, arising out of or resulting from the performance of services, provided that any such claim, damage, loss or expenses, is caused in whole or in part by the negligent act, omission and or liability of the Consultant, its agents or employees. The Consultant shall provide the Owner with certificates of insurance

11. **Termination** - The Owner may and reserves the right to terminate this agreement at any time with or without cause by giving the Consultant written notice of termination. Upon receipt of such notice, Consultant shall discontinue all services in connection with the performance of services authorized under this agreement or Owner approved proposal for services and Owner shall upon invoice remit payment for all authorized services completed up to the date of termination notice. Upon payment of this invoice, the Consultant shall deliver any and all work product including drawings, plans, and specifications, or other documents, prepared as instruments of service, whether complete or in progress. It is further agreed that if services are terminated the Consultant shall be compensated for all services rendered through the date of termination not to exceed the amount authorized for services through the date of termination. If the Owner questions the extent of work on a final invoice, the Consultant shall give the Owner the opportunity to review and evaluate all work upon which the invoice is based in the offices of the Consultant prior to payment. This agreement or work performed under the provisions of this agreement may also be terminated by the Consultant upon not less than seven days written notice in the event the Owner shall substantially fail to perform in accordance with the terms and conditions of this agreement, through no fault of the Consultant. In the event of termination by the Consultant, the other provisions concerning termination contained in this paragraph shall be applicable.

12. **Governing Law** - This agreement shall be governed by the laws of the state of Missouri and it is agreed that this agreement is made in Boone County, Missouri and that Boone County, Missouri is proper venue for any action pertaining to the interpretation or enforcement of any provision within or services performed under this agreement.

13. **Certification of Lawful Presence / Work Authorization** - Consultant shall complete and return the Work Authorization Certification attached hereto, and if applicable, the other required lawful presence documents for an individual Consultant.

14. **Miscellaneous** - This agreement constitutes the entire agreement of the parties superseding all prior negotiations, written or verbal, and may only be amended by signed writing executed by the parties through their authorized representatives hereunder.

WORK AUTHORIZATION CERTIFICATION  
PURSUANT TO 285.530 RSMo  
(FOR ALL AGREEMENTS IN EXCESS OF \$5,000.00)

State <sup>of</sup> Missouri )  
County of Boone )ss  
State of Boone )

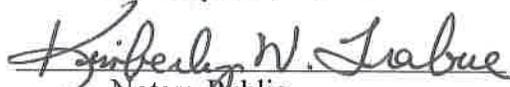
My name is Erik Miller. I am an authorized agent of \_\_\_\_\_  
PW Architects, Inc. (Consultant). This business is enrolled and participates in a federal work authorization program for all employees working in connection with services provided to the County. This business does not knowingly employ any person that is an unauthorized alien in connection with the services being provided. Documentation of participation in a federal work authorization program is attached hereto.

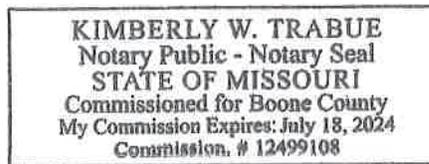
Furthermore, all subcontractors working on this contract shall affirmatively state in writing in their contracts that they are not in violation of Section 285.530.1, shall not thereafter be in violation and submit a sworn affidavit under penalty of perjury that all employees are lawfully present in the United States.

  
Affiant Erik Miller Date 12/1/2020

Erik Miller  
Printed Name

Subscribed and sworn to before me this 1<sup>st</sup> day of December, 2020.

