

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI

} ea.

August Session of the July Adjourned

Term. 20 17

County of Boone

In the County Commission of said county, on the

8th

day of August

20 17

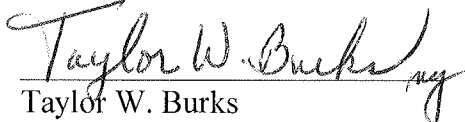
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby receive and accept the following roadways, within Heatherhill Estates, as described in the attached New Roadway Construction Final Inspection report, as county roadways and assumes maintenance for the driving surface from the date of this order forward:

- Cresskill Drive
- Tenafly Drive
- Dumont Lane
- Teaneck Court
- Closter Court
- Oradell Court

Done this 8th day of August, 2017.


ATTEST:

  
Taylor W. Burks  
Clerk of the County Commission

Absent

\_\_\_\_\_  
Daniel K. Atwill  
Presiding Commissioner

  
\_\_\_\_\_  
Fred J. Parr  
Acting Presiding Commissioner

  
\_\_\_\_\_  
Janet M. Thompson  
District II Commissioner



# Boone County Resource Management

ROGER B. WILSON BOONE COUNTY GOVERNMENT CENTER

801 E. WALNUT ROOM 315

COLUMBIA, MISSOURI 65201-7730

PLANNING (573) 886-4330 ★ INSPECTION (573) 886-4339 ★ ENGINEERING (573) 886-4480

FAX (573) 886-4340

STAN SHAWVER, DIRECTOR

JEFF MCCANN, CHIEF ENGINEER

---

## MEMO

**DATE:** July 24, 2017

**TO:** Boone County Commission

**FROM:** Jeff McCann, P.E., Chief Engineer, Boone County Resource Management

**RE:** Recommendation for Roadway Acceptance  
Heatherhill Estates Subdivision

---

Commissioners,

Attached for your consideration for roadway maintenance acceptance are the New Roadway Construction Final Reports for the following roads within Heatherhill Estates:

- Cresskill Drive
- Tenafly Drive
- Dumont Lane
- Teaneck Court
- Closter Court
- Oradell Court

NEW ROADWAY CONSTRUCTION  
FINAL REPORT

Final Inspection Date: 7/21/17

Date letter requesting acceptance received: 7/14/17

Development  
Name: Heatherhill Estates

Roadway Name: Cresskill Drive Sheet 1 of 6  
(If more than one roadway, fill out a separate form for each road.)

**DESCRIPTION AND CONDITIONS OF THE ROADWAY:**

Roadway Surface Concrete

Roadway Width 32' Boc  
(If Curb & Gutter, measure back of curb to back of curb)

Shoulder Width N/A Type of Material N/A

Length of Roadway 1917' ROW Width 50'

Cul-de-sac surface Temporary Gravel Radius 38'

Sidewalks: Yes  No  Curb & Gutter: Rollback  Barrier

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*J.P. McCom*

7/21/17

Supervisor's Signature

Date

NEW ROADWAY CONSTRUCTION  
FINAL REPORT

Final Inspection Date: 7/21/17

Date letter requesting acceptance received: 7/14/17

Development Name: Heatherhill Estates

Roadway Name: Tenafly Drive Sheet 2 of 6  
(If more than one roadway, fill out a separate form for each road.)

**DESCRIPTION AND CONDITIONS OF THE ROADWAY:**

Roadway Surface Concrete

Roadway Width 32' Boc  
(If Curb & Gutter, measure back of curb to back of curb)

Shoulder Width N/A Type of Material N/A

Length of Roadway 2112' ROW Width 50'

Cul-de-sac surface Concrete Radius 40' Boc

Sidewalks: Yes  No  Curb & Gutter: Rollback  Barrier

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Jeff McCarroll  
Supervisor's Signature

7/21/17  
Date

NEW ROADWAY CONSTRUCTION  
FINAL REPORT

Final Inspection Date: 7/21/17

Date letter requesting acceptance received: 7/14/17

Development Name: Heatherhill Estates

Roadway Name: Dumont Lane Sheet 3 of 6  
(If more than one roadway, fill out a separate form for each road.)

