

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI }  
 County of Boone } ea.

April Session of the April Adjourned

Term. 20 14

In the County Commission of said county, on the 7th day of April 20 14

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby acknowledge the following budget amendment for the Sheriff's Department to cover expenses for the RMS/JMS site visit.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2501	37230	SD Forfeiture – Justice	Meals & Lodging		1.386

Done this 7th of April, 2014.

ATTEST:

Wendy S. Noren  
 Wendy S. Noren  
 Clerk of the County Commission

Daniel K. Atwill  
 Daniel K. Atwill  
 Presiding Commissioner

Karen M. Miller  
 Karen M. Miller  
 District I Commissioner

Janet M. Thompson  
 Janet M. Thompson  
 District II Commissioner



**From:** Chad Martin  
**To:** Jason Gibson  
**Date:** 3/18/2014 2:19 PM  
**Subject:** RMS/JMS Site Visit

We stopped putting it in the budget because the 911 tax passed and we were going to wait for RMS/JMS upgrades until after a CAD decision was made. Meanwhile the Mo Sheriff's Association developed a statewide records/jail system that, on the surface, could meet our needs and is mostly funded by MSA (much less local cost than any system we would put our own RFP out for). The closet agency to us that is running all pieces of their system at one location is in Mississippi.

>>> Jason Gibson 3/18/2014 2:14 PM >>>

I have a request as well. I've got the budget amendment for the RMS/JMS site visit. I'm thinking we may want a quick memo explaining what this is and why we stopped putting it in the budget starting 2013 but now we are doing a BA in 2014 for it.

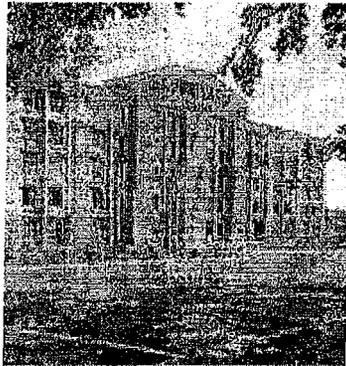
**Leasa Quick - Courtyard Gulfport Beachfront Reservation Confirmation #90071907**

**From:** 'Courtyard By Marriott Reservation' <reservations@courtyard.com>  
**To:** <LQUICK@BOONECOUNTYMO.ORG>  
**Date:** 3/18/2014 8:22 AM  
**Subject:** Courtyard Gulfport Beachfront Reservation Confirmation #90071907  
**Attachments:** Part.001



**Courtyard Gulfport Beachfront**

1600 East Beach Blvd.,  
 Gulfport, Mississippi 39501 USA  
 Phone: 1-228-864-4310 Fax: 1-228-865-0525



**Reservation for MR CHAD MARTIN**

**Confirmation Number: 90071907**  
**Check-in:** Sunday, April 13, 2014 (03:00 PM)  
**Check-out:** Tuesday, April 15, 2014 (12:00 PM)

[Modify or Cancel reservation](#)



[View hotel website](#)



[Maps & Transportation](#)

# Reservation Confirmation

Dear MR CHAD MARTIN,

We are pleased to confirm your reservation with Courtyard by Marriott. Below is a summary of your booking and room information. We look forward to making your stay as productive and comfortable as possible.

Courtyard Gulfport Beachfront

**Have you been Rewarded?**

As a Marriott Rewards member, you could earn **2480** points for this stay. Enroll today to begin earning rewards, and you may also qualify for bonus points. Join Marriott Rewards

## Planning Your Trip

Check out some of Gulfport's top attractions



Save up to 35% and Earn 500 Rewards Points & More - get great rates on local tours and attractions

Earn 50,000 Bonus Points and 1 Free Night Stay - enough for up to 7 Free Nights with the Marriott Rewards Premier Credit Card. Reward yourself. Work from our lobbies. Reserve now at select hotels via Workspace On Demand by LiquidSpace

[Learn More and Apply](#)

## Reservation Details

**Confirmation Number:** 90071907  
**Your hotel:** Courtyard Gulfport Beachfront  
**Check-in:** Sunday, April 13, 2014 (03:00 PM)  
**Check-out:** Tuesday, April 15, 2014 (12:00 PM)  
**Room type:** Guest room, 2 Queen  
**Number of rooms:** 1  
**Guests per room:** 1  
**Guest name:** CHAD MARTIN  
**Reservation confirmed:** Tuesday, March 18, 2014 (13:22:00 GMT)  
**Guarantee method:** Credit card guarantee, Visa

Summary of Room Charges	Cost per night per room (USD)
Sunday, April 13, 2014 - Monday, April 14, 2014 ( 1 night )	99.00
----- Regular rate	
Monday, April 14, 2014 - Tuesday, April 15, 2014 ( 1 night )	149.00
----- Regular rate	
Estimated government taxes and fees	14.88
<b>Total for stay (for all rooms)</b>	<b>277.76</b>
<ul style="list-style-type: none"> <li>• Complimentary on-site parking</li> <li>• Changes in taxes or fees implemented after booking will affect the total room price.</li> </ul>	

You may modify or cancel your reservation online (see details below), or call 1-800-321-2211 in the US and Canada. Elsewhere, call our worldwide telephone numbers.

Contact us if you have questions about your reservation.

### Canceling Your Reservation

- You may cancel your reservation for no charge until Saturday, April 12, 2014 (1 day[s] before arrival).
- Please note that we will assess a fee of 166.88 USD if you must cancel after this deadline.

If you have made a prepayment, we will retain all or part of your prepayment. If not, we will charge your credit card.

### Modifying Your Reservation

- Please note that a change in the length or dates of your reservation may result in a rate change.

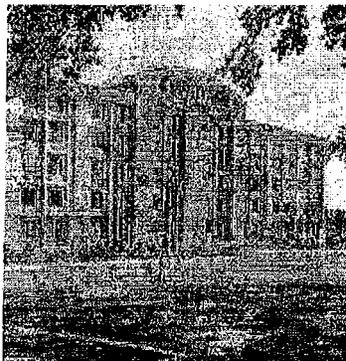
**Leasa Quick - Courtyard Gulfport Beachfront Reservation Confirmation #90072808**

**From:** 'Courtyard By Marriott Reservation' <reservations@courtyard.com>  
**To:** <LQUICK@BOONECOUNTYMO.ORG>  
**Date:** 3/18/2014 8:23 AM  
**Subject:** Courtyard Gulfport Beachfront Reservation Confirmation #90072808  
**Attachments:** Part.001



**Courtyard Gulfport Beachfront**

1600 East Beach Blvd.,  
Gulfport, Mississippi 39501 USA  
Phone: 1-228-864-4310 Fax: 1-228-865-0525



**Reservation for MR CHAD MARTIN**

**Confirmation Number: 90072808**  
**Check-in:** Sunday, April 13, 2014 (03:00 PM)  
**Check-out:** Tuesday, April 15, 2014 (12:00 PM)

[Modify or Cancel reservation](#)

[View hotel website](#)

[Maps & Transportation](#)

# Reservation Confirmation

Dear MR CHAD MARTIN,

We are pleased to confirm your reservation with Courtyard by Marriott. Below is a summary of your booking and room information. We look forward to making your stay as productive and comfortable as possible.

Courtyard Gulfport Beachfront

**Have you been Rewarded?**

As a Marriott Rewards member, you could earn **4960** points for this stay. Enroll today to begin earning rewards, and you may also qualify for bonus points. Join **Marriott Rewards**

## Planning Your Trip

Check out some of Gulfport's top attractions



**Save up to 15% and Earn 500 Rewards Points & More** - get great rates on local tours and attractions  
**Earn 50,000 Bonus Points and 1 Free Night Stay** - enough for up to 7 Free Nights with the Marriott Rewards Premier Credit Card. Reward yourself.

Learn More and Apply

## Reservation Details

**Confirmation Number: 90072808**  
**Your hotel:** Courtyard Gulfport Beachfront  
**Check-in:** Sunday, April 13, 2014 (03:00 PM)  
**Check-out:** Tuesday, April 15, 2014 (12:00 PM)  
**Room type:** Guest room, 1 King, Sofabed  
**Number of rooms:** 2  
**Guests per room:** 1  
**Guest name:** CHAD MARTIN  
**Reservation confirmed:** Tuesday, March 18, 2014 (13:23:00 GMT)  
**Guarantee method:** Credit card guarantee, Visa

Summary of Room Charges	Cost per night per room (USD)
Sunday, April 13, 2014 - Monday, April 14, 2014 ( 1 night )	98.00
Regular rate	
Monday, April 14, 2014 - Tuesday, April 15, 2014 ( 1 night )	149.00
Regular rate	
Estimated government taxes and fees	14.88
<b>Total for stay (per room)</b>	<b>277.76</b>
<b>Total for stay (for all rooms)</b>	<b>555.52</b>
<ul style="list-style-type: none"> <li>• Complimentary on-site parking</li> <li>• Changes in taxes or fees implemented after booking will affect the total room price.</li> </ul>	

You may modify or cancel your reservation online (see details below), or call 1-800-321-2211 in the US and Canada. Elsewhere, call our worldwide telephone numbers.

Contact us if you have questions about your reservation.

### Canceling Your Reservation

- You may cancel your reservation for no charge until Saturday, April 12, 2014 (1 day[s] before arrival).
- Please note that we will assess a fee of 333.76 USD if you must cancel after this deadline.

If you have made a prepayment, we will retain all or part of your prepayment. If not, we will charge your credit card.

### Modifying Your Reservation

- Please note that a change in the length or dates of your reservation may result in a rate change.



U.S. General Services Administration

Search

Home > Policy & Regulations > Travel and Relocation Policy > Per Diem > Per Diem Rates >

## FY 2014 Per Diem Rates for ZIP 39501

(October 2013 - September 2014)

SEARCH BY CITY, STATE OR ZIP CODE

Enter your city  or Enter your ZIP Code

**FIND PER DIEM RATES**

[Per Diem Map >](#)

- ADDITIONAL PER DIEM TOPICS**
- Meals & Incidental Expenses Breakdown (M&IE)
  - FAQs
  - State Tax Exemption Forms
  - Factors Influencing Lodging Rates
  - FY 2014 Per Diem Highlights
  - Fire Safe Hotels
  - Have a Per diem Question?
  - Downloadable Per Diem Files

Cities not appearing below may be located within a county for which rates are listed. To determine what county a city is located in, visit the [National Association of Counties \(NACo\) website \(a non-federal website\)](#).

The following rates apply for 39501

Primary Destination <sup>(1)</sup>	County (2, 3)	Max lodging by Month (excluding taxes)												Meals & Inc. Exp.**	
		2013			2014										
		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep		
Standard Rate	STANDARD RATE	83	83	83	83	83	83	83	83	83	83	83	83	83	46

\* NOTE: Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.

\*\* Meals and Incidental Expenses, see [Breakdown of M&IE Expenses](#) for important information on first and last days of travel.

**CONTACTS**

Additional Contacts for  
Travel Management Policy

**NEED MORE INFORMATION?**  
Rates for Alaska, Hawaii, U.S. Territories and Possessions (set by DoD)  
Rates in Foreign Countries (Set by State Dept.)  
Federal Travel Regulations (FTR)

**RELATED TOPICS**  
Travel Resources  
E-Gov Travel  
FedRooms  
POV Mileage Reimbursement Rates

Last Renewed 2014-02-12

Print | Email | Favorites | Twitter | Facebook | Share

Help | Sitemap | Accessibility Aids | Linking | Privacy and Security | Contact Us



46.00 x 3 x 4 = \$562.00 Food  
 \$834.00 room  
 -----  
 \$1386.00

277.760 +  
 555.520 +  
 833.280 \*

3/18/2014

FY 2014  
Budget Amendments/Revisions  
Sheriff Forfeiture Dept of Justice (2501)

<u>Index #</u>	<u>Date Recd</u>	<u>Dept</u>	<u>Account</u>	<u>Dept Name</u>	<u>Account Name</u>	<u>\$Increase</u>	<u>\$Decrease</u>	<u>Reason/Justification</u>	<u>Comments</u>
1	2/26/2014	2501	91301	Sheriff Forfeiture - Justice	Computer Hardware	750		Purchase laptop for field operation	
		2501	91302	Sheriff Forfeiture - Justice	Computer Software	132			
2	3/18/2014	2501	37230	Sheriff Forfeiture - Justice	Meals & Lodging	1,386		RMS/JMS Site Visit	

## Fund Statement - Sheriff Forfeiture Fund 250 (Nonmajor)

	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
<b>FINANCIAL SOURCES:</b>				
<b>Revenues</b>				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	18,856	-	155	-
Interest	320	344	379	379
Hospital Lease	-	-	-	-
Other	-	-	-	-
<b>Total Revenues</b>	<b>19,176</b>	<b>344</b>	<b>534</b>	<b>379</b>
<b>Other Financing Sources</b>				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	1,845	-
<b>Total Other Financing Sources</b>	-	-	1,845	-
<b>Fund Balance Used for Operations</b>	<b>429</b>	<b>43,075</b>	<b>17,533</b>	<b>16,271</b>
<b>TOTAL FINANCIAL SOURCES</b>	<b>\$ 19,605</b>	<b>43,419</b>	<b>19,912</b>	<b>16,650</b>
 <b>FINANCIAL USES:</b>				
<b>Expenditures</b>				
Personal Services	\$ 6,404	33,560	11,115	-
Materials & Supplies	-	1,171	1,123	-
Dues Travel & Training	10,866	-	-	1,386
Utilities	216	290	362	434
Vehicle Expense	2,119	2,398	1,812	1,948
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	-	-	-	-
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	-	-	-	-
Fixed Asset Additions	-	6,000	5,500	12,882
<b>Total Expenditures</b>	<b>19,605</b>	<b>43,419</b>	<b>19,912</b>	<b>16,650</b>
<b>Other Financing Uses</b>				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
<b>Total Other Financing Uses</b>	-	-	-	-
<b>TOTAL FINANCIAL USES</b>	<b>\$ 19,605</b>	<b>43,419</b>	<b>19,912</b>	<b>16,650</b>
 <b>FUND BALANCE:</b>				
<b>FUND BALANCE (GAAP), beginning of year</b>	\$ 70,779	70,350	70,350	52,817
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	(429)	(43,075)	(17,533)	(16,271)
<b>FUND BALANCE (GAAP), end of year</b>	<b>70,350</b>	<b>27,275</b>	<b>52,817</b>	<b>36,546</b>
Less: <b>FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>NET FUND BALANCE, end of year</b>	<b>\$ 70,350</b>	<b>27,275</b>	<b>52,817</b>	<b>36,546</b>
 Net Fund Balance as a percent of expenditures	 358.84%	 62.82%	 265.25%	 219.50%

**CERTIFIED COPY OF ORDER**STATE OF MISSOURI }  
County of Boone } ea.

April Session of the April Adjourned

Term. 20 14

In the County Commission of said county, on the 7th day of April 20 14

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby acknowledge the following budget amendment by Resource Management for the City of Ashland reallocation for the Angel Lane Project.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2049	84200	PW - Administration	Other Contracts		100,000
2045	3528	RM - Design & Const.	Reimburse Personnel/Proj.		100,000
					200,000

Done this 7th of April, 2014.

ATTEST:

Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission

Daniel K. Atwill  
Daniel K. Atwill

Presiding Commissioner

Karen M. Miller  
Karen M. Miller

District I Commissioner

Janet M. Thompson  
Janet M. Thompson

District II Commissioner



MAINSCR BOONE VIEW PURCHASE ORDERS ADCARYN, ... 12:57:11  
 PO # 2012 203 PO Date 12/13/2012 Bid # INTERGOV AGRMNT 3/11/14  
 Status OPEN Vendor 197 CITY OF ASHLAND  
 Finalized Y Ship To 2045 RM-DESIGN & CONSTRUCTION  
 Bill To 2045 RM-DESIGN & CONSTRUCTION

Dept	Acct	Description	Qty	Lot	Unit Price
2045	84200	CORE TESTING FOR ANGEL LN PROJ	1	NOT TO EXCEED	5,000.0000
Line Total					5,000.00
OPEN	Dept	RM-DESIGN & CONSTRUCTION	Amt Paid		
12/13/2012	Acct	OTHER CONTRACTS	Balance		5,000.00

F2=Key Scr	F3=Exit	F7=Address Scr	F8=SpcInstr	Total	Bottom
F11=Switch	Line Mode	F13=AP Scr	F23=View Bid	Amt Paid	5,000.00
				Balance	5,000.00

*Will be closed w/no payment*

Journal Entry Number **A 2012** 294 Date 6/21/2012

Description RESRVD-CITY OF ASHLAND REALLOC Finalized Y

Dept	Account	Debits	Credits
<u>208</u>	<u>2931 FUND BALANCE RESERVED</u>		<u>95,000.00</u>
	Dept <u>R&amp;B ROAD SALES TAX</u>		
<u>208</u>	<u>2913 BEG FUND BAL (UNRESERVED)</u>	<u>95,000.00</u>	
	Dept <u>R&amp;B ROAD SALES TAX</u>		

Bottom

Total Changes 95,000.00 95,000.00

F2=Key Scr F3=Exit F11=Switch Line F7=Print Cover F8=View Img

## Fund Statement - Road & Bridge Fund 204 and 208 Combined (Major Fund)

	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
<b>FINANCIAL SOURCES:</b>				
<b>Revenues</b>				
Property Taxes	\$ 1,338,822	1,397,340	1,390,200	1,389,220
Assessments	-	-	-	-
Sales Taxes	13,019,266	12,831,000	13,485,000	13,805,000
Franchise Taxes	-	-	-	-
Licenses and Permits	11,151	7,980	9,212	7,980
Intergovernmental	1,834,655	1,432,900	1,223,907	1,426,300
Charges for Services	1,054,408	71,865	197,792	350,840
Fines and Forfeitures	-	-	-	-
Interest	47,065	36,180	16,830	35,780
Hospital Lease	-	-	-	-
Other	(41,633)	10,400	19,813	13,000
<b>Total Revenues</b>	<b>17,263,734</b>	<b>15,787,665</b>	<b>16,342,754</b>	<b>17,028,120</b>
<b>Other Financing Sources</b>				
Transfer In from other funds	250,000	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	189,285	104,550	302,884	140,950
<b>Total Other Financing Sources</b>	<b>439,285</b>	<b>104,550</b>	<b>302,884</b>	<b>140,950</b>
<b>Fund Balance Used for Operations</b>	<b>1,052,148</b>	<b>2,402,698</b>	<b>-</b>	<b>2,016,278</b>
<b>TOTAL FINANCIAL SOURCES</b>	<b>\$ 18,755,167</b>	<b>18,294,913</b>	<b>16,645,638</b>	<b>19,185,348</b>
 <b>FINANCIAL USES:</b>				
<b>Expenditures</b>				
Personal Services	\$ 3,491,790	3,926,458	3,695,689	4,081,897
Materials & Supplies	1,873,946	1,775,337	1,725,263	2,459,701
Dues Travel & Training	18,178	36,099	30,913	45,347
Utilities	78,150	101,439	86,385	106,365
Vehicle Expense	680,940	757,669	738,200	758,365
Equip & Bldg Maintenance	318,453	263,946	294,686	307,247
Contractual Services	10,939,193	9,050,956	7,456,305	10,005,881
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	250,000	-	250,000
Other	215,280	4,625	(101,241)	107,275
Fixed Asset Additions	1,139,237	2,128,384	2,088,037	1,063,270
<b>Total Expenditures</b>	<b>18,755,167</b>	<b>18,294,913</b>	<b>16,014,237</b>	<b>19,185,348</b>
<b>Other Financing Uses</b>				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
<b>Total Other Financing Uses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL FINANCIAL USES</b>	<b>\$ 18,755,167</b>	<b>18,294,913</b>	<b>16,014,237</b>	<b>19,185,348</b>
 <b>FUND BALANCE:</b>				
<b>FUND BALANCE (GAAP), beginning of year</b>	\$ 10,740,116	9,248,952	9,248,952	9,880,353
Less encumbrances, beginning of year	(2,227,378)	-	-	-
Add encumbrances, end of year	1,788,362	-	-	-
Fund Balance Increase (Decrease) resulting from operations	(1,052,148)	(2,402,698)	631,401	(2,016,278)
<b>FUND BALANCE (GAAP), end of year</b>	<b>9,248,952</b>	<b>6,846,254</b>	<b>9,880,353</b>	<b>7,864,075</b>
Less: <b>FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year</b>	<b>\$ (1,933,432)</b>	<b>\$ (1,979,287)</b>	<b>\$ (1,979,287)</b>	<b>\$ (1,884,287)</b>
<b>NET FUND BALANCE, end of year</b>	<b>\$ 7,315,520</b>	<b>4,866,967</b>	<b>7,901,066</b>	<b>5,979,788</b>
 Net Fund Balance as a percent of expenditures	 39.01%	 26.60%	 49.34%	 31.17%

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

April Session of the April Adjourned

Term. 20<sup>14</sup>

In the County Commission of said county, on the 7th day of April 20 14

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the utilization of the City of Jefferson's Cooperative Contract 2718 for Mobile Data Terminals with Turn-Key Mobile, Inc. of Jefferson City, MO.

The terms of this Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Done this 7th day of April, 2014.

ATTEST:

Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission

[Signature]  
Daniel K. Atwill  
Presiding Commissioner  
[Signature]  
Karen M. Miller  
District I Commissioner  
[Signature]  
Janet M. Thompson  
District II Commissioner

# Boone County Purchasing

**Elizabeth Sanders, CPPB**  
Senior Buyer



613 E. Ash Street, Room 111  
Columbia, MO 65201  
Phone: (573) 886-4393  
Fax: (573) 886-4390

---

## MEMORANDUM

TO: Boone County Commission  
FROM: Elizabeth Sanders  
DATE: March 12, 2014  
RE: Cooperative Bid: No. 2718 Mobile Data Terminals for Boone  
County Sheriff's Department

Purchasing and the Sheriff's Department request permission to utilize the City of Jefferson's Cooperative Invitation for Bid #2718 for Mobile Data Terminals, with Turn-Key Mobile, Inc., of Jefferson City, Missouri to purchase (15) Panasonic CF-31 2.7 GHz Mobile Data Terminals and (2) Panasonic CF-31 Multi Drives .

Total cost of contract is \$50,033.00 and will be paid from department 2901 Sheriff's Law Enforcement Sales Tax, account 92301- Replacement MDT Laptops (\$57,000 was budgeted).

cc: Chad Martin, Sheriff Dept.  
Contract File



**PURCHASE AGREEMENT  
FOR  
MOBILE DATA TERMINALS  
for the Boone County Sheriff Department**

**THIS AGREEMENT** dated the 7th day of April 2014 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Turn-Key Mobile, Inc.**, herein "Vendor."

**IN CONSIDERATION** of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for (15) **Mobile Data Terminals** and (2) **Multidrives** in compliance with all bid specifications and any addenda issued for the City of Jefferson Invitation for Bid No. 2718, as well as Turn-Key Mobile, Inc. Alternate proposal enclosed herein, and Boone County Standard Terms and Conditions. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted may be permanently maintained in the County Purchasing Office bid file for this contract if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement, the City of Jefferson Bid No. 2718, and Boone County Standard Terms and Conditions shall prevail and control over the vendor's bid response.

2. **Purchase** - The County agrees to purchase from the Vendor and the Vendor agrees to supply the County with (15) Mobile Data Terminals and (2) Multidrives as detailed below:

	<b>Qty</b>	<b>Unit Price</b>	<b>Extended Price</b>
Mobile Data Terminals, Bid Alt 2: 2.7 GHz, Panasonic CF-31, Win7 (Win8 upgradeable), Intel Core I5-3340M 2.7 GHz, vPro, 13.1" XGA Touch, 500GB (7200rpm), 4GB, Intel WiFi a/b/g/n, TPM, Bluetooth, Single Pass (Selectable), Emissive Backlit Keyboard, No DVD Drive, Toughbook Preferred Warranty, CF-31 WALAXLM with M51264KL110S Kingston 4GB Memory Upgrade for CF-31	15	\$3,295.00	\$49,425.00
Panasonic Multi Drive for CF-31, CF-VDM312U	2	\$ 304.00	\$ <u>608.00</u>
<b>TOTAL</b>			<b>\$50,033.00</b>

Total contract cost for (15) Mobile Data Terminals and (2) Multidrives is Fifty Thousand, Thirty Three Dollars and Zero Cents (\$50,033.00).

3. **Delivery** - Vendor agrees to deliver equipment as set forth in the bid documents and within 30 days after receipt of order. Delivery shall be to Boone County Sheriff Department, Attn: Chad Martin, 2121 County Drive, Columbia, MO 65202.

152-2014

4. **For Fixed Asset Tracking** – Send list of equipment described in this contract, with their individual serial numbers to Boone County Purchasing, 613 E. Ash Street, Room 111, Columbia, MO 65201 within thirty (30) days from date of purchase order.

5. **Billing and Payment** - All billing shall be invoiced to the Boone County Sheriff Department, Attn: Leasa Quick, 2121 County Drive, Columbia, MO 65202 and billings may only include the prices listed in the vendor's bid response. No additional fees for paper work processing, labor, or taxes shall be included as additional charges in excess of the charges in the Vendor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Vendor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

6. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

7. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

TURN-KEY MOBILE, INC.

by Michael Southard  
title President

BOONE COUNTY, MISSOURI

by: Boone County Commission  
Daniel K. Atwit  
Daniel K. Atwit, Presiding Commissioner

APPROVED AS TO FORM:

J. Blaise  
County Counselor

ATTEST:

Wendy S. Noren  
Wendy S. Noren, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

Jane Pitchford by jg 03/26/2014  
Signature Date

2901-92301 - \$50,033.00  
Appropriation Account

## STANDARD TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI

1. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
2. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
3. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid.
4. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
5. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
6. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
8. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
9. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
10. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
11. No bid transmitted by fax machine or **e-mail** will be accepted. **U.S. mail only.**
12. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
13. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms.
14. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
15. In event of a discrepancy between unit price and extended line item price, unit price shall govern.

16. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.



# Turn-Key Mobile, Inc.

Jefferson City, MO 65109  
501 Lakeview Heights

573-893-9888 Office 314-754-9794 Fax

# Bid Proposal

Date	Proposal #
2/7/2014	16223

Name / Address
City of Jefferson 320 East McCarty St. Jefferson City, MO 65101

Bid #
Boone 2718

Item	Description	Qty	Rate	Total
	<p>***ALTERNATE - 2.7GHz processor proposed below (Panasonic offers 2.7GHz and 2.9GHz)*****</p> <p>*TKM feels the unit offered on this Proposal will more than meet Boone County's needs in a MDT*</p>			
CF-31WALAXLM	Panasonic CF-31, Win7 (Win8 upgradeable), Intel Core i5-3340M 2.70GHz, vPro, 13.1" XGA Touch, 500GB(7200rpm), 4GB, Intel WiFi a/b/g/n, TPM, Bluetooth, Single Pass (Selectable), Emissive Backlit Keyboard, No DVD Drive, Toughbook Preferred Warranty	13	3,295.00	42,835.00
M51264KL110S	Kingston 4GB Memory Upgrade for CF-31	13	0.00	0.00
CF-VDM312U	Panasonic Multi Drive for CF-31	1	304.00	304.00
MISC SALES	TKM Express Service for Laptops 3 year	13	59.00	767.00
	Current Havis DS-CFX2-L will NOT work with CF-31's proposed. Per Jotto Desk, KDCF31 will work. Please see options below for replacement docking stations:			
450-4102	KODIAK CF30/31 Intelligent Docking Station - w/ Single Wireless Pass-Through, Internal Power and Shut Down Timer, 5 USB ports included, ethernet port included, 3 year warranty	0	695.00	0.00
7160-0318-05	GAMBER JOHNSON Light-Weight MAG™ Dock for Panasonic Toughbook 30/31 with Single RF/Standard Lock with LIND Internal Power Supply	0	756.00	0.00
SDT1230-022	LIND ELECTRONICS, Protective - Vehicle Battery Voltage - Shut Down Timer (Non fused with Screw terminal connections), delay time of 5 seconds to 4 hours	0	75.00	0.00
<b>Total</b>				\$43,906.00



# TOUGHBOOK PREFERRED

## OVERVIEW

Toughbook Preferred provides your organization with an industry-leading warranty and web-based resources to review service data in order to increase user uptime. Your organization will have unlimited access to our toll-free technical support hotline, 24 hours a day, 365 days a year, overnight shipping with our Priority Exchange program and on all repairs sent to our National Service Center, as well as access to our Technical Field Managers (TFMs). When your organization has internal resources allocated for your Toughbook® computer deployment, Toughbook Preferred provides your organization with the best total solution.

