CERTIFIED COPY OF ORDER

75 -2010

STATE OF MISSOURI

February Session of the January Adjourned

Term. 20 10

County of Boone

In the County Commission of said county, on the

16th

day of

February

10

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby award bid 02-19Jan10 FAR Pro Suite Archive, Restore, Acquisition System to Lyme Computer Systems. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Done this 16th day of February, 2010.

ATTEST:

Wendy S. Noren

Clerk of the County Commission

Kenneth M. Pearson Presiding Commissioner

Kareh M. Miller

District I Commissioner

Skip Elkin

-2010

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

February Session of the January Adjourned

10 Term. 20

County of Boone

In the County Commission of said county, on the

16th

day of

February

10

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the utilization of the sole source vendor Sellers Equipment, Inc. of Olathe, Kansas contract 94-123110SS to purchase parts and service for the JCB Trackhoe in the Public Works Department. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Done this 16th day of February, 2010.

ATTEST:

Clerk of the County Commission

Kenneth M. Pearson

Presiding Commissioner

Kareh M. Miller

District I Commissioner

Boone County Purchasing

Melinda Bobbitt, CPPB Director



601 E.Walnut, Room 208 Columbia, MO 65201 Phone: (573) 886-4391

Fax: (573) 886-4390

MEMORANDUM

TO:

Boone County Commission

FROM:

Melinda Bobbitt, CPPB

DATE:

February 10, 2010

RE:

Sole Source Purchase – 94-123110SS – Parts & Service for JCB Trackhoe

The Public Works Department requests permission to utilize Sellers Equipment, Inc. of Olathe, Kansas as a sole source vendor to purchase parts and service for the JCB Trackhoe located in the Public Works Department. Sellers Equipment is the only feasible source available to provide repair service. With Cook Sales & Service gong out of business (previous sole source vendor for this equipment); Sellers Equipment is the nearest available option for parts and work on this brand of equipment.

Attached is the sole source request form for signature submitted by the Public Works Department.

ATT Sole Source Request

cc:

Greg Edington, PW

Bid File

Boone County Purchasing

Melinda Bobbitt, CPPB

Director



601 E.Walnut, Rm 208 Columbia, MO 65201 Phone: (573) 886-4391 Fax: (573) 886-4390

	SOLE SOURCE/NO SUBSTITUTE FACT SHEET
	Boone County Public Works - Maintenance Division
Originating Office	
•	Greg Edington
Person Requesting	
	February 10, 2010
	449-8515
Contact Number	
UPON COMPLETION O	F THIS FORM, PLEASE SUBMIT TO THE PURCHASING DEPARTMENT.
	20/1/10/
PURCHASING DEPARTM	
	Signature Date
SOLE SOURCE NUMBER	94-12316085
Assigned by Purchasing)	
	1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -
COMMISSION APPROVA	
~	Signature
Expiration Date: _(On go	ing 20_ through20_ One Time Purchase (check)
Vendor Name	Sellers Equipment, Inc (vendor #13731)
Vendor Address	15325 South Keeler Street, Olathe ICS
	Phone: 913-764-2011 Fax: 913-764-2014
Vendor Phone and	Fax Parts & service for JCB Trackhoe
Product Description	
Estimated Cost	Wide range of prices. Can be \$500 to \$7300 or more depending on parts needed and mechanic services required.

The following is a list of questions that must be answered when making sole source requests. This is a formal document for submission to the County Commission. If a question is not applicable, please indicate N/A. Use layman's terms and avoid jargon and the use of acronyms.

- Please check the reason(s) for this sole request:
 - X Only Known Source-Similar equipment or material not available from another vendor
 - X Equipment or materials must be compatible with existing Equipment
 - ☐ Immediate purchase necessary to correct situation threatening life/property
 - □ Lease Purchase Exercise purchase option on lease
 - □ Medical device or supply specified by physician
 - Used Equipment Within price set by one/two appraisal(s) by disinterested party(ies)

Page 1

s/admin/forms/sole source fact sheet

2/10/2010 10:07 AM

Comment [.1]:

	☐ Other - List (attach additional sheets if necessary)
2.	Briefly describe the commodity/material you are requesting and its function.
	Parts & mechanic service for JCB brand heavy equipment.
3.	Describe the unique features/compatibility of the commodity/material that precludes competitive bidding.
	With Cooke Sales & Service (vendor 246, sole source # 57-123105) going out of business; Sellers Equipment is the nearest available option for parts and work on this brand of equipment.

4. What research has been done to verify this vendor as the only known source?

 $Contact\ with\ the\ various\ known\ dealers\ \&\ distributors\ of\ this\ brand\ of\ product\ \&\ service\ on\ them.$

- Does this vendor have any distributors, dealers, resellers, etc. that sell the commodity/material?
 Yes (please attach a list of known sources)
 - □ No

Unknown

6. Must this commodity/material be compatible with present inventory/equipment, or in compliance with the manufacturer's warranty or existing service agreement? If yes, please explain.