**DESCRIPTION AND CONDITIONS OF THE ROADWAY:**

Roadway Surface Concrete

Roadway Width 32' Boc N. 260' + 30' S. 268'  
(If Curb & Gutter, measure back of curb to back of curb)

Shoulder Width N/A Type of Material N/A

Length of Roadway 528' ROW Width 50'

Cul-de-sac surface Temporary Gravel Radius 38'

Sidewalks: Yes  No  Curb & Gutter: Rollback  Barrier

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Jell McCam  
Supervisor's Signature

7/21/17  
Date

NEW ROADWAY CONSTRUCTION  
FINAL REPORT

Final Inspection Date: 7/21/17

Date letter requesting acceptance received: 7/14/17

Development  
Name: Heatherhill Estates

Roadway Name: Teaneck Court Sheet 4 of 6  
(If more than one roadway, fill out a separate form for each road.)

**DESCRIPTION AND CONDITIONS OF THE ROADWAY:**

Roadway Surface Concrete

Roadway Width 28' BOC  
(If Curb & Gutter, measure back of curb to back of curb)

Shoulder Width N/A Type of Material N/A

Length of Roadway 440' ROW Width 50'

Cul-de-sac surface Concrete Radius 41' BOC

Sidewalks: Yes  No  Curb & Gutter: Rollback  Barrier

Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

*Jell McCam*

Supervisor's Signature

7/21/17

Date

NEW ROADWAY CONSTRUCTION  
FINAL REPORT

Final Inspection Date: 7/21/17

Date letter requesting acceptance received: 7/14/17

Development Name: Heatherhill Estates

Roadway Name: Closter Court Sheet 5 of 6  
(If more than one roadway, fill out a separate form for each road.)

**DESCRIPTION AND CONDITIONS OF THE ROADWAY:**

Roadway Surface Concrete

Roadway Width 28' Boc  
(If Curb & Gutter, measure back of curb to back of curb)

Shoulder Width N/A Type of Material N/A

Length of Roadway 308' ROW Width 50'

Cul-de-sac surface Concrete Radius 41'

Sidewalks: Yes  No  Curb & Gutter: Rollback  Barrier

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Jell McEam  
Supervisor's Signature

7/21/17  
Date

NEW ROADWAY CONSTRUCTION  
FINAL REPORT

Final Inspection Date: 7/21/17

Date letter requesting acceptance received: 7/14/17

Development  
Name: Heatherhill Estates

Roadway Name: Oradell Court Sheet 6 of 6  
(If more than one roadway, fill out a separate form for each road.)

**DESCRIPTION AND CONDITIONS OF THE ROADWAY:**

Roadway Surface Concrete

Roadway Width 28' BOC  
(If Curb & Gutter, measure back of curb to back of curb)

Shoulder Width N/A Type of Material N/A

Length of Roadway 479' ROW Width 50'

Cul-de-sac surface Concrete Radius 41'

Sidewalks: Yes  No  Curb & Gutter: Rollback  Barrier

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Jell McCann*

7/21/17

Supervisor's Signature

Date



# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

                      
August Session of the July Adjourned

Term. 20 17

County of Boone

}

ea.

In the County Commission of said county, on the

8th

day of August

20 17

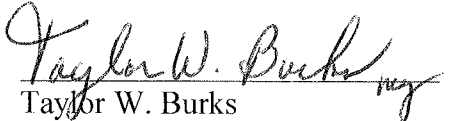
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby acknowledge the following budget amendment from Facilities Maintenance for roof repairs to the Johnson Building.

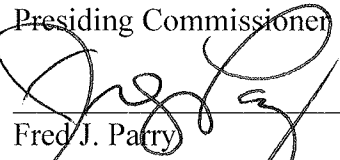
Department	Account	Department Name	Account Name	Decrease \$	Increase \$
6200	60110	Capital Repairs	Major Building Repairs		17,182

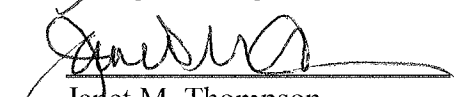
Done this 8th day of August, 2017.