Learn more: 1.800.662.3537 / [panasonic.com/toughbook/services](http://panasonic.com/toughbook/services)

**TOUGHBOOK®**



**Panasonic ideas for life**

## SERVICE BENEFITS

- Unlimited access to dedicated technical support representatives, 24 hours a day, 365 days a year, regardless of warranty status for your Toughbook computers.
- Streamlined repair process with faster turnaround times and next-business-day shipping within the United States.
- Improved return on investment with service trend analysis, allowing your organization to quickly identify user issues.

## LIFE OF PRODUCT SERVICES

Unlimited access to our toll-free technical support hotline, 24 hours a day, 365 days a year at 1.800.LAPTOP5, for as long as your Toughbook computer is used in the field. This is a strong benefit because Toughbook computers are known for outlasting their warranty. Panasonic will provide parts availability on all repairs for 7 years after a model is discontinued, as well as end-of-life recycling at no charge when your unit is sent to our designated recycling facility.

## IN-WARRANTY SERVICES

Preferred handling at our National Service Center and next-business-day shipping within the United States is

included in the cost of Toughbook Preferred. Preferred handling guarantees your organization's repairs will be completed in 2 days or less. Priority Exchange of user-replaceable parts will be shipped next-business-day. Your organization will not incur any additional costs when a computer is sent to our National Service Center and there is No Fault Found. We will also repair any minor cosmetic issues at the National Service Center as part of an in-warranty repair. Finally, a field consulting support visit will be provided by a TFM on an annual basis when additional technical training, application support, after-deployment issue troubleshooting, or problem resolution is needed.

## ONLINE SERVICE ANALYSIS

Your organization's administrators can monitor your service history data on all Toughbook computers sent to our National Service Center for repair. Easy access to this data gives your administrators the ability to identify user issues. Often when service trend analysis is performed, the issues identified can be quickly resolved by providing your users with additional training to increase their productivity. All system reports can be sorted by department, model, date and failure type. Additionally, our web-based tool allows your administrators to set up "watches" to identify pre-defined events that have impacted your organization in the past.



## PRICING INFORMATION

To extend Toughbook Preferred and the Toughbook computer warranty period by 1 or 2 years, please refer to the Extended Warranty Brief.

SKU	Description	Price*
GF-S09SEB	3 years of Toughbook Preferred Services	\$80 per unit

Learn more at 1.800.662.3537 / [panasonic.com/toughbook/services](http://panasonic.com/toughbook/services)

# Panasonic ideas for life

© 2007 Panasonic Corporation of North America. All rights reserved. Panasonic is a registered trademark of Matsushita Electric Industrial Co., Ltd. Toughbook Preferred is a registered trademark of Panasonic Corporation of North America. Preferred 02/07

**Original**

**CITY OF JEFFERSON**  
**JEFFERSON CITY, MISSOURI**

**INVITATION FOR BID NO. 2718**  
Due: February 11<sup>th</sup>, 2014 at 1:30 P.M.

MOBILE DATA TERMINALS  
CENTRAL MISSOURI REGIONAL JUSTICE INFORMATION SYSTEM  
BOONE COUNTY RUGGED

Response provided by:



Jefferson City, Missouri



**ADDENDUM NUMBER ONE**

**TO:** All Interested Bidders  
**FROM:** Terry Stephenson, Purchasing Agent  
**RE:** Bid No. 2718 – Mobile Data Terminals – Boone County Rugged  
Central Missouri Regional Justice Information System  
**DATE:** February 4, 2014

The following information hereby becomes a part of the above request for bids and shall be fully considered when preparing your response. It has come to the attention of the receiving agency that mobile data terminals that are compatible with the current docking stations may not be available.

If the mobile data terminal your firm offers in response to this bid is not compatible with the currently used docking station, your bid must include the cost of the appropriate docking station as a separate line item. Full literature and specification shall accompany the bid response.

The receipt date and time remains unchanged. Bids will be received at the Office of the Purchasing Agent, 320 East McCarty Street, Jefferson City Missouri 65101 until 1:30 p.m. on February 11, 2014.

I have received Addendum Number One to Bid 2718 Mobile Data Terminals-Boone County Rugged and have fully considered it in preparing my response.

Name of Company Turn Key Mobile, Inc.  
Agent and Title Mike Southard, President  
Bidder Signature Michael Southard

**CITY OF JEFFERSON**  
**JEFFERSON CITY, MISSOURI**

**OFFICE OF THE PURCHASING AGENT**

**INVITATION FOR BID NO. 2718**

**MOBILE DATA TERMINALS  
CENTRAL MISSOURI REGIONAL JUSTICE INFORMATION SYSTEM  
BOONE COUNTY RUGGED**

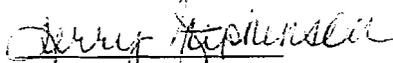
## INVITATION TO BID

Sealed bids will be received at the Office of the Purchasing Agent in envelopes provided for Mobile Data Terminals – Boone County, Central Missouri Regional Justice Information System as described in specifications that can be picked up at the Office of the Purchasing Agent, 320 East McCarty Street, Jefferson City, Missouri.

Bids will be received at the Office of the Purchasing Agent at 320 East McCarty Street, Jefferson City, Missouri until **February 11, 2014 at 1:30 p.m.** at which time they will be publicly opened and read aloud in the council chambers. For additional information, contact 573-634-6325.

Individuals should contact the ADA coordinator at 573-634-6570 to request accommodations or alternative formats as required under the Americans With Disabilities Act. Please allow three business days to process the request.

Equal Opportunity Employer

  
Terry Stephenson  
Purchasing Agent

NEWS TRIBUNE  
January 26, 2014  
City of Jefferson  
320 E. McCarty Street  
Jefferson City, MO 65101  
573-634-6324

## **MOBILE DATA TERMINAL DEPLOYMENT**

The City of Jefferson is soliciting competitive sealed bids from qualified vendors to purchase mobile data terminals as specified herein.

### **1. Information for Bidders**

This Request for Bids is intended to solicit bids from qualified bidders for equipment to facilitate connectivity to various mobile data networks in the locations listed. Bidders are encouraged to bid all components and services listed and certify that they are capable of successfully meeting the specifications and requirements. The City of Jefferson reserves the right to make a single award, multiple awards, adjust quantities either up or down, or make no award on an item by item basis as determined to be in the best interests of the CMRJIS based on the available funding.

#### **1.1 Identification of Contact Person**

All questions, requests for clarifications or interpretations shall be directed to the Purchasing Agent:

Terry Stephenson, CPPB  
City of Jefferson  
320 East McCarty Street – Room 202  
Jefferson City, Missouri 65101  
573-634-6325  
[tstephenson@jeffcitymo.org](mailto:tstephenson@jeffcitymo.org)

Contact with other Agency employees regarding this RFB is expressly prohibited without prior consent. Bidders directly contacting employees risk elimination of their offering from further consideration.

#### **1.2 Interpretation of Specifications**

If a bidder has any questions which arise concerning the true meaning or intent of the specifications or any part thereof, he shall request in writing, at least five calendar days prior to the date fixed for the bid opening, that an interpretation be made and an addendum be issued by the City, which shall then be delivered to all bidders of record. All addenda issued shall become part of the contract documents. Failure to have requested an addendum covering any questions affecting the interpretation of the specifications shall not relieve the Contractor from delivering the completed project in accordance with the intent of the specifications. The City of Jefferson will not be responsible for any explanation or interpretation of specifications not specifically included in an addendum. Failure to acknowledge in the bid all addenda issued may constitute grounds for rejection of that bid.

### **1.3 Equivalent Material**

Wherever definite reference is made in these specifications to the use of any particular material or equipment, it is to be understood that any equivalent material or equipment may be used which will perform adequately the duties imposed by the general design, subject to the approval of the City unless specifically stated otherwise. Equivalent material must be clearly marked and fully described. All alternate products submitted as equal must be compatible with current equipment.

### **1.4 Preference for U.S. Manufactured Goods**

On purchases in excess of \$5,000, the city shall select products manufactured, assembled or produced in the United States, if quantity, quality, and price are equal. Every contract for public works construction or maintenance in excess of \$5,000 shall contain a provision requesting the contractor to use American products in the performance of the contract.

### **1.5 Transient Employer Law**

Any non resident or foreign companies who employ people in Missouri must provide: 1) a certificate from the Missouri Director of revenue showing compliance with the Transient Employer Law (285.230 RSMo et. Seq.); or 2) Proof of exemption from Section 285.230 RSMo – A certificate of compliance or proof of exemption must be submitted to the City of Jefferson in regard to the transient employer law. Reference <http://dor.mo.gov/business/register>.

### **1.6 Basis of Award**

The City of Jefferson reserves the right to make an award on the basis of the lowest or best bid as received from a responsible bidder. The City of Jefferson also retains the right to accept or reject any or all bids, to waive informalities and to advertise for new bids as the interest of the City may require. The City of Jefferson may accept the bid which is judged best, although it may not be the lowest bid.

### **1.7 Laws and Regulations**

The bidder's attention is directed to the fact that all applicable state laws, municipal ordinance, and rules and regulations of all authorities having jurisdiction over the project shall apply to the contract throughout.

**1.8** Prospective vendors must contact the Office of the Purchasing Agent at least ten (10) days prior to the receipt date of bids if any part of the specification contains restrictive language or requirements that render him unable to offer a bid.

## **2. Bid Response Preparation and Submission**

Each bid response shall be prepared on the forms provided and submitted in a sealed box or envelope. The box or envelope shall include labels identifying the name of the project, bid

number, and name of the bidder submitting the response. No responsibility will attach to the City of Jefferson for premature opening of bids not properly submitted as instructed.

**MOBILE DATA TERMINALS – BOONE COUNTY RUGGED**  
**BID NO.: 2718**  
**OPENS: February 11, 2014 at 1:30 p.m.)**

- 2.1 Submit one original and five (5) printed copies. The original shall be marked as such with each of the copies being marked appropriately. Failure to provide the required number of copies may be grounds for rejection of the bid.
- 2.2 Bids must be submitted using the format provided. Failure to submit bids in the stated format may be grounds for rejection of the bid. Changes, additions or limiting provisions made on the invitation will render the bid informal and may cause its rejection.
- 2.3 All prices must be in ink or typewritten. Mistakes may be crossed out and corrections typed or written in ink adjacent thereto. All corrections must be initialed by the person signing the bid form.
- 2.4 Each bid must be signed in ink and include the full business address of the bidder. Bids by partnerships must be signed in the partnership name by one or more of the general partners. Bids by a corporation must be signed by an officer of the corporation or other person authorized to bind the corporation to the bid. The names and titles of all persons signing shall be typed or printed below their signatures.
- 2.5 Bids must be received by the City of Jefferson prior to and no later than the date and time designated. Method of delivery is at the sole discretion and risk of the bidder. Bidders mailing their bids should allow sufficient time to insure receipt of their bids by the date and time designated. Bids will be publicly opened and read aloud at the designated date and time.
- 2.6 Electronically transmitted or faxed copies of the proposal are not acceptable.
- 2.7 The bidder may withdraw the bid after depositing with the Purchasing Agent at any time prior to the stipulated time of receipt for such bids. No bid shall be withdrawn within ninety (90) days after the opening thereof, unless obvious errors are apparent.
- 2.8 The City of Jefferson and all entities represented in this request are tax exempt by law. Federal tax exempt certificate will be furnished when requested. Pursuant to Section 144.030.1 RSMo, the City of Jefferson has been approved as exempt from Missouri sales/use tax. Do not include this tax in the amount bid, as the City of Jefferson will provide the necessary tax exemption certificates on applicable items.
- 2.9 The City of Jefferson will not pay costs incurred, including but not limited to the preparation, printing, delivery, demonstration or site visits undertaken to respond to this RFB. All costs will be borne by the bidder.

2.10 The bidder is cautioned when submitting pre-printed terms and conditions or other type materials to make sure such documents do not contain other terms and conditions which conflict with those of the RFB and its contractual requirements. The bidder agrees that in the event of conflict between any of the bidder's terms and conditions and those contained in the RFB that the RFB shall govern.

2.11 The vendor may add supportive, technical information to the bid response, but should refrain from adding unnecessary promotional literature that is not pertinent to the RFB.

### **3.0 Request for Bid Statements**

3.1 All pricing shall be as indicated on the Pricing Pages. The City shall not pay nor be liable for any other additional cost including, but not limited to taxes, shipping charges, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc.

3.2 The contractor shall not transfer any interest in the contract, whether by assignment or otherwise, without the prior written consent of the City of Jefferson.

3.3 The contractor shall fully coordinate all contract activities with those activities of the City and agencies of the CMRJIS. As the work of the contractor progresses, advice and information on matters covered by the contract shall be made available by the contractor to the City throughout the effective period of the contract.

3.4 The contractor shall agree and understand that all discussions with the contractor and all information gained by the contractor as a result of the contractor's performance under the contract shall be confidential and that no reports, documentation, or material prepared as required by the contract shall be released to the public without the prior written consent of the City of Jefferson.

### **3.5 Disadvantaged Business Enterprise Statement.**

A. Contractors offering bids on City contracts funded in whole or in part by assistance from a federal agency shall take the following affirmative steps to assure that small, woman owned, and minority businesses are utilized when possible as sources of supplies, services and construction items.

1. Contractors will submit the name and other information, if any, about their DBE sub-contractors along with their bid information.
2. Sufficient and reasonable efforts will be made to use qualified DBE sub-contractors when possible on City contracts.
3. Qualified small, woman owned, and minority businesses will be included on solicitation lists as sub-contractors for City supplies, services, and construction.
4. Qualified small, woman owned, and minority businesses will be solicited whenever they are potential sources.

5. When economically feasible, contractors will divide total requirements into smaller tasks or quantities so as to permit maximum small, woman owned, and minority business participation.
6. Where the requirements permit, contractors will establish delivery schedules which will encourage participation by small, woman owned and minority businesses.
7. Contractors will use the services and assistance of the Small Business Administration, the Office of Minority Business Enterprises and the Community Services Administration.

### 3.6 Federal Funds to be Used

All agreements or contracts will include, and are subject to federal contract conditions, statements, assurances and certifications. The following requirements shall be fully considered in preparing responses and performing work under any resulting award.

#### 3.6.1 No Obligation by the Federal Government.

(1) The Purchaser and Contractor acknowledge and agree that, notwithstanding any concurrence by the Federal Government in or approval of the solicitation or award of the underlying contract, absent the express written consent by the Federal Government, the Federal Government is not a party to this contract and shall not be subject to any obligations or liabilities to the Purchaser, Contractor, or any other party (whether or not a party to that contract) pertaining to any matter resulting from the underlying contract.

(2) The Contractor agrees to include the above clause in each subcontract financed in whole or in part with Federal assistance. It is further agreed that the clause shall not be modified, except to identify the subcontractor who will be subject to its provisions.

#### 3.6.2 Program Fraud and False or Fraudulent Statements or Related Acts.

(1) The Contractor acknowledges that the provisions of the Program Fraud Civil Remedies Act of 1986, as amended, 31 U.S.C. § 3801 *et seq.*, apply to its actions pertaining to this Project. Upon execution of the underlying contract, the Contractor certifies or affirms the truthfulness and accuracy of any statement it has made, it makes, it may make, or causes to be made, pertaining to the underlying contract or the federally assisted project for which this contract work is being performed. In addition to other penalties that may be applicable, the Contractor further acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification, the Federal Government reserves the right to impose the penalties of the Program Fraud Civil Remedies Act of 1986 on the Contractor to the extent the Federal Government deems appropriate.

(2) The Contractor also acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification to the Federal Government under a contract connected with a project that is financed in whole or in part with Federal assistance the Government reserves the right to impose the penalties of 18 U.S.C. § 1001 and 49 U.S.C. § 5307(n)(1) on the Contractor, to the extent the Federal Government deems appropriate.

(3) The Contractor agrees to include the above two clauses in each subcontract financed in whole or in part with Federal assistance. It is further agreed that the clauses shall not be modified, except to identify the subcontractor who will be subject to the provisions.

### 3.6.3 Access to Records and Reports

The following access to records requirements apply to this Contract:

(1) The Contractor agrees to provide the Purchaser, the DOJ Administrator, the Comptroller General of the United States or any of their authorized representatives access to any books, documents, papers and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts and transcriptions

(2) The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

(3) The Contractor agrees to maintain all books, records, accounts and reports required under this contract for a period of not less than three years after the date of termination or expiration of this contract, except in the event of litigation or settlement of claims arising from the performance of this contract, in which case Contractor agrees to maintain same until the Purchaser, the Grant Administrator, the Comptroller General, or any of their duly authorized representatives, have disposed of all such litigation, appeals, claims or exceptions related thereto. Reference 49 CFR 18.39(T)(11).

### 3.6.4 Civil Rights

The following requirements apply to the underlying contract:

(1) **Nondiscrimination** - In accordance with Title VI of the Civil Rights Act, as amended, 42 U.S.C. § 2000d, section 303 of the Age Discrimination Act of 1975, as amended, 42 U.S.C. § 6102, section 202 of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12132, the Contractor agrees that it will not discriminate against any employee or applicant for employment because of race, color, creed, national origin, sex, age, or disability. In addition, the Contractor agrees to comply with applicable Federal implementing regulations.

(2) **Equal Employment Opportunity** - The following equal employment opportunity requirements apply to the underlying contract:

(a) **Race, Color, Creed, National Origin, Sex** - In accordance with Title VII of the Civil Rights Act, as amended, 42 U.S.C. § 2000e, the Contractor agrees to comply with all applicable equal employment opportunity requirements of U.S. Department of Labor (U.S. DOL) regulations, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," 41 CFR Parts 60 et seq., (which implement Executive Order No. 11246, "Equal Employment Opportunity," as amended by Executive Order No. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," 42 U.S.C. § 2000e note), and with any applicable Federal statutes, executive orders, regulations, and Federal policies that may in the future affect construction activities undertaken in the course of the Project. The Contractor agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, creed, national origin, sex, or age. In addition, the Contractor agrees to comply with any federal implementing requirements.

(b) **Age** - In accordance with section 4 of the Age Discrimination in Employment Act of 1967, as amended, 29 U.S.C. § 623, the Contractor agrees to refrain from discrimination against present and prospective employees for reason of age.

(c) **Disabilities** - In accordance with section 102 of the Americans with Disabilities Act, as amended, 42 U.S.C. § 12112, the Contractor agrees that it will comply with the requirements of U.S. Equal Employment Opportunity Commission, "Regulations to Implement the Equal Employment Provisions of the Americans with Disabilities Act," 29 CFR Part 1630, pertaining to employment of persons with disabilities. In addition, the Contractor agrees to comply with any federal implementing requirements.

(3) The Contractor also agrees to include these requirements in each subcontract financed in whole or in part with Federal assistance.

### **3.6.5 Termination of Contract**

**(1) Termination for Convenience (General Provision)** The City of Jefferson may terminate this contract, in whole or in part, at any time by written notice to the Contractor when it is in the City's best interest. The Contractor shall be paid its costs, including contract close-out costs, and profit on work performed up to the time of termination. The Contractor shall promptly submit its termination claim to the City of Jefferson to be paid the Contractor. If the Contractor has any property in its possession belonging to the City of Jefferson, the Contractor will account for the same, and dispose of it in the manner the City of Jefferson directs.

**(2) Termination for Default [Breach or Cause] (General Provision)** If the Contractor does not deliver supplies in accordance with the contract delivery schedule, or, if the contract is for services, the Contractor fails to perform in the manner called for in the contract, or if the Contractor fails to comply with any other provisions of the contract, the City of Jefferson may terminate this contract for default. Termination shall be effected by serving a notice of termination on the contractor setting forth the manner in which the Contractor is in default. The contractor will only be paid the contract price for supplies delivered and accepted, or services performed in accordance with the manner of performance set forth in the contract. If it is later determined by the City of Jefferson that the Contractor had an excusable reason for not performing, such as a strike, fire, or flood, events which are not the fault of or are beyond the control of the Contractor, the City of Jefferson, after setting up a new delivery of performance schedule, may allow the Contractor to continue work, or treat the termination as a termination for convenience.

**(3) Opportunity to Cure (General Provision)** The City of Jefferson, in its sole discretion may, in the case of a termination for breach or default, allow the Contractor [an appropriately short period of time] in which to cure the defect. In such case, the notice of termination will state the time period in which cure is permitted and other appropriate conditions. If Contractor fails to remedy to the City of Jefferson's satisfaction the breach or default of any of the terms, covenants, or conditions of this Contract within [ten (10) days] after receipt by Contractor of written notice from the City of Jefferson setting forth the nature of said breach or default, the City of Jefferson shall have the right to terminate the Contract without any further obligation to Contractor. Any such termination for default shall not in any way operate to preclude the City of Jefferson from also pursuing all available remedies against Contractor and its sureties for said breach or default.

**(4) Waiver of Remedies for any Breach** In the event that the City of Jefferson elects to waive its remedies for any breach by Contractor of any covenant, term or condition of this Contract, such waiver by the City of Jefferson shall not limit the City of Jefferson's remedies for any succeeding breach of that or of any other term, covenant, or condition of this Contract.

**(5) Termination for Default (Supplies and Service)** If the Contractor fails to deliver supplies or to perform the services within the time specified in this contract or any extension or if the Contractor fails to comply with any other provisions of this contract, the City of Jefferson may terminate this contract for default. The City of Jefferson shall terminate by delivering to the Contractor a Notice of Termination specifying the nature of the default. The Contractor will only be paid the contract price for supplies delivered and accepted, or services performed in accordance with the manner or performance set forth in this contract. If, after termination for failure to fulfill contract obligations, it is determined that the Contractor was not in default, the rights and obligations of the parties shall be the same as if the termination had been issued for the convenience of the Recipient.

**(6) Termination for Convenience or Default (Cost-Type Contracts)** The City of Jefferson may terminate this contract, or any portion of it, by serving a notice of termination on the Contractor. The notice shall state whether the termination is for convenience of the City of Jefferson or for the default of the Contractor. If the termination is for default, the notice shall state the manner in which the contractor has failed to perform the requirements of the contract. The Contractor shall account for any property in its possession paid for from funds received from the City of Jefferson, or property supplied to the Contractor by the City of Jefferson. If the termination is for default, the City of Jefferson may fix the fee, if the contract provides for a fee, to be paid the contractor in proportion to the value, if any, of work performed up to the time of termination. The Contractor shall promptly submit its termination claim to the City of Jefferson and the parties shall negotiate the termination settlement to be paid the Contractor. If the termination is for the convenience of the City of

Jefferson, the Contractor shall be paid its contract close-out costs, and a fee, if the contract provided for payment of a fee, in proportion to the work performed up to the time of termination. If, after serving a notice of termination for default, the City of Jefferson determines that the Contractor has an excusable reason for not performing, such as strike, fire, flood, events which are not the fault of and are beyond the control of the contractor, the City of Jefferson, after setting up a new work schedule, may allow the Contractor to continue work, or treat the termination as a termination for convenience.

### **3.6.6 Debarment and Suspension (non-procurement)**

This contract is a covered transaction for purposes of Executive Orders 12549 and 12689 "Debarment and Suspension". This common rule restricts sub-awards and contracts with certain parties that are debarred, suspended or otherwise excluded from or ineligible for participation in Federal assistance programs or activities. As such, the contractor is required to verify that none of the contractor, its principals, affiliates, or sub-contractors are debarred, suspended or otherwise excluded or ineligible for participation in Federal assistance programs or activities. The contractor is required to comply with Executive Orders 12549 and 12689 and must include the requirement to comply in any sub-contracts it enters into. By signing and submitting its bid, the bidder certifies as follows:

The certification in this clause is a material representation of fact relied upon by the City of Jefferson. If it is later determined that the bidder knowingly rendered an erroneous certification, in addition to remedies available to the City of Jefferson, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment. The bidder agrees to comply with the requirements of Executive Orders 12549 and 12689 while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder further agrees to include a provision requiring such compliance in its lower tier covered transactions.

### **3.6.7 Buy America**

The contractor agrees to comply with 40 U.S.C. 5323(j) and 49 CFR Part 661, which provide that Federal funds may not be obligated unless steel, iron, and manufactured products are produced in the United States, unless a waiver has been granted or the product is subject to a general waiver. General waivers are listed in 49 CFR 661.7, and include final assemble in the United States of 15 passenger vans and 15 passenger wagons produced by Chrysler Corporation, and microcomputer equipment and software.

### **3.6.8 Clean Air**

(1) The Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act as amended, 42 U.S.C. §§ 7401 et seq. The contractor agrees to report each violation to the purchaser and understands and agrees that the purchaser will, in turn report each violation as required to assure notification to the appropriate EPA Regional Office.

(2) The contractor also agrees to include these requirements in each subcontract exceeding \$100,000 financed in whole or in part with Federal assistance.

### **3.6.9 Clean Water**

(1) The Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq. The Contractor agrees to report each violation to the Purchaser and understands and agrees that the Purchaser will, in turn, report each violation as required to assure notification to the appropriate EPA Regional Office.

(2) The Contractor also agrees to include these requirements in each subcontract exceeding \$100,000 financed in whole or in part with Federal assistance.

### **3.6.10 Energy Conservation Requirements**

The contractor agrees to comply with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

### **3.11 Conflict of Interest**

The submission of a bid response to this request shall be deemed a certification that to the best of the bidder's knowledge, no employee of the City of Jefferson or member of any Central Missouri Regional Justice Information System committee or its agents, has any direct or indirect financial or other interest in any agreement, contract or bid for equipment, supplies or work to be furnished under this request. Contractor further certifies that such bidder has not and will not, either directly or indirectly entered into any agreement, or understanding; participated in any collusion; or otherwise taken any action in restraint of free competitive pricing in connection with this request. Contractor further certifies that contractor will not knowingly provide gratuities to City of Jefferson employees, or member of any Central Missouri Regional Justice Information System committee or its agents, or to their family members. Contractor shall require all subcontractors at all tiers to be bound by this conflict of interest provision.

### **3.12 Prompt Payment Clause**

The prime contractor agrees to pay each subcontractor under this prime contract for satisfactory performance of its contract no later than thirty days from receipt of each payment the prime contract receives from City of Jefferson, Missouri. The prime contractor agrees further to return retainage payments to each subcontractor within thirty days after the subcontractors work is satisfactorily completed. Any delay or postponement of payment from the above referenced time frame may occur only for good cause following written approval of the City of Jefferson, Missouri. This clause applies to both DBE and non-DBE subcontracts.

## **4.0 Evaluation**

**4.1** A committee consisting of a minimum of five appointed, active participants will evaluate all bid responses received.

### **4.2 Protest Procedure**

For all bids not exempted from the competitive bidding procedures, the City of Jefferson will provide a tabulation of bids and recommendation for award by telephone, fax, or mail to all responding bidders. Bidders wishing to challenge the award decision shall have a specified time, as listed on the recommendation for award, to file a bid protest with the purchasing agent. The protest period will be two (2) working days for telephone bids, ten (10) working days for informal written bids, and fifteen (15) working days for formal sealed bids.