  
Notary Public



# Discipline List



PWArchitects, Inc

## 2021 Discipline List

Instructions: Please place a check mark in the Services Offered box next to those disciplines provided by your firm

Discipline	Services Offered
Architecture	X
Bridge Design	
Civil Engineering	
Construction Management	
Electrical Engineering	
Geotechnical Engineering	
Lab Testing	
Mechanical Engineering	
Planning	X
Structural Engineering	
Surveying	
Traffic	
Transportation	
Acoustical	
Building Enclosure Consulting	
Control System Integration	
Design/Build	
Environmental	
Forensic	
GIS	
Industrial	
Interior Design	X
Landscape Architecture	
Natural Gas	
Photogrammetry	
Telecommunications	

← Not what we consider planning

Reviewed by: 



2120 Forum Blvd., Ste. 101  
Columbia, Missouri 65203  
Phone: (573) 449-2683  
Fax: (573) 442-6213  
[www.PWAarchitects.com](http://www.PWAarchitects.com)

## PWA HOURLY RATE SCHEDULE

as of January 2021

PRINCIPAL	\$195.00
PROJECT MANAGER	\$140.00
ARCHITECT IV	\$125.00
ARCHITECT III	\$115.00
ARCHITECT II	\$100.00
ARCHITECTURAL DESIGNER	\$100.00
INTERIOR DESIGNER	\$100.00
ARCHITECT I	\$90.00
CAD TECHNICIAN	\$85.00
SR. ADMINISTRATIVE	\$75.00
ADMINISTRATIVE	\$60.00

The following expenses will be billed at our cost x 1.2: (sub)consultants, reproduction, out-of-town travel, long-distance phone, photographs, renderings, and postage/shipping/delivery.

## GENERAL CONSULTANT SERVICES AGREEMENT

THIS AGREEMENT dated this 31<sup>st</sup> day of December, 2020, by and between Boone County, Missouri, a first class county and political subdivision of the state of Missouri through its County Commission, (herein "Owner") and Allstate Consultants (herein "Consultant").

IN CONSIDERATION OF the performance of the services rendered under this Agreement and payment for such services, the parties agree to the following:

1. **Agreement duration** – This contract shall be in effect beginning January 1, 2021 or the date of full execution; which ever is later and run through the calendar year ending on December 31, 2021. This agreement may be terminated in accordance with the terms and conditions set forth in this agreement.

2. **Services** - As authorized by the Owner in writing, the Consultant shall provide the Owner all engineering, surveying, and other professional services for the benefit of the Owner as prescribed by the Owner based upon requests for proposals for projects assigned during the term of this agreement and the Consultant shall provide the Owner, as applicable, with the services, reports, studies, surveys, plans, specifications, and other work required by the Owner's request for proposal. Consultant agrees to provide all such services in a timely manner as established by the Owner in writing for each assigned project, or in the absence of the designation, within a reasonable time after receipt of Owner directives. Consultant agrees to provide services by and through qualified personnel under standards and conditions generally accepted by professionals in the field or occupations for which services are provided. Services shall be provided based only upon requests for proposals provided to the Consultant by the Owner or Owner's representative and to which the Consultant prepares and submits a written proposal for services which is approved by the Owner in writing. No work shall be performed nor shall compensation be paid for Consultant work performed without an Owner approved written proposal for professional services. Proposals for services shall be in written form, as required by the request for proposal, and shall be specifically responsive to the criteria provided by the Owner in its request for proposal. All work performed by the Consultant, based upon Owner approved proposals submitted by the Consultant, shall be subject to the terms and conditions of this agreement unless otherwise specifically agreed upon by the Owner and Consultant in writing. All proposals for work submitted by the Consultant to the Owner for work shall at a minimum contain the following:

2.1 **Scope of Services** - Each proposal for services shall contain a detailed description of work to be performed by the Consultant. When the Owner provides the Consultant with a written and/or graphic request for proposal, the Consultant's proposal shall be responsive to the request with the same or greater level of specificity required by the request for proposal. The Consultant shall specifically identify services which are included as basic services and those services which are excluded from basic services in the proposal. Services which the Consultant does not identify as excluded from basic services under the proposal and which are necessary for successful completion of the work in the judgment of the Owner shall be presumed to be a part of basic services under the proposal. If a request for proposal requires the Consultant to provide optional services, the Consultant's proposal shall respond to the options requested, or provide

reasons why the Consultant cannot provide or respond to the request for optional services.

