CERTIFIED COPY OF ORDER

STATE OF MISSOURI **County of Boone**

April Session of the April Adjourned

Term. 20 16

In the County Commission of said county, on the

21st

day of

April

20 16

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the request by the Purchasing Department to dispose of the attached list of surplus equipment by auction on GovDeals or by destruction for whatever is not suitable for auction.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Request for Disposal forms.

Done this 21st day of April, 2016

ATTEST:

Clerk of the County Commission

Presiding Commissioner

Karen M. Miller

District I Commissioner

Janet M.Thompson

District Il Commissioner

Boone County Purchasing David Eagle Purchasing Assistant



613 E. Ash Street Columbia, MO 65201 Phone: (573) 886-4394

MEMORANDUM

TO:

Boone County Commission

FROM:

David Eagle

RE:

Surplus Disposal

DATE:

April 14, 2016

The Purchasing Departments requests permission to dispose of the following list of surplus equipment by auction on GovDeals or by destruction for whatever is not suitable for auction.

	Asset #	Description	Make & Model	Department	Condition of Asset	
1.	10317	ARMLESS BLUE CHAIR		CIRCUIT COURT	POOR	
3	NO TAG	OLD FRONT COUNTER MICROPHONE		CIRCUIT COURT	POOR	REMOVE FROM INVENTORY
4	NO TAG	BOX OF OLD FOLDER FILES		CIRCUIT COURT	FAIR	
5	NO TAG	PLASTIC CHAIR		CIRCUIT COURT	FAIR -	
6	NO TAG	ARMLESS BLUE CHAIR		CIRCUIT COURT	FAIR	
7	NO TAG	CLOTH CHAIR		CIRCUIT COURT	POOR	REMOVE FROM INVENTORY
8	NO TAG	ONE BOX OF NON WORKING CALCULATORS		CIRCUIT COURT	POOR	REMOVE FROM INVENTORY

		and the second s			·	
9	NO TAG	OLD KEYBOARD TRAY		CIRCUIT COURT	POOR	
10	NO TAG	BOX OF MISC. OFFICE SUPPLY		CIRCUIT COURT	FAIR	
11	NO TAG	MAILSORTER FOR DESK		CIRCUIT COURT	FAIR	
12	10086	CLOTH TASK CHAIR		LT.	FAIR	REMOVE FROM INVENTORY
13	8965	PHONE	MERIDIAN MODEL NT4X35	FACILITY MAINTENANCE	FAIR	
14	NO TAG	CELL PHONES		FACILITY MAINTENANCE	POOR	
15	NO TAG	PHONE	MERIDIAN	FACILITY MAINTENANCE	POOR	
16	18127	10" MEAT SLICER	BERKEL	SHERIFF	POOR	
17	10702	STRAW BLOWER	1996 EASY LAWN SERIAL NUMBER 20801 MODEL SB228	PUBLIC WORKS	FAIR	
18	9602	1995 STONE TAMPER COMPACTOR	Section 2 to 1 to	PUBLIC WORKS	FAIR	

ce: Heather Acton. Auditor's office Surplus File

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 2/24/1	← FIXED ASSE	TTAG NUMBER: _	10317	
	mless blue cha	ur		
REQUESTED MEANS	of disposal: <u>Surplu</u>	(5	RECEI	VED
OTHER INFORMATION			FEB 24	2016
CONDITION OF ASSET	T: DOOR-		BOONE COUNTY	Alintop
REASON FOR DISPOSE	ITION: <u>No longer</u> N	elded		
COUNTY / COURT IT I FOR ITS OWN USE (thi	DEPT. (check one) DOES /	BOES NOT (check on quipment only)	e) WISH TO TRANSFE	R THIS ITEM
DESIRED DATE FOR A	SSET REMOVAL TO STORAG	E: ASAP		***
WAS ASSET PURCHAS IF YES, ATTACH DOC	SED WITH GRANT FUNDING? UMENTATION SHOWING FUN	☐YES ØNO	ERMISSION TO DISPO	OSE OF ASSET.
DEPARTMENT:1221	SIGì	NATURE	bue Tye	**************************************
	EDATE 10-05-1995		11903836	Ha
ORIGINAL COST	\$ 249.00	GRANT FUNDE	D (Y/N) _ N	
ORIGINAL FUNDING	Source 273	% FUNDING AGENCY		
ASSET GROUP	1602	DOCUMENTAT	ION ATTACHED (Y/N)	
- COUNTY COMMISSIO	ON / COUNTY CLERK			
APPROVED DISPOSAL	METHOD:			
TRANSFER	DEPARTMENT NAME		NUMBER	
	LOCATION WITHIN DEPART	TMENT		
	INDIVIDUAL			
TRADE	AUCTIONS	SEALED BIDS		
OTHER EXF	PLAIN			
COMMISSION ORDER	NUMBER 191-2616			
DATE APPROVED	14-21-16			
SIGNATURE Com	Matrill	The continues		
_	v "6"			

CONDITION OF ASSET: +AIR	BOONE COUNTY AUDITOR
REASON FOR DISPOSITION: Did not W	BRK proporty
	DOES NOT (check one) WISH TO TRANSFER THIS ITEM
DESIRED DATE FOR ASSET REMOVAL TO STOR	AGE: ASAP
WAS ASSET PURCHASED WITH GRANT FUNDIN IF YES, ATTACH DOCUMENTATION SHOWING I	IG? TYES TONO FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.
	IGNATURE () () () () () () ()
AUDITOR NO DATA ORIGINAL PURCHASE DATE	
ORIGINAL COST	GRANT FUNDED (Y/N)
ORIGINAL FUNDING SOURCE	
ASSET GROUP	AGENCY DOCUMENTATION ATTACHED (Y/N) TRANSFER CONFIRMED
- COUNTY COMMISSION / COUNTY CLERK	
APPROVED DISPOSAL METHOD:	
TRANSFER DEPARTMENT NAME	NUMBER
LOCATION WITHIN DEP.	ARTMENT
INDIVIDUAL	
TRADEAUCTION	SEALED BIDS
OTHER EXPLAIN	
COMMISSION ORDER NUMBER 191-2016	
DATE APPROVED 4-21-16	
SIGNATURE COMPLETE CHINES	

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 2/24/16 FIXED ASSE	TTAGNUMBER: WA	
DESCRIPTION: BOX of old	tolder tiles	****
REQUESTED MEANS OF DISPOSAL: Swp	du s	RECEIVED
OTHER INFORMATION:		FEB 242016
CONDITION OF ASSET: <u>Tair</u>		BOONE COUNTY AUDITOR
REASON FOR DISPOSITION: 10 10161R	relded	ROOME CODMIT YOUTON
COUNTY / COURT IT DEPT. (check one) DOES FOR ITS OWN USE (this item is applicable to compute e	OOES NOT (check one) WISH TO TRANSFER equipment only)	THIS ITEM
DESIRED DATE FOR ASSET REMOVAL TO STORAG	GE: ASM	
WAS ASSET PURCHASED WITH GRANT FUNDING? IF YES, ATTACH DOCUMENTATION SHOWING FUN	YES DIO NDING ACENCY'S PERMISSION TO DISPOS	SE OF ASSET.
DEPARTMENT:1221 SIGN	NATURE JULIU OF	
AUDITOR NO DATIA ORIGINAL PURCHASE DATE	RECEIPT INTO 1190-3836	Ha
ORIGINAL COST	GRANT FUNDED (Y/N)	
ORIGINAL FUNDING SOURCE	GRANT NAME	
ASSET GROUP	DOCUMENTATION ATTACHED (Y/N)	
COUNTY COMMISSION / COUNTY CLERK		
APPROVED DISPOSAL METHOD:		
TRANSFER DEPARTMENT NAME	NUMBER	Apple de la companya
LOCATION WITHIN DEPART	TMENT	
INDIVIDUAL		
TRADEAUCTIONS	SEALED BIDS	
OTHER EXPLAIN		
COMMISSION ORDER NUMBER 191-2016	and the same	
DATE APPROVED 4-21-16		
SIGNATURE Complete attitle		

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 2/24/16 FIXE	ED ASSET TAG NUMBER: MA
DESCRIPTION: plastic Chair	
REQUESTED MEANS OF DISPOSAL:	RECEIVED
OTHER INFORMATION:	FFR 24 2016
CONDITION OF ASSET: + LIR	BOOME COUNTY AND
REASON FOR DISPOSITION: do not	need it
COUNTY / COURT IT DEPT. (check one) DFOR ITS OWN USE (this item is applicable to co	OES DOES NOT (check one) WISH TO TRANSFER THIS ITEM omputer equipment only)
DESIRED DATE FOR ASSET REMOVAL TO	STORAGE: ASAP
WAS ASSET PURCHASED WITH GRANT FU IF YES, ATTACH DOCUMENTATION SHOW	NDING? YES TOO ING FUNDING ACENCY'S PERMISSION TO DISPOSE OF ASSET.
DEPARTMENT:1221	SIGNATURE SIGNATURE
AUDITOR NO DATE ORIGINAL PURCHASE DATE	A (0.0 0000)
ORIGINAL COST	GRANT FUNDED (Y/N) GRANT NAME
ORIGINAL FUNDING SOURCE	
ASSET GROUP	DOCUMENTATION ATTACHED (Y/N)
- COUNTY COMMISSION / COUNTY CLER	<u>kK</u>
APPROVED DISPOSAL METHOD:	
TRANSFER DEPARTMENT NAM	IENUMBER
LOCATION WITHIN	DEPARTMENT
INDIVIDUAL	
TRADEAUCTION	SEALED BIDS
OTHER EXPLAIN	
COMMISSION ORDER NUMBER 191-2	
DATE APPROVED 4-21-1	
SIGNATURE Comple attent	

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 2/24/1	<i>€</i> FIXED AS	SET TAG NUMBER:	NA	
DESCRIPTION: A	mless blue C	hair		
REQUESTED MEANS	of disposal: <u>Slup</u>	alus	RE	CEIVED
	•		FI	EB 242016
	n: fair	A	BOON	COUNTY AUDITOR
	ITION: MO longe	_		
COUNTY / COURT IT I FOR ITS OWN USE (thi	DEPT. (check one) DOES /[is item is applicable to compute	DOES NOT (check one) r equipment only)	WISH TO TRANSFER	THIS ITEM
DESIRED DATE FOR A	ASSET REMOVAL TO STORA	AGE: ASAP		***************************************
	SED WITH GRANT FUNDING UMENTATION SHOWING F		RMISSIÓNTO DISPOSE	OF ASSET.
DEPARTMENT: [22]	باد 	ONATORE CONTRACTOR		
- <u>AUDITOR</u> ORIGINAL PURCHASE	EDATE NO DATA	RECEIPT INTO	1190-3836	Ha
ORIGINAL COST				
ORIGINAL FUNDING	SOURCE	% FUNDING		
ASSET GROUP			ON ATTACHED (Y/N) _ TRMED	
- COUNTY COMMISSION	ON / COUNTY CLERK			
APPROVED DISPOSAL	METHOD:			
TRANSFER	DEPARTMENT NAME	A Market Control of the Control of t	NUMBER	44.45.45.45.45.45.45.45.45.45.45.45.45.4
	LOCATION WITHIN DEPA	RTMENT		
	INDIVIDUAL		111 di	
TRADE	AUCTION	_SEALED BIDS		
OTHER EXI	PLAIN		***************************************	
COMMISSION ORDER	NUMBER 191-2016			
DATE APPROVED	14-21-16	T		
signature <i>llom</i>	Mr. ativill			