Yes, only compatible parts can be used to properly maintain the equipment.

- 7. If this is an initial purchase, what are the future consequences of the purchase? That is, once this purchase is approved and processed, what additional upgrades/additions/supplies/etc. are anticipated/projected over the useful life of this product? N/A
- 8. If this is an upgrade/add-on/supply/repair/etc. to existing equipment, how was the original equipment purchased (sole source or competitive bid)? What additional, related, sole source purchases have occurred since the initial purchase? Please state previous purchase order number(s).

Original equipment was purchased from former sole source vendor via PO in 1995. Could have been a competitive bid purchase, but would now require "local" repair & parts option. Past purchases from former sole source provider ranged from \$83 to \$9700.

How has this commodity/material been purchased in the past? (Sealed Bid, Sole Source, RFP, other)
 Please provide document numbers.

Sole source, vendor #246 Cooke Sales & Service, contract # 57-123105

10. What are the consequences of not securing this specific commodity/material?

Unable to repair JCB heavy equipment, therefore unable to complete essential functions of road maintenance.

11. List any other information relevant to the acquisition of this commodity/material (additional sheets may be attached, if necessary).

Page 2

s/admin/forms/sole source fact sheet

2/10/2010 10:07 AM

On - going, as long as we have this br	and of heavy equip	ment.	
	Page 3	2/10/2010 10 07 434	
n/forms/sole source fact sheet		2/10/2010 10:07 AM	

How long is sole source approval necessary for this type of purchase? Is this a one-time purchase or is there an identified time period needed?

12.

Boone County Purchasing

Melinda Bobbitt, CPPB Director of Purchasing



601 E.Walnut-Rm 209 Columbia, MO 65201 Phone (573) 886-4391 Fax (573) 886-4390

To:

Susan Richison (884-0003)

twitchells@missouri.edu

From:

Melinda Bobbitt, Director of Purchasing

RE:

Advertisement for Sole Source Purchase

Date:

February 10, 2010

The following is a sole source purchase advertisement. Please call if you have any questions.

NOTICE OF INTENT TO MAKE SINGLE FEASIBLE SOURCE PURCHASE

Boone County believes there is only a single feasible source from which to purchase the following and intends to make a single feasible source purchase unless viable competition is established. Please contact the Boone County Purchasing Department if you can supply the following:

Parts & Service for JCB Trackhoe from Sellers Equipment, Inc.

To receive additional information or to express an interest in providing the above, please contact the Purchasing Department by **9:30 a.m. on Tuesday, February 16, 2010.** Boone County Purchasing Department, Boone County Johnson Building, Room 208, 601 E. Walnut Street, Columbia, MO 65201.

Information is available in the Purchasing Office and requests for copies may be made by phone (573) 886-4391; fax (573) 886-4390 or e-mail: mbobbitt@boonecountymo.org.

Melinda Bobbitt, CPPB Director, Boone County Purchasing

Insertion date: Friday, February 5, 2010

COLUMBIA MISSOURIAN

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

February Session of the January Adjourned

Term. 20 10

County of Boone

In the County Commission of said county, on the

 16^{th}

day of

February

10

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following budget revision for additional indigent cremation:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1430	86615	Community Services	Indigent Burials		250.00
1123	86800	Emerg & Contingency	Emergency	250.00	

Done this 16th day of February, 2010.

ATTEST:

Wendy S. Noten

Clerk of the County Commission

Kenneth M. Pearson

Presiding Commissioner

Karen M. Miller

District I Commissioner

Skip Elkin

18/31/09

2/5/2010

EFFECTIVE DATE

REQUEST FOR BUDGET REVISION

BOONE COUNTY, MISSOURI RECEIVED

77-2010

FEB 0 5 2010

FOR AUDITORS USE

					1					DOONE COUNT	MUNITAR	(Use whole \$ amounts)		
]		BOONE COUNT	TAUDITUR	Transfer From	Transfer To									
D	epai	rtme	ent			Ac	co	unt		Department Name	Account Name	Decrease	Increase	
1	4	3	0		8	6	6	1	5	Community Services	Indigent Burials		250	
1	1	2	3		8	6	8	0	0	Emerg. & Conting.	Emergency	250		
				1										
				•										
				}			T							
				Ì										
					_		 		<u> </u>					
_					-		-							
De re	Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):													

Do you anticipate that this Budget Revision will provide sufficient funds to complete the year? ⊠YES □NO If not, please explain (use an attachment if necessary):

Requesting Official	
/ TO BE COMPLETED BY AUDITOR'S OFFICE	a and A
A schedule of previously processed Budget Revisions/Amendments is atta-	ched. agunda
☑ Unencumbered funds are available for this budget revision.	Ø

☐ Comments:

