

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

May Session of the April Adjourned

Term. 20 12

In the County Commission of said county, on the 10th day of May 20 12

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby award bid 18-11APR12 – Small Plow and Spreader to Midwest Systems. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Done this 10th day of May, 2012.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill
Presiding Commissioner

Karen M. Miller
Karen M. Miller
District I Commissioner

Skip Elkin
Skip Elkin
District II Commissioner

Boone County Purchasing

Tyson Boldan
Buyer



613 E. Ash St., Room 109
Columbia, MO 65201
Phone: (573) 886-4392
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Tyson Boldan, Buyer
DATE: May 3, 2012
RE: 18-11APR12 – Small Plow and Spreader

The bid for Small Plow and Spreader closed on April 11, 2012. Three bids were received. Purchasing and the Boone County Public Works Department recommend award to Midwest Systems for offering the best bid for Boone County.

Viking-Cives Midwest was the low bidder, however, is non-responsive. Public Works specified a spreader that has an auger drive and the spreader bid by Viking-Cives Midwest has a chain drive. According to Greg Edington, Public Works Shop Superintendent, chain drives have more moving parts and require a greater amount of maintenance than an auger drive.

One Buyers Shpe2250 spreader and one Western Ultra Mount Pro Plow will be purchased on this contract. The total cost for these items is \$10,169.00 and will be paid from department 2040 – PW Maintenance Operations, account 91300 – Machinery and Equipment. \$45,688.33 is left in this account for 2012.

Attached is the Bid Tabulation and Public Works memo for your review.

cc: Contract File

**18-11APR12 - Small Plow
and Spreader**

BID TABULATION		Knapheide	Viking-Cives Midwest	Midwest Systems
4.8	PRICING			
4.8.1.	Snow-ex Spreader or Equal	\$8,270.00	NA	\$5,345.00
	Manufacturer & Model:	SnoEX V- Maxx	Swenson Plyhawk	1-Buyers SHPE2250
4.8.2.	New Quick Attach 8.5' Plow	\$4,970.00	\$4,626.00	\$4,823.00
	Manufacturer & Model:	Western Ultramount Pro Plow	Boss 8.5 Super Duty Steel	Western IUTP85-8 1/2 Ultra Mount Pro Plow
4.9	Total cash discount from List Price			
4.10.	GRAND TOTAL (Sum 4.8.1 + 4.8.2.)	\$11,240.00	\$4,626.00	\$10,169.00
4.11.	COOP? (YES OR No)	YES	YES	YES
4.12.	Delivery ARO	TWO WEEKS	30 DAYS	30 DAYS

From: Greg Edington
To: Tyson Boldan
Date: 4/16/2012 1:56 PM
Subject: 18-11APR12 - Small Plow and Spreader
Attachments: plow spreader 2012.pdf

Tyson:

The lowest bid pricing for 18-11APR12 Small plow and spreader was Viking-Cives Midwest. While the Boss 8.5 Super Duty Steel plow met all specifications, the Swenson Plyhawk spreader did not. The Department desires a spreader that has an auger drive and the spreader offered has a chain drive. Chain drives have more moving parts and require a greater amount of maintenance than an auger drive.

The other two bids received are from Midwest Systems and Knapheide of which both vendors offered items that seem to meet specifications. Midwest Systems has the lowest offer of the two. We recommend awarding to Midwest Systems for both the Spreader and the Plow. The vendor will have to install the items on a County owned vehicle and a split award would cause undue hardship on the Department by requiring a trip to both St. Louis and Morley, MO. for installation.

Please see the attached for the signed recommendation form.

Thanks,
Greg

From: Greg Edington
To: Tyson Boldan
Date: 4/16/2012 1:56 PM
Subject: 18-11APR12 - Small Plow and Spreader
Attachments: plow spreader 2012.pdf

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Please see the attached for the signed recommendation form.

Thanks,
Greg

Boone County Purchasing

Tyson Boldan,
Buyer



613 E. Ash St. Rm. 109
Columbia, MO 65201
(573) 886-4392
(573) 886-4390

TO: Greg Edington
Public Works – Fleet Op Superintendent

FROM: Tyson Boldan,
Buyer

DATE: April 12, 2012

RE: Bid Award Recommendation – 18-11APR12 – Small Plow and Spreader

Attached is the bid tabulation for the three bid responses received for the above referenced bid. Please return this cover sheet with your recommendation by **fax to 886-4390** after you have completed the evaluation of this bid. If you have any questions, please call or e-mail me.

DEPARTMENT REPLY:

Please complete the following:

Department Number: 2040

Account Number: 91300

Budgeted: \$ 11,200

— { \$4,250 for Plow
 \$6,250 for Spreader

Award by low bid to Viking-Cives Midwest.

Recommend accepting the following bid(s) for reasons detailed on attached page. (Attach department recommendation).

Recommend rejecting bid for reasons detailed on attached page. (Attach department recommendation).

Administrative Authority Signature: _____

Date: 4/16/12

**18-11APR12 - Small Plow
and Spreader**

BID TABULATION		Knapheide	Viking-Cives Midwest	Midwest Systems
4.8	PRICING			
4.8.1.	Snow-ex Spreader or Equal	\$6,270.00	NA	\$5,346.00
	Manufacturer & Model:	SnoEX V- Maxx	Swenson Plyhawk	1-Buyers SHPE2250
4.8.2.	New Quick Attach 8.5' Plow	\$4,970.00	\$4,626.00	\$4,823.00
	Manufacturer & Model:	Western Ultramount Pro Plow	Boss 8.5 Super Duty Steel	Western IUTP85-8 1/2 Ultra Mount Pro Plow
4.9	Total cash discount from List Price			
4.10.	GRAND TOTAL (Sum 4.8.1 + 4.8.2.)	\$11,240.00	\$4,626.00	\$10,169.00
4.11.	COOP? (YES OR No)	YES	YES	YES
4.12.	Delivery ARO	TWO WEEKS	30 DAYS	30 DAYS

PURCHASE AGREEMENT FOR SMALL PLOW AND SPREADER

THIS AGREEMENT dated the 10 day of May 2012 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Midwest Systems Truck Equipment**, herein "Vendor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for **Small Plow and Spreader**, County of Boone Request for Bid, bid number **18-11APR12**, Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the un-executed Response Form, Standard Terms and Conditions, any applicable addenda, as well as the Contractor's bid response dated **April 10, 2012** and executed by **Jim Rogers**, on behalf of the Contractor. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement, the Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the un-executed Response Form, Standard Terms and Conditions, and any applicable addenda shall prevail and control over the Contractor's bid response.

2. **Purchase** - The County agrees to purchase from the Vendor and the Vendor agrees to supply the County with one each of the following:

- One Buyers SHPE2250 Salt Dogg Spreader (installation included) \$5,346.00
 - One Western Ultra Mount Pro Plow (installation included) \$ 4,823.00
- For a Total Cost of \$10,169.00**

Items/service will be provided as required in the bid specifications and in conformity with the contract documents for the prices set forth in the Contractor's bid response, as needed and as ordered by County.

3. **Delivery** - Vendor agrees to deliver and install equipment as set forth in the bid documents within thirty days after receipt of order.

4. **Billing and Payment** - All billing shall be invoiced to the Boone County Public Works Department and billings may only include the prices listed in the vendor's bid response. No additional fees for paper work processing, labor, or taxes shall be included as additional charges in excess of the charges in the Vendor's bid response to the specifications. The County agrees to pay all correct monthly invoices within thirty days of receipt. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Vendor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

5. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

6. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

7. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

8. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

MIDWEST SYSTEMS TRUCK EQUIPMENT

BOONE COUNTY, MISSOURI

by 

by: Boone County Commission

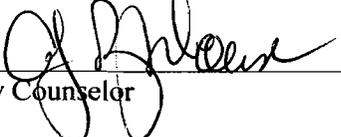

title President

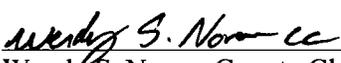
Daniel K. Atwill, Presiding Commissioner

address 600 Harris Ave
St Louis Mo 63147

APPROVED AS TO FORM:

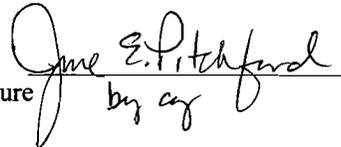
ATTEST:


County Counselor


Wendy S. Noren, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

Signature 
by aj

4/26/12
Date

2040/91300 - \$10,169.00

Appropriation Account

Department

4. Response Form

4.1. Company Name: Midwest Systems Truck Equipment
 4.2. Address: 600 Harris Ave
 4.3. City/Zip: St Louis, Mo 63147
 4.4. Phone Number: 314 389 7705
 4.5. E-mail: jrogers mte@birch.net
 4.6. Fax Number: 314-389-2010
 4.7. Federal Tax ID: 431621174

- 4.7.1. Corporation
 Partnership - Name _____
 Individual/Proprietorship - Individual Name _____
 Other (Specify) _____

4.8. PRICING

Unit Price

4.8.1.	Snow-ex Spreader or Equal Manufacturer & Model:	\$ 5346.00
4.8.2.	New Quick Attach 8.5' Plow: Manufacturer & Model:	\$ 4823.00
4.9	Total Cash Discount from List Price	\$ — net 10169.00
4.10.	GRAND TOTAL (Sum 4.7.1. + 4.7.2.)	\$ 10169.00

4.11. Will you honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?

Yes No

4.12. Delivery ARO: 30 days
 The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of
 4.13. this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

Authorized Representative (Sign By Hand): _____ Date: 4-10-12
 Print Name and Title of Authorized Representative

Jim Rogers

2. Primary Specifications

OK 2.1. ITEMS TO BE PROVIDED - One (1) New 8 foot spreader with controls and One (1) New 8.5 foot snow plow with controller and mounting system with manufacturer's standard equipment and features specified below. Installation of above items as described.

2.2. MINIMUM TECHNICAL SPECIFICATIONS

Material Spreader: Snow-ex Spreader or Equal

OK 2.2.1. General: Self-contained utility spreader for mounting on a 2012 model Chevrolet 3500 4WD. Material being spread shall be capable of being metered for accuracy and economy of spread. Cab controls will be neatly installed within easy reach of the operator. Unit shall be fully installed and tested by vendor. Wiring for the spreader shall be installed as to not impede any other system on the vehicle. Any wires that are run outside the cab shall be protected with a weather/chemical resistant jacket. Any wiring connections shall be made with weatherproof connectors. Fuse links or breakers shall be mounted or secured for easy visibility and maintainability by a mechanic.

OK 2.2.2. Dimensions: Empty weight - 780 lbs.; Overall length - 105.5"; Overall Height - 39"; Floor length: 84"; Floor Width - 44"; Hopper Length - 96"

OK 2.2.3. Operational: Capacity - 2.0 cu.yd.; Capacity weight - 4,320 lbs.; Spreading width - up to 40'; Spreading material - 50/50 salt/sand mix, 100% coarse sand, and 100% bulk salt (with added interior baffle inside hopper)

OK 2.2.4. Electrical: Speed Control - Digital, self diagnosing dual variable speed controllers with auto reverse. Wiring Harness - Completely loomed automotive style, non-combustible with molded plugs with spare circuit.

OK 2.2.5. Construction: Frame - powder coated steel; Hopper - one-piece LLDPE safety yellow poly with integral vertical rib construction; Motors - Dual, 12-volt DC sealed direct-drive motors in weather resistant closures; Spinner Drive assembly - Compact, independent weather-resistant motor transmission (spinner assembly is modular for quick connect). Spinner - 12" heavy duty urethane spinner with integral hub assembly; Auger Drive assembly - Heavy duty solid steel construction with maximum-torque motor transmission drive; Auger - 5" heavy duty variable pitch steel flighting; Mounting - positive locking mount with bolt-down kit and ratchet-strap assist; Top Screen - Hinged heavy duty steel rod construction with grid pattern.

OK 2.2.6. Standard Equipment: Cover - fitted tarp; Vibrator - standard heavy duty 12 V-DC; Inverted V auger cover (to maximize material flow); Brake light, Work Light.

OK 2.2.7. Paint: Manufacturers standard.

2.2.8. Snow Plow:

OK 2.2.9. General: All steel utility snowplows for mounting on a 2011 Chevrolet 3500 Truck. Units shall include full installation; mounting and testing of unit by vendor.

OK 2.2.10. Type / Size: Unit shall be utility pro-type snowplow with quick attaching / detaching system; 8' 6" with plowing width of 7' 4" minimum, 28" moldboard maximum height formed of 11 gauge steel with a minimum of 7 vertical support ribs, 4 heavy-duty trip springs with shock absorber to soften trip action, cast iron shoes, blade guides with replaceable plow markers,

OK 2.2.11. Plow Mounting System: Shall be of the UltraMount System design for easy attaching / detaching with a rotating pivot bar that allows the drive in points to remain level even when the blade is on uneven terrain. Blade shall be capable of pivoting when plowing. The two (2) receiver brackets shall be easily removed for maximum off-season ground clearance.

OK 2.2.12. Plow Control System: Plow shall be operated by an electric over hydraulic control system. Cab controls shall be mounted in an area easily accessible by the operator and be of the joystick style. Control box shall include control of all functions of the plow (right, left, up, down). All wiring shall be weather-proof and neatly installed. All penetrations through the firewall shall be sealed.

OK 2.2.13. Rubber snow deflector and low-profile, dual beam halogen headlamps with combination park/turn signal lights that conform to federal safety standards. Vehicle light switch shall activate plow lights.

No separate in-cab switch acceptable.

OK 2.2.14. Manuals: Operator's manual, parts book and service/repair manual shall be furnished with each

item upon delivery. Manuals may be in the form of CD's or DVD's.

- OK 2.2.15. **Calibration:** Installer will work with County staff and show proper spreader calibration procedures.
- OK 2.2.16. **Warranty:** Manufacturer's standard warranty, One year on builder installation.
- 2.3. **Designee** – Boone County Public Works
- 2.4. **Contact** – Tyson Boldan, Boone County Purchasing Department, 613 E. Ash, Room 109, Columbia, MO 65201. Telephone: 573-886-4392 Facsimile: 573-886-4390
- 2.5. **Delivery:** Units shall be delivered with Bill of Sale and Manufacturer's Statement of Origin.
- 2.5.1. **Delivery Terms:** FOB- Destination. Boone County Public Works Department, Maintenance Operations, 5551 Highway 63 South, Columbia, MO 65201
- 2.6. **ADDITIONAL TERMS AND CONDITIONS:**
- 2.6.1. Equipment shall be properly serviced, including grease and oil to the proper levels.
- 2.6.2. Vendor to include product literature for each proposed piece of equipment.
- 2.6.3. Bid evaluation will be based on quality, reliability, delivery time ARO, and cost. Quality and reliability may be determined by using information contained in product reviews from established publications and demonstration of machine. Availability of parts, speed of service, and location of service/warranty work will weigh into consideration of award.

WORK AUTHORIZATION CERTIFICATION
PURSUANT TO 285.530 RSMo
(FOR ALL AGREEMENTS IN EXCESS OF \$5,000.00)

County of St Louis)
State of Mo)ss
)

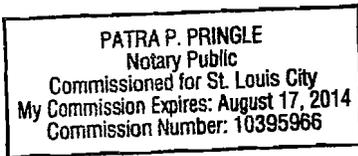
My name is Jim Roger. I am an authorized agent of Midwest Systems Truck Equipment (Bidder). This business is enrolled and participates in a federal work authorization program for all employees working in connection with services provided to the County. This business does not knowingly employ any person that is an unauthorized alien in connection with the services being provided. Documentation of participation in a federal work authorization program is attached hereto.

Furthermore, all subcontractors working on this contract shall affirmatively state in writing in their contracts that they are not in violation of Section 285.530.1, shall not thereafter be in violation and submit a sworn affidavit under penalty of perjury that all employees are lawfully present in the United States.

[Signature] 4-10-12
Affiant Date

Jim Roger
Printed Name

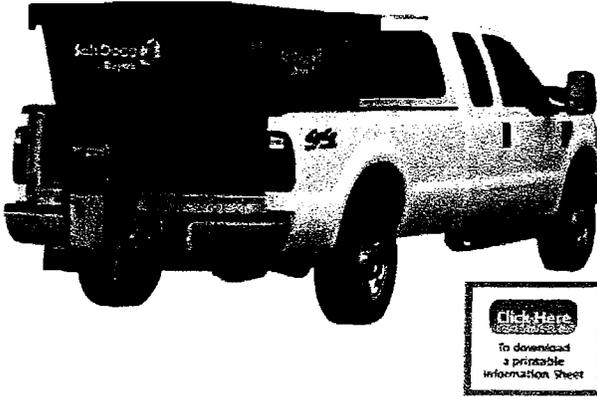
Subscribed and sworn to before me this 16th day of APRIL, 2012.



Patra P. Pringle
Notary Public
3321 N. BROADWAY
ST. LOUIS, MO, 63147

SHPE2250

The SHPE series SaltDogg® spreaders are completely self-contained, ultra-durable spreader units designed for ice and snow control. The rugged design allows for use with salt or salt/sand mix. The complete assembly mounts easily on utility vehicles, pickups, dump, platform and utility trucks, making it ideal for municipalities, shopping malls, industries, hospitals and private contractors.



Features and Options

Material Hopper –Rotationally molded double-wall polymer unibody spreader with smooth angled walls help maximize material flow. Features 4-piece ratchet tie-down kit. No drilling required. Molded fork slots in hoppers makes for easy one man installation& removal, requires extended fork, or lift from 4-point tie downs.

Auger –5.25" large diameter variable pitch auger system travels the length of the hopper floor, providing maximum material flow at a continuous rate. An independent spinner/auger controller allows for both independent spinner speed and an infinitely adjustable ratio between spinner and auger.

Material Flow/Output –Salt, 3.2 cu. ft./minute; Salt/Sand, 2.3 cu. ft./minute. Spread width is variable from 5 to 30 feet.

Spinner Chute Assembly –A 14" polymer disc is connected to a 3/4" diameter stainless steel shaft. The spreading material is guided from the stainless steel trough to the spinner plate through an enclosed heavy-duty adjustable polymer chute and spinner assembly with an external shield, 2 adjustable side baffles. Separate chute mount converts chute into standard or extended length chute. A convenient spring-latch locking mechanism allows the spinner assembly to be removed for cleaning/storage.

Electric Motors –Two ultra-quiet 12-volt DC direct-drive motors, (.75 HP Auger Motor, .5 HP Spinner Motor), power the auger and spinner, and are encased in a heavy-duty poly housing along with vibrator. The wiring harness is constructed of 8-gauge automotive wire. An in-cab console features independent controls for the auger, spinner and vibrator.