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY FIXED ASSET TAG NUMBER: DATE: 8/24/16 DESCRIPTION: C/OSA Chen REQUESTED MEANS OF DISPOSAL: SUSPILES RECEIVED FEB 242016 OTHER INFORMATION: **BOONE COUNTY AUDITOR** REASON FOR DISPOSITION: <u>NO longer reeded</u> COUNTY / COURT IT DEPT. (check one) DOES / DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only) DESIRED DATE FOR ASSET REMOVAL TO STORAGE: __ ASAP WAS ASSET PURCHASED WITH GRANT FUNDING? TYES PHO IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY/S PERMISSION TO DISPOSE OF ASSET. SIGNATURE DEPARTMENT:1221 AUDITOR
ORIGINAL PURCHASE DATE _____ RECEIPT INTO 1190-3836 46 GRANT FUNDED (Y/N) _____ ORIGINAL COST GRANT NAME _____ ORIGINAL FUNDING SOURCE % FUNDING DOCUMENTATION ATTACHED (Y/N) ASSET GROUP _____ TRANSFER CONFIRMED_____ COUNTY COMMISSION / COUNTY CLERK APPROVED DISPOSAL METHOD: DEPARTMENT NAME NUMBER TRANSFER LOCATION WITHIN DEPARTMENT INDIVIDUAL ___AUCTION ____SEALED BIDS TRADE OTHER EXPLAIN COMMISSION ORDER NUMBER 191-2016 **SIGNATURE**

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY FIXED ASSET TAG NUMBER: RECEIVED REQUESTED MEANS OF DISPOSAL: FFR 2 4 2016 OTHER INFORMATION: CONDITION OF ASSET: ______DOOR_ **BOONE COUNTY AUDITOR** REASON FOR DISPOSITION: Nort WORK COUNTY / COURT IT DEPT. (check one) DOES / DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to compute equipment only) DESIRED DATE FOR ASSET REMOVAL TO STORAGE: AS WAS ASSET PURCHASED WITH GRANT FUNDING? YES WOO IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION/TO/DISPOSE OF ASSET. SIGNATURE DEPARTMENT:1221 NO DATA **AUDITOR** RECEIPT INTO 1190-3836 ORIGINAL PURCHASE DATE ORIGINAL COST ____ GRANT FUNDED (Y/N) GRANT NAME _____ ORIGINAL FUNDING SOURCE % FUNDING DOCUMENTATION ATTACHED (Y/N) TRANSFER CONFIRMED_____ ASSET GROUP _____ COUNTY COMMISSION / COUNTY CLERK APPROVED DISPOSAL METHOD: DEPARTMENT NAME_____NUMBER____ TRANSFER LOCATION WITHIN DEPARTMENT INDIVIDUAL TRADE AUCTION SEALED BIDS OTHER EXPLAIN COMMISSION ORDER NUMBER 191-2016 DATE APPROVE

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY FIXED ASSET TAG NUMBER: DESCRIPTION: Old keyboard tray REQUESTED MEANS OF DISPOSAL: Suplu 5 RECEIVED OTHER INFORMATION: CONDITION OF ASSET: POOK FEB 24 2016 REASON FOR DISPOSITION: DOOR **BOONE COUNTY AUDITOR** COUNTY / COURT IT DEPT. (check one) DOES / DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only) DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASALO IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET. SIGNATURE DEPARTMENT: 1221 RECEIPT INTO 1 90 - 3836 ORIGINAL PURCHASE DATE ORIGINAL COST _____ GRANT FUNDED (Y/N) _____ GRANT NAME ORIGINAL FUNDING SOURCE % FUNDING AGENCY DOCUMENTATION ATTACHED (Y/N) ASSET GROUP _____ TRANSFER CONFIRMED_____ COUNTY COMMISSION / COUNTY CLERK APPROVED DISPOSAL METHOD: DEPARTMENT NAME NUMBER TRANSFER LOCATION WITHIN DEPARTMENT_____ INDIVIDUAL TRADE _AUCTION SEALED BIDS OTHER EXPLAIN COMMISSION ORDER NUMBER 191-2016 DATE APPROVED

H:\CC Admin\Disposal of County Property\Request for Disposal Form.docx

SIGNATURE COMUS

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY FIXED ASSET TAG NUMBER: /// REQUESTED MEANS OF DISPOSAL: SURPLUS RECEIVED OTHER INFORMATION: FFR 242016 CONDITION OF ASSET: REASON FOR DISPOSITION: 10 ONGER heldeld BOONE COUNTY AUDITOR COUNTY / COURT IT DEPT. (check one) DOES / DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only) DESIRED DATE FOR ASSET REMOVAL TO STORAGE: WAS ASSET PURCHASED WITH GRANT FUNDING? YES TONO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION/TO DISPOSE OF ASSET. SIGNATURE DEPARTMENT: 1221 RECEIPT INTO // 90-3836 ORIGINAL PURCHASE DATE GRANT FUNDED (Y/N) _____ ORIGINAL COST GRANT NAME _____ ORIGINAL FUNDING SOURCE % FUNDING DOCUMENTATION ATTACHED (Y/N) ASSET GROUP TRANSFER CONFIRMED_____ COUNTY COMMISSION / COUNTY CLERK APPROVED DISPOSAL METHOD: DEPARTMENT NAME______NUMBER____ TRANSFER LOCATION WITHIN DEPARTMENT_____ INDIVIDUAL_____ SEALED BIDS __AUCTION TRADE OTHER EXPLAIN

COMMISSION ORDER NUMBER 191-2016

DATE APPROVED

SIGNATURE COMY 12 allerill

4-21-16

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 2/21	116 FIXED ASSI	ET TAG NUMBER: 1/A	
	mailsorter for	_ deok_	the state of the s
	NS OF DISPOSAL: SWP!		RECEIVED
OTHER INFORMAT	rion:		FFR 2 4 2016
CONDITION OF AS	SET: Fair		The Control of the Co
REASON FOR DISP	POSITION: MO longer	reided	ECONE COUNTY AUDITOR
COUNTY / COURT	•	DOES NOT (check one) WISH TO TRANSF	ER THIS ITEM
DESIRED DATE FO	R ASSET REMOVAL TO STORAC	GE: JSAP	
WAS ASSET PURCH IF YES, ATTACH D	HASED WITH GRANT FUNDINGS OCUMENTATION SHOWING FU	? DYES DNO NDING AGENCY'S PERMISSION TO DISF	POSE OF ASSET.
DEPARTMENT:122	1 SIG	NATURE WILLOW OF	
	ASE DATE NO DATA		66 Ha
	NG SOURCE	GRANT NAME % FUNDING AGENCY	
ASSET GROUP		DOCUMENTATION ATTACHED (Y/ TRANSFER CONFIRMED	
COUNTY COMMIS	SSION / COUNTY CLERK		
APPROVED DISPOS	SAL METHOD:		
TRANSFER	DEPARTMENT NAME	NUMBER	
	LOCATION WITHIN DEPAR	TMENT	
	INDIVIDUAL		
TRADE	AUCTION	SEALED BIDS	
OTHER	EXPLAIN		
COMMISSION ORD	DER NUMBER 191-2016	-	
DATE APPROVED	4-21-16		
SIGNATURE	y ling attivity		

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE:	2/24/14	FIX	ED ASSET	TAG NUMBER:	#10086	
DESCRIPTI	ION: CIO4	n task cho	Ùr			
REQUESTE	ED MEANS O	F DISPOSAL:			E	RECEIVED
OTHER IN	FORMATION	: purchased	1511	1/1995	_	FEB 24 2016
	N OF ASSET:				100	ONE COUNTY AUDITOR
REASON FO	OR DISPOSIT	TION: Replacer	nent		bo	OME GOODS
		EPT. (circle one) DOI plicable to computer e			VISH TO TRANSFE	R THIS ITEM FOR ITS
LOCATION	OF ASSET A	AND DESIRED DATE	FOR ASSI	ET REMOVAL TO	STORAGE: (n)	IT programmu
		ED WITH GRANT FU MENTATION SHOW			PERMISSION TO D	OXOCL. DISPOSE OF ASSET.
DEPARTMI	ENT: IT	1170	SIGNA	ature Stay	, Rusken	neger.
AUDITOR ORIGINAL	PURCHASE I	DATE 5-11-95)	RECEIPT INTO	1190-383	6 HQ
ORIGINAL	COST	301.76			ED (Y/N) /	
ORIGINAL	FUNDING SO	DURCE 2782		% FUNDING _		
ASSET GRO	OUP	1602			TION ATTACHED	
COUNTY C	COMMISSIO	N / COUNTY CLEF	<u>K</u>	ndr add alle alle das som que side illel her han hill verb had ved had side hier illel dad al	. II C II I	
APPROVED	DISPOSAL 1	METHOD:				
TRAN	ISFER	DEPARTMENT NAM	ſŒ		NUMBER	₹
		LOCATION WITHIN	DEPARTI	MENT		
		INDIVIDUAL		· · · · · · · · · · · · · · · · · · ·		
TRAD	DE	AUCTION	SE	EALED BIDS		
OTHE	ER EXPI	LAIN				
COMMISSIO	ON ORDER N	NUMBER 191-2				
DATE APPE	ROVER	4-21-16	1			
SIGNATUR	Ellany	L'atwill				

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 2/25			g number: $\mathcal{O}8$		
DESCRIPTION: 7	Nevidian	phone	Model	NT4X3S	RECEIVED
REQUESTED MEAN	S OF DISPOSAL:	unplus		ı	RECEIVED
OTHER INFORMATI	ON:				FEB 2 6 2016
CONDITION OF ASS	ET: Javi			B00	ONE COUNTY AUDITOR
REASON FOR DISPO	OSITION: Zue	nased no	w		
COUNTY / COURT I' OWN USE (this item i	Γ DEPT. (circle one) Ι	OOES /DOES NOT		TO TRANSFER TH	IS ITEM FOR ITS
LOCATION OF ASSE	ET AND DESIRED DA	TE FOR ASSET R	EMOVAL TO STO	ORAGE:	
WAS ASSET PURCH IF YES, ATTACH DO	CUMENTATION SH	OWING FUNDING	G AGENCY'S PER		
DEPARTMENT:	2100 FM	SIGNATU	RE JOCH	MODIL	
AUDITOR ORIGINAL PURCHA	SE DATE 2-8-9	15 r	ECEIPT INTO <u>I</u>	90-3836	Ha
ORIGINAL COST	\$ 191.	73	GRANT FUNDED		
ORIGINAL FUNDING	G SOURCE 278	84 %	% FUNDING AGENCY		
ASSET GROUP	1604	<u> </u>	DOCUMENTATIO TRANSFER CONF	N ATTACHED (Y/N IRMED)
COUNTY COMMISS	SION / COUNTY CI	<u>LERK</u>			
APPROVED DISPOSA	AL METHOD:				
TRANSFER	DEPARTMENT N	IAME		NUMBER	
	LOCATION WITH	HIN DEPARTMEN	VT		
	INDIVIDUAL				
TRADE	AUCTION	SEALI	ED BIDS		
OTHER E	EXPLAIN				
COMMISSION ORDI	ER NUMBER <u>/ 91</u>	-2016			
DATE APPROVE	1 4-21	-16/2			
SIGNATURE	It's atuil				

