

2/14-2020

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

September Session of the July Adjourned

Term. 20 20

County of Boone

22nd

day of September

20 20

In the County Commission of said county, on the
the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby award Contract 152-123120SS –Approval of Single Feasible Source for the National Automobile Dealers Association Valuation Subscription for the Assessor’s Office from J.D. Power of Chicago, Illinois.

Terms of the award are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement and Sole Source Form.

Done this 22nd day of September 2020.

ATTEST:

Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Fred J. Parry
Fred J. Parry
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner

Boone County Purchasing

Liz Palazzolo
Senior Buyer



613 E. Ash, Room 109
Columbia, MO 65201
Phone: (573) 886-4392
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Liz Palazzolo, CPPO, C.P.M.
DATE: September 15, 2020
RE: Contract 152-123120SS – Single Feasible Source for the National Automobile Dealers Association Valuation Subscription for the Assessor's Office

Attached for signature and approval is Sole Source Request Form 152-123120SS for the purchase of the National Automobile Dealers Association Valuation Subscription for the Assessor's Office from J. D Power of Chicago, Illinois. The Purchasing Department requests approval of Single Feasible Source contract 152-123120SS that has been established on behalf of the Assessor's Office.

The subscription is necessary in order for the Assessor's office to conduct reliable valuation of vehicles for County tax assessment purposes. The subscription is proprietary to J.D. Power.

The single feasible source has been advertised in both the Missourian and the Columbia Tribune. No other vendors have come forth to indicate that they are able to provide the subscription.

The contract period will run from October 1, 2020 through September 30, 2021, and there are two (2) one-year renewal options available after this initial period.

Payments will be paid from the following fund/account:

- Fund 2010 Assessment/Account 71100 – Outside Services: \$ 18,000.00

/lp

cc: Jacqueline Davidson, Deputy Assessor
Contract File

Boone County Purchasing

Melinda Bobbitt, CPPO, CPPB
Director of Purchasing



613 E. Ash, Rm 110
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

SOLE SOURCE/NO SUBSTITUTE FACT SHEET

Originating Office	Assessor's Office
Person Requesting	Tom Schauwecker
Date Requested	6/5/20
Contact Phone Number	573-886-4259

UPON COMPLETION OF THIS FORM, PLEASE SUBMIT TO THE PURCHASING DEPARTMENT.

PURCHASING DEPARTMENT APPROVAL:

[Signature]
Signature

9-11-20
Date

SOLE SOURCE NUMBER: 152-123120SS
(Assigned by Purchasing)

COMMISSION APPROVAL:

Daniel K. Atwill
Signature

9.22.20
Date

Expiration Date: 10/01/20 through 09/30/21

One Time Purchase (check)

Vendor Name	J.D. Powers – Valuation Services – NADA Subscription 33191 Collection Center Drive Chicago, IL 60693
Vendor Address	Alternate: 8401 Greensboro Drive, Ste. 1000 McLean, VA 22102
Vendor Phone and Fax	Office: 800-544-6232 Cell: 202-361-8195 (Dan Ruddy)
Product Description	Subscription to proprietary data base – the National Automobile Dealers Association vehicle valuation service \$18,000.00
Estimated Cost	
Department/Account #s) / Amt. Budgeted	Department 2010 – Assessment/Account 71100 – Outside Services/\$18,000.00

The following is a list of questions that must be answered when making sole source requests. This is a formal document for submission to the County Commission. If a question is not applicable, please indicate N/A. Use layman's terms and avoid jargon and the use of acronyms.

- Please check the reason(s) for this sole request:
 - Only Known Source-Similar equipment or material not available from another vendor
 - Equipment or materials must be compatible with existing Equipment
 - Immediate purchase necessary to correct situation threatening life/property
 - Lease Purchase - Exercise purchase option on lease

- Medical device or supply specified by physician
- Used Equipment - Within price set by one/two appraisal(s) by disinterested party(ies)
- Other - List (attach additional sheets if necessary): Required by Missouri Statute -- RSMo 137-115 (9)

2. Briefly describe the commodity/material you are requesting and its function.
 - *Annual subscription to the National Automobile Dealers' Association (NADA) Official Used Car Guide only available from J.D. Powers Valuation Services – the subscription is required by RSMo 137-115(9) which requires the assessor of each Missouri county to use this guide for determining true value of motor vehicles for tax assessment.*
3. Describe the unique features/compatibility of the commodity/material that precludes competitive bidding.
 - *The annual subscription to the National Automobile Dealers' Association (NADA) Official Used Car Guide is only available from J.D. Powers Valuation Services – see also attached letter dated July 8, 2020 from Dan Ruddy of J.D. Power*
4. What research has been done to verify this vendor as the only known source?
 - *Advertised in the Columbia Daily Tribune and the Columbia Missourian; obtained sole source letter from J.D. Power*
5. Does this vendor have any distributors, dealers, resellers, etc. that sell the commodity/material?
 - Yes (please attach a list of known sources)
 - No
6. Must this commodity/material be compatible with present inventory/equipment, or in compliance with the manufacturer's warranty or existing service agreement? If yes, please explain.
 - *Required by Missouri statute, RSMo 137-115(9).*
7. If this is an initial purchase, what are the future consequences of the purchase? That is, once this purchase is approved and processed, what additional upgrades/additions/supplies/etc. are anticipated/projected over the useful life of this product?
 - *This purchase will be required on-going annually until the statute is changed or the publication changes*
8. If this is an upgrade/add-on/supply/repair/etc. to existing equipment, how was the original equipment purchased (sole source or competitive bid)? What additional, related, sole source purchases have occurred since the initial purchase? Please state previous purchase order number(s).
 - *The County has been purchasing this subscription on-going for years.*
9. How has this commodity/material been purchased in the past? (Sealed Bid, Sole Source, RFP, other) Please provide document numbers.
 - *Previously this subscription was purchased but it was purchased directly from the National Automobile Dealers Association (NADA) and was under the \$6,000.00 bid threshold. However, J.D. Powers bought the subscription from NADA and has raised the price pushing the County's annual expenditure over the bid threshold.*

10. What are the consequences of not securing this specific commodity/material?
 - *The County Assessor's Office cannot conduct reliable vehicle valuations for County personal property tax assessment purposes compliant with requirements of Missouri statute.*

11. List any other information relevant to the acquisition of this commodity/material (additional sheets may be attached, if necessary).
 - *Refer again to attached letter from Dan Ruddy dated July 8, 2020 establishing sole source status.*

12. How long is sole source approval necessary for this type of purchase? Is this a one-time purchase or is there an identified time period needed?
 - *Annually, on-going. Subscription will run 10/01/2020 through 09/30/2021 and there will be two options to renew the subscription for one-year periods each.*

415-2020

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ca.