The protest must be filed in writing to the purchasing agent and must specify the grounds upon which the protest is based. A valid protest must 1) come from an actual bidder or offeror

**ORIGINAL AND 5 COPIES OF THIS PAGE SHALL BE RETURNED WITH BID**

**7.0 Technical Specifications**

The specifications listed are the minimum acceptable specifications. The product bid must be fully compatible with the current docking stations (Havis: DS-CFX2-L and Jotto: KDCF31) as the docking stations will not be replaced. Deviations to the specifications must equal or exceed the listed requirement. Bidder shall respond to each block within the Bidder Response Column. Any deviation from the specification as listed must be clearly noted and fully described. The City of Jefferson retains the right to determine whether an exception is equal to or exceeds the requirement listed.

**7.1 Equipment**

NO	SPECIFICATIONS	BIDDER RESPONSE – Respond to each block. Clearly note and fully describe any deviation to the specification.
	<b>Laptop – Fully Ruggedized. Units Must Be Certified To MIL-STD-810G (6' Drop, Shock, Vibration, Rain, Dust, Sand, Altitude, Freeze/Thaw, High/Low Temperature, Temperature Shock, Humidity, Explosive Atmosphere)3 And MIL-STD-461F.</b> Estimated Quantity 13	Manufacturer <u>Panasonic</u> Model <u>CF-31XELAXLM + CF-WKB313 +M51264KL110S</u> *See alternate also attached
1.	Unit Shall Be IP65 Certified Sealed All-Weather Design	Specification met
2.	Win7 (Win 8 Upgradeable) OS	Specification met
3.	Intel Core i5-3360M 2.80 Ghz Or Equal	2.7GHz and 2.9GHz both offered;
4.	13.1" XGA Touch Screen Display	Specifications met
5.	500GB (7200 rpm) Hard Drive or Larger	
6.	8GB SDRAM or more	
7.	WiFi a/b/g/n	
8.	Bluetooth	
9.	Single Pass Through Antenna Option	
10.	Emissive Backlit Keyboard	
11.	Shock-Mounted Hard Drive with Quick-Release	
12.	Reinforced Locking Port Covers	
13.	IP65 Certified Sealed All-Weather Design	
14.	Hard Drive Heater	
15.	Full Magnesium Alloy Case With Handle	
16.	Pre-Installed Replaceable Screen Film for Touchscreen Protection	

2.8GHz not available from Panasonic

**ORIGINAL AND 5 COPIES OF THIS PAGE SHALL BE RETURNED WITH BID**

NO	SPECIFICATIONS	BIDDER RESPONSE – Respond to each block. Clearly note and fully describe any deviation to the specification.
17.	Stylus	Specification met
18.	87 Key Keyboard	Specification met
19.	SD Card Slot	Specification met
20.	2USB 3.0 Slots Minimum	1 x 3.0 ; 3 x 2.0 on CF-31
21.	Docking Connector	Specifications met
22.	HDMI Port	
23.	VGA Port	
24.	On Board Graphics Chipset	
25.	Ethernet Port	
26.	Headphone Jack	
27.	Microphone Jack	
28.	Built-In Stereo Speakers	
29.	AC Power Adapter	
30.	Multi-drive (DVD/CD)	
31.	Warranty – Three (3) year Manufacturer warranty must include next business day shipping, unlimited access to phone tech support 24x7x365. A copy of the applicable warranty shall be included with the bid.	
32.	Literature: Full descriptive literature for the item bid shall be clearly labeled and submitted with the bid.	
33.	Manuals – One set of technical and user manuals shall be supplied for each unit at delivery.	

**7.4 Service and Support**

Service and support shall be for a period of three (3) years. Services shall be twenty-four hours, seven days per week, with a four hour response time (7/24 – 4 hour response). On site service, if needed, shall be next business day.

ORIGINAL AND 5 COPIES OF THIS PAGE SHALL BE RETURNED WITH BID

8.0 BID SHEET

All items shall be as specified and bid. Any deviation from specifications must be clearly stated and fully described. All bids must include all shipping and handling to the entities listed. Bidder must complete, sign and return this document with his bid information and state the fixed price for the total number of days that he has made his price firm.

SECTION I

ITEM	QTY	UNIT PRICE	TOTAL PRICE
1. Laptops, ruggedized as specified	13 each	<u>3530</u>	<u>45,890</u>
2. Warranty/Service/Support – three year period	13 each	<u>59</u>	<u>767</u>
3. Multi-Drive (DVD/CD)	1 each	<u>304</u>	<u>304</u>
Total Bid Amount			<u>\$ 46,961</u>

\* See alternate attached.

Discount for prompt payment on invoices only 0% 0 days.  
Discount will not be evaluated on bid.

The prices contained in this bid are firm for 90 days.

Are the items bid manufactured, produced or assembled in the United States? YES  NO

Do you represent a disadvantaged business enterprise? YES  NO

Equipment delivery completed 30 days from date of order.

Bid tabulation to be sent to fax number 314-754-9794.

Cooperative Procurement: Should an entity of the CMRJIS determine additional funds are available from an alternate source, will your firm accept additional orders under the same terms, conditions, and prices as stated herein? YES  NO  Additional orders may be placed until (date) Feb 1, 2015.

NAME OF COMPANY Turn Key Mobile, Inc.

AGENT AND TITLE Mike Southard, President

ADDRESS 501 Lakeriew Hts, Ste 101  
Jefferson City, MO 65109

TELEPHONE 573-893-9888 DATE 2-7-14

BIDDER SIGNATURE Michael Southard

Form of Business:  Sole Proprietorship  Partnership  Corporation  Limited Liability Corporation

**NOTICE TO BIDDERS**

**Section 285.525-285.550 RSMo Effective January 1, 2009**

**Effective January 1, 2009 and pursuant to RSMO 285.530 (1), No business entity or employer shall knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the state of Missouri.**

**As a condition for the award of any contract or grant in excess of five thousand dollars by the state or by any political subdivision of the state to a business entity, or for a any business entity receiving a state administered or subsidized tax credit, tax abatement, or loan from the state, the business entity shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Every such business entity shall sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services. [RSMO 285.530 (2)]**

**An employer may enroll and participate in a federal work authorization program and shall verify the employment eligibility of every employee in the employer's hire whose employment commences after the employer enrolls in a federal work authorization program. The employer shall retain a copy of the dated verification report received from the federal government. Any business entity that participates in such program shall have an affirmative defense that such business entity has not violated subsection 1 of this section. [RSMO 285.530 (4)]**

**For vendors that are not already enrolled and participating in a federal work authorization program, E-Verify is an example of this type of program. Information regarding E-Verify is available at [http://www.dhs.gov/xprevprot/programs/gc\\_1185221678150.shtm](http://www.dhs.gov/xprevprot/programs/gc_1185221678150.shtm).**



**Sample E-Verify Memo of Understanding – MOU Electronic Signature Page**

**Company ID Number: XXXXXXXX**

The foregoing constitutes the full agreement on this subject between the SSA, DHS (Department of Homeland Security), and the Employer.

The individuals whose signatures appear below represent that they are authorized to enter into this MOU on behalf of the Employer and DHS respectively.

To be accepted as a participant in E-Verify, you should only sign the Employer's Section of the signature page. If you have any questions, contact E-Verify Operations at 888-464-4218.

**Employer, Your Company Name**

**John Doe**

\_\_\_\_\_  
Name (Please type or print)

\_\_\_\_\_  
Title

**Electronically Signed**

**01/01/2009**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Verification**

**Department of Homeland Security – Division**

**USCIS Verification Division**

\_\_\_\_\_  
Name (Please type or print)

\_\_\_\_\_  
Title

**Electronically signed**

**01/01/2009**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**DISADVANTAGED BUSINESS UTILIZATION AGREEMENT**

- A. The bidder agrees to attempt to expend at least 2.12 percent of the contract, if awarded, for Disadvantaged Business Enterprise (DBE). For purposes of this goal, the term "Disadvantaged Business Enterprise" shall mean a business:
1. Which is at least 51 percent owned by one or more minorities or women, or, in the case of a publicly owned business, at least 51 percent of the stock of which is owned by one or more minorities or women; and
  2. Whose management and daily business operations are controlled by one or more such individuals.

"Disadvantaged Group Member" or "Disadvantaged" means a person who is a citizen or lawful permanent resident of the United States, and who is:

1. Black (a person having origins in any of the black racial groups of Africa);
2. Hispanic (a person of Spanish or Portuguese culture with origins in Mexico, South or Central America, or the Caribbean Island, regardless of race);
3. Asian American (a person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian sub-continent, or the Pacific Islands);
4. American Indians and Alaskan Native (a person having origins in any of the original peoples of North America);
5. Member of other groups, or other individuals, found to be economically and socially disadvantaged by the Small Business Administration under Section 8(a) of the Small Business Act, as amended [15 U.S.C. 637(a)].
6. A female person who requests to be considered as an DBE, and who "owns" and "controls" a business as defined herein.

Disadvantaged Business Enterprises may be employed as contractors, subcontractors, or suppliers.





# Turn-Key Mobile, Inc.

Jefferson City, MO 65109  
501 Lakeview Heights

573-893-9888 Office 314-754-9794 Fax

# Bid Proposal

Date	Proposal #
2/7/2014	16222

Name / Address
City of Jefferson 320 East McCarty St. Jefferson City, MO 65101

Bid #
Boone 2718

Item	Description	Qty	Rate	Total
	***2.9GHz processor proposed below (Panasonic offers 2.7GHz and 2.9GHz)***			
CF-31XELAXLM	Panasonic CF-31, Win7 (Win8 upgradeable), Intel Core i5-3380M 2.90GHz, vPro, 13.1" XGA Touch, 500GB(7200rpm), 4GB, Intel WiFi a/b/g/n, TPM, Bluetooth, ATI Discrete Graphics, Single Pass (Selectable), No DVD Drive, Toughbook Preferred Warranty	13	3,530.00	45,890.00
CF-WKB313VM	Panasonic Emissive Backlit Keyboard for CF-31	13	0.00	0.00
M51264KL110S	Kingston 4GB Memory Upgrade for CF-31	13	0.00	0.00
CF-VDM312U	Panasonic Multi Drive for CF-31	1	304.00	304.00
MISC SALES	TKM Express Service for Laptops 3 year	13	59.00	767.00
	Current Havis DS-CFX2-L will NOT work with CF-31's proposed. Per Jotto Desk, KDCF31 will work. Please see options below for replacement docking stations:			
450-4102	KODIAK CF30/31 Intelligent Docking Station - w/ Single Wireless Pass-Through, Internal Power and Shut Down Timer, 5 USB ports included, ethernet port included, 3 year warranty	0	695.00	0.00
7160-0318-05	GAMBER JOHNSON Light-Weight MAG™ Dock for Panasonic Toughbook 30/31 with Single RF/Standard Lock with LIND Internal Power Supply	0	756.00	0.00
SDT1230-022	LIND ELECTRONICS, Protective - Vehicle Battery Voltage - Shut Down Timer (Non fused with Screw terminal connections), delay time of 5 seconds to 4 hours	0	75.00	0.00
<b>Total</b>				<b>\$46,961.00</b>

# Panasonic



Panasonic recommends Windows 8.

## TOUGHBOOK 31

- Brightly viewable Touchscreen with Panasonic ClearLumin Technology
- Full magnesium Alloy Case with Handle
- Desktop-Class Performance
- Optional 4G LTE Multi Carrier Mobile Broadband with Lifetime GPS

### Powerful, rugged and wireless.

Panasonic presents the Toughbook<sup>®</sup> 31, the reliable laptop offering the highest performance in its class along with the world's most rugged design. With drop-shock protection and a MIL-STD-810G certification, it's the undisputed leader in the fully-rugged category. Its new Intel<sup>®</sup> Core<sup>™</sup> i5 and i3 processors, along with available discrete graphics, pack a punch to deliver desktop-class performance and improved video/3D graphics. An integrated webcam option, larger storage capacity and up to 21 hours of battery life (with optional media bay 2nd battery)<sup>1</sup> set the Toughbook 31 apart from the competition. Combine six generations of delivering rugged performance plus 14 years of consistent docking compatibility, and you have a computer that will go the distance with you anytime, anywhere.



IP65

6-FOOT  
DROP RATING

MIL-STD-  
810G

1.800.662.3537  
[panasonic.com/toughbook/31](http://panasonic.com/toughbook/31)

SOLUTIONS FOR BUSINESS

**TOUGHBOOK**

## Panasonic recommends Windows 8.

### DURABILITY

- MIL-STD-810G certified (6' drop, shock, vibration, rain, dust, sand, altitude, freeze/thaw, high/low temperature, temperature shock, humidity, explosive atmosphere)<sup>1</sup>
- MIL-STD-461F certified
- IP65 certified sealed all-weather design<sup>2</sup>
- Hard drive heater
- Full magnesium alloy case with handle
- Shock-mounted flex-connect hard drive with quick-release
- Reinforced locking port covers
- Pre-installed replaceable screen film for touchscreen protection

### SOFTWARE

- Windows® 8 Pro 64-bit (with Windows® 7 downgrade option)
- Panasonic Utilities, Recovery Partition

### CPU<sup>3</sup>

- Intel® Core™ i5-3380M vPro™ Processor
  - 2.9GHz with Turbo Boost up to 3.6GHz
  - Intel Smart Cache 3MB
- Intel® Core™ i5-3340M vPro™ Processor
  - 2.7GHz with Turbo Boost up to 3.4GHz
  - Intel Smart Cache 3MB
- Intel® Core™ i3-3120M Processor
  - 2.5GHz
  - Intel Smart Cache 3MB

### STORAGE & MEMORY

- i5 models: 4GB or 8GB SDRAM (DDR3L-1333MHz)<sup>4,5</sup>
- i3 model: 2GB, 4GB, 6GB or 8GB SDRAM (DDR3L-1333MHz)<sup>4,5</sup>
- Shock-mounted flex-connect hard drive with quick-release
  - 500GB 7200rpm (i5 models), 320GB 5400rpm (i3 model) with heater<sup>6</sup>
  - Optional 128GB, 256GB and 512GB solid state drives (SSD) with heaters<sup>6</sup>

### DISPLAY

- 13.1" XGA sunlight-viewable touchscreen LED 1024 x 768
  - Panasonic CirroLumin™ technology
  - 2-1200 nit
  - Circular polarizer<sup>7</sup>
  - Anti-reflective and anti-glare screen treatments
- 3380M CPU with switchable graphics in BIOS
  - ATI Radeon™ HD7750, 512MB dedicated VRAM
  - Intel QM77 video controller, max. 1785MB shared VRAM with 32-bit<sup>8</sup>
- 3340M CPU
  - Intel QM77 video controller, max. 1419MB shared VRAM with 32-bit<sup>8</sup>
- 3120M CPU
  - Intel HM75 video controller, max. 1419MB shared VRAM with 32-bit<sup>8</sup>
- External video support up to 1280 x 1024 at 16.7 million colors
- Concealed mode (configurable)

### AUDIO

- Intel® high-definition audio compliant
- Integrated front-facing speaker
- Keyboard volume and mute controls

### KEYBOARD & INPUT

- Touchscreen
- Integrated stylus holder
- 87-key with dedicated Windows® key
- Optional backlit keyboard
  - Sealed rubber or plastic emissive
  - Pressure-sensitive touchpad with vertical scrolling support

### MULTIMEDIA BAY

- Optional DVD Super MULTI Drive or 2nd battery

### EXPANSION SLOTS

- PC card type II x 1
- SD card (SDXC)
- ExpressCard/54 x 1

### INTERFACE

- Docking connector
- HDMI
- VGA
- Headphones/speaker
- Microphone/line in
- Serial
- Ext. antenna conn.
- i5 models: USB 3.0 (x 1), USB 2.0 (x 3)
- i3 models: USB 2.0 (x 4)
- Optional IEEE 1394a (FireWire)
- 10/100/1000 Ethernet
- Optional 10/100 2nd LAN (Ethernet)
- Optional 56K Modem
- 80-pin Type A
- D-sub 15-pin
- Mini-jack stereo
- Mini-jack stereo
- D-sub 9-pin
- 50 ohm coaxial
- 4-pin
- 4-pin
- 4-pin
- RJ-45
- RJ-45
- RJ-11

### WIRELESS

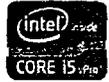
- Optional integrated 4G LTE multi carrier mobile broadband with satellite GPS
- Optional GPS (SiRFstarIII™)
- Intel® Centrino® Advanced-N 6235 802.11a/b/g/n
- Bluetooth® v4.0 - EDR (Class 1)
- Security
  - Authentication: LEAP, WPA, 802.1x, EAP-TLS, EAP-FAST, PEAP
  - Encryption: CKIP, TKIP, 128-bit and 64-bit WEP, Hardware AES
- User-selectable antenna pass-through (dual standard, single optional)
- Slide on/off switch

### POWER SUPPLY

- i5 CPU
  - Battery operation: 14.5 hours (3340M), up to 12 hours (3380M)<sup>9</sup>
  - Long life Li-Ion battery pack (10.6V, typical 8550mAh, minimum 8100mAh)
  - Battery charge time: 3.5 hours off, 4.5 hours on<sup>10</sup>
- i3 CPU
  - Battery operation: 8 hours (with lightweight battery)<sup>9</sup>
  - Lightweight Li-Ion battery pack (10.6V, typical 4500mAh, minimum 4200mAh)
  - Battery charge time: 2 hours off, 2.5 hours on<sup>10</sup>
- Optional media bay 2nd battery: 6.5 additional hours (3320M and 3110M models)<sup>9</sup>
- AC Adapter: AC 100V-240V 50/60Hz, auto sensing/switching worldwide power supply

### POWER MANAGEMENT

- Suspend/Resume Function, Hibernation, Standby, ACPI BIOS



### SECURITY FEATURES

- Password Security Supervisor, User, Hard Disk Lock
- Kensington cable lock slot
- Trusted platform module (TPM) security chip v.1.2<sup>11</sup>
- Computrace® theft protection agent in BIOS<sup>12</sup>
- Intel® Anti-Theft Technology<sup>13</sup>
- Optional fingerprint reader
- Optional insertable SmartCard reader

### WARRANTY

- 3-year (limited warranty, parts and labor)

### DIMENSIONS & WEIGHT

- 11.5"(L) x 11.9"(W) x 2.9"(H)
- 7.9 or 8.2 lbs. (varies by battery type)

### INTEGRATED OPTIONS<sup>14</sup>

- 4G LTE multi carrier mobile broadband with satellite GPS
- GPS (SiRFstarIII™)
- Webcam
- Backlit keyboard - sealed rubber or plastic emissive
- 2nd LAN (10/100) or FireWire or Modem
- Insertable SmartCard reader
- Fingerprint reader
- Media bay 2nd battery<sup>9</sup>
- HDD and battery lock
- 128GB, 256GB and 512GB solid state drives (SSD) with heaters

### SELECT ACCESSORIES<sup>15</sup>

- AC Adapter (3-prong)
- Lightweight Battery Pack
- Long Life Battery Pack
- Media Bay 2nd Battery<sup>9</sup>
- Battery Charger
- LIND 3-Bay Battery Charger
- LIND Car Adapter 120W
- ToughMate ComUniversal Carrying Case (large capacity)
- ToughMate Backpack
- ToughMate Sliding 31 Case
- DVD Super MULTI Drive
- Memory Cards
  - 2GB DDR3
  - 4GB DDR3
- Desktop Dock
- Vehicle Docks (no pass-through)
  - Panasonic<sup>16</sup>
  - Gamber-Johnson with LIND power supply
  - Havis with LIND power supply
- Vehicle Docks (single pass-through)
  - Panasonic<sup>16</sup>
  - Gamber-Johnson with LIND power supply
  - Havis with LIND power supply
- Vehicle Docks (dual pass-through)
  - Panasonic<sup>16</sup>
  - Gamber-Johnson with LIND power supply
  - Havis with LIND power supply
- Touchscreen Large Stylus with Tether Hole
- Tether
- 13.1" LCD Protector Film
- CF-AA5713AM
- CF-VZSU65AU
- CF-VZSU46AU
- CF-VZSU1431U
- CF-VCBTB2W
- PACH329-1857-P
- CF-LNDDC120
- TBCCOMUNV-P
- TBCCBK-P
- TBCC31CASE-P
- CF-VDM312U
- CF-WMBA1002G
- CF-WMBA1204G
- CF-VEB311U
- CF-WEB301M
- 7169-0318-04-P
- DS-PAN-112-P
- CF-WEB301MA
- 7169-0318-05-P
- DS-PAN-112-1-P
- CF-WEB301MB
- 7169-0318-06-P
- DS-PAN-112-2-P
- CF-VNPG09U
- CF-VNT002U
- CF-VPF15U

Please consult your reseller or Panasonic representative before purchasing.

<sup>1</sup>Not available on 3380M.

<sup>2</sup>On i5 CPU models only.

<sup>3</sup>Tested by national independent third party lab following MIL-STD-810G Method 516.6 Procedure IV for transit drop test and IEC 60629 Sections 13.4, 13.6.2, 14.2.5 and 14.3 for IP65.

<sup>4</sup>An Intel Core 7 processor is also available.

<sup>5</sup>The size of the VRAM cannot be set by the user and varies by operating system as well as size of RAM. Windows 7 64-bit max. VRAM is 16384MB with 4GB of memory.

<sup>6</sup>1GB - 1,000,000,000 bytes.

<sup>7</sup>Battery performance features such as charge time and life span can vary according to the conditions under which the computer and battery are used. Battery operation and recharge times will vary based on many factors, including screen brightness, applications, features, power management, battery conditioning and other customer preferences. Battery testing results from MobileMark 2007 running Windows 7 Professional.

<sup>8</sup>Requires software and activation to enable theft protection.

<sup>9</sup>Accessories and Integrated Options may vary depending on your notebook configuration. Visit Panasonic website for more accessories and details.

<sup>10</sup>45 discrete modes, when docked, will operate using Intel shared graphics.

1.800.662.3537  
panasonic.com/toughbook/31

## SOLUTIONS FOR BUSINESS

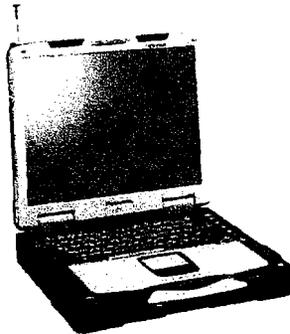
Panasonic is constantly enhancing product specifications and accessories. Specifications subject to change without notice. Trademarks are property of their respective owners. ©2013 Panasonic Corporation of North America. All rights reserved. SS\_1351\_09/13





## Express Loaner Service for Panasonic CF-31's

Express Loaner Service provided by Turn-Key Mobile minimizes your department's downtime and maximizes year-round productivity. TKM will store loaner units to be swapped with units that need to be sent off for repair. Service includes on site next business day loaner exchange or same day customer pick-up exchange from TKM depot. Loaner unit will be returned to TKM upon delivery of repaired unit.



When your department's user or IT department has a problem or issue with a CF-31 Toughbook, they will call 1-800-LAPTOP5 for technical assistance. If the technician deems the unit requires repair, **an information ticket # will be assigned**. The user will then initiate an Express Service exchange request by calling TKM at 573-893-9888. A TKM representative will work with your user to acquire the failed unit and provide an exchange unit during the repair period. The following information will be required:

- Name
- Date of failure
- Business address-user location
- Brief description of problem
- Unit model and serial number
- **Information ticket # from LAPTOP5**

All Express Service requests must be received by 2:00 PM Central Time for same business day exchanges. TKM is not responsible for disk images that may be lost. Do not get a RMA # from LAPTOP5; please request an information ticket # ONLY. TKM will be responsible for all other details concerning the repair.



# CERTIFICATE OF LIABILITY INSURANCE

TURNK-2 OP ID: EN

DATE (MM/DD/YYYY)

01/06/14

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> SRA Insurance Agency, LLC 5201 Johnson Drive, Suite 500 Mission, KS 66205		Phone: 913-831-1777 Fax: 913-831-4730		<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): E-MAIL ADDRESS:		FAX (A/C, No):	
<b>INSURED</b> Turn-Key Mobile, Inc. Surescan Technology 501 Lakeview Heights, #101 Jefferson City, MO 65109		<b>INSURER(S) AFFORDING COVERAGE</b>				<b>NAIC #</b>	
		INSURER A: Sentinel Insurance Co Ltd				11000	
		INSURER B: Hartford Fire Insurance Co.				19682	
		INSURER C:					
		INSURER D:					
		INSURER E:					
		INSURER F:					

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC			37SBAA06144	05/23/13	05/23/14	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COM/OP AGG	\$ 2,000,000
								\$
	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			37UECNJ7958	05/23/13	05/23/14	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			37SBAA06144	05/23/13	05/23/14	EACH OCCURRENCE	\$
							AGGREGATE	\$ 2,000,000
								\$
B	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	37WBCJV4366	05/23/13	05/23/14	<input checked="" type="checkbox"/> WC STATUTORY LIMITS	OTHER
							E.L. EACH ACCIDENT	\$ 500,000
							E.L. DISEASE - EA EMPLOYEE	\$ 500,000
							E.L. DISEASE - POLICY LIMIT	\$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

<b>CERTIFICATE HOLDER</b>  TOWH002  To whom it may concern	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  Eddie H Newborn

© 1988-2010 ACORD CORPORATION. All rights reserved.



E-VERIFY IS A SERVICE OF DHS

Company ID Number: 296650

To be accepted as a participant in E-Verify, you should only sign the Employer's Section of the signature page. If you have any questions, contact E-Verify at 888-464-4218.

Employer TurnKey Mobile, Inc.

**Dana Southard**

Name (Please Type or Print)

Title

*Electronically Signed*

Signature

01/14/2010

Date

Department of Homeland Security – Verification Division

**USCIS Verification Division**

Name (Please Type or Print)

Title

*Electronically Signed*

Signature

01/14/2010

Date

**(Please complete and return with Contract)**

Certification Regarding  
Debarment, Suspension, Ineligibility and Voluntary Exclusion  
Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

**(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR  
CERTIFICATION)**

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Michael Southard - President  
Name and Title of Authorized Representative

Michael Southard  
Signature

3-20-14  
Date

## FILED DOCUMENTS

(Click above to view filed documents that are available.)

Date: 3/10/2014

## Business Name History

---

Name	Name Type
Tum-Key Mobile, Inc.	Legal

---

## General Business - Domestic - Information

Charter Number:	00581860
Status:	Good Standing
Entity Creation Date:	4/16/2004
State of Business.:	MO
Expiration Date:	Perpetual
Last Registration Report Filed Date:	8/20/2012
Last Registration Report Filed:	2013
Registration Report Month:	April

---

## Registered Agent

Agent Name:	Southard, Michael R
Office Address:	501 Lakeview Heights Suite 101 Jefferson City MO 65109

## Mailing Address:

### Search Results

**Current Search Terms: Turn-Key mobile\* Inc.\***

**Notice:** This printed document represents only the first page of your SAM search results. More results may be available. To print your complete search results, you can download the PDF and print it.  
**No records found for current search.**

#### Glossary

**Search Results**

Entity

Exclusion

**Search Filters**

By Record

Status

By

Functional

Area - Entity

Management

By

Functional

Area -

Performance

Information

SAM | System for Award Management 1.0

IBM v1.1466.20140121-1343

**Note to all Users:** This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.



# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

April Session of the April Adjourned

Term. 20 14

In the County Commission of said county, on the 7th day of April 20 14

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the request by the Purchasing Department to dispose of the attached list of surplus equipment by auction on GovDeals or by destruction for whatever is not suitable for auction.

Done this 7th day of April, 2014

ATTEST:

Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission

Daniel K. Atwill  
Presiding Commissioner

Karen M. Miller  
District I Commissioner

Janet M. Thompson  
District II Commissioner



**MEMORANDUM**

TO: Boone County Commission  
FROM: David Eagle  
RE: Surplus Disposal  
DATE: March 26, 2014

The Purchasing Departments requests permission to dispose of the following list of surplus equipment by auction on GovDeals or by destruction for whatever is not suitable for auction.