ATTEST:

  
Taylor W. Burks  
Clerk of the County Commission

  
Daniel K. Atwill  
Presiding Commissioner

  
Fred J. Parry  
Acting Presiding Commissioner

  
Janet M. Thompson  
District II Commissioner

# BOONE COUNTY, MISSOURI REQUEST FOR BUDGET AMENDMENT

To: County Clerk's Office  
Comm Order # 346-2017  
Please return purchase req with  
back-up to Auditor's Office.

RECEIVED

7/21/17

JUL 20 2017

EFFECTIVE DATE

FOR AUDITORS USE

BOONE COUNTY AUDITOR

(Use whole \$ amounts)  
Transfer From    Transfer To  
Decrease        Increase

Dept	Account	Fund/Dept Name	Account Name	Transfer From Decrease	Transfer To Increase
6200	60110	Capital Repairs	Major Building Repairs		17,182

- 17,182

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

The bids for roof repair came in over the budgeted amount. It was determined that clay tiles and decking also need to be replaced. Base bid plus alternate is \$58,000. Replacement of decking is based on cost per square foot. Original budget amount based on quote from Watkins Roofing is \$43,538.

INCL JOHNSON BLDG ROOF REPAIR

Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached
- A fund-solvency schedule is attached.
- Comments:

Agenda

Auditor's Office

PRESIDING COMMISSIONER

DISTRICT I COMMISSIONER

DISTRICT II COMMISSIONER

**BUDGET AMENDMENT PROCEDURES**

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. NOTE: The 10-day period may not be waived.
- The Budget Amendment may not be approved prior to the Public Hearing.

MAINSCR BOONE **Core Budget Description - View Only** ADCARYN 14:57:00  
 Year, **2017** Dept, **6200 CAPITAL REPAIRS & REPLACEMENTS** Finalized, **Y** 7/21/17  
 Account, **60110 MAJOR BLDG REPAIRS/REPL** 2016, Est, **76,925**  
 2016, Bdgt, **80,000** YTD, **82,440** % of Bdgt, **103** Est. % of Bdgt, **96**

Description	Qty	Unit	Amount	Total
<b>NEW ROOF SECTION ON JOHNSON BUILDING</b>	<b>1</b>		<b>43,538</b>	<b>43,538</b>

Class, <u>52,388</u>	Class, 2,-8, <u>52,388</u>	Proposed Core		<b>Bottom</b>
		<b>Proposed Supp</b>	<u>43,538</u>	<b>% Chg</b>
<b>F2=Key Scr F3=Exit F5=History</b>		Auditor Rev		
<b>F6=Dept Supplemental Budget F10=Notes *</b>		Commission Rev		
<b>F12=Return F15=Summary</b>		<b>Total Budget</b>	<u>43,538</u>	<u>46-</u>

58,000.00 +  
 2,720.00 +  
 60,720.00 \*  
  
 60,720.00 +  
 4,358.00 -  
 4,358.00 +  
 43,538.00 -  
 17,182.00 \*

# Boone County Purchasing

Robert Wilson  
Buyer



613 E. Ash Street, Rm. 111  
Columbia, MO 65201  
(573) 886-4393  
(573) 886-4390

---

TO: Doug Coley  
Facilities Maintenance Manager

FROM: Robert Wilson  
Buyer

DATE: July 20, 2017

RE: Bid Award Recommendation – 31-20JUL17 – Roof Replacement – Johnson Building

Attached is the bid tabulation for the above referenced bid. There were two (2) bids received. Please return this cover sheet with your recommendation by e-mail or fax to 886-4390 after you have completed the evaluation of this bid. If you have any questions, please call or e-mail me.