September Session of the July Adjourned

Term. 20²⁰

In the County Commission of said county, on the 22nd day of September 20²⁰

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the request by the Purchasing Department to dispose of the following list of Surplus PCS, Peripheral Equipment, unworking Air Conditioners, File Cabinets, and other miscellaneous items through the MRC Recycling Center.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Request for Disposal Forms.

Done this 22nd day of September 2020.

ATTEST:

Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill
Presiding Commissioner

Fred J. Parry
Fred J. Parry
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner

Boone County Purchasing
David Eagle
Purchasing Assistant



613 E. Ash St.
Columbia, MO 65201
Phone: (573) 886-4394

MEMORANDUM

TO: Boone County Commission
FROM: David Eagle
RE: Computer and Peripheral Surplus Disposal
DATE: September 14, 2020

The Purchasing Departments requests permission to dispose of the following list of surplus PCS, peripheral equipment, unworking air conditioners, file cabinets, and other miscellaneous items through MRC Recycling Center. MRC Recycling will pick up our surplus for fifty dollars per load. Tubed monitors and TV's cost extra. There is also an extra charge for items with freon. They are a State of Missouri, DNR Level Four recycling center. No computer items are land-filled. Purchasing will obtain a Certificate of Destruction, and we will let them know that we want everything recycled, not reused so nothing ends up in the landfill.

Prior to Computer surplus coming to Purchasing for disposal, Information Technology has removed the hard drives for destruction by their department. Their procedure for PC disposal is:

Once all the data is copied or recovered for the user, IT removes the hard drive and memory from the PC. The memory is held to be used for upgrading other PCs at the county that can benefit. IT sometimes removes parts that can be used as spare if the model is current enough. (ie Power Supplies, Video Cards, etc.) The hard drive is held for a minimum of 30 days in case a user identifies something is missing. After 30 days IT may reuse the hard drive in other county PCs if there are failures. If a hard drive goes unused or fails and IT needs to physically dispose of it, they drill a 5/8" hole through the drive and the data platters. Once IT has collection of "drilled" drives, they deliver them to PC recycling vendor, MRC Recycling Center.

MRC Recycling Center certifies that they have picked up the following items and that all items will be recycled, not reused, so nothing ends up in the landfill.

Signature: _____

Date: _____

	Asset #	Description	Make & Model	Department	Condition of Asset	Serial #
1.	18842	PC WORKSTATION	HP PRO 4300	SHERIFF	UNKNOWN	
2.	19050	PC WORKSTATION	PRODESK 400	ASSESSOR	UNKNOWN	
3.	18396	INKJET COLOR PLOTTER	HP DESIGNJET Z2100	COLUNTY CLERK	UNKNOWN	

cc: Heather Acton, Jacob Flowers, Auditor Surplus File

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 09/01/2020

FIXED ASSET TAG NUMBER: 00018842

DESCRIPTION: HP PRO 4300
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: HARDDRIVE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: SHERIFF SIGNATURE: *Thyler Smith*

AUDITOR

ORIGINAL ACQUISITION DATE 2014/02/28 G/L ACCOUNT FOR PROCEEDS 1190-3836
ORIGINAL ACQUISITION AMOUNT 608.58
ORIGINAL FUNDING SOURCE 2731
ACCOUNT GROUP 1603

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME _____ NUMBER _____
LOCATION WITHIN DEPARTMENT _____
INDIVIDUAL _____
 TRADE AUCTION SEALED BIDS
 OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 415-2020
DATE APPROVED 9.22.20
SIGNATURE Daniel K. Atwill

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 09/09/2020

FIXED ASSET TAG NUMBER: 00019050

DESCRIPTION: HP PRODESK 400
PC WORKSTATION

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

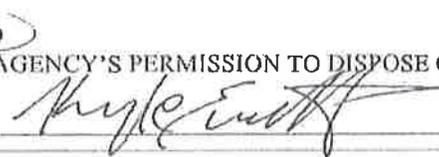
CONDITION OF ASSET: HARDDRIVE AND MEMORY REMOVED

REASON FOR DISPOSITION: REPLACEMENT

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In GC Room 123

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: ASSESSOR

SIGNATURE: 

AUDITOR

ORIGINAL ACQUISITION DATE 2014/05/07

G/L ACCOUNT FOR PROCEEDS 1190-3836 5

ORIGINAL ACQUISITION AMOUNT 601.45

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 415-2020

DATE APPROVED 9.22.20

SIGNATURE Daniel K. Atwill

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 09/08/2020

FIXED ASSET TAG NUMBER: 00018396

DESCRIPTION: HP DESIGNJET Z2100
PLOTTER INKJET COLOR

REQUESTED MEANS OF DISPOSAL: _____

OTHER INFORMATION: _____

CONDITION OF ASSET: PURCHASED 1/18/2013

REASON FOR DISPOSITION: NO LONGER NEEDED

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- In Clerk's Office

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: COUNTY CLERK

SIGNATURE: *[Handwritten Signature]*

RECEIVED

SEP 10 2020

BOONE COUNTY
AUDITOR

AUDITOR

ORIGINAL ACQUISITION DATE 2013/03/07

G/L ACCOUNT FOR PROCEEDS 1190-3836 *F*

ORIGINAL ACQUISITION AMOUNT 3,748.41

ORIGINAL FUNDING SOURCE 2731

ACCOUNT GROUP 1603

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

 TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

 TRADE AUCTION SEALED BIDS

 OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 415-2020

DATE APPROVED 9.22.20

SIGNATURE Daniel K. Atwill

4/16 -2020

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

September Session of the July Adjourned

Term. 20²⁰

County of Boone

In the County Commission of said county, on the

22nd

day of September

20²⁰

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby award Contract 35-03SEP20 – Pre-Printed Envelopes for Boone County Collector to Cenveo Worldwide Limited of Villa Ridge, Missouri.

Terms of the award are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Done this 22nd day of September 2020.

ATTEST:

Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill
Presiding Commissioner

Fred J. Parry
Fred J. Parry
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner

Boone County Purchasing

Liz Palazzolo
Senior Buyer



613 E. Ash, Room 109
Columbia, MO 65201
Phone: (573) 886-4392
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Liz Palazzolo, CPPO, C.P.M.
DATE: 09/17/20
RE: Contract# 35-03SEP20 – Pre-Printed Envelopes for the Boone County Collector

Request for Bid 35-03SEP20 solicited sealed bids for Pre-Printed Envelopes for the Boone County Collector. A total of 12 responses were received: 7 bids and 5 “No Bids.” The 7 bids were reviewed by the Boone County Collector Brian McCollum; Chief Deputy Collector Crystal DeSilva; and Lead Deputy Collector Grace Hayes. The Purchasing Department conducted the cost evaluation.

After reviewing the seven bids, the two lowest priced bids were determined to be nonresponsive to specification requirements and because of past unsuccessful performance history with the County. Samples of envelopes and reference information were also considered in the evaluation. The County is preparing to award the contract for Pre-Printed Envelopes to Cenveo Worldwide Limited of Villa Ridge, Missouri, the lowest priced responsive bid presenting compliant sample envelopes and positive reference information.