Auditor's Office

PRESIDING COMMISSIONER

DISTRICT I COMMISSIONED

DISTRICT II COMMISSIONER

Revised 04/02

DODUDCK DOONE SUBSIDIARY LEDGER	INQUIRY MAIN SCREEN 2/	05/10 13:49:13
Year 2009	Original Appropriation	3,000.00
Dept 1430 COMMUNITY SERVICES	Revisions	1,500.00
Acct 86615 INDIGENT BURIALS	Original + Revisions	4,500.00
Fund 100 GENERAL FUND	Expenditures	4,250.00
	Encumbrances	
Class/Account A ACCOUNT	Actual To Date	4,250.00
Account Type E EXPENSE	Remaining Balance	250.00
Normal Balance D DEBIT	Shadow Balance	250.00
Expenditu	res by Period	

January		July	
February	750.00	August	250.00
March	500.00	September	250.00
April	500.00	October	250.00
May	1,000.00	November	
June		December	750.00

F2=Key Scr F3=Exit F5=Ledger Transactions F7=Transactions

2/5/10 REQUEST DATE

ASAP VENDOR DUE DATE

PAYMENT REQUISITION

BOONE COUNTY, MISSOURI

764 VENDOR Parker Funeral Servie and Crematory

VENDOR NAME

PHONE #

NO.

22 N 10th Street

Columbia

MO 65201

ADDRESS:		STATE ZIP
	BID DOCUMENTATION d to demonstrate compliance with statutory bio 60, 50.753-50.790, and the Purchasing Manual—	
☐ Bid./RFP (enter # below)	Not Subject To Bidding (select	appropriate response below):
Sole Source (enter # below)	□ Utility	Mandatory Payment to Other Govt
 Emergency Procurement (enter# below) Written Quotes (3) attached (>\$2500 to \$4,499) 	☐ Employee Travel/Meal Reimb ☐ Training (registration/conf fees)	□ Court Case Travel/Meal Reimb □ Tool and Uniform Reimb
Purchase is <\$2500 and is NOT covered by an	Dues	☐ Tool and Uniform Reimb ☐ Inmate Housing
existing bid or sole source	Pub/Subscription/Transcript Copies	Remit Payroll Withheld
	☐ Refund of Fees Previously Paid to County	[Mark P. 18 프로그램의 2014] (Market Property State Property State Property State Property State Property State Pro
#	Professional Services (see Purchasing Police	cy Section 3-103); enter RFP if applicable
(Enter Applicable Bid / Sole Source / Emergency Number)	 Intergovernmental Agreement Not Susceptible to Bidding for Other Reason 	ns (Explain)
	The state of the s	
	Invoice Nur	nber

Fund		Department					Ac	COI	ınt		Invoice Number and Customer Account Number	Amount			
				1	4	3	0	/	8	6	6	1.	5	Indigent Burial for Robert Williams	\$250
				1	4	3	0		8_	6	6	1	5	Indigent Burial for Debra Gilpin	\$250
	The second						80.174								
										- 10 - 10 - 10 - 10 - 10 - 10 - 10 - 10					
					50 8 30 2 3										
													9 913 4 943 4 943		
	7 1						-								
													1:		
		13. 1						}						Total	\$500