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 2 26 FIXED	ASSET TAG NUMBER: JUNE
DESCRIPTION: Call phones: Iphi Samsun, rugby, Noki	asset tag Number: More one 4, motorola gendroid, a, Pantech Plip phone, LG Slider pho plus RECEIVED
REQUESTED MEANS OF DISPOSAL: Sur	plus RECEIVED
OTHER INFORMATION:	ccp 2 2 2 10 16
condition of ASSET: poor to fair reason for disposition: upgraded	BOONE COUNTY AUDITO
REASON FOR DISPOSITION: upgladed	l to smoutphones
COUNTY / COURT IT DEPT. (circle one) DOES /I OWN USE (this item is applicable to computer equip	DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS oment only)
LOCATION OF ASSET AND DESIRED DATE FOR	r asset removal to storage: ASAP
	G FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.
DEPARTMENT: 6100 FM	SIGNATURE Jooly MARE
	TP RECEIPT INTO 6100-38.36 NO
ORIGINAL COST	GRANT FUNDED (Y/N)
ORIGINAL FUNDING SOURCE	GRANT NAME
AGGET CROUD	AGENCY DOCUMENTATION ATTACHED (Y/N)
ASSET GROUP	TRANSFER CONFIRMED
COUNTY COMMISSION / COUNTY CLERK	
APPROVED DISPOSAL METHOD:	
TRANSFER DEPARTMENT NAME_	NUMBER
LOCATION WITHIN DE	EPARTMENT
INDIVIDUAL	
TRADEAUCTION	SEALED BIDS
OTHER EXPLAIN	
COMMISSION ORDER NUMBER 191-2011	6
DATE APPROVED 4-21-16	9
SIGNATURE Comy La attentiff	

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 2125/16 FIXED ASSET	TAG NUMBER: Mone	
DESCRIPTION: Meridian Phone		RECEIVED
REQUESTED MEANS OF DISPOSAL: Surplus)	FEB 262016
OTHER INFORMATION:		BOONE COUNTY AUDITOR
CONDITION OF ASSET: mg washing de	las not work	
REASON FOR DISPOSITION:		
COUNTY / COURT IT DEPT. (circle one) DOES /DOES N OWN USE (this item is applicable to computer equipment on		FER THIS ITEM FOR ITS
LOCATION OF ASSET AND DESIRED DATE FOR ASSE	T REMOVAL TO STORAGE:	ASAP
WAS ASSET PURCHASED WITH GRANT FUNDING? YIF YES, ATTACH DOCUMENTATION SHOWING FUND	ING AGENCY'S PERMISSION TO	
DEPARTMENT: Leloo - Fm SIGNA	ture Jody Moore	<u> </u>
AUDITOR ORIGINAL PURCHASE DATE	receipt into 6100-383	36 Ha
ORIGINAL COST	GRANT FUNDED (Y/N)	
ORIGINAL FUNDING SOURCE	GRANT NAME % FUNDING AGENCY	
ASSET GROUP	AGENCY	
COUNTY COMMISSION / COUNTY CLERK		
APPROVED DISPOSAL METHOD:		
TRANSFER DEPARTMENT NAME	NUMB	ER
LOCATION WITHIN DEPARTM	IENT	
INDIVIDUAL		
TRADEAUCTIONSEA	ALED BIDS	
OTHER EXPLAIN		
COMMISSION ORDER NUMBER 191-2016		
DATE APPROVED 4-21-16	_	
SIGNATURE Comple although		

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 032816		FIXED ASSET T	'AG NUMBER:	18127
DESCRIPTION: Berke	el 10' meat slicer			
REQUESTED MEANS	OF DISPOSAL:	surplus		RECEIVED
OTHER INFORMATIO	DN:			MAR 282016
CONDITION OF ASSE	ET: The bearings are	out.		BOONE COUNTY AUDITOR
REASON FOR DISPOS	SITION:It has been re	eplaced.		
COUNTY / COURT IT FOR ITS OWN USE (th				one) WISH TO TRANSFER THIS ITEM
DESIRED DATE FOR	ASSET REMOVAL	TO STORAGE:	03/28/16	
	CUMENTATION SH	IOWING FUNDI	NG AGENCY'S	PERMISSION TO DISPOSE OF ASSET.
DEPARTMENT:Sheriff	f-Jail 1255	SIGNA	rure <u>Lapt.</u>	Sury atrocutist
ORIGINAL COST	\$1,215 SOURCE 27	·71 31	GRANT FUND GRANT NAME % FUNDING _ AGENCY	3
COUNTY COMMISS				
APPROVED DISPOSA		BERRY		
	DEPARTMENT I	HIN DEPARTM		NUMBER
	AUCTION	-		
	KPLAIN			
COMMISSION ORDER			-	
DATE APPROVED	4-2	1-16	_	
SIGNATURE_	melle Atto	ilf/	_	

 $C: \label{local-Temp-XPgrpwise-Fixed Asset Disposal.} doc$

DATE: March 29, 2016	FIXED ASSET	TAG NUMBER: 10702	
DESCRIPTION: 1996 Easy Lawn Stra	ıw Blower		RECEIVED
REQUESTED MEANS OF DISPOSAL	L: Sell		MAR 30 2016
OTHER INFORMATION: Serial Num	ber: 20801; Model: S	SB228	BOONE COUNTY AUDITOR
CONDITION OF ASSET: Fair			DOUG COOK
REASON FOR DISPOSITION: Equip	ment is planned for re	eplacement in 2016.	
COUNTY / COURT IT DEPT. (circle of OWN USE (this item is applicable to co			ER THIS ITEM FOR ITS
DESIRED DATE FOR ASSET REMO	VAL TO STORAGE	: None	
WAS ASSET PURCHASED WITH GI IF YES, ATTACH DOCUMENTATIO DEPARTMENT: 2040	ON SHOWING FUNI SIGNA		DISPOSE OF ASSET.
AUDITOR ORIGINAL PURCHASE DATE 8-		receipt into 2040-38	35 HQ
ORIGINAL COST		GRANT NAME % FUNDING	
ASSET GROUP	604	AGENCY	
COUNTY COMMISSION / COUNT	TY CLERK		
APPROVED DISPOSAL METHOD:			
TRANSFER DEPARTMI	ENT NAME	NUMBI	ER
LOCATION	WITHIN DEPARTM	MENT	10.77
INDIVIDUA	AL		
TRADEAUCTIO	ONSE	ALED BIDS	
OTHER EXPLAIN	4.11		
COMMISSION ORDER NUMBER	191-2016		
DATE APPROVED	4-21-16/	_	
SIGNATURE Comple A	Mill	-	

DATE: March 29, 20	16 F	FIXED ASSET	TAG NUMBER: 9	9602	
DESCRIPTION: 1995	Stone Tamper Compa	ector		~	ECEIVED
REQUESTED MEAN	S OF DISPOSAL: S	ell			MAR 30 2016
OTHER INFORMATI	ON: Serial Number: 19	951069; Model	: SM-832R		
CONDITION OF ASS	ET: Fair			B00	NE COUNTY AUDITOR
REASON FOR DISPO	OSITION: Equipment i	s planned for re	placement in 2016.		
	Γ DEPT. (circle one) Is applicable to compute			ISH TO TRANSFER	THIS ITEM FOR ITS
DESIRED DATE FOR	R ASSET REMOVAL	TO STORAGE:	None		
IF YES, ATTACH DO DEPARTMENT: 2040		OWING FUND SIGNA		ERMISSION TO DIS	POSE OF ASSET.
AUDITOR ORIGINAL PURCHA			RECEIPT INTO	2040-383	6 Ha
ORIGINAL COST ORIGINAL FUNDING ASSET GROUP	3 SOURCE <u>274</u>	-1	GRANT NAME % FUNDING AGENCY	CD (Y/N) _ N	//N)
COUNTY COMMISS	SION / COUNTY CI	LERK			
APPROVED DISPOSA	AL METHOD:				
TRANSFER	DEPARTMENT N	IAME		NUMBER_	180
	LOCATION WITH	HIN DEPARTM	IENT	· · · · · · · · · · · · · · · · · · ·	- de mari
	INDIVIDUAL				
TRADE	AUCTION	SEA	ALED BIDS		
OTHER E.	XPLAIN				A MM
COMMISSION ORDE	R NUMBER 191.	2016	_		
DATE APPROVED	4-2	1-16	_		
SIGNATURE Clon	w/ atticl				

CERTIFIED COPY OF ORDER

STATE OF MISSOURI **County of Boone**

April Session of the April Adjourned

Term. 20 16

In the County Commission of said county, on the

21st

day of

April

20 16

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the request by the Purchasing Department to dispose of the attached list of surplus PC & Peripheral equipment through MRC Recycling Center.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Request for Disposal forms.

Done this 21st day of April, 2016

ATTEST:

Clerk of the County Commission

Daniel K. Atwill

Presiding Commissioner

District I Commissioner

Yanet M. Thompson

District II Commissioner

Boone County Purchasing David Eagle Purchasing Assistant



613 E. Ash St. Columbia, MO 65201 Phone: (573) 886-4394

MEMORANDUM

TO:

Boone County Commission

FROM:

David Eagle

RE:

Computer and Peripheral Surplus Disposal

DATE:

April 11, 2016

The Purchasing Departments requests permission to dispose of the following list of surplus PC & Peripheral equipment through MRC Recycling Center. MRC Recycling will pick up our surplus at no charge. They are a State of Missouri, DNR Level Four recycling center. No computer items are land-filled. Purchasing will obtain a Certificate of Destruction, and we will let them know that we want everything recycled, not reused so nothing ends up in the landfill.

Prior to Computer surplus coming to Purchasing for disposal, Information Technology has removed the hard-drives for destruction by their department. Their procedure for PC disposal is:

Once all the data is copied or recovered for the user, IT removes the hard drive and memory from the PC. The memory is held to be used for upgrading other PCs at the county that can benefit. IT sometimes removes parts that can be used as spare if the model is current enough. (ie Power Supplies, Video Cards, etc.) The hard drive is held for a minimum of 30 days in case a user identifies something is missing. After 30 days IT may reuse the hard drive in other county PCs if there are failures. If a hard drive goes unused or fails and IT needs to physically dispose of it, they drill a 5/8" hole through the drive and the data platters. Once IT has collection of "drilled" drives, they deliver them to PC recycling vendor, MRC Recycling Center.

MRC Recycling Center certifies that they have picked up the following items and that all items will be recycled, not reused, so nothing ends up in the landfill.

