

219-2020

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ca.

May Session of the April Adjourned

Term. 2020

County of Boone

In the County Commission of said county, on the 19th day of May 2020

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached Contract Amendment Number One to contract 12-23MAR20 – Managed Print Services – Term & Supply.

Terms of the amendment are stipulated in the attached Amendment. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment Number One.

Done this 19th day of May 2020.

ATTEST:

*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission

*Daniel Atwill*

Daniel K. Atwill  
Presiding Commissioner

*Fred J. Parry*  
Fred J. Parry  
District I Commissioner

*Jandt M. Thompson*  
Jandt M. Thompson  
District II Commissioner

# Boone County Purchasing

**Liz Palazzolo**  
Senior Buyer



613 E. Ash, Room 109  
Columbia, MO 65201  
Phone: (573) 886-4392  
Fax: (573) 886-4390

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## MEMORANDUM

TO: Boone County Commission  
FROM: Liz Palazzolo, CPPO, C.P.M.  
DATE: May 14, 2020  
RE: Amendment #1 to Contract 12-23MAR20 – Managed Print Services –  
Term & Supply

Amendment #1 to contract 12-23MAR20 for Managed Print Services that was awarded April 30, 2020 (Commission Order 202-2020) is being amended to correct two typographical errors in the original award: reference to the contract number in paragraph 1 and the monthly estimate for color prints (item 4.10.2) referenced in paragraph 3.

All other terms, conditions and prices of the original agreement remain unchanged.

Payments will be paid from the following Funds/Accounts:

- 1170 Information Technology/60050 Equipment Service Contract: \$39,050.00
- 2045 RM Design & Construction/60050 Equipment Service Contract: \$60.00
- 1263 IV-D /60050 Equipment Service Contract: \$500.00
- 2040 RB Maintenance Operations/60050 Equipment Service Contract: \$165.00
- 2703 Information Technology – BCJC/EM /60050 Equipment Service Contract: \$715.00
- 6100 Facilities Maintenance /60050 Equipment Service Contract: \$185.00
- 2010 Assessment /60050 Equipment Service Contract: \$1,375.00

/lp

cc: Contract File

Commission Order #: 219-2020

Date: 5/20/2020

**CONTRACT AMENDMENT NUMBER ONE  
FOR  
MANAGED PRINT SERVICES – TERM & SUPPLY**

The Agreement **12-23MAR20** dated the 30<sup>th</sup> day of April 2020 made by and between Boone County, Missouri and **SumnerOne, Inc.** for and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

- 1. The contract number is **12-23MAR20**. *Replace* paragraph 1 of the Purchase Agreement with the following:

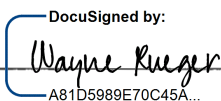
**1. Contract Documents** - This agreement shall consist of this Purchase Agreement for **Managed Print Services – Term & Supply**, County of Boone Request for Bid, bid number **12-23MAR20** in its entirety including the Introduction and General Conditions of Bidding, Scope of Work, Bidder’s Instructions and Evaluation, the un-executed Vendor Response and Pricing Pages, Debarment Form, Lobbying Certification Form, Work Authorization Certification, and Boone County’s Standard Terms and Conditions, as well as the Contractor’s bid response dated **February 13, 2020**, executed by **Wayne Rueger** on behalf of the Contractor, and the e-mail dated **April 14, 2020** from **Wayne Rueger** on behalf of the Contractor. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with the bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, Introduction and General Conditions of Bidding, Scope of Work, Bidder’s Instructions and Evaluation, the un-executed Vendor Response and Pricing Pages, Debarment Form, Lobbying Certification Form, Work Authorization Certification, and Boone County’s Standard Terms and Conditions shall prevail and control over the Contractor’s bid response.

- 2. The estimated monthly usage quantity for item **4.10.2 Color Prints** in paragraph 3 of the Purchase Agreement shall be **6,000** instead of 150,000.
- 3. Except as specifically amended hereunder, all other terms, conditions and provisions of the original agreement shall remain in full force and effect.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**SUMNERONE, INC.**

**BOONE COUNTY, MISSOURI**

By:  \_\_\_\_\_  
A81D5989E70C45A...