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

Su	RP
))	Prepared By

pproving Official

	Parker Funeral Ser		
	22 N. 10th Street, Columbia	, MO 65201 (573)449-4153	
ATE January 29, 2010		SERVICE NO. 10-026TC	
DECEASED NAME Robert Williams			
DATE OF DEATH February 01, 2009	PLACE OF	DEATH	The second secon
easons in writing below. If you selected a fune	cred of that are required. If we are require eral that may require embalming, such as a direct cremis such as a direct cremis	ed by law or by a cemetery or a crematory to a funeral with viewing, you may have to pay ation or immediate bunal. If we charged for em	for embalming. You do not have to
		DS AND SERVICES SELEC	
A. CHARGE FOR SERVICES:	WILHT OF TONERAL GOO	C. SPECIAL CHARGES:	160
Professional Service		Forwarding of Remains to	
Embalming	\$0-		\$
Cremation	\$ 250.00	Receiving of Remains from	. 0
Complete Shipping	\$		\$0- \$
Autopsy Charges	\$		<u> </u>
	\$ -0-		\$
	\$ -0-		\$ -0-
Facilities & Equipment	\$ 250.00	D. CASH ADVANCES:	\$ -0-
raciilles & Equipment	\$ -0-	Cemetery Charges	\$ -0-
	\$	C.Copy 1@13 Bal@10	\$ -0-
	\$	Postage	\$
	\$0-	Airline Charges	\$
	\$ <u>-0-</u>	Other	\$
Automotive Equipment	\$ <u>-0-</u>	Other	\$
Removal	\$0-	Other	\$
Transportation	\$		\$
	\$		\$
	\$		\$ -0-
	\$		\$ -0-
	\$		\$ -0-
	\$		\$
	\$ <u>-0</u> - \$-0-		\$0-
B. CHARGES FOR MERCHAND		We charge you for our services in obtain	ning:(specify cash advance items).
Casket	\$ <u>-0</u> -	- 1	
Alternate Container			\$.0.
Outer container	\$ <u>-0-</u>	SUMMARY OF CHARGES:	
Outer Container		A. CHARGES FOR SERVICES	\$ 250.00
Vault	\$0- \$	B. CHARGES FOR MERCHANDI	
	\$\$ \$ -0-	C. SPECIAL CHARGES D. CASH ADVANCES	\$ -0- \$ -n-
	\$ -0-	E. SALES TAX, IF APPLICABLE	<u> </u>
	\$ -0-	TOTAL FUNERAL HOME C	\$ <u>-0-</u> HARGES \$ 250.00
	\$	LESS CREDIT AND PREPAY	
	\$	SERVICE DISCOUNTS	\$
	\$ <u>-0-</u>		\$
	\$ <u> </u>		\$0
	\$		\$
	\$	TOTAL CREDIT	\$ -0-
	\$ <u>-0-</u>		BALANCE DUE \$ 250.00
The only warranty on the casket and / or ou connection with this service is the express wri	nter burial container sold in itten warranty, if any granted	If any law, cemetery or crematory requirements any of the items listed above the law or requirer	have required the purchase of ment is explained below.
by the manufacturer. This funeral home makes	no warranty, express or implied,		<u> </u>
with respect to the casket and/or outer burial conti	amer.		
		Reason for Embalming	
801 E. Walnut			
Columbia, MO 65201 hereby agree that I have examined the above state	ted items and found them to be correct and ac	cording to the arrangements requested and I hereb	y acknowledge receipt of a copy of this
nemorandum and agreement. I hereby represent nake payments of \$ 250.00 within 0 day he date of this agreement. Any additional services be reflected on the final statement. I acknowledge	that I have sufficient funds and assets legally a rs. A late charge ofPR/17% per month amou or merchandise ordered or requested after the that I have received the general price list and	cording to the arrangements requested and I herebavailable for payment of cash price and hereby agring to 18.02 per year is applied to the unpaid et also of this agreement will be considered part of thave been offered for review the casket price list a	ee and covenant jointly and severally to balance beginning O days from the this agreement and the cost thereof will nd the outer burial container price list.
Signed	Dated	Relationship to Deceased	
∑o-signed	Dated	Relationship to Deceased	
√a9/9 010Z-90-Z0 ∠t-90	t t transference	ERS FUNERALS	2338748707 PARK

Parker Funeral Service & Crematory 22 N. 10th Street, Columbia, MO 65201 (673)449-4153