**DEPARTMENT REPLY:**

- Award Bid by low bid to Watkins Roofing
- Recommend accepting the following bid(s) for reasons detailed on attached page. (Attach department recommendation)
- Recommend rejecting bid for reasons detailed on attached page. (Attach department recommendation)

Administrative Authority Signature: \_\_\_\_\_

Date: \_\_\_\_\_

7/21/17

31-20JUL17 - Roof Replacement - Johnson Building

BID TABULATION	Watkins Roofing	Weathercraft, Inc.	Average
PRICING	Price	Price	
Base Bid	\$55,600.00	\$78,681.00	\$67,140.50
Alternate 1: Replace clay tile with metal caps	\$2,400.00	\$1,708.00	\$2,054.00
Base + Alternate 1	\$58,000.00	\$80,389.00	\$69,194.50
Replacement of Damaged Decking	\$8,500/1000 sqft. With +/- \$2,720 8.50/sqft.	\$4,855.00/1000 sqft with +/- 4.85/sqft	
Revised Bid Form	X	X	
Bid Response	X	X	
Addendum #1	X	X	
Statement of Bidder's Qualifications	X	X	
Anti-Collusion Statement	X	X	
Signature & Identity of Bidder	X	X	
Bidder's Acknowledgment	X	X	
Work Authorization Certification	X	X	
Insurance	X	X	
Performance Bond	X	X	
Labor and Material Bond	N/A	N/A	
OSHA Affidavit	none	none	
Prevailing Wage Affidavit	none	none	

No Bids

None

*60,720 / object*  
*- 43,538 in Budget*  
*Revision \$17,182*

# Fund Statement - Capital Repair and Replacement

## Fund 620 (Internal Service Fund)

	2016 Actual	2017 Budget
<b>FINANCIAL SOURCES:</b>		
<b>Revenues</b>		
Property Taxes	\$ -	-
Assessments	-	-
Sales Taxes	-	-
Franchise Taxes	-	-
Licenses and Permits	-	-
Intergovernmental	-	-
Charges for Services	248,697	248,697
Fines and Forfeitures	-	-
Interest	10,574	8,590
Hospital Lease	-	-
Other	-	-
<b>Total Revenues</b>	<b>259,271</b>	<b>257,287</b>
<b>Other Financing Sources</b>		
Transfer In from other funds	-	-
Proceeds of Long-Term Debt	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-
<b>Total Other Financing Sources</b>	-	-
<b>Fund Balance Used for Operations</b>	<b>546,268</b>	-
<b>TOTAL FINANCIAL SOURCES</b>	<b>\$ 805,539</b>	<b>257,287</b>
 <b>FINANCIAL USES:</b>		
<b>Expenditures</b>		
Personal Services	\$ -	-
Materials & Supplies	-	-
Dues Travel & Training	-	-
Utilities	-	-
Vehicle Expense	-	-
Equip & Bldg Maintenance	82,441	69,570
Contractual Services	-	-
Debt Service (Principal and Interest)	-	-
Emergency	-	-
Other	-	-
Fixed Asset Additions	723,098	102,935
<b>Total Expenditures</b>	<b>805,539</b>	<b>172,505</b>
<b>Other Financing Uses</b>		
Transfer Out to other funds	-	-
Early Retirement of Long-Term Debt	-	-
<b>Total Other Financing Uses</b>	-	-
<b>TOTAL FINANCIAL USES</b>	<b>\$ 805,539</b>	<b>172,505</b>
 <b>FUND BALANCE:</b>		
<b>FUND BALANCE (GAAP), beginning of year</b>	\$ 1,423,200	1,147,260
Less encumbrances, beginning of year	(3,200)	(273,528)
Add encumbrances, end of year	273,528	-
Proprietary adjustment to full accrual	-	-
Fund Balance Increase (Decrease) resulting from operations	(546,268)	84,782
<b>FUND BALANCE (GAAP), end of year</b>	<b>1,147,260</b>	<b>958,514</b>
<b>Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year</b>	-	-
<b>NET FUND BALANCE, end of year</b>	<b>\$ 1,147,260</b>	<b>958,514</b>

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

August Session of the July Adjourned

Term. 20 17

County of Boone

In the County Commission of said county, on the

8th

day of

August

20

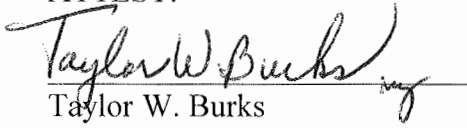
17

the following, among other proceedings, were had, viz:

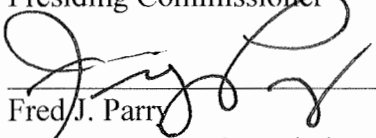
Now on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Government Center Chambers by Baha'i Faith Community for October 22, 2017 from 9:30 a.m. to 6:30 p.m.