Standard Equipment –1/4" black powder coated steel top screen. Stainless steel inverted V. Heavy-duty poly-vinyl tarp with reinforced corners and tie-down kit. Heavy-duty 12 VDC vibrator, rated at 200 force pounds for maximum performance. Spreader hold-down kit.

3016934 Variable Speed Controller



ScoopDogg



DumperDogg



600 Harris • St. Louis, MO 63147

Phone: 314-389-7705

800-518-7705

Fax: 314-389-2010

QUOTATION

NAME:	BOONE COUNTY	PHONE NO:	
ADDRESS:		FAX NO:	
CITY:		BID NO:	18-11APR12
STATE / ZIP:		TERMS:	
REQUESTED BY:	TYSON BOLDAN	DATE:	04/12/12
INSTALLED ON:		MODEL:	
TRANSMISSION:		W/B:	C/A:

1-BUYERS SHPE2250 ELECTRIC POLY HOPPER SPREADER
 2.2 CUBIC YARD CAPACITY
 680# EMPTY WEIGHT
 114.3" OVERALL LENGTH
 44" HIGH
 48" WIDE
 5.25" DIAMETER AUGER
 14" DIAMETER POLY SPINNER
 1/4" POWDER COATED TOP SCREEN
 POLY VINYL TARP
 TIE DOWN KIT
 12VDC VIBRATOR
 VARIABLE SPEED CAB CONTROL
 DOUBLE WALL POLY HOPPER-NO STEEL FRAME REQUIRED
 INVERTED 'V'
 BRAKE LIGHT & WORK LIGHT INSTALLED \$5346.00

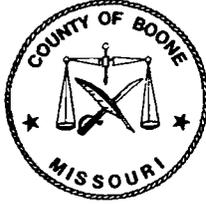
WESTERN IUTP85-8 1/2' ULTRA MOUNT PRO PLOW
 JOYSTICK CAB CONTROL
 RUBBER DEFLECTOR
 PLOW LIGHTS INSTALLED \$4823.00

CUSTOMER:

Midwest Systems Truck Equipment:

BY:

BY: 



Boone County Purchasing
613 E. Ash Street, Room 109
Columbia, MO 65201

Request for Bid (RFB)

Tyson Boldan, Buyer
(573) 886-4391 – Fax: (573) 886-4390
Email: tboldan@boonecountymo.org

Bid Data

Bid Number: **18-11APR12**

Commodity Title: **Small Plow and Spreader**

DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT

Bid Submission Address and Deadline

Day / Date: **Wednesday, April 11, 2012**
Time: **1:30 P.M. (Bids received after this time will be returned unopened)**
Location / Mail Address: **Boone County Purchasing Department
Boone County Annex
613 E. Ash, Room 109
Columbia, MO 65201**
Directions: **The Annex Building is located at the corner of 7th and Ash Streets.**

Bid Opening

Day / Date: **Wednesday, April 11, 2012**
Time: **1:30 P.M. Central Time**
Location / Address: **Boone County Annex / Purchasing Department
613 E. Ash Street, Room 109
Columbia, MO 65201**

Bid Contents

- 1.0: **Introduction and General Conditions of Bidding**
- 2.0: **Primary Specifications**
- 3.0: **Response Presentation and Review**
- 4.0: **Response Form
Work Authorization Certification
Certification of Individual Bidder
Individual Bidder Affidavit
Debarment Form
Standard Terms and Conditions
"No Bid" Response Form**

1. Introduction and General Conditions of Bidding

- 1.1. **INVITATION** - The County of Boone, through its Purchasing Department, invites responses, which offer to provide the goods and/or services identified on the title page, and described in greater detail in Section 2.
- 1.2. **DEFINITIONS**
- 1.2.1. **County** - This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:
Purchasing - The Purchasing Department, including its Purchasing Director and staff.
Department/s or Office/s - The County Department/s or Office/s for which this Bid is prepared, and which will be the end user/s of the goods and/or services sought.
Designee - The County employee/s assigned as your primary contact/s for interaction regarding Contract performance.
- 1.2.2. **Bidder / Contractor / Supplier** - These terms refer generally to businesses having some sort of relationship to or with us. The term may apply differently to different classes of entities, as the context will indicate.
Bidder - Any business entity submitting a response to this Bid. Suppliers, which may be invited to respond, or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.
Contractor - The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award, and will enter into a Contract for provision of the goods and/or services described in the Bid.
Supplier - All business/s entities which may provide the subject goods and/or services.
- 1.2.3. **Bid** - This entire document, including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. An "Invitation For Bid" is used when the need is well defined. An "Invitation For Proposal" is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.
- 1.2.4. **Response** - The written, sealed document submitted according to the Bid instructions.
- 1.3. **BID CLARIFICATION** - Questions regarding this Bid should be directed in writing, preferably by fax, to the Purchasing Department. Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders. Note: written requirements in the Bid or its Amendments are binding, but any oral communications between County and Bidder are not.
- 1.3.1. **Bidder Responsibility** - The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidder's failure or omission to examine any relevant form, article, site or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions and specifications of this Bid.
- 1.3.2. **Bid Amendment** - If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Amendment to all known prospective Bidders. If necessary, a new due date will be established.
- 1.4. **AWARD** - Award will be made to the Bidder/s whose offer/s provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County.
- 1.5. **CONTRACT EXECUTION** - This Bid and the Contractor's Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.
- 1.5.1. **Precedence** - In the event of contradictions or conflicts between the provisions of the documents comprising this Contract, they will be resolved by giving precedence in the following order:
1) the provisions of the Contract (as it may be amended);
2) the provisions of the Bid;

- 3)** the provisions of the Bidder's Response.
- 1.7. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS** - Bidder agrees to be bound by the County's standard "boilerplate" terms and conditions for Contracts, a sample of which is attached to this Bid.

2. Primary Specifications

- 2.1. **ITEMS TO BE PROVIDED** - One (1) New 8 foot spreader with controls and One (1) New 8.5 foot snow plow with controller and mounting system with manufacturer's standard equipment and features specified below. Installation of above items as described.
- 2.2. **MINIMUM TECHNICAL SPECIFICATIONS**
- Material Spreader: Snow-ex Spreader or Equal**
- 2.2.1. **General:** Self-contained utility spreader for mounting on a 2012 model Chevrolet 3500 4WD. Material being spread shall be capable of being metered for accuracy and economy of spread. Cab controls will be neatly installed within easy reach of the operator. Unit shall be fully installed and tested by vendor. Wiring for the spreader shall be installed as to not impede any other system on the vehicle. Any wires that are run outside the cab shall be protected with a weather/chemical resistant jacket. Any wiring connections shall be made with weatherproof connectors. Fuse links or breakers shall be mounted or secured for easy visibility and maintainability by a mechanic.
- 2.2.2. **Dimensions:** Empty weight – 780 lbs.; Overall length – 105.5"; Overall Height – 39"; Floor length: 84"; Floor Width – 44"; Hopper Length – 96"
- 2.2.3. **Operational:** Capacity – 2.0 cu.yd.; Capacity weight – 4,320 lbs.; Spreading width – up to 40"; Spreading material – 50/50 salt/sand mix, 100% coarse sand, and 100% bulk salt (with added interior baffle inside hopper)
- 2.2.4. **Electrical:** Speed Control – Digital, self diagnosing dual variable speed controllers with auto reverse. Wiring Harness – Completely loomed automotive style, non-combustible with molded plugs with spare circuit.
- 2.2.5. **Construction:** Frame – powder coated steel; Hopper – one-piece LLDPE safety yellow poly with integral vertical rib construction; Motors – Dual, 12-volt DC sealed direct-drive motors in weather resistant closures; Spinner Drive assembly – Compact, independent weather-resistant motor transmission (spinner assembly is modular for quick connect). Spinner – 12" heavy duty urethane spinner with integral hub assembly; Auger Drive assembly – Heavy duty solid steel construction with maximum-torque motor transmission drive; Auger – 5" heavy duty variable pitch steel flighting; Mounting – positive locking mount with bolt-down kit and ratchet-strap assist; Top Screen – Hinged heavy duty steel rod construction with grid pattern.
- 2.2.6. **Standard Equipment:** Cover – fitted tarp; Vibrator – standard heavy duty 12 V-DC; Inverted V auger cover (to maximize material flow); Brake light, Work Light.
- 2.2.7. **Paint:** Manufacturers standard.
- 2.2.8. **Snow Plow:**
- 2.2.9. **General:** All steel utility snowplows for mounting on a 2011 Chevrolet 3500 Truck. Units shall include full installation; mounting and testing of unit by vendor.
- 2.2.10. **Type / Size:** Unit shall be utility pro-type snowplow with quick attaching / detaching system; 8' 6" with plowing width of 7' 4" minimum, 28" moldboard maximum height formed of 11 gauge steel with a minimum of 7 vertical support ribs, 4 heavy-duty trip springs with shock absorber to soften trip action, cast iron shoes, blade guides with replaceable plow markers,
- 2.2.11. **Plow Mounting System:** Shall be of the UltraMount System design for easy attaching / detaching with a rotating pivot bar that allows the drive in points to remain level even when the blade is on uneven terrain. Blade shall be capable of pivoting when plowing. The two (2) receiver brackets shall be easily removed for maximum off-season ground clearance.
- 2.2.12. **Plow Control System:** Plow shall be operated by an electric over hydraulic control system. Cab controls shall be mounted in an area easily accessible by the operator and be of the joystick style. Control box shall include control of all functions of the plow (right, left, up, down). All wiring shall be weather-proof and neatly installed. All penetrations through the firewall shall be sealed.
- 2.2.13. Rubber snow deflector and low-profile, dual beam halogen headlamps with combination park/turn signal lights that conform to federal safety standards. Vehicle light switch shall activate plow lights. **No separate in-cab switch acceptable.**
- 2.2.14. **Manuals:** Operator's manual, parts book and service/repair manual shall be furnished with each

item upon delivery. Manuals may be in the form of CD's or DVD's.

- 2.2.15. **Calibration:** Installer will work with County staff and show proper spreader calibration procedures.
- 2.2.16. **Warranty:** Manufacturer's standard warranty, One year on builder installation.
- 2.3. **Designee** – Boone County Public Works
- 2.4. **Contact** – Tyson Boldan, Boone County Purchasing Department, 613 E. Ash, Room 109, Columbia, MO 65201. Telephone: 573-886-4392 Facsimile: 573-886-4390
- 2.5. **Delivery:** Units shall be delivered with Bill of Sale and Manufacturer's Statement of Origin.
- 2.5.1. **Delivery Terms:** FOB- Destination. Boone County Public Works Department, Maintenance Operations, 5551 Highway 63 South, Columbia, MO 65201
- 2.6. **ADDITIONAL TERMS AND CONDITIONS:**
- 2.6.1. Equipment shall be properly serviced, including grease and oil to the proper levels.
- 2.6.2. Vendor to include product literature for each proposed piece of equipment.
- 2.6.3. Bid evaluation will be based on quality, reliability, delivery time ARO, and cost. Quality and reliability may be determined by using information contained in product reviews from established publications and demonstration of machine. Availability of parts, speed of service, and location of service/warranty work will weigh into consideration of award.

3. Response Presentation and Review

- 3.1. **RESPONSE CONTENT** - In order to enable direct comparison of competing Responses, Bidder must submit Response in strict conformity to the requirements stated herein. Failure to adhere to all requirements may result in Bidder's Response being disqualified as non-responsive. All Responses must be submitted using the provided Response Sheet. Every question must be answered and if not applicable, the section must contain "N/A." Manufacturer's published specifications for the items requested shall be included with the response.
- 3.2. **SUBMITTAL OF RESPONSES** - Responses MUST be received by the date and time noted on the title page under "Bid Submission Information and Deadline". NO EXCEPTIONS. The County is not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
 - 3.2.1. **Advice of Award** - If you wish to be advised of the outcome of this Bid, the results may also be viewed on our web page www.showmeboone.com.
- 3.3. **BID OPENING** - On the date and time and at the location specified on the title page, all Responses will be opened in public. Brief summary information from each will be read aloud, and any person present will be allowed, under supervision, to scan any Response.
 - 3.3.1. **Removal from Vendor Database** - If any prospective Bidder currently in our Vendor Database to whom the Bid was sent elects not to submit a Response and fails to reply in writing stating reasons for not bidding, that Bidder's name may be removed from our database. Other reasons for removal include unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **RESPONSE CLARIFICATION** – The County reserves the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.
 - 3.4.1. **Rejection or Correction of Responses** – The County reserves the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at our discretion whenever it is determined to be in the County's best interest.
- 3.5. **EVALUATION PROCESS** – The County's sole purpose in the evaluation process is to determine from among the Responses received which one is best suited to meet the County's needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in our judgment the Contractor selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.
 - 3.5.1. **Method of Evaluation** – The County will evaluate submitted Responses in relation to all aspects of this Bid.
 - 3.5.2. **Acceptability** – The County reserves the sole right to determine whether goods and/or services offered are acceptable for County use.
 - 3.5.3. **Endurance of Pricing** – Bidder's pricing must be held until contract execution or 60 days, whichever comes first.

Department

4. Response Form

4.1. Company Name: _____

4.2. Address: _____

4.3. City/Zip: _____

4.4. Phone Number: _____

4.5. E-mail: _____

4.6. Fax Number: _____

4.7. Federal Tax ID: _____

4.7.1. () Corporation

() Partnership - Name _____

() Individual/Proprietorship - Individual Name _____

() Other (Specify) _____

4.8. **PRICING**

Unit Price

4.8.1.	Snow-ex Spreader or Equal Manufacturer & Model:	\$ _____
4.8.2.	New Quick Attach 8.5' Plow: Manufacturer & Model:	\$ _____
4.9	Total Cash Discount from List Price	\$ _____ net
4.10.	GRAND TOTAL (Sum 4.7.1. + 4.7.2.)	\$ _____

4.11. Will you honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?

_____ Yes _____ No

4.12. Delivery ARO: _____

The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

Authorized Representative (Sign By Hand):

_____ Date: _____
Print Name and Title of Authorized Representative

INSTRUCTIONS FOR COMPLIANCE WITH HOUSE BILL 1549

House Bill 1549 addresses the Department of Homeland Security's and the Social Security Administration's E-Verify Program (Employment Eligibility Verification Program) that requires the County to verify "lawful presence" of individuals when we contract for work/service; verify that contractor has programs to verify lawful presence of their employees when contracts exceed \$5,000; and a requirement for OSHA safety training for public works projects.

The County is required to obtain certification that the bidder awarded the attached contract participates in a federal work authorization program. To obtain additional information on the Department of Homeland Security's E-Verify program, go to:

http://www.dhs.gov/xprevprot/programs/gc_1185221678150.shtm

Please complete and return form *Work Authorization Certification Pursuant to 285.530 RSMo* if your contract amount is in excess of \$5,000. Attach to this form the *E-Verify Memorandum of Understanding* that you completed when enrolling. The link for that form is:

<http://www.uscis.gov/files/nativedocuments/save-mou.pdf>

Additional information may be obtained from:

<http://www.uscis.gov/files/nativedocuments/MOU.pdf>

If you are an Individual/Proprietorship, then you must return the attached *Certification of Individual Bidder*. On that form, you may do one of the three options listed. Be sure to attach any required information for those options as detailed on the *Certification of Individual Bidder*. If you choose option number two, then you will also need to complete and return the attached form *Affidavit*.

CERTIFICATION OF INDIVIDUAL BIDDER

Pursuant to Section 208.009 RSMo, any person applying for or receiving any grant, contract, loan, retirement, welfare, health benefit, post secondary education, scholarship, disability benefit, housing benefit or food assistance who is over 18 must verify their lawful presence in the United States. Please indicate compliance below. Note: A parent or guardian applying for a public benefit on behalf of a child who is citizen or permanent resident need not comply.

- ____ 1. I have provided a copy of documents showing citizenship or lawful presence in the United States. (Such proof may be a Missouri driver's license, U.S. passport, birth certificate, or immigration documents). Note: If the applicant is an alien, verification of lawful presence must occur prior to receiving a public benefit.

- ____ 2. I do not have the above documents, but provide an affidavit (copy attached) which may allow for temporary 90 day qualification.

- ____ 3. I have provided a completed application for a birth certificate pending in the State of _____. Qualification shall terminate upon receipt of the birth certificate or determination that a birth certificate does not exist because I am not a United States citizen.

Applicant

Date

Printed Name

AFFIDAVIT
(Only Required for Individual Bidder Certification Option #2)

State of Missouri)
)SS.
County of _____)

I, the undersigned, being at least eighteen years of age, swear upon my oath that I am either a United States citizen or am classified by the United States government as being lawfully admitted for permanent residence.

Date

Signature

Social Security Number
or Other Federal I.D. Number

Printed Name

On the date above written _____ appeared before me and swore that the facts contained in the foregoing affidavit are true according to his/her best knowledge, information and belief.

Notary Public

My Commission Expires:

(Please complete and return with Bid)

**Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name and Title of Authorized Representative

Signature

Date



Standard Terms and Conditions

Boone County Purchasing
613 E. Ash, Room 109
Columbia, MO 65201

Tyson Boldan, Buyer
Phone: (573) 886-4391 – Fax: (573) 886-4390

1. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
2. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
3. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid.
4. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
5. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
6. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
8. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
9. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
10. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
11. No bid transmitted by fax machine or **e-mail** will be accepted. **U.S. mail only.**
12. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
13. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms.

14. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
15. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
16. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.

“No Bid” Response Form

Tyson Boldan, Buyer
(573) 886-4392 – Fax: (573) 886-4390

“NO BID RESPONSE FORM”

**NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO
SUBMIT A BID**

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list for this service/commodity, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this “No Bid” Response Form to our office, the FAX number is (573) 886-4390.

Bid: 18-11APR12 – Small Plow and Spreader

Business Name: _____

Address: _____

Telephone: _____

Contact: _____

Date: _____

Reason(s) for not bidding:

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

May Session of the April Adjourned

Term. 20 12

In the County Commission of said county, on the 10th day of May 20 12

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve amendment number three to bid 01-27JAN11 – Lawn Care Maintenance and Seasonal Grounds Services with Poehlmann’s Lawn & Landscape, LLC. It is further ordered the Presiding Commissioner is hereby authorized to sign said amendment.

Done this 10th day of May, 2012.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill
Presiding Commissioner

Karen M. Miller
Karen M. Miller
District I Commissioner

Skip Elkin
Skip Elkin
District II Commissioner

Boone County Purchasing

Melinda Bobbitt, CPPB
Director



613 E. Ash Street, Room 110
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

COPY

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPB
DATE: April 20, 2012
RE: Amendment Number Three – 01-27JAN11 – Lawn Care Maintenance and Seasonal Grounds Services

Contract *01-27JAN11 – Lawn Care Maintenance and Seasonal Grounds Services* was approved in commission on March 8, 2011. The attached amendment adds mowing service for the Sheriff Department for \$288.00 per occurrence.