F		22 11. 101.	Direct, 0014,11214,		•			
ATE January 29,				SERVICE NO10-	326TC			
ECEASED NAME								
ATE OF DEATH	March 26, 2009		PLACE OF I	DEATH			·	
arges are only for asons in writing bel	low. If you selected a	selected or that are required funeral that may require en ou selected arrangements su	, if we are require	funeral with viewing, you	may have to pay	o use any items, for embalming. Yo	we will e	xplain the
iy ibi embaining y							:pla <u>in_win</u>	y below.
A CHARGE		EMENT OF FUN	ERAL GOOL			I ED		
Professional Se	FOR SERVICES) ;		C. SPECIAL CF Forwarding of Re				
Embalming		\$ -0-		1 of warding of the	mains to	s	-0-	
Cremation		\$ 250.00		Receiving of Ren	nains from			
Complete Sh	poina	\$ -0-				\$	-0-	
Autopsy Chai	rges	\$ -0-				\$	-0-	
		\$ -0-				 \$	-0-	
		\$ -0-				\$	-0-	
		\$ -0-				\$	-0-	
Facilities & Equ	uinment	\$	250.00	D. CASH ADVA	NCES.		\$	-0-
r dominos di Eqe	агритотк -	\$ -0-		Cemetery Charge		\$	-0-	
		\$ -0-		C.Copy 1@13 Ba		\$	-0-	
		\$ -0-		Postage	O	S	-0-	
		\$ -0-		Airline Charges		\$	-0-	
		s -0-		Other		\$	-0-	
		<u></u>	-0-	Other		\$	-0-	
Automotive Eq	uipment			Other		 S	-0-	
Removal		\$				\$	-0-	
Transportatio	on .	\$0				\$	-0-	
		\$				\$	0-	
		\$				s	0-	
		\$\$ \$ -0-				\$	<u>-0-</u>	
		\$				\$	-0-	
		\$ -0-				\$	<u>-0</u> -	
		\$	O-			\$	-0-	
B. CHARGE	S FOR MERCHA	ANDISE:		We charge you for our	services in obtain	ning:(specify cash	advance	e items).
Casket		\$ <u>-0-</u>						
Alternate Cor	ntainer						 §	-0-
Outer contain		\$		SUMMARY OF	CHARGES:			
Outer Contair	ner			A. CHARGES F	OR SERVICES		\$	250.00
Vault		\$			OR MERCHANDI	ISE	\$	-0-
		\$		C. SPECIAL CH			<u>\$</u>	-0-
		\$ <u>-0</u> -		D. CASH ADVA	NCES		\$	0-
		\$		E. SALES TAX,	IF APPLICABLE		<u>\$</u>	0-
		\$			NERAL HOME C		<u> </u>	250.00
		\$		LESS CREDIT A			_	
		\$		SERVICE DISCO	JUNIS	\$		
		\$				\$	<u>-0-</u>	
		\$ <u>-0-</u>				\$	-0-	
		\$0-		TOTAL OR	COIT	\$	<u>-0-</u>	
		\$	-0-	TOTAL CR	EDII	\$	<u>-0-</u>	250.00
						BALANCE DUE	•	
The only warranty on connection with this	on the casket and / or service is the express	r outer burial container sol written warranty, if any, gr	d in anted	If any law, cemetery or crer any of the items listed above	natory requirements re the law or require	s have required the p ment is explained be	iurchase (alow,	of
y the manufacturer.	This funeral home ma	akes no warranty, express or i	mplied,	·		<u> </u>		
nth respect to the ca	asket and/or outer burial	Container.						
illing To Boone C	County Commission			Reason for Embalming				
801 E. Wa								
Columbia	a, MO 65201	stated items and found them	n he correct and acco	ording to the arrangements of	onuested and I hard	ov acknowledne coo	eint of a c	ony of this
nereby agree that i have agreemorandum and agr	reement. I hereby repres	sent that I have sufficient funds	and assets legally a	vailable for payment of cash p	nice and hereby agr	ee and covenant join	ntly and s	everally to
lake payments of \$ le date of this agreen	250.00 within 0 nent. Any additional serv	e stated ilems and found them sent that I have sufficient funds days. A late charge of "PR/ ices or merchandise ordered o dge that I have received the g	r requested after the	date of this agreement will be	considered part of	this agreement and	the cost (ys trom the hereof will
e reflected on the fina	ai statement. I acknowle	oge that I have received the g	eneral price list and ha	ave peen offered for review th	ie casket price list a	ing the outer burial o	ontainer p	once list.
igned			Dated	Relationship to Deceased				
o-signed			Dated	Relationship to Deceased		1-10-4		
	42 05-02-5010	53:02:		9	EBS ENNEBAL:	. <i>sleitials</i> b∀KKI		t/86/9

2009 Emergency Fund 1123-86800

		DEPT.		ORIGINAL	AMOUNT	REMAINING	
DATE	DEPARTMENT_	NO.	ACCOUNT	BUDGET	USED	BUDGET	DESCRIPTION
					-		
1/1/2009	Original budget			725,000		725,000	Original budget
1/22/2009	IV-D	1263	71100		(2,430)	722,570	Cover moving expenses, not re-budgeted
2/23/2009	Prosecuting Attorney	1261	10100, 10200, 10400, 91301, 91302	•		722,570	Establish budget for part-time temporary investigator Labled
5/20/2009	Parks & Recreation	1610	60400		(23,266)	699,304	Cover costs of flood damage repair
9/16/2009	Public Administrator	1200	71000			699,304	Cover cost of bond on closed estate. Not needed
9/24/2009	Collector	1150	84400, 84500		(625)	698,679	Cover cost of deliquent property tax sale
9/25/2009	Indigent Burials/Cremations	1430	86615		(1,500)	697,179	Cover increased number of indigent creamtions
10/16/2009	Parks & Recreation	1610	60400		(16,745)	680,434	Cover cost of flood damage repair
10/27/2009	Solid Waste Recycling	1360	71100		(4,749)	675,685	Cover increased cost of haul fees
10/28/2009	Victim Witness	1262	84700, 84800, 84600		(8,500)	667,185	Cover trial expenses for upcoming homicide trials
11/9/2009	Unemployment	1192	10600		(19,000)	648,185	Cover 3rd & 4th Qtr unemployment expense
12/31/2009	Community Services	1430	86615		(250)	647,935	indigent creamation
	-				. ,		
			Total	725,000	(77,065)	647,935	

FY 2009 Budget Amendments/Revisions Emergency (1123-86800)