Done this 8th day of August, 2017.

ATTEST:

  
Taylor W. Burks  
Clerk of the County Commission

  
Daniel K. Atwill  
Presiding Commissioner

  
Fred J. Parry  
Acting Presiding Commissioner

  
Janet M. Thompson  
District II Commissioner



# Boone County Commission

## APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY CONFERENCE ROOMS

The undersigned organization hereby applies for a use permit to use Boone County Government conference rooms as follows:

Organization: Baha'i Faith Community

Address: 205 Blue Sky Ct

City: Columbia State: MO ZIP Code 65203

Phone: 573 445 6853 Website: www.columbiamobahai.org

Individual Requesting Use: Farah Nieuwenhuizen and Rachel Willenberg Position in Organization: Secretary, and assistant

Facility requested:  Chambers  Room 301  Room 311  Room 332  Centralia Clinic

Event: celebrating a Baha'i holiday

Description of Use (Speaker, meeting, reception): Celebration of 200 year anniversary of Birth of Bahauallah the founder of the Bahai faith

Date(s) of Use: Sunday October 22, 2017

Start Time of Setup: 9:30 Am AM/PM Start Time of Event: 10:00 Am AM/PM

End Time of Event: 6:00 pm AM/PM End Time of Cleanup: 6:30pm AM/PM

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To abide by all applicable laws, ordinances and county policies in using Boone County Government conference rooms.
2. To remove all trash or other debris that may be deposited (by participants) in rooms by the organizational use.
3. To repair, replace, or pay for the repair or replacement of damaged property including carpet and furnishings in rooms.
4. To conduct its use in such a manner as to not unreasonably interfere with Boone County Government building functions.
5. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use of rooms as specified in this application.

Organization Representative/Title: Rachel Willenberg, Secretary

Phone Number: 573-445-6853 cell 573-673-1626 Date of Application: 1/3/17

Email Address: rachelwillenberg@hotmail.com

**Applications may be submitted in person or by mail to the Boone County Commission, 801 E. Walnut, Room 333, Columbia, MO 65201 or by email to [commission@boonecountymmo.org](mailto:commission@boonecountymmo.org).**

## PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY GOVERNMENT CONFERENCE ROOMS

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:

BOONE COUNTY, MISSOURI

Taylor W. Backs my  
County Clerk

[Signature]  
County Commissioner

DATE: 8-8-17



# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

August Session of the July Adjourned

Term. 20 17

County of Boone

In the County Commission of said county, on the

8th

day of August

20 17

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Government Center Chambers by Mid-Missouri Peaceworks for September 13, 20 and 27, 2017 from 6:30 p.m. to 9:00 p.m.

Done this 8th day of August, 2017.

ATTEST:

Taylor W. Burks  
Taylor W. Burks  
Clerk of the County Commission

Absent

Daniel K. Atwill  
Presiding Commissioner

Fred J. Parry  
Fred J. Parry  
Acting Presiding Commissioner

Janet M. Thompson  
Janet M. Thompson  
District II Commissioner



# Boone County Commission

## APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY CONFERENCE ROOMS

The undersigned organization hereby applies for a use permit to use Boone County Government conference rooms as follows:

Organization: Mid-Missouri Peaceworks

Address: 804-C E. Broadway

City: Columbia State: MO ZIP Code 65201

Phone: 573-875-0539 Website: www.midmopeaceworks.org

Individual Requesting Use: Mark Haim Position in Organization: Director

Facility requested:  Chambers  Room 301  Room 311  Room 332  Centralia Clinic

Event: Community Reading & Discussion Sessions

Description of Use (ex. Speaker, meeting, reception): We are inviting people to come together for a series of book discussions