This is a County-wide Term and Supply contract and invoices from that facility will be paid from department 1256 – Sheriff / Corrections Building HK/MAINT, account 71100–Outside Services.

cc: Bid File

**CONTRACT AMENDMENT NUMBER THREE
PURCHASE AGREEMENT FOR
LAWN CARE MAINTENANCE AND SEASONAL GROUNDS SERVICES
TERM AND SUPPLY**

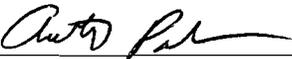
The Agreement **01-27JAN11** dated March 8, 2011 made by and between Boone County, Missouri and Poehlmann's Lawn and Landscape LLC for and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

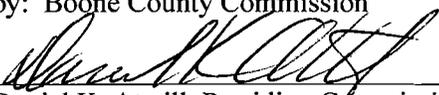
1. **Add** County facility, Boone County Sheriff Department, located at 2121 County Drive, Columbia, Missouri for **mowing service** as outlined in the attached quote dated April 15, 2012 for \$285.00 per occurrence.
2. Except as specifically amended hereunder, all other terms, conditions and provisions of the original agreement and Amendment Numbers One and Two shall remain in full force and effect.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

POEHLMANN'S LAWN & LANDSCAPE, LLC

BOONE COUNTY, MISSOURI

by 

by: Boone County Commission

Daniel K. Atwill, Presiding Commissioner

title OWNER

APPROVED AS TO FORM:

ATTEST:


County Counselor


Wendy S. Noren, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

<u></u>	<u>05/01/12</u>	<u>1256 / 71600 / Term & Supply</u>
Signature	Date	Appropriation Account

No Encumbrance Required



April 15, 2012

Sheriff Dwayne Carey
2121 County Drive
Columbia, MO 65202

For biweekly mowing service at the Boone County Jail located at 2121 County Drive.

- Mowing from the parking lot on the east side of the facility to Roger I Wilson Memorial Drive bordered by the tree line to the south and extending north along the roadway to the third telephone pole on the north side of the driveway, then making a line to the west perpendicular to Roger I Wilson Memorial Drive to the tree line, following the tree line around to the south until it joins the parking lot. This has been measured at approximately 9.5 acres.
- \$285.00 per occurrence

Please let me know if you would like to change or modify any of the existing specifications.

Anthony Poehlmann

Boone County Parcel Information Viewer

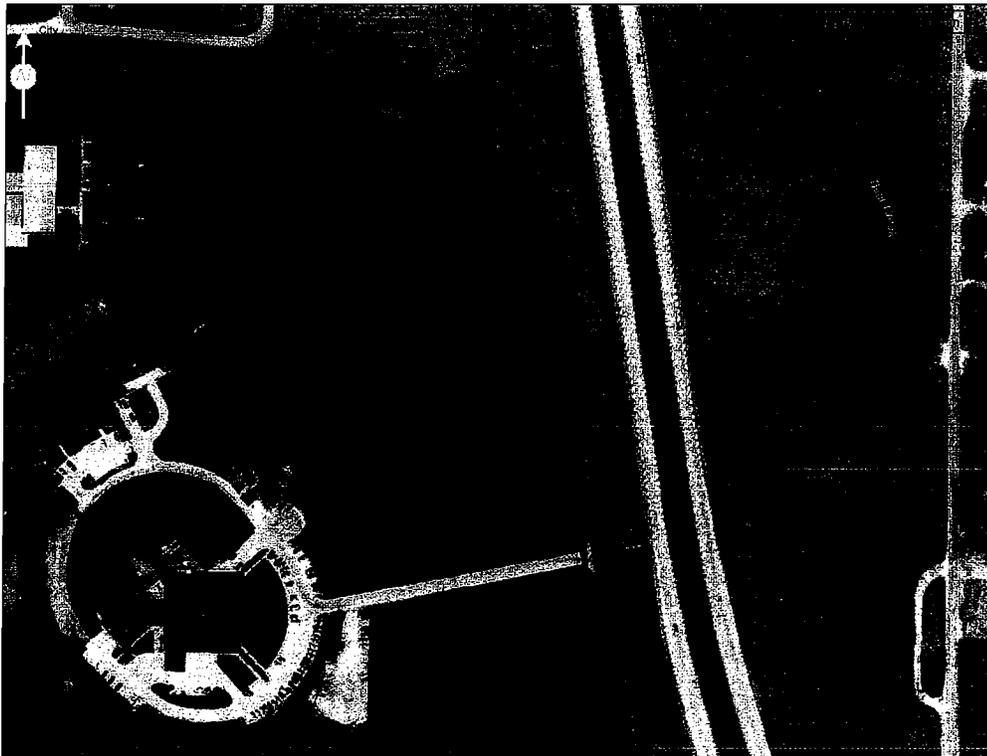
Measure Tool: Segment: 52ft Total: 3,749ft Area: 9,47ac

i We have updated the viewer, please [click here for instructions](#) or [click here for map navigation tips](#).

Welcome to the Boone County Parcel Information Viewer. With this viewer you are able to zoom and pan the seamless parcel, terrain, and aerial photos for Boone County, MO. You can also use the search box above to quickly search for properties by owner's name, address, or parcel number or simply navigate the map and use the Identify tool to click on the map to view its owner information.

e Please send us your comments and suggestions regarding this new mapping application. [E-mail GIS](#)

ATTENTION!!
These maps were prepared for the inventory of real property based on the utilization of deeds, plans, and/or supportive data. In addition, map files are frequently changed to reflect changes in boundaries, lot lines and other geographic features resulting from changes in ownership, development, and other causes. The existence, dimension, and location of features, as well as other information, should not be relied upon for any purpose without actual field verification. The County of Boone makes no warranty of any kind concerning the completeness or accuracy of information contained on these maps and assumes no liability or responsibility for the use or reuse of these maps by persons not affiliated with Boone County. Use of these maps by any person not affiliated with Boone County constitutes agreement by the user to assume full liability and responsibility for the verification of the accuracy of information shown on these maps.



CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

May Session of the April Adjourned

Term. 20 12

In the County Commission of said county, on the

10th

day of

May

20

12

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the contract between Crawford, Bunte, Brammeier and Boone County, Missouri to provide engineering services and expertise in regard to a traffic study. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Done this 10th day of May, 2012.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill
Presiding Commissioner

Karen M. Miller
Karen M. Miller
District I Commissioner

Skip Elkin
Skip Elkin
District II Commissioner

APPROVAL OF PROPOSAL FOR CONSULTANT SERVICES

Effective the 10 day of May, 2012, Boone County, Missouri, a political subdivision of the State of Missouri through its County Commission (herein "Owner") hereby approves and authorizes professional services by the Consultant referred to below for the services specified herein.

Consultant Name: Crawford, Bunte, Brammeier; 1830 Craig Park Court, Suite 209; St. Louis, MO 63146

Project/Work Description: To provide engineering services and expertise in regard to a traffic study

Proposal Description: Collect and project daily traffic data which will then be used to identify potential solutions for various intersections in the area of: 1/2 mile east of Route Z on the east; I-70 on the south, Mexico Gravel Road on the north & Lake of the Woods Road on the West; the scope of work is more completely outlined in the attached proposal and is hereby incorporated by reference.

Modifications to Proposal: Fees and expenses shall not exceed \$49,605.00 without prior written approval of Owner.

This form agreement and any attachments to it shall be considered the approved proposal; signature by all parties below constitutes a contract for services in accordance with the above described proposal and any approved modifications to the proposal, both of which shall be in accordance with the terms and conditions of the General Consultant Services Agreement signed by the Consultant and Owner for the current calendar year on file with the Boone County Resource Management Department, which is hereby incorporated by reference. Performance of Consultant's services and compensation for services shall be in accordance with the approved proposal and any approved modifications to it and shall be subject to and consistent with the General Consultant Services Agreement for the current calendar year. In the event of any conflict in interpretation between the proposal approved herein and the General Consultant Services Agreement, or the inclusion of additional terms in the Consultant's proposal not found in the General Consultant Services Agreement, the terms and conditions of the General Consultant Services Agreement shall control unless the proposal approved herein specifically identifies a term or condition of the General Consultant Services Agreement that shall not be applicable or this Approval of Proposal indicates agreement with a specific term or terms of Consultant's proposal not found in the General Consultant Services Agreement.

Crawford, Bunte, Brammeier
By [Signature]
Title VICE PRESIDENT
Dated: MAY 5, 2012

BOONE COUNTY, MISSOURI
By [Signature]
Presiding Commissioner
Dated: 5/10/2012

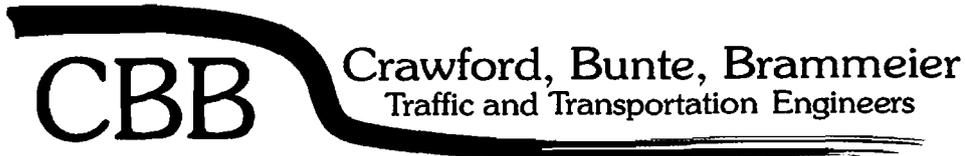
APPROVED AS TO FORM:
[Signature]
County Attorney

ATTEST:
[Signature]
County Clerk

APPROVED:
[Signature]
Resource Management Director

Certification:
I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriations sufficient to pay the costs arising from this contract.

[Signature] 5/7/12 2045-71102
Auditor Date



Since 1973

May 2, 2012

Derin Campbell, P.E.
Chief Engineer
Boone County Resource Management
Roger B. Wilson Boone County Government Center
801 E. Walnut; Room 315
Columbia, MO 65201-7730

RE: Boone County Northeast Traffic Study
CBB Proposal No. 2012-44

Dear Mr. Campbell:

In accordance with your request, we are submitting the following proposal for traffic engineering and planning services for the area as generally shown on the attached map and bound by the following:

- One-half mile east of Route Z on the east,
- I-70 on the south,
- Mexico Gravel Road on the north, and
- Lake of the Woods Road on the west.

The following intersections (as well as connecting roadway segments) will be considered in the study.

- St. Charles Road & Interstate 70 Drive SE (South Outer Road),
- St. Charles Road & I-70 Eastbound Ramps,
- St. Charles Road & I-70 Westbound Ramps,
- St. Charles Road & Clark Lane,
- St. Charles Road & Lake of the Woods Road,
- St. Charles Road and Battle Avenue,
- St. Charles Road & Route Z,
- Route Z & Mexico Gravel Road,
- Route Z & Interstate 70 Drive NE (North Outer Road),
- Route Z & I-70 Westbound Ramps,
- Route Z & I-70 Eastbound Ramps,
- Route Z & Interstate 70 Drive SE (South Outer Road),
- Mexico Gravel Road & Lake of the Woods Road, and
- Other Proposed Intersections as shown on the Attached Map.

Special emphasis would be place on the intersections of

- St. Charles Road & Route Z and
- Route Z & I-70 Interchange (Including North and South Outer Roads).

It is our understanding that this section of Boone County has come under increased development pressure and that an overall roadway thoroughfare plan is needed to help the region determine how the roadway infrastructure can be improved in the future as development occurs. Proposed/known developments include:

- Battle High School (opening Fall 2013),
- Somerset Village,
- North Battleground subdivision, and
- A proposed new elementary school and community park.

We propose to prepare a transportation planning study that would identify:

- How much traffic would be generated by the specific proposed developments listed above as well as other development anticipated to occur in the study area over the next 20 years,
- How this traffic would be distributed on local roadways,
- Various roadway improvement scenarios that would accommodate future travel demands,
- The cost of these improvements, and
- Various funding mechanisms that would pay for these improvements including an impact fee framework (such as a per-trip charge) that could be applied to new development.

We would leverage previous work to the greatest extent possible. Significant expansion of our previous studies would include consideration of:

- Annual Average Daily Traffic (AADT) on the study roadways,
- 2033 PM commuter peak period (as opposed to afternoon school dismissal period),
- Roadway geometrics at the intersections of Route Z with St. Charles Road as well as the interchange with I-70,
- Emergency service response times,
- Estimation of probable cost for required roadway improvements/expansions, and
- Explicit consideration of the suitability of the roadways and access plan as shown on the proposed Somerset Village site plan.

As discussed above, traffic operations would be evaluated for both short-term (2013) and long-term (2033) scenarios. Short term (2013) traffic evaluations would focus on determining the minimal improvements required to provide safe and functioning traffic flow upon opening of the Battle High School (expected to open in the Fall of 2013). This would clearly quantify the traffic impacts of the Battle High School and provide a base "starting" condition. As such, the 2013 traffic analysis would focus on the school morning arrival peak period (7:00 to 9:00 AM) and afternoon dismissal peak period (2:30 to 4:30 PM) as well as daily traffic volumes of a typical weekday. The following are the study's assumptions for location, operation, and access of Battle High School.

- Located on St. Charles Road approximately 1.1 miles west of Route Z with access via Battle Avenue and a second access directly onto St. Charles Road;
- Anticipated population (ultimate) is 2,000 students (1700 students at opening in 2013) and employment (ultimate) of 190 staff (175 staff at opening in 2013);
- Start time is 7:50 AM and end time is 3:00 PM; and
- Approximately 55% of student population drives and 45% utilize the bus system.

Long term (2033) traffic evaluations would focus on determining the ultimate improvements required to provide safe and functioning traffic flow when the study area reaches "full" development to quantify the impact of an "ultimate" condition. (2033) traffic evaluations would focus on the AM and PM peak commuter periods (7:00 to 9:00 AM) and (4:00 to 6:00 PM) as well as daily traffic volumes of a typical weekday.

The scope of services is described below:

Task 1: Develop Base Data

1a: Acquire/Consolidate Studies and Data: The Consultant will consolidate studies and data from various sources/studies, such as:

- Traffic Count Data
 - Boone County (on Boone County Website: <http://www.showmeboone.com/PW/>). It should be noted that Boone County has several ADT counts in the study area, including:
 - St. Charles Road (1994 to 2010),
 - Mexico Gravel Road (1995 to 2010), and
 - Lake of the Woods Road (2003 to 2009).
 - Boone County has also committed to provide ADT counts at two locations along Route Z: 1) between I-70 and St. Charles Road and 2) between St. Charles Road and Mexico Gravel Road.
 - MoDOT has count stations at the following locations:
 - Route Z near East Judy School Road (2 miles north of Mexico Gravel Road)
 - Route PP (Mexico Gravel Road) near Lake of the Woods Road
 - City of Columbia, and
 - Previous Studies conducted by CBB.
 - Manual counts were collected for the "Columbia Public High School Traffic Study" at the following intersections during the morning (7:00 to 9:00 AM) and afternoon (2:30 to 4:30 PM) peak periods:
 - St. Charles Road & Interstate 70 Drive SE (South Outer Road),
 - St. Charles Road & I-70 Eastbound Ramps,
 - St. Charles Road & I-70 Westbound Ramps,
 - St. Charles Road & Clark Lane,
 - St. Charles Road & Lake of the Woods Road,
 - St. Charles Road & Route Z,
 - Route Z & Mexico Gravel Road,
 - Route Z & Interstate 70 Drive NE (North Outer Road),
 - Route Z & I-70 Westbound Ramps,
 - Route Z & I-70 Eastbound Ramps,
 - Route Z & Interstate 70 Drive SE (South Outer Road), and
 - Mexico Gravel Road & Lake of the Woods Road.
- Land-use development plans that would impact traffic flows in the study area.
- Columbia Public Schools District boundary map as well as site plans, operational characteristics, and traffic generation information that may be helpful in quantifying traffic levels and directional distribution from Columbia Public Schools.



- The most recent plans and analysis files depicting the two roundabouts programmed at the intersections of St. Charles Road with Clark Lane and with Lake of the Woods Drive.
- Available roadway 'as-builts' and/or right of way plans.

1b: Field Reconnaissance: Inspect the site to collect information pertaining to existing conditions including intersection and lane configurations and widths, driveway locations, and existing traffic control along St. Charles Road, Route Z and Mexico Gravel Road. Take pictures for our use.

1c: Review CATSO Model: The Consultant would facilitate a meeting with Boone County and the City of Columbia Planning Department staff to develop an agreed-upon future land-use map to be used in the study. It is anticipated that this land-use map would include the following land uses:

- Somerset Village subdivision as proposed,
- Battle High School as proposed,
- Proposed new elementary school north of Battle High School,
- Proposed new community park north of Battle High School,
- High density residential development generally west of the Battle High School site (lot sizes of one-quarter to one-half acre), and
- Low density residential development generally east of the Battle High School site (lot sizes of one-half acre or greater).

The consultant will then work with the Columbia Area Transportation Study Organization (CATSO) staff to verify the land-use and roadway network assumptions currently in CATSO's future year (2030) model and compare these assumptions with those used in previous forecasts and also with the land use assumptions developed in the future land-use map discussed above. Significant differences will be noted and discussed with staff from both the Boone County and the City of Columbia's Planning Departments to determine what changes should be made to the CATSO model to better reflect assumed future land uses for this study. The Consultant will generate a technical memorandum to document land use assumptions and changes to the CATSO model.

Task 2: Develop and Evaluate Alternatives

The Consultant will develop and evaluate several conceptual alternatives as discussed below.

Decisions Already Made: Some decisions have already been made. These decisions would be considered "committed" improvements for this study.

- Roundabouts at the intersections of St Charles Road/Clark Lane and St. Charles Road/Lake of the Woods Road initially constructed as one-lane roundabouts but designed for possible expansion to two-lane roundabouts in the future.
- Signalized intersection at the intersection of Battle Avenue and St. Charles Road

Alternatives Currently Being Considered: Several alternatives have already been identified for consideration. These alternatives will be evaluated in the course of this study.

- Lane requirements on Route Z
 - Possible need for widening to 4 lanes south of St. Charles Road
 - Test sufficiency of 2 lanes north of St. Charles Road
- St. Charles Road intersection with Route Z

- 4-way stop in current configuration and also with improved geometrics to better align St. Charles Road, remove/reduce intersection skew, and provide for appropriate turning lanes.
- Roundabout
- Relocate west intersection approach to the south; resulting in offset intersection
- Route Z and I-70 Interchange improvements
- New roadway segments as shown in attached map (either constructed separately or in various combinations)
- Lake of the Woods and I-70
 - The consultant will review Route 740 EIS and Improve I-70 EIS documents. Note according to the Route 740 EIS, Exhibit S-1 Preferred Alternative (attached) "The preferred alternative utilizes the I-70 Interchange at St. Charles Road. The Improve I-70 project will improve this portion of I-70 and include an extension of Route 740 in its planning. However, the configuration of the St. Charles interchange may vary somewhat from its current preferred alternative."
 - The consultant will verify that the proposed roundabouts at the St Charles Road/Clark Lane and St. Charles Road/Lake of the Woods Road are suitable for traffic volumes forecasted in this study. Note that the VISSIM modeling for the intersection design was completed by URS.
 - The consultant will review the forecasted turning movements at the Lake of the Woods interchange to determine if a Double Cross-over Diamond (DCD) or Single Point Urban (SPUI) Interchange would be a viable conceptual alternative at this location. This work will be completed at a high level and would not include a detailed study of several conceptual alternatives at the interchange.