**2.2 Time for Completion** - Each proposal for services shall contain a detailed description of the estimated time to complete each task or item of work to be performed by the Consultant under the proposal. When the Owner provides the Consultant with a written and/or graphic request for proposal, the Consultant's proposal shall be responsive to any request for estimated or maximum completion times for work with the same or greater level of specificity required by the request for proposal.

**2.3 Compensation** - Each proposal for services shall state the basis of compensation on either: (1) an hourly fee plus expense basis with a statement of a maximum compensation to be charged, or, (2) a lump sum payment of compensation for all work to be performed, or, (3) a payment based upon unit prices. Proposals for compensation for an hourly fee plus expense basis shall provide detailed time and expense estimates to support a maximum contract amount to be charged and shall be consistent with the hourly rates, unit prices and reimbursement rates made a part of this agreement by reference in paragraph two (2) below. When the Owner or Owner's representative requests the Consultant to provide work on an hourly fee plus expense basis, the Consultant's proposal shall be responsive to the request and shall not propose payment on another basis unless otherwise authorized. Unit price proposals shall identify and estimate the quantity of units as a part of the proposal when they can be identified and estimated, or as necessary in response to a particular request for proposal requesting such information. Each proposal for services shall also state a proposed payment schedule at a frequency no greater than monthly in such amounts as are consistent with amount of work to be performed and billed. Reimbursable expenses proposed shall be specifically identified and estimated as a part of the proposal with a statement of the maximum amount to be charged unless the Owner's request for proposal specifies otherwise.

**2.4 Signatures** - Consultant proposals for services under this agreement shall be signed and dated by the Consultant or an authorized representative of the Consultant (as applicable), and shall be considered binding offers to contract open for acceptance by the Owner for an indefinite duration unless limited in the proposal or withdrawn prior to acceptance by the Owner. All proposals for services under this agreement shall be on forms approved by the Owner; use of the signature block shown in this agreement on a proposal for services shall be considered an adequate signature block. In the absence of an Owner provided form, the signature block shall contain a signature line for Boone County, Missouri by its Presiding Commissioner, a signature line for attestation by the County Clerk, a signature line approving the proposal by the Director of Resource Management, and a signature line for the County Attorney approving the proposal as to legal form. In addition, the signature block shall contain a line for insertion of the date the proposal is approved by the Owner.

**3. Compensation** - In consideration for the Consultant's provision of services under this agreement, the Owner agrees to compensate the Consultant for services rendered in accordance with the hourly rates, unit prices and reimbursement rates for expenses set forth in the schedule for hourly rates and expense charges to be in effect for the calendar year of this agreement which is either attached to this agreement or maintained on file with the Boone County Resource Management Department and is hereby incorporated by reference. No increases in the rates and charges set forth in the attached schedule shall be permitted for this

calendar year without the written authorization of the Owner. Payments shall be made within thirty (30) days of receipt of invoice by the Owner. Invoices shall be submitted periodically as mutually agreed upon by the Owner and Consultant, or in the absence of such agreement, upon completion of the work constituting the task or project for which services are provided. Invoices for services on an hourly fee plus expense basis shall individually describe the task or project by name, show hours expended by classes of personnel in increments of not less than one-half hour and rates applied, as well as describe work performed during the invoice period; reimbursable expenses shall be itemized. Invoices for services performed on a unit price basis shall identify the task or project by name, identify and quantify units charged for services during the invoice period. Invoices for services on a lump sum basis shall identify the task or project by name and the invoiced amount. Periodic invoices shall not exceed the amounts permitted in the Consultant's proposal approved by the Owner. The Owner reserves the right to withhold payment for inadequately documented invoices until documented as required herein. The Owner further reserves the right to withhold payments for unperformed work or work not performed on a timely basis in accordance with the Consultant's proposal when delays in performance of services are not attributable to the Owner, or as a result of a billing dispute between the Owner and Consultant. However, Owner agrees to pay interest at a rate of nine percent (9%) annum on any disputed billed amounts for which payments are withheld beyond thirty (30) days of invoice if and to the extent that those disputed amounts are resolved in favor of the Consultant.