Date(s) of Use: 9/13/17, 9/20/17 & 9/27/17

Start Time of Setup: 6:30 p.m. AM/PM Start Time of Event: 7 p.m. AM/PM

End Time of Event: 8:45 p.m. AM/PM End Time of Cleanup: 9 p.m. AM/PM

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To abide by all applicable laws, ordinances and county policies in using Boone County Government conference rooms.
2. To remove all trash or other debris that may be deposited (by participants) in rooms by the organizational use.
3. To repair, replace, or pay for the repair or replacement of damaged property including carpet and furnishings in rooms.
4. To conduct its use in such a manner as to not unreasonably interfere with Boone County Government building functions.
5. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use of rooms as specified in this application.

Organization Representative/Title: Mark Haim, Director

Phone Number: 573-875-0539 Date of Application: 8/1/17

Email Address: mail@midmopeaceworks.org

**Applications may be submitted in person or by mail to the Boone County Commission, 801 E. Walnut, Room 333, Columbia, MO 65201 or by email to [commission@boonecountymo.org](mailto:commission@boonecountymo.org).**

### PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY GOVERNMENT CONFERENCE ROOMS

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:

Taylor W. Bucks  
County Clerk

BOONE COUNTY, MISSOURI

[Signature]  
County Commissioner

DATE: 8-8-17

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

August Session of the July Adjourned

Term. 20 17

County of Boone

In the County Commission of said county, on the

8th

day of

August

20

17

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Courthouse Plaza by Missouri State Society Children of the American Revolution for August 12, 2017 from 9:00 a.m. to 9:30 a.m.

Done this 8th day of August, 2017.

ATTEST:

Taylor W. Burks  
Taylor W. Burks  
Clerk of the County Commission

Absent  
Daniel K. Atwill  
Presiding Commissioner

[Signature]  
Fred J. Parry  
Acting Presiding Commissioner

[Signature]  
Janet M. Thompson  
District II Commissioner



K. Atwill, Presiding Commissioner  
 J. Perry, District I Commissioner  
 M. Thompson, District II Commissioner

Roger B. Wilson  
 Boone County Government Center  
 801 East Walnut, Room 333  
 Columbia, MO 65201-7732  
 573-886-4305 • FAX 573-886-4311

# Boone County Commission

## APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY COURTHOUSE PLAZA

The undersigned organization hereby applies for a use permit to use the Boone County Courthouse Plaza as follows:

Organization: Missouri State Society Children of the American Revolution

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code \_\_\_\_\_

Phone: \_\_\_\_\_ Website: \_\_\_\_\_

Individual Requesting Use: Edna Oswald

Position in Organization: State President

Address: P.O. Box 12162

City: Parkville State: MO ZIP Code 64152

Phone: (816) 587-4643 Email: emaoswaldewclc@gmail.com

Event: Wreath laying ceremony

Description of Use (ex. Concert, speaker, 5K): assemble near Vietnam Memorial

Date(s) of Use: August 12, 2017

Start Time of Setup: 9:00 AM/PM

Start Time of Event: 9:00 AM AM/PM (If start times vary for multiple day events, please specify)

End Time of Event: 9:30 AM AM/PM (If end times vary for multiple day events, please specify)

End Time of Cleanup: 9:30 AM/PM

Emergency Contact During Event: Edna Oswald Phone: (816)-490-2108

Will this event be open to the public?  Yes  No  
 If yes, please explain the publicity that will be used to promote the event, including names and contact information of any promoters: \_\_\_\_\_

How many attendees (including volunteers) do you anticipate being at your event? 45 to 50

If you anticipate more than 50 attendees (including volunteers) at your event, please detail your safety plan in the event of an emergency. If you have a separate Fire Safety, Public Safety and Evacuation Plan, please submit with application. \_\_\_\_\_

---

---

---

If you anticipate more than 1000 attendees (including volunteers), please provide the names and contact information of your crowd managers (1 per every 250 attendees): \_\_\_\_\_