By: Boone County Commission

Title: President / Head of Service Operations

 \_\_\_\_\_  
**Daniel K. Atwill**  
Presiding Commissioner

APPROVED AS TO FORM:

ATTEST:

DocuSigned by:  
*[Signature]*  
County Counselor  
7D71DEAE89D74DD...

DocuSigned by:  
*Brianna L. Lennon by MT*  
County Clerk  
7D82DA986BF6495...

AUDITOR CERTIFICATION: In accordance with §RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

Funds/Accounts: 1170/60050: \$39,050.00 2045/60050:\$60.00 1263/60050: \$500.00  
2040/60050: \$165.00 2703/60050: \$715.00 6100/60050: \$185.00 2010/60050: \$1,375.00

DocuSigned by: <i>Janice E. Pritchard by [Signature]</i>	5/12/2020	
Signature	Date	Appropriation Account

7D0084DB184244D...

220<sup>2020</sup>

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

May Session of the April Adjourned

Term. 2020

In the County Commission of said county, on the 19th day of May 2020  
the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby acknowledge the following budget amendment from Community Services to increase funds for the Strategic Innovation Opportunity request to assist with the Ranken College Central Satellite Campus in the Ashland area.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2130	71100	Community Health/Med	Outside Services		100,000
					100,000

Done this 19th day of May 2020.

ATTEST:

*Brianna L. Lennon*  
Brianna L. Lennon  
Clerk of the County Commission

*Daniel Atwill*  
Daniel K. Atwill  
Presiding Commissioner  
*Fred J. Parry*  
Fred J. Parry  
District I Commissioner

Janet M. Thompson  
District II Commissioner

**BOONE COUNTY, MISSOURI  
 REQUEST FOR BUDGET AMENDMENT**

Please return purchase req with  
 back up to Auditor's Office.

4/28/20

EFFECTIVE DATE

FOR AUDITORS USE

(Use whole \$ amounts)  
 Transfer From      Transfer To  
 Decrease              Increase

Dept	Account	Fund/Dept Name	Account Name	Transfer From Decrease	Transfer To Increase
2130	71100	Community Health/Med	Outside Services		100,000
					<u>100,000</u>

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

Strategic Innovation Opportunity request to assist with the Ranken College Central Satellite Campus in the Ashland area.

*Jeanne Nelson*  
 Requesting Official

**TO BE COMPLETED BY AUDITOR'S OFFICE**

- A schedule of previously processed Budget Revisions/Amendments is attached
- A fund-solvency schedule is attached.
- Comments: *Ranken College Campus in Ashland*

*Daniel Atwill*  
 Auditor's Office

*[Signature]*  
 DISTRICT I COMMISSIONER

*"Vote NO"*  
 DISTRICT II COMMISSIONER

**BUDGET AMENDMENT PROCEDURES**

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. NOTE: The 10-day period may not be waived.
- The Budget Amendment may not be approved prior to the Public Hearing.

**COMMUNITY HEALTH FUND ADVISORY COUNCIL MEETING**  
**VIRTUAL MEETING\***

*Monday, April 20, 2016 at 10:00 a.m.*

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**MINUTES**

**Advisory Council Present:** Stephanie Browning, Linda Cooperstock, and Barbara Weaver.

**Others Present:** Joanne Nelson – Community Services Director; Kristin Cummins – Community Services Program Manager

**1. Open Meeting**

**2. Public Comment**

**3. Motion and Vote for Closed Session Pursuant to R.S.Mo. §610.021(12)**

The Community Services Director provided an update on Emergency Procurement contracts and the Community Health Fund.

- Pending Contracts:
  - Food Bank to purchase additional food for \$50,000.00
  - Coyote Hill to cover costs of transitional shelter for \$58,867.20. Discussed that transitional shelter past 30 days is not a statutorily eligible service of the Children's Services Fund.
  - HeartSpace for adult therapy, warm line call center, and group therapy (still working on details now) for approximately \$33,600
  - Columbia Center Urban Agriculture for purchasing agriculture foods grown by Boone County farmers to be included in the Food Bank distribution of food (still working on details now) for = approximately \$12,000
  - Services for Independent Living for possible food and grocery distribution
- Discussed submitting a budget amendment for the Community Health Fund.
- Current contracts prior to COVID-19 will be extended for one additional year.