2a: Traffic Forecasting: The Consultant will contact the City of Columbia Planning Department to coordinate the use of the CATSO Travel Demand Model for this project. The following tasks will be completed:

- Adjust future (2033) land use assumptions in the CATSO model to reflect a "full build-out" of the study area.
- Test various alternatives, as described above, to determine traffic flow patterns under a number of different scenarios. Modeling will be completed to gain an understanding of the independent utility of the various proposed roadway links and also how these links function as a system (roadway network). Likely scenarios to be tested include:
 - Extend Battle Avenue north to Mexico Gravel Road (Segment A on attached map),
 - Clark Lane extension along with Battle Avenue north of extension to St. Charles Road (Segments B and C on attached map),
 - Clark Lane extension from St. Charles Road to Route Z with north/south connector to St. Charles (Segments C, E and B on attached map),
 - Clark Lane with north/south Connector to St. Charles Road (Segments I and G on attached map),
 - Battle Avenue extended south with Olivet Overpass to Richland Road (Segments B and D on attached map),
 - Extend Battle Avenue north to Mexico Gravel Road and south with an overpass over I-70 to connect to Richland Road (Segments A, B, and D on attached map),
 - Extend Battle Avenue north to Mexico Gravel Road and south to Clark Lane extension connecting to the west to St. Charles Road (Segments A, B, and C on attached map),

- East/west collector across proposed park and Copper Creek to Battleground property (Segment F on attached map),
- Relocation of intersection of St. Charles Road/Route Z and remove existing west approach at existing intersection (Segment H on attached map), and
- Other scenarios as determined by consultant team.

At the conclusion of this modeling effort the Consultant will develop/revise previous 2013/2033 traffic forecasts for one to two scenarios to account for:

- Changes to the base CATSO model assumptions/model outputs,
- Various roadway network scenarios, and
- Any changes to other assumptions (such as school district boundaries) that would impact previous study forecasts. Trip distribution splits from previous studies will be re-evaluated to ensure they are still valid.

2b: Emergency Services: The Consultant will discuss/determine how various roadway additions and extensions would impact emergency response times for Boone County Fire Protection District's Station 1 (Lake of the Woods) and the City of Columbia's Fire Department. Consideration will be given to 1) impact on travel times and 2) impact to availability of secondary routes. Emergency service contacts include:

- Gale Blomenkamp (573-447-5000) – Boone County Fire Protection District
- Steve Sapp (573-874-7557) – City of Columbia Fire Department

2c: Traffic Operations: The Consultant will perform capacity analyses of the critical intersections to ensure that adequate capacity can be provided under the various scenarios tested. This evaluation will comment on the need for roadway requirements (e.g., number of lanes and need for/configuration of turning lanes) and/or traffic control (e.g., stop signs, traffic signals, roundabouts, etc.). It is anticipated that this analysis will be used with software packages such as HCS+, SYNCHRO, and Sidra.

2d: Geometric Design Considerations: The consultant will comment on the needed geometric improvements at the following two critical intersections:

- St. Charles Road intersection with Route Z: Explore opportunities to improve the intersection's geometrics to 1) better align St. Charles Road, 2) remove/reduce intersection skew, and 3) provide for appropriate turn lanes. If appropriate, make recommendations to improve sight distance. Check recommended geometrics with AutoTurn for bus movements to verify layouts and stop bar placement.
- Route Z/I-70 Interchange: Explore geometric changes that would maximize interchange capacity (access to and across I-70) in the future (2033) design year. We will explore up to two interchange conceptual layouts. If appropriate we will make recommendations to improvement sight distance.

2e: Infrastructure Costs: The consultant would develop an estimate of probable construction cost for all proposed improvements on a per unit basis. The estimates will be for budgeting purposes and will be based on the information that is available / provided. Utility costs will be developed based upon information provided by Boone County.

2f: Environmental Impacts: The consultant would consider and incorporate discussion of general environmental constraints that are provided by others (i.e., Boone County, City of Columbia, and MoDOT).

Specifically, possible constraints (historic structures/cemeteries) may exist at the intersection of Route Z with St. Charles Road.

Task 3: Somerset/ North Battleground Subdivision Studies

3a: ADT Review: The Consultant will review anticipated ADT volumes and compare these volumes against the County's functional classification thresholds. This will include an evaluation of the impact of stub roads that connect to adjoin properties and the likely impact from the development of the vacant adjoining properties on the proposed developments (reclassification of roads). Special attention will be given to help determine which roads will become collector roadways by volume and function and where classification changes should occur.

3b: Review Access Lanes and Operations: The Consultant will evaluate the proposed driveway access points onto Battle Avenue for the Somerset Village development and St. Charles Road for the North Battleground development and recommend the need for turning lanes and/or traffic control modifications.

Task 4: Select and Prioritize Improvements

4a: Stakeholder Workshop: The Consultant will plan and facilitate a workshop to select and prioritize the various improvements that will be a part of the plan. The Consultant would open the workshop by presenting the results of the technical analysis for various scenarios. The group will have an opportunity to discuss the cost and benefits of various alternatives and decide, collectively, which to include in the plan. A section of the workshop will specifically discuss alternatives to improve the Route Z/I-70 interchange. The workshop will also explore funding options for various improvements in the transportation plan. Anticipated funding alternatives include the use of impact fees (on a per-trip or other basis) and using MoDOT's 50/50 Cost Share program for upgrades to Route Z (note that \$700,000 is currently programmed in MoDOT's STIP for FY 2013 to upgrade the Route Z/I-70 overpass). Anticipated attendees would include representatives from the following agencies:

- Boone County (Public Works, Planning, and Fire Protection District)
- City of Columbia (Public Works, Planning, and Fire Department)
- Missouri Department of Transportation

4b: Finalize Technical Analysis: The Consultant will finalize the analysis completed in previous tasks to validate the transportation plan as developed in the workshop discussed above. Oftentimes the final "preferred" scenario developed at a stakeholder workshop is not one of the scenarios prepared and evaluated for the workshop. The technical analysis would be "cleaned-up" to match the final plan developed at the workshop.

4c: Calculate Impact Fees: The Consultant will determine an appropriate impact fee structure based on overall cost and trip generation calculations.

4d: Document Transportation Plan: The Consultant will prepare a written report summarizing our findings and conclusions complete with graphics, as necessary to illustrate our recommendations. All graphics would be conceptual in nature. The plan will include recommendations to fund proposed improvements (including an impact fee framework) as well as a plan to phase in the improvements over time, as funding becomes available to implement the plan. It is anticipated that this phasing plan will be based on the



construction of new developments such that roadway improvements would be made in areas most proximate to and impacted by changes in local land use over time.

Task 5: Coordination

5a. Coordinate with Boone County: The Consultant will participate in meetings and conference calls with Boone County to coordinate the study effort. Sixteen (16) hours have been budgeted in the attached fee estimate for this effort.

5b. Weekly Conference Calls: The Consultant will participate in weekly conference calls with MoDOT, Boone County, and the City of Columbia to coordinate the study effort. Sixteen (16) hours have been budgeted in the attached fee estimate for this effort.

Fees

The traffic study would be conducted on a time and materials basis according to the attached billing rates. We will not bill you in excess of \$49,605.00 without your authorization.

Schedule

A draft transportation plan document would be submitted to Boone County for their review within 20 weeks of notice to proceed, as shown in the schedule below.

CBB Proposal No. 2012-44: Boone County Northeast Traffic Study
 Date: 5/2/2012

Task	Description	May		June		July		August		September	
		1-15	16-31	1-15	16-30	1-15	16-31	1-15	16-31	1-15	16-30
Task 1: Develop Base Data											
1a	Acquire/Consolidate Studies and Data										
1b	Field Reconnaissance										
1c	Review CATSO Model										
Task 2: Develop and Evaluate Alternatives											
2a	Traffic Forecasting										
2b	Emergency Services										
2c	Traffic Operations										
2d	Geometric Design Considerations										
2e	Infrastructure Costs										
2f	Environmental Impacts										
Task 3: Somerset/North Battleground Subdivision Studies											
3a	ADT Review										
3b	Review Access Lanes and Operations										
Task 4: Select and Prioritize Improvements											
4a	Stakeholder Workshop										
4b	Finalize Technical Analysis										
4c	Calculate Impact Fees										
4d	Provide Information to MoDOT for Cost Share										
4d	Document Transportation Plan										
4d	Boone County Review of Transportation Plan										
Task 5: Coordination											
5a	Coordinate with Boone County										
5b	Weekly Conference Calls										

Exclusions, Extra Costs and/or Supplemental Services

The above fees do not include costs for meeting time except as specifically described in the tasks above, the preparation of any detailed design drawings, and etc. These or any other tasks in addition to those specifically described in the above scope of services would be billed as extras using the attached fee schedule unless a fee is negotiated separately. However, no additional work would be performed without your direction or authorization.



Invoicing, Payment and Limits of Liability

We will invoice you monthly and you agree to pay for these services within 30 days of the date of the invoice. You agree to pay all reasonable expenses incurred by Crawford, Bunte, Brammeier including but not limited to attorney fees, court costs and interest at the legal rate to collect any amount due under the terms of this agreement. Further, you agree to limit our liability to you due to any negligent act, errors, or omissions such that the total aggregate liability of our firm shall not exceed \$150,000.

Acceptance

If the proposed scope of services, schedule, fees, payment conditions and limits of liability described above meet your approval, please sign and return this contract for final execution in our St. Louis, Missouri office. We will return a fully executed copy for your files.

We look forward to working with you on this project. Should you have any questions or comments concerning this proposal, please contact me in our St. Louis office.

Sincerely,

A handwritten signature in black ink that reads 'Shawn Leight'. The signature is fluid and cursive, with a long horizontal stroke extending from the end of the name.

Shawn Leight, P.E., PTOE, PTR
Vice President



THE UNDERSIGNED HEREBY COMPLIES WITH ALL TERMS AND CONDITIONS SET FORTH IN THIS AGREEMENT:

Signature

Date

Printed Name

Title

Entity

AUTHORIZING FOR GEORGE L. CRAWFORD & ASSOCIATES, D/B/A CRAWFORD, BUNTE, BRAMMEIER, SIGNED AND EXECUTED IN ST. LOUIS, MISSOURI, ON THE FOLLOWING DATE:

Signature

Date

Printed Name

Title

Client Contact Information:

Derin Campbell, P.E.

Chief Engineer

Boone County Resource Management

Roger B. Wilson Boone County Government Center

801 E. Walnut; Room 315

Columbia, MO 65201-7730

(573) 886-4480

Fax (573) 886-4340



2012 FEE SCHEDULE*

<u>Classification</u>	<u>Hourly Rates</u>
Sr. Principal	\$200.00
Principal	\$135.00
Senior Engineer Level V	\$155.00
Senior Engineer Level IV	\$150.00
Senior Engineer Level III	\$145.00
Senior Engineer Level II	\$140.00
Senior Engineer Level I	\$135.00
Project Engineer Level V	\$125.00
Project Engineer Level IV	\$120.00
Project Engineer Level III	\$110.00
Project Engineer Level II	\$105.00
Project Engineer Level I	\$100.00
Staff Engineer Level III	\$90.00
Staff Engineer Level II	\$85.00
Staff Engineer Level I	\$80.00
Jr. Engineer	\$75.00
Sr. Eng. Tech Level II	\$95.00
Sr. Eng. Tech Level I	\$85.00
Designer	\$75.00
CADD Tech Level II	\$65.00
CADD Tech Level I	\$60.00
Construction Inspector	\$70.00
Field Tech Level II	\$60.00
Field Tech Level I	\$50.00
Financial Admin.	\$75.00
Financial	\$60.00
Marketing Coordinator	\$50.00
Office Admin.	\$45.00

Other Direct Costs (ODC)

Mileage	IRS Standard Rate/Mile
Xerox Copies	\$ 0.12/Copy
Plan Sheets (Standard)	\$ 1.25/Sheet
Plan Sheets (Color or Enlarged)	Varies
Long Distance Phone	Actual Cost
Overnight Mail/Express	Actual Cost
Miscellaneous	Actual Cost

* Note: Effective January 1, 2012

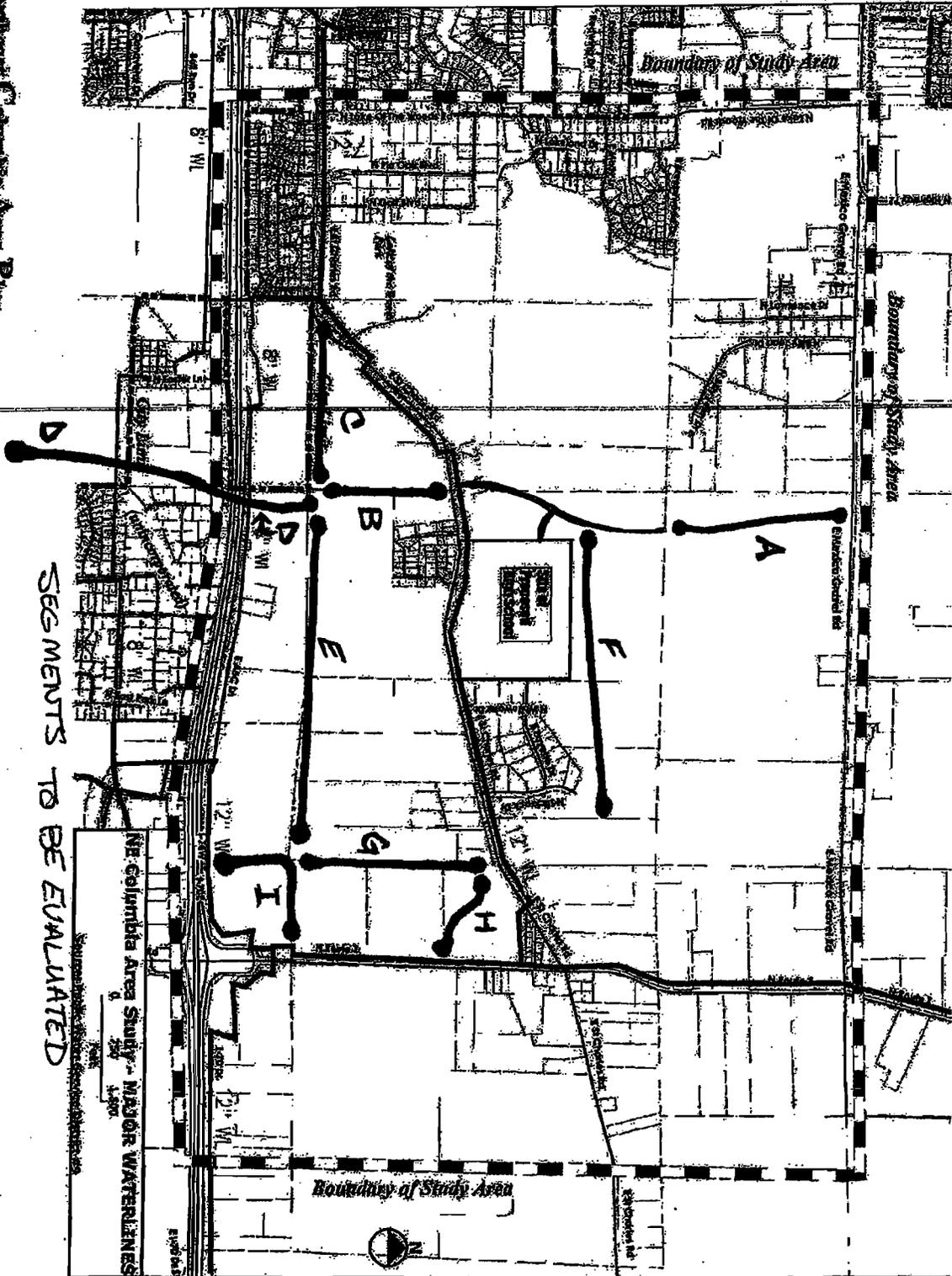
Rates subject to change January 1 of each calendar year.

CBB Proposal No. 2012-44: Boone County Northeast Traffic Study

Date: 5/2/2012

Task	Description	Shawn L.	Chris B.	Shawn W.	Srinu Y.	Rob T.	Gabrielle R.	Matt P.	ODC	Total	
		Sr. Eng IV \$ 150.00	Sr Eng III \$ 145.00	Sr Eng I \$ 135.00	PE IV \$ 120.00	PE I \$ 100.00	SE I \$ 80.00	CADD II \$ 65.00		Hours by Task	Total Cost by Task
Task 1: Develop Base Data											
1a	Acquire/Consolidate Studies and Data	1	1			2	4			8	\$ 815.00
1b	Field Reconnaissance	8							\$ 132.00	8	\$ 1,332.00
1c	Review CATSO Model				16				\$ 132.00	16	\$ 2,052.00
	SUBTOTAL	9	1	0	16	2	4	0	\$ 264.00	32	\$ 4,199.00
Task 2: Develop and Evaluate Alternatives											
2a	Traffic Forecasting				40		24		\$ 132.00	64	\$ 6,852.00
2b	Emergency Services	8					8			16	\$ 1,840.00
2c	Traffic Operations	8					40			48	\$ 4,400.00
2d	Geometric Design Considerations		16			16				32	\$ 3,920.00
2e	Infrastructure Costs		16			16				32	\$ 3,920.00
2f	Environmental Impacts	2								2	\$ 300.00
	SUBTOTAL	18	32	0	40	32	72	0	\$ 132.00	194	\$ 21,232.00
Task 3: Somerset Subdivision Study											
3a	ADT Review			8						8	\$ 1,080.00
3b	Review Access Lanes and Operations			8			8			16	\$ 1,720.00
	SUBTOTAL	0	0	16	0	0	8	0	\$ -	24	\$ 2,800.00
Task 4: Select and Prioritize Improvements											
4a	Stakeholder Workshop	8	8	8	8				\$ 132.00	32	\$ 4,532.00
4b	Finalize Technical Analysis	8			4		16			28	\$ 2,960.00
4c	Calculate Impact Fees	1		8			8			17	\$ 1,870.00
4d	Document Transportation Plan	16	4	4	4		32	8		68	\$ 7,080.00
	SUBTOTAL	33	12	20	16	0	56	8	\$ 132.00	145	\$ 16,442.00
Task 5: Coordination											
5a	Coordinate with Boone County	16							\$ 132.00	16	\$ 2,532.00
5b	Weekly Conference Calls	16								16	\$ 2,400.00
	SUBTOTAL	32	0	0	0	0	0	0	\$ 132.00	32	\$ 4,932.00
	Total Hours	92	45	36	72	34	140	8	\$ 660.00	427	\$ 49,605.00
	Total Manhour Costs	\$ 13,800.00	\$ 6,525.00	\$ 4,860.00	\$ 8,640.00	\$ 3,400.00	\$ 11,200.00	\$ 520.00			

Northeast Columbia Area Plan



SEGMENTS TO BE EVALUATED



Exhibit S-1 Preferred Alternative



- Legend**
- Future Road Improvements
 - Roads
 - Rivers and Streams
 - Parcel Boundary
 - Buildings
- Alternative Components**
- Route 740 Extension
 - Route WW Improvement
 - Ballenger Extension



Exhibit S-1: Preferred Alternative

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
 County of Boone } ea.