---

---

---

Will the majority of attendees be under the age of 18?  Yes  No

If yes, please note the number of adult supervisors in attendance: 20 # adults per 25 #minors

Will you need access to electricity?  Yes  No

Will you be using amplifiers?  Yes  No

Will you be serving food and/or non-alcoholic drinks?  Yes  No

If yes, will you be selling food and/or non-alcoholic drinks?  Yes  No

If yes, please provide the following with copies of licenses attached to application:

Missouri Department of Revenue Sales Tax Number: \_\_\_\_\_

County Merchant's License Number: \_\_\_\_\_

City Temporary Business License Number: \_\_\_\_\_

Will you be serving alcoholic beverages?  Yes  No

If yes, will you be selling alcoholic beverages?  Yes  No

If yes, please provide the following with copies of licenses attached to application:

State Liquor License Number: \_\_\_\_\_

County Liquor License Number: \_\_\_\_\_

City Liquor License Number: \_\_\_\_\_

Will you be selling non-food items?  Yes  No

If yes, please provide the following with copies of licenses attached to application:

Missouri Department of Revenue Sales Tax Number: \_\_\_\_\_

County Merchant's License Number: \_\_\_\_\_

City Temporary Business License Number: \_\_\_\_\_

Will outside vendors be selling food, beverages or non-food items at this event?  Yes  No

If yes, please provide the following information (use separate sheet if necessary):

Vendor	Type of Sales	Contact Information	License Number(s)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Will you be requesting a road and/or sidewalk closure?  Yes  No

If yes, what road(s) and/or sidewalk(s)? \_\_\_\_\_

\_\_\_\_\_

Please attach to application a copy of the order showing City of Columbia City Council approval.

Does your event include cooking or use of open flames?  Yes  No

If yes, please provide the Columbia Fire Department Special Events Permit Number: \_\_\_\_\_

Please attach to application a copy of the approved Columbia Fire Department Special Events Permit

Events that may pose increased responsibilities to the local law enforcement may be required to enlist the services of a professional security company. This will be determined by the Boone County Sheriff's Department and Boone County Commission. If necessary, have you hired a security company to handle security arrangements for this event?

Yes  No

If yes, please provide the following:

Security Company: \_\_\_\_\_

Contact Person Name and Position: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Will you be using portable toilets for your event?  Yes  No

\*\*Please note: portable toilets are not permitted on the Boone County Courthouse Plaza grounds. Please contact the City of Columbia for options.

If your event is such that requires insurance per the Boone County Courthouse Plaza Rules and Regulations, please provide a copy of acquired insurance plan.

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To notify the Columbia Police Department and Boone County Sheriff's Department of time and date of use and abide by all applicable laws, ordinances and county policies in using Courthouse Plaza grounds.
2. To abide by all rules and regulations as set forth in the Boone County Courthouse Plaza Rules and Regulations document updated July 11, 2013 and attached to this document.
3. To remove all trash or other debris that may be deposited (by participants) on the courthouse grounds and/or in rooms by the organizational use.
4. To repair, replace, or pay for the repair or replacement of damaged property including shrubs, flowers or other landscape caused by participants in the organizational use of courthouse grounds and/or carpet and furnishings in rooms.
5. To conduct its use of Courthouse Plaza grounds in such a manner as to not unreasonably interfere with normal courthouse and/or Boone County Government building functions.
6. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use on the courthouse grounds and/or use of rooms as specified in this application.

Organization Representative/Title: Edna Oswald / State President  
Address: P.O. Box 12162  
Phone Number: (816) 587-4643 Date of Application: August 2, 2017  
Email Address: emaoswaldewclc@gmail.com  
Signature: Edna Oswald

Applications may be submitted in person or by mail to the Boone County Commission, 801 E. Walnut, Room 333, Columbia, MO 65201 or by email to [commission@boonecountymo.org](mailto:commission@boonecountymo.org).

**PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY COURTHOUSE PLAZA**

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:

Taylor W. Bochsmy  
County Clerk

BOONE COUNTY, MISSOURI  
[Signature]  
County Commissioner

DATE: 8-8-17