The Community Health Advisory Council recommended funding Southern Boone County R-I School District's proposal for the Ranken College Central Satellite Campus so long the federal grant funding requirement of match funding is obtained in addition to the funding request of up to \$100,000.00. Linda motioned to approve funding request; Stephanie seconded; roll call: Linda Cooperstock – yes, Stephanie Browning – yes, and Barbara Weaver – yes.

**4. Adjourn**

## Fund Statement - Community Health/Medical Fund 213

	2019 Actual	2020 Budget
<b>FINANCIAL SOURCES:</b>		
<b>Revenues</b>		
Charges for Services	\$ 5,000	-
Interest	114,599	79,600
Hospital Lease	556,018	565,000
<b>Total Revenues</b>	<b>675,617</b>	<b>644,600</b>
<b>Other Financing Sources</b>		
Transfer In from other funds	3,056	-
<b>Total Other Financing Sources</b>	<b>3,056</b>	<b>-</b>
<b>Fund Balance Used for Operations</b>	<b>148,404</b>	<b>899,344</b>
<b>TOTAL FINANCIAL SOURCES</b>	<b>\$ 827,077</b>	<b>1,543,944</b>
 <b>FINANCIAL USES:</b>		
<b>Expenditures</b>		
Personal Services	\$ 32,632	38,942
Contractual Services	794,445	1,489,752
Other	-	15,250
<b>TOTAL FINANCIAL USES</b>	<b>\$ 827,077</b>	<b>1,543,944</b>
 <b>FUND BALANCE:</b>		
<b>FUND BALANCE (GAAP), beginning of year</b>	\$ 3,671,713	3,587,378
Less encumbrances, beginning of year	(33,572)	-
Add encumbrances, end of year	97,641	-
Fund Balance Increase (Decrease) resulting from operations	(148,404)	(899,344)
<b>FUND BALANCE (GAAP), end of year</b>	<b>3,587,378</b>	<b>2,688,034</b>
Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year	(97,641)	-
<b>NET FUND BALANCE, end of year</b>	<b>\$ 3,489,737</b>	<b>2,688,034</b>
 <b>Net Fund Balance as a percent of expenditures</b>	 421.94%	 174.10%



2021-2020

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STATE OF MISSOURI

May Session of the April Adjourned

Term. 2020

County of Boone

} ca.

In the County Commission of said county, on the 19th day of May 2020

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby acknowledge the following budget amendment from Community Services to increase funds to cover emergency health funding requests due to the COVID-19 pandemic.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2130	71100	Community Health/Med	Outside Services		400,000
					400,000

Done this 19th day of May 2020.

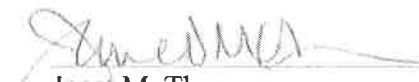
ATTEST:

  
 Brianna L. Lennon  
 Clerk of the County Commission

*Daniel Atwill*

Daniel K. Atwill  
Residing Commissioner

  
 Fred J. Parry  
 District I Commissioner

  
 Janet M. Thompson  
 District II Commissioner

### BOONE COUNTY, MISSOURI REQUEST FOR BUDGET AMENDMENT

Please return purchase req with back-up to Auditor's Office.

4/28/20

EFFECTIVE DATE

FOR AUDITORS USE

(Use whole \$ amounts)

Transfer From      Transfer To  
Decrease              Increase

Dept	Account	Fund/Dept Name	Account Name	Transfer From Decrease	Transfer To Increase
2130	71100	Community Health/Med	Outside Services		400,000
					<b>400,000</b>

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

To cover emergency health funding requests due to the COVID-19 pandemic.

Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached
- A fund-solvency schedule is attached.
- Comments: *Emergency Funding for Pandemic*

*AS* \_\_\_\_\_ Auditor's Office

Daniel Atwill

PRESIDING COMMISSIONER

\_\_\_\_\_

DISTRICT I COMMISSIONER

\_\_\_\_\_

DISTRICT II COMMISSIONER

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