The contract period will run from September 28, 2020 through September 27, 2021.

Payment will be paid from the following Department 1150 - Collector/Account 23001 - Printing for \$10,508.00.

/lp

Attachment: Cost Evaluation and File Memo

cc: Brian McCollum, Boone County Collector
Contract File

417-2020

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} en.

September Session of the July Adjourned

Term. 20²⁰

County of Boone

22nd

day of September

20 20

In the County Commission of said county, on the

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby release the Performance Bond from United Fire & Casualty Company in the amount of \$23,484.87. Said bond was issued on behalf of Coil Construction, Inc. for stormwater improvements located at P.E.T. Mobility Worldwide, 4825 E. Meyer Industrial Dr. Columbia, MO 65201. The work has been completed as required. The original Commission Order accepting the Performance Bond is 503-2019.”

Done this 22nd day of September 2020.

ATTEST:

Brianna L. Lennon

Brianna L. Lennon
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Fred J. Parry
Fred J. Parry
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner

503-2019

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

November Session of the October Adjourned

Term. 20 19

County of Boone

} ca.

In the County Commission of said county, on the

26th

day of

November

20 19

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached Erosion and Sediment Control Security Agreement and Performance Bond between Boone County and Coil Construction, Inc.

Terms of the agreement are stipulated in the attached Security Agreement. It is further ordered the Acting Presiding Commissioner is hereby authorized to sign said Agreement.

Done this 26th day of November 2019.

FILE COPY

ATTEST:

Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission

Absent
Daniel K. Atwill
Presiding Commissioner

Fred J. Parry
Fred J. Parry
District I Commissioner

Janet M. Thompson
Janet M. Thompson
Acting Presiding Commissioner

Stormwater Erosion and Sediment Control Security Agreement

Date: November 20, 2019

Developer/Owner Name: P.E.T. Mobility Worldwide
Address: 1908 Heriford Dr.
Columbia, MO 65202

Development: P.E.T. Mobility Worldwide

This agreement is made by and between the above-named developer (herein "Developer") and Boone County, Missouri, a political subdivision of the State of Missouri, through its Resource Management Department, (herein "County") and shall be effective on the above date when signed and approved by all persons listed below.

In consideration of the performance based by each party of their obligations described in this agreement, the parties agree to the following:

- 1. Background and Purpose of Agreement** – The Developer is the owner or authorized agent of the owner for the real estate contained within the development described above which is subject to the Boone County Stormwater Regulations. This agreement is made pursuant to Section 8.4 Performance and Guarantee, in the Stormwater Regulations of Boone County, Missouri in order to permit the Developer to disturb land on the development described above, and to assure County of the required erosion and sediment control and stormwater management. By entering into this agreement, the developer is agreeing to comply with the erosion and sediment plan described below in accordance with the County Stormwater Regulations and specifications and provide to County financial security in the event the developer fails to comply with the plan, or complete the improvements within the time and manner provided for by this agreement.
- 2. Description of Improvements** – The Developer agrees to adhere to the Stormwater Pollution Prevention Plan (SWPPP) and Erosion and Sediment Control (ESC) Plans for Construction activities at P.E.T. Mobility Worldwide, Lot 2 Concorde South Plat 2. The SWPPP and ESC was prepared by Simon & Struempf Engineering on November 6, 2019.
- 3. Time for Completion** – The Developer agrees to complete the land disturbance activities and stabilize the site as described in the SWPPP no later than the 6th day of November 2021, and all such improvements shall pass County inspection as of this date.
- 4. Security for Performance** – To secure the Developer's performance of its obligations under this agreement, Developer hereby agrees to provide the County with security in the amount of \$23,484.87, which County may use and apply for Completion of the above described improvements in the event the Developer fails to complete the above described improvements within the time or within manner required by County under its regulations.

9. **Binding Effect** – This agreement shall be binding upon the parties hereto in their respective heirs, personal representative, administrators, successors, and interest in successors in assigned offices. The County and Developer hereby accept this Agreement as a lawful and satisfactory Security Agreement.

In Witness Whereof the Developer and the County have executed this agreement to be effective on the day and year first above written.

ACKNOWLEDGED AND AGREED TO:

DEVELOPER/OWNER:

By: Michael A. Hemme

Printed Name: Michael A. Hemme

Title: Vice President

BOONE COUNTY, MISSOURI:

Department of Resource Management

Stan Shawver
Stan Shawver, Director Resource Management

County Commission:

Janet M. Thompson
Janet M. Thompson Acting Presiding Commissioner

Attest:

Brianna L. Lennon
Brianna L. Lennon, Boone County Clerk

County Treasurer

Tom Darrough
Tom Darrough, County Treasurer

Approved as to form:

C.J. Dykhouse
C.J. Dykhouse, County Counselor

PERFORMANCE BOND

Bond #55218459

**KNOW ALL PERSONS BY THESE PRESENT, that we,
Coil Construction, Inc.**

209 E Broadway, Columbia, MO 65203

as Principal, hereinafter called Owner/Developer, and United Fire & Casualty Company
118 Second Avenue SE, Cedar Rapids, IA 52401

a Corporation, organized under the laws of the State of Iowa
and authorized to transact business in the State of Missouri, as Surety, hereinafter called Surety, are held and firmly bound unto the County of Boone, Missouri, as Obligee, hereinafter called Boone County, in the amount of Twenty Three Thousand Four Hundred Eighty Four and 87/100 (\$23,484.87) Dollars, for the payment whereof Owner/Developer and Surety bind themselves, their heirs, executors, administrators, successors, and assigns jointly and severally, firmly by these presents:

WHEREAS, Owner/Developer has procured a Land Disturbance Permit- LD 1432 from _____
the County of Boone

Project Name: P.E.T. Mobility Worldwide, Lot 2 Concorde South Plat 2

and, as a condition of said Land Disturbance Permit, has agreed to comply with the terms of the filed Stormwater Pollution Prevention Plan (SWPPP), the Erosion and Sediment Control Plans (ESC), and the provisions of the Stormwater Ordinance of Boone County, Missouri, passed by the Boone County Commission in Commission Order 48-2010 on or about February 2, 2010, all of which is by reference made a part hereof, and is hereinafter referred to as the Stormwater Regulations.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that, if Owner/Developer shall promptly and faithfully perform the project in compliance with said Stormwater Regulations, then this obligation shall be null and void; otherwise it shall remain in full force and effect. Boone County may, in the event of a default, exercise its options herein as against surety to complete any required work to comply with the Stormwater Regulations within the time or within the manner as required by said regulations.

The Surety hereby waives notice of any alteration or extension of time made by the Boone County.