Signature:					Date:		
	Asset #	Description	Make & Model	Department	Condition of Asset	Serial #	_
1.	15401	LASER	LEXMARK	COLLECTOR	UNKNOWN		

	A330t II	Description	mano a modor	- Dopartmont	Asset	Jona n
1.	15401	LASER MONOCHROME PRINTER	LEXMARK T630N	COLLECTOR	UNKNOWN	
2.	14193	LASER MONOCHROME PRINTER	LEXMARK T630N	COLLECTOR	UNKNOWN	
3.	14194	LASER MONOCHROME PRINTER	LEXMARK T630N	COLLECTOR	UNKNOWN	

4.	15581	LASER MONOCHROME PRINTER	LEXMARK T430DN	PROSECUTING ATTORNEY	UNKNOWN	
5.	13474	LASER MONOCHROME PRINTER	LEXMARK T630N	HUMAN RESOURCES	UNKNOWN	
6.	11973	LASER MONOCHROME PRINTER	HP LASERJET 4050N	PROSECUTING ATTORNEY	UNKNOWN	
7.	14839	17" LCD MONITOR	HP L1740	AUDITOR	UNKNOWN	
8.	15924	17" LCD MONITOR	HP L1740	AUDITOR	UNKNOWN	
9.	18129	19" LCD MONITOR	HP LE1911	HUMAN RESOURCES	UNKNOWN	
10.	14892	17" LCD MONITOR	HP L1740	SHERIFF	UNKNOWN	
11.	15031	17" LCD MONITOR	HP L1740	PLANNING & ZONING	UNKNOWN	
12.	16093	17" LCD MONITOR	HP L1740	HUMAN RESOURCES	UNKNOWN	
13.	16159	17" LCD MONITOR	HP L1740	PURCHASING	UNKNOWN	
14.	18687	17" LCD MONITOR	DELL E1713S	HUMAN RESOURCES	UNKNOWN	
15.	18554	19" LCD MONITOR	PLANAR PT191MU	SHERIFF	UNKNOWN	
16.	18560	19" LCD MONITOR	NEC LCD195VX+	PLANNING & ZONING	UNKNOWN	
17.	15604	17" LCD MONITOR	HP L1740	SHERIFF	UNKNOWN	
18.	18590	LASER MONOCHROME PRINTER	IBM INFOPRINT 1585N	I.T.	UNKNOWN	
CC.	Heather Ac	ton Auditor				

cc: Heather Acton, Auditor Surplus File

DATE: 11/09/2015	FIXED ASSET TAG NUMBER: 000	15401
DESCRIPTION:	LEXMARK T630N PRINTER LASER MONOCHROME	
REQUESTED MEANS	S OF DISPOSAL:	RECEIVED
OTHER INFORMATI	ION:	MAR 10 2016
	SET: PURCHASED OCT 2003	BOONE COUNTY AUDITOR
	OSITION: REPLACEMENT	
COUNTY/CÖURT IT OWN USE (this item is	DEPT. (circle one) DOES/DOES NOT (circle one) WISH TO TRANSFER THIS is applicable to computer equipment only)	SITEM FOR ITS
DESIRED DATE FOR	R ASSET REMOVAL TO STORAGE: ASAP - In GC Room 123	
WAS ASSET PURCH IF YES, ATTACH DO	ASED WITH GRANT FUNDING? YES NO OCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DIS	
DEPARTMENT: COL	LLECTOR 1150 SIGNATURE: Judy	
AUDITOR		
ORIGINAL PURCHA ORIGINAL COST ORIGINAL FUNDING ASSET GROUP	SE DATE 11-30-06 RECEIPT INTO 1190-3 G SOURCE 2731 TRANSFER CONFIRMED 1603	
COUNTY COMMISS	SION / COUNTY CLERK	
APPROVED DISPOSA	AL METHOD:	
TRANSFER	DEPARTMENT NAMENUMBER	
	LOCATION WITHIN DEPARTMENT	
	INDIVIDUAL	
TRADE	AUCTIONSEALED BIDS	
OTHER E	XPLAIN	
	100 2011	
	ER NUMBER 192-2016	
DATE APPROVED_	4-21-16	
SIGNATURE_	any lie ativill	

DATE: 11/04/2015		FIXED ASSET TAG NUMBER: 0001419	93
DESCRIPTION:	LEXMARK T630N PRINTER LASER MONOCHRO)ME	
DECLEDED 145 115			RECEIVED
	S OF DISPOSAL:		MAR 102016
OTHER INFORMATI	ON:		TIAN TO 2010
CONDITION OF ASS	ET: PURCHASED OCT 2003		BOONE COUNTY AUDITOR
REASON FOR DISPO	SITION: REPLACEMENT		
COUNTY/COURT IT OWN USE (this item is	DEPT. (circle one) DOES/DOES NOT sapplicable to computer equipment only	(circle one) WISH TO TRANSFER THIS ITE	EM FOR ITS
DESIRED DATE FOR	ASSET REMOVAL TO STORAGE:	ASAP - In GC Room 123	
	ASED WITH GRANT FUNDING? YE CUMENTATION SHOWING FUNDI	ES NO ING AGENCY'S PERMISSION TO DISPOSI	E OF ASSET.
DEPARTMENT: COL	LECTOR SIGNATU	IRE: Study	
<u>AUDITOR</u>		<u> </u>	
ORIGINAL PURCHA ORIGINAL COST ORIGINAL FUNDING ASSET GROUP	SE DATE 10-23-03 \$2,088.18 G SOURCE 2751 1603	RECEIPT INTO 1190-383. TRANSFER CONFIRMED	
COUNTY COMMISS	SION / COUNTY CLERK		
APPROVED DISPOSA	AL METHOD:		
TRANSFER	DEPARTMENT NAME	NUMBER	
	LOCATION WITHIN DEPARTMI	ENT	
	INDIVIDUAL		
TRADE		LED BIDS	
OTHER E	XPLAIN		
COMMISSION ORDE DATE APPROVED SIGNATURE	R NUMBER 192-2016 4-21-16	-	
SIGNATORE NO	my be affile		

DATE: 11/04/2015	FIXED	ASSET TAG NUMBER: 00014194
DESCRIPTION:	LEXMARK T630N PRINTER LASER MONOCHROME	_
DEOLIESTED MEAN	S OF DISPOSAL.	RECEIVED
	S OF DISPOSAL:	MAR 102016
OTHER INFORMATI	ON:	<u> </u>
CONDITION OF ASS	ET: PURCHASED OCT 2003	BOONE COUNTY AUDITOR
REASON FOR DISPO	SITION: REPLACEMENT	
COUNTY/COURT IT OWN USE (this item is	DEPT. (circle one) DOES/DOES NOT (circle one applicable to computer equipment only)	e) WISH TO TRANSFER THIS ITEM FOR ITS
DESIRED DATE FOR	ASSET REMOVAL TO STORAGE: ASAP - Ir	GC Room 123
IE VES ATTACH DO	ASED WITH GRANT FUNDING? YES NO OCUMENTATION SHOWING FUNDING AGE	NCY'S PERMISSION TO DISPOSE OF ASSET.
DEPARTMENT: COL	LECTOR SIGNATURE:	Judy
AUDITOR		
ORIGINAL PURCHAS ORIGINAL COST ORIGINAL FUNDING ASSET GROUP	2,088.18	RECEIPT INTO 1190-3836 HOTERANSFER CONFIRMED
COUNTY COMMISS	SION / COUNTY CLERK	
APPROVED DISPOSA	AL METHOD:	
TRANSFER	DEPARTMENT NAME	NUMBER
	INDIVIDUAL	
TRADE	AUCTION SEALED BIDS	
OTHER E	XPLAIN	
COMMISSION ORDE	R NUMBER 192-2016	
DATE APPROVED	7 5 4-21-16/	
SIGNATURE	mille atwill	
		•

DATE: 03/02/2016	FIXED AS	SET TAG NUMBER: 00015581
DESCRIPTION:	LEXMARK T430DN PRINTER LASER MONOCHROME	
DEOLIECTED ME AND		RECEIVED
	S OF DISPOSAL:	MAD
	ON:	
CONDITION OF ASS	ET: PURCHASED 2006 - POOR	BOONE COUNTY AUDITOR
REASON FOR DISPO	SITION: REPLACEMENT	
COUNTY/COURT IT OWN USE (this item !	DEPT. (circle one) DOES/DOES NOT (circle one) Is applicable to compater equipment only)	VISH TO TRANSFER THIS ITEM FOR ITS
DESIRED DATE FOR	ASSET REMOVAL TO STORAGE: ASAP - In G	C Room 123.
	ASED WITH GRANT FUNDING? YES NO OCUMENTATION SHOWING FUNDING AGENC	Y'S PERMISSION TO DISPOSE OF ASSET.
DEPARTMENT: PRO	DSECUTING ATTORN SIGNATURE:	Trudy
AUDITOR		<u> </u>
ORIGINAL PURCHAS ORIGINAL COST ORIGINAL FUNDING ASSET GROUP	\$1,040.84	CEIPT INTO 1190-3836 HO
COUNTY COMMISS	SION / COUNTY CLERK	
APPROVED DISPOSA	AL METHOD:	
TRANSFER	DEPARTMENT NAME	NUMBER
	LOCATION WITHIN DEPARTMENT	
	INDIVIDUAL	
TRADE	AUCTIONSEALED BIDS	
OTHER E	XPLAIN	
COMMISSION ORDE	R NUMBER 192-2016	
DATE APPROVED	4-21-16	
SIGNATURE	all in whent	

DATE: 03/02/2016		FIXED ASSET TAG NUMBER: 000134	474
DESCRIPTION:	LEXMARK T520N PRINTER LASER MONOCHROI	ME	
REQUESTED MEANS	S OF DISPOSAL:		RECEIVED
	ON:		MAR 03 2016
			BOONE COUNTY AUDITOR
	ET: PURCHASED 2002 - POOR		DOORT COOK! I VOSITOR
REASON FOR DISPO	SITION: REPLACEMENT	THE SAME MANAGEMENT OF THE SAME SAME SAME SAME SAME SAME SAME SAM	
COUNTY/COURT IT OWN USE (this item is	DEPT. (circle one) DOES/DOES NOT s applicable to computer equipment only	(circle one) <u>WISH TO TRANSFER THIS I</u> I /)	EM FOR ITS
DESIRED DATE FOR	ASSET REMOVAL TO STORAGE:	ASAP - In GC Room 123.	
WAS ASSET PURCH. IF YES, ATTACH DO	ASED WITH GRANT FUNDING? YE OCUMENTATION SHOWING FUNDI	NO NG AGENCY'S PERMISSION TO DISPOS	SE OF ASSET.
DEPARTMENT: HUN	MAN RESOURCES 1115 SIGNATU	re: Juedy	
AUDITOR			
ORIGINAL FUNDING	SE DATE 11-20-02 \$1,214.18 G SOURCE 2731 1603	RECEIPT INTO 1190-3836 TRANSFER CONFIRMED	
COUNTY COMMISS	SION / COUNTY CLERK		
APPROVED DISPOSA	AL METHOD:		
TRANSFER	DEPARTMENT NAME	NUMBER	
	LOCATION WITHIN DEPARTME	ENT	
	INDIVIDUAL		
TRADE		LED BIDS	
OTHER EX	XPLAIN		
COMMISSION ORDE	R NUMBER 192-2016		
DATE APPROVED	1 - 4-21-19/		
SIGNATURE	my liz alluly		

DATE: 03/02/2016		FIXED ASSET TAG NUMBER: 00	011973
DESCRIPTION:	HP LASERJET 4050N PRINTER LASER MONOCHROM	<u>ИЕ</u>	
REQUESTED MEANS	OF DISPOSAL:		RECEIVED
OTHER INFORMATIO	N:		
CONDITION OF ASSE	T: PURCHASED 1999 - POOR		MAR 032016
REASON FOR DISPOS	ITION: REPLACEMENT		BOONE COUNTY AUDITOR
COUNTY/COURT IT DOWN USE (this item is	EPT. (circle one) DOES/DOES NOT (applicable to computer equipment only	circle one) WISH TO TRANSFER TH	IS ITEM FOR ITS
DESIRED DATE FOR A	ASSET REMOVAL TO STORAGE: _	SAP - In GC Room 123.	
	SED WITH GRANT FUNDING? YES CUMENTATION SHOWING FUNDIN	NG AGENCY'S PERMISSION TO DIS	SPOSE OF ASSET.
DEPARTMENT: PROS	SECUTING ATTORN SIGNATULE	RE: Judy	
AUDITOR		0	
ORIGINAL COST	EDATE 10-28-99 \$ 1822.14 SOURCE 2731 1603	RECEIPT INTO 190 - 3 TRANSFER CONFIRMED	7.7
COUNTY COMMISSI	ON / COUNTY CLERK		De-Th- 0 470 (1944 - 1944 - 1944 - 1944 - 1944 - 1944 - 1944 - 1944 - 1944 - 1944 - 1944 - 1944 - 1944 - 1944
APPROVED DISPOSAL	L METHOD:		
TRANSFER	DEPARTMENT NAME	NUMBER_	
	LOCATION WITHIN DEPARTME	NT	
TRADE		ED BIDS	
OTHER EX	PLAIN		
COMMISSION ORDER DATE APPROVED SIGNATURE	NUMBER 192-2016 4-21-16		