	Asset #	Description	Make & Model	Department	Condition of Asset	Serial #
1.	1636	CRIMP BAR MACHINE		COUNTY CLERK	POOR	
2.	6616	5-DRAWER LATERALL FILE CABINET	HON	PROSECUTING ATTORNEY	FAIR	
3.	13061	25 GAL. SPOT SPRAYER W/REEL/HOSE	B&B TECHNOLOGY	PUBLIC WORKS	POOR	
4.	6302	DRINKING FOUNTAIN	ELKAY MODEL # WD070153	PUBLIC WORKS	POOR	SN#880631581
5.	9266	GENERATOR	2500W CONT.DUTY - WINCO: MODEL HP330H/M	PUBLIC WORKS	POOR	
6.	NOT READABLE	BLUE GENERATOR	PURCHASED FROM GM SUPPLY	PUBLIC WORKS	POOR	
7.	NO TAG	PORTABLE GENERATOR	CHICAGO ELECTRIC	PUBLIC WORKS	POOR	
8.	NO TAG	STORAGE CHEST WITH CUSHIONED TOP	RUBBERMAID	PUBLIC WORKS	FAIR	
9.	NO TAG	25 GAL. SPOT SPRAYER W/HOSE/REEL	B&B TECHNOLOGY	PUBLIC WORKS	UNKNOWN	

10.	NO TAG	25 GAL. SPOT SPRAYER W/HOSE/REEL	B&B TECHNOLOGY	PUBLIC WORKS	UNKNOWN	
11.	NO TAG	TWO 2" PUMPS WITH GAS MOTORS	TSURUMI PURCHASED FROM GM SUPPLY	PUBLIC WORKS	POOR	
12.	NO TAG	DESK CHAIR	SUN	JJC	POOR	<b>PLEASE REMOVE FROM INVENTORY</b>
13.	15274	SIREN CONTROLLER	CODE 3	SHERIFF	POOR – PUT IN METAL RECYCLING	<b>PLEASE REMOVE FROM INVENTORY</b>
14.	NO TAG	SIRLESS PAINT SPRAYER		FACILITY MAINTENANCE	POOR	
15.	NO TAG	WOOD CHIPPER	MTD	FACILITIES MAINTENANCE	FAIR	
16.	15219	POWER WASHER		FACILITIES MAINTENANCE	FAIR	
17.	11693	MPH SPEED GUN		SHERIFF	NOT FUNCTIONING PROPERLY	
18.	9213	FLOOR POLISHER	WINDSOR MERIT MODEL MDS20	SHERIFF	POOR	
19.	NO TAG	METAL JAIL DOOR		SHERIFF	POOR – PUT IN METAL RECYCLING	<b>PLEASE REMOVE FROM INVENTORY</b>
20.	NO TAG	6 ½ BOXES OF 9 ½" X 11" FORM FEED PAPER	IBM	SHERIFF	NEW	

cc: Hilary Matney, Auditor  
Surplus File

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 2-18-14

FIXED ASSET TAG NUMBER: 1636

DESCRIPTION: CRIMP BAR MACHINE

*(Punch Card Device)*

REQUESTED MEANS OF DISPOSAL: RECYCLE

OTHER INFORMATION:

CONDITION OF ASSET:

REASON FOR DISPOSITION: NO LONGER USING

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE:

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: 1132

SIGNATURE *[Signature]*

**AUDITOR**

ORIGINAL PURCHASE DATE \_\_\_\_\_ RECEIPT INTO \_\_\_\_\_

ORIGINAL COST \_\_\_\_\_ GRANT FUNDED (Y/N) \_\_\_\_\_

ORIGINAL FUNDING SOURCE \_\_\_\_\_ GRANT NAME \_\_\_\_\_

% FUNDING \_\_\_\_\_

AGENCY \_\_\_\_\_

ASSET GROUP \_\_\_\_\_ DOCUMENTATION ATTACHED (Y/N) \_\_\_\_\_

TRANSFER CONFIRMED \_\_\_\_\_

**COUNTY COMMISSION / COUNTY CLERK**

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_\_ AUCTION \_\_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 153-2014

DATE APPROVED 4-7-14

SIGNATURE *[Signature]*



# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : 2/26/14

FIXED ASSET TAG NUMBER: 06616

DESCRIPTION: Hon 5-drawer File Cabinet

**RECEIVED**

**FEB 27 2014**

**BOONE COUNTY  
AUDITOR**

REQUESTED MEANS OF DISPOSAL: Store

OTHER INFORMATION: Currently located in Angela Melvin's Office

CONDITION OF ASSET: Good

REASON FOR DISPOSITION: Do not have room and no longer need.

COUNTY / COURT IT DEPT. (check one)  DOES /  DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: As soon as possible

WAS ASSET PURCHASED WITH GRANT FUNDING?  YES  NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: 1261 - Prosecuting Attorney

SIGNATURE

*Bonnie Adams*

### AUDITOR

ORIGINAL PURCHASE DATE 7/9/1990

RECEIPT INTO 1190-3835 HM

ORIGINAL COST \$599.00

GRANT FUNDED (Y/N) N

ORIGINAL FUNDING SOURCE 2731

GRANT NAME \_\_\_\_\_

% FUNDING \_\_\_\_\_

AGENCY \_\_\_\_\_

ASSET GROUP 1602

DOCUMENTATION ATTACHED (Y/N) \_\_\_\_\_

TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_\_ AUCTION \_\_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 153-2014

DATE APPROVED 4-7-14

SIGNATURE *Dominic A. Atwell*



# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : February 4, 2014

FIXED ASSET TAG NUMBER: 6302

DESCRIPTION: Drinking Fountain

REQUESTED MEANS OF DISPOSAL: Sell

OTHER INFORMATION: Elkay model WD070153; SN: 880631581

CONDITION OF ASSET: Poor – cooler does not work.

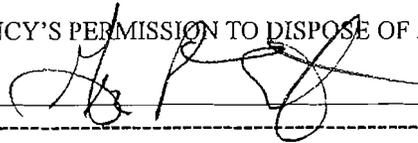
REASON FOR DISPOSITION: Item is no longer needed.

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: None

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: 2040

SIGNATURE 

**AUDITOR**

ORIGINAL PURCHASE DATE 1/24/89

RECEIPT INTO 2040-3835 HM

ORIGINAL COST \$ 320.00

GRANT FUNDED (Y/N) \_\_\_\_\_

ORIGINAL FUNDING SOURCE 2741

GRANT NAME \_\_\_\_\_

% FUNDING \_\_\_\_\_

ASSET GROUP 1604

AGENCY \_\_\_\_\_

DOCUMENTATION ATTACHED (Y/N) \_\_\_\_\_

TRANSFER CONFIRMED \_\_\_\_\_

**COUNTY COMMISSION / COUNTY CLERK**

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

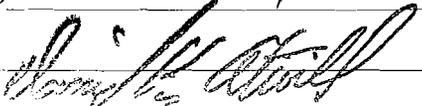
INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_\_ AUCTION \_\_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 153-2014

DATE APPROVED 4-7-14

SIGNATURE 

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: February 4, 2014

FIXED ASSET TAG NUMBER: 9266

DESCRIPTION: Generator 2500W Cont. Duty

REQUESTED MEANS OF DISPOSAL: Sell

OTHER INFORMATION: Winco; Model HP330 H/M; SN: G0023079127

CONDITION OF ASSET: Poor - does not run.

REASON FOR DISPOSITION: Item is no longer needed.

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: None

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: 2040

SIGNATURE 

**AUDITOR**

ORIGINAL PURCHASE DATE

6/1/95

RECEIPT INTO

6100-3835 HM

ORIGINAL COST

\$1256.00

GRANT FUNDED (Y/N)

GRANT NAME

ORIGINAL FUNDING SOURCE

2784

% FUNDING

AGENCY

ASSET GROUP

1604

DOCUMENTATION ATTACHED (Y/N)

TRANSFER CONFIRMED

--

**COUNTY COMMISSION / COUNTY CLERK**

APPROVED DISPOSAL METHOD:

TRANSFER

DEPARTMENT NAME

NUMBER

LOCATION WITHIN DEPARTMENT

INDIVIDUAL

TRADE

AUCTION

SEALED BIDS

OTHER

EXPLAIN

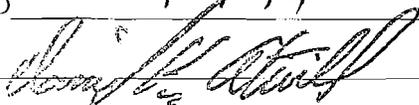
COMMISSION ORDER NUMBER

153-2014

DATE APPROVED

4-7-14

SIGNATURE



# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : February 4, 2014

FIXED ASSET TAG NUMBER: Not Readable

DESCRIPTION: Blue Generator

REQUESTED MEANS OF DISPOSAL: Sell

OTHER INFORMATION: Purchased from GM Supply.

CONDITION OF ASSET: Poor -does not work, bad oxidation.

REASON FOR DISPOSITION: Item is no longer needed.

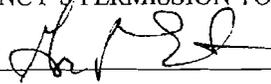
COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: None

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: 2040

SIGNATURE 

AUDITOR

*no data*

ORIGINAL PURCHASE DATE \_\_\_\_\_

RECEIPT INTO

*2040-3835 HM*

ORIGINAL COST \_\_\_\_\_

GRANT FUNDED (Y/N) \_\_\_\_\_

ORIGINAL FUNDING SOURCE \_\_\_\_\_

GRANT NAME \_\_\_\_\_

% FUNDING \_\_\_\_\_

AGENCY \_\_\_\_\_

ASSET GROUP \_\_\_\_\_

DOCUMENTATION ATTACHED (Y/N) \_\_\_\_\_

TRANSFER CONFIRMED \_\_\_\_\_

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_ TRANSFER

DEPARTMENT NAME \_\_\_\_\_

NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_ TRADE

\_\_\_ AUCTION

\_\_\_ SEALED BIDS

\_\_\_ OTHER

EXPLAIN \_\_\_\_\_

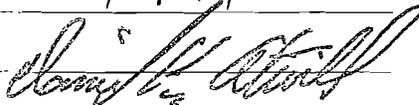
COMMISSION ORDER NUMBER

*153-2014*

DATE APPROVED

*4-7-14*

SIGNATURE



# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : February 4, 2014

FIXED ASSET TAG NUMBER: None

DESCRIPTION: Chicago Electric portable Generator

REQUESTED MEANS OF DISPOSAL: Sell

OTHER INFORMATION: Purchased from Harbor Freight tools; SN: 94191

CONDITION OF ASSET: Poor -does not work, bad oxidation, fuel tank has a leak.

REASON FOR DISPOSITION: Item is no longer needed.

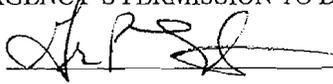
COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: None

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: 2040

SIGNATURE 

**AUDITOR**

ORIGINAL PURCHASE DATE \_\_\_\_\_

RECEIPT INTO

2040-3835 H/M

ORIGINAL COST \_\_\_\_\_

GRANT FUNDED (Y/N) \_\_\_\_\_

ORIGINAL FUNDING SOURCE \_\_\_\_\_

GRANT NAME \_\_\_\_\_

% FUNDING \_\_\_\_\_

AGENCY \_\_\_\_\_

ASSET GROUP \_\_\_\_\_

DOCUMENTATION ATTACHED (Y/N) \_\_\_\_\_

TRANSFER CONFIRMED \_\_\_\_\_

**COUNTY COMMISSION / COUNTY CLERK**

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

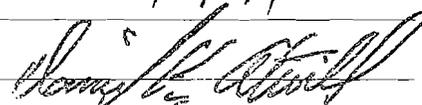
INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 153-2014

DATE APPROVED 4-7-14

SIGNATURE 

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : February 4, 2014

FIXED ASSET TAG NUMBER: None

DESCRIPTION: Rubbermaid storage chest with cushioned top.

REQUESTED MEANS OF DISPOSAL: Sell

OTHER INFORMATION: Approximately 3'W x 2'D x 2'H

CONDITION OF ASSET: Fair.

REASON FOR DISPOSITION: Item is no longer needed.

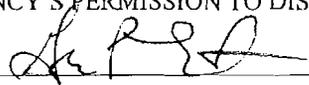
COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: None

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: 2040

SIGNATURE 

-----  
**AUDITOR**

ORIGINAL PURCHASE DATE \_\_\_\_\_

RECEIPT INTO 2040-3835 AM

ORIGINAL COST \_\_\_\_\_

GRANT FUNDED (Y/N) \_\_\_\_\_

ORIGINAL FUNDING SOURCE \_\_\_\_\_

GRANT NAME \_\_\_\_\_

% FUNDING \_\_\_\_\_

AGENCY \_\_\_\_\_

ASSET GROUP \_\_\_\_\_

DOCUMENTATION ATTACHED (Y/N) \_\_\_\_\_

TRANSFER CONFIRMED \_\_\_\_\_

-----  
**COUNTY COMMISSION / COUNTY CLERK**

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER      DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

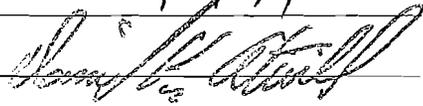
INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE      \_\_\_\_ AUCTION      \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER      EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 153-2014

DATE APPROVED 4-7-14

SIGNATURE 

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : February 4, 2014

FIXED ASSET TAG NUMBER: None

DESCRIPTION: Sprayer Spot 25 Gal w/hose/reel.

REQUESTED MEANS OF DISPOSAL: Sell

OTHER INFORMATION: B&B Technology - make.

CONDITION OF ASSET: Unknown. Item is the same type as FA# 13061.

REASON FOR DISPOSITION: Item is no longer needed.

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: None

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: 2040

SIGNATURE 

**AUDITOR**

ORIGINAL PURCHASE DATE \_\_\_\_\_

RECEIPT INTO 2040-3835 HM

ORIGINAL COST \_\_\_\_\_

GRANT FUNDED (Y/N) \_\_\_\_\_

ORIGINAL FUNDING SOURCE \_\_\_\_\_

GRANT NAME \_\_\_\_\_

% FUNDING \_\_\_\_\_

ASSET GROUP \_\_\_\_\_

AGENCY \_\_\_\_\_

DOCUMENTATION ATTACHED (Y/N) \_\_\_\_\_

TRANSFER CONFIRMED \_\_\_\_\_

**COUNTY COMMISSION / COUNTY CLERK**

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_ AUCTION \_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 153-2014

DATE APPROVED 4-7-14

SIGNATURE 

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : February 4, 2014

FIXED ASSET TAG NUMBER: None

DESCRIPTION: Sprayer Spot 25 Gal.

REQUESTED MEANS OF DISPOSAL: Sell

OTHER INFORMATION: B&B Technology – make.

CONDITION OF ASSET: Unknown. Item is the same type as FA# 13061 without the hose and reel.

REASON FOR DISPOSITION: Item is no longer needed.

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: None

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: 2040

SIGNATURE 

### AUDITOR

ORIGINAL PURCHASE DATE \_\_\_\_\_

RECEIPT INTO 2040-3835 HM

ORIGINAL COST \_\_\_\_\_

GRANT FUNDED (Y/N) \_\_\_\_\_

ORIGINAL FUNDING SOURCE \_\_\_\_\_

GRANT NAME \_\_\_\_\_

% FUNDING \_\_\_\_\_

AGENCY \_\_\_\_\_

ASSET GROUP \_\_\_\_\_

DOCUMENTATION ATTACHED (Y/N) \_\_\_\_\_

TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_ TRADE \_\_\_ AUCTION \_\_\_ SEALED BIDS

\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 153-2014

DATE APPROVED 4-7-14

SIGNATURE 

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : February 4, 2014

FIXED ASSET TAG NUMBER: None

DESCRIPTION: Two (2) Tsurumi 2" pumps with gas motors

REQUESTED MEANS OF DISPOSAL: Sell

OTHER INFORMATION: Purchase from GM Supply.

CONDITION OF ASSET: Poor -- engines are seized and pump shafts will not spin.

REASON FOR DISPOSITION: Item is no longer needed.

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: None

WAS ASSET PURCHASED WITH GRANT FUNDING? YES  NO   
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: 2040

SIGNATURE 

### AUDITOR

ORIGINAL PURCHASE DATE \_\_\_\_\_

RECEIPT INTO 2040-3835 HM

ORIGINAL COST \_\_\_\_\_

GRANT FUNDED (Y/N) \_\_\_\_\_

ORIGINAL FUNDING SOURCE \_\_\_\_\_

GRANT NAME \_\_\_\_\_

% FUNDING \_\_\_\_\_

AGENCY \_\_\_\_\_

ASSET GROUP \_\_\_\_\_

DOCUMENTATION ATTACHED (Y/N) \_\_\_\_\_

TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

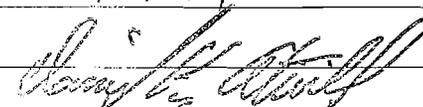
INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_\_ AUCTION \_\_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 153-2014

DATE APPROVED 4-7-14

SIGNATURE 

BOONE COUNTY

JAN 22 2014

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY ~~BOONE COUNTY~~ AUDITOR

DATE: 1/22/14

FIXED ASSET TAG NUMBER: N/A

DESCRIPTION: Armed Desk Chair - Light brown fabric

REQUESTED MEANS OF DISPOSAL: Sell

OTHER INFORMATION:

CONDITION OF ASSET: fair

REASON FOR DISPOSITION: One arm is broken - part of support of chair

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE:

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: JJC

SIGNATURE: Anne Schell

AUDITOR: no date

ORIGINAL PURCHASE DATE

RECEIPT INTO 1190-3835 AM

ORIGINAL COST

GRANT FUNDED (Y/N)

ORIGINAL FUNDING SOURCE

GRANT NAME

% FUNDING

AGENCY

ASSET GROUP

DOCUMENTATION ATTACHED (Y/N)

TRANSFER CONFIRMED

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME NUMBER

LOCATION WITHIN DEPARTMENT

INDIVIDUAL

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN

COMMISSION ORDER NUMBER 153-2014

DATE APPROVED 4-7-14

SIGNATURE: [Signature]

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : 01-27-2014

FIXED ASSET TAG NUMBER: 15274

DESCRIPTION: Code 3 Siren Controller

**RECEIVED**

REQUESTED MEANS OF DISPOSAL: Trash (Recycling)

JAN 2 2013

OTHER INFORMATION: *N/A*

**BOONE COUNTY AUDITOR**

CONDITION OF ASSET: Used

REASON FOR DISPOSITION: This siren controller possibly failed while an officer was using his emergency equipment. The officer was subsequently involved in an accident while moving through an intersection. We want to dispose of this item so there is not a chance it gets used in another vehicle.

COUNTY / COURT IT DEPT. (check one)  DOES /  DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: 01-27-2014

WAS ASSET PURCHASED WITH GRANT FUNDING?  YES  NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Sheriff's / Enforcement

SIGNATURE *[Signature]*

### AUDITOR

ORIGINAL PURCHASE DATE 12/27/05

RECEIPT INTO 1190-3835 *AM*

ORIGINAL COST \$410.00

GRANT FUNDED (Y/N) N

ORIGINAL FUNDING SOURCE 2787

GRANT NAME \_\_\_\_\_

% FUNDING \_\_\_\_\_

AGENCY \_\_\_\_\_

ASSET GROUP 1602

DOCUMENTATION ATTACHED (Y/N) \_\_\_\_\_

TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_\_ AUCTION \_\_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 153-2014

DATE APPROVED 4-7-14

SIGNATURE *[Signature]*

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: \_\_\_\_\_ FIXED ASSET TAG NUMBER: no TAG

DESCRIPTION: airless paint sprayer

**RECEIVED**

REQUESTED MEANS OF DISPOSAL: \_\_\_\_\_

FEB 18 2014

OTHER INFORMATION: \_\_\_\_\_

**BOONE COUNTY  
AUDITOR**

CONDITION OF ASSET: poor

REASON FOR DISPOSITION: not being used

COUNTY / COURT IT DEPT. (check one)  DOES /  DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: \_\_\_\_\_

WAS ASSET PURCHASED WITH GRANT FUNDING?  YES  NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: 6100 SIGNATURE [Signature]

**AUDITOR** no data

ORIGINAL PURCHASE DATE \_\_\_\_\_ RECEIPT INTO 1190-3835 AM

ORIGINAL COST \_\_\_\_\_ GRANT FUNDED (Y/N) \_\_\_\_\_

ORIGINAL FUNDING SOURCE \_\_\_\_\_ GRANT NAME \_\_\_\_\_

AGENCY \_\_\_\_\_

ASSET GROUP \_\_\_\_\_ DOCUMENTATION ATTACHED (Y/N) \_\_\_\_\_

TRANSFER CONFIRMED \_\_\_\_\_

**COUNTY COMMISSION / COUNTY CLERK**

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_\_ AUCTION \_\_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 153-2014

DATE APPROVED 4-7-14

SIGNATURE [Signature]

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE :

FIXED ASSET TAG NUMBER: No TAG

DESCRIPTION: Wood Chipper  
MTD

REQUESTED MEANS OF DISPOSAL:

OTHER INFORMATION:

CONDITION OF ASSET: Fair

REASON FOR DISPOSITION: Not Being Used

COUNTY / COURT IT DEPT. (check one)  DOES /  DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE:

WAS ASSET PURCHASED WITH GRANT FUNDING?  YES  NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: 6100

SIGNATURE [Signature]

**AUDITOR**

ORIGINAL PURCHASE DATE no data

RECEIPT INTO 1190-3835 HM

ORIGINAL COST \_\_\_\_\_

GRANT FUNDED (Y/N) \_\_\_\_\_

ORIGINAL FUNDING SOURCE \_\_\_\_\_

GRANT NAME \_\_\_\_\_

% FUNDING \_\_\_\_\_

AGENCY \_\_\_\_\_

ASSET GROUP \_\_\_\_\_

DOCUMENTATION ATTACHED (Y/N) \_\_\_\_\_

TRANSFER CONFIRMED \_\_\_\_\_

**COUNTY COMMISSION / COUNTY CLERK**

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_\_ AUCTION \_\_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 153-2014

DATE APPROVED 4-7-14

SIGNATURE [Signature]

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE:

FIXED ASSET TAG NUMBER: 15219

RECEIVED

DESCRIPTION: Power Washer

FEB 13 2014

REQUESTED MEANS OF DISPOSAL:

BOONE COUNTY  
AUDITOR

OTHER INFORMATION:

CONDITION OF ASSET: Fair (MISSING ATTACHMENTS) HOSE & BAND

REASON FOR DISPOSITION: NOT BEING USED

COUNTY / COURT IT DEPT. (check one)  DOES /  DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE:

WAS ASSET PURCHASED WITH GRANT FUNDING?  YES  NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: 6100

SIGNATURE



### AUDITOR

ORIGINAL PURCHASE DATE 9/30/05

RECEIPT INTO 1190-3835 AM

ORIGINAL COST \$ 299.00

GRANT FUNDED (Y/N) \_\_\_\_\_

ORIGINAL FUNDING SOURCE 2984

GRANT NAME \_\_\_\_\_

% FUNDING \_\_\_\_\_

AGENCY \_\_\_\_\_

ASSET GROUP 1604

DOCUMENTATION ATTACHED (Y/N) \_\_\_\_\_

TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_ TRADE \_\_\_ AUCTION \_\_\_ SEALED BIDS

\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 153-2014

DATE APPROVED 4-7-14

SIGNATURE 

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : 2-17-2014

FIXED ASSET TAG NUMBER: 11693

DESCRIPTION: MPH Speedgun S/N = HHM373000433

RECEIVED

REQUESTED MEANS OF DISPOSAL: Any (Gov Deals ok)

FEB 18 2014

OTHER INFORMATION: n/a

BOONE COUNTY  
AUDITOR

CONDITION OF ASSET: Not functioning properly

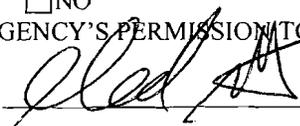
REASON FOR DISPOSITION: Not cost effective to repair, out dated

COUNTY / COURT IT DEPT. (check one)  DOES  DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: 2-18-2014

WAS ASSET PURCHASED WITH GRANT FUNDING?  YES  NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Sheriff

SIGNATURE 

### AUDITOR

ORIGINAL PURCHASE DATE 10/8/98

RECEIPT INTO 1190-3835 Hm

ORIGINAL COST \$1595.00

GRANT FUNDED (Y/N) Y

ORIGINAL FUNDING SOURCE 2744

GRANT NAME \_\_\_\_\_

% FUNDING \_\_\_\_\_

ASSET GROUP 1604

AGENCY \_\_\_\_\_

DOCUMENTATION ATTACHED (Y/N) \_\_\_\_\_

TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

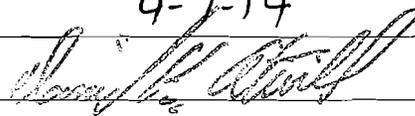
INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_\_ AUCTION \_\_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 153-2014

DATE APPROVED 4-7-14

SIGNATURE 

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : 01-17-14

FIXED ASSET TAG NUMBER: 9213

DESCRIPTION: Windsor Merit Floor Polisher

**RECEIVED**

REQUESTED MEANS OF DISPOSAL:

JAN 2013

OTHER INFORMATION: Model MDS20

**BOONE COUNTY AUDITOR**

CONDITION OF ASSET: Poor, gets hot and trips breakers

REASON FOR DISPOSITION: Unsafe

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: 01-17-14

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO X  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Sheriff's

SIGNATURE 

**AUDITOR**

ORIGINAL PURCHASE DATE 3/21/95

RECEIPT INTO 1190-3835 HM

ORIGINAL COST \$ 1110.75

GRANT FUNDED (Y/N) \_\_\_\_\_

ORIGINAL FUNDING SOURCE 2784

GRANT NAME \_\_\_\_\_

% FUNDING \_\_\_\_\_

ASSET GROUP 1604

AGENCY \_\_\_\_\_

DOCUMENTATION ATTACHED (Y/N) \_\_\_\_\_

TRANSFER CONFIRMED \_\_\_\_\_

**COUNTY COMMISSION / COUNTY CLERK**

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

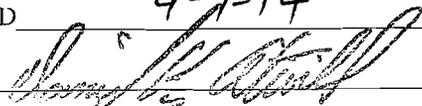
INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_\_ AUCTION \_\_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 153-2014

DATE APPROVED 4-7-14

SIGNATURE 

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : 2-24-14

FIXED ASSET TAG NUMBER: none

DESCRIPTION: Metal jail door

**RECEIVED**

FEB 25 2014

REQUESTED MEANS OF DISPOSAL: Place in metal recycling (using county T&S vendor)

**BOONE COUNTY AUDITOR**

OTHER INFORMATION: Broken

CONDITION OF ASSET: Bad, only good as scrap

REASON FOR DISPOSITION: Broken, replaced with new door

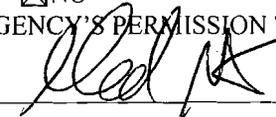
COUNTY / COURT IT DEPT. (check one)  DOES /  DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: 2-24-14

WAS ASSET PURCHASED WITH GRANT FUNDING?  YES  NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Sheriff

SIGNATURE 

### AUDITOR

ORIGINAL PURCHASE DATE \_\_\_\_\_

RECEIPT INTO 1190-3835

AM

ORIGINAL COST \_\_\_\_\_

GRANT FUNDED (Y/N) \_\_\_\_\_

ORIGINAL FUNDING SOURCE \_\_\_\_\_

GRANT NAME \_\_\_\_\_

% FUNDING \_\_\_\_\_

AGENCY \_\_\_\_\_

ASSET GROUP \_\_\_\_\_

DOCUMENTATION ATTACHED (Y/N) \_\_\_\_\_

TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_\_ AUCTION \_\_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 153-2014

DATE APPROVED 4-7-14

SIGNATURE 

# BOONE COUNTY

## REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : 2-24-14

FIXED ASSET TAG NUMBER: n/a

DESCRIPTION: 9-1/2" x 11 IBM Form feed paper (6-1/2 boxes)

**RECEIVED**  
FEB 25 2014  
BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: any

OTHER INFORMATION: n/a

CONDITION OF ASSET: new

REASON FOR DISPOSITION: no longer have printer for this paper

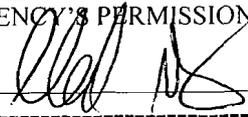
COUNTY / COURT IT DEPT. (check one)  DOES /  DOES NOT (check one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: 2-24-14

WAS ASSET PURCHASED WITH GRANT FUNDING?  YES  NO  
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Sheriff

SIGNATURE



### AUDITOR

ORIGINAL PURCHASE DATE \_\_\_\_\_

RECEIPT INTO 1190-3835 Hm

ORIGINAL COST \_\_\_\_\_

GRANT FUNDED (Y/N) \_\_\_\_\_

ORIGINAL FUNDING SOURCE \_\_\_\_\_

GRANT NAME \_\_\_\_\_

% FUNDING \_\_\_\_\_

AGENCY \_\_\_\_\_

DOCUMENTATION ATTACHED (Y/N) \_\_\_\_\_

ASSET GROUP \_\_\_\_\_

TRANSFER CONFIRMED \_\_\_\_\_

### COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

\_\_\_\_ TRANSFER DEPARTMENT NAME \_\_\_\_\_ NUMBER \_\_\_\_\_

LOCATION WITHIN DEPARTMENT \_\_\_\_\_

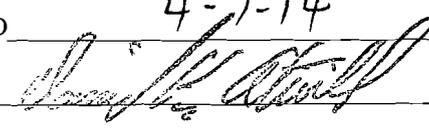
INDIVIDUAL \_\_\_\_\_

\_\_\_\_ TRADE \_\_\_\_\_ AUCTION \_\_\_\_\_ SEALED BIDS

\_\_\_\_ OTHER EXPLAIN \_\_\_\_\_

COMMISSION ORDER NUMBER 153-2014

DATE APPROVED 4-7-14

SIGNATURE 

# CERTIFIED COPY OF ORDER

TATE OF MISSOURI }  
County of Boone } ea.