Whenever Owner/Developer shall be, and declared by Boone County to be, in default under the Stormwater Regulations, the Surety may promptly remedy the default, or shall promptly:

- 1) Complete the work required by the applicable Stormwater Regulations in accordance with their terms and conditions, or
- 2) Obtain a bid for submission to Boone County for completing the work required by the Stormwater Regulations in accordance with its terms and conditions, and upon determination by Boone County and Surety of the lowest responsible bidder, arrange for a Contract between such bidder and Boone County, and make available as work progresses sufficient funds to pay the cost of completion, including other costs and damages for which the Surety may be liable hereunder, the amount set forth in the first paragraph hereof.

Any suit under this bond must be instituted before the expiration of two (2) years from the date on which the final construction activity contemplated under the Stormwater Regulations is actually completed on the subject site.

No right of action shall accrue on this bond to or for the use of any person or corporation other than the Boone County named herein or the heirs, executors, administrators, or successors of Boone County.

IN TESTIMONY WHEREOF, the Owner/Developer has hereunto set his hand and the Surety has caused these presents to be executed in its name, and its corporate seal to be affixed by its Attorney-In-Fact at

Columbia, MO on this 18th day of November, 20 19Coi

Coil Construction, Inc.
(XXX)

(SEAL)

BY: _____

United Fire & Casualty Company
(Surety Company)

(SEAL)

BY: Mary D Davidson
(Attorney-in-Fact) Mary D Davidson

BY: Mary D Davidson
(Missouri Representative) Mary D Davidson

(Accompany this bond with Attorney-in-Fact's authority from the Surety Company certified to include the date of this bond).

Surety Contact Name: Mary D Davidson, TIG Advisors
Phone Number: 573-875-4800
Address: 200 E Southampton Dr
Columbia, MO 65203



UNITED FIRE & CASUALTY COMPANY, CEDAR RAPIDS, IA
 UNITED FIRE & INDEMNITY COMPANY, WEBSTER, TX
 FINANCIAL PACIFIC INSURANCE COMPANY, ROCKLIN, CA
 CERTIFIED COPY OF POWER OF ATTORNEY
 (original on file at Home Office of Company - See Certification)

Inquiries: Surety Department
 118 Second Aye SE
 Cedar Rapids, IA 52401

KNOW ALL PERSONS BY THESE PRESENTS, That United Fire & Casualty Company, a corporation duly organized and existing under the laws of the State of Iowa; United Fire & Indemnity Company, a corporation duly organized and existing under the laws of the State of Texas; and Financial Pacific Insurance Company, a corporation duly organized and existing under the laws of the State of California (herein collectively called the Companies), and having their corporate headquarters in Cedar Rapids, State of Iowa, does make, constitute and appoint

GARY E. GROSSNICKLE, CHARLES W. DIGGES JR., KIMBERLY T. HUGHES, MARY D. DAVIDSON, RICHARD A. MILLER, THOMAS M. DEAN, LISA M. FRANKE, EACH INDIVIDUALLY

their true and lawful Attorney(s)-in-Fact with power and authority hereby conferred to sign, seal and execute in its behalf all lawful bonds, undertakings and other obligatory instruments of similar nature provided that no single obligation shall exceed \$50,000,000.00 and to bind the Companies thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of the Companies and all of the acts of said Attorney, pursuant to the authority hereby given and hereby ratified and confirmed.

The Authority hereby granted is continuous and shall remain in full force and effect until revoked by United Fire & Casualty Company, United Fire & Indemnity Company, and Financial Pacific Insurance Company.

This Power of Attorney is made and executed pursuant to and by authority of the following bylaw duly adopted on May 15, 2013, by the Boards of Directors of United Fire & Casualty Company, United Fire & Indemnity Company, and Financial Pacific Insurance Company.

"Article VI - Surety Bonds and Undertakings"

Section 2, Appointment of Attorney-in-Fact. "The President or any Vice President, or any other officer of the Companies may, from time to time, appoint by written certificates attorneys-in-fact to act in behalf of the Companies in the execution of policies of insurance, bonds, undertakings and other obligatory instruments of like nature. The signature of any officer authorized hereby, and the Corporate seal, may be affixed by facsimile to any power of attorney or special power of attorney or certification of either authorized hereby; such signature and seal, when so used, being adopted by the Companies as the original signature of such officer and the original seal of the Companies, to be valid and binding upon the Companies with the same force and effect as though manually affixed. Such attorneys-in-fact, subject to the limitations set forth in their respective certificates of authority shall have full power to bind the Companies by their signature and execution of any such instruments and to attach the seal of the Companies thereto. The President or any Vice President, the Board of Directors or any other officer of the Companies may at any time revoke all power and authority previously given to any attorney-in-fact.

IN WITNESS WHEREOF, the COMPANIES have each caused these presents to be signed by its vice president and its corporate seal to be hereto affixed this 10th day of November, 2017

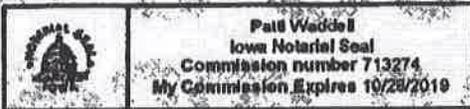


UNITED FIRE & CASUALTY COMPANY
 UNITED FIRE & INDEMNITY COMPANY
 FINANCIAL PACIFIC INSURANCE COMPANY

By: *Dennis J. Richmann*
 Vice President

State of Iowa, County of Linn, ss:

On 10th day of November, 2017, before me personally came Dennis J. Richmann to me known, who being by me duly sworn, did depose and say that he resides in Cedar Rapids, State of Iowa; that he is a Vice President of United Fire & Casualty Company, a Vice President of United Fire & Indemnity Company, and a Vice President of Financial Pacific Insurance Company the corporations described in and which executed the above instrument; that he knows the seal of said corporations; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporations and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporations.



Paul Waddell
 Notary Public
 My commission expires: 10/26/2019

I, Mary A. Bertsch, Assistant Secretary of United Fire & Casualty Company and Assistant Secretary of United Fire & Indemnity Company, and Assistant Secretary of Financial Pacific Insurance Company, do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Section of the bylaws and resolutions of said Corporations as set forth in said Power of Attorney, with the ORIGINALS ON FILE IN THE HOME OFFICE OF SAID CORPORATIONS, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

In testimony whereof I have hereunto subscribed my name and affixed the corporate seal of the said Corporations this 18 day of November, 2019



By: *Mary A. Bertsch*
 Assistant Secretary,
 UF&C & UFI & FPIO

4/18 -2020

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

September Session of the July Adjourned

Term. 20²⁰

County of Boone

} ea.

In the County Commission of said county, on the 22nd

September

20²⁰

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached grant application submitted by the State of Missouri Department of Public Safety for the FY 2020 State Homeland Security Program (SHSP).

It is further ordered the Presiding Commissioner is hereby authorized to sign or authorize grant certifications and assurances as may be reasonably required by the US Department of Justice in order to effectuate this grant.

Done this 22nd day of September 2020.