May Session of the April Adjourned

Term. 20 12

In the County Commission of said county, on the 10th day of May 20 12

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following budget amendment to distribute funds to cover 2012 MS4 SW Conference expenses:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1725	3890		Miscellaneous		11,950.00
1725	23000		Office Supplies		132.00
1725	23001		Printing		685.00
1725	23050		Other Supplies		1,127.00
1725	23850		Minor Equip & Tools		47.00
1725	84010		Reception/Meetings		5,069.00
1725	83100		Awards		140.00
1725	37210		Training/Schools		1,460.00
1725	37220		Travel/Mileage		1,100.00
1725	37230		Meals/Lodging		2,190.00

Done this 10th day of May, 2012.

ATTEST:

Wendy S. Noren
 Wendy S. Noren
 Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
 Presiding Commissioner

Karen M. Miller

Karen M. Miller
 District I Commissioner

Skip Elkin

Skip Elkin
 District II Commissioner

**BOONE COUNTY, MISSOURI
REQUEST FOR BUDGET AMENDMENT
RECEIVED**

4/20/12

EFFECTIVE DATE

APR 18 2012

FOR AUDITORS USE

BOONE COUNTY AUDITOR

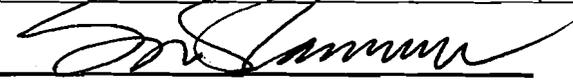
(Use whole \$ amounts)
Transfer From Transfer To
Decrease Increase

Dept	Account	Fund/Dept Name	Account Name	Decrease	Increase
1725	3890		Miscellaneous		11950
1725	23000		Office Supplies		132
1725	23001		Printing		685
1725	23050		Other supplies		1,127
1725	23850		Minor Equip & Tools		47
1725	84010		Reception/Meetings		5,069
1725	83100		Awards		140
1725	37210		Training/Schools		1469
1725	37220		Travel/Mileage		1,100
1725	37230		Meals/Lodging		2,190

- 23,900

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

Registration fees for 2012 MS4 SW Conference were deposited in to "miscellaneous". This budget amendment is to distribute funds to cover conference expenses. Remaining funds are spread across 1725-30000 Dues Travel & Training to cover costs for two employees' to attend the 2012 StormCon Conference


Requesting Official

To: County Clerk's Office
Comm Order # 230-2012

TO BE COMPLETED BY AUDITOR'S OFFICE

Return to Auditor's Office
Please do not remove staple.

A schedule of previously processed Budget Revisions/Amendments is attached.

A fund-solvency schedule is attached.

Comments:

Agenda

Auditor's Office


PRESIDING COMMISSIONER


DISTRICT I COMMISSIONER


DISTRICT II COMMISSIONER

BUDGET AMENDMENT PROCEDURES

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.

MS4 Conference Charges

Date	Item	Charge	
26-Jan	100 Badges/holders	15.69	1725-23000
26-Jan	Masking tape	1.84	1725-23000
26-Jan	Duct tape	6.67	1725-23000
26-Jan	6 Table cloths	13.59	1725-23000
16-Feb	Tent cards	16.68	1725-23000
15-Feb	100 Badges/holders	15.52	1725-23000
10-Feb	Easel Pads	51.98	1725-23000
10-Feb	Portfolios	10.01	1725-23000
			131.98
23-Feb	Brake - 125 programs	422.50	1725-23001
28-Feb	Brake - remaining programs	93.60	1725-23001
28-Feb	Brake-evaluating effectiveness	72.00	1725-23001
28-Feb	Brake - directory	33.60	1725-23001
GB	Fed Ex - laminate directional signs	63.00	1725-23001
			684.70
13-Feb	D-Sport - notebooks	441.50	1725-23050
24-Feb	Walmart	50.64	1725-23050
GB	D-Sport - jump drives	563.00	1725-23050
GB	Name badges for coordination team	24.00	1725-23050
GB	Conference materials	13.48	1725-23050
GB	Conference materials	33.99	1725-23050
			1126.61
24-Feb	Westlake posts/grommet	46.93	1725-23850
			46.93
GB	Starbucks - for gift bags	140.00	1725-83100
			140.00
24-Feb	Sams Club	171.13	1725-84010
28-Feb	Hyvee	1498.50	1725-84010
29-Feb	Hyvee	1664.05	1725-84010
GB	Bradford facility rental	500.00	1725-84010
GB	Courtyard by Marriott	1584.00	1725-84010
GB	Courtyard by Marriott	349.00	1725-84010
			5068.68
		7198.90	7198.90

11,950.00
 7,198.90
 000
 4,751.10
 1,450.00
 1,100.00
 2,100.00
 003
 4,750.00

Expenses	
23000	131.98
23001	684.70
23050	1126.61
23850	46.93
84010	5068.68
83100	\$140.00
\$7,198.90	

Registration/Sponsor Fees	
Total deposited	42,320.00
Refunds	30,280.00
Total Amount	\$12,040.00
	11,950

Year	<u>2012</u>	Estimated Revenue	_____
Dept	<u>1725 STORMWATER ADMINISTRATION</u>	Revisions	_____
Acct	<u>3890 MISCELLANEOUS</u>	Original + Revisions	_____
Fund	<u>100 GENERAL FUND</u>	Revenues	<u>11,950.00</u>

Class/Account	<u>A ACCOUNT</u>	Actual To Date	<u>11,950.00</u>
Account Type	<u>R REVENUE</u>	Remaining Balance	<u>11,950.00-</u>
Normal Balance	<u>C CREDIT</u>		

Revenues by Period

January	<u>3,030.00</u>	July	_____
February	<u>5,755.00</u>	August	_____
March	<u>3,165.00</u>	September	_____
April	_____	October	_____
May	_____	November	_____
June	_____	December	_____

F2=Key Scr F3=Exit F5=Ledger Transactions F7=Transactions

StormCon®

The North American Surface Water Quality Conference & Exposition

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- [CONFERENCE \(conference.html\)](#)
- [PRE-CONFERENCE \(preconference.html\)](#)
- [CERTIFICATION \(certifications.html\)](#)
- [SCHEDULE \(schedule.htm\)](#)
- [EXHIBITS \(Exhibits.html\)](#)
- [SPONSORS \(sponsors.html\)](#)
- [TRAVEL \(travel.html\)](#)

Conf fees \$1440
 Airfare \$ 543
 Hotel \$ 1330

for: Georgianne Bowman &
 Ed Bellener

Sponsors



INDUSTRIES [\(http://www.abtechindustries.com/\)](http://www.abtechindustries.com/)



[\(http://www.aecom.com/\)](http://www.aecom.com/)



[\(http://www.amec.com/\)](http://www.amec.com/)



[\(http://www.cwp.org/\)](http://www.cwp.org/)



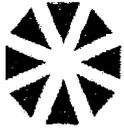
[\(http://www.biocleanenvironmental.com/\)](http://www.biocleanenvironmental.com/)



[\(http://www.bmpinc.com/\)](http://www.bmpinc.com/)



[\(http://www.browncaldwell.com/\)](http://www.browncaldwell.com/)



COANDA

The Effect Matters

[\(http://coanda.com/\)](http://coanda.com/)



[_https://www.forester.net/res1.asp?confid=1032\)](https://www.forester.net/res1.asp?confid=1032)

Early Bird Registration Now Open

To Register by Mail

Mail: Submit completed registration form by mail to: Forester Media Inc., c/o StormCon Registration, P.O. Box 3100, Santa Barbara, CA 93130, or by fax to: 805-682-0200, attention: StormCon Registration.

To Register by Fax : 805-682-0200 (please include cover letter)

Mail and fax registration closes August 10, 2012. You may register anytime online. Or on-site August 19-22 at the Colorado Sheraton Denver

To Register by E-mail: simply attach the appropriate registration form to your e-mail and send to snania@forester.net

Early Bird Conference Fees

Attendee Registration Packages**Full Conference Package - 2.5 Days - Early Bird Rate, Tuesday, Aug 21 - Thursday, Aug 23, \$495.00**

Admission to the Exhibit Hall Reception on Monday
Admission to the Opening General Session Panel Discussion on Tuesday
Admission to the Gala Reception on Tuesday
Unlimited admission to the courses of your choice during all three days
One ticket to both luncheons on Tuesday and Wednesday
Admission to all morning coffee breaks and afternoon mixer functions
Online access to the official StormCon Conference Papers CD
One copy of the official StormCon Conference Guide

Two Day Package - Tues/Wed - Early Bird Rate, Tuesday, Aug 21 - Wednesday, Aug 22, \$475.00

Admission to the Exhibit Hall Reception on Monday
Admission to the Opening General Session Panel Discussion on Tuesday
Admission to the Gala Reception on Tuesday
Unlimited admission to the courses of your choice on Tuesday and Wednesday only
One ticket to both luncheons on Tuesday and Wednesday
Admission to all morning coffee breaks and afternoon mixer functions
One copy of the official StormCon Conference Guide

Two Day Package - Wed/Thurs - Early Bird Rate, Wednesday, Aug 22 - Thursday, Aug 23, \$475.00

Admission to the Exhibit Hall Reception on Monday
Admission to the Opening General Session Panel Discussion on Tuesday
Admission to the Gala Reception on Tuesday
Unlimited admission to the courses of your choice on Wednesday and Thursday only
One ticket to the luncheon on Wednesday
Admission to all morning coffee breaks and afternoon mixer functions
One copy of the official StormCon Conference Guide

One Day Package - Tues - Early Bird Rate, Tuesday, Aug 21, \$325.00

Admission to the Exhibit Hall Reception on Monday
Admission to the Opening General Session Panel Discussion on Tuesday
Admission to the Gala Reception on Tuesday
Unlimited admission to the courses of your choice on Tuesday only
One ticket to the luncheon on Tuesday
Admission to the morning coffee break and afternoon mixer function
One copy of the official StormCon Conference Guide

One Day Package - Wed - Early Bird Rate, Wednesday, Aug 22, \$325.00

Admission to the Gala Reception on Tuesday
Unlimited admission to the courses of your choice on Wednesday only
One ticket to the luncheon on Wednesday
Admission to the morning coffee break and afternoon mixer function
One copy of the official StormCon Conference Guide

One Day Package - Thurs - Early Bird Rate, Thursday, Aug 23, \$275.00

Unlimited admission to the courses of your choice on Thursday only
Admission to the morning coffee break
One copy of the official StormCon Conference Guide

Pre-Conference And Certification Courses:

Certified Professional in Storm Water Quality (CPSWQ), Sunday, Aug 19 - Monday, Aug 20, \$250.00
Course and Exam

Certified Professional in Erosion and Sediment Control (CPESC), Sunday, Aug 19 - Monday, Aug 20, \$250.00
Course and Exam

Certified Erosion, Sediment, and Storm Water Inspector (CESSWI), Sunday, Aug 19 - Monday, Aug 20, \$250.00
Course and Exam

Certified Municipal Separate Storm Sewer System Specialist (CMS4S), Sunday, Aug 19 - Monday, Aug 20, \$250.00
Course and Exam

Certified Inspector of Sediment and Erosion Control (CISEC), Sunday, Aug 19 - Monday, Aug 20, \$250.00
Training Modules and Exam

Low-Impact Development: Introduction, Applications, and Technical Assessment, Monday, Aug 20, \$225.00
Full Day Pre-Conference Accredited Course

Stormwater Pollution Modeling for LID, TMDL, and Retrofitting Analyses - WinSLAMM, Monday, Aug 20, \$225.00
Full Day Pre-Conference Accredited Course

BMP Selection to Improve Your Watershed, Monday, Aug 20, \$225.00
Full Day Pre-Conference Accredited Course

Designer and Review Series Part II: Technical Assessment of Construction Site BMPs, Monday, Aug 20, \$225.00
Full Day Pre-Conference Accredited Course

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

May Session of the April Adjourned

Term. 20 12

In the County Commission of said county, on the 10th day of May 20 12

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby accept additional funding from the Office of State Courts Administrator, Domestic Relations Resolution Fund for the Supervised Access and Exchange Program, "Contact for Kids: A Safe Way", ending June 30, 2012 in the amount of \$7,787.00

Done this 10th day of May, 2012.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill
Presiding Commissioner

Karen M. Miller
Karen M. Miller
District I Commissioner

Skip Elkin
Skip Elkin
District II Commissioner



**SUPREME COURT OF MISSOURI
OFFICE OF STATE COURTS ADMINISTRATOR**

GREGORY LINHARES
ADMINISTRATOR

2112 Industrial Drive
P.O. Box 104480
Jefferson City, Missouri
65110

PHONE (573) 751-4377
FAX (573) 751-5540

April 2, 2012

The Honorable Leslie Schneider
Thirteenth Judicial Circuit, Juvenile Division
705 E. Walnut
Columbia, MO 65201

Dear Judge Schneider:

I am pleased to inform you that the Family Court Committee has approved additional funds for your **Supervised Access and Exchange Program, "Contact for Kids: A Safe Way** through the Domestic Relations Resolution Fund. The amount awarded for your program is **\$7,787.00**, bringing the total for the program to **\$16,487.00**. The funding year will continue as previously outlined, ending June 30, 2012.

The Office of State Courts Administrator (OSCA) will be monitoring the expenditure of funds. If it appears you are not spending the awarded funds as proposed, the award may be reduced and made available to another court. Included with this letter is an award data sheet outlining the terms of the award. Please review the terms to insure that you understand any restrictions concerning your award.

The program or project contact person(s) will receive an email from the OSCA fiscal office with an electronic copy of a Certification of Compliance form. This form **must** be used for reimbursement of program or project expenses. Please remember all invoices must first be paid by the county and then submitted to OSCA for reimbursement to the county. Reimbursement is for funds expended between July 1, 2011, and June 30, 2012, only.

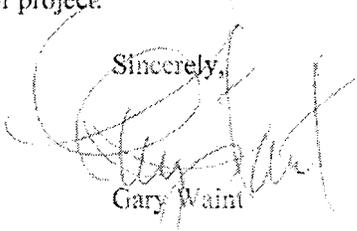
The program or project contact person(s) will receive an email from Samantha Suthoff with an electronic copy of a Quarterly Report form. The form must be completed and returned **within 30 business days of the close of each of the first three quarters**. Instructions for completing the form will be included. A Final Report, with evaluation results, will be due **within 30 days of the conclusion of the project** (the conclusion of the fourth quarter).

The following OSCA staff has been designated to assist you and your court staff with any additional information you may need related to this program:

The Honorable Leslie Schneider
April 2, 2012
Page 2

- Samantha Suthoff Program Administration/Quarterly & Final Report Forms
- Tara Smith Fiscal Matters (invoicing/reimbursement)
- Herb Conner Contractual Matters

Congratulations on your award. Please feel free to contact me at 573-526-8316 if we can assist you in any way with your program or project.

Sincerely,

Gary Waint

Attachment: Award Data sheet

cc: Cindy Garrett
 Herb Conner

GW:SS

13th Judicial Circuit Award Data

1. Services can be provided only to family members where there is a domestic relations case filed in the court.
2. The amount of funding for your program or project for the fiscal year is \$16,487.00.

The breakdown of funding expenditure is as follows:

Funding Period	July 1, 2011 – June 30, 2012
Contractual Services	\$16,487.00
Total	\$16,487.00

3. If it appears that your court will not use all the funds awarded, the Family Court Committee may, in its discretion, reduce the amount of reimbursement funds to the court. OSCA shall manage funds for this program on a semi-annual basis. During each 6-month period, the award amount must be reduced either by expenditure or by OSCA retracting a percentage of the funding. The court must notify OSCA of any extenuating circumstances that would justify the retaining of funds prior to the end of the six-month period. This is necessary in order to track the fund balance so as to allow additional awards in the future.
4. If at any time the court is aware that a portion of the funds are not needed for the project or program, OSCA should be notified so that the excess funds can be made available for additional awards.



State of Missouri

Office of State Courts Administrator
Division of Administration and Budget

Contract Period**Award Amount**

Start Date

End Date

07/01/11

06/30/12

\$16,487.00

Domestic Relations Resolution Fund Award

Program Description:

The Family Court Committee of the Supreme Court of Missouri, through the Office of State Courts Administrator (OSCA), is awarding funding to Missouri Circuit Courts for the **creation and implementation** of domestic relations programs.

Contract Number**Vendor Number** Original Contract

OSCA 12-002-05

 Contract Amendment

Federal CFDA # (if applicable):

Court/Recipient Information:**Project Director:****OSCA Program Contact**

Honorable Leslie Schneider
Associate Judge
13th Judicial Circuit
705 East Walnut Street
Columbia, MO 65201

Cindy Garrett
Supervisor
cindy.garrett@courts.mo.gov

Samantha Suthoff
573-522-6265

OSCA Fiscal Contact

Brian Dowden
573-526-8879

 Special Conditions of this award are attached. There are no special conditions of this award.
Original RFP requirements only.

Supervised Access/Exchange Program "Contract for Kids: A Safe Way"

Requested Funding: \$19,952.00

Awarded Funding: \$8,700.00

Amended Requested Funding: \$7,787.00

Amended Awarded Funding: \$16,787.00

Please Sign, Date and Return by Mail to:

Office of State Courts Administrator
Attn: Contracts Unit
PO Box 104480
Jefferson City, MO 65110

In witness thereof, the parties below hereby execute this agreement.

Appointing Authority Signature**OSCA Signature**

Printed Name

Date

Printed Name

Gary Wait

Presiding Judge Signature

Title

Director, Court Programs, Research & Education

Printed Name

Date

Date

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
 County of Boone } ea.

May Session of the April Adjourned

Term. 20 12

In the County Commission of said county, on the 10th day of May 20 12

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby accept funding from the Office of State Courts Administrator, Domestic Relations Resolution Fund for the Supervised Access and Exchange Program, "Contact for Kids: A Safe Way" from July 1, 2012 through June 30, ~~2013~~ in the amount of \$8,000.

Done this 10th day of May, 2012.