DATE: 03/21/2016		FIXED ASSET TAG NUMBER: 00014839
DESCRIPTION:	HP L1740 MONITOR LCD 17 INCH	
REQUESTED MEANS	OF DISPOSAL:	RECEIVED
OTHER INFORMATIO	N:	MAR 22 2016
CONDITION OF ASSE	T: PURCHASED 2005 - POOR	BOONE COUNTY AUDITOR
REASON FOR DISPOS	ITION: REPLACEMENT	
COUNTY/COURT IT D OWN USE (this item is a	DEPT. (circle one) DOES/DOES NOT (ci applicable to computer equipment only)	rcle one) WISH TO TRANSFER THIS ITEM FOR ITS
DESIRED DATE FOR A	ASSET REMOVAL TO STORAGE: AS	AP - In GC Room 123.
WAS ASSET PURCHA IF YES, ATTACH DOO	SED WITH GRANT FUNDING? YES CUMENTATION SHOWING FUNDING	AGENCY'S PERMISSION TO DISPOSE OF ASSET.
DEPARTMENT: AUDI	TOR -	: Judy
AUDITOR		
ORIGINAL COST ORIGINAL FUNDING !	EDATE 3-16-05 337.00 SOURCE 2.731 1603	receipt into 1190-3836 Ha transfer confirmed
COUNTY COMMISSION	ON_/ COUNTY CLERK	
APPROVED DISPOSAI	L METHOD:	
TRANSFER	DEPARTMENT NAME	NUMBER
	LOCATION WITHIN DEPARTMENT	Γ
	INDIVIDUAL	
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OTHER EXI	PLAIN	·
COMMISSION ORDER DATE APPROVED SIGNATURE	NUMBER 192-2016 4-21-16	

DATE: 03/21/2016		FIXED ASSET TAG NUMBER: 00015924
DESCRIPTION:	HP L1740 MONITOR LCD 17 INCH	
REQUESTED MEAN	S OF DISPOSAL:	RECEIVED
OTHER INFORMATI	ON:	MAR 22 2016
CONDITION OF ASS	ET: PURCHASED 2007 - POOR	BOONE COUNTY AUDITOR
REASON FOR DISPO	SITION: REPLACEMENT	
COUNTY/COURT IT OWN USE (this item i	DEPT. (circle one) DOES/DOES NOT (c s applicable to computer equipment only)	ircle one) WISH TO TRANSFER THIS ITEM FOR ITS
DESIRED DATE FOR	R ASSET REMOVAL TO STORAGE: A	SAP - In GC Room 123.
IF YES, ATTACH DO	·	GAGENCY'S PERMISSION TO DISPOSE OF ASSET.
DEPARTMENT: AUI	DITOR - 1110 SIGNATUR	E: Judy
AUDITOR		
ORIGINAL FUNDING	SE DATE 3-9-07 188.00 G SOURCE 2731 1603	TRANSFER CONFIRMED
COUNTY COMMISS	SION / COUNTY CLERK	
APPROVED DISPOSA	AL METHOD:	
TRANSFER	DEPARTMENT NAME	NUMBER
	LOCATION WITHIN DEPARTMEN	T
	INDIVIDUAL	
TRADE	AUCTIONSEALI	ED BIDS
OTHER E	XPLAIN	·
COMMISSION ORDE	R NUMBER 192-2016	
DATE APPROVED	9 4-21-16	
SIGNATURE_	my the attill	

DATE: 03/21/2016		FIXED ASSET TAG NUMBER: 000181	29
DESCRIPTION:	HP LE1911 MONITOR LCD 19 INCH		
REQUESTED MEANS	S OF DISPOSAL:		RECEIVED
OTHER INFORMATION	ON:		MAR 222016
CONDITION OF ASSI	ET: POOR - HORIZONTAL LINES		BOONE COUNTY AUDITOR
REASON FOR DISPO	SITION: REPLACEMENT		
	DEPT. (circle one) DOES/DOES NOT (ci applicable to computer equipment only)	ircle one) WISH TO TRANSFER THIS IT	EM FOR ITS
DESIRED DATE FOR	ASSET REMOVAL TO STORAGE: AS	SAP - In GC Room 123.	
WAS ASSET PURCHAIF YES, ATTACH DO	ASED WITH GRANT FUNDING? YES CUMENTATION SHOWING FUNDING	GAGENCY'S PERMISSION TO DISPOS	SE OF ASSET.
DEPARTMENT: HUN	MAN RESOURCES III 5 SIGNATURI	: Judy	
AUDITOR			
ORIGINAL COST	SE DATE 9-25-12 123-40 SOURCE 2731	RECEIPT INTO 1190-383 TRANSFER CONFIRMED	
	ION / COUNTY CLERK		
APPROVED DISPOSA	IL METHOD:		
TRANSFER	DEPARTMENT NAME	NUMBER	
	LOCATION WITHIN DEPARTMEN	Τ	
	INDIVIDUAL		
TRADE	AUCTIONSEALE	ED BIDS	
OTHER EX	KPLAIN		
COMMISSION ORDE	R NUMBER 192- 2016		
DATE APPROVED_	4-21.16		
SIGNATURE Con	my the attrill		

DATE: 03/18/2016		FIXED ASSET TAG NUMBER: 00014892
DESCRIPTION:	HP L1740 MONITOR LCD 17 INCH	
REQUESTED MEANS	S OF DISPOSAL:	RECEIVED
	ON:	MAD 1) 2 2040
	ET: PURCHASED 2005 - POOR	PARLITI A TO
REASON FOR DISPO	SITION: REPLACEMENT	
COUNTY/COURT IT OWN USE (this item is	DEPT. (circle one) DOES/DOES NO s applicable to computer equipment or	T (circle one) WISH TO TRANSFER THIS ITEM FOR ITS
DESIRED DATE FOR	ASSET REMOVAL TO STORAGE	ASAP In GC Room 123.
IF YES, ATTACH DO		DING AGENCY'S PERMISSION TO DISPOSE OF ASSET.
DEPARTMENT: SHE	ERIFF 1251 SIGNAT	URE: hedy
AUDITOR		
ORIGINAL PURCHAS ORIGINAL COST ORIGINAL FUNDING ASSET GROUP	SE DATE 4-20-05 319.00 3 SOURCE 2751 1603	RECEIPT INTO 1190-3836 HOTTRANSFER CONFIRMED
COUNTY COMMISS	SION / COUNTY CLERK	
APPROVED DISPOSA	AL METHOD:	
TRANSFER	DEPARTMENT NAME	NUMBER
	LOCATION WITHIN DEPARTM	MENT
	INDIVIDUAL	
TRADE		ALED BIDS
OTHER E	XPLAIN	
COMMISSION ORDE	R NUMBER 192-2016	-
SIGNATURE	my to assure	

DATE: 03/18/2016		FIXED ASSET TAG NUMBER: 00015031
DESCRIPTION:	HP L1740 MONITOR LCD 17 INCH	
REQUESTED MEANS	S OF DISPOSAL:	RECEIVED
OTHER INFORMATI	ON:	MAR 2 1 2016
CONDITION OF ASS	ET: PURCHASED 2005 - POOR	BOONE COUNTY AUDITOR
REASON FOR DISPO	SITION: REPLACEMENT	
COUNTY/COURT IT OWN USE (this item is	DEPT. (circle one) DOES/DOES NOT s applicable to computer equipment only	(circle one) WISH TO TRANSFER THIS ITEM FOR ITS
DESIRED DATE FOR	ASSET REMOVAL TO STORAGE:	ASAP In GC Room 123.
IF YES ATTACH DO	ASED WITH GRANT FUNDING? YED CUMENTATION SHOWING FUNDING 1710	NG AGENCY'S PERMISSION TO DISPOSE OF ASSET.
DEPARTMENT: PLA	1710 INNING & ZONING SIGNATU	RE:
AUDITOR		
ORIGINAL COST ORIGINAL FUNDING	SE DATE 6-15-05 3 9.00 G SOURCE 273 1603	receipt into 1190-3836 HQ transfer confirmed
	SION / COUNTY CLERK	
APPROVED DISPOSA		
TRANSFER		_NUMBER
IKANSILIK		ENT
TRADE	AUCTIONSEA	LED BIDS
OTHER E	XPLAIN	
COMMISSION ORDE	ER NUMBER 192-2016	
DATE APPROVED	11 of All	-
SIGNATURE CO	my to allines	

DATE: 03/18/2016	TE: 03/18/2016 FIXED ASSET TAG NUMBER: 00016093		
DESCRIPTION:	HP L1740 MONITOR LCD 17 INCH		
REOUESTED MEAN	S OF DISPOSAL:		RECEIVED
	ON:	!	MAR 2 1 2016
	ET: PURCHASED IN 2007 - PO	70.00	NE COUNTY AUDITOR
REASON FOR DISPO	SITION: REPLACEMENT		
COUNTY/COURT IT OWN USE (this item i	DEPT. (circle one) DOES/DOES No s applicable to computer equipment	OT (circle one) WISH TO TRANSFER THIS ITEM Fonly)	OR ITS
DESIRED DATE FOR	ASSET REMOVAL TO STORAG	E: ASAP - In GC Room 123.	
WAS ASSET PURCH IF YES, ATTACH DO	ASED WITH GRANT FUNDING? OCUMENTATION SHOWING FUN	YES NO NDING AGENCY'S PERMISSION TO DISPOSE OF	F ASSET.
DEPARTMENT: HUI	MAN RESOURCES 1115 SIGNA	ATURE: Judy	
AUDITOR			
ORIGINAL PURCHA ORIGINAL COST ORIGINAL FUNDING ASSET GROUP	SE DATE 4-6-07 \$ 188.00 G SOURCE 2.73 603	receipt into 1190 –3836 transfer confirmed	
COUNTY COMMISS	SION / COUNTY CLERK		
APPROVED DISPOS	AL METHOD:		
TRANSFER	DEPARTMENT NAME	NUMBER	
	LOCATION WITHIN DEPART	TMENT	
	INDIVIDUAL		
TRADE	AUCTIONS	SEALED BIDS	
OTHER E	XPLAIN		
COMMISSION ORDE	ER NUMBER 192-2016		
DATE APPROVED	1 1 4-21-16		
SIGNATURE Co	my to attirity		

DATE: 03/18/2016	FD	XED ASSET TAG NUMBER: 00016159	
DESCRIPTION:	HP L1740 MONITOR LCD 17 INCH		ra
REQUESTED MEANS	OF DISPOSAL:	RECEIVE	
	N:	MAR 2 1 2016	6
	T: VERY POOR	BOOME COUNTY AUG	DITOR
COUNTY/COURT IT D		le one) WISH TO TRANSFER THIS ITEM FOR ITS	
DESIRED DATE FOR A	ASSET REMOVAL TO STORAGE: ASAF	P In GC Room 123.	
WAS ASSET PURCHA IF YES, ATTACH DOO	SED WITH GRANT FUNDING? YES ACCUMENTATION SHOWING FUNDING A	AGENCY'S PERMISSION TO DISPOSE OF ASSET.	
DEPARTMENT: PURC	CHASING 11/8 SIGNATURE:	Trudy	
AUDITOR			-
ORIGINAL COST ORIGINAL FUNDING :	E DATE 4-12-07 189.00 SOURCE 2731 1603	TRANSFER CONFIRMED	
COUNTY COMMISSI	ON / COUNTY CLERK		-
APPROVED DISPOSAI	L METHOD:		
TRANSFER	DEPARTMENT NAME	NUMBER	
	LOCATION WITHIN DEPARTMENT_		
	INDIVIDUAL		
TRADE	AUCTIONSEALED		
OTHER EX	PLAIN		
COMMISSION ORDER DATE APPROVED SIGNATURE	NUMBER 192-2016 4-21-16 May la alterit		