4. **Owner Responsibilities** - Owner agrees to furnish Consultant with all current and available information for each task or project assigned to Consultant, along with any information necessitated by changes in work or services initiated by the Owner which may affect services rendered thereunder.

5. **Coordination of Work and Work Product** - Consultant shall coordinate all work with the Owner's designated representative for each task or project assigned to Consultant and submit to the Owner's representative all work product in written or graphic form (and in electronic form if requested) as applicable or required. All reports, surveys, test data, memoranda, samples, plans, specifications, and other documents or materials submitted by or to the Owner shall be considered the property of the Owner. When available and requested by the Owner, work product shall be provided in electronic form at actual cost in media compatible for use with Owner software and equipment.

6. **Insurance** - Consultant shall procure and maintain professional liability insurance in such amounts as are deemed mutually agreeable to the parties and approved by the Owner or the Owner's representative in writing within thirty (30) days of this Agreement. Consultant shall also maintain general public liability insurance with coverage's no less than \$2,000,000.00 per occurrence, and worker's compensation insurance as required by state law. Failure of Consultant to obtain or maintain such insurance during this contract, or to provide proper proofs thereof upon request of the Owner, shall not diminish, waive or otherwise reduce the Consultant's obligations to maintain such insurance coverage and Consultant shall indemnify and hold the Owner and all its personnel harmless from and against any and all claims, damages, losses and expenses, including reasonable attorney's fees and litigation costs, arising out of or resulting from the performance of services, provided that any such claim, damage, loss or expenses, is caused in whole or in part by the negligent act, omission and or liability of the Consultant, its agents or employees. The Consultant shall provide the Owner with certificates of insurance

11. **Termination** - The Owner may and reserves the right to terminate this agreement at any time with or without cause by giving the Consultant written notice of termination. Upon receipt of such notice, Consultant shall discontinue all services in connection with the performance of services authorized under this agreement or Owner approved proposal for services and Owner shall upon invoice remit payment for all authorized services completed up to the date of termination notice. Upon payment of this invoice, the Consultant shall deliver any and all work product including drawings, plans, and specifications, or other documents, prepared as instruments of service, whether complete or in progress. It is further agreed that if services are terminated the Consultant shall be compensated for all services rendered through the date of termination not to exceed the amount authorized for services through the date of termination. If the Owner questions the extent of work on a final invoice, the Consultant shall give the Owner the opportunity to review and evaluate all work upon which the invoice is based in the offices of the Consultant prior to payment. This agreement or work performed under the provisions of this agreement may also be terminated by the Consultant upon not less than seven days written notice in the event the Owner shall substantially fail to perform in accordance with the terms and conditions of this agreement, through no fault of the Consultant. In the event of termination by the Consultant, the other provisions concerning termination contained in this paragraph shall be applicable.

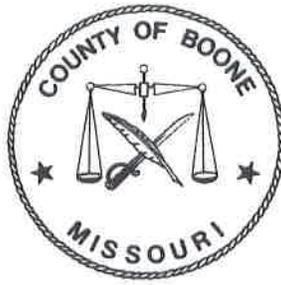
12. **Governing Law** - This agreement shall be governed by the laws of the state of Missouri and it is agreed that this agreement is made in Boone County, Missouri and that Boone County, Missouri is proper venue for any action pertaining to the interpretation or enforcement of any provision within or services performed under this agreement.

13. **Certification of Lawful Presence / Work Authorization** - Consultant shall complete and return the Work Authorization Certification attached hereto, and if applicable, the other required lawful presence documents for an individual Consultant.

14. **Miscellaneous** - This agreement constitutes the entire agreement of the parties superseding all prior negotiations, written or verbal, and may only be amended by signed writing executed by the parties through their authorized representatives hereunder.