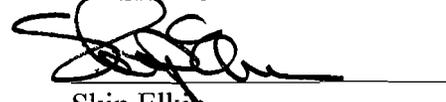
ATTEST:


 Wendy S. Noren
 Clerk of the County Commission


 Daniel K. Atwill

Presiding Commissioner


 Karen M. Miller
 District I Commissioner


 Skip Elkin
 District II Commissioner



SUPREME COURT OF MISSOURI
OFFICE OF STATE COURTS ADMINISTRATOR

GREGORY LINHARES
ADMINISTRATOR

2112 Industrial Drive
P.O. Box 104480
Jefferson City, Missouri
65110

PHONE (573) 751-4377
FAX (573) 751-5840

March 30, 2012

The Honorable Leslie Schneider
Thirteenth Judicial Circuit, Juvenile Division
705 E. Walnut
Columbia, MO 65201

Dear Judge Schneider:

I am pleased to inform you that the Family Court Committee has approved funding for continuation of your **Supervised Access and Exchange Program, "Contact for Kids: A Safe Way** through the Domestic Relations Resolution Fund. The amount awarded for your program is **\$8,000.00**. The funding year will be July 1, 2012, through June 30, 2013.

The Office of State Courts Administrator (OSCA) will be monitoring the expenditure of funds. If it appears you are not spending the awarded funds as proposed, the award may be reduced and made available to another court. However, if you are spending and find that you are in need of additional funds as the year ends, you may submit a request at that time. Included with this letter is an award data sheet outlining the terms of the award. Please review the terms to insure that you understand any restrictions concerning your award.

The program or project contact person(s) will receive an email from the OSCA fiscal office with an electronic copy of a Certification of Compliance form. This form **must** be used for reimbursement of program or project expenses. Please remember all invoices must first be paid by the county and then submitted to OSCA for reimbursement to the county. Reimbursement is for funds expended between July 1, 2012, and June 30, 2013, only.

The program or project contact person(s) will receive an email from Samantha Suthoff with an electronic copy of a Quarterly Report form. The form must be completed and returned **within 30 business days of the close of each of the first three quarters**. Instructions for completing the form will be included. A Final Report, with evaluation results, will be due **within 30 days of the conclusion of the project** (the conclusion of the fourth quarter).

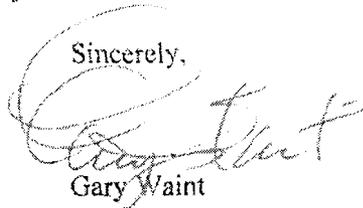
The following OSCA staff has been designated to assist you and your court staff with any additional information you may need related to this program:

The Honorable Leslie Schneider
March 30, 2012
Page 2

- Samantha Suthoff Program Administration/Quarterly & Final Report Forms
- Tara Smith Fiscal Matters (invoicing/reimbursement)
- Herb Conner Contractual Matters

Congratulations on your award. Please feel free to contact me at 573-526-8316 if we can assist you in any way with your program or project.

Sincerely,

A handwritten signature in cursive script, appearing to read "Gary Waint", is written over a circular stamp or seal that is partially obscured.

Gary Waint

Attachment: Award Data sheet

cc: Cindy Garrett
 Herb Conner

GW:SS

13th Judicial Circuit Award Data

1. Services can be provided only to family members where there is a domestic relations case filed in the court.
2. The amount of funding for your program or project for the fiscal year is \$8,000.00.

The breakdown of funding expenditure is as follows:

Funding Period	July 1, 2012 – June 30, 2013
Contractual Services	\$8,000.00
Total	\$8,000.00

3. If it appears that your court will not use all the funds awarded, the Family Court Committee may, in its discretion, reduce the amount of reimbursement funds to the court. OSCA shall manage funds for this program on a semi-annual basis. During each 6-month period, the award amount must be reduced either by expenditure or by OSCA retracting a percentage of the funding. The court must notify OSCA of any extenuating circumstances that would justify the retaining of funds prior to the end of the six-month period. This is necessary in order to track the fund balance so as to allow additional awards in the future.
4. If at any time the court is aware that a portion of the funds are not needed for the project or program, OSCA should be notified so that the excess funds can be made available for additional awards.



State of Missouri Office of State Courts Administrator Division of Administration and Budget	Contract Period		Award Amount
	Start Date	End Date	
	07/01/12	06/30/13	\$8,000.00

Domestic Relations Resolution Fund Award

Program Description:
 The Family Court Committee of the Supreme Court of Missouri, through the Office of State Courts Administrator (OSCA), is awarding funding to Missouri Circuit Courts for the **creation and implementation** of domestic relations programs.

Contract Number	Vendor Number	<input type="checkbox"/> Original Contract
OSCA 13-002-09		<input type="checkbox"/> Contract Amendment

Federal CFDA # (if applicable):

Court/Recipient Information:	Project Director:	OSCA Program Contact
Honorable Leslie Schneider Associate Judge 13th Judicial Circuit 705 East Walnut Street Columbia, MO 65201	Cindy Garrett Supervisor cindy.garrett@courts.mo.gov	Samantha Suthoff 573-522-6265
		OSCA Fiscal Contact
		Brian Dowden 573-526-8879

Special Conditions of this award are attached. **There are no special conditions of this award. Original RFP requirements only.**

Supervised Access/Exchange Program "Contract for Kids: A Safe Way"

Requested Funding: \$20,000.00

Awarded Funding: \$8,000.00

Please Sign, Date and Return by Mail to:

Office of State Courts Administrator
 Attn: Contracts Unit
 PO Box 104480
 Jefferson City, MO 65110

In witness thereof, the parties below hereby execute this agreement.

Appointing Authority Signature		OSCA Signature
Printed Name	Date	Printed Name Gary Wait
Presiding Judge Signature		Title Director, Court Business Services Division
Printed Name	Date	Date



**STATE OF MISSOURI
OFFICE OF STATE COURTS ADMINISTRATOR
REQUEST FOR PROPOSAL**

RFP NO. OSCA 12-002
TITLE: Domestic Relations Programs for Parents and Children
ISSUE DATE: January 3, 2012

CONTACT: Herb Conner
PHONE NO.: (573) 522-2617
E-MAIL: osca.contracts@courts.mo.gov

RETURN PROPOSAL NO LATER THAN: February 24, 2012, AT 3:00 PM

RETURN PROPOSAL TO:

(U.S. Mail)
Office of State Courts Administrator
PO Box 104480
Jefferson City, Mo 65110 - 4480

(Courier Service)
or Office of State Courts Administrator
2112 Industrial Dr
Jefferson City, Mo 65109

CONTRACT PERIOD: July 1, 2012, THROUGH June 30, 2013

SIGNATURE REQUIRED

SIGNATURE		DATE
<i>Herb Conner</i>		1-31-12
PRINTED NAME		TITLE
FACILITY NAME		
STREET ADDRESS		
CITY, STATE, ZIP		
CONTACT PERSON		TITLE
PHONE NO.	FAX NO.	EMAIL ADDRESS

NOTICE OF AWARD (OSCA USE ONLY)

OFFICE OF STATE COURTS ADMINISTRATOR AS FOLLOWS		
Requested: \$20,000.		Awarded: \$8,000.
CONTRACT NO.	CONTRACT PERIOD	
OSCA 12-002-09	July 1, 2012 - June 30, 2013	
CONTACT SIGNATURE	DATE	STATE COURTS ADMINISTRATOR
<i>Herb Conner</i>	3-21-2012	<i>Gregory J. Lubner</i>

**Domestic Relations Program for Parents and Children
Request for Proposal
Supervised Access and Exchange Program, "Contact for Kids: A Safe Way"
Budget Spending Plan & Narrative**

2.1 Continuation of Approved Program:

For fiscal year 2012, the 13th Judicial Circuit, Family Court received \$8,700.00 in funding to continue our Supervised Visitation program, through contracting with Great Circle.

In 2012 the amount of grant funds awarded were reduced due to the program only allowing families to participate that are involved with the Court due to domestic relations cases. Prior that that, Children's Division was making referrals based on families involved with the Court system due to abuse/neglect allegations. However, our trends have clearly shown that even without the referrals from Children's Division, the need for Supervised Visitation is in great demand through Domestic Relation cases only. During this current grant year from July 1, 2011 through mid January 2012, 18 families have been referred to this program as a result of their involvement in domestic relations cases. Of those 18 cases, 14 have received supervised visitation program services; one case was just referred therefore a visitation schedule has not been arranged; one family failed to participate after being referred; and two cases did not fully complete the referral packet therefore the family was never forwarded to Great Circle. However, it should be noted there have been several calls received from other Courts wanting to make referrals to our program due to the parent who is to receive visitation residing in our Circuit. We have declined to accept those referrals, simply based on the decrease in funding awarded.

Of the fourteen families who have received services, three of the families utilized all 12 hours of the supervised visitation program; five families received between 9.5 and 11 hours of the program and; six families have received between 4.5 and 7.5 hours of visitation, however they are still participating in the program.

It should be noted in fiscal year 2012, we requested \$19,952 but were only awarded \$8,700.00. Therefore attorneys involved in making referrals were informed that cases being referred should be well screened due to the decrease in funds. Through December, 2011, \$5,752.50 has been billed for supervised visitation. If the current trend continues for the remaining of this grant year and another 18 families are referred, we would not have the necessary funds available to continue providing the services.

Budget Spending Plan

Should our Court be awarded the full amount of \$20,000, we are confident additional referrals would be received than what the documentation shows for the past 6 ½ months.

The following chart shows the expected budget spending plan for FY13, based on predictions of families served to date (approximately 6 months, with a few included from January, 2012). This budget plan would include continuing to contract with Great Circle to provide the supervision by a licensed therapist at \$58.00 per hour.

# of Families Predicted to be Served	# of Available Visitation hours per family	Cost per Visitation Hour	Total Funds needed to provide services	Requested funds through DRRF	Additional Funds needed outside of Grant to cover expenditures
36	12	\$58	\$25,056.00	\$20,000.00	\$5,056.00

In an effort to begin assuming some of the responsibilities of the cost of this program, the Court will work with Great Circle in developing a process where the families will complete a financial income summary and the parents will pay for part of the therapist costs based on income ability.

Currently our Court works with another agency in a similar manner, where the parties complete a form providing their income and household size. The family then agrees to pay a specific amount based on a sliding scale. The family would have to sign an agreement to pay said amount before each supervised visitation and should they not be able to pay their amount, the visitation would not occur. It would be up to the contract agency to collect the amount from the family based on the sliding scale fee and the Court would then agree to pay the contract agency the remaining balance of the \$58.00 per hour through contractual services through the DRRF grant. Since this is a new process it is unknown how many families will meet the criteria to pay a portion of the costs.

Benefit of Funds for FY12

As previously noted 14 families have received the benefit of the Supervised Visitation program from July 1, 2011 through January, 2012. The children and visiting parents have been given an opportunity to build a lasting relationship that often might not have occurred without this program. The visiting parent has learned valuable information such as how to better communicate and/or interact with their child/children through the assistance of the licensed therapist. The custodial parent has been provided the assurance their child/children are safe and well supervised with the therapist being present.

Family Court Commissioner Sara Miller stated "the visitation program leads to many cases being resolved without a contested trial because the parties can have an opportunity to work out their visitation issues while the case is pending." Commissioner Miller believes approximately 90% of the cases end up settled, or at least have the visitation issues resolved, if the family participated in the Supervised Visitation program. She further stated "The greatest value from the program is the benefit to the children. With the program they are able to meet the visiting parent in a safe, fun environment without

witnessing inappropriate, angry or even violent behaviors by their parents. There is no way to put a number on that."

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
 County of Boone } ea.

May Session of the April Adjourned

Term. 20 12

In the County Commission of said county, on the 10th day of May 20 12

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following budget amendment to increase revenue and expenditures for the Domestic Relations Resolution Fund – Contact for Kids: A Safe Way Grant, for grant period 7/1/11 – 6/30/12:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1243	03451	Judicial Grants	State Reimb. – Grant		7,787.00
1243	71101	Judicial Grants	Professional Services		7,787.00

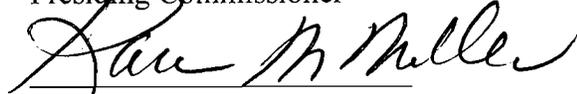
Done this 10th day of May, 2012.

ATTEST:


 Wendy S. Noren
 Clerk of the County Commission

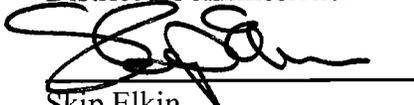

 Daniel K. Atwill

Presiding Commissioner



Karen M. Miller

District I Commissioner



Skip Elkin

District II Commissioner

REQUEST FOR BUDGET AMENDMENT

BOONE COUNTY, MISSOURI

4/10/12

EFFECTIVE DATE

FOR AUDITORS USE

Department				Account					Department Name	Account Name	(Use whole \$ amounts)	
											Decrease	Increase
1	2	4	3	0	3	4	5	1	Judicial Grants	State Reimb. - Grant		\$7,787.00
1	2	4	3	7	1	1	0	1	Judicial Grants	Professional Services		\$7,787.00

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use attachment if necessary): **To increase revenue and expenditures for the Domestic Relations Resolution Fund-Contact for Kids: A Safe Way Grant. This is additional funding for grant period 7/1/11 – 6/30/12.**



 Requesting Official

To: County Clerk's Office
 Comm Order # 2332012
 Return to Auditor's Office
 Please do not remove staple.

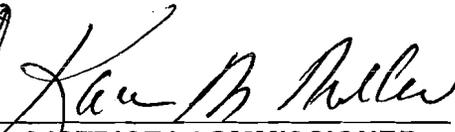
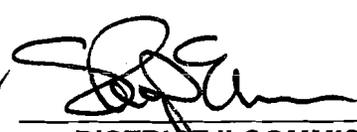
TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached.
- A fund-solvency schedule is attached.
- Comments:

Agenda



 Auditor's Office

 PRESIDING COMMISSIONER DISTRICT I COMMISSIONER DISTRICT II COMMISSIONER

BUDGET AMENDMENT PROCEDURES

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.



State of Missouri
Office of State Courts Administrator
Division of Administration and Budget

Contract Period		Award Amount
Start Date	End Date	
07/01/11	06/30/12	\$16,487.00

Domestic Relations Resolution Fund Award

Program Description:

The Family Court Committee of the Supreme Court of Missouri, through the Office of State Courts Administrator (OSCA), is awarding funding to Missouri Circuit Courts for the creation and implementation of domestic relations programs.

Contract Number	Vendor Number	
OSCA 12-002-05		<input type="checkbox"/> Original Contract
		<input type="checkbox"/> Contract Amendment

Federal CFDA # (if applicable):

Court/Recipient Information:	Project Director:	OSCA Program Contact:
Honorable Leslie Schneider Associate Judge 13th Judicial Circuit 705 East Walnut Street Columbia, MO 65201	Cindy Garrett Supervisor cindy.garrett@courts.mo.gov	Samantha Suthoff 573-522-6265
		OSCA Fiscal Contact:
		Brian Dowden 573-526-8879

Special Conditions of this award are attached. There are no special conditions of this award. Original RFP requirements only.

Supervised Access/Exchange Program "Contract for Kids: A Safe Way"

Requested Funding: \$19,952.00

Awarded Funding: \$8,700.00

Amended Requested Funding: \$7,787.00

Amended Awarded Funding: \$16,487.00

Please Sign, Date and Return by Mail to:

Office of State Courts Administrator
 Attn: Contracts Unit
 PO Box 104480
 Jefferson City, MO 65110

In witness thereof, the parties below hereby execute this agreement.

Appointing Authority Signature		OSCA Signature	
Printed Name	Date	Printed Name	Date
Leslie Schneider	4/16/12	Gary Wait	
Presiding Judge Signature		Title	
		Director, Court Programs, Research & Education	
Printed Name	Date	Date	
Gary Oxenhandler	4/11/12		



**SUPREME COURT OF MISSOURI
OFFICE OF STATE COURTS ADMINISTRATOR**

**GREGORY LINHARES
ADMINISTRATOR**

2112 Industrial Drive
P.O. Box 104480
Jefferson City, Missouri
65110

PHONE (573) 751-4377
FAX (573) 751-5540

April 2, 2012

The Honorable Leslie Schneider
Thirteenth Judicial Circuit, Juvenile Division
705 E. Walnut
Columbia, MO 65201

Dear Judge Schneider:

I am pleased to inform you that the Family Court Committee has approved additional funds for your **Supervised Access and Exchange Program, "Contact for Kids: A Safe Way** through the Domestic Relations Resolution Fund. The amount awarded for your program is **\$7,787.00**, bringing the total for the program to **\$16,487.00**. The funding year will continue as previously outlined, ending June 30, 2012

The Office of State Courts Administrator (OSCA) will be monitoring the expenditure of funds. If it appears you are not spending the awarded funds as proposed, the award may be reduced and made available to another court. Included with this letter is an award data sheet outlining the terms of the award. Please review the terms to insure that you understand any restrictions concerning your award.

The program or project contact person(s) will receive an email from the OSCA fiscal office with an electronic copy of a Certification of Compliance form. This form **must** be used for reimbursement of program or project expenses. Please remember all invoices must first be paid by the county and then submitted to OSCA for reimbursement to the county. Reimbursement is for funds expended between July 1, 2011, and June 30, 2012, only.

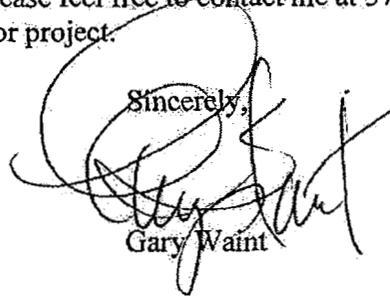
The program or project contact person(s) will receive an email from Samantha Suthoff with an electronic copy of a Quarterly Report form. The form must be completed and returned **within 30 business days of the close of each of the first three quarters**. Instructions for completing the form will be included. A Final Report, with evaluation results, will be due **within 30 days of the conclusion of the project** (the conclusion of the fourth quarter).

The following OSCA staff has been designated to assist you and your court staff with any additional information you may need related to this program:

The Honorable Leslie Schneider
April 2, 2012
Page 2

- Samantha Suthoff Program Administration/Quarterly & Final Report Forms
- Tara Smith Fiscal Matters (invoicing/reimbursement)
- Herb Conner Contractual Matters

Congratulations on your award. Please feel free to contact me at 573-526-8316 if we can assist you in any way with your program or project.

Sincerely,

Gary Waint

Attachment: Award Data sheet

cc: Cindy Garrett
 Herb Conner

GW:SS

13th Judicial Circuit Award Data

1. Services can be provided only to family members where there is a domestic relations case filed in the court.
2. The amount of funding for your program or project for the fiscal year is \$16,487.00.