April Session of the April Adjourned

Term. 2014

In the County Commission of said county, on the 7th day of April 20 14

the following, among other proceedings, were had, viz:

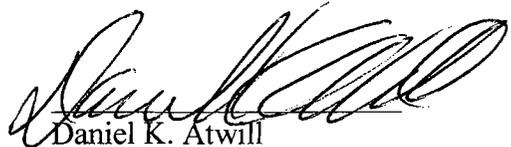
Now on this day the County Commission of the County of Boone does hereby approve the utilization of the City of Columbia Cooperative Contract 17/2011 for Earth Moving Services with Roy Richardson Excavating of Hartsburg, MO as a secondary contractor. Seth Paul Excavating, Inc. is the primary contractor per approved Commission Order 131-2014.

The terms of this Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Done this 7th day of April, 2014.

ATTEST:

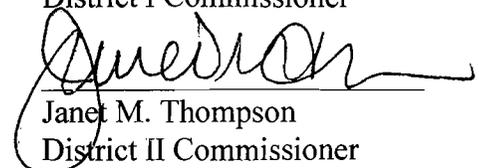
Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Karen M. Miller  
District I Commissioner



Janet M. Thompson  
District II Commissioner

# Boone County Purchasing

Elizabeth Sanders, CPPB  
Senior Buyer, Purchasing



613 E. Ash, Room 110  
Columbia, MO 65201  
Phone: (573) 886-4393  
Fax: (573) 886-4390

---

## MEMORANDUM

TO: Boone County Commission  
FROM: Elizabeth Sanders, CPPB  
DATE: March 24, 2014  
RE: Cooperative Contract-17/2011 Earth Moving Services

Purchasing and Resource Management request permission to utilize the City of Columbia cooperative contract 17/2011 for Earth Moving Services with Roy Richardson Excavating of Hartsburg, Missouri as a Secondary Contractor (Seth Paul Excavating, Inc being Primary Contractor). It is planned that Resource Management will use funds from Department 2140, Urban Retrofit Grant for work against this contract in the event the Primary Contractor is unavailable to perform the work. This contract is in effect through December 31, 2014 and has one additional, one-year renewal. This is a term and supply contract and may be used county wide.

cc: Contract File  
Kelle Westcott, Resource Management  
Chet Dunn, Public Works

**PURCHASE AGREEMENT  
FOR  
EARTH MOVING SERVICES  
SECONDARY CONTRACTOR  
TERM AND SUPPLY**

**THIS AGREEMENT** dated the 7th day of April 2014 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Roy Richardson Excavating**, herein Contractor."

**IN CONSIDERATION** of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for a term and supply contract for the furnishing of **earth moving services** in compliance with all bid specifications and any addendum issued for the City of Columbia, Request for Quote number **17/2011** as well as Boone County Standard Terms and Conditions, insurance requirements, Annual Wage Order No. 20, and Work Authorization. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement and the City of Columbia Request for Quote number **17/2011** shall prevail and control over the contractor's bid response.

2. **Contract Duration** - This agreement shall commence **on the date written above and extend through December 31, 2014** subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by order of the County for one **(1) additional one year period** subject to the pricing clauses in the Contractor's bid response and thereafter on a month to month basis in the event the County is unable to re-bid and/or award a new contract prior to the expiration date after exercising diligent efforts to do so or not.

3. **Purchase** - The County agrees to purchase from the Vendor and the Vendor agrees to supply the County with earth moving services. Earth moving services will be provided as required in the bid specifications and in conformity with the contract documents for the prices set forth in the Contractor's bid response, as needed and as ordered by County.

4. **Rates and Charges** - Contractor agrees to provide earth moving services in accordance with its bid response at the charges specified therein during the contract period. The County agrees to pay all invoices within thirty days of receipt. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

5. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

6. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.



## STANDARD CONTRACT TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI

1. Prices shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department.
2. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
3. When products or materials of any particular producer or manufacturer are mentioned in our contracts, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
4. Do not include Federal Excise Tax or Sales and Use Taxes in billing, as law exempts the County from them.
5. The delivery date shall be stated in definite terms.
6. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
7. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Contractor responsible for any excess cost occasioned thereby.
8. Failure to deliver as guaranteed may disqualify Contractor from future bidding.
9. Prices must be as stated in units of quantity specified, and must be firm.
10. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
11. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms.
12. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
13. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
14. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.

15. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County** on all transfer documents including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.

**Insurance Requirements:** The Contractor shall not commence work under this contract until they have obtained all insurance required under this paragraph and such insurance has been approved by the County, nor shall the Contractor allow any subcontractor to commence work on their subcontract until all similar insurance required of subcontractor has been so obtained and approved. All policies shall be in amounts, form and companies satisfactory to the County which must carry an A-6 or better rating as listed in the A.M. Best or equivalent rating guide. Insurance limits indicated below may be lowered at the discretion of the County.

**Compensation Insurance** - The Contractor shall take out and maintain during the life of this contract, **Employee's Liability and Worker's Compensation Insurance** for all of their employees employed at the site of work, and in case any work is sublet, the Contractor shall require the subcontractor similarly to provide Worker's Compensation Insurance for all of the latter's employees unless such employees are covered by the protection afforded by the Contractor. Worker's Compensation coverage shall meet Missouri statutory limits. Employers' Liability limits shall be \$1,000,000.00 each employee, \$1,000,000.00 each accident, and \$1,000,000.00 policy limit. In case any class of employees engaged in hazardous work under this Contract at the site of the work is not protected under the Worker's Compensation Statute, the Contractor shall provide and shall cause each subcontractor to provide Employers' Liability Insurance for the protection of their employees not otherwise protected.

**Comprehensive General Liability Insurance** - The Contractor shall take out and maintain during the life of this contract, such comprehensive general liability insurance as shall protect them and any subcontractor performing work covered by this contract, from claims for damages for personal injury including accidental death, as well as from claims for property damages, which may arise from operations under this contract, whether such operations be by themselves or for any subcontractor or by anyone directly or indirectly employed by them. The amounts of insurance shall be not less than \$2,000,000.00 combined single limit for any one occurrence covering both bodily injury and property damage, including accidental death. If the Contract involves any underground/digging operations, the general liability certificate shall include X, C, and U (Explosion, Collapse, and Underground) coverage. If providing Comprehensive General Liability Insurance, then the Proof of Coverage of Insurance shall also be included.

The Contractor has the option to provide **Owner's Contingent or Protective Liability and Property Damage** instead of the **Comprehensive General Liability Insurance**- The Contractor shall provide the County with proof of Owner's Protective Liability and Property Damage Insurance with the County as named insured, which shall protect the County against any and all claims which might arise as a result of the operations of the Contractor in fulfilling the terms of this contract during the life of the Contract. The minimum amounts of such insurance will be \$2,000,000.00 per occurrence, combined single limits. Limits can be satisfied by using a combination of primary and excess coverages. Should any work be subcontracted, these limits will also apply.

**COMMERCIAL Automobile Liability** – The Contractor shall maintain during the life of this contract, automobile liability insurance in the amount of not less than \$2,000,000.00 combined single limit for any one occurrence, covering both bodily injury, including accidental death, and property damage, to protect themselves from any and all claims arising from the use of the

Contractor's own automobiles, teams and trucks; hired automobiles, teams and trucks; and both on and off the site of work.

**Proof of Carriage of Insurance** - The Contractor shall furnish the County with Certificate(s) of Insurance which name the County as additional insured in an amount as required in this contract, contain a description of the project or work to be performed, and requiring a thirty (30) day mandatory cancellation notice. In addition, such insurance shall be on occurrence basis and shall remain in effect until such time as the County has made final acceptance of the facility contracted.

**INDEMNITY AGREEMENT:** To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney's fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), of anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, in connection with providing these services. This provision does not, however, require contractor to indemnify, hold harmless, or defend the County of Boone from its own negligence.

172

# ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YY)

03/10/13

**PRODUCER**  
 Mid-America Specialty Markets  
 18 Forum Blvd.  
 Suite 3B  
 Columbia MO 65203-5451  
 (573) 447-4990 ( ) -

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

### COMPANIES AFFORDING COVERAGE

COMPANY  
**A** AUTO OWNERS INSURANCE CO

COMPANY  
**B**

COMPANY  
**C**

COMPANY  
**D**

**INSURED**  
 Roy Richardson & Son Excavation  
 2801 E. Route M  
 Hartsburg MO 65039-  
 (573) 657-2109

### COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> OWNER'S & CONTRACTOR'S PROT	75170974	03/18/14	03/18/15	GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 PERSONAL & ADV INJURY \$1,000,000 EACH OCCURRENCE \$1,000,000 FIRE DAMAGE (Any one fire) \$ 300,000 MED EXP (Any one person) \$ 10,000
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	47-170-974-00	03/18/14	03/18/15	COMBINED SINGLE LIMIT \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE \$
	<b>GARAGE LIABILITY</b> <input type="checkbox"/> ANY AUTO		/ /	/ /	AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: \$ EACH ACCIDENT \$ AGGREGATE \$
A	<b>EXCESS LIABILITY</b> <input checked="" type="checkbox"/> UMBRELLA FORM <input type="checkbox"/> OTHER THAN UMBRELLA FORM	47-170-974-01	03/18/14	03/18/15	EACH OCCURRENCE \$1,000,000 AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> THE PROPRIETOR/PARTNERS/EXECUTIVE OFFICERS ARE: <input type="checkbox"/> INCL <input type="checkbox"/> EXCL <input type="checkbox"/> OTHER		/ /	/ /	WC STATUTORY LIMITS OTH-ER EL EACH ACCIDENT \$ EL DISEASE - POLICY LIMIT \$ EL DISEASE - EA EMPLOYEE \$

### DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS

Duplicate previously fvd 3-11-14

### CERTIFICATE HOLDER

Boone County Public Works  
 Attn: Liz Sander  
 Fax: 636-4390  
 5551 Bass Lane  
 Columbia MO 65201

### CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

*Steve K... [Signature]*

(Please complete and return with Contract)

Certification Regarding  
Debarment, Suspension, Ineligibility and Voluntary Exclusion  
Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR  
CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Rick Richardson

\_\_\_\_\_  
Name and Title of Authorized Representative

Rick Richardson

\_\_\_\_\_  
Signature

3/6/14

\_\_\_\_\_  
Date



**THE E-VERIFY  
MEMORANDUM OF UNDERSTANDING  
FOR EMPLOYERS**

**ARTICLE I  
PURPOSE AND AUTHORITY**

The parties to this agreement are the Department of Homeland Security (DHS) and the Roy Richardson Excavating (Employer). The purpose of this agreement is to set forth terms and conditions which the Employer will follow while participating in E-Verify.

E-Verify is a program that electronically confirms an employee's eligibility to work in the United States after completion of Form I-9, Employment Eligibility Verification (Form I-9). This Memorandum of Understanding (MOU) explains certain features of the E-Verify program and describes specific responsibilities of the Employer, the Social Security Administration (SSA), and DHS.

Authority for the E-Verify program is found in Title IV, Subtitle A, of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 (IIRIRA), Pub. L. 104-208, 110 Stat. 3009, as amended (8 U.S.C. § 1324a note). The Federal Acquisition Regulation (FAR) Subpart 22.18, "Employment Eligibility Verification" and Executive Order 12989, as amended, provide authority for Federal contractors and subcontractors (Federal contractor) to use E-Verify to verify the employment eligibility of certain employees working on Federal contracts.

**ARTICLE II  
RESPONSIBILITIES**

**A. RESPONSIBILITIES OF THE EMPLOYER**

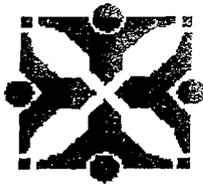
1. The Employer agrees to display the following notices supplied by DHS in a prominent place that is clearly visible to prospective employees and all employees who are to be verified through the system:
  - a. Notice of E-Verify Participation
  - b. Notice of Right to Work
2. The Employer agrees to provide to the SSA and DHS the names, titles, addresses, and telephone numbers of the Employer representatives to be contacted about E-Verify. The Employer also agrees to keep such information current by providing updated information to SSA and DHS whenever the representatives' contact information changes.
3. The Employer agrees to grant E-Verify access only to current employees who need E-Verify access. Employers must promptly terminate an employee's E-Verify access if the employer is separated from the company or no longer needs access to E-Verify.

Company ID Number: 766682

## Information Required for the E-Verify Program

### Information relating to your Company:

Company Name	Roy Richardson Excavating
Company Facility Address	2801 East Route M Hartsburg, MO 65039
Company Alternate Address	
County or Parish	BOONE
Employer Identification Number	431135804
North American Industry Classification Systems Code	238
Parent Company	
Number of Employees	1 to 4
Number of Sites Verified for	1



# CITY OF COLUMBIA, MISSOURI

FINANCE DEPARTMENT  
PURCHASING DIVISION

11/27/13

## NOTIFICATION OF CONTRACT RENEWAL

### CITY OF COLUMBIA CONTRACT

17/2011

**CONTRACT PERIOD: January 1, 2014 through December 31, 2014**

The City of Columbia has renewed the above contract with your firm with a price increase, for one additional year. The current City purchase orders on file will be used for services against this contract. Please contact the Procurement Officer shown below if there are any questions pertaining to this contract.

<u>CONTRACT NUMBER</u>	<u>RENEWAL TERM</u>	<u>CONTRACT YEAR</u>	<u>VENDOR NUMBER</u>	<u>VENDOR NAME/ADDRESS/PHONE</u>
17/2011	1/01/14 – 12/31/14	4 of 5	5311	Roy Richardson 2801 E Route M Hartsburg, MO 65039 Phone: 573-657-2158 Cell: 573-356-3202 Email: ambric73@yahoo.com

**Contract Description: Earth Moving Services – Term & Supply**

**Price: See Attached**

**Terms: Net 30 days**

**Notes from Procurement Officer:**

Sincerely,

Melinda Pope, Procurement Officer  
City of Columbia  
Purchasing Division  
(573) 874-7375

cc: Gabe Huffington, Mike Griggs, Mike Snyder, Marjorie Finlay

17/2011 - Primary  
Roy Richardson Excavating

		Year 1	Year 2	Year 3	Year 4	Year 5
1.1	Komatsu PC-200LC-6L Excavator	P/H \$100.00	\$105.00	\$105.00	\$110.00	
1.2	Case IH 7140 Tractor	P/H \$90.00	\$100.00	\$100.00	\$110.00	
1.3	Cat D6RXL Crawler Dozer	P/H \$85.00	\$100.00	\$100.00	\$110.00	
1.4	Cat D6H Crawler Dozer	P/H \$85.00	\$95.00	\$95.00	\$100.00	
1.5	Komatsu 505 A-2 Motor Grader	P/H \$80.00	\$90.00	\$90.00	\$95.00	
1.6	Cat 953-B Crawler Loader	P/H \$80.00	\$90.00	\$90.00	\$95.00	
1.7	Cat 416-B Backhoe Loader	P/H \$60.00	\$65.00	\$65.00	\$75.00	
1.8	Cat 613-C Scraper	P/H \$80.00	\$90.00	\$90.00	\$95.00	
1.9	Gehl GE342 Mini-Excavator	P/H \$60.00	\$65.00	\$65.00	\$75.00	
1.1	Gehl 5635 Skid Loader	P/H \$60.00	\$65.00	\$65.00	\$75.00	
1.11	John Deere 3140 Farm Tractor with attachments	P/H \$60.00	\$65.00	\$65.00	\$75.00	
	Add-Ons					
	18 Yard Pan Scraper (Qty. 2) and Four Wheel Drive Tractor per hour with Operator			\$260.00	\$260.00	
	CAT D5MXL Crawler Dozer				\$95.00	

# City of Columbia Purchasing

## Bid Information

**Bid Owner** Melinda Pope Buyer  
**Email** mcp@gocolumbiamo.com  
**Phone** +1(573) 874-7375  
**Fax** +1(573) 874-7762  
  
**Bid Number** 17/2011 Addendum 1  
**Title** Earth Moving Services - Term & Supply  
**Bid Type** RFQ-F  
**Issue Date** 11/19/2010  
**Close Date** 12/28/2010 2:00:00 PM

## Contact Information

**Address**  
  
**Contact**  
**Department**  
**Building**  
**Floor/Room**  
**Telephone**  
**Fax**  
**Email**

## Ship to Information

**Address**  
  
**Contact**  
**Department**  
**Building**  
**Floor/Room**  
**Telephone**  
**Fax**  
**Email**

## Supplier Information

**Company Name** Roy Richardson, & Son Excavating  
**Contact Name** Rick Richardson  
**Address** 2801 E Rt M  
 Hartsburg, MO. 65039  
  
**Telephone** 573-657-2150 573-356-3602  
**Fax**  
**Email** qmbria73@yahoo.com  
 ricknambra@centurytel.net  
**Signature** Rick Richardson

## Supplier Notes

Date 12/27/10

## Bid Notes

BIDDERS ARE ENCOURAGED TO USE THE ELECTRONIC BID SYSTEM FOR SUBMITTING BIDS AND MUST COMPLETE ALL REQUIRED FIELDS. NO FAX OR E-MAIL RESPONSES WILL BE ACCEPTED. SEALED BIDS MAY BE SUBMITTED AT 701 E. BROADWAY, 5TH FLOOR, COLUMBIA MO 65201, UNTIL THE BID CLOSING DATE AND TIME.

## Bid Activities

## Bid Messages

## Bid Attachments

The following attachments are associated with this opportunity and will need to be retrieved separately

Line	Filename	Description
Header	Terms & Conditions of E bidding - Revised 3-1-10.pdf	Terms & Conditions
Header	Insurance Req. - Large Construction.pdf	Insurance Req. - Large Construction
Header	Work Authorization Affidavit.pdf	WORK AUTHORIZATION
Header	Wage Order 17_increase #4 9-22-2010.pdf	Prevailing Wage Order #17
Header	NOTICE OF EXCESSIVE UNEMPLOYMENT.pdf	NOTICE OF EXCESSIVE UNEMPLOYMENT

Header	Attachment B CDBG General Conditions.pdf	Community Development Block Grant Program GENERAL CONDITIONS
Header	EO CERTIFICATIONS.pdf	FORMS TO BE SUBMITTED WITH BID: EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION, CERTIFICATION OF BIDDER REGARDING SECTION 3 AND SEGREGATED FACILITIES, MBE/WBE UTILIZATION WORKSHEET, PREVAILING WAGE CERTIFICATION, AND SUBCONTRACTOR CERTIFICATIONS
Header	Federal Funding Requirements-Section3UNDER100000.pdf	LETTER REGARDING SECTION 3 REQUIREMENTS
Header	MO20080001 12-3-2010.pdf	Federal Wage Order MO20080001

---

### Bid Attributes

Please review the following and respond where necessary

#	Name	Note	Response
1	Terms and Conditions	Accept terms and conditions	<u>yes</u> (Required)
2	Payment Terms	Please Indicate Payment Terms:	<u>30 DAYS</u> (Required)
3	Response Time	Indicate number of calendar days you will be able to begin work on any given project after receiving notice from the City.	<u>5 DAYS</u> (Required)
4	Term and Supply Contract Conditions	TERM AND SUPPLY CONTRACT for furnishing City of Columbia with Earth Moving Services, as needed and as requested, from date of award through December 31, 2011. AGREE PRICES WILL BE FIRM FOR THE FIRST YEAR OF THE CONTRACT PERIOD.	<u>AGREE</u> (Required)
5	Renewal Options	Term & Supply Contract Renewal Options: Contract subject for renewal at the end of the first contract period, for four (4) additional one-year periods, based upon agreement by both parties as to pricing, delivery, past vendor service, etc. This contract may be canceled by the City upon 10 days written notice to the vendor for non-compliance to these requirements, delivery problems, or other just cause so deemed by the City.	<u>AGREE</u> (Required)
6	Evaluation and Award	Evaluation will be based on qualifications, equipment offered, availability, references, response time and pricing. The City anticipates awarding this contract to a primary and a secondary contractor. Indicate if you are willing to accept an award as a primary or a secondary contractor.	<u>primary</u> (Required)
7	Prevailing Wages	This Project requires that Prevailing Wages be paid to all employees who work in specific classifications, as identified within the attached wage order.  If contractor is notified that the project includes federal funding then All workers (subcontractors included if used) are to be paid not less than the prevailing hourly rate of wages as found by the State of Missouri's Division of Labor Standards, Annual Wage Order #17 or the federal wage General Decision whichever is higher, and both of which are attached to this bid document. If bidder declares exemption from Prevailing Wage requirements, provide documentation with bid response.	<u>AGREE</u> (Required)

- 8 Excessive Unemployment Law Bidder agrees to comply with the provisions of Section 290.555, et seq., of the Revised Statutes of Missouri (hereinafter the "Excessive Unemployment Law" when there is "a period of excessive unemployment" (as that term is defined under the Excessive Unemployment Law). This requirement includes without limitation, the obligation to use only "Missouri laborers" and "laborers from nonrestrictive states" (as those terms are defined under the Excessive Unemployment Law) in construction or building any public works project or improvement, except as may otherwise be allowed under the Excessive Unemployment Law. AGREE (Required)
- 9 Certificate of Insurance Requirement Acknowledgment The City of Columbia's insurance requirements have been attached to this bid document. The Bidder hereby acknowledges that these insurance requirements have been reviewed and if awarded a contract, bidder will provide a Certificate of Insurance meeting these requirements as set forth herein. AGREE (Required)
- 10 Staff Provide the number of employees on your staff and the percent (%) of work on this project that will be done by your own staff 2 100% (Required)
- 11 Have you ever failed to complete any work awarded to your company? Have you ever failed to complete any work awarded to your company? If so, where and why? NO (Required)  
Steve Saitta - 999-7203  
John Gordon - 864-6800  
JOEL Bullard - 489-4627 (Required)
- 12 References List three references, minimum, for same type of work performed in the past six months. State name and telephone number of contact person, as well as nature and cost of appraisal(s). Attach separate sheet if necessary.
- 13 If you have done business under a different name, please give that name and location: If you have done business under a different name, please give that name and location: NO (Optional)
- 14 DBE or WBE Certification Is your firm a certified DBE or WBE? If so, what agency are you certified through? \_\_\_\_\_ (Optional)
- 15 EMPLOYMENT OF UNAUTHORIZED ALIENS PROHIBITED (a) Contractor agrees to comply with Missouri State Statute section 285.530 in that they shall not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the state of Missouri.  
(b) As a condition for the award of this contract the contractor shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. The Contractor shall also sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.  
(c) Contractor shall require each subcontractor to affirmatively state in its contract with contractor that the subcontractor shall not knowingly employ, hire for employment or continue to employ an unauthorized alien to perform work within the state of Missouri. Contractor shall also require each subcontractor to provide contractor with a sworn affidavit under the penalty of perjury attesting to the fact that the subcontractor's employees are lawfully present in the United States.  
Indicate if you agree to comply. AGREE (Required)

16 Cooperative Contract Pricing Would you be willing to offer the same pricing to members of the Mid-Missouri Public Purchasing Cooperative? yes (Optional)  
(Not responding to this question will not impact the evaluation of this bid.)

17 Community Development Block Grant Program FUNDING REQUIREMENTS Various projects utilized under this contract may involve Community Development Block Grant Program Funding. The awarded contractor would be notified if a project would include this funding. All requirements in the Community Development Block Grant Program General Conditions, Letter regarding Section 3 requirements, and Federal Wage MO20080001 would apply to the specified projects. Contractor must indicate if you are willing to comply with these requirements and submit with your bid response the following forms: EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION, CERTIFICATION OF BIDDER REGARDING SECTION 3 AND SEGREGATED FACILITIES, MBE/WBE UTILIZATION WORKSHEET, PREVAILING WAGE CERTIFICATION, AND SUBCONTRACTOR CERTIFICATIONS yes (Required)

Line Items

#	Qty	UOM	Description	Response
---	-----	-----	-------------	----------

1	1	PKG	The City of Columbia's Parks and Recreation Department is seeking bids to provide heavy equipment services and operator on an hourly rate. The City usually has multiple projects where rough-in earthwork is required. Equipment which may be needed to perform this work include:	\$ _____
---	---	-----	---	----------

- Dozer
- Motor Grader
- Skidsteer Loader
- Excavator
- Track Loader and/or scraper
- Mini Excavator

Projects may be located throughout the City of Columbia. It is estimated that a minimum of 200 hours of earthwork will be required on projects. Finish grades will be as smooth as practical for the equipment type used. Successful bidder will be required to submit work estimate and time availability to begin work as projects are presented.

Item Notes: Please list any and all equipment your company has available.

Supplier Notes: \_\_\_\_\_

Package Line Items: You are not required to respond to all lines in the package

#	Qty	UOM	Description	Response
---	-----	-----	-------------	----------

1.1	1	EA	Indicate rate per hour for operator and equipment. Provide equipment type, make, model, HP/CAP, and year in the Supplier Notes.	\$ <u>100/HR</u>
-----	---	----	---	------------------

Supplier Notes:

Komatsu PC-200LC-6L Excavator s.n. A80961  
140 HP, 50,000<sup>#</sup> class

1.2	1	EA	Indicate rate per hour for operator and equipment. Provide equipment type, make, model, HP/CAP, and year in the Supplier Notes.	\$ <u>90/HR</u>
-----	---	----	---	-----------------

Supplier Notes:

Case IH 7140 Tractor s.n. JJA0031957 200 HP with Renolds  
14-C Scraper s.n. 28150 14 yd. cap.