ATTEST:

Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill
Presiding Commissioner

Fred J. Parry
Fred J. Parry
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner

MICHAEL L. PARSON
Governor

SANDRA K. KARSTEN
Director



Lewis & Clark State Office Bldg.
Mailing Address: P.O. Box 749
Jefferson City, MO 65101-0749
Telephone: 573-751-4905
Fax: 573-751-5399

STATE OF MISSOURI
DEPARTMENT OF PUBLIC SAFETY
OFFICE OF THE DIRECTOR

TO: Regional Planning Commissions, Councils of Government, RHSOC Chairs and Vice Chairs
FROM: Michelle Branson, Grants Supervisor – OHS Grants
DATE: August 24, 2020
RE: FY 2020 State Homeland Security Program (SHSP) Funding Opportunity (Round 2)
Application is now open

The Missouri Department of Public Safety is pleased to announce the FY 2020 State Homeland Security Program (SHSP) Regionalization (Round 2) application period. The application will open Monday, August 24, 2020 and close Monday, August 31, 2020, at 5:00 CST.

RHSOCs, RPCs and COGs are asked to share this announcement with eligible applicants in your regions.

FY 2020 State Homeland Security Program (SHSP) Application Workshop

The FY 2020 State Homeland Security Program (SHSP) Application Workshop, to discuss the process for completing the FY 2020 SHSP grant application, was pre-recorded and is posted online at the DPS website, <https://dps.mo.gov/dir/programs/ohs/grantstraining/> under Grant Applications and Forms. Due to the COVID-19 Pandemic, OHS will not host an in-person training or webinar for the FY 2020 SHSP Application Workshop. While reviewing the pre-recorded application workshop is not mandatory, OHS highly recommends applicants do so as not to miss important information/changes to the FY 2020 application.

Eligible Applicants: Local/State Units of Government, Non-Governmental Organizations, Quasi-Governmental Organizations and Nonprofit Organizations located within the geographic Regions of A Rural and F ONLY.

Ineligible Applicants: Applicants located within the geographic Regions A Urban, B, C, D, E, G, H, and I and those located within the geographical boundaries of the St. Louis Urban Area Security Initiative (UASI), which includes (St. Louis City, St. Louis County, Franklin County and Jefferson County).

The following materials are available to aid applicants in the application process. These materials can be found at

FY 2020 SHSP Application Workshop
Radio Interoperability Guidelines

Highway Patrol • National Guard • State Emergency Management Agency • Fire Safety
Office of Homeland Security • Alcohol & Tobacco Control • Capitol Police • Gaming Commission • Veterans Commission

FEMA Preparedness Grant Manual

Anticipated 2020 Grant Timeline (Contingent on Federal Funding Process and Award)

August 24, 2020	FY 2020 SHSP Regionalization Round 2 funding opportunity opens in WebGrants
August 31, 2020	Applications due in WebGrants by 5:00 p.m. CST
September 1 – September 4, 2020	OHS administrative review of Regionalization Round 2 applications
September 8 – September 11, 2020	Peer review/scoring of applications
September 14 – September 15, 2020	RHSOC Regional Funding Determinations

Should you have questions regarding the application process, please call or email:

Chelsey Call, 573-526-9203 chelsey.call@dps.mo.gov

Michelle Branson, 573-526-9014 michelle.branson@dps.mo.gov

Joni McCarter, 573-526-9020 joni.mccarter@dps.mo.gov

City*	Columbia City	Missouri State/Province	65202 Postal Code/Zip	0000 + 4
County:*	Boone			
Congressional District:*	04			
Phone:*	573-554-7900			Ext.
Fax:	573-442-3828			

Contact Information

Authorized Official

The Authorized Official is the individual who has the authority to legally bind the applicant into a contract.

- If the applicant agency is a city, the Mayor or City Administrator shall be the Authorized Official
- If the applicant agency is a county, the Presiding County Commissioner or County Executive shall be the Authorized Official
- If the applicant agency is a State Department, the Director shall be the Authorized Official
- If the applicant agency is a college/university, the President shall be the Authorized Official
- If the applicant agency is a nonprofit, the Board Chair/President shall be the Authorized Official, this includes Fire Protection Districts

If applicable please upload copy of 501C3 in the Named Attachments section of the application as one of the Other documents.

- If the applicant agency is an RPC or COG, the Executive Director shall be the Authorized Official

This is not an all-inclusive list. If your agency does not fall into the above categories or you are unsure of who the Authorized Official should be for your agency, please contact the Missouri Office of Homeland Security at (573) 522-6125

Authorized Official:*	Mr.	Daniel	Atwill
	Title (Mr.Ms.etc)	First Name	Last Name

Job Title:* Presiding Commissioner

Agency:* Boone County Commission

Mailing Address:* 801 E. Walnut Suite 333

Street Address 1:

Street Address 2:

*	Columbia	Missouri	65201
	City	State	Zip Code

Email:* datwill@boonecountymo.org

Phone:* 573-886-4306

Office	Ext.	Cell
--------	------	------

Fax:* 573-886-4311

Applicant Project Director

Applicant Project Director:*	Mr.	Chris	Kelley
	Title (Mr.Ms.etc)	First Name	Last Name

Job Title:* Deputy Director

Agency:* Boone County Office of Emergency Management

Mailing Address:* 2145 E. County Drive

Street Address 1:

Street Address 2:

*
 Columbia Missouri 65202
 City State Zip Code
 Email:* ckelly@boonecountymo.org
 Phone:* 573-554-7908
 Office Ext. Cell
 Fax* 573-442-3828

Fiscal Officer

Fiscal Officer:* Ms June Pitchford
 Title (Mr.Ms.etc) First Name Last Name

Job Title:* Boone County Auditor

Agency:* County of Boone

Mailing Address:* 801 E. Walnut Room 304

Street Address 1:

Street Address 2:

*
 Columbia Missouri 65201
 City State Zip Code
 Email:* jpitchford@boonecountymo.org
 Phone:* 573-886-4275
 Office Ext. Cell
 Fax* 573-886-4280

Project Contact Person

Project Contact Person: Ms. Della Luster
 Title (Mr.Ms.etc) First Name Last Name

Job Title: Administrative Coordinator

Agency: Boone County Office of Emergency Managment

Mailing Address: 2145 E. County Drive

Street Address 1:

Street Address 2:

Columbia Missouri 65201
 City State Zip Code
 Email: dluster@boonecountymo.org
 Phone: 573-554-7907
 Office Ext. Cell
 Fax: 573-442-3828

Section A.1 through B.2

A. Project Worksheet

A.1 Project Title:* IST Computer Software and Supplies

A.2 Agency Name:* Boone County Office of Emergency Management

A.3 Region:* F

A.4 County:* Boone

A.5 Project Location Zip Code:* 65202

A.6 Project Activity Type:* Develop/enhance homeland security/emergency management organization and structure

A.7 Does this project increase capabilities (build/enhance), or does this project sustain capabilities at the current level?* Sustain

A.8.a If you answered Build/Enhance to question A.7 provide an answer to the following question. Has your agency coordinated with other agencies to determine if the resources requested are currently available within the region/state? No
Coordination example: contacted other agencies within your region to see if this capability/asset currently exists and is available.