Index #	Date Reed_	Dept	Account	Dept Name	Account Name	\$Increase	\$Decrease	Reason/Justification	Comments
ı	1/22/2009	1263	71100	IV-D	Outside Services	2,430		Cover cost of moving expenses. Cost was in 2008 budget, but not	
		1123	86800	Emergency	Emergency		2,430	re-budgeted to 2009.	
5	2/23/2009	1123	86800	Emergency & Contingency	Emergency		26.859	Establish budget for temporary-investigator. Budgeted	
		1261	10100	PA-Administration	Salary-& Wages	24,308		for 995 hours @ \$24.43	
		1261	10200	PA Administration	FICA	1.860			
		1261	10400	PA-Administration	Worker-Comp	107			
		1261	91301	PA Administration	Hardware	400		Printer	
		1261	91302	PA Administration	Software	83		Groupwise License	
		1261	91302	PA-Administration	Software	101		Novell License	
		2905	91302	LE/Judicial Info System LEST	Software	1,850		Karpel-License	
		2900	86800	LEST Revenue	Emergency		1,850		
3	5/20/2009	1610	60400	Parks & Recreation	Grounds Maintenance	23.266		Cover costs of flood damage repair.	
		1123	86800	Emergency	Emergency		23,266		
4	9/16/2009	1200	71000	Public Administrator	Insurance & Bonds	32		Cover cost of additional bond on closed estate.	
		1123	86800	Emergency	Emergency		32		
5	9/22/2009	1123	86800	Emergency	Emergency		1.500	Cover increased indigent cremations	
		1430	86615	Community Services	Indigent Burials	1,500		·	
6	9/24/2009	1150	3511	Collector	Cost of Tax Sale Reimb	16,902		Increase budget to reflect the revenue and	
		1150	84400	Collector	Public Notices	4,919		costs associated with the tax sale	
		1150	84500	Collector	Title Search	12,608			
		1123	86800	Emergency	Emergency		625		
7	10/16/2009	1123	86800	Emergency	Emergency		16,745	Cover cost of flood damage repair	
•	10/10/2007	1610	60400	Parks & Recreation	Grounds Maintenance	16,745	,	COTOL COOL OF HOOM MAININGS TOPAN	
		1010	00100	Turns of treetonion	Ologia Manietza	20,770			
8	10/27/2009	1123	86800	Emergency	Emergency		4,749	Cover increased cost of haul fees for recycling program.	
		1360	71100	Solid Waste Recycling	Outside Services	4,749			
9	10/28/2009	1123	86800	Emergency	Emergency		8,500	Cover trial expenses for upcoming homicide trials	
		1262	84700	Victim Witness	Witness Expenses	6,000		· · · · · · · · · · · · · · · · · · ·	
		1262	84800	Victim Witness	Transcripts	1,500			
		1262	84600	Victim Witness	Court Costs	1,000			
10	11/9/2009	1123	86800	Emergency	Emergency		19,000	Cover 3rd & 4th Qtr Unemployment	
		1192	10600	Employee Benefits	Unemployment	19,000			
11	1/27/2010	1123	86800	Emergency	Emergency		5,052	Cover trial expenses and special prosecutor fees	
**	172772010	1262	84600	Vietim Witness	Court Costs	100	.,	mile openie proceeder tees	
		1262	84700	Victim Witness	Witness fees	3,000			
		1262	84800	Victim Witness	Transcripts	400			
		1261	71105	Victim Witness	Legal Fees	1,552			
12	2/5/2010	1430	86615	Community Services	Indigent Burials	250		Additional indigent burials	
12	2/3/2010	1123	86800	Emergency & Contingency	Emergency	230	250		
				gency asgency					

FY 2009 Budget Amendments/Revisions Community Services (1430)

Index #	Date Recd	Account	Account Name	\$Increase	\$Decrease	Reason/Justification	Comments
1	9/22/2009	86615	Indigent Burials	1,500		Number of indigent cremations has exceeded budget estimate	
2	2/4/2010	86615	Indigent Burials	250		additional indigent cremations	
-	2/4/2010		•	250		additional margent elemations	
		1123-86800	Emergency		250		

CERTIFIED COPY OF ORDER

STATE OF MISSOURI	L	February Session of the January Adjourned					10
County of Boone	ea.						
In the County Commission of	of said county, o	n the	16 th	day of	February	20	10

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the contract between Central Missouri Food Bank Pantry and Boone County, Missouri for emergency food for families and individuals in need. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Done this 16th day of February, 2010.

ATTEST:

Wendy S. Noren

Clerk of the County Commission

Kenneth M. Pearson Presiding Commissioner

Karen M. Miller

District I Commissioner

Skip Elkin

12/30/09 REQUEST DATE

PURCHASE REQUISITIO l'eturn to Auditor's Office lease do not remove staple. BOONE COUNTY, MISSOURI

373	Central Missouri Food Bank Inc			
VENDOR	VENDOR NAME		PHONE #	
NO.		Columbia	MO	
	ADDRESS	CITY	STATE ZIP	

		BID DOCUMENTATION demonstrate compliance with statutory bid 0.753-50.790, and the Purchasing Manual—		
	Bid /RFP (enter # below) Sole Source (enter # below) Emergency Procurement (enter # below) Written Quotes (3) Attached (>\$750 to \$4,499) Purchase is <\$750 and is NOT covered by an existing bid or sole source	Not Subject To Bidding (select a Utility Employee Travel/Meal Reimb Training (registration/conf fees) Dues Pub/Subscription/Transcript Copies Refund of Fees Previously Paid to County	ppropi	riate response below): Mandatory Payment to Other Govt Court Case Travel/Meal Reimb Tool and Uniform Reimb Inmate Housing Remit Payroll Withheld Agency Fund Dist (dept #s 7XXX)
# (Ei	nter Applicable Bid / Sole Source / Emergency Number)	Professional Services (see Purchasing Policy Intergovernmental Agreement Not Susceptible to Bidding for Other Reasons		