The breakdown of funding expenditure is as follows:

Funding Period	July 1, 2011 – June 30, 2012
Contractual Services	\$16,487.00
Total	\$16,487.00

3. If it appears that your court will not use all the funds awarded, the Family Court Committee may, in its discretion, reduce the amount of reimbursement funds to the court. OSCA shall manage funds for this program on a semi-annual basis. During each 6-month period, the award amount must be reduced either by expenditure or by OSCA retracting a percentage of the funding. The court must notify OSCA of any extenuating circumstances that would justify the retaining of funds prior to the end of the six-month period. This is necessary in order to track the fund balance so as to allow additional awards in the future.
4. If at any time the court is aware that a portion of the funds are not needed for the project or program, OSCA should be notified so that the excess funds can be made available for additional awards.

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
 County of Boone } ea.

May Session of the April Adjourned

Term. 20 12

In the County Commission of said county, on the 10th day of May 20 12

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following budget amendment to increase revenue and expenditures for the Domestic Relations Resolution Fund – Contact for Kids: A Safe Way Grant, for grant period 7/1/12 – 12/31/12:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1243	03451	Judicial Grants	State Reimb. – Grant		4,000.00
1243	71101	Judicial Grants	Professional Services		4,000.00

Done this 10th day of May, 2012.

ATTEST:

Wendy S. Noren
 Wendy S. Noren
 Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
 Presiding Commissioner

Karen M. Miller

Karen M. Miller
 District I Commissioner

Skip Elkin

Skip Elkin
 District II Commissioner

REQUEST FOR BUDGET AMENDMENT

BOONE COUNTY, MISSOURI

4/11/12

EFFECTIVE DATE

FOR AUDITORS USE

Department				Account					Department Name	Account Name	(Use whole \$ amounts)	
											Decrease	Increase
1	2	4	3	0	3	4	5	1	Judicial Grants	State Reimb. - Grant		\$4,000.00
1	2	4	3	7	1	1	0	1	Judicial Grants	Professional Services		\$4,000.00

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use attachment if necessary): **To increase revenue and expenditures for the Domestic Relations Resolution Fund-Contact for Kids: A Safe Way Grant. This is for 7/1/12 – 12/31/12 expenditures and revenue.**



 Requesting Official

To: County Clerk's Office
 Comm Order # 234-2012
 Return to Auditor's Office
 Please do not remove staple.

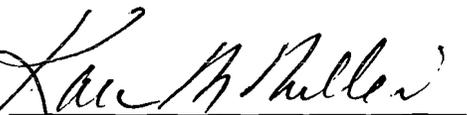
TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached.
- A fund-solvency schedule is attached.
- Comments:




 Auditor's Office


 PRESIDING COMMISSIONER


 DISTRICT I COMMISSIONER


 DISTRICT II COMMISSIONER

BUDGET AMENDMENT PROCEDURES

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.



State of Missouri

Office of State Courts Administrator
Division of Administration and Budget

Contract Period		Award Amount
Start Date	End Date	
07/01/12	06/30/13	\$8,000.00

Domestic Relations Resolution Fund Award

Program Description:

The Family Court Committee of the Supreme Court of Missouri, through the Office of State Courts Administrator (OSCA), is awarding funding to Missouri Circuit Courts for the **creation and implementation** of domestic relations programs.

Contract Number	Vendor Number	
OSCA 13-002-09		<input type="checkbox"/> Original Contract
		<input type="checkbox"/> Contract Amendment

Federal CFDA # (if applicable):

Court/Recipient Information	Project Director	OSCA Program Contact
Honorable Leslie Schneider Associate Judge 13th Judicial Circuit 705 East Walnut Street Columbia, MO 65201	Cindy Garrett Supervisor cindy.garrett@courts.mo.gov	Samantha Suthoff 573-522-6265
		OSCA Fiscal Contact
		Brian Dowden 573-526-8879

Special Conditions of this award are attached. There are no special conditions of this award. Original RFP requirements only.

Supervised Access/Exchange Program "Contract for Kids: A Safe Way"

Requested Funding: \$20,000.00

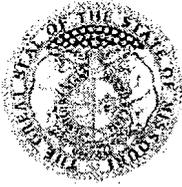
Awarded Funding: \$8,000.00

Please Sign, Date and Return by Mail to:

Office of State Courts Administrator
Attn: Contracts Unit
PO Box 104480
Jefferson City, MO 65110

In witness thereof, the parties below hereby execute this agreement.

Appointing Authority Signature		OSCA Signature	
Printed Name	Date	Printed Name	
Leslie Schneider	4/16/12	Gary Wait	
Presiding Judge Signature		Title	
		Director, Court Business Services Division	
Printed Name	Date	Date	
Gary Oxenhandler	4/11/12		



**STATE OF MISSOURI
OFFICE OF STATE COURTS ADMINISTRATOR
REQUEST FOR PROPOSAL**

RFP NO. OSCA 12-002

TITLE: Domestic Relations Programs for Parents and Children

ISSUE DATE: January 3, 2012

CONTACT: Herb Conner

PHONE NO.: (573) 522-2617

E-MAIL: osca.contracts@courts.mo.gov

RETURN PROPOSAL NO LATER THAN: February 24, 2012, AT 3:00 PM

RETURN PROPOSAL TO:

(U.S. Mail)

Office of State Courts Administrator

PO Box 104480

Jefferson City, Mo 65110 - 4480

(Courier Service)

Office of State Courts Administrator

2112 Industrial Dr

Jefferson City, Mo 65109

CONTRACT PERIOD: July 1, 2012, THROUGH June 30, 2013

SIGNATURE REQUIRED

AUTHORIZED SIGNATURE <i>[Signature]</i>		DATE 1-31-12
PRINTED NAME Herb Conner		TITLE State Court Judge
AGENCY NAME Circuit Court of Columbia, Franklin, Iron, and Warren Counties		
MAILING ADDRESS 2011 Walnut		
CITY, STATE, ZIP Columbia, MO 65201		
CONTACT PERSON Cindy Conner		TITLE Circuit Court Clerk
PHONE NO. 573-522-1229	FAX NO. 573-522-1111	E-MAIL ADDRESS osca.contracts@courts.mo.gov

NOTICE OF AWARD (OSCA USE ONLY)

ACCEPTED BY OFFICE OF STATE COURTS ADMINISTRATOR AS FOLLOWS:		
Requested: \$20,000.		Awarded: \$8,000.
CONTRACT NO. OSCA 12-002-09	CONTRACT PERIOD July 1, 2012 - June 30, 2013	
CONTACT COORDINATOR <i>[Signature]</i>	DATE 3-21-2012	STATE COURTS ADMINISTRATOR <i>[Signature]</i>

**Domestic Relations Program for Parents and Children
Request for Proposal
Supervised Access and Exchange Program, "Contact for Kids: A Safe Way"
Budget Spending Plan & Narrative**

2.1 Continuation of Approved Program:

For fiscal year 2012, the 13th Judicial Circuit, Family Court received \$8,700.00 in funding to continue our Supervised Visitation program, through contracting with Great Circle.

In 2012 the amount of grant funds awarded were reduced due to the program only allowing families to participate that are involved with the Court due to domestic relations cases. Prior that that, Children's Division was making referrals based on families involved with the Court system due to abuse/neglect allegations. However, our trends have clearly shown that even without the referrals from Children's Division, the need for Supervised Visitation is in great demand through Domestic Relation cases only. During this current grant year from July 1, 2011 through mid January 2012, 18 families have been referred to this program as a result of their involvement in domestic relations cases. Of those 18 cases, 14 have received supervised visitation program services; one case was just referred therefore a visitation schedule has not been arranged; one family failed to participate after being referred; and two cases did not fully complete the referral packet therefore the family was never forwarded to Great Circle. However, it should be noted there have been several calls received from other Courts wanting to make referrals to our program due to the parent who is to receive visitation residing in our Circuit. We have declined to accept those referrals, simply based on the decrease in funding awarded.

Of the fourteen families who have received services, three of the families utilized all 12 hours of the supervised visitation program; five families received between 9.5 and 11 hours of the program and; six families have received between 4.5 and 7.5 hours of visitation, however they are still participating in the program.

It should be noted in fiscal year 2012, we requested \$19,952 but were only awarded \$8,700.00. Therefore attorneys involved in making referrals were informed that cases being referred should be well screened due to the decrease in funds. Through December, 2011, \$5,752.50 has been billed for supervised visitation. If the current trend continues for the remaining of this grant year and another 18 families are referred, we would not have the necessary funds available to continue providing the services.

Budget Spending Plan

Should our Court be awarded the full amount of \$20,000, we are confident additional referrals would be received than what the documentation shows for the past 6 ½ months.

The following chart shows the expected budget spending plan for FY13, based on predictions of families served to date (approximately 6 months, with a few included from January, 2012). This budget plan would include continuing to contract with Great Circle to provide the supervision by a licensed therapist at \$58.00 per hour.

# of Families Predicted to be Served	# of Available Visitation hours per family	Cost per Visitation Hour	Total Funds needed to provide services	Requested funds through DRRF	Additional Funds needed outside of Grant to cover expenditures
36	12	\$58	\$25,056.00	\$20,000.00	\$5,056.00

In an effort to begin assuming some of the responsibilities of the cost of this program, the Court will work with Great Circle in developing a process where the families will complete a financial income summary and the parents will pay for part of the therapist costs based on income ability.

Currently our Court works with another agency in a similar manner, where the parties complete a form providing their income and household size. The family then agrees to pay a specific amount based on a sliding scale. The family would have to sign an agreement to pay said amount before each supervised visitation and should they not be able to pay their amount, the visitation would not occur. It would be up to the contract agency to collect the amount from the family based on the sliding scale fee and the Court would then agree to pay the contract agency the remaining balance of the \$58.00 per hour through contractual services through the DRRF grant. Since this is a new process it is unknown how many families will meet the criteria to pay a portion of the costs.

Benefit of Funds for FY12

As previously noted 14 families have received the benefit of the Supervised Visitation program from July 1, 2011 through January, 2012. The children and visiting parents have been given an opportunity to build a lasting relationship that often might not have occurred without this program. The visiting parent has learned valuable information such as how to better communicate and/or interact with their child/children through the assistance of the licensed therapist. The custodial parent has been provided the assurance their child/children are safe and well supervised with the therapist being present.

Family Court Commissioner Sara Miller stated "the visitation program leads to many cases being resolved without a contested trial because the parties can have an opportunity to work out their visitation issues while the case is pending." Commissioner Miller believes approximately 90% of the cases end up settled, or at least have the visitation issues resolved, if the family participated in the Supervised Visitation program. She further stated "The greatest value from the program is the benefit to the children. With the program they are able to meet the visiting parent in a safe, fun environment without

witnessing inappropriate, angry or even violent behaviors by their parents. There is no way to put a number on that."

1243 Judicial Grants & Contracts
 Domestic Relations Resolution Fund-Contact for Kids
 Calculations for Budget Amendment
 July 1, 2012 - December 31, 2012

	71101- Professional Services	Total
July - December 2012	<u>\$ 4,000.00</u>	<u>\$ 4,000.00</u>
2012 Budget Amendment Expenditure Amounts:	\$ 4,000.00	\$ 4,000.00
2012 Budget Amendment Revenue Amounts:	\$ 4,000.00	\$ 4,000.00

Grant Award:	
July - December 2012	\$4,000.00
Jan. - June 2013	<u>\$4,000.00</u>
Total Grant Award:	<u><u>\$8,000.00</u></u>

1243 Judicial Grants & Contracts
 Domestic Relations Resolution Fund-Contact for Kids
 Calculations for Budget Amendment
 January 1, 2013- June 30, 2013

	71101- Professional Services	Total
January - June 2013	<u>\$ 4,000.00</u>	<u>\$4,000.00</u>
2013 Budget Amendment Expenditure Amounts:	\$ 4,000.00	\$4,000.00
2013 Budget Amendment Revenue Amounts:	\$ 4,000.00	\$4,000.00

Grant Award:	
July - December 2012	\$4,000.00
Jan. - June 2013	<u>\$4,000.00</u>
Total Grant Award:	<u><u>\$8,000.00</u></u>

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
 County of Boone } ea.

May Session of the April Adjourned

Term. 20 12

In the County Commission of said county, on the 10th day of May 20 12

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following budget amendment to appropriate additional funds for labor and materials to repair drain tile at the Alternative Sentencing Center:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
4062	71201	607 E. Ash ALT Sentencing	Construction Costs		61,492.00

Done this 10th day of May, 2012.

ATTEST:

Wendy S. Noren
 Wendy S. Noren
 Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
 Presiding Commissioner

Karen M. Miller

Karen M. Miller
 District I Commissioner

Skip Elkin

Skip Elkin
 District II Commissioner

BOONE COUNTY, MISSOURI REQUEST FOR BUDGET AMENDMENT

4/23/12

EFFECTIVE DATE

FOR AUDITORS USE

(Use whole \$ amounts)
Transfer From Transfer To
Decrease Increase

Dept	Account	Fund/Dept Name	Account Name	Transfer From Decrease	Transfer To Increase
4062	71201	607 E. Ash ALT Sentencing	Construction Costs		61,492
				-	61,492

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

To appropriate additional funds for labor and materials to repair drain tile at the Alternative Sentencing Center.

Jog Auditors office
Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

A schedule of previously processed Budget Revisions/Amendments is attached *agenda*
 A fund-solvency schedule is attached.

Comments:

[Signature]

Auditor's Office
PRESIDING COMMISSIONER

[Signature]

DISTRICT I COMMISSIONER

[Signature]

DISTRICT II COMMISSIONER

BUDGET AMENDMENT PROCEDURES

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.

607 E. ASH ALT SENTENCING

Department 4062

Prepared by Auditors Office

	<u>Phase II Project Budget</u>	<u>Revisions 04/23/2012 Drain Tile Repair</u>	<u>Total Project Budget</u>
Professional Fees: Architect/Engineer			
A/E Fees	21,675	-	21,675
A/E Reimbursables	1,000	-	1,000
Total Professional Fees	<u>\$ 22,675</u>	<u>-</u>	<u>22,675.00</u>
Construction:			
Construction Contract - Renovation	120,169	-	120,169
Mechanical Unit Replacement	33,800	-	33,800
Contingency (10%, Rounded nearest 100th)	15,400	61,492	76,892
Total Construction	<u>\$ 169,369</u>	<u>61,492</u>	<u>230,861.00</u>
Owner's Cost:			
Telephones	1,740	-	1,740
Security	9,568	-	9,568
IT Network	2,350	-	2,350
Legal and Advertising	-	-	-
Moving expense	500	-	500
Equip/System Disconnect/Reconnect	-	-	-
Furniture	5,250	-	5,250
Equipment -Refrigerator/Microwave	-	-	-
Fixtures	-	-	-
Signage	500	-	500
Canopy	-	-	-
Utilities at Lifestyles	2,840	-	2,840
Asbestos Testing & Removal	6,065	-	6,065
Documents - Building Plans	500	-	500
Miscellaneous FM reimbursement	-	-	-
Contingency (10%, Rounded nearest 100th)	2,900	-	2,900
Total Owners Cost	<u>\$ 32,213</u>	<u>-</u>	<u>32,213</u>
Total Budget	<u>\$ 224,257</u>	<u>61,492</u>	<u>285,749</u>
 Sources: 1/5th Cap. Improv Sales Tax			
Alternative Sentencing Center - Reimb GF	\$ 670,000		
Alternative Sentencing Center Remodel	330,000		
Amount Included in Sales Tax Ballot for ASC	<u>1,000,000</u>		
Uses:			
Land & Building Acquisition Costs (Actual)	(670,000)		
Alt Sentencing Phase 1 (Actual)	(176,262)		
Remaining Project Budget for Phase II	<u>\$ 153,738</u>		
Revised Project Budget Phase II (from below)	285,749		
Additional Funding Amount Required	<u>(132,011)</u>		

Rhad A. Baker Construction, LLC

Built Right, Built to Last

4851 County Road 219
Fulton, Missouri 65251
Phone 573-489-6470 Fax 573-642-3454

Proposal

DATE: APRIL 12, 2012

TO:
Erik Miller
Boone County Alternative Sentencing Renovation

FOR:
Change Orders

DESCRIPTION	AMOUNT
All labor and materials to excavate 75 linear feet of foundation wall and replace damaged drain tile. Scope to include new 6" PVC connected to existing drain tile. New foundation Epro on wall, rock up 4' from the bottom, and backfilling. Includes finish grading, and seed and straw.	
TOTAL	\$13,910.00

0 • c

Thank you for your business!

13,910.00 +
22,533.00 +
7,785.00 +
15,190.00 +
2,074.00 +
61,492.00 *

Rhad A. Baker Construction, LLC

Built Right, Built to Last

4851 County Road 219
Fulton, Missouri 65251
Phone 573-489-6470 Fax 573-642-3454

Proposal

DATE: APRIL 23, 2012

TO:
Erik Miller
Boone County Alternative Sentencing Renovation

FOR:
Change Order

DESCRIPTION	AMOUNT
Phase 1: On the front of the building-Removal and replacement of existing concrete, handrail, and gutter flume. Removal of brick address wall. Excavate down to footing and replace drain tile. Fill back up with 4' of rock, install epro waterguard, and backfill.	\$22,533.00
Phase 2: One the east side of the building-Excavate down to footing to remove and replace drain tile, install epro waterguard, fill with 4' of rock, and backfill. Price includes footage from the front of the building to the concrete retaining wall.	\$7,785.00
Phase 3: At drive area-Removal and replacement of existing concrete drive and drain tile. Excavate down to footing, replace drain tile, install epro waterguard, fill with 4' of rock, and backfill.	\$15,190.00
Repair damaged pipe at planting/rock area.	\$2,074.00
TOTAL	

Thank you for your business!

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

May Session of the April Adjourned

Term. 20 12

In the County Commission of said county, on the 10th day of May 20 12

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize Commissioner Karen M. Miller to sign Change Order # 3 for bid 03-19JAN12 in the amount of \$13,910.00 for the Alternative Sentencing Center project.

Done this 10th day of May, 2012.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill
Presiding Commissioner

Karen M. Miller
Karen M. Miller
District I Commissioner

Skip Elkin
Skip Elkin
District II Commissioner

BOONE COUNTY FACILITY MAINTENANCE

Change Order No.: Three (3)

Bid Number: 03-19Jan12

Date: 4-17-12

Project Location: Boone County Alternative Sentencing Center

Contractor: Rhad Baker Construction LLC

It is hereby mutually agreed that when this change order has been signed by the contracting parties, the following described changes in the work required by the contract shall be executed by the contractor without changing the terms of the contract except as herein stipulated and agreed.

Description of Changes: All labor and materials to excavate 75 linear feet of foundation wall and replace damaged drain tile. Scope to include new 6" PVC connected to existing drain tile. Proposal includes new foundation Epro on wall, rock up 4' from bottom and backfilling. Proposal includes finish grading and seed & straw.