DATE: 03/18/2016		FIXED ASSET TAG NUMBER: 00018687				
DESCRIPTION:	DELL E1713S MONITOR LCD 17 INCH		RECEIVED			
REQUESTED MEANS	OF DISPOSAL:					
OTHER INFORMATIO	N:		MAR 2 1 2016			
CONDITION OF ASSE	T: VERY POOR		BOONE COUNTY AUDITOR			
	ITION: REPLACEMENT					
COUNTY/COURT IT DOWN USE (this item is	EPT. (circle one) DOES/DOES NO	T (circle one) WISH TO TRANSFER THIS FFEN	1 FOR ITS			
DESIRED DATE FOR A	ASSET REMOVAL TO STORAGE:	ASAP In GC Room 123.				
IF YES, ATTACH DOO		DING AGENCY'S PERMISSION TO DISPOSE	OF ASSET.			
DEPARTMENT: HUM.	AN RESOURCES 1115 SIGNAT	TURE: Judy 7.				
AUDITOR						
ORIGINAL PURCHASI ORIGINAL COST ORIGINAL FUNDING ASSET GROUP	EDATE 12-19-13 1.00 SOURCE 2787 1603	RECEIPT INTO 2901-383 TRANSFER CONFIRMED				
COUNTY COMMISSI	ON / COUNTY CLERK		The state of the s			
APPROVED DISPOSAL	L METHOD:					
TRANSFER	DEPARTMENT NAME	NUMBER				
	LOCATION WITHIN DEPARTM	MENT				
	INDIVIDUAL					
TRADE		ALED BIDS				
OTHER EX	PLAIN					
COMMISSION ORDER DATE APPROVED SIGNATURE	NUMBER 192-2016 4-21-16					

DATE: 03/18/2016	FIXED ASSET TA	AG NUMBER: 00018554
DESCRIPTION:	PLANAR PT191MU MONITOR LCD 19 INCH	
REQUESTED MEANS	IS OF DISPOSAL:	RECEIVED
OTHER INFORMATI	ION:	MAR 2 1 2016
CONDITION OF ASS	SET: VERY POOR	BOONE COUNTY AUDITOR
	OSITION: REPLACEMENT	
COUNTY/COURT IT OWN USE (this item is	DEPT. (circle one) DOES/DOES NOT (circle one) WISH T is applicable to computer equipment only)	OTRANSFER THIS ITEM FOR ITS
DESIRED DATE FOR	R ASSET REMOVAL TO STORAGE: ASAP - In GC Room	n 123.
WAS ASSET PURCH IF YES, ATTACH DO	HASED WITH GRANT FUNDING? YES NO OCUMENTATION SHOWING FUNDING AGENCY'S PE	RMISSION TO DISPOSE OF ASSET.
DEPARTMENT: SHE	ERIFF 251 SIGNATURE:	dy
AUDITOR		
ORIGINAL PURCHA ORIGINAL COST ORIGINAL FUNDING ASSET GROUP	1.00	INTO 1190-3836 APC R CONFIRMED
COUNTY COMMISS	SION / COUNTY CLERK	
APPROVED DISPOSA	AL METHOD:	
TRANSFER	DEPARTMENT NAME	NUMBER
	LOCATION WITHIN DEPARTMENT	
	INDIVIDUAL	
TRADE	AUCTIONSEALED BIDS	
OTHER E	EXPLAIN	
COMMISSION ORDE		
DATE APPROVED	9 6 4-21-16	
SIGNATURE lla	my le ativill	

DATE: 03/18/2016	*****	FIXED ASSET TAG NUMBER: 00018560
DESCRIPTION:	NEC LCD195VX+ MONITOR LCD 19 INCH	
REOUESTED MEANS	S OF DISPOSAL:	RECEIVED
	ON:	MAR 2 1 2016
	ET: VERY POOR	
	SITION: REPLACEMENT	
OWN USE (this item is	s applicable to computer equipment on	
DESIRED DATE FOR	ASSET REMOVAL TO STORAGE:	ASAP - In GC Room 123.
IF YES, ATTACH DO		DING AGENCY'S PERMISSION TO DISPOSE OF ASSET.
DEPARTMENT: PLA	NNING & ZONING SIGNATI	URE: Study
AUDITOR		
ORIGINAL COST ORIGINAL FUNDING	SE DATE 2-1-14 -000 G SOURCE 2.73	
COUNTY COMMISS	SION / COUNTY CLERK	
APPROVED DISPOSA	AL METHOD:	
TRANSFER	DEPARTMENT NAME	NUMBER
•	LOCATION WITHIN DEPARTM	TENT
	INDIVIDUAL	
TRADE		ALED BIDS
OTHER E	XPLAIN	
DATE APPROVED_/	ER NUMBER 192-7-016	
SIGNATURE CO	my la Klist	

DATE: 03/22/2016	·····	FIXED ASSET TAG NUMBER: 00015604
DESCRIPTION:	HP L1740 MONITOR LCD 17 INCH	
REQUESTED MEAN	S OF DISPOSAL:	RECEIVED
OTHER INFORMATI	ON:	141
CONDITION OF ASS	ET: VERY POOR	BOONE COUNTY AUDITOR
REASON FOR DISPO	SITION: REPLACEMENT	
	DEPT. (circle one) DOES/DOES NO s applicable to computer equipment of	T (circle one) WISH TO TRANSFER THIS ITEM FOR ITS nly)
DESIRED DATE FOR	ASSET REMOVAL TO STORAGE	ASAP In GC Room 123.
	ASED WITH GRANT FUNDING? YOUNGNENTATION SHOWING FUN	DING AGENCY'S PERMISSION TO DISPOSE OF ASSET.
DEPARTMENT: SHE	ERIFF 125 SIGNAT	TURE: Judy
AUDITOR		
ORIGINAL COST ORIGINAL FUNDING	SE DATE 8-24-06 \$227-00 G SOURCE 2.731 1603	TRANSFER CONFIRMED
COUNTY COMMISS	SION / COUNTY CLERK	
APPROVED DISPOSA	AL METHOD:	
TRANSFER	DEPARTMENT NAME	NUMBER
	LOCATION WITHIN DEPART	MENT
	INDIVIDUAL	
TRADE	AUCTIONSI	ALED BIDS
OTHER E	XPLAIN	
COMMISSION ORDE	R NUMBER 192-2016	,
DATE APPROVED	1 1 1 1 1 1 1 1	_
SIGNATURE_	my to alwell	

DATE: 09/02/2015	FIXE	O ASSET TAG NUMBER: 00018590
DESCRIPTION:	IBM INFOPRINT 1585N PRINTER LASER MONOCHROME	RECEIVED
REQUESTED MEANS (DF DISPOSAL:	SEP 02 2015
OTHER INFORMATION	1:	BOONE COUNTY AUDITOR
CONDITION OF ASSET	: CONTOCUENCIA	
REASON FOR DISPOSI	TION: REPLACEMENT	
COUNTY/COURT IT DO	EPT. (circle one) DOES/DOES NOT (circle of pplicable to computer equipment only)	e) WISH TO TRANSFER PHIS ITEM FOR ITS
DESIRED DATE FOR A	SSET REMOVAL TO STORAGE:	1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -
WAS ASSET PURCHAS IF YES, ATTACH DOC	ED WITH GRANT FUNDING? YES NO UMENTATION SHOWING FUNDING AGE	NCY'S PERMISSION TO DISPOSE OF ASSET.
DEPARTMENT: INFOF	RMATION TECHNOL SIGNATURE:	Judy
AUDITOR		
ORIGINAL PURCHASE ORIGINAL COST ORIGINAL FUNDING S ASSET GROUP	\$11,996.40 OURCE 2743	RECEIPT INTO 2010 - 3835 HOL TRANSFER CONFIRMED
COUNTY COMMISSIO	N / COUNTY CLERK	
APPROVED DISPOSAL	METHOD:	
TRANSFER	DEPARTMENT NAME	NUMBER
	LOCATION WITHIN DEPARTMENT	
	INDIVIDUAL	
TRADE	AUCTIONSEALED BID	S
OTHER EXP	LAIN	
COMMISSION ORDER DATE APPROVED	9-17-15	1 9 2-2016 4-21-2016
ordini ordi	and May	

STATE OF MISSOURI

April Session of the April Adjourned

Term. 20 16

County of Boone

In the County Commission of said county, on the

21st

day of

April

16

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the request by the Prosecuting Attorney's Office to hire above flexible hiring maximum for Nicholas Komoroski at 91.7% of Mid-Point.

It is further ordered the Boone County Commissioners are hereby authorized to sign said Request to Hire Above Flexible Hiring Maximum form.

Done this 21st day of April, 2016

ATTEST:

Clerk of the County Commission

Daniel K. Atwill

Presiding Commissioner

Karen M. Miller

District I Commissioner

Janet M.Thompson

REQUEST TO HIRE ABOVE FLEXIBLE HIRING MAXIMUM BOONE COUNTY

<u>Description of form:</u> To request approval to hire between 86% - 120% of the salary range mid-point

1. The Administrative Authority or designee completes the form and prepares a schedule that demonstrates that funding is available within the salary and wage appropriation (account #10100) and calculates the amount for a budget revision, if needed. The Administrative Authority submits the form, the schedule, and the budget revision (if needed) to the Auditor for certification of funds availability.

2. The Auditor certifies funds availability and approves budget revision (if applicable) and forwards to Human Resource Director,

- 3. The Human Resource Director reviews the information, makes recommendation, and schedules the request on the Commission agenda for approval.
- 4. The County Commission will review all requests for a starting salary above the mid-point and will either approve or deny the request. After approval/denial, the County Commission will return this form to the Administrative Authority.

5. The Administrative Authority will attach a copy of this approved form to the Personnel Action Form,

	the state of the s
Name of prospective employee Nicholas Komoroski	Department Prosecuting Attorney
Position Title Assistant Prosecuting Attorney II	Position No. 175
Proposed Starting Salary (complete one only) Annual: \$65,499.20 OR Hourly:	% of Mid-Point 91.7 % of Mid-Point
No. of employees in this job classification within your Department? 1 Justification (Describe the prospective employee's education and/or v compensation level) Nick graduated from the University of Missouri School of Law in 2003 Missouri Attorney General's Office since 2014, and was a Senior Litig Weber law from 2004 - 2014.	work experience which supports this proposed 3. He has worked in the Litigation Division of the
If proposed salary exceeds what other employees in the same job class employee's background exceeds others working in the same job class. We are requesting the same salary as three of our current assistant pexperience.	sification:
What effect, if any, will this proposal have on salary relationships wit other offices? This proposal should not have any negative effect.	th other positions in your office and/or positions in
Additional comments: There will be no negative budgetary impact because the new hire will	l be \$4,513.60 less than the former employee.
Administrative Authority's Signature:	Date: 4-15-16
	partmental salary and wage appropriation (#10100). g departmental salary and wage appropriation (#10100); ng is attached. Date: 4//8//6
Human Resource Director's Recommendations: Carrol and 12 years experience Human Resource Director's Signature:	and is not entry luxed. appr
County Commission Approve Deny Comment(s):	
Presiding Commissioner's Signature:	Date: 1 -21/10
District I Commissioner's Signature: District II Commissioner's Signature:	Date: 4 21/14
(S:\ALL\Human Resources\Flexible Hiring & Transfer Policy and Forms)	2000-11-11-19

STATE OF MISSOURI

April Session of the April Adjourned

Term. 20 16

County of Boone

In the County Commission of said county, on the

21st

day of

April

0 16

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby adopt the attached Parking Tow Policy and Requirements.