**Allstate Consultants**

**2021 Discipline List**

*Instructions: Please place a check mark in the Services Offered box next to those disciplines provided by your firm*

Discipline	Services Offered
Architecture	
Bridge Design	✓
Civil Engineering	✓
Construction Management	✓
Electrical Engineering	
Geotechnical Engineering	✓
Lab Testing	✓
Mechanical Engineering	
Planning	✓
Structural Engineering	✓
Surveying	✓
Traffic	✓
Transportation	✓
Acoustical	
Building Enclosure Consulting	
Control System Integration	
Design/Build	
Environmental	✓
Forensic	✓
GIS	✓
Industrial	
Interior Design	
Landscape Architecture	
Natural Gas	
Photogrammetry	
Telecommunications	
Water Resources	✓

Reviewed by: dm



**ALLSTATE  
CONSULTANTS**

**2021 Rate Schedule**

<u><b>TITLE</b></u>	<u><b>RATE</b></u>
PRINCIPAL.....	\$180.00
ENGINEER III .....	\$150.00
ENGINEER II.....	\$140.00
ENGINEER I.....	\$125.00
WATER QUALITY SCIENTIST III .....	\$145.00
WATER QUALITY SCIENTIST II .....	\$115.00
WATER QUALITY SCIENTIST I .....	\$75.00
PROJECT SCIENTIST III.....	\$140.00
INVESTIGATIVE ENGINEER III.....	\$225.00
INVESTIGATIVE ENGINEER II .....	\$200.00
INVESTIGATIVE ENGINEER I.....	\$170.00
TECHNICIAN VI/SURVEYOR III .....	\$135.00
TECHNICIAN V/SURVEYOR II.....	\$125.00
TECHNICIAN IV/SURVEYOR I/SENIOR PROJECT MANAGER.....	\$110.00
TECHNICIAN III/ PROJECT MANAGER I.....	\$91.00
TECHNICIAN II .....	\$75.00
TECHNICIAN I .....	\$55.00
TECHNICIAN .....	\$36.00
SURVEY CREW (1 MAN).....	\$135.00
SURVEY CREW (2 MEN) .....	\$160.00
SURVEY CREW (3 MEN) .....	\$185.00
INVESTIGATOR IV .....	\$130.00
INVESTIGATOR III.....	\$120.00
INVESTIGATOR II .....	\$95.00
INVESTIGATOR I.....	\$77.00
EXPERT TESTIMONY II .....	\$365.00
EXPERT TESTIMONY I.....	\$235.00
DRILL RIG CREW (2 MEN) .....	\$165.00
DRILL RIG CREW WITH GROUTER (2 MEN) .....	\$185.00
GPS RECEIVERS/DRONE (PER UNIT) .....	\$130.00/day
TRAFFIC COUNTERS (PER UNIT) .....	\$55.00/day
ATV (PER UNIT).....	\$130.00/day
MILEAGE .....	IRS Rate
EXPENSES (Lodging, Meals, Printing, Research, & etc.).....	Actual Cost

3312 LeMone Industrial Boulevard  
Columbia, Missouri 65201  
Phone: 573-875-8799  
Fax: 573-875-8850  
Allstate/files/allstate/wage rates

900 SW Oldham Pkwy  
Suite 203  
Lee's Summit, MO 64081  
816-895-2310

30601 Highway 5  
Marceline, Missouri 64658  
Phone: 660-376-2941  
Fax: 660-376-3492

**GEOTECHNICAL AND CONSTRUCTION OBSERVATION AND TESTING SERVICES**

**SUBSURFACE EXPLORATION**

Mobilization of Truck Mounted Drill Rig and 2-Man Crew.....	\$160/hour
Mobilization of ATV Mounted Drill Rig and 2-Man Crew.....	\$3.00/mile
Mobilization of Water Truck or Support Vehicle.....	\$1.25/mile
Drilling and Sampling Using Thin-walled Tubes and/or Split Barrel Samplers in Soil & NX Coring in Rock (Truck Mounted Drill and 2-Man Crew).....	\$160/hour
Drilling and Sampling Using Thin-walled Tubes and/or Split Barrel Samplers in Soil & NX Coring in Rock (ATV Mounted Drill and 2-Man Crew).....	Actual Cost
ATV Mounted Drill Rig Surcharge (If Any).....	Actual Cost
Specialized In-Situ Tests.....	On Request
Subcontractors, Rentals, Supplies and Dozer Assistance.....	Actual Cost
For Actual Cost of Sub Contracted Items.....	See Attached