A.8.b If answered yes to A.8.a, explain coordination efforts made by your agency, as well as the outcome of the coordination efforts.

A.9.a Project Description* Update software for laptops (FY2016 purchahse)and supplies for Incident Support Trailer that was purchased through RHSOC 10-12 years ago.

A.9.b Provide a summary of specific project actions/items that will be purchased with grant funds:* Laptops were purchased in 2018 with FY2016 funds through RHSOC. They need to have Microsoft Office, PDF Editor, and GIS software. The printer is outdated and not supported by Windows 10. Need to purchase new software and printer. < >

A.9.c Provide estimated duration of the project (how long will it take to complete this project):* 9-1-20 to 8-31-21

A.9.d What are the objectives this project is designed to accomplish? (the purpose of the project)* To ensure resources contained within the trailer are operable and maintained in a deployable condition.

A.9.e How does this project align with/increase terrorism preparedness for your agency/region/state?* This facilitates effective communication and resource coordination across response and recovery partners and ensures information sharing and situational awareness between local jurisdictions, county, state, and federal partners.

A.9.f Why is this project necessary for the region/state?* This unit can be deployed in an effort to create a remote EOC during an incident to support the effected jurisdiction or to support a MACC during a large incident.

B. Project Capability, THIRA and Dual Use

Please review the State FY19 MO THIRA and FY19 MO SPR to determine the following:

B.1 Which Primary Core Capability best aligns to this project?* Operational Coordination

B.2 How does this project impact the Capability Target listed on the State THIRA/SPR for the Core Capability chosen in B.1?* Within [8] [hour(s)] of a potential or actual incident, establish and maintain a unified and coordinated operational structure and process across [28] jurisdictions affected and with [99] partner organizations involved in incident management.

1000 Character Limit

Section B.3

Row	Approach	Description
Planning	Sustain	
Organization	Sustain	Operational coordination, Public Information/Warning, planning core capabilities. Threats and Hazards, Incident Management, Emergency Coordination and operations.
Equipment	Sustain	
Training	Sustain	
Exercise	Sustain	

Section B Continued

B.4 If this project is dual use, please describe how this project supports terrorism preparedness, and how this project increases preparedness for other hazards unrelated to terrorism: (both terrorism preparedness, and other unrelated hazards)? Available within Region F and throughout the state for deployment during incidents where support is needed for response and recovery to natural, technological, or man-made disasters including those caused by acts of terrorism.

Dual use are activities, which support the achievement of target capabilities related to terrorism preparedness may simultaneously support enhanced preparedness for other hazards unrelated to acts of terrorism. Funding for activities not explicitly focused on terrorism preparedness must demonstrate Dual Use. 1000 Character Limit

B.5 Please review the National Priorities in the FY2020 SHSP Notice of Funding Opportunity or FY2020 SHSP/LETPA Notice of Funding Opportunity.

- 1. Enhancing Cybersecurity
- 2. Enhancing the protection of soft targets/crowded places
- 3. Enhancing information and intelligence sharing and cooperation with federal agencies including DHS
- 4. Addressing emergent threats

If this project aligns to a National priority, please select the priority below. (If your project does not align to a National priority, please select Not Applicable.)

National Priority:* Enhancing information and intelligence sharing and cooperation with federal agencies, including DHS

Core Capability:* Operational coordination

C. Project Background

Complete Project Background Investment Justification alignment and Prior Accomplishments for each year ONLY if proposed project was also funded with prior grant funds.

C.1 Was any portion of the proposed project funded with FY19 funds?* No

C.4 Was any portion of the proposed project funded with FY18 funds?* No

C.7 Was any portion of the proposed project funded with FY17 funds?* No

D. Deployable/Sharable Resources

Deployable Resource: Identifies the availability and utility of an asset to multiple jurisdictions, regions, and the Nation; provides information on mobility of assets in an area. An asset that is physically mobile and can be used anywhere in the United States and territories via Emergency Management Assistance Compacts or other mutual aid/assistance agreements.

Shareable Resource: Provides information on the utility of a non-deployable shared asset in a region; identifies the asset's ability to augment and sustain a reinforced response within a region. An asset that can be utilized as a local, state, regional, or national capability, but is not physically deployable (i.e., fusion centers).

D.1 Does this project fund resources that are:* Deployable Resource

*If answered Deployable in question D.1 complete questions D.2-D.8.
If answered Shareable in question D.1 complete questions D.2-D.4.
If answered NA in question D.1 skip to Section E.*

D.2 Item Name: Incident Support Trailer

D.3 If sustaining deployable/sharable Homeland Security resource(s), describe how the project sustains each resource (s)?: To ensure mission readiness for potential deployments.
250 Character Limit

D.4 Special conditions/requirements on sharing the deployable/sharable resource(s): Experienced personnel to operate and return to BCOEM in same condition as deployed.
Example: Specific requirements of equipment, operator, etc.
250 Character Limit

FEMA Resource Typing Library Tool is located at <https://rllt.preptoolkit.org/Public>.

D.5 Is deployable resource NIMS Kind & Typed?: No

D.6 Deployable Resources Kind & Type Name(s): Mobile Communications Center
Example: Mass Casualty Support Vehicle
250 Character Limit

D.7 Deployable Resources Kind & Type ID(s): (ID x-xxx-xxxx) 2-508-1053
Example: ID 3-508-1032 Vehicle
250 Character Limit

D.8 If not NIMS Kind & Typed, explain how the item further supports Incident Support Trailer is a Region F deployable asset.

the Homeland Security Initiative: 250 Character Limit

E. Audit Details

E.1 Has the Applicant Agency exceeded the federal expenditure threshold of \$750,000 in federal funds during agency's last fiscal year?:*

Yes
 If the applicant agency exceeded the federal expenditure threshold in their last fiscal year, they must have their Single Audit or Program Specific Audit completed and submitted to the OHS within nine (9) months after the end of the audited fiscal year.

**E.2 Date last audit completed:
 MM/DD/YYYY***

06/28/2020
 If an agency has never had an audit, please enter the date of their last annual financial statement.

E.3 By checking this box the applicant agency understands they are required to upload a copy of the agencies most recent completed audit (or annual financial statement) in the Named Attachments section of this application:*

Yes

F. Risk Assessment

F.1 Does the applicant agency have new personnel that will be working on this award?:*

No
 New personnel is defined as working with this award type less than 12 months.

F.2 Does the applicant agency have a new fiscal or time accounting system that will be used on this award?:*

No
 New fiscal or time accounting system is defined as a system being utilized less than 12 months within the applicant agency.

F.3 Does the applicant agency receive any direct Federal awards?:*

Yes
 Direct grants are grants that you apply directly to the federal government for and there is no intermediary agency such as OHS.