Done this 21st day of April, 2016

ATTEST:

Wendy S. Horen

Clerk of the County Commission

Daniel K. Atwill

Presiding Commissioner

Karen M. Miller

District I Commissioner

Janet/M.Thompson



CHARLES J. DYKHOUSE BOONE COUNTY COUNSELOR

801 E. Walnut, Suite 211 Columbia, Missouri 65201 Telephone (573) 886-4414 Fax (573) 886-4413

PARKING TOW POLICY AND REQUIREMENTS

(updated 4-15-2016)

Under the authority provided in RSMo §304.155, in order to make the parking tow policy the easiest to implement and facilitate effective communications with the Columbia Police Department regarding towed vehicles, the following tow policies are suggested:

1. <u>Sign Requirements</u> – In plain view at all entrances to the parking lot that will be subject to the tow policy, a sign not less than seventeen by twenty-two inches (17"x22") in size, with lettering of not less than one inch (1") in height, stating *substantially* the following:

Private Lot
Permit Parking Only
All Others Towed At Owner's Expense
Max Fee: \$140/tow; \$50/day storage
For information on towed vehicles: 442-6131
Boone County
Parking Ord #1.7.2.1

It should be noted that the phone number is the non-emergency number for the Columbia Police Department, which is the local traffic law enforcement agency where information will be available regarding vehicles towed under this policy.

- 2. <u>Tow Agencies</u> The following two (2) agencies have a past relationship with the County and can be contacted directly to tow a car parked without a valid Boone County permit.
 - a). AJ's Towing, 814-1842
 - b). Tiger Towing, 449-3754
- 3. <u>Documentation Requirements</u> Employee authorizing the tow must complete the Missouri Department of Revenue Form 4669, Abandoned Property Report, Section A and the name of the Towing Company called in Section B. The "reason" will always be "Reason #1" which is parking in violation of a sign that meets the statutory requirements. I recommend that the location of abandoned property to be towed state "Boone County Lot" and then the physical address of the lot. When complete, the form will be delivered to the tow truck operator for further completion and notification of CPD. A copy of the form with a completed Section A and the name of the Towing Company filled out in Section B should be made. The County's copy of the form should be maintained for at least five (5) years in the Facilities Maintenance office for a record of the tow, the towing company contacted and the employee who authorized the tow.



MISSOURI DEPARTMENT OF REVENUE MOTOR VEHICLE BUREAU PO BOX 2076, JEFFERSON CITY MO 65105-2076 (573) 751-4509 www.dor.mo.gov/mvdi ABANDONED PROPERTY REPORT

FORM 4669

		(For tov	ws from priva	ate prope	erty NOT authorize	ed by law en	forcement.)				(HEV. 7-2009)
	I AUTHO	RIZE THE	VEHICLE TO B	E TOWED	BASED ON THE REAS	ON INDICATED	BELOW.				
	CHECK /	REASON	l:								
3TV	A SIGN NOT LESS THAN 17 X 22 INCHES IN SIZE CONTAINING LETTERING NOT LESS THAN ONE INCH IN HEIGHT IS DISPLAYED WITHIN PLAIN VIEW PROHIBITING PUBLIC PARKING. I WILL NOTIFY THE LAW ENFORCEMENT AGENCY WITHIN 1 HOUR OF THE TOW.										
PE	2. THE ABANDONED PROPERTY WAS LEFT UNATTENDED ON OWNER-OCCUPIED RESIDENTIAL PROPERTY WITH FOUR UNITS OR LESS. I HAVE										
P.		NOTIFIE					_ LAW ENFORCEM	ENT AGENCY AN	ID TEN H	OURS HAVE ELAP	SED SINCE THAT
H.	□ з.	NOTIFIC									
ESS IPL	L.J 3.				AS LEFT UNATTENDE! ND NINETY- <mark>SIX HO</mark> UF						
NOWNER, LESSEE, PROPERTY/	I CERTIFY THAT THE VEHICLE LISTED BELOW WAS ABANDONED ON PROPERTY OF WHICH I AM THE OWNER, LESSEE, OR PROPERTY/SECURITY MANAGE I HAVE AUTHORIZED THE TOWING COMPANY LISTED BELOW TO REMOVE THE VEHICLE FROM MY PROPERTY AND WITNESSED THE REMOVAL OF THE VEHICLE, I FURTHER CERTIFY THAT ALL INFORMATION CONTAINED HEREIN IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND TH IS A LEGAL DECLARATION SUBJECT TO CRIMINAL PENALTIES.							EMOVAL OF THE			
AGER	SIGNATUR	RE OF OWN	ER, LESSEE, OR	PROPERTY/	SECURITY MANAGER		PRINTED NAME OF	OWNER, LESSEE, C	R PROPER	TY/SECURITY MANA	MGER
- PRIVATE PROPERTY SECURITY MANAGER I	TELEPHO	NE NUMBER	OF OWNER, LES	SSEE, OR PF	OPERTY/SECURITY MANA	AGER	DATE OF TOW				
RIVATI	LOCATION	OF ABAND	ONED PROPERT	Y TO BE TO	NED (STREET ADDRESS,	CITY, STATE, AN	ID ZIP CODE)				
SEC	NAME AN	DADDRESS	OF THE ABAND	ONED PROP	ERTY & OR DRIVER OWN	IER, IF KNOWN					
SECTION A -	NAME AN	D ADDRESS	OF THE LIENHO	LDER OF TH	IE ABANDONED PROPER	TY, IF KNOWN					· · · · · · · · · · · · · · · · · · ·
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	l										
	YEAR M	AKE	MODEL	VEHICLE II	DENTIFICATION NUMBER			MILEAGE	LICENSE	PLATE NUMBER	STATE
ANY			MODEL OF THE ABANDO					MILEAGE	LICENSE	PLATE NUMBER	STATE
COMPANY TE	STORAGE	LOCATION	OF THE ABANDO	DNED PROPE		TION A)	Marie Marie Paris Commo	MILEAGE DATE NOTIFIED	LICENSE	PLATE NUMBER	STATE TIME NOTIFIED
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- TOWING COMPANY ST COMPLETE	STORAGE LAW ENFO	LOCATION	OF THE ABANDO AGENCY NOTIFII AGENCY ADDRE	ED (MUST B	RTY	TION A)	CITY TOWER HAS ONLINE YES NO	DATE NOTIFIED		LAW ENFORCEME	TIME NOTIFIED AT AGENCY ER
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ABANDONED PROPERTY REPORT (DOR-4669) INSTRUCTIONS

- Owner, lessee, or property/security manager completes and signs this form;
- Towing company completes, signs, and delivers this report to the law enforcement agency within 2 hours of the tow if reason 1 is checked on front or within twenty-four hours for all other tows;
- · Law-enforcement officer completes and signs this form and retains a copy for their files;
- Towing company sends the original DOR-4669 to the Missouri Department of Revenue (department) if property remains unclaimed after 10 days and the tow company does not have online access to department records;
- Towing company retains the pink copy of the DOR-4669 for three years;
- · Towing company must notify the department in writing of any address change;
- Towing companies with online record access must check department records online for owner and lienholder information;
- If the towing company does not find owner or lienholder information using the online record check, the towing company, within 10 days of the tow, must send a copy of the completed "No Record" screen from the online record search and the DOR-4669 to the following address for further research:

MOTOR VEHICLE BUREAU

RECORD CENTER

PO BOX 2048

JEFFERSON CITY MO 65105-2048

- The department will perform a record search for the name and address of the owner and lienholder of record within five working days
 of receipt of the DOR-4669 submitted by tow company (no online access) or a completed "No Record" screen from the online record
 search and the DOR-4669 submitted by the towing company (with online access). A department search will be done by:
 - 1) Searching the department files; or
 - Initiating an inquiry with another state if the evidence presented indicates the abandoned property was registered or titled in another state.
- The department will send a notification letter to the towing company within 15 working days after the search is completed with the following information:
 - 1) The name and address of the owner and lienholder; or
- 2) Instructions if there is no record information available (please see below).
- Towing company must send a completed Vehicle Owner and Lienholder Notification (DOR-4577) by certified mail, return receipt requested within 10 days to the owner/lienholder as provided from the department records.

NO INFORMATION FOUND ON RECORD NOTIFICATION RECEIVED

If the department has no record of the abandoned property, the towing company must certify that a physical search of the abandoned property disclosed no other evidence of ownership. The towing company must also certify that a good faith effort was made to establish the prior state of registration and title by checking the items below:

- The abandoned property for any type of license plates, license plate record, temporary permit, inspection sticker, decal, or other evidence that may indicate a state of possible registration and title;
- 2) The tow ticket/report of the tow operator to see if a license plate was on the abandoned property at the beginning of the tow, if a private tow: and
- 3) The tow ticket/report of the tow operator to see if any information is indicated for the Driver/Owner/Lienholder of the vehicle.

NOTE: The department will provide the tower with a notification letter to certify the above checks have been made. This certification must accompany the application for title.

HOW TO APPLY FOR ORIGINAL, SALVAGE, OR JUNK ABANDONED PROPERTY TITLES

Send ALL title applications on abandoned property to: Department of Revenue, Central Branch, P.O. Box 2076, Jefferson City MO 65105

Submit the following when applying for a title for an abandoned vehicle:

- 1) Application for title with appropriate fees, properly completed in the towing company's name. The title type must be marked "Original", "Salvage", or "Junking Certificate" (Tow company not required to pay title fee, sales tax or processing fees.);
- 2) Abandoned Property Affidavit (DOR-4576) properly completed, signed by the tower, and notarized by a notary public;
- A copy of the Vehicle Owner and Lienholder Notification (DOR-4577) issued to any owner and lienholder of record. This must be sent by certified mail;
- 4) A copy of the certified mail return receipt(s) at least 30 days old, indicating all owners and lienholders of record, if applicable, have been sent DOR-4577 (see 3 above);
- 5) A copy of the notification the Department of Revenue issued to the towing company or a copy of the "Record Lookup Results" screen from the online record search:
- 6) A completed and signed Vehicle Examination Certificate (DOR-551), if applying for an "Original" title (contact the nearest Highway Patrol Headquarters for vehicle inspection); and
- Abandoned Property Report (DOR-4669) completed by owner, lessee, property/security manager, tow company, and local law enforcement agency.

IMPORTANT: MILEAGE MUST BE SHOWN ON THE APPLICATION FOR TITLE FOR VEHICLES LESS THAN 10 YEARS OLD. IF THE MILEAGE IS UNOBTAINABLE, write in an estimated mileage and a statement at the bottom of the application that mileage is only estimated. Complete and attach an Odometer Disclosure Statement (DOR-3019) and Include the reason for mileage estimate: fire, digital dash inoperable, or other. THIS MUST ACCOMPANY THE APPLICATION FOR TITLE.

STATE OF MISSOURI

April Session of the April Adjourned

Term. 20

County of Boone

In the County Commission of said county, on the

21st

day of

April

20

16

16

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Centralia Clinic by PEO – Chapter KZ from 8:00 a.m. to 12:00 p.m. for the following dates:

2016

May 3 May 17 June 7

September 20

October 4 October 18 November 1 December 13 2017

January 17 February 7 February 21 March 7

Done this 21st day of April, 2016.