CONTRACTORS PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all material and labor and perform all work in connection therewith in accordance with the requirements for similar work in existing contract except as otherwise stipulated herein, for the following considerations:

Contract Amount: Add to the Contract Amount a total of Thirteen Thousand Nine Hundred Ten Dollars (\$13,910.00).

Recommended by: Rhad Baker Construction

Approved by Facility Maintenance: _____

SIGNATURE 

DATE 4-17-12

Accepted by: Boone County

SIGNATURE 

DATE 5-10-12

STATEMENT OF CONTRACT AMOUNT:

ORIGINAL CONTRACT AMOUNT	\$ 120,169.00
PREVIOUS ADDITIONS	\$ 1,484.18
TOTAL	\$ 121,653.18
PREVIOUS DEDUCTIONS	\$.00
NET PRIOR TO THIS CHANGE	\$ 121,653.18
AMOUNT OF THIS CHANGE <input checked="" type="checkbox"/> ADD <input type="checkbox"/> DEDUCT	\$ 13,910.00
CONTRACT AMOUNT TO DATE	\$ 135,563.18

Rhad A. Baker Construction, LLC

Built Right, Built to Last

4851 County Road 219
Fulton, Missouri 65251
Phone 573-489-6470 Fax 573-642-3454

Proposal

DATE: APRIL 12, 2012

TO:
Erik Miller
Boone County Alternative Sentencing Renovation

FOR:
Change Orders

DESCRIPTION	AMOUNT
All labor and materials to excavate 75 linear feet of foundation wall and replace damaged drain tile. Scope to include new 6" PVC connected to existing drain tile. New foundation Epro on wall, rock up 4' from the bottom, and backfilling. Includes finish grading, and seed and straw.	
TOTAL	\$13,910.00

Thank you for your business!

Rhad A. Baker Construction, LLC

Built Right, Built to Last

4851 County Road 219
Fulton, Missouri 65251
Phone 573-489-6470 Fax 573-642-3454

Proposal

DATE: APRIL 23, 2012

TO:
Erik Miller
Boone County Alternative Sentencing Renovation

FOR:
Change Order

DESCRIPTION	AMOUNT
Phase 1: On the front of the building-Removal and replacement of existing concrete, handrail, and gutter flume. Removal of brick address wall. Excavate down to footing and replace drain tile. Fill back up with 4' of rock, install epro waterguard, and backfill.	\$22,533.00
Phase 2: One the east side of the building-Excavate down to footing to remove and replace drain tile, install epro waterguard, fill with 4' of rock, and backfill. Price includes footage from the front of the building to the concrete retaining wall.	\$7,785.00
Phase 3: At drive area-Removal and replacement of existing concrete drive and drain tile. Excavate down to footing, replace drain tile, install epro waterguard, fill with 4' of rock, and backfill.	\$15,190.00
Repair damaged pipe at planting/rock area.	\$2,074.00
TOTAL	

Thank you for your business!

Karen Miller - Re: Change order proposal

From: Rhad Baker <rhad_baker@yahoo.com>
To: Karen Miller <kmiller@boonecountymmo.org>
Date: 4/22/2012 10:00 PM
Subject: Re: Change order proposal

Typically foundations drain out both sides of a building. We believe that the drain tile on this building may only drain to the west so the only way for everything to drain correctly is for the drain tile to work in the front of the building. Once we dig out the west side, we will camera the front. If it is collapsed, then we will replace the front. If it's not, then we won't replace it. That is really the only way to know whether it is working or not. We will camera the project as we go. If the front looks fine after we camera it, then we would jump to the east side.

I believe that it will all need to be approved before we proceed on the rest of it. If we don't need to do the remaining sections, then we won't. But I don't want to get into with all the equipment and man power over there and then have to stop to see if it will be approved.

Bob and I spent some time looking into this on Friday and we believe this is the most efficient approach.

From: Karen Miller <kmiller@boonecountymmo.org>
To: rhad_baker@yahoo.com
Sent: Sunday, April 22, 2012 9:44 PM
Subject: Re: Change order proposal

I thought we didn't need to do the front of the building what changed? Karen

"Rhad Baker <rhad_baker@yahoo.com>" <rhad_baker@yahoo.com> wrote:

Please find attached the requested charge order proposal. Let me know if you have any questions.
Thanks,
Rhad

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

May Session of the April Adjourned

Term. 20 12

In the County Commission of said county, on the 10th day of May 20 12

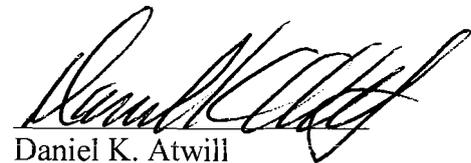
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize Commissioner Karen M. Miller to sign Change Order # 8 for bid 03-19JAN12 in the amount of \$2,074.00 for the Alternative Sentencing Center project.

Done this 10th day of May, 2012.

ATTEST:

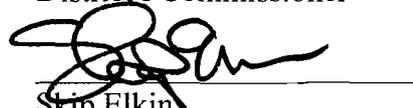
Wendy S. Noren cc
Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Skip Elkin
District II Commissioner

BOONE COUNTY FACILITY MAINTENANCE

Change Order No.: Eight (8)

Bid Number: 03-19Jan12

Date: 4-23-12

Project Location: Boone County Alternative Sentencing Center

Contractor: Rhad Baker Construction LLC

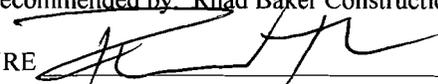
It is hereby mutually agreed that when this change order has been signed by the contracting parties, the following described changes in the work required by the contract shall be executed by the contractor without changing the terms of the contract except as herein stipulated and agreed.

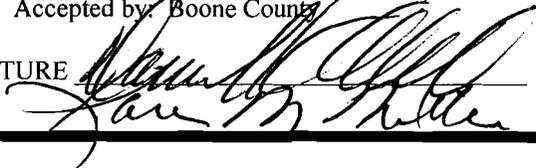
Description of Changes: All labor and materials to repair damaged pipe at planting/rock area on north side of Alternative Sentencing Center.

CONTRACTORS PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all material and labor and perform all work in connection therewith in accordance with the requirements for similar work in existing contract except as otherwise stipulated herein, for the following considerations:

Contract Amount: Add to the Contract Amount a total of Two Thousand Seventy Four Dollars (\$2,074.00)

Recommended by: Rhad Baker Construction	Approved by Facility Maintenance: _____
SIGNATURE 	DATE <u>4-23-12</u>

Accepted by: Boone County	
SIGNATURE 	DATE <u>5-10-12</u>

STATEMENT OF CONTRACT AMOUNT:

ORIGINAL CONTRACT AMOUNT	\$ 120,169.00
PREVIOUS ADDITIONS	\$ 62,877.18
TOTAL	\$ 183,046.18
PREVIOUS DEDUCTIONS	\$.00
NET PRIOR TO THIS CHANGE	\$ 183,046.18
AMOUNT OF THIS CHANGE <u>X</u> ADD _____ DEDUCT	\$ 2,074.00
CONTRACT AMOUNT TO DATE	\$ 185,120.18

Rhad A. Baker Construction, LLC

Built Right, Built to Last

4851 County Road 219
Fulton, Missouri 65251
Phone 573-489-6470 Fax 573-642-3454

Proposal

DATE: APRIL 23, 2012

TO:
Erik Miller
Boone County Alternative Sentencing Renovation

FOR:
Change Order

DESCRIPTION	AMOUNT
Phase 1: On the front of the building-Removal and replacement of existing concrete, handrail, and gutter flume. Removal of brick address wall. Excavate down to footing and replace drain tile. Fill back up with 4' of rock, install epro waterguard, and backfill.	\$22,533.00
Phase 2: One the east side of the building-Excavate down to footing to remove and replace drain tile, install epro waterguard, fill with 4' of rock, and backfill. Price includes footage from the front of the building to the concrete retaining wall.	\$7,785.00
Phase 3: At drive area-Removal and replacement of existing concrete drive and drain tile. Excavate down to footing, replace drain tile, install epro waterguard, fill with 4' of rock, and backfill.	\$15,190.00
Repair damaged pipe at planting/rock area.	\$2,074.00
TOTAL	

Thank you for your business!

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

May Session of the April Adjourned

Term. 20 12

In the County Commission of said county, on the 10th day of May 20 12

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize Commissioner Karen M. Miller to sign Change Order # 7 for bid 03-19JAN12 in the amount of \$15,190.00 for the Alternative Sentencing Center project, contingent on its need.

Done this 10th day of May, 2012.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Skip Elkin
District II Commissioner

BOONE COUNTY FACILITY MAINTENANCE

Change Order No.: Seven (7)

Bid Number: 03-19Jan12

Date: 4-23-12

Project Location: Boone County Alternative Sentencing Center

Contractor: Rhad Baker Construction LLC

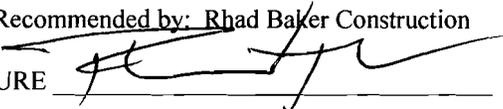
It is hereby mutually agreed that when this change order has been signed by the contracting parties, the following described changes in the work required by the contract shall be executed by the contractor without changing the terms of the contract except as herein stipulated and agreed.

Description of Changes: Phase 3- All labor and materials to remove and replace existing concrete drive and drain tile on east side of the Alternative Sentencing Center at drive area. Including excavation down to footing, replace drain tile, install epro waterguard, fill with rock and replace concrete.

CONTRACTORS PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all material and labor and perform all work in connection therewith in accordance with the requirements for similar work in existing contract except as otherwise stipulated herein, for the following considerations:

Contract Amount: Add to the Contract Amount a total of Fifteen thousand One Hundred Ninety Dollars (\$15,190.00).

Recommended by: Rhad Baker Construction
SIGNATURE 

Approved by Facility Maintenance: _____
DATE 4-23-12

Accepted by: Boone County
SIGNATURE 

DATE 5-10-12

STATEMENT OF CONTRACT AMOUNT:

ORIGINAL CONTRACT AMOUNT	\$ 120,169.00
PREVIOUS ADDITIONS	\$ 47,687.18
TOTAL	\$ 167,856.18
PREVIOUS DEDUCTIONS	\$.00
NET PRIOR TO THIS CHANGE	\$ 160,856.18
AMOUNT OF THIS CHANGE <u>X</u> ADD _____ DEDUCT	\$ 15,190.00
CONTRACT AMOUNT TO DATE	\$ 183,046.18

Rhad A. Baker Construction, LLC

Built Right, Built to Last

4851 County Road 219
Fulton, Missouri 65251
Phone 573-489-6470 Fax 573-642-3454

Proposal

DATE: APRIL 23, 2012

TO:
Erik Miller
Boone County Alternative Sentencing Renovation

FOR:
Change Order

DESCRIPTION	AMOUNT
Phase 1: On the front of the building-Removal and replacement of existing concrete, handrail, and gutter flume. Removal of brick address wall. Excavate down to footing and replace drain tile. Fill back up with 4' of rock, install epro waterguard, and backfill.	\$22,533.00
Phase 2: One the east side of the building-Excavate down to footing to remove and replace drain tile, install epro waterguard, fill with 4' of rock, and backfill. Price includes footage from the front of the building to the concrete retaining wall.	\$7,785.00
Phase 3: At drive area-Removal and replacement of existing concrete drive and drain tile. Excavate down to footing, replace drain tile, install epro waterguard, fill with 4' of rock, and backfill.	\$15,190.00
Repair damaged pipe at planting/rock area.	\$2,074.00
TOTAL	

Thank you for your business!

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

May Session of the April Adjourned

Term. 20 12

In the County Commission of said county, on the 10th day of May 20 12

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize Commissioner Karen M. Miller to sign Change Order # 6 for bid 03-19JAN12 in the amount of \$7,785.00 for the Alternative Sentencing Center project, contingent on its need.

Done this 10th day of May, 2012.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill
Presiding Commissioner

Karen M. Miller
Karen M. Miller
District I Commissioner

Skip Elkin
Skip Elkin
District II Commissioner

BOONE COUNTY FACILITY MAINTENANCE

Change Order No.: Six (6)

Bid Number: 03-19Jan12

Date: 4-23-12

Project Location: Boone County Alternative Sentencing Center

Contractor: Rhad Baker Construction LLC

It is hereby mutually agreed that when this change order has been signed by the contracting parties, the following described changes in the work required by the contract shall be executed by the contractor without changing the terms of the contract except as herein stipulated and agreed.

Description of Changes: Phase 2- All labor and materials to repair drain tile on east side of the Alternative Sentencing Center from southeast corner of building to concrete retaining wall. Including: Excavating down to footing to remove and replace drain tile, install epro watguard, fill with 4 foot of rock, backfill.

CONTRACTORS PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all material and labor and perform all work in connection therewith in accordance with the requirements for similar work in existing contract except as otherwise stipulated herein, for the following considerations:

Contract Amount: Add to the Contract Amount a total of Seven Thousand Seven Hundred Eighty Five Dollars (\$7,785.00).

Recommended by: Rhad Baker Construction
SIGNATURE [Signature]

Approved by Facility Maintenance: _____
DATE 4-23-12

Accepted by Boone County
SIGNATURE [Signature]

DATE 5-10-12

STATEMENT OF CONTRACT AMOUNT:

ORIGINAL CONTRACT AMOUNT	\$ 120,169.00
PREVIOUS ADDITIONS	\$ 22,533.18
TOTAL	\$ 160,071.18
PREVIOUS DEDUCTIONS	\$.00
NET PRIOR TO THIS CHANGE	\$ 160,071.18
AMOUNT OF THIS CHANGE <u> X </u> ADD _____ DEDUCT	\$ 7,785.00
CONTRACT AMOUNT TO DATE	\$ 167,856.18

Rhad A. Baker Construction, LLC

Built Right, Built to Last

4851 County Road 219
Fulton, Missouri 65251
Phone 573-489-6470 Fax 573-642-3454

Proposal

DATE: APRIL 23, 2012

TO:
Erik Miller
Boone County Alternative Sentencing Renovation

FOR:
Change Order

DESCRIPTION	AMOUNT
Phase 1: On the front of the building-Removal and replacement of existing concrete, handrail, and gutter flume. Removal of brick address wall. Excavate down to footing and replace drain tile. Fill back up with 4' of rock, install epro waterguard, and backfill.	\$22,533.00
Phase 2: One the east side of the building-Excavate down to footing to remove and replace drain tile, install epro waterguard, fill with 4' of rock, and backfill. Price includes footage from the front of the building to the concrete retaining wall.	\$7,785.00
Phase 3: At drive area-Removal and replacement of existing concrete drive and drain tile. Excavate down to footing, replace drain tile, install epro waterguard, fill with 4' of rock, and backfill.	\$15,190.00
Repair damaged pipe at planting/rock area.	\$2,074.00
TOTAL	

Thank you for your business!

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

May Session of the April Adjourned

Term. 20 12

In the County Commission of said county, on the 10th day of May 20 12

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize Commissioner Karen M. Miller to sign Change Order # 5 for bid 03-19JAN12 in the amount of \$22,533.00 for the Alternative Sentencing Center project, contingent on its need.

Done this 10th day of May, 2012.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill
Presiding Commissioner

Karen M. Miller
Karen M. Miller
District I Commissioner

Skip Elkin
Skip Elkin
District II Commissioner

BOONE COUNTY FACILITY MAINTENANCE

Change Order No.: Five (5)

Bid Number: 03-19Jan12

Date: 4-23-12

Project Location: Boone County Alternative Sentencing Center

Contractor: Rhad Baker Construction LLC

It is hereby mutually agreed that when this change order has been signed by the contracting parties, the following described changes in the work required by the contract shall be executed by the contractor without changing the terms of the contract except as herein stipulated and agreed.

Description of Changes: Phase 1- All labor and materials to repair drain tile on front of building. Including: removal and replacement of existing concrete, handrail and gutter flume. Removal of brick address wall. Backfill with 4 foot of rock, install epro watguard and backfill.

CONTRACTORS PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all material and labor and perform all work in connection therewith in accordance with the requirements for similar work in existing contract except as otherwise stipulated herein, for the following considerations:

Contract Amount: Add to the Contract Amount a total of Twenty Two Thousand Five Hundred Thirty Three Dollars (\$22,533.00).

Recommended by: Rhad Baker Construction

Approved by Facility Maintenance: _____

SIGNATURE _____

DATE 4-23-12

Accepted by: Boone County

SIGNATURE _____

DATE 5-10-12

STATEMENT OF CONTRACT AMOUNT:

ORIGINAL CONTRACT AMOUNT	\$ 120,169.00
PREVIOUS ADDITIONS	\$ 17,369.18
TOTAL	\$ 137,538.18
PREVIOUS DEDUCTIONS	\$.00
NET PRIOR TO THIS CHANGE	\$ 137,538.18
AMOUNT OF THIS CHANGE <u> X </u> ADD _____ DEDUCT	\$ 22,533.00
CONTRACT AMOUNT TO DATE	\$ 160,071.18

Rhad A. Baker Construction, LLC*Built Right, Built to Last*

4851 County Road 219
 Fulton, Missouri 65251
 Phone 573-489-6470 Fax 573-642-3454

Proposal

DATE: APRIL 23, 2012

TO:
 Erik Miller
 Boone County Alternative Sentencing Renovation

FOR:
 Change Order

DESCRIPTION	AMOUNT
<p>Phase 1: On the front of the building-Removal and replacement of existing concrete, handrail, and gutter flume. Removal of brick address wall. Excavate down to footing and replace drain tile. Fill back up with 4' of rock, install epro waterguard, and backfill.</p>	\$22,533.00
<p>Phase 2: One the east side of the building-Excavate down to footing to remove and replace drain tile, install epro waterguard, fill with 4' of rock, and backfill. Price includes footage from the front of the building to the concrete retaining wall.</p>	\$7,785.00
<p>Phase 3: At drive area-Removal and replacement of existing concrete drive and drain tile. Excavate down to footing, replace drain tile, install epro waterguard, fill with 4' of rock, and backfill.</p>	\$15,190.00
<p>Repair damaged pipe at planting/rock area.</p>	\$2,074.00
TOTAL	

Thank you for your business!

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

May Session of the April Adjourned

Term. 20 12

In the County Commission of said county, on the 10th day of May 20 12

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize a closed meeting on Friday, May 11, 2012, at 1:00 p.m. The meeting will be held in Room 338 of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, as authorized by 610.021 (2) RSMo. to discuss the leasing, purchase or sale of real estate by a public government body where public knowledge of the transaction might adversely affect the legal consideration therefore.

Done this 10th day of May, 2012.

ATTEST:

Wendy S. Noren cc
Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Skip Elkin
District II Commissioner