1.3	1	EA	Indicate rate per hour for operator and equipment. Provide equipment type, make, model, HP/CAP, and year in the Supplier Notes.	\$ <u>85/HR</u>
-----	---	----	---	-----------------

Supplier Notes:

CAT D6RXL crawler Dozer s.n. 5LN2154  
175 HP, 45,000<sup>#</sup>

1.4	1	EA	Indicate rate per hour for operator and equipment. Provide equipment type, make, model, HP/CAP, and year in the Supplier Notes.	\$ <u>85/HR</u>
-----	---	----	---	-----------------

Supplier Notes:

CAT D6H crawler Dozer s.n. 3ZF00598  
165 HP, 40,000<sup>#</sup>

1.5	1	EA	Indicate rate per hour for operator and equipment. Provide equipment type, make, model, HP/CAP, and year in the Supplier Notes.	\$ <u>80/HR</u>
Supplier Notes: <u>Komatsu 505 A-2 motor grader s.n. 60055</u> <u>HP 140, 12' blade</u>				
1.6	1	EA	Indicate rate per hour for operator and equipment. Provide equipment type, make, model, HP/CAP, and year in the Supplier Notes.	\$ <u>80/HR</u>
Supplier Notes: <u>CAT 953-B crawler Loader s.n. 5MK02261</u> <u>HP 135 32,000 #</u>				
1.7	1	EA	Indicate rate per hour for operator and equipment. Provide equipment type, make, model, HP/CAP, and year in the Supplier Notes.	\$ <u>60/HR</u>
Supplier Notes: <u>CAT 416-B Backhoe Loader s.n. 85G06136</u> <u>HP 80</u>				
1.8	1	EA	Indicate rate per hour for operator and equipment. Provide equipment type, make, model, HP/CAP, and year in the Supplier Notes.	\$ <u>80/HR</u>
Supplier Notes: <u>CAT 613-C Scraper s.n. 92X576</u> <u>11yd. cap.</u>				
1.9	1	EA	Indicate rate per hour for operator and equipment. Provide equipment type, make, model, HP/CAP, and year in the Supplier Notes.	\$ <u>60/HR</u>
Supplier Notes: <u>GEHL GE 342 mini-excavator s.n. AA00532G</u> <u>7500# class</u>				
1.10	1	Hour	Indicate rate per hour for operator and equipment. Provide equipment type, make, model, HP/CAP, and year in the Supplier Notes.	\$ <u>60/HR</u>
Item Notes: Click "Add All" to provide information on additional equipment.				
Supplier Notes: <u>GEHL 5635 Skid Loader year 2002</u> <u>80 HP</u>				
1.11			<u>John Deere 3140 farm tractor used with boxblade, roller, mower or other misc. attachments</u>	<u>60/HR</u> <u>85 HP</u>

# ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YY)  
03/17/10

**PRODUCER**  
Mid-America Specialty Markets  
2718 Forum Blvd.  
Suite 3B  
Columbia MO 65203-5451  
(573) 447-4990 ( ) -

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

**COMPANIES AFFORDING COVERAGE**

- COMPANY  
**A** AUTO OWNERS INSURANCE CO
- COMPANY  
**B**
- COMPANY  
**C**
- COMPANY  
**D**

**INSURED**  
Roy Richardson & Son Excavation  
2801 E. Route M  
Hartsburg MO 65039-  
(573) 657-2109

**COVERAGES**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	<b>GENERAL LIABILITY</b>	75170974	03/18/10	03/18/11	GENERAL AGGREGATE \$2,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY				PRODUCTS - COMP/OP AGG \$2,000,000
	<input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR				PERSONAL & ADV INJURY \$1,000,000
	<input type="checkbox"/> OWNER'S & CONTRACTOR'S PROT				EACH OCCURRENCE \$1,000,000
					FIRE DAMAGE (Any one fire) \$ 100,000
					MED EXP (Any one person) \$ 5,000
A	<b>AUTOMOBILE LIABILITY</b>	47-170-974-00	03/18/10	03/18/11	COMBINED SINGLE LIMIT \$1,000,000
	<input type="checkbox"/> ANY AUTO				BODILY INJURY (Per person) \$
	<input checked="" type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS				PROPERTY DAMAGE \$
	<input type="checkbox"/> NON-OWNED AUTOS				
	<b>GARAGE LIABILITY</b>		/ /	/ /	AUTO ONLY - EA ACCIDENT \$
	<input type="checkbox"/> ANY AUTO				OTHER THAN AUTO ONLY: \$
					EACH ACCIDENT \$
					AGGREGATE \$
A	<b>EXCESS LIABILITY</b>	PBP 2010301	03/18/10	03/18/11	EACH OCCURRENCE \$1,000,000
	<input checked="" type="checkbox"/> UMBRELLA FORM				AGGREGATE \$
	<input type="checkbox"/> OTHER THAN UMBRELLA FORM				\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>		/ /	/ /	<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER \$
	<input type="checkbox"/> THE PROPRIETOR/PARTNERS/EXECUTIVE OFFICERS ARE:				EL EACH ACCIDENT \$
	<input type="checkbox"/> INCL <input type="checkbox"/> EXCL				EL DISEASE - POLICY LIMIT \$
					EL DISEASE - EA EMPLOYEE \$
	<b>OTHER</b>				

**DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS**  
CITY OF COLUMBIA NAMED AS ADDITIONAL INSURED.

**CERTIFICATE HOLDER**  
City Of Columbia  
Fx 874-7762  
701 E. Broadway 5th Floor  
Purchasing Dept. R  
Columbia MO 65201

**CANCELLATION**  
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.  
AUTHORIZED REPRESENTATIVE  
*Steve Van Drimmelen*

**CERTIFICATION OF BIDDER  
REGARDING EQUAL EMPLOYMENT OPPORTUNITY**

---

INSTRUCTIONS

This certification is required pursuant to Executive Order 11246 (30 F. R. 12319-25). The implementing rules and regulations provide that any bidder or prospective contractor, or any of their proposed subcontractors, shall state as an initial part of the bid or negotiations of the contract whether it has participated in any previous contract or subcontract subject to the equal opportunity clause: and, if so, whether it has filed all compliance reports due under applicable instructions.

Where the certification indicates that the bidder has not filed a compliance report due under applicable instructions, such bidder shall be required to submit a compliance report within seven calendar days after bid opening. No contract shall be awarded unless such report is submitted.

---

CERTIFICATION BY BIDDER

---

NAME AND ADDRESS OF BIDDER (Include ZIP Code):

*Roy Richardson & Son Excavating  
2801 E. Rt M  
Hartsburg, MO. 65039*

- 
1. Bidder has participated in a previous contract or subcontract subject to the Equal Opportunity Clause.  
 YES       NO
- 
2. Compliance reports were required to be filed in connection with such contract or subcontract.  
 YES       NO
- 
3. Bidder has filed all compliance reports due under applicable instructions.  
 YES       NO
- 
4. Have you ever been or are you being considered for sanction due to violation of Executive Order 11246, as amended?  
 YES       NO

---

NAME AND TITLE OF SIGNER (Please type):

*Rick Richardson      owner*

---

*Rick Richardson*  
SIGNATURE

*12/27/10*  
DATE

**CERTIFICATION OF BIDDER REGARDING SECTION 3  
AND SEGREGATED FACILITIES**

Roy Richardson & Son Excavating  
Name of Prime Contractor

Earth Moving Services 17/2011  
Project Name & Number

The undersigned hereby certifies that

- (a) Section 3 provisions are included in the Contract
- (b) A written Section 3 plan was prepared and submitted as part of the bid proceedings (if bid equals or exceeds \$100,000).
- (c) No segregated facilities will be maintained.

Name Rick Richardson

Name & Title of Signer (Print or Type):

Rick Richardson  
Signature

12/27/10  
Date

**INFORMATION REGARDING  
THE USE OF MINORITY AND WOMEN'S BUSINESS ENTERPRISES  
(MBE/WBE)**

**Procedures for Implementation of 40 CFR Part 31.136(e)  
(Minority Business Enterprise/Women's Business Enterprise)**

Each bidder must fully comply with the requirements, terms, and conditions of the Federal policy to award a fair share of subagreements to minority and women's businesses. The bidder commits itself to taking affirmative actions contained herein, prior to submission of bids or proposals.

Affirmative Actions

1. When feasible, segmenting total work requirements to permit maximum MBE/WBE participation.
2. Assuring that MBEs and WBEs are solicited whenever they are potential sources of goods or services. This activity may include:
  - a. Sending letters or making other personal contacts with MBEs and WBEs (e.g. those whose names appear on lists provided by the Community Development Block Grant Program or the grantee and other MBE/WBEs known to the bidder. MBEs and WBEs should be contacted when other potential subcontractors are contacted, within reasonable time (fifteen days) prior to bid submission or closing date for receipt of initial offers. Those letters or other contacts should communicate the following:
    - i. Specific description of the work to be subcontracted;
    - ii. How and where to obtain a copy of plans and specifications or other detailed information needed to prepare a detailed price quotation;
    - iii. Date quotation is due to the bidder;
    - iv. Name, address, and phone number of the person in the bidder's firm whom the prospective MBE/WBE subcontractor should contact for additional information.
  - b. Sending letters or making other personal contacts with local, state, federal, and private agencies and MBE/WBE associations relevant to the project. Such contacts should provide the same information provided in the direct contacts to MBE and WBE firms.
3. Establishing delivery schedules, if feasible, which will encourage participation by MBEs and WBEs.

Determination of Compliance

It is to be noted that bidders must demonstrate compliance with MBE/WBE requirements to be deemed responsible. Demonstration of compliance shall include, but is not limited to, the following information:

1. Names, addresses, and phone numbers of MBE/WBEs expected to perform work;
2. Work to be performed by the MBEs and WBEs;
3. Aggregate dollar amount of work to be performed by MBEs and WBEs, showing aggregate to MBEs and aggregate to WBEs separately;
4. Description of contacts to MBE and WBE organizations, agencies, and associates which serve MBE/WBEs, including names of organizations, agencies, and associations, and date of contacts;
5. Description of contacts to MBEs and WBEs, including number of contacts, fields, (i.e. equipment or material supplier, excavators, transport services, electrical subcontractors, plumbers, etc.) and date of contacts.

To demonstrate compliance, all bidders must complete the following Minority and Women's Business Enterprise Utilization Worksheet and submit it to the Owner with their bid.

This form to be submitted with Bid:

**MINORITY AND WOMEN'S BUSINESS ENTERPRISE UTILIZATION WORKSHEET**

Contractor \_\_\_\_\_ Tax ID Number \_\_\_\_\_  
Address, City, State, and Zip \_\_\_\_\_  
Contact Person \_\_\_\_\_ Telephone No \_\_\_\_\_  
Amount of Contract \_\_\_\_\_ MBE Percentage \_\_\_\_\_ WBE Percentage: \_\_\_\_\_

1. MBE \_\_\_\_\_ Subcontractor \_\_\_\_\_  
WBE \_\_\_\_\_ Address, City, State, Zip \_\_\_\_\_  
Contact Person \_\_\_\_\_  
Amount of Subcontract \_\_\_\_\_ Tax ID Number \_\_\_\_\_  
Scope of Work \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. MBE \_\_\_\_\_ Subcontractor \_\_\_\_\_  
WBE \_\_\_\_\_ Address, City, State, Zip \_\_\_\_\_  
Contact Person \_\_\_\_\_  
Amount of Subcontract \_\_\_\_\_ Tax ID Number \_\_\_\_\_  
Scope of Work \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. MBE \_\_\_\_\_ Subcontractor \_\_\_\_\_  
WBE \_\_\_\_\_ Address, City, State, Zip \_\_\_\_\_  
Contact Person \_\_\_\_\_  
Amount of Subcontract \_\_\_\_\_ Tax ID Number \_\_\_\_\_  
Scope of Work \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. MBE \_\_\_\_\_ Subcontractor \_\_\_\_\_  
WBE \_\_\_\_\_ Address, City, State, Zip \_\_\_\_\_  
Contact Person \_\_\_\_\_  
Amount of Subcontract \_\_\_\_\_ Tax ID Number \_\_\_\_\_  
Scope of Work \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ROY R. ANDERSON - SON EXCAVATING  
NOT A MBE/WBE

NO SUBCONTRACTORS

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
CONTRACTOR'S CERTIFICATION CONCERNING LABOR STANDARDS AND  
PREVAILING WAGE REQUIREMENTS**

To (Appropriate Recipient):

Date: 12/27/10

Project No. (if any)

1712011

c/o

Project Name:

Earth Moving Services

1. The undersigned, having executed a contract with City of Columbia for the construction of the above-identified project, acknowledges that:

- (a) The Labor Standards provisions are included in the aforesaid contract:
- (b) Correction of any infractions of the aforesaid condition, including infractions by any of his subcontractors and any lower tier subcontractors, is his responsibility:

2. He certifies that:

- (a) Neither he nor any firm, partnership or association in which he has substantial interest is designated as an ineligible contractor by the Comptroller General of the United States pursuant to Section 5.6(b) of the Regulations of the Secretary of Labor, Part 5 (29 CFR, Part 5) or pursuant to Section 3(a) of the Davis-Bacon Act, as amended (40 U.S.C. 476a-2(a)).
- (b) No part of the aforementioned contract has been or will be subcontracted to any subcontractor if each subcontractor or any firm, corporation, partnership or association in which such subcontractor has a substantial interest is designated as an ineligible contractor pursuant to any of the aforementioned regulatory or statutory provisions.

3. He agrees to obtain and forward to the aforementioned recipient within ten days after the execution of any subcontract, including those executed by his subcontractors and any lower tier subcontractors, a Subcontractor's Certification Concerning Labor Standards and Prevailing Wage Requirements executed by the subcontractors.

4. He certifies that:

- (a) The legal name and the business address of the undersigned are:

Roy Richardson & Son Excavating  
2801 E. Rt M  
Hartsburg, Mo. 65039

- (b) The undersigned is:

(1) A SINGLE PROPRIETORSHIP

(3) A CORPORATION ORGANIZED IN THE STATE OF

(2) A PARTNERSHIP

(4) OTHER ORGANIZATION (Describe)

(c) The name, title and address of the owner, partners or officers of the undersigned are:

NAME	TITLE	ADDRESS
Roy Richardson	OWNER	2801 E. R+M Hartsburg, MO. 65039
Rick Richardson	OWNER	1551 S. JAMES SAMP RD Hartsburg, MO. 65039

(d) The names and addresses of all other persons, both natural and corporate, having a substantial interest in the undersigned, and the nature of the interest are (if none, so state):

NAME	ADDRESS	NATURE OF INTEREST
NONE		

(e) The names, addresses and trade classifications of all other building construction contractors in which the undersigned has a substantial interest are (if none, so state):

NAME	ADDRESS	TRADE CLASSIFICATION
NONE		

Roy Richardson & Son Excavating  
(Contractor)

BY: Rick Richardson  
(Signature)

12/27/10  
Date

WARNING

U.S. Criminal Code, section 1010, Title 18, U.S.C., provides in part: "Whoever.....makes, passes, writes or publishes any statement, knowing the same to be false.....shall be fined not more than \$5,000 or imprisoned not more than two years, or more."



**Bid Attributes**

Please review the following and respond where necessary

#	Name	Note	Response
1	Terms and Conditions	Accept terms and conditions	_____ (Required)
2	Payment Terms	Please Indicate Payment Terms:	_____ (Required)
3	Response Time	Indicate number of calendar days you will be able to begin work on any given project after receiving notice from the City.	_____ (Required)
4	Term and Supply Contract Conditions	TERM AND SUPPLY CONTRACT for furnishing City of Columbia with Earth Moving Services, as needed and as requested, from date of award through December 31, 2011. AGREE PRICES WILL BE FIRM FOR THE FIRST YEAR OF THE CONTRACT PERIOD.	_____ (Required)
5	Renewal Options	Term & Supply Contract Renewal Options: Contract subject for renewal at the end of the first contract period, for four (4) additional one-year periods, based upon agreement by both parties as to pricing, delivery, past vendor service, etc. This contract may be canceled by the City upon 10 days written notice to the vendor for non-compliance to these requirements, delivery problems, or other just cause so deemed by the City.	_____ (Required)
6	Evaluation and Award	Evaluation will be based on qualifications, equipment offered, availability, references, response time and pricing. The City anticipates awarding this contract to a primary and a secondary contractor. Indicate if you are willing to accept an award as a primary or a secondary contractor.	_____ (Required)
7	Prevailing Wages	This Project requires that Prevailing Wages be paid to all employees who work in specific classifications, as identified within the attached wage order.	_____ (Required)
8	Excessive Unemployment Law	Bidder agrees to comply with the provisions of Section 290.555, et seq., of the Revised Statutes of Missouri (hereinafter the "Excessive Unemployment Law" when there is "a period of excessive unemployment" (as that term is defined under the Excessive Unemployment Law). This requirement includes without limitation, the obligation to use only "Missouri laborers" and "laborers from nonrestrictive states" (as those terms are defined under the Excessive Unemployment Law) in construction or building any public works project or improvement, except as may otherwise be allowed under the Excessive Unemployment Law.	_____ (Required)
9	Certificate of Insurance Requirement Acknowledgment	The City of Columbia's insurance requirements have been attached to this bid document. The Bidder hereby acknowledges that these insurance requirements have been reviewed and if awarded a contract, bidder will provide a Certificate of Insurance meeting these requirements as set forth herein.	_____ (Required)
10	Staff	Provide the number of employees on your staff and the percent (%) of work on this project that will be done by your own staff	_____ (Required)
11	Have you ever failed to complete any work awarded to your company?	Have you ever failed to complete any work awarded to your company? If so, where and why?	_____ (Required)

- 12 References \_\_\_\_\_ (Required)  
 List three references, minimum, for same type of work performed in the past six months. State name and telephone number of contact person, as well as nature and cost of appraisal(s). Attach separate sheet if necessary.
- 13 If you have done business under a different name, please give that name and location: \_\_\_\_\_ (Optional)  
 If you have done business under a different name, please give that name and location:
- 14 DBE or WBE Certification \_\_\_\_\_ (Optional)  
 Is your firm a certified DBE or WBE? If so, what agency are you certified through?
- 15 EMPLOYMENT OF UNAUTHORIZED ALIENS PROHIBITED \_\_\_\_\_ (Required)  
 (a) Contractor agrees to comply with Missouri State Statute section 285.530 in that they shall not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the state of Missouri.  
 (b) As a condition for the award of this contract the contractor shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. The Contractor shall also sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.  
 ( c ) Contractor shall require each subcontractor to affirmatively state in its contract with contractor that the subcontractor shall not knowingly employ, hire for employment or continue to employ an unauthorized alien to perform work within the state of Missouri. Contractor shall also require each subcontractor to provide contractor with a sworn affidavit under the penalty of perjury attesting to the fact that the subcontractor's employees are lawfully present in the United States.  
 Indicate if you agree to comply.
- 16 Cooperative Contract Pricing \_\_\_\_\_ (Optional)  
 Would you be willing to offer the same pricing to members of the Mid-Missouri Public Purchasing Cooperative?  
 (Not responding to this question will not impact the evaluation of this bid.)

Line Items

#	Qty	UOM	Description	Response
1	1	PKG	<p>The City of Columbia's Parks and Recreation Department is seeking bids to provide heavy equipment services and operator on an hourly rate. The City usually has multiple projects where rough-in earthwork is required. Equipment which may be needed to perform this work include:</p> <ul style="list-style-type: none"> <li>- Dozer</li> <li>- Motor Grader</li> <li>- Skidsteer Loader</li> <li>- Excavator</li> <li>- Track Loader and/or scraper</li> <li>- Mini Excavator</li> </ul> <p>Projects may be located throughout the City of Columbia. It is estimated that a minimum of 200 hours of earthwork will be required on projects. Finish grades will be as smooth as practical for the equipment type used. Successful bidder will be required to submit work estimate and time availability to begin work as projects are presented.</p>	\$ _____

Item Notes: Please list any and all equipment your company has available.

Supplier Notes: \_\_\_\_\_

Package Line Items: You are not required to respond to all lines in the package

#	Qty	UOM	Description	Response
1.1	1	EA	Indicate rate per hour for operator and equipment. Provide equipment type, make, model, HP/CAP, and year in the Supplier Notes.	\$ _____

Supplier Notes: \_\_\_\_\_

1.2	1	EA	Indicate rate per hour for operator and equipment. Provide equipment type, make, model, HP/CAP, and year in the Supplier Notes.	\$ _____
-----	---	----	---	----------

Supplier Notes: \_\_\_\_\_

1.3	1	EA	Indicate rate per hour for operator and equipment. Provide equipment type, make, model, HP/CAP, and year in the Supplier Notes.	\$ _____
-----	---	----	---	----------

Supplier Notes: \_\_\_\_\_

1.4	1	EA	Indicate rate per hour for operator and equipment. Provide equipment type, make, model, HP/CAP, and year in the Supplier Notes.	\$ _____
-----	---	----	---	----------

Supplier Notes: \_\_\_\_\_

1.5 1 EA Indicate rate per hour for operator and equipment. Provide equipment type, make, model, HP/CAP, and year in the Supplier Notes. \$ \_\_\_\_\_

Supplier Notes:

1.6 1 EA Indicate rate per hour for operator and equipment. Provide equipment type, make, model, HP/CAP, and year in the Supplier Notes. \$ \_\_\_\_\_

Supplier Notes:

1.7 1 EA Indicate rate per hour for operator and equipment. Provide equipment type, make, model, HP/CAP, and year in the Supplier Notes. \$ \_\_\_\_\_

Supplier Notes:

1.8 1 EA Indicate rate per hour for operator and equipment. Provide equipment type, make, model, HP/CAP, and year in the Supplier Notes. \$ \_\_\_\_\_

Supplier Notes:

1.9 1 EA Indicate rate per hour for operator and equipment. Provide equipment type, make, model, HP/CAP, and year in the Supplier Notes. \$ \_\_\_\_\_

Supplier Notes:

1.10 1 Hour Indicate rate per hour for operator and equipment. Provide equipment type, make, model, HP/CAP, and year in the Supplier Notes. \$ \_\_\_\_\_

Item Notes: Click "Add All" to provide information on additional equipment.

Supplier Notes:

# Missouri

## Division of Labor Standards

WAGE AND HOUR SECTION



JEREMIAH W. (JAY) NIXON, Governor

## Annual Wage Order No. 20

Section 010

**BOONE COUNTY**

In accordance with Section 290.262 RSMo 2000, within thirty (30) days after a certified copy of this Annual Wage Order has been filed with the Secretary of State as indicated below, any person who may be affected by this Annual Wage Order may object by filing an objection in triplicate with the Labor and Industrial Relations Commission, P.O. Box 599, Jefferson City, MO 65102-0599. Such objections must set forth in writing the specific grounds of objection. Each objection shall certify that a copy has been furnished to the Division of Labor Standards, P.O. Box 449, Jefferson City, MO 65102-0449 pursuant to 8 CSR 20-5.010(1). A certified copy of the Annual Wage Order has been filed with the Secretary of State of Missouri.

Original Signed by

Robert A. Bedell, Acting Director  
Division of Labor Standards

This Is A True And Accurate Copy Which Was Filed With The Secretary of State: **March 8, 2013**

Last Date Objections May Be Filed: **April 8, 2013**

**Prepared by Missouri Department of Labor and Industrial Relations**

OCCUPATIONAL TITLE	** Date of Increase	*	Basic Hourly Rates	Over-Time Schedule	Holiday Schedule	Total Fringe Benefits
Asbestos Worker (H & F) Insulator	10/13		\$31.66	55	60	\$20.11
Boilermaker			\$32.72	57	7	\$26.89
Bricklayer and Stone Mason	6/13		\$28.25	59	7	\$15.38
Carpenter	6/13		\$24.09	60	15	\$14.45
Cement Mason			\$26.08	9	3	\$11.00
Electrician (Inside Wireman)			\$30.78	28	7	\$12.32 + 13%
Electrician (Outside-Line Construction/Lineman)	12/13		\$39.69	43	45	\$5.00 + 37.5%
Lineman Operator	12/13		\$34.26	43	45	\$5.00 + 37.5%
Groundman	12/13		\$26.49	43	45	\$5.00 + 37.5%
Communication Technician			\$30.78	28	7	\$12.32 + 13%
Elevator Constructor		a	\$43.345	26	54	\$25.095
Operating Engineer						
Group I	6/13		\$27.01	86	66	\$23.43
Group II	6/13		\$27.01	86	66	\$23.43
Group III	6/13		\$25.76	86	66	\$23.43
Group III-A	6/13		\$27.01	86	66	\$23.43
Group IV	6/13		\$24.78	86	66	\$23.43
Group V	6/13		\$27.71	86	66	\$23.43
Pipe Fitter	7/13	b	\$34.75	91	69	\$26.28
Glazier		c	\$28.15	122	76	\$14.22 + 5.2%
Laborer (Building):						
General			\$20.81	42	44	\$12.09
First Semi-Skilled			\$22.81	42	44	\$12.09
Second Semi-Skilled			\$21.81	42	44	\$12.09
Lather			USE CARPENTER RATE			
Linoleum Layer and Cutter			USE CARPENTER RATE			
Marble Mason	6/13		\$21.15	124	74	\$12.68
Millwright	6/13		\$25.09	60	15	\$14.45
Ironworker	8/13		\$27.91	11	8	\$22.04
Painter	6/13		\$21.35	18	7	\$11.72
Plasterer			\$24.84	94	5	\$11.05
Plumber	7/13	b	\$34.75	91	69	\$26.28
Pile Driver	6/13		\$25.09	60	15	\$14.45
Roofer \ Waterproofing	10/13		\$28.05	12	4	\$14.19
Sheet Metal Worker	7/13		\$29.96	40	23	\$15.12
Sprinkler Fitter - Fire Protection	6/13		\$30.02	33	19	\$18.55
Terrazzo Worker	6/13		\$28.15	124	74	\$14.32
Tile Setter	6/13		\$21.15	124	74	\$12.68
Truck Driver-Teamster						
Group I			\$24.50	101	5	\$9.30
Group II			\$25.15	101	5	\$9.30
Group III			\$24.65	101	5	\$9.30
Group IV			\$25.15	101	5	\$9.30
Traffic Control Service Driver			\$26.415	22	55	\$9.045

Fringe Benefit Percentage is of the Basic Hourly Rate

Attention Workers: If you are not being paid the appropriate wage rate and fringe benefits contact the Division of Labor Standards at (573) 751-3403.

\*\*Annual Incremental Increase



**BOONE COUNTY  
OVERTIME SCHEDULE - BUILDING CONSTRUCTION**

**FED:** Minimum requirement per Fair Labor Standards Act means time and one-half (1 ½) shall be paid for all work in excess of forty (40) hours per work week.

**NO. 9:** Means the regular workday starting time of 8:00 a.m. (and resulting quitting time of 4:30 p.m.) may be moved forward to 6:00 a.m. or delayed one hour to 9:00 a.m. All work performed in excess of the regular work day and on Saturday shall be compensated at one and one-half (1½) times the regular pay. In the event time is lost during the work week due to weather conditions, the Employer may schedule work on the following Saturday at straight time. All work accomplished on Sunday and holidays shall be compensated for at double the regular rate of wages. The work week shall be Monday through Friday, except for midweek holidays.

**NO. 11:** Means eight (8) hours shall constitute a day's work, with the starting time to be established between 6:00 a.m. and 8:00 a.m. from Monday to Friday. Time and one-half (1½) shall be paid for first two (2) hours of overtime Monday through Friday and the first eight (8) hours on Saturday. All other overtime hours Monday through Saturday shall be paid at double (2) time rate. Double (2) time shall be paid for all time on Sunday and recognized holidays or the days observed in lieu of these holidays.

**NO. 12:** Means the work week shall commence on Monday at 12:01 a.m. and shall continue through the following Friday, inclusive of each week. All work performed by employees anywhere in excess of forty (40) hours in one (1) work week, shall be paid for at the rate of one and one-half (1½) times the regular hourly wage scale. All work performed within the regular working hours which shall consist of a ten (10) hour work day except in emergency situations. Overtime work and Saturday work shall be paid at one and one-half (1½) times the regular hourly rate. Work on recognized holidays and Sundays shall be paid at two (2) times the regular hourly rate.