ATTEST:

Wendy S. Noren

Clerk of the County Commission

Daniel K. Atwill

Presiding Commissioner

Karen M. Miller

District I Commissioner

Janet M. Thompson

Daniel K. Atwill, Presiding Commissioner Karen M. Miller, District I Commissioner Janet M. Thompson, District II Commissioner

573-682-1815

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10.15/36664311

Roger B. Wilson Boone County Government Center 801 East Walnut, Room 333 Columbia, MO 65201-7732 573-886-4305 • FAX 573-886-4311

1/ 1

176-16-

Boone County Commission

APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY CONFERENCE ROOMS

The undersigned organization hereby	applies for a use per	mit to use Boo	ne County Gover	nment confere	nce rooms as follo	ws:
Organization: VEO - C+	LAPTER KZ	~				
Address:	•					
City:	State:	ZIP Co	de			
Phone:	Website:					
Individual Requesting Use:			_Position in Orga	nnization:		
Facility requested: Chambers	☐ Room 301 ☐	Room 311	DRoom 332	Centralia	Clinic	
Event: CHAPTER MEET	T1, 29,5					
Description of Use (ex. Speaker, mee						
Date(s) of Use: Mr 1, 2016 Smrt Time of Setup: 8:	Mr 15; ADD	5,19;1	by 3.17.	June 7.	Sepr 20: C	Xx 4:18; Nov 1
Smrt Time of Setup: 8!	CO A	MOPM :	Start Time of Eve	nt:	9:30	AMYPM
End Time of Event: 11:	30 (1	M M I	End Time of Clea	ոսը։	12:00	AM/PM
1. To abide by all applicate 2. To remove all trash or a 3. To repair, replace, or posts 4. To conduct its use in su 5. To indemnify and hold damages, actions, cause settlements on account organizational use of reformation Representative/Title: Phone Number: 5731682-6 Limail Address: DEBORAGE Applications may be submitted in	other debris that may ay for the repair or reach a manner as to not the County of Booms of bodily injury or proof as specified in the County of Booms as specified in the County of Section 2417; (573) 682	the deposited (placement of continuous of the co	by participants) it lamaged property interfere with Bogents and employ atture including continuered by anyout an application:	o rooms by the including carpoone County Goes, harmless fists, litigation enter participating the part	organizational use et and furnishings overnment buildings from any and all classes, attorney fig in or attending the	in rooms. ng functions. nms, demands, ees, judgments, ne
PERMIT FOR ORGANIZ The County of Boone hereby grants to above permit is subject to termination ATTEST:	the above application	for permit in a	eccordance with th	ne terms and co County Commi	onditions above we ssion.	
Updated 7/17/13						

STATE OF MISSOURI

April Session of the April Adjourned

Term. 20 16

County of Boone

one ea.

In the County Commission of said county, on the

21st

day of

April

20 16

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Government Center Chambers and Courthouse Plaza by Nakita Cade for May 20, 2016 as follows:

Chambers:

12:30 p.m. to 4:30 p.m.

Courthouse Plaza:

12:30 p.m. to 4:00 p.m.

Done this 21st day of April, 2016.

ATTEST:

Wendy S/Noren

Clerk of the County Commission

Daniel K. Atwill

Presiding Commissioner

Karen M. Miller

District I Commissioner

Janet M. Thompson



Roger B. Wilson Boone County Government Center 801 East Walnut, Room 333 Columbia, MO 65201-7732 573-886-4305 • FAX 573-886-4311

Boone County Commission

APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY CONFERENCE ROOMS

The undersigned organization hereby applies for a use permit to use Boone County Government conference rooms as follows:
Organization: Elijah and Nakita
Address: 1902 Garnet Dr
City: Columbia State: MO ZIP Code 65202
Phone: 573-529-9905 Website:
Individual Requesting Use: Nakita Cade Position in Organization: Bride
Facility requested: Chambers Room 301 Room 311 Room 332 Centralia Clinic
Event: Wedding
Description of Use (ex. Speaker, meeting, reception):
Date(s) of Use: May 20, 2016
Start Time of Setup: 12:30 AM/PM Start Time of Event: 2:00 PM
End Time of Event: 4:30 pm End Time of Cleanup: 4:30 pm
The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved: 1. To abide by all applicable laws, ordinances and county policies in using Boone County Government conference rooms. 2. To remove all trash or other debris that may be deposited (by participants) in rooms by the organizational use. 3. To repair, replace, or pay for the repair or replacement of damaged property including carpet and furnishings in rooms. 4. To conduct its use in such a manner as to not unreasonably interfere with Boone County Government building functions. 5. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use of rooms as specified in this application.
Organization Representative/Title: Flijah's & Nakita's Wedding
Phone Number: 573-529-9905 Date of Application: 4/13/16
Email Address: KbK4ewr S@gmail. Com Applications may be submitted in person or by mail to the Boone County Commission, 801 E. Walnut, Room 333, Columbia, MO 65201 or by email to commission@boonecountymo.org.
PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY GOVERNMENT CONFERENCE ROOMS The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.
ATTEST: BOONE COUNTY, MISSOURI County Clerk DATE: BOONE COUNTY, MISSOURI County Commissioner



Roger B. Wilson Boone County Government Center 801 East Walnut, Room 333 Columbia, MO 65201-7732 573-886-4305 • FAX 573-886-4311

Boone County Commission

APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY COURTHOUSE PLAZA

The undersigned organization hereby applies for a use permit to use the Boone County Courthouse Plaza as follows:
Organization: Elijah + Nahita
Address: 1902 Garnet Dr
City: Columbia State: MO ZIP Code 65202
Phone: 573-539-9905 Website:
Individual Requesting Use: Nahita Cade
Position in Organization: Societies
Address:
City:State:ZIP Code
Phone: Email: Kb Ktever 50 amail Com
Event: Élijahis + Nakita's Wedding Day
Description of Use (ex. Concert, speaker, 5K): 11 ledding
Date(s) of Use: 17 au 20th 2016
Start Time of Setup: 12:30 AM/PM
Start Time of Event: AM/PM (If start times vary for multiple day events, please specify)
End Time of Event:AM/PM (If end times vary for multiple day events, please specify)
End Time of Cleanup: AM/PM
Emergency Contact During Event: Elijah D. Bose Phone: (678)200-8478
Will this event be open to the public? Yes \(\sigma \) No If yes, please explain the publicity that will be used to promote the event, including names and contact information of any promoters: \(\text{Ue} \) \(\text{U} \) \(\text{II} \) \(\text{have} \) \(\text{OO} \) \(\text{PComoS} \), \(\text{Out} \) \(\text{OUT} \) \(\text{OO} \)
walking by is welcome.

How many attendees (including volunteers) do you anticipate being at your event? (05-75) If you anticipate more than 50 attendees (including volunteers) at your event, please detail your safety plan the event of an emergency. If you have a separate Fire Safety, Public Safety and Evacuation Plan, please
emergency everybody will go to the tosment of the
emergency everybody will go to the bosment of the
If you anticipate more than 1000 attendees (including volunteers), please provide the names and contact information of your crowd managers (1 per every 250 attendees):
Will the majority of attendees be under the age of 18? Yes No
If yes, please note the number of adult supervisors in attendance:# adults per#minors
Will you need access to electricity? 🗹 Yes 🗆 No
Will you be using amplifiers? Yes No
Will you be serving food and/or non-alcoholic drinks? ☐ Yes ☑ No
If yes, will you be selling food and/or non-alcoholic drinks? Yes No
If yes, please provide the following with copies of licenses attached to application:
Missouri Department of Revenue Sales Tax Number:
County Merchant's License Number:
City Temporary Business License Number:
Will you be serving alcoholic beverages? Yes No
If yes, will you be selling alcoholic beverages? Yes No
If yes, please provide the following with copies of licenses attached to application:
State Liquor License Number:
County Liquor License Number:
City Liquor License Number:

	/		
Will you be selling no	on-food items? Yes No		
If yes, please	provide the following with copies	of licenses attached to applica	ation:
Missouri Dep	partment of Revenue Sales Tax Nu	mber:	
County Mercl	hant's License Number:		
City Tempora	ary Business License Number:		_
Will outside vendors	be selling food, beverages or non-	food items at this event?	Yes 🗹 No
If yes, please	provide the following information	use separate sheet if necessa	ary):
Vendor	Type of Sales	Contact Information	License Number(s)
Will you be requestin	ng a road and/or sidewalk closure?	Yes No	
If yes, what r	oad(s) and/or sidewalk(s)?		
Please	e attach to application a copy of th	ne order showing City of Colu	ımbia City Council approval.
Does your event incl	ude cooking or use of open flame	s? D Yes D No	
If yes, please	provide the Columbia Fire Depar	tment Special Events Permit	Number:
Please	e attach to application a copy of the	ne approved Columbia Fire D	epartment Special Events Permit
a professional securit	e increased responsibilities to the l ty company. This will be determin . If necessary, have you hired a sec	ed by the Boone County Sher	iff's Department and Boone
If yes, please	provide the following:		
Security Com	npany:		
Contact Pers	on Name and Position:		
Phone:	Email:_		

1	
Will you b	e using portable toilets for your event? Yes No
**	Please note: portable toilets are not permitted on the Boone County Courthouse Plaza grounds. Please
CO	ntact the City of Columbia for options.
•	ent is such that requires insurance per the Boone County Courthouse Plaza Rules and Regulations, please
provide a	copy of acquired insurance plan.
	signed organization agrees to abide by the following terms and conditions in the event this application is
approved:	
1.	To notify the Columbia Police Department and Boone County Sheriff's Department of time and date of
	use and abide by all applicable laws, ordinances and county policies in using Courthouse Plaza grounds.
2.	To abide by all rules and regulations as set forth in the Boone County Courthouse Plaza Rules and
	Regulations document updated July 11, 2013 and attached to this document.
3.	To remove all trash or other debris that may be deposited (by participants) on the courthouse grounds
	and/or in rooms by the organizational use.
4.	To repair, replace, or pay for the repair or replacement of damaged property including shrubs, flowers or
	other landscape caused by participants in the organizational use of courthouse grounds and/or carpet
	and furnishings in rooms.
5.	To conduct its use of Courthouse Plaza grounds in such a manner as to not unreasonably interfere with
	normal courthouse and/or Boone County Government building functions.
6.	To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and
	all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs,
	litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage
	incurred by anyone participating in or attending the organizational use on the courthouse grounds and/or
	use of rooms as specified in this application.
	•
Organizat	on Representative/Title: Naki+a Cade
Address:_	1902 Garnet Dr
	(
Phone Nu	mber: (573) 529-9905 Date of Application: May 20,2016
Email Add	Iress: hokyever 5 agmail Con
Signature:	
Applic	ations may be submitted in person or by mail to the Boone County Commission, 801 E. Walnut,
	Room 333, Columbia, MO 65201 or by email to commission@boonecountymo.org.
PF	RMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY COURTHOUSE PLAZA
	ty of Boone hereby grants the above application for permit in accordance with the terms and conditions
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Commissi	
ATTEST:	BOONE COUNTY, MISSOURI
/ 1	11/1/1/1/1/1/1/1/1/1/1/1/1/1/1/1/1/1/1/1
(1) 2m	Les S. Novew may County Commissioner 4-21-16
Country Cl	County Commissioner
County CI	erk County Corhmissioner
T A PTTT	4-21-16
DATE:	