**LABORATORY TESTING SERVICES**

Moisture Content.....	\$6.00/test
Dry Unit Weight.....	\$15.00/test
Unconfined Compressive Strength.....	\$35.00/test
With Stress vs. Strain Curve.....	\$60.00/test
Extrude Shelby Tube.....	\$10.00/each
Calibrated Penetrometer Test.....	\$4.00/test
Visual Soil Classification.....	\$5.00/test
Atterberg Limits (3 Pt. Liquid Limit).....	\$100.00/test
Sieve Analysis (with wet wash over No. 200 sieve).....	\$100.00/test
Hydrometer Analysis.....	\$110.00/test
Combined Grain Size Analysis (Sieve and Hydrometer).....	\$220.00/test
Specific Gravity Determination.....	\$80.00/test
Swell Potential (1 Surcharge Pressure).....	\$200.00/test
Swell Potential and Swell Pressure.....	\$300.00/test
Consolidation Test with e log p Curve.....	\$525.00/test
With Time vs. Deformation Plots.....	\$50.00/plot
Standard Proctor Test.....	\$175.00/test
Modified Proctor Test.....	\$250.00/test
Laboratory CBR Test (Per Specimen).....	\$250.00/test
Concrete Compressive Strength Tests.....	\$20.00/test
Capping or Trimming Irregular Ends of Concrete Cylinders.....	\$10.00/each
Concrete Flexural Strength Tests.....	\$50.00/test
Other Specialized Tests (Triaxial Shear, Direct Shear, Hydraulic Conductivity etc.).....	Actual Cost

3312 LeMone Industrial Boulevard  
Columbia, Missouri 65201  
Phone: 573-875-8799  
Fax: 573-875-8850

900 SW Oldham Pkwy  
Suite 203  
Lee's Summit, MO 64081  
816-895-2310

30601 Highway 5  
Marceline, Missouri 64658  
Phone: 660-376-2941  
Fax: 660-376-3492

648-2020

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

December Session of the October Adjourned

Term. 20 20

County of Boone

} ea.

In the County Commission of said county, on the 31st day of December 20 20

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Strategic Opportunity Contract Amendment for the Community Health/Medical Fund dated August 8, 2019 made by and between Boone county, Missouri and In2Action, for and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

1. Extend the contract for one (1) additional year beginning January 1, 2021 and ending on December 31, 2021
2. ADD a renewal of funding for the following:

Service Description	Unit Measurement	Unit Rate	# of Units	Total Amount Requested
Peer Support	15 minutes	\$10.30	400	\$4,120.00
Case Management	15 minutes	\$10.30	3,254	\$33,516.20
<b>Total Renewal Amount</b>				<b>\$37,636.20</b>

3. Except as specifically amended here under, all other terms, conditions and provisions of the original agreement shall remain in full force and effect.

Done this 31st day of December 2020

ATTEST:

*Brianna L. Lennon*  
 Brianna L. Lennon  
 Clerk of the County Commission

*Daniel K. Atwill*

Daniel K. Atwill  
Presiding Commissioner

*Fred J. Parry*  
 Fred J. Parry  
 District I Commissioner

*Janet M. Thompson*  
 Janet M. Thompson  
 District II Commissioner

**AGREEMENT FOR PURCHASE OF SERVICES**  
**Contract Amendment Number One**  
**Recovery Support and Reentry Opportunity Center**

Now on this day, December \_\_\_\_\_, 2020, Strategic Opportunity Contract for the Community Health/Medical Fund dated August 8, 2019 made by and between Boone County, Missouri and In2Action, for and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