**NO. 18:** Means the regular work day shall be eight (8) hours. Working hours are from six (6) hours before Noon (12:00) to six (6) hours after Noon (12:00). The regular work week shall be forty (40) hours, beginning between 6:00 a.m. and 12:00 Noon on Monday and ending between 1:00 p.m. and 6:00 p.m. on Friday. Saturday will be paid at time and one-half (1½). Sunday and Holidays shall be paid at double (2) time. Saturday can be a make-up day if the weather has forced a day off, but only in the week of the day being lost. Any time before six (6) hours before Noon or six (6) hours after Noon will be paid at time and one-half (1½).

**NO. 22:** Means a regular work week of forty (40) hours will start on Monday and end on Friday. The regular work day shall be either eight (8) or ten (10) hours. If a crew is prevented from working forty (40) hours Monday through Friday, or any part thereof by reason of inclement weather, Saturday or any part thereof may be worked as a make-up day at the straight time rate. Employees who are part of a regular crew on a make-up day, notwithstanding the fact that they may not have been employed the entire week, shall work Saturday at the straight time rate. A workday is to begin between 6:00 a.m. and 9:00 a.m. However, the project starting time may be advanced or delayed if mutually agreed to by the interest parties. For all time worked on recognized holidays, or days observed as such, double (2) time shall be paid.

**NO. 26:** Means that the regular working day shall consist of eight (8) hours worked between 6:00 a.m., and 5:00 p.m., five (5) days per week, Monday to Friday, inclusive. Hours of work at each jobsite shall be those established by the general contractor and worked by the majority of trades. (The above working hours may be changed by mutual agreement). Work performed on Construction Work on Saturdays, Sundays and before and after the regular working day on Monday to Friday, inclusive, shall be classified as overtime, and paid for at double (2) the rate of single time. The employer may establish hours worked on a jobsite for a four (4) ten (10) hour day work week at straight time pay for construction work; the regular working day shall consist of ten (10) hours worked consecutively, between 6:00 a.m. and 6:00 p.m., four (4) days per week, Monday to Thursday, inclusive. Any work performed on Friday, Saturday, Sunday and holidays, and before and after the regular working day on Monday to Thursday where a four (4) ten (10) hour day workweek has been established, will be paid at two times (2) the single time rate of pay. The rate of pay for all work performed on holidays shall be at two times (2) the single time rate of pay.

**BOONE COUNTY  
OVERTIME SCHEDULE - BUILDING CONSTRUCTION**

**NO. 28:** Means a regular workday shall consist of eight (8) hours between 7:00 a.m. and 5:30 p.m., with at least a thirty (30) minute period to be taken for lunch. Five (5) days a week, Monday through Friday inclusive, shall constitute a work week. The Employer has the option for a workday/workweek of four (4) ten (10) hour days (4-10's) provided:

- The project must be for a minimum of four (4) consecutive days.
- Starting time may be within one (1) hour either side of 8:00 a.m.
- Work week must begin on either a Monday or Tuesday. If a holiday falls within that week it shall be a consecutive work day. (Alternate: If a holiday falls in the middle of a week, then the regular eight (8) hour schedule may be implemented).
- Any time worked in excess of any ten (10) hour work day (in a 4-10 hour work week) shall be at the appropriate overtime rate.

All work outside of the regular working hours as provided, Monday through Saturday, shall be paid at one & one-half (1½) times the employee's regular rate of pay. All work performed from 12:00 a.m. Sunday through 8:00 a.m. Monday and recognized holidays shall be paid at double (2) the straight time hourly rate of pay. Should employees work in excess of twelve (12) consecutive hours they shall be paid double time (2X) for all time after twelve (12) hours. Shift work performed between the hours of 4:30 p.m. and 12:30 a.m. (second shift) shall receive eight (8) hours pay at the regular hourly rate of pay plus ten (10%) percent for seven and one-half (7½) hours work. Shift work performed between the hours of 12:30 a.m. and 8:00 a.m. (third shift) shall receive eight (8) hours pay at the regular hourly rate of pay plus fifteen (15%) percent for seven (7) hours work. A lunch period of thirty (30) minutes shall be allowed on each shift. All overtime work required after the completion of a regular shift shall be paid at one and one-half (1½) times the shift hourly rate.

**NO. 33:** Means the standard work day and week shall be eight (8) consecutive hours of work between the hours of 6:00 a.m. and 6:00 p.m., excluding the lunch period Monday through Friday, or shall conform to the practice on the job site. Four (4) days at ten (10) hours a day may be worked at straight time, Monday through Friday and need not be consecutive. All overtime, except for Sundays and holidays shall be at the rate of time and one-half (1½). Overtime worked on Sundays and holidays shall be at double (2) time.

**NO. 40:** Means the regular working week shall consist of five (5) consecutive (8) hour days' labor on the job beginning with Monday and ending with Friday of each week. Four (4) 10-hour days may constitute the regular work week. The regular working day shall consist of eight (8) hours labor on the job beginning as early as 6:00 a.m. and ending as late as 5:30 p.m. All full or part time labor performed during such hours shall be recognized as regular working hours and paid for at the regular hourly rate. All hours worked on Saturday and all hours worked in excess of eight (8) hours but not more than twelve (12) hours during the regular working week shall be paid for at time and one-half (1½) the regular hourly rate. All hours worked on Sundays and holidays and all hours worked in excess of twelve (12) hours during the regular working day shall be paid at two (2) times the regular hourly rate. In the event of rain, snow, cold or excessively windy weather on a regular working day, Saturday may be designated as a "make-up" day. Saturday may also be designated as a "make-up" day, for an employee who has missed a day of work for personal or other reasons. Pay for "make-up" days shall be at regular rates.

**BOONE COUNTY  
OVERTIME SCHEDULE - BUILDING CONSTRUCTION**

**NO. 42:** Means eight (8) hours between the hours of 8:00 a.m. and 4:30 p.m. shall constitute a work day. The starting time may be advanced one (1) or two (2) hours. Employees shall have a lunch period of thirty (30) minutes. The Employer may provide a lunch period of one (1) hour, and in that event, the workday shall commence at 8:00 a.m. and end at 5:00 p.m. The workweek shall commence at 8:00 a.m. on Monday and shall end at 4:30 p.m. on Friday (or 5:00 p.m. on Friday if the Employer grants a lunch period of one (1) hour), or as adjusted by starting time change as stated above. All work performed before 8:00 a.m. and after 4:30 p.m. (or 5:00 p.m. where one (1) hour lunch is granted for lunch) or as adjusted by starting time change as stated above or on Saturday, except as herein provided, shall be compensated at one and one-half (1½) times the regular hourly rate of pay for the work performed. All work performed on Sunday and on recognized holidays shall be compensated at double (2) the regular hourly rate of pay for the work performed. When working a five 8-hour day schedule and an Employer is prevented from working forty (40) hours, Monday through Friday, or any part thereof by reason of inclement weather (rain or mud), Saturday or any part thereof may be worked as a make-up day at the straight time rate. The Employer shall have the option of working five eight (8) hour days or four ten (10) hour days Monday through Friday. If an Employer elects to work five (5) eight (8) hour days during any work week, hours worked more than eight (8) per day or forty (40) hours per week shall be paid at time and one-half (1½) the hourly rate Monday through Friday. If an Employer elects to work four (4) ten (10) hour days in any week, work performed more than ten (10) hours per day or forty (40) hours per week shall be paid at time and one-half (1½) the hourly rate Monday through Friday. If an Employer is working ten (10) hour days and loses a day due to inclement weather, they may work ten (10) hours Friday at straight time. All hours worked over the forty (40) hours Monday through Friday will be paid at time and one-half (1½) overtime rate. Overtime shall be computed at half-hour intervals. Shift Work: Two (2) or three (3) shifts shall be permitted, provided such shifts are scheduled for a minimum of three (3) consecutive days. The second shift shall begin at 4:30 p.m. and end at 12:30 a.m. with one-half (1/2) hour for lunch between 7:30 p.m. and 9:00 p.m. and shall received eighty (8) hours' pay. The third shift shall begin at 12:30 a.m. and end at 8:00 a.m. with one-half (1/2) hour for lunch between 3:30 a.m. and 5:00 a.m. and shall received (8) hour's; pay. There shall be at least one (1) foreman on each shift on jobs where more than one shift is employed, provided that there are two (2) or more employees on second and on the third shifts. All shifts shall arrange to interchange working hours at the end of each week. When three shifts are used, the applicable rate must be paid from Saturday at 8:00 a.m. until the following Monday at 8:00 a.m. When three shifts are employed, the second and third shifts shall contain at least one-half (1/2) as many employees as the first shift.

**NO. 43:** Eight (8) hours shall constitute a work day between the hours of 7:00 a.m. and 4:30 p.m. Forty (40) hours within five (5) days, Monday through Friday inclusive, shall constitute the work week. Work performed in the 9th and 10th hour, Monday through Friday, shall be paid at time and one-half (1½) the regular straight time rate of pay. Contractor has the option to pay two (2) hours per day at the time and one-half (1½) the regular straight time rate of pay between the hours of 6:00 a.m. and 5:30 p.m., Monday through Friday. Work performed outside the regularly scheduled working hours and on Saturdays, Sundays and recognized legal holidays, or days celebrated as such, shall be paid for at the rate of double (2) time.

**NO. 55:** Means the regular work day shall be eight (8) hours between 6:00 a.m. and 4:30 p.m. The first two (2) hours of work performed in excess of the eight (8) hour work day, Monday through Friday, and the first ten (10) hours of work on Saturday, shall be paid at one & one-half (1½) times the straight time rate. All work performed on Sunday, observed holidays and in excess of ten (10) hours a day, Monday through Saturday, shall be paid at double (2) the straight time rate.

**NO. 57:** Means eight (8) hours per day shall constitute a day's work and forty (40) hours per week, Monday through Friday, shall constitute a week's work. The regular starting time shall be 8:00 a.m. If a second or third shift is used, the regular starting time of the second shift shall be 4:30 p.m. and the regular starting period for the third shift shall be 12:30 a.m. These times may be adjusted by the employer. The day shift shall work a regular eight (8) hours shift as outlined above. Employees working a second shift shall receive an additional \$0.25 above the regular hourly rate and perform seven and one-half (7½) hours work for eight (8) hours pay. Third shift employees shall be paid an additional \$0.50 above the regular hourly rate and work seven (7) hours for eight (8) hours pay. When circumstances warrant, the Employer may change the regular workweek to four (4) ten-hour days at the regular time rate of pay. All time worked before and after the established workday of eight (8) hours, Monday through Friday, and all time worked on Saturday shall be paid at the rate of time and one-half (1½) except in cases where work is part of an employee's regular Friday shift. All time worked on Sunday and recognized holidays shall be paid at the double (2) time rate of pay except in cases where work is part of an employee's previous day's shift. For all overtime hours worked \$25.65 of the fringe benefits portion of the prevailing wage shall be paid at the same overtime rate at which the cash portion of the prevailing wage is to be paid. The remaining \$1.24 of the fringe benefit portion of the prevailing wage may be paid at straight time.

**BOONE COUNTY  
OVERTIME SCHEDULE - BUILDING CONSTRUCTION**

**NO. 59:** Means that except as herein provided, eight (8) hours a day shall constitute a standard work day, and forty (40) hours per week shall constitute a week's work. All time worked outside of the standard eight (8) hour work day and on Saturday shall be classified as overtime and paid the rate of time and one-half (1½). All time worked on Sunday and holidays shall be classified as overtime and paid at the rate of double (2) time. The Employer has the option of working either five (5) eight hour days or four (4) ten hour days to constitute a normal forty (40) hour work week. When the four (4) ten-hour work week is in effect, the standard work day shall be consecutive ten (10) hour periods between the hours of 6:30 a.m. and 6:30 p.m. Forty (40) hours per week shall constitute a week's work, Monday through Thursday, inclusive. In the event the job is down for any reason beyond the Employer's control, then Friday and/or Saturday may, at the option of the Employer, be worked as a make-up day; straight time not to exceed ten (10) hours or forty (40) hours per week. When the five day eight (8) hour work week is in effect, forty (40) hours per week shall constitute a week's work, Monday through Friday, inclusive. In the event the job is down for any reason beyond the Employer's control, then Saturday may, at the option of the Employer, be worked as a make-up day; straight time not to exceed eight (8) hours or forty (40) hours per week. The regular starting time (and resulting quitting time) may be moved to 6:00 a.m. or delayed to 9:00 a.m. Make-up days shall not be utilized for days lost due to holidays.

**NO. 60:** Means the Employer shall have the option of working five 8-hour days or four 10-hour days Monday through Friday. If an Employer elects to work five 8-hour days during any work week, hours worked more than eight (8) per day or forty (40) per week shall be paid at time and one-half (1½) the hourly wage rate plus fringe benefits Monday through Friday. **SATURDAY MAKE-UP DAY:** If an Employer is prevented from working forty (40) hours, Monday through Friday, or any part thereof by reason of inclement weather (rain or mud), Saturday or any part thereof may be worked as a make-up day at the straight time rate. It is agreed by the parties that the make-up day is not to be used to make up time lost due to recognized holidays. If an Employer elects to work four 10-hour days, between the hours of 6:30 a.m. and 6:30 p.m. in any week, work performed more than ten (10) hours per day or forty (40) hours per week shall be paid at time and one half (1½) the hourly wage rate plus fringe benefits Monday through Friday. If an Employer is working 10-hour days and loses a day due to inclement weather, the Employer may work ten (10) hours on Friday at straight time. All hours worked over the forty (40) hours Monday through Friday will be paid at time and one-half (1½) the hourly wage rate plus fringe benefits. All Millwright work performed in excess of the regular work day and on Saturday shall be compensated for at time and one-half (1½) the regular Millwright hourly wage rate plus fringe benefits. The regular work day starting at 8:00 a.m. (and resulting quitting time of 4:30 p.m.) may be moved forward to 6:00 a.m. or delayed one (1) hour to 9:00 a.m. All work accomplished on Sundays and recognized holidays, or days observed as recognized holidays, shall be compensated for at double (2) the regular hourly rate of wages plus fringe benefits. **NOTE:** All overtime is computed on the hourly wage rate plus an amount equal to the fringe benefits.

**NO. 86:** Means the regular work week shall consist of five (5) days, Monday through Friday, beginning at 8:00 a.m. and ending at 4:30 p.m. The regular work day beginning time may be advanced one or two hours or delayed by one hour. However, the Employer may have the option to schedule his work week from Monday through Thursday at ten (10) hours per day at the straight time rate of pay with all hours in excess of ten (10) hours in any one day to be at the applicable overtime rate. If the Employer elects to work from Monday through Thursday and is stopped due to circumstances beyond his control, inclement weather or holiday, he shall have the option to work Friday at the straight time rate of pay to complete his forty (40) hours. If an employee declines to work Friday as a make-up day, he shall not be penalized. All overtime work performed on Monday through Saturday shall be paid at time and one-half (1½) of the hourly rate plus an amount equal to one-half (½) of the hourly Total Indicated Fringe Benefits. All work performed on Sundays and recognized holidays shall be paid at double (2) the hourly rate plus an amount equal to the hourly Total Indicated Fringe Benefits.

**BOONE COUNTY  
OVERTIME SCHEDULE - BUILDING CONSTRUCTION**

**NO. 91:** Means eight (8) hours shall constitute a day's work commencing at 7:00 a.m. and ending at 3:30 p.m., allowing one-half (½) hour for lunch. The option exists for the Employer to use a flexible starting time between the hours of 6:00 a.m. and 9:00 a.m. The regular workweek shall consist of forty (40) hours of five (5) workdays, Monday through Friday. The workweek may consist of four (4) ten (10) hour days from Monday through Thursday, with Friday as a make-up day. If the make-up day is a holiday, the employee shall be paid at the double (2) time rate. The employees shall be paid time and one-half (1½) for work performed on Saturdays, before the regular starting time or after the regular quitting time or over eight (8) hours per work day (unless working a 10-hour work day, then time and one-half (1½) is paid for work performed over ten (10) hours a day) or over forty (40) hours per work week. Work performed on Sundays and recognized holidays shall be paid at the double (2) time rate of pay. **SHIFT WORK:** When it is necessary for the project to operate in shifts, there will be three (3) eight (8) hour shifts commencing at 8:00 a.m. Shift work must continue for a period of not less than three (3) consecutive work days, two (2) days which must be regular work days (Monday through Friday). In the event the second or third shift of any regular work day shall fall into a Saturday or a holiday, such extension into a Saturday or holiday shall be considered as part of the previous workday and employees shall be paid at the regular shift rate. The first day shift shall work a regular eight (8) hour day at regular rates. The second shift shall be eight (8) hours regular time pay plus \$2.50 per hour premium for eight (8) hours work. Third shift will be for eight (8) hours regular time pay plus \$3.00 per hour premium for eight (8) hours work.

**NO. 94:** Means eight (8) hours shall constitute a day's work between the hours of 8:00 a.m. and 5:00 p.m. The regular workday starting time of 8:00 a.m. (and resulting quitting time of 4:30 p.m.) may be moved forward to 6:00 a.m. or delayed one (1) hour to 9:00 a.m. All work performed in excess of the regular work day and on Saturday shall be compensated at one and one-half (1½) times the regular pay. In the event time is lost during the work week due to weather conditions, the Employer may schedule work on the following Saturday at straight time. All work accomplished on Sunday and holidays shall be compensated at double the regular rate of wages.

**NO. 101:** Means that except as provided below, eight (8) hours a day shall constitute a standard work day, and forty (40) hours per week shall constitute a week's work, which shall begin on Monday and end on Friday. All time worked outside of the standard work day and on Saturday shall be classified as overtime and paid the rate of time and one-half (1½) (except as herein provided). All time worked on Sunday and recognized holidays shall be classified as overtime and paid at the rate of double (2) time. The regular starting time of 8:00 a.m. (and resulting quitting time of 4:30 p.m.) may be moved forward to 6:00 a.m. or delayed one (1) hour to 9:00 a.m. The Employer has the option of working either five (5) eight-hour days or four (4) ten-hour days to constitute a normal forty (40) hour work week. When a four (4) ten-hour day work week is in effect, the standard work day shall be consecutive ten (10) hour periods between the hours of 6:30 a.m. and 6:30 p.m. Forty (40) hours per week shall constitute a week's work Monday through Thursday, inclusive. In the event the job is down for any reason beyond the Employer's control, then Friday and/or Saturday may, at the option of the Employer, be worked as a make-up day; straight time not to exceed ten (10) hours per day or forty (40) hours per week. Starting time will be designated by the employer. When the five (5) day eight (8) hour work week is in effect, forty (40) hours per week shall constitute a week's work, Monday through Friday, inclusive. In the event the job is down for any reason beyond the Employer's control, then Saturday may, at the option of the Employer, be worked as a make-up day; straight time not to exceed eight (8) hours per day or forty (40) hours per week. Make-up days shall not be utilized for days lost due to holidays.

**NO. 104:** Means eight (8) hours per day shall constitute a standard work day between the hours of 6:00 a.m. and 8:00 p.m. The standard work week shall be forty (40) hours between 6:00 a.m. on Monday and ending 8:00 p.m. on Friday. An overtime rate of time and one-half (1½) the base hourly rate shall be paid on all hours in excess of eight (8) hours in a day Monday through Friday. Saturdays shall be considered overtime and work done on Saturday shall be paid at time and one-half (1½) the prevailing scale. Sundays and holidays shall be considered overtime and work done on these days shall be paid at double (2) the prevailing scale.

**NO. 122:** Means forty (40) hours between Monday and Friday shall constitute the normal work week. Work shall be scheduled between the hours of 6:00 a.m. and 6:30 p.m., with one-half hour for lunch. Work in excess of eight (8) hours per day and forty (40) hours per week, and on Saturdays, shall be paid at the rate of one and one-half times the normal rate. Due to inclement weather during the week, Saturday shall be a voluntary make up day.

**BOONE COUNTY  
OVERTIME SCHEDULE - BUILDING CONSTRUCTION**

**NO. 124:** Means eight (8) hours shall constitute a day's work on all classes of work between the hours of 6:00 a.m. and 5:30 p.m., Monday through Friday. The pay for time worked during these hours shall be at the regular wage rate. The regular workweek shall be Monday through Friday. Employment from 4:30 p.m. to 12:00 midnight, Monday through Friday, shall be paid for at one and one-half (1½) times the regular hourly rate. From 12:00 midnight until 8:00 a.m. on any day shall be paid for at twice the regular hourly rate. All time worked on Sundays and the recognized holidays shall be paid at the rate of double (2) time. It is understood that forty (40) hours shall constitute a regular workweek, (5-8's) Sunday Midnight through Friday Midnight, understanding anything over eight (8) hours is one and one-half (1½) times the hourly wage rate.

**NO. 126:** Means eight (8) hours per day shall constitute a day's work and forty (40) hours per week, Monday through Friday, shall constitute a week's work. The regular starting time shall be 8:00 a.m. If a second or third shift is used, the regular starting time of the second shift shall be 4:30 p.m. and the regular starting period for the third shift shall be 12:30 a.m. These times may be adjusted by the employer. The day shift shall work a regular eight (8) hours shift as outlined above. Employees working a second shift shall receive an additional \$0.25 above the regular hourly rate and perform seven and one-half (7½) hours work for eight (8) hours pay. Third shift employees shall be paid an additional \$0.50 above the regular hourly rate and work seven (7) hours for eight (8) hours pay. When circumstances warrant, the Employer may change the regular workweek to four (4) ten-hour days at the regular time rate of pay. All time worked before and after the established workday of eight (8) hours, Monday through Friday, and all time worked on Saturday shall be paid at the rate of time and one-half (1½) except in cases where work is part of an employee's regular Friday shift. All time worked on Sunday and recognized holidays shall be paid at the double (2) time rate of pay except in cases where work is part of an employee's previous day's shift. For all overtime hours worked \$25.77 of the fringe benefits portion of the prevailing wage shall be paid at the same overtime rate at which the cash portion of the prevailing wage is to be paid. The remaining \$1.24 of the fringe benefit portion of the prevailing wage may be paid at straight time.

**BOONE COUNTY  
HOLIDAY SCHEDULE – BUILDING CONSTRUCTION**

**NO. 3:** All work done on New Year's Day, Memorial Day, Independence Day, Labor Day, Veteran's Day (November 11), Thanksgiving Day, and Christmas Day shall be compensated at the double (2) time rate of pay. When any of these holidays fall on a Sunday, the following Monday shall be observed. No work shall be performed on the days set forth except in cases of emergencies to protect life or property.

**NO. 4:** All work done on New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving and Christmas Day shall be paid at the double time rate of pay. If any of the above holidays fall on Sunday, Monday will be observed as the recognized holiday. If any of the above holidays fall on Saturday, Friday will be observed as the recognized holiday.

**NO. 5:** All work that shall be done on New Year's Day, Memorial Day, Fourth of July, Labor Day, Veteran's Day, Thanksgiving Day, and Christmas Day shall be paid at the double (2) time rate of pay.

**NO. 7:** The following days are assigned days and are recognized as holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, and Christmas Day. If a holiday falls on a Sunday, it shall be observed on the following Monday. If a holiday falls on a Saturday, it shall be observed on the preceding Friday. No work shall be performed on Labor Day except in case of jeopardy to work under construction. This is applied to protect Labor Day. When a holiday falls during the normal workweek, Monday through Friday, it shall be counted as eight (8) hours toward the forty (40) hour week. However, no reimbursement for these eight (8) hours is to be paid to the workman unless worked. If workman are required to work the above enumerated holidays or days observed as such, or on Sunday, they shall receive double (2) the regular rate of pay for such work.

**NO. 8:** All work performed on New Year's Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, and Christmas Day, or the days observed in lieu of these holidays, shall be paid at the double time rate of pay.

**NO. 15:** All work accomplished on the recognized holidays of New Year's Day, Decoration Day (Memorial Day), Independence Day (Fourth of July), Labor Day, Veteran's Day, Thanksgiving Day and Christmas Day, or days observed as these named holidays, shall be compensated for at double (2) the regular hourly rate of wages plus fringe benefits. If a holiday falls on Saturday, it shall be observed on the preceding Friday. If a holiday falls on a Sunday, it shall be observed on the following Monday. No work shall be performed on Labor Day, Christmas Day, Decoration Day or Independence Day except to preserve life or property.

**NO. 19:** All work done on New Year's Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day, and Christmas Day shall be paid at the double time rate of pay. The employee may take off Friday following Thanksgiving Day. However, the employee shall notify his or her Foreman, General Foreman or Superintendent on the Wednesday preceding Thanksgiving Day. When one of the above holidays falls on Sunday, the following Monday shall be considered a holiday and all work performed on either day shall be at the double (2) time rate. When one of the holidays falls on Saturday, the preceding Friday shall be considered a holiday and all work performed on either day shall be at the double (2) time rate.

**NO. 21:** All work performed on New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, and Christmas Day shall be paid for at double (2) the straight-time rate of pay. Any of the above listed holidays falling on Sunday, shall be observed on the following Monday and paid for at double (2) the straight-time rate of pay. Any of the above listed holidays falling on Saturday shall be observed on the previous Friday, and paid for at double (2) the straight-time rate of pay. If any of the above listed holidays fall on Friday, Saturday, Sunday, or Monday, creating a three-day weekend, then the entire three (3) days (either Friday, Saturday, and Sunday – if the holiday falls on Friday or Saturday; or Saturday, Sunday, and Monday – if the holiday falls on Sunday or Monday) shall be paid for at double (2) the straight-time rate of pay.

**NO. 23:** All work done on New Year's Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day and Sundays shall be recognized holidays and shall be paid at the double time rate of pay. When a holiday falls on Sunday, the following Monday shall be considered a holiday. When a holiday falls on Saturday, Friday is recognized as a holiday.

**BOONE COUNTY  
HOLIDAY SCHEDULE – BUILDING CONSTRUCTION**

**NO. 44:** All work done on New Year's Day, Memorial Day, Independence Day, Veteran's Day, Thanksgiving Day, and Christmas Day shall be paid at the double time rate of pay. If a holiday falls on a Sunday, it shall be observed on the Monday following. If a holiday falls on a Saturday, it shall be observed on the proceeding Friday. No work shall be performed on these days except in emergency to protect life or property. All work performed on these holidays shall be compensated at double the regular hourly rate for the work performed. Overtime shall be computed at half-hour intervals.

**NO. 45:** All work performed on New Year's Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, the day after Thanksgiving, the day before Christmas, and Christmas Day, shall be paid at the double time rate of pay.

**NO. 54:** All work performed on New Year's Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, the Friday after Thanksgiving Day, and Christmas Day shall be paid at the double (2) time rate of pay. When a holiday falls on Saturday, it shall be observed on Friday. When a holiday falls on Sunday, it shall be observed on Monday.

**NO. 55:** The following days are recognized as holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day. If a holiday falls on a Sunday, it shall be observed on the following Monday. No work shall be performed on Labor Day except in case of jeopardy to work under construction. This rule is applied to protect Labor Day. When a holiday falls during the normal work week, Monday through Friday, it shall be counted as eight (8) hours toward the forty (40) hour week; however, no reimbursement for this eight (8) hours is to be paid the workmen unless worked. An Employer working a four (4) day, ten (10) hour schedule may use Friday as a make up day when an observed holiday occurs during the work week. Employees have the option to work that make up day. If workmen are required to work the above enumerated holidays, or days observed as such, they shall receive double (2) the regular rate of pay for such work.

**NO. 60:** All work performed on New Year's Day, Armistice Day (Veteran's Day), Decoration Day (Memorial Day), Independence Day (Fourth of July), Thanksgiving Day and Christmas Day shall be paid at the double time rate of pay. No work shall be performed on Labor Day except when triple (3) time is paid. When a holiday falls on Saturday, Friday will be observed as the holiday. When a holiday falls on Sunday, the following Monday shall be observed as the holiday.