F.4 Did the applicant agency receive any Federal monitoring on a direct federal award in their last fiscal year?:*

No

G. National Incident Management System (NIMS)

G.1 Has the jurisdiction formally adopted the National Incident Management System (NIMS) throughout the jurisdiction or organization to prevent, protect against, mitigate, respond to, and recover from incidents?:*

Yes

G.2 Has the jurisdiction ensured training for the incident personnel

Yes

Incorporates NIMS training that is pertinent to each individuals incident responsibilities in alignment with the NIMS training program?*

G.3 Does the Jurisdiction develop, maintain, and implement mutual aid agreements (to include agreements with the private sector and nongovernmental organizations)?* Yes

G.4 Does the jurisdiction apply ICS as the standard approach to the on-scene command, control, and coordination of incidents?* Yes

G.5 Does the jurisdiction enable effective and secure communications within and across jurisdictions and organizations?* Yes

G.6 Does the jurisdiction identify and inventory deployable incident resources consistently with national NIMS resource typing definitions and job titles/position qualifications, available through the Resource Typing Library Tool?* Yes

G.7 Has your agency designated a point of contact to serve as the principal coordinator for the implementation of NIMS?* Yes

G.8 Has your agency adopted NIMS terminology for the qualification, certification, and credentialing of incident personnel?* Yes

G.9 Does your agency use the NIMS Resource Management Process during incidents? (identify requirements, order and acquire, mobilize, track and report, demobilize, reimburse and restock) Yes

*

G.10 Does your agency implement JIS for the dissemination of incident information to the public, incident personnel, traditional and social media, and other stakeholders?* Yes

G.11 Does your agency use MAC Groups/Policy Groups during incidents to enable decision making among elected and appointed officials and support resource prioritization and allocation?* Yes

G.12 Does your agency organize and manage EOC's and EOC teams consistent with pertinent NIMS guidance?* Yes

G.13 Does your agency apply plain language and clear text communications standards?* Yes

G.14 Does your agency develop, maintain, and implement procedures for data collection, analysis, and dissemination to meet organizational needs for situational awareness?* Yes

If answered No to any questions G.1-G.14, please explain planned activities during grant period to strive towards being NIMS compliant.

G.15 Planned Activities:

H. Certified Assurances

To the best of my knowledge and belief, all data in this application is true and correct, the document has been duly authorized by the governing body of the applicant, and the applicant attests to and/or will comply with the following Certified Assurances if the assistance is awarded:

SHSP Certified Assurances

H.1 By checking this box, I have read and agree to the terms and conditions of this grant:* Yes

In order to be eligible for funding the correct Authorized Official must be designated and have knowledge of these Certified Assurances. If the incorrect Authorized Official is listed or is left off this proposed application this application will be deemed ineligible for funding.

The Authorized Official is the individual who has the authority to legally bind the applicant into a contract.

-If the applicant agency is a city, the Mayor or City Administrator shall be the Authorized Official

-If the applicant agency is a county, the Presiding County Commissioner or County Executive shall be the Authorized Official

-If the applicant agency is a State Department, the Director shall be the Authorized Official

-If the applicant agency is a college/university, the President shall be the Authorized Official

-If the applicant agency is a nonprofit, the Board Chair/President shall be the Authorized Official, If applicable please upload copy of 501C3 in the Other Attachments section of this application

-If the applicant agency is an RPC or COG, the Executive Director shall be the Authorized Official

-**This is not an all-inclusive list if you do not fall into the above categories or are unsure of who the Authorized Official is for your agency please contact The Missouri Office of Homeland Security at (573) 522-6125**

H.2 Authorized Official Name and Title:* Daniel Atwill, Presiding Commissioner

H.3 Name and Title of person completing this proposed application:* Della Luster, Administrative Coordinator

H.4 Date:* 08/31/2020

Personnel

Name:	Position Title:	Position Status:	Employment Status:	%of time spent on this grant funded activities:	Requested Personnel Cost:	Discipline:	Function:	Allowable Activity:
					\$0.00			

Narrative Justification - Personnel

5000 Character Limit

Personnel Benefits

Name:	Benefits % of Salary	Requested Benefit Cost:	Discipline:	Function:	Allowable Activity:
		\$0.00			

Narrative Justification - Benefits

5000 Character Limit

Travel

Item Name:	Category:	Explanation of Other Travel:	Total Cost:	Discipline:	Function:	Allowable Activity:

			\$0.00			
--	--	--	--------	--	--	--

Narrative Justification - Travel

Travel Justification

5000 Character Limit

Equipment

Line Item Name:	AEL #:	Qty:	Unit Cost:	Total Cost:	Sustainment:	Discipline:	Function:	Allowable Activity:
				\$0.00				

Narrative Justification - Equipment

5000 Character Limit

Supplies/Operations

Supply/Operation Type:	Item Name:	Qty:	Unit Cost:	Total Supply or Operation Expense Cost:	Discipline:	Function:	Allowable Activity:
Other (computer, projector, chair, etc.)	Microsoft Office Licenses	12.0	\$476.26	\$5,715.12	Emergency Management	Organization	Operational support
Other (computer, projector, chair, etc.)	Printer-Wireless 24 inch	1.0	\$750.00	\$750.00	Emergency Management	Organization	Operational support
Other (computer, projector, chair, etc.)	PDF Editor Software	12.0	\$299.00	\$3,588.00	Emergency Management	Organization	Operational support
General Office Supplies (paper, pens, paper clips, etc.)	Wireless Printer Accessories/Ink	1.0	\$647.50	\$647.50	Emergency Management	Organization	Operational support
General Office Supplies (paper, pens, paper clips, etc.)	Existing HP printer ink	1.0	\$796.88	\$796.88	Emergency Management	Organization	Operational support
				\$11,497.50			

Narrative Justification - Supplies/Operations

These items are necessary to ensure effective communication and resource coordination across response and recovery partners and ensures effective information sharing and situational awareness between local jurisdictions, county, state, and federal partners.

Microsoft Office Licenses for the laptops purchased in 2018 with FY2016 funds. (to be bought at a discount through Boone County).

Adobe Acrobat Standard, Wireless Printer and accessories to be purchased through other means.

We are able to save several thousand dollars on GIS software since we have the ability to share existing licenses through Boone County.