Ship to Department

Bill to Department #

D	epa	partme		artme	rtme	artme	artme	rtme	nt		Account					Item Description	Qty	Unit Price	Amount
1	4	2	0		8	6	6	6	5	Central MO Food Bank									
										Pantry									
										Contract signing (45%)			7762.50						
										Mid- year Report (45%)		_	7762.50						
										Final Report and Final Payment (10%)			1725.00						
]								_							
										76									
										EV7AID									
										-		<u>:</u>							
										*									
										,									
											_								
		-								-			†						
				1									\$17,250						

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

Supp
Prepared By
\$200
Requesting Official

KF)

Auditor Approval

COUNTY OF BOONE WORK AUTHORIZATION CERTIFICATION PURSUANT TO 285.530 RSMo (FOR ALL AGREEMENTS IN EXCESS OF \$5,000.00)

County of Beave) State of Missouri)
State of Missourie)ss
My name is Peggy Kirly Lam an authorized agent of
E-Verety (Bidder). This business is enrolled and participates in a federal work
authorization program for all employees working in connection with services provided to the
County. This business does not knowingly employ any person that is an unauthorized alien in
connection with the services being provided. Documentation of participation in a federal work
authorization program is attached hereto.
Furthermore, all subcontractors working on this contract shall affirmatively state in
writing in their contracts that they are not in violation of Section 285.530.1, shall not thereafter
be in violation and submit a sworn affidavit under penalty of perjury that all employees are
lawfully present in the United States.
Classon Kerlantinal 2/02/10
Affian Date
Peggy KirkpAfrick
Printed Malne
Subscribed and sworn to before me this 2 ^M day of February, 2010.
$\leq 10^{\circ}$

Notary Public

SALLY THIES
Notary Public - Notary Seal
State of Missouri
Commissioned for Boone County
My Commission Expires: Jul. 19, 2013
COMMISSION #09839630

Company ID Number: 159633

THE EVERIES PRINCE IN FOR EMPLOYMENT SERVICETION

MENORANDUM OF UNDERSTANDING

ARTICLE I

PURPOSE AND AUTHORITY

This Memorandum of Understanding (MOU) sets forth the points of agreement between the Social Security Administration (SSA), the Department of Homeland Security (DHS) and <u>Central Missouri Food Bank Network, Inc</u> (Employer) regarding the Employer's participation in the Employment Eligibility Verification Program (E-Verify). E-Verify is a program in which the employment eligibility of all newly hired employees will be confirmed after the Employment Eligibility Verification Form (Form I-9) has been completed.

Authority for the E-Verify program is found in Title IV, Subtitle A, of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 (IIRIRA), Pub. L. 104-208, 110 Stat. 3009, as amended (8 U.S.C. § 1324a note).

ARTICLE II

FUNCTIONS TO BE PERFORMED

A. RESPONSIBILITIES OF THE SSA

- 1. Upon completion of the Form I-9 by the employee and the Employer, and provided the Employer complies with the requirements of this MOU, SSA agrees to provide the Employer with available information that allows the Employer to confirm the accuracy of Social Security Numbers provided by all newly hired employees and the employment authorization of U.S. citizens.
- 2. The SSA agrees to provide to the Employer appropriate assistance with operational problems that may arise during the Employer's participation in the E-Verify program. The SSA agrees to provide the Employer with names, titles, addresses, and telephone numbers of SSA representatives to be contacted during the E-Verify process.
- 3. The SSA agrees to safeguard the information provided by the Employer through the E-Verify program procedures, and to limit access to such information, as is appropriate by law, to individuals responsible for the verification of Social Security Numbers and for evaluation of the E-Verify program or such other persons or entities who may be authorized by the SSA as governed by the Privacy Act (5 U.S.C. § 552a), the Social Security Act (42 U.S.C. 1306(a)), and SSA regulations (20 CFR Part 401).
- 4. SSA agrees to establish a means of automated verification that is designed (in conjunction with DHS's automated system if necessary) to provide confirmation or tentative nonconfirmation of U.S. citizens' employment eligibility and accuracy of SSA records for both citizens and aliens within 3 Federal Government work days of the initial inquiry.
- 5. SSA agrees to establish a means of secondary verification (including updating SSA records as may be necessary) for employees who contest SSA tentative nonconfirmations that is designed to provide final confirmation or nonconfirmation of U.S. citizens' employment

AGREEMENT

THIS AGREEMENT entered into this <u>lo</u> day of <u>Fe lo</u>, 20<u>lo</u>, by and between the County of Boone, Missouri through its County Commission, hereinafter called "County", and Central Missouri Food Bank Network, Inc., hereinafter called "Agency";

WITNESSETH:

WHEREAS, County desires to provide the following social or community service:

Central Missouri Food Bank Pantry

as stated in the proposal and/or revisions received by the Division of Human Services, which is hereby incorporated by reference as fully as if herein set forth, said proposal being the document on file in the Division of Human Services, 1005 W. Worley Street, Columbia, Missouri;

NOW, THEREFORE, it is hereby agreed by and between County and Agency as follows:

i.