**NO. 66:** All work performed on Sundays and the following recognized holidays, or the days observed as such, of New Year's Day, Decoration Day, Fourth of July, Labor Day, Veteran's Day, Thanksgiving Day and Christmas Day, shall be paid at double (2) the hourly rate plus an amount equal to the hourly Total Indicated Fringe Benefits. Whenever any such holidays fall on a Sunday, the following Monday shall be observed as a holiday.

**NO. 69:** All work performed on New Year's Day, Memorial Day, July Fourth, Labor Day, Veteran's Day, Thanksgiving Day or Christmas Day shall be compensated at double (2) their straight-time hourly rate of pay. Friday after Thanksgiving and the day before Christmas are also holidays, however, if the employer chooses to work the normal work hours on these days, the employee will be paid at straight -time rate of pay. If a holiday falls on a Saturday, the holiday will be observed on Saturday; if a holiday falls on a Sunday, the holiday will be observed on the following Monday.

**NO. 74:** All work performed on New Year's Day, Memorial Day, Fourth of July, Labor Day, Veteran's Day, Thanksgiving Day and Christmas Day, shall be paid at double (2) time of the hourly rate of pay. In the event one of the above holiday's falls on Saturday, the holiday shall be celebrated on Saturday. If the holiday falls on Sunday, the holiday will be celebrated on Monday.

**NO. 76:** Work performed on Holidays shall be paid at the rate of two times the normal rate. Holidays are: New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Day. If a holiday falls on a Sunday, it shall be celebrated on the following Monday, if it falls on Saturday, it shall be celebrated on the preceding Friday.

OCCUPATIONAL TITLE	* Date of Increase	Basic Hourly Rates	Over-Time Schedule	Holiday Schedule	Total Fringe Benefits
Carpenter		\$29.52	7	16	\$13.50
Millwright		\$29.52	7	16	\$13.50
Pile Driver		\$29.52	7	16	\$13.50
Electrician (Outside-Line Construction\Lineman)	12/13	\$39.69	9	12	\$5.00 + 37.5%
Lineman Operator	12/13	\$34.26	9	12	\$5.00 + 37.5%
Lineman - Tree Trimmer		\$23.19	32	31	\$5.00 + 23%
Groundman	12/13	\$26.49	9	12	\$5.00 + 37.5%
Groundman - Tree Trimmer		\$17.10	32	31	\$5.00 + 23%
Operating Engineer					
Group I	6/13	\$26.09	21	5	\$23.32
Group II	6/13	\$25.74	21	5	\$23.32
Group III	6/13	\$25.54	21	5	\$23.32
Group IV	6/13	\$21.89	21	5	\$23.32
Oiler-Driver	6/13	\$21.89	21	5	\$23.32
Laborer					
General Laborer	6/13	\$26.51	2	4	\$12.07
Skilled Laborer	6/13	\$27.11	2	4	\$12.07
Truck Driver-Teamster					
Group I		\$27.52	22	19	\$10.90
Group II		\$27.68	22	19	\$10.90
Group III		\$27.67	22	19	\$10.90
Group IV		\$27.79	22	19	\$10.90
Traffic Control Service Driver		\$26.415	28	27	\$9.045

Use Heavy Construction Rates on Highway and Heavy construction in accordance with the classifications of construction work established in 8 CSR 30-3.040(3).

Use Building Construction Rates on Building construction in accordance with the classifications of construction work established in 8 CSR 30-3.040(2).

If a worker is performing work on a heavy construction project within an occupational title that is not listed on the Heavy Construction Rate Sheet, use the rate for that occupational title as shown on the Building Construction Rate sheet.

**BOONE COUNTY  
OVERTIME SCHEDULE – HEAVY CONSTRUCTION**

**FED:** Minimum requirement per Fair Labor Standards Act means time and one-half (1 ½) shall be paid for all work in excess of forty (40) hours per work week.

**NO. 2:** Means a regular workweek shall be forty (40) hours and will start on Monday and end on Friday. The Employer shall have the option of working five 8-hour days or four 10-hour days Monday through Friday. If an Employer elects to work five 8-hour days during any workweek, hours worked more than eight (8) per day or 40 per week shall be paid at time and one-half the hourly rate Monday through Friday. If an Employer elects to work four 10-hour days in a week, work performed more than ten (10) hours per day or 40 hours per week shall be paid at time and one-half the hourly rate Monday through Friday. When working a five 8-hour day schedule and an Employer is prevented from working forty (40) hours Monday through Friday, or any part thereof, by reason of inclement weather, Saturday or any part thereof may be worked as a make-up day at the straight time rate. If an Employer is working a four 10-hour day schedule and loses a day due to inclement weather, he may work 10 hours Friday at straight time. All hours worked over the 40 hours Monday through Friday will be paid at 1 ½ overtime rate. A workday shift is to begin at the option of the Employer, between 6:00 a.m. and not later than 9:00 a.m. However, the project starting time may be advanced or delayed if required. If workmen are required to work the enumerated holidays or days observed as such or Sundays, they shall receive double (2) the regular rate of pay for such work. Overtime shall be computed at one-half (1/2) hour intervals. Shift: The Contractor may elect to work one, two or three shifts on any work. When operating on more than one shift, the shifts shall be known as the day shift, swing shift, and graveyard shift as such terms are recognized in the industry. When two shifts are worked on any operation, the shifts will consist of eight (8) or ten (10) hours exclusive of lunchtime. When three shifts are worked the first day or day shift will consist of eight (8) hours exclusive of lunchtime. The second or swing shift shall consist of seven and one-half (7 1/2) hours work for eight hours pay, exclusive of lunchtime, and the third or the graveyard shift shall consist of seven (7) hours work for eight (8) hours pay, exclusive of the lunchtime. All time in excess of normal shifts shall be considered overtime. Multiple shift (the two or three shift) operation will not be construed on the entire project if at any time it is deemed advisable and necessary for the Employer to multiple shift a specific operation. However, no shift shall be started between midnight and six a.m. except the graveyard shift on a three-shift operation, or except in an unusual or emergency situation. If an Employer starts a shift between midnight and 6 a.m. except the graveyard shift on a three-shift operation, he shall reimburse all employees for the entire shift at the double time rate. Completion of the second shift on a two-shift operation or completion of the graveyard shift on a three-shift operation that carries over into Saturday morning, shall be at the straight time rate. Overtime shall be computed at ½ hour intervals.

**NO. 7:** Means the regular work week shall start on Monday and end on Friday, except where the Employer elects to work Monday through Thursday, ten (10) hours per day. All work over ten (10) hours in a day or forty (40) hours in a week shall be at the overtime rate of one and one-half (1½) times the regular hourly rate. The regular work day shall be either eight (8) or ten (10) hours. If a job can't work forty (40) hours Monday through Friday because of inclement weather or other conditions beyond the control of the Employer, Friday or Saturday may be worked as a make-up day at straight time (if working 4-10's). Saturday may be worked as a make-up day at straight time (if working 5-8's). Make-up days shall not be utilized for days lost due to holidays. A workday is to begin at the option of the Employer but not later than 11:00 a.m. except when inclement weather, requirements of the owner or other conditions beyond the reasonable control of the Employer prevent work. Except as worked as a make-up day, time on Saturday shall be worked at one and one-half (1½) times the regular rate. Work performed on Sunday shall be paid at two (2) times the regular rate. Work performed on recognized holidays or days observed as such, shall also be paid at the double (2) time rate of pay.

**NO. 9:** Eight (8) hours shall constitute a work day between the hours of 7:00 a.m. and 4:30 p.m. Forty (40) hours within five (5) days, Monday through Friday inclusive, shall constitute the work week. Work performed in the 9th and 10th hour, Monday through Friday, shall be paid at time and one-half (1½) the regular straight time rate of pay. Contractor has the option to pay two (2) hours per day at the time and one-half (1½) the regular straight time rate of pay between the hours of 6:00 a.m. and 5:30 p.m., Monday through Friday. Work performed in the first eight (8) hours on Saturday shall be paid at the rate of one and eight tenths (1.8) the regular straight time rate. Work performed outside these hours and on Sundays and recognized legal holidays, or days celebrated as such, shall be paid for at the rate of double (2) time.

**BOONE COUNTY  
OVERTIME SCHEDULE – HEAVY CONSTRUCTION**

**NO. 21:** Means the regular workday for which employees shall be compensated at straight time hourly rate of pay shall, unless otherwise provided for, begin at 8:00 a.m. and end at 4:30 p.m. However, the project starting time may be advanced or delayed at the discretion of the Employer. At the discretion of the Employer, when working a five (5) day eight (8) hour schedule, Saturday may be used for a make-up day. If an Employer is prohibited from working on a holiday, that employer may work the following Saturday at the straight time rate. However, the Employer may have the option to schedule his work from Monday through Thursday at ten (10) hours per day at the straight time rate of pay with all hours in excess of ten (10) hours in any one day to be paid at the applicable overtime rate. If the Employer elects to work from Monday through Thursday and is stopped due to circumstances beyond his control, he shall have the option to work Friday or Saturday at the straight time rate of pay to complete his forty (40) hours. If an Employer is prohibited from working on a holiday, that Employer may work the following Friday or Saturday at the straight time rate. Overtime will be at one and one-half (1½) times the regular rate. If workmen are required to work the enumerated holidays or days observed as such, or Sundays, they shall receive double (2) the regular rate of pay for such work.

**NO. 22:** Means a regular work week of forty (40) hours will start on Monday and end on Friday. The regular work day shall be either eight (8) or ten (10) hours. If a crew is prevented from working forty (40) hours Monday through Friday, or any part thereof by reason of inclement weather, Saturday or any part thereof may be worked as a make-up day at the straight time rate. Employees who are part of a regular crew on a make-up day, notwithstanding the fact that they may not have been employed the entire week, shall work Saturday at the straight time rate. A workday is to begin between 6:00 a.m. and 9:00 a.m. However, the project starting time may be advanced or delayed if mutually agreed to by the interested parties. For all time worked on recognized holidays, or days observed as such, double (2) time shall be paid.

**NO. 28:** Means a regular work week of forty (40) hours will start on Monday and end on Friday. The regular work day shall be either eight (8) or ten (10) hours. If a crew is prevented from working forty (40) hours Monday through Friday, or any part thereof by reason of inclement weather, Saturday or any part thereof may be worked as a make-up day at the straight time rate. Employees who are part of a regular crew on a make-up day, notwithstanding the fact that they may not have been employed the entire week, shall work Saturday at the straight time rate. A workday is to begin between 6:00 a.m. and 9:00 a.m. However, the project starting time may be advanced or delayed if mutually agreed to by the interest parties. For all time worked on recognized holidays, or days observed as such, double (2) time shall be paid.

**NO. 32:** Means the overtime rate shall be time and one-half the regular rate for work over forty (40) hours per week. Sundays and Holidays shall be paid at double the straight time rate.

**BOONE COUNTY  
HOLIDAY SCHEDULE – HEAVY CONSTRUCTION**

**NO. 4:** All work performed on New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day, or observed as such, shall be paid at the double time rate of pay. When a Holiday falls on a Sunday, Monday shall be observed. No work shall be performed on Labor Day, except in case of jeopardy to life or property. This is applied to protect Labor Day.

**NO. 5:** The following days are recognized as holidays: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day and Christmas Day. If a holiday falls on a Sunday, it shall be observed on the following Monday. If a holiday falls on a Saturday, it shall be observed on the preceding Friday. No work shall be performed on Labor Day except in case of jeopardy to work under construction. This rule is applied to protect Labor Day. When a holiday falls during the normal work week, Monday through Friday, it shall be counted as eight (8) hours toward a forty (40) hour week; however, no reimbursement for this eight (8) hours is to be paid the workman unless worked. If workmen are required to work the above recognized holidays or days observed as such, or Sundays, they shall receive double (2) the regular rate of pay for such work. The above shall apply to the four 10's Monday through Friday work week. The ten (10) hours shall be applied to the forty (40) hour work week.

**NO. 12:** All work performed on New Year's Day, Memorial Day, Fourth of July, Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, or days celebrated as such, shall be paid at the double time rate of pay. When one of the foregoing holidays falls on Sunday, it shall be celebrated on the following Monday. When one of the foregoing holidays falls on Saturday, it shall be celebrated on the Friday before the holiday.

**NO. 16:** The following days are recognized as holidays: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day and Christmas Day. If a holiday falls on Sunday, it shall be observed on the following Monday. If a holiday falls on Saturday, it shall be observed on the preceding Friday. No work shall be performed on Labor Day except in case of jeopardy to work under construction. This rule is applied to protect Labor Day. When a holiday falls during the normal work week, Monday through Friday, it shall be counted as eight (8) hours toward the forty (40) hour week; however, no reimbursement for this eight (8) hours is to be paid to the worker unless worked. If workers are required to work the above recognized holidays or days observed as such, they shall receive double (2) the regular rate of pay for such work.

**NO. 19:** The following days are recognized as holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day. If a holiday falls on a Sunday, it shall be observed on the following Monday. No work shall be performed on Labor Day except in case of jeopardy to work under construction. This rule is applied to protect Labor Day. When a holiday falls during the normal work week, Monday through Friday, it shall be counted as eight (8) hours toward the forty (40) hour week; however, no reimbursement for this eight (8) hours is to be paid the workmen unless worked. An Employer working a four (4) day, ten (10) hour schedule may use Friday as a make up day when an observed holiday occurs during the work week. Employees have the option to work that make up day. If workmen are required to work the above enumerated holidays, or days observed as such, they shall receive double (2) the regular rate of pay for such work.

**NO. 27:** The following days are recognized as holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day. If a holiday falls on a Sunday, it shall be observed on the following Monday. No work shall be performed on Labor Day except in case of jeopardy to work under construction. This rule is applied to protect Labor Day. When a holiday falls during the normal work week, Monday through Friday, it shall be counted as eight (8) hours toward the forty (40) hour week; however, no reimbursement for this eight (8) hours is to be paid the workmen unless worked. An Employer working a four (4) day, ten (10) hour schedule may use Friday as a make up day when an observed holiday occurs during the work week. Employees have the option to work that make up day. If workmen are required to work the above enumerated holidays, or days observed as such, they shall receive double (2) the regular rate of pay for such work.

**NO. 31:** All work performed on New Year's Day, Presidents' Day, Veterans' Day, Good Friday, Decoration Day, Fourth of July, Labor Day, Christmas Eve Day, Christmas Day, Thanksgiving Day and Day after Thanksgiving or days celebrated for the same.

Search Results

Current Search Terms: Roy\* richardson\* excavating\*

<p><b>Notice:</b> This printed document represents only the first page of your SAM search results. More results may be available. To print your complete search results, you can download the PDF and print it.</p> <p>No records found for current search.</p>
---

**Glossary**

Search

Results

Entity

Exclusion

Search

Filters

By Record Status

By Functional Area - Entity Management

By Functional Area - Performance Information

SAM | System for Award Management 1.0

IBM v1.1466.20140121-1343

**Note to all Users:** This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.



# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

April Session of the April Adjourned

Term. 20 14

In the County Commission of said county, on the 7th day of April 20 14

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve Contract Amendment Number One to 111-123113SS for Annual Maintenance and Repair of Teletrol DDC Controls System at the Central Missouri Events Center.

The terms of this amendment are stipulated in the attached Contract Amendment Number One. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment Number One.

Done this 7th day of April, 2014.

ATTEST:

*Wendy S. Noren*  
Wendy S. Noren  
Clerk of the County Commission

*Daniel K. Atwill*  
Daniel K. Atwill  
Presiding Commissioner

*Karen M. Miller*  
Karen M. Miller  
District I Commissioner

*Janet M. Thompson*  
Janet M. Thompson  
District II Commissioner

# Boone County Purchasing

**Melinda Bobbitt, CPPO, CPPB**  
Director of Purchasing



613 E. Ash St, Room 110  
Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4390

---

## MEMORANDUM

**TO:** Boone County Commission  
**FROM:** Melinda Bobbitt, CPPO, CPPB  
**DATE:** March 31, 2014  
**RE:** Amendment Number One – Annual Maintenance and Repair of Teletrol  
DDC Controls System at the Central Missouri Events Center

Sole source contract 111-123113SS with Air Systems, L.L.C. was approved by commission on February 20, 2014, commission order 72-2014. The attached amendment clarifies that the maintenance contract work (i.e. preventive maintenance and inspections) is not subject to prevailing wage and any repair work is subject to prevailing wage.

**cc:** Janet Thompson, Commission  
Bid File

**Melinda Bobbitt - Air Systems HVAC PM Contract**

---

**From:** "Julie Holliday" <julieh@airsystemslc.com>  
**To:** <mbobbitt@boonecountymo.org>  
**Date:** 3/13/2014 11:03 AM  
**Subject:** Air Systems HVAC PM Contract  
**CC:** <philp@airsystemslc.com>

---

Melinda, thanks for chatting with me this morning about our HVAC PM Contract for the CMEC (111-123113SS).

Per our conversation, please amend the contract to reflect the following:

All "contract" work (i.e. preventive maintenance, inspections) is NOT subject to prevailing wage.

All "repair" work outside of the PM contract (minor or major) is subject to prevailing wage and will need to be billed to you at \$95 per hour straight time and time and one half after normal business hours.

Please let me know if you need anything further or have any other questions.

Thanks for your help on this!

*Julie Holliday*

Air Systems, LLC  
1208 Jefferson Street  
Columbia, MO 65203  
Ph: 573.817.0700  
Fax: 573.443.1688

**CONTRACT AMENDMENT #1  
ANNUAL MAINTENANCE AND REPAIR OF TELETROL DDC CONTROLS SYSTEM AT THE  
CENTRAL MISSOURI EVENTS CENTER**

The Contract Agreement 111-123113SS dated February 20, 2014 made by and between Boone County, Missouri and **Air Systems, L.L.C.** for and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

1. All maintenance contract work (i.e. preventive maintenance, inspections) is not subject to prevailing wage. All repair work is subject to prevailing wage and will be billed at \$95.00 per hour straight time and time and one half after normal business hours for the initial contract period ending on December 31, 2014.
2. Except as specifically amended hereunder, all other terms, conditions and provisions of the original agreement shall remain in full force and effect.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**AIR SYSTEMS, L.L.C.**

by *J. Holliday*  
title Office Administrator

**BOONE COUNTY, MISSOURI**

by: Boone County Commission  
*Daniel K. Atwill*  
Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:

*J. Balcer*  
County Counselor

ATTEST:

*Wendy S. Noren*  
Wendy S. Noren, County Clerk *neg*

**AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

	Annual Maintenance: 2120-60200	
<u><i>Jane Pitchford</i></u>	<u>03/31/2014</u>	<u>Repair Work Outside of Annual Maintenance - Term &amp; Supply</u>
Signature	Date	Appropriation Account
		<u>No Encumbrance Required</u>

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
 County of Boone } ea.

April Session of the April Adjourned

Term. 20 14

In the County Commission of said county, on the 7th day of April 20 14

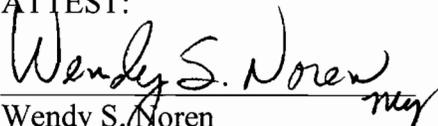
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following budget revision to cover insurance claim expenses for FY2013.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1123	86800	Emergency & Cont.	Emergency	17,436	
1195	3945	Insurance Claim Act	Insurance Recoveries		28,165
1195	59100	Insurance Claim Act	Vehicle Repairs/Maint.		14,182
1195	71018	Insurance Claim Act	Other Claims Deductible		29,233
1195	92300	Insurance Claim Act	Replacement Mach & Equip		2,186

Done this 7th day of April, 2014.

ATTEST:

  
 Wendy S. Noren  
 Clerk of the County Commission



Daniel K. Atwill  
 Presiding Commissioner



Karen M. Miller  
 District I Commissioner



Janet M. Thompson  
 District II Commissioner



**FY 2013 Insurance Claim Activity - General Fund (#1195)**

Insurance Activity Costs Incurred during FY 2013	\$ 102,062.43
Less: Amount Budgeted for Deductibles & Uninsured Claims	\$ (22,000.00)
Less: Amounts Budgeted for claims expenses and Insurance proceeds (earlier in the year	\$ (34,463.00)
Less: Insurance Proceeds received during FY 2013, not previously budgeted	\$ (28,165.43)
Rounding adjustment:	\$ 2.00
<b>Amount Needed from Emergency Appropriation</b>	<b><u>\$ 17,436.00</u></b>
Insurance Recoveries not yet budgeted	\$ 28,165.00
Amount Transferred from Emergency	\$ 17,436.00
Total increases	<b><u>\$ 45,601.00</u></b>
Total Net Insurance Claim Activity Costs to be covered	
Class 5	\$ 14,182.00
Class 7	\$ 29,233.00
Class 9	\$ 2,186.00
Total	<b><u>\$ 45,601.00</u></b>

2013 Emergency Fund  
1123-86800

DATE	DEPARTMENT	DEPT. NO.	ACCOUNT	ORIGINAL BUDGET	AMOUNT USED	REMAINING BUDGET	DESCRIPTION
1/1/2013	Original budget			750,000		750,000	Original budget
5/23/2013	Sheriff/Corr Bldg HK/M	1256	92300 Replacement Mach. & Equip.	(32,800)	717,200		Writing for Sheriff Department
6/13/2013	Treasurer	1140	84300 Advertising	(484)	716,716		Advertising for Bond RFP
6/17/2013	Public Administrator	1200	92100 Replacement Furniture & Fix	(975)	715,741		Reconfigure new rotary files
7/18/2013	Auditor	1110	1XXXX, 23000, 23850, 23855, 48000	(19,968)	695,773		Additional Accountant position
7/18/2013	Information Technolog	1170	91301, 91302	(2,615)	693,158		Computer hardware & equipment for additional accountant position in Auditor's ofc.
7/18/2013	Election Activities	1133	23005, 85900	(27,971)	665,187		Increase County election Costs as Columbia Public Schools did not
9/16/2013	Non-Departmental	1190	86883- Uncollectible Account Expense	(35,215)	629,972		Write off accounts receivable deemed uncollectible.
9/16/2013	Insurance Claim Activit	1195	92400 - Replacement Auto/Trucks	(26,457)	603,515		Replace vehicle totaled in accident
9/26/2013	Human Resources	1115	91100 - Furniture and Fixtures	(7,000)	596,515		Installation of modular walls and office furniture for HR area.
9/26/2013	Non-Departmental	1190	91100 - Furniture and Fixtures	(19,700)	576,815		Installation of modular walls and office furniture for HR area.
10/30/2013	Information Tech	1170	23850, 23855, 48000, 48050, 91301, 91302	(6,820)	569,995		Costs associated with new senior programmer analyst
11/18/2013	Parks & Recreation	1610	60400	(600)	569,395		Cover costs associated with MKT trail repairs
12/10/2013	Information Technolog	1170	92301	(200,261)	369,134		Backup & Recovery System project moved from BY2014 to take advantage of two years additional maintenance for the same
12/31/2013	Insurance Claim Activit	1195	59100, 71018, 92300	(17,436)	351,698		To cover insurance claims expenses for FY 2013
	Total			<u>750,000</u>	<u>(398,302)</u>	<u>351,698</u>	

LEDGER YEAR	DEPT	Department Name	ACCOUNT CLASS	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	ACTUAL REV/EXP	REMAINING BALANCE
2013	1195	INSURANCE CLAIM ACTI	3800	3835 SALE OF COUNTY FIX		.00	881.45	881.45-
				TOTAL		.00	881.45	881.45-
2013	1195	INSURANCE CLAIM ACTI	3900	3945 INSURANCE RECOVERI		8,006.00	36,171.43	28,165.43-
				TOTAL		8,006.00	36,171.43	28,165.43-
2013	1195	INSURANCE CLAIM ACTI	20000	23860 VEHICLE EQUIPMENT		3,388.00	.00	3,388.00
				TOTAL		3,388.00	.00	3,388.00 ✓
2013	1195	INSURANCE CLAIM ACTI	50000	59100 VEHICLE REPAIRS/MA		.00	19,304.35	19,304.35-
				TOTAL		.00	19,304.35	19,304.35- ✓
2013	1195	INSURANCE CLAIM ACTI	60000	60100 BLDG REPAIRS/MAINT		.00	1,415.00	1,415.00-
				60250 EQUIPMENT INSTALIA		3,150.00	.00	3,150.00
				TOTAL		3,150.00	1,415.00	1,735.00 ✓
2013	1195	INSURANCE CLAIM ACTI	70000	71016 AUTO CLAIMS DEDUCT	16,000.00	16,000.00	20,814.29	4,814.29-
				71018 OTHER CLAIMS DEDUC	2,000.00	2,000.00	30,418.39	28,418.39-
				71020 UNINSURED CLAIMS	4,000.00	4,000.00	.00	4,000.00
				71105 LEGAL SERVICES	.00	.00	.00	.00
				TOTAL	22,000.00	22,000.00	51,232.68	29,232.68- ✓
2013	1195	INSURANCE CLAIM ACTI	90000	91300 MACHINERY & EQUIPM		1,600.00	.00	1,600.00
				92300 REPLCMNT MACH & E		.00	3,785.40	3,785.40-
				92301 REPLIC COMPUTER HDW		.00	.00	.00
				92400 REPLCMNT AUTO/TRU		26,325.00	26,325.00	.00
				TOTAL		27,925.00	30,110.40	2,185.40- ✓
				TOTAL	22,000.00	64,469.00	139,115.31	74,646.31-

\*\*\* END OF REPORT \*\*\*

*Budget Revision*

Year	<u>2013</u>	Estimated Revenue	
Dept	<u>1195 INSURANCE CLAIM ACTIVITY</u>	Revisions	<u>8,006.00</u>
Acct	<u>3945 INSURANCE RECOVERIES/PROCEEDS</u>	Original + Revisions	<u>8,006.00</u>
Fund	<u>100 GENERAL FUND</u>	Revenues	<u>36,171.43</u>

Class/Account	<u>A ACCOUNT</u>	Actual To Date	<u>36,171.43</u>
Account Type	<u>R REVENUE</u>	Remaining Balance	<u>28,165.43-</u>
Normal Balance	<u>C CREDIT</u>		

Revenues by Period

January	<u>                    </u>	July	<u>2,432.26</u>
February	<u>                    </u>	August	<u>99.00</u>
March	<u>4,911.05</u>	September	<u>3,309.92</u>
April	<u>2,316.45</u>	October	<u>5,915.88</u>
May	<u>7,885.07</u>	November	<u>46.32</u>
June	<u>                    </u>	December	<u>9,255.48</u>

F2=Key Scr    F3=Exit    F5=Ledger Transactions    F7=Transactions    F9=Budget

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

April Session of the April Adjourned

Term. 20 14

In the County Commission of said county, on the 7th day of April 20 14

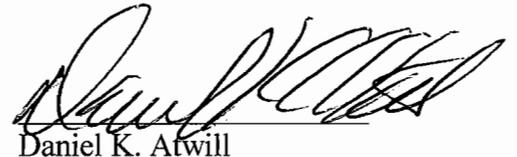
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Boone County Commission Minutes during the I Quarter beginning on 1/06/2014 through 4/3/2014.

Done this 7th day of April, 2014.

ATTEST:

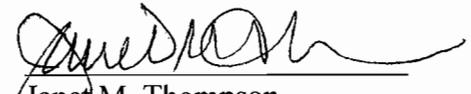
Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Karen M. Miller  
District I Commissioner



Janet M. Thompson  
District II Commissioner

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

April Session of the April Adjourned

Term. 20 14

In the County Commission of said county, on the 7th day of April 20 14

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby proclaim April 6-12, 2014 as National Crime Victims' Rights Week. It is further ordered the Boone County Commissioners are hereby authorized to sign the attached proclamation.

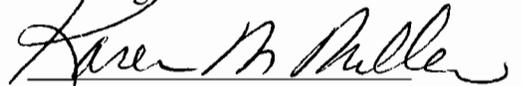
Done this 7th day of April, 2014.

ATTEST:

Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Karen M. Miller  
District I Commissioner



Janet M. Thompson  
District II Commissioner