5000 Character Limit

Contractual

Item Name:	Type of Contract:	Contract Amount:	Discipline:	Function:	Allowable Activity:
		\$0.00			

Narrative Justification - Contractual

5000 Character Limit

Total Budget

Total Personnel:	\$0.00
Total Benefits:	\$0.00
Total Travel:	\$0.00
Total Equipment:	\$0.00
Total Supplies/Operation:	\$11,497.50
Total Contractual:	\$0.00
Total Project Cost:	\$11,497.50

Named Attachments

Attachment	Description	File Name	Type	File Size
Audit/Financial Statement (REQUIRED)*	Single Audit 2019	2019_OMB_Circular_A-133.pdf	pdf	213 KB
Federal Fund Schedule (REQUIRED if not included in Audit)				
Quotes or other cost basis	Quotes/Cost Basis	Quotes.pdf	pdf	2.0 MB
Training Request Form				
Other Supporting Information				
Other Supporting Information				
Other Supporting Information				
Other Supporting Information				
Other Supporting Information				

419-2020

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

September Session of the July Adjourned

Term. 2020

County of Boone

In the County Commission of said county, on the

22nd

day of

September

20 20

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby re-appoint the following:

Name	Board	Period
Jessica Kempf	Board of Equalization	October 1, 2020 thru September 30, 2024

Done this 22nd day of September 2020.

ATTEST:

Brianna L. Lennon
 Brianna L. Lennon
 Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Fred J. Parry
 Fred J. Parry
 District I Commissioner

Janel M. Thompson
 Janel M. Thompson
 District II Commissioner

Dan Atwill, Presiding Commissioner
Fred J. Parry, District I Commissioner
Janet Thompson, District II Commissioner



Boone County Government Center
801 E. Walnut, Room 333
Columbia, MO 65201
573-886-4305 - FAX 573-886-4311
E-mail: commission@boonecountymo.org

Boone County Commission

BOONE COUNTY BOARD OR COMMISSION APPLICATION FORM

Board or Commission: Board of Equalization

Name: Jessica Kempf

Home Address: 10075 W Sinking Creek Rd

City: Rocheport **Zip Code:** 65279

Business Address: _____

City: _____ **Zip Code:** _____

At which address would you prefer to be contacted?

E-mail: jessica@weichertft.com

Phone (Home): (573)673-5152 **Phone (Work):** _____

Fax: _____

Qualifications:

I have served on the BOE since 2010 and enjoy being part of the Board of Equalization. I have been a real estate broker in Boone county since 2006 and currently work as the Sales Manager for Weichert Realtors-First Tier and help agents with real estate transactions on a daily basis. I am a lifelong resident of Boone County.

Past Community Service:

Columbia Board of Realtors President: 2013 Optimist Club Member: 2008 - Present Midway Heights PTA: 2017-Present Vineyards HOA Treasurer: 2014-17 CBOR MLS Chair (2010), Treasurer (2011), Pres-Elect (2012) CBOR MLS Committee Member: 2018-Present Missouri Realtors Forms Committee Chair: 2020

References:

Rob Smith, Weichert Realtors-First Tier 573-424-5938 Jay Wilson, Weichert Realtors, 573-268-6949 Brian Toohey, Columbia Board of Realtors, 573-219-1240

I have no objections to the information in this application being made public. To the best of my knowledge at this time I can serve a full term if appointed. I do hereby certify that the above information is true and accurate.

Applicant Signature

**Return Application
To:**

**Boone County Commission Office
Boone County Government Center
801 East Walnut, Room 333
Columbia, MO 65201
Fax: 573-886-4311**

An Affirmative Action/Equal Opportunity Institution

420-2020

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

September Session of the July Adjourned

Term. 2020

County of Boone

In the County Commission of said county, on the 22nd day of September 20 20

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby re-appoint the following:

Name	Board	Period
Don Catlett	Boone County Family Resources	October 1, 2020 thru September 30, 2023

Done this 22nd day of September 2020.

ATTEST:

Brianna L. Lennon
 Brianna L. Lennon
 Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Fred J. Parry
 Fred J. Parry
 District I Commissioner

Jane M. Thompson
 Jane M. Thompson
 District II Commissioner

Dan Atwill, Presiding Commissioner
Fred J. Parry, District I Commissioner
Janet Thompson, District II Commissioner



Boone County Government Center
801 E. Walnut, Room 333
Columbia, MO 65201
573-886-4305 - FAX 573-886-4311
E-mail: commission@boonecountymo.org

Boone County Commission

BOONE COUNTY BOARD OR COMMISSION APPLICATION FORM

Board or Commission: Boone County Family Resources Board of Directors

Name: Donald Catlett

Home Address: 812 Forest Hill Ct

City: Columbia Zip Code: 65203

Business Address: 812 Forest Hill Ct

City: Columbia Zip Code: 65203

At which address would you prefer to be contacted? HOME

E-mail: catlaw@tranquility.net

Phone (Home): (573)817-3090 Phone (Work): 573-864-1947

Fax: _____

References:

Bob Bailey, I met Bob in law school 40 yrs ago and have been on the BCFR board with him since 2014. Tom Marshall, I worked with him as a public defender since 2003. 573-777-9977.

Are you a Boone County resident? Y

How long have you lived in Boone County? 20 Years 11 Months

Are you a registered voter? Y

Have you previously served as a member of a board? If yes, identify the board and dates of service.

BCFR-2014-present

What other professional, civic or community endeavours are you currently involved in?

none

Are you or have you previously held any local, state or federal government positions, appointments or elected office(s)?

If so, please list dates and positions held.

MO St Public Defenders 9/99 to 5/2018

Are you related by blood or marriage within the third degree to a handicapped person as defined in Missouri statutes? N

If yes, please identify the person and relationship: ---

Have you or a family member applied for eligibility and been determined eligible or ineligible for services of Boone County Family Resources at any time? N

If yes, identify the individual who applied, their relationship to you and the date of the application.

Explain briefly why you are seeking this position and identify any special qualifications you have for this position.

I enjoy the work and find BCFR to be a great organization.

Do you or any related family member have any financial interest, directly or indirectly, in any contract or subcontract with Boone County Family Resources; or have you or a related family member been employed by any agency or entity that contracts or subcontracts with Boone County Family Resources; or in the sale to Boone County Family Resources of land, materials, supplies, or services? N

If yes, please explain.

Are you or any related family member now or have you or a related family member ever been employed by Boone County Family Resources? N

If so, please give dates of employment and position held.

Do you or does any related family member have any other interest which might conflict or be perceived to conflict with your duty of loyalty to the interests of Boone County Family Resources? N
If so, identify the interest and the relationship.

—
Have you every been arrested, charged, or convicted of any felony? N
If yes, please explain.

—
Have you ever been disciplined, cited, or sanctioned for a breach of ethics or unprofessional conduct by, or been the subject of a complaint to any court, administrative agency, professional association, disciplinary committee, or other professional group? Y
If yes, please explain.

Occasionally clients would file complaints against my office when I was a public defender. None were substantiated.

Are your Boone County taxes paid in full to date? Y
If no, please explain.

—
I have no objections to the information in this application being made public. To the best of my knowledge at this time I can serve a full term if appointed. I do hereby certify that the above information is true and accurate.

Applicant Signature

Return Application
To:

Boone County Commission Office
Boone County Government Center
801 East Walnut, Room 333
Columbia, MO 65201
Fax: 573-886-4311

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