- 1) Extend the contract for one (1) additional year beginning January 1, 2021 and ending on December 31, 2021.
- 2) ADD a renewal of funding for the following:

SERVICE DESCRIPTION	UNIT MEASUREMENT	UNIT RATE	# OF UNITS	TOTAL AMOUNT REQUESTED
Peer Support	15 minutes	\$10.30	400	\$4,120.00
Case Management	15 minutes	\$10.30	3,254	\$33,516.20
<b>Total Renewal Amount</b>	<b>\$37,636.20</b>			

- 3) Except as specifically amended hereunder, all other terms, conditions and provisions of the original agreement shall remain in full force and effect.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**In2Action**

**Boone County, Missouri**

By: Boone County Commission

By: *[Signature]*  
Signature  
By: DAN HANNEKEN/IN2ACTION  
Printed Name DIRECTOR

*Daniel K. Atwill*  
Daniel K. Atwill, Presiding Commissioner

SI  
HE

APPROVED AS TO FORM:

ATTEST:

*[Signature]*  
County Counselor

*Bruanna L. Lennon*  
County Clerk

**AUDITOR CERTIFICATION:**  
In accordance with RSMo. §50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

*Jane Richford* by *jj* 12/18/2020 2131 / 71100 / \$37,636.20  
Signature Date Appropriation Account

An Affirmative Action/Equal Opportunity Employer



649-2020

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

December Session of the October Adjourned

Term. 20 20

In the County Commission of said county, on the 31st day of December 20 20

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Strategic Opportunity Contract Amendment for the Community Health/Medical Fund dated December 19, 2019 made by and between Boone County, Missouri and Cradle to Career Alliance, for and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

1. Extend the contract for one additional year ending on December 31, 2021
2. ADD a renewal of funding for the following:

**Contractor: Cradle to Career Alliance**

Service Description:

- A. C2CA shall publish a report on Boone County Community Health. In addition, this report must include policy and evidence-based practice recommendations. C2CA shall collaborate with the Boone County Community Services Department on the development and receive approval of the community report card prior to publication.
- B. C2CA shall participate in early childhood advocacy and policy work.
- C. C2CA shall collaborate with early childhood providers to increase access to best practices training and support.
- D. C2CA shall continue efforts with the Kindergarten Readiness ad hoc data team.
- E. C2CA shall collaborate with local stakeholders focused on fair housing, workforce housing and community planning.
- F. C2CA shall continue strategic action planning efforts with local stakeholders for college, career readiness, and workforce development.
- G. C2CA shall maintain ongoing communication with the Boone County Community Services Department throughout the contract.

**Renewal Amount: \$75,000.00**

Except as specifically amended hereunder, all other terms, conditions and provisions of the original agreement shall remain in full force and effect.

Done this 31st day of December 2020

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

County of Boone

} ca.

Term. 20

In the County Commission of said county, on the

day of

20

the following, among other proceedings, were had, viz:

ATTEST:

*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission

*Daniel K. Atwill*

Daniel K. Atwill  
Presiding Commissioner

*Fred J. Parry*  
Fred J. Parry  
District I Commissioner

*Janet M. Thompson*  
Janet M. Thompson  
District II Commissioner

**AGREEMENT FOR PURCHASE OF SERVICES**  
**Contract Amendment Number One**  
**Cradle to Career Alliance Community Services**

Now on this day, December \_\_\_\_\_, 2020, Strategic Opportunity Contract for the Community Health/Medical Fund dated December 19, 2019 made by and between Boone County, Missouri and Cradle to Career Alliance, for and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

- 1) Extend the contract for one (1) additional year ending on December 31, 2021.
- 2) ADD a renewal of funding for the following:

<b>CONTRACTOR</b>	Cradle to Career Alliance
<b>SERVICE DESCRIPTION</b>	
<ol style="list-style-type: none"> <li>a) C2CA shall publish a report on Boone County community health. In addition, this report must include policy and evidence-based practice recommendations. C2CA shall collaborate with the Boone County Community Services Department on the development and receive approval of the community report card prior to publication.</li> <li>b) C2CA shall participate in early childhood advocacy and policy work.</li> <li>c) C2CA shall collaborate with early childhood providers to increase access to best practices training and support.</li> <li>d) C2CA shall continue efforts with the Kindergarten Readiness ad hoc data team.</li> <li>e) C2CA shall collaborate with local stakeholders focused on fair housing, workforce housing, and community planning.</li> <li>f) C2CA shall continue strategic action planning efforts with local stakeholders for college, career readiness, and workforce development.</li> <li>g) C2CA shall maintain ongoing communication with the Boone County Community Services Department throughout the contract.</li> </ol>	
<b>RENEWAL AMOUNT</b>	\$75,000.00

- 3) Except as specifically amended hereunder, all other terms, conditions and provisions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

Cradle to Career Alliance

Boone County, Missouri

By: Boone County Commission

By:   
Signature

By: Crystal Kroner  
Printed Name

Daniel K. Atwill  
Daniel K. Atwill, Presiding Commissioner

SI  
HI

APPROVED AS TO FORM:

ATTEST:

  
County Counselor

Brianna L. Lennon  
County Clerk

AUDITOR CERTIFICATION:

In accordance with RSMo. §50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

Jane Pitchford by jg 12/18/2020 2136 / 71106 / \$75,000.00  
Signature Date Appropriation Account

An Affirmative Action/Equal Opportunity Employer

650-2020

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ca.

December Session of the October Adjourned

Term. 20 20

In the County Commission of said county, on the 31st day of December 20 20

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Contract Amendment #2 – Cares Funding for Utility Assistance. Boone County and CMCA have entered into an Agreement approved in Boone county Commission Order 459-2020 and a Contract Amendment #1 approved in commission Order 542-22020.

1. Amend contract agreement as follows: County authorizes CMCA to reimburse itself an additional \$11,387.25 for its administrative costs in operating a utility assistance program so that its total administrative cost reimbursement is \$55,113.06
2. Except as specifically amended hereunder, all other terms, conditions, and provisions of the original agreement shall remain in full force and effect.

Terms of the amendment are stipulated in the attached Amendment. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment Number Two.

Done this 31st day of December 2020

ATTEST:

*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission

*Daniel K. Atwill*  
Daniel K. Atwill  
Presiding Commissioner

*Fred J. Parry*  
Fred J. Parry  
District I Commissioner

*Janet M. Thompson*  
Janet M. Thompson  
District II Commissioner



**Contract Amendment #2  
AGREEMENT FOR CARES FUNDING  
CARES FUNDING FOR UTILITY ASSISTANCE**

**THIS AGREEMENT** dated the 21<sup>st</sup> 31<sup>st</sup> day of December, 2020 is made between Boone County, Missouri, a political subdivision of the State of Missouri, by and through the Boone County Commission, herein "**County**" and the **Central Missouri Community Action**, a nonprofit corporation organized and existing under the laws of the State of Missouri, hereinafter referred to as "**CMCA**".

**WHEREAS**, County and CMCA have entered into an Agreement approved in Boone County Commission Order 459-2020 and a Contract Amendment #1 approved in Commission Order 542-2020; and

**WHEREAS**, the parties desire to further amend said Agreement; and

**IN CONSIDERATION** of the parties' performance of the respective obligations contained herein, the parties agree to amend their Agreement as follows:

1. **Amend contract agreement as follows:** County authorizes CMCA to reimburse itself an additional \$11,387.25 for its administrative costs in operating the utility assistance program so that its total administrative cost reimbursement is \$55,113.06. (This increases the administrative costs allowed under the contract from \$43,725.81 by \$11,387.25.)
2. Except as specifically amended hereunder, all other terms, conditions, and provisions of the original agreement shall remain in full force and effect.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**CMCA**  
By:  12/21/2020  
Darin Preis, Executive Director

**Boone County, Missouri**  
By: Boone County Commission  
  
Daniel K. Atwill, Presiding Commissioner

**SIG  
HEI**