Agency agrees to furnish and County agrees to purchase the following service:

The program will provide emergency food for families and individuals in need. The service is targeted to low to moderate income individuals, families, seniors and persons with disabilities. Food boxes will include enough food for all household members for a period of seven days. The agency will provide approximately 10,918 units (one box of food [28 pounds average] for one Columbia household) at an estimated cost of \$1.58 per unit.

11.

Agency agrees that the services provided under this agreement shall be provided to residents of the Boone County and funds shall be spent as set forth in the FY2010 program budget on file in the Division of Human Services. Any substantive changes in the budget shall be approved by the Division of Human Services prior to incurring any expenses.

Agency certifies that this expenditure is essential to the provision of the services as described in Paragraph I.

111.

Agency agrees to fully participate in and comply with the assessment, training and evaluation services conducted by the County, at the request of the County, which shall include a review of the Agency's administration and management of social services pursuant to this contract, and any and all acts of the Agency which relate to this contract with the County.

IV.

RECORD RETENTION CLAUSE: Agency shall keep and maintain records relating to this Agreement sufficient to verify the delivery of services in accordance with the terms of this Agreement for a period of three (3) years following expiration of this Agreement and any applicable renewal.

٧.

Agency agrees to submit to the Division of Human Services a mid-year report, due by July 31, 2010, and a final report, due by January 31, 2011.

VI.

Agency agrees that the County shall be recognized as a financial supporter in all its promotional materials and advertising. A copy of the County logo will be used whenever possible.

Agency agrees that it is responsible for all funds made available to Agency by this agreement and further agrees that it will reimburse to the County any funds expended in violation of County, State or Federal law or in violation of this agreement.

VIII.

This agreement shall not be assigned, and no services contained herein shall be subcontracted, by the Agency to any persons or entities without the prior written approval of the County. Any subcontractor or assignee shall be subject to the audit requirements stated herein and all other conditions and requirements of this agreement.

IX.

Agency shall be liable, and agrees to be liable for, and shall indemnify, defend and hold the County of Boone harmless from all claims, suits, judgments or damages, including court costs and attorney's fees, arising out of or in the course of the operation of this agreement.

X.

Agency agrees to comply with all applicable provisions of the Americans with Disabilities Act and the regulations implementing the Act, including those regulations governing employment practices.

XI.

Agency shall make the services, programs and activities governed by this agreement accessible to the disabled as required by the Americans with Disabilities Act and its implementing regulations. Payment of funds under this agreement is conditional upon Agency certifying to the Boone County Commission in writing that it is complying with the Americans with Disabilities Act and 28 CFR Part 35.

XII.

EMPLOYMENT OF UNAUTHORIZED ALIENS PROHIBITED

- (a) Contractor agrees to comply with Missouri State Statute section 285.530 in that they shall not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the state of Missouri.
- (b) As a condition for the award of this contract the contractor shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. The Contractor shall also sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.
- (c) Contractor shall require each subcontractor to affirmatively state in its contract with contractor that the subcontractor shall not knowingly employ, hire for employment or continue to employ an unauthorized alien to perform work within the state of Missouri. Contractor shall also require each subcontractor to provide contractor with a sworn affidavit under the penalty of perjury attesting to the fact that the subcontractor's employees are lawfully present in the United States.

XIII.

County agrees to pay Agency the sum of \$17250.00 as follows:

- A. The County will pay 45% of the contracted sum at the time of the signing of this contract. Upon receipt of the mid-year report, the County will pay 45% of the contracted sum.
- B. The County will pay the contracted balance of 10% after receipt of the final report.

XIV.

NON-APPROPRIATION CLAUSE: Notwithstanding any other provision of this Agreement, all obligations of the County under this Agreement which require the expenditure of funds are conditioned on the

availability of funds appropriated for that purpose.

XV.

This Agreement shall be for a term of one year commencing on January 1, 2010 and ending on December 31, 2010; provided, however, that either party may terminate this agreement upon thirty (30) days written notice, in which event all reports required by the agreement shall be submitted within thirty (30) days following the effective date of said termination.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized officers the day and year first above written.

AGENCY: By:

President Board of Directors

BOONE COUNTY, MISSOURI

By:

CERTIFICATION:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance to the credit of such appropriation sufficient to pay therefore.

ATTEST:

APPROVED AS TO FORM: