

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

July Session of the July Adjourned

Term. 20 09

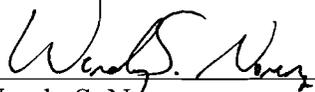
In the County Commission of said county, on the 28th day of July 20 09
the following, among other proceedings, were had, viz:

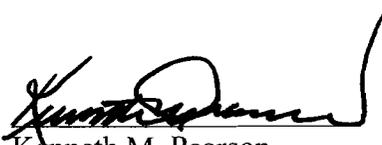
Now on this day the County Commission of the County of Boone does hereby **approve** the request by James and Donna McManama on behalf of Ethan W. Taylor for an agri-business use on 3.74 acres located at 22900 N. March Rd., Centralia with the following condition:

- That fire protection equipment is installed to the satisfaction of the Boone County Fire Protection District and the commercial building code.

Done this 28th day of July, 2009.

ATTEST:


Wendy S. Noren
Clerk of the County Commission


Kenneth M. Pearson
Presiding Commissioner

Absent
Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

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In the County Commission of said county, on the 28th day of July 20 09

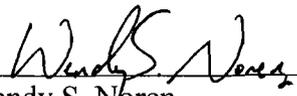
the following, among other proceedings, were had, viz:

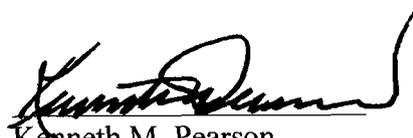
Now on this day the County Commission of the County of Boone does hereby adopt the following recommendation from the Job Classification Committee:

Chief Appraiser - Establish a new additional position classification in the Assessor's budget titled **Chief Appraiser** on pay range **55**, and establish a **new class code number of 1090**. FLSA status shall be determined by Legal Counsel.

Done this 28th day of July, 2009.

ATTEST:


Wendy S. Noren
Clerk of the County Commission


Kenneth M. Pearson
Presiding Commissioner

Absent
Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

Boone County Human Resources

BETTY DICKNEITE
Director



601 E. Walnut-Room 211
Columbia, MO 65201
(573) 886-4395

July 28, 2009

TO: Ken Pearson, Presiding Commissioner
Karen Miller, District 1 Commissioner
Skip Elkin, District 2 Commissioner

FROM: Betty Dickneite, Chairperson
Job Classification Committee

RE: Recommendations from Job Classification Committee

The Job Classification Committee met on July 28, 2009 to review and discuss the proposed **Chief Appraiser** classification in the Assessor's Office. The Job Classification Committee members unanimously* agreed to bring forward the following recommendation to the Commission:

Chief Appraiser - Establish a new position classification titled **Chief Appraiser** on pay range **55**. It is recommended that we establish a **new class code number of 1090**. FLSA status to be determined by Legal Counsel.

Should you have any questions, please let me know.

*Job Classification Committee Members present – Ken Pearson, Bettie Johnson, June Pitchford, Dwayne Carey, and Betty Dickneite.

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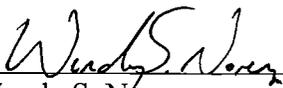
In the County Commission of said county, on the 28th day of July 20 09

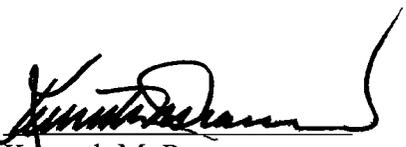
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the request to hire Jeff McCann in position number 738 – Professional Civil Engineer at 119% of mid-point.

Done this 28th day of July, 2009.

ATTEST:


Wendy S. Noren
Clerk of the County Commission


Kenneth M. Pearson
Presiding Commissioner

Absent
Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

REQUEST TO HIRE ABOVE SALARY RANGE MID-POINT BOONE COUNTY

Description of form: To request approval to hire between 101% - 120% of the salary range mid-point Commission Order 25-2004

Procedure:

- 1. The Administrative Authority or designee completes the form and prepares a schedule that demonstrates that funding is available within the salary and wage appropriation (account #10100) and calculates the amount for a budget revision, if needed. The Administrative Authority submits the form, the schedule, and the budget revision (if needed) to the Auditor for certification of funds availability.
- 2. The Auditor certifies funds availability and approves budget revision (if applicable) and forwards to Human Resource Director.
- 3. The Human Resource Director reviews the information, makes recommendation, and schedules the request on the Commission agenda for approval.
- 4. The County Commission will review all requests for a starting salary above the mid-point and will either approve or deny the request. After approval/denial, the County Commission will return this form to the Administrative Authority.
- 5. The Administrative Authority will attach a copy of this approved form to the Personnel Action Form.

Name of prospective employee JEFF McCANN Department DESIGN + CONST.

Position Title PROF. CIVIL ENGR. Position No. 738

Proposed Starting Salary (complete one only) Annual: 65,500 % of Mid-Point 119%
OR Hourly: _____ % of Mid-Point _____

No. of employees in this job classification within your Department? 0

Justification (Describe the prospective employee's education and/or work experience which supports this proposed compensation level) CANDIDATE HAS 18 YRS OF ENGINEERING DESIGN EXPERIENCE, AND IS VERY EXPERIENCED IN ALL THE AREAS WE DESIRE.

PLEASE SEE ATTACHED RESUME FOR FURTHER DOCUMENTATION

If proposed salary exceeds what other employees in the same job classification are paid, explain how the prospective employee's background exceeds others working in the same job classification:

NO OTHER EMPLOYERS IN HIS CLASSIFICATION

What effect, if any, will this proposal have on salary relationships with other positions in your office and/or positions in other offices? COULD HAVE IMPACT ON CIVIL ENGINEER I POSITION WHICH IS CURRENTLY FILLED BY PERSON WHO IS VERY NEARLY QUALIFIED BUT LACKS P.E. LICENSE. I HAVE ADDRESSED THIS ISSUE WITH THAT PERSON.

Additional comments: _____

Administrative Authority's Signature: Dei Campbell Date: 7/22/09

Auditor's Certification: Funds are available within the existing departmental salary and wage appropriation (#10100).
 Funds are not available within the existing departmental salary and wage appropriation (#10100); budget revision required to provide funding is attached.

Auditor's Signature: Additional expense covered by savings due to vacancies cg Date: 7/23/09

Will require additional budget in future years = \$ 21,819.2 related payroll taxes + benefits. (10.49/hr x 2080)

Human Resource Director's Recommendations: Recommend approval based on extensive experience and lack of P.E. applicants

Human Resource Director's Signature: Betty Dickreite Date: 7-24-09

County Commission Approve Deny
Comment(s): _____

Residing Commissioner's Signature: [Signature] Date: 7/28/09

District I Commissioner's Signature: Absent Date: _____

District II Commissioner's Signature: [Signature] Date: 7/28/09



APPLICATION ROUTING SLIP

PLEASE RETURN THIS COMPLETED FORM TO HUMAN RESOURCES. IF PLANNING TO INTERVIEW, RETAIN THE APPLICATION COPY ATTACHED; OTHERWISE RETURN APPLICATION ALSO. - Thanks!

APPLICANT: MICHAEL "JEFF" McCANN

PROFESSIONAL CIVIL ENGINEER

PUBLIC WORKS: D & C

JOB OPPORTUNITY #: 738-2045

Qualifications: Bachelor's Degree in Civil Engineering, or closely related field; certificate as Missouri Registered Professional Engineer; and five years experience in engineering design, construction management or contracting field.

Salary Range: \$43,686 - \$65,529

_____ Please notify Human Resources to schedule an interview with this individual.

_____ Do not want to interview this candidate.

Please be specific documenting why this candidate does not meet the criteria for interviewing for this position. Documentation must be related to their skills, knowledge or ability to perform the job, not what skills other applicants possess.

_____ Candidate does not meet the preferred qualifications. Please List:

_____ Candidate previously interviewed. Explain:

_____ Prior knowledge of work record/references. Explain:

Other: _____

Remember, reasons such as those listed below are not valid:

- Overqualified
- Other candidate more qualified
- Better internal candidate

Signature: _____ Date: _____

Title: _____

LAST NAME
MCCANN

FIRST NAME
MICHAEL "JEFF"

Date sent to dept/office
7/13/2009

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County of Boone } ea.

July Session of the July Adjourned

Term. 20 09

In the County Commission of said county, on the 28th day of July 20 09

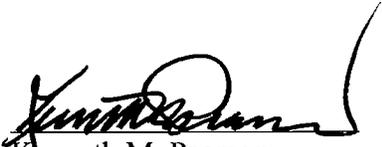
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Public Infrastructure Security Agreement for Street Estates Plat #3, subject to the approval and signature of the County Treasurer, for a cash deposit with the County Treasurer in the amount of Two Thousand Five Hundred Dollars (\$2,500.00). It is further ordered the Presiding Commissioner is hereby authorized to sign said Public Infrastructure Security Agreement.

Done this 28th day of July, 2009.

ATTEST:


Wendy S. Noren
Clerk of the County Commission


Kenneth M. Pearson
Presiding Commissioner

Absent
Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

**PUBLIC INFRASTRUCTURE SECURITY AGREEMENT
STREET ESTATES PLAT #3**

Date: July 20, 2009

Developer Name: Boone County National Bank

Development: Street Estates Plat #3

This agreement is made effective on the above date by and between the above named Developer and Boone County, Missouri, a political subdivision of the State of Missouri, (as referred to as "County").

In consideration of the performance based by each party of their respective obligations described in this agreement, the parties agree to the following:

1. **Background and Purpose of Agreement** – This agreement is made pursuant to Section 2.12 of the Roadway Regulations of Boone County, Missouri, and the authority granted in RSMo Sec. 64.825. This Agreement is to secure the repair and/or restoration of the right of way in the event the Developer fails to perform its obligations of final maintenance, for the term of this agreement, of the right of way. By entering this agreement the Developer is agreeing to complete improvements described below in accordance with County Regulations and specifications and provide to County with financial security in the event the Developer fails to complete such improvements within the time provided for by this agreement. This agreement will allow the Developer to begin to sell lots in the subject Plat and begin the process toward final acceptance of the streets by Boone County; Developer understands that it must obtain acceptance of the streets by a subsequent agreement with the County and, until such acceptance, that it maintains responsibility for the streets.

2. **Description of Improvements** – The Developer agrees to complete the following described improvements in accordance with published County specifications contained within the Roadway Regulations of Boone County now in effect: maintain grass, as evidenced by substantial grass growth, in the right of way as shown in the attached aerial photograph, attached hereto as Exhibit "A" and incorporated herein by reference.

3. **Time for Completion** – The Developer agrees to complete and maintain the improvements described in paragraph 2 through the 15th day of May, 2010, and all such improvements shall be inspected to determine their acceptability by the County's Public Works Department upon written request of Developer as provided for herein.

4. **Security for Performance** - To secure the Developer's performance of its obligation under this agreement, Developer hereby pledges and provides the County with security in the amount of **a cash deposit in the amount of Two Thousand Five Hundred Dollars**

(\$2,500.00) with the County Treasurer, which County may use and apply for completion of the above described improvements in the event the Developer fails to complete the above described improvements within the time and within manner approved and accepted by County. The security shall be provided to County as a condition precedent to the effectiveness of this agreement, and shall be held by the financial institution that serves as the depository for County funds.

5. **Use of Security** – The Developer hereby authorizes County to use the security described above for purposes of completing improvements required by the Developer under this agreement in the event that such improvements are not completed within the time provided for by this agreement or any extension thereof granted by County, or in the event such improvements are not in accordance with regulatory requirements or specifications imposed by County. Developer shall be responsible for requesting approval of the right of way in writing, directed to the Boone County Public Works Department, prior to May 15, 2010, and referencing this Agreement. If the Developer fails to contact the Boone County Public Works Department and obtain either approval or an extension of time prior to May 15, 2010, with respect to the right of way, then the County may, at its option, proceed to use said funds for the restoration of the right of way. If the work is completed as contemplated herein and approved by Boone County Public Works, the County will refund to Developer the full amount of the cash deposit of Two Thousand Five Hundred Dollars (\$2,500.00). Any interest earned on said funds in the interim shall be retained by the County to offset a portion of the administrative costs incurred herein. If the work is not completed as contemplated herein, the County will proceed to use the funds to complete said work. It is further agreed that no forbearance on the part of the County in enforcing any of its rights under this Agreement or during any extension thereof by the County, shall constitute a waiver of any terms of this Agreement or a forfeiture of any of County's rights.

6. **Authority of Representative Signatories** – Signatories to this agreement who execute this agreement in a representative capacity for a corporation, limited liability company or partnership, or other business entity, hereby affirmatively represent that they have obtained all resolutions or orders needed to enter in this agreement and are duly authorized to enter into this agreement and bind the parties which they represent to all terms and conditions herein.

7. **Binding Effect** – This agreement shall be binding upon the parties hereto in their respective heirs, personal representative, administrators, successors and interest in successors in assigned offices.

IN WITNESS WHEREOF the Developer/Contractor and the County have executed this agreement to be effective on the day and year first above written.

Developer:
Boone County National Bank

By: Ryan Bross

Printed Name: Ryan Bross

Title: AVP

BOONE COUNTY, MISSOURI:
By its County Commission:

Kenneth M. Pearson
KENNETH M. PEARSON, Presiding Commissioner

Attest:

Wendy S. Noren
WENDY S. NOREN, Clerk of the County Commission

Public Works Department:

Derin Campbell
DERIN CAMPBELL, Interim Public Works Director

Treasurer:

Kay Murray
KAY MURRAY, Treasurer

Approved as to form:

C.J. Dykhouse
C.J. DYKHOUSE, County Counselor

HIGHWAY W W N

Plat 3



HONEY LANE

DANIEL STE

11-11



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July Session of the July Adjourned

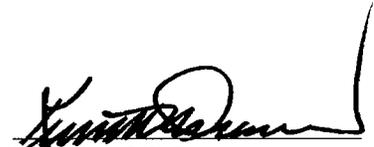
Term. 20 09

In the County Commission of said county, on the 28th day of July 20 09

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the request for surplus disposal per the attached memorandum. It is further ordered the Presiding Commission is hereby authorized to sign said disposal forms.

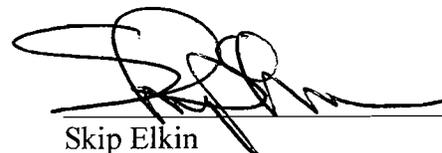
Done this 28th day of July, 2009.


Kenneth M. Pearson
Presiding Commissioner

ATTEST:


Wendy S. Noren
Clerk of the County Commission

Absent
Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

Boone County Purchasing
David Eagle
 Office Specialist



601 E. Walnut, Room 205
 Columbia, MO 65201
 Phone: (573) 886-4394

MEMORANDUM

TO: Boone County Commission
 FROM: David Eagle
 RE: Surplus Disposal
 DATE: July 21, 2009

The Purchasing Departments requests permission to dispose of the following list of surplus equipment.

	Asset #	Description	Make	Model	Condition of Asset	Serial #
1.	10708	3.5 HP Garden Tiller	Poulan	Pro	Needs Work	
2.	No Tag	Pneumatic Grease Dispenser	Lincoln		Poor	
3.	No Tag	4.6L Interceptor Motor	Ford	1992 or 1993	Unknown	
4.	3148	Fleet Bumper Jack	NAPA	91-691 1983 Model	Unkown	
5.	No Tag	Two 5 ton Jacks	Blackhawk	5J65	Unknown	
6.	No Tag	Assorted obsolete auto parts			Unknown	
7.	No Tag	Partial fuel pump unit	Gasboy	1990 Model	Unknown	
8.	No Tag	Two 2-Drawer cream colored file cabinets			One poor One fair	
9.	No Tag	Inverter	Dimensions Unlimited	DUI-12/1300N	Old	
10.	10419	Video 8 to VHS Player/Recorder/Copy Unit	Goldstar	GVR-DD1	Operating	40401584U

11.	8787	VHS Cassette Recorder	Panasonic	AG-1970P	Operating	F4TA00277
12.	No Tag	Cassette Deck	Onkyo		Operating	TA-RW313
13.	5492	4'-5' Folding Table			Poor	
14.	2190	Small office desk with keyboard tray			Fair	
15.	No Tag	Two silver fabric medal frame chairs			Fair	
16.	2288	Wooden Arm Chair			Poor	
17.	3269	Wooden Arm Chair			Poor	
18.	No Tags	Five old sign stands			Poor	
19.	No Tag	Box of old microfilm cartridges for microfilm reader			Working Condition	
20.	6643	Typewriter	Sharp	Zx-507	Broken	
21.	10244	Large Blue Office Chair			Broken	
22.	No Tag	Light Blue Cloth Task Chair with Arms			Bad	
23.	11358 13666	Large Blue Cloth Office Chair with Arms			Bad	
24.	No Tag	Six metal racks used for storing documents in hanging file folder that hangs over workstation			Good	

25.	4106	Large Calculator	Sharp	CS2610	Good	
26.	No Tags	Three Black File Organizers			Good	
27.	No Tags	Misc Supply Items: Desk organizer, typewriter correction tape, lg calendar base			Good	
28.	11346	Typewriter	IBM	Wheelwriter 1000	Good Working Condition	
29.	No Tag	White computer keyboard tray			Good Working Condition	
30.	No Tag	Metal Desktop organizer			Used and Old	
31.	10512	Typewriter	IBM	Wheelwriter 1000	Poor	
32.	No Tag	Grey Metal Cash Box			Good but no keys	
33.	No Tag	Grey Metal Bookends			Good	
34.	No Tag	Black plastic double stacked office paper tray			Good	
35.	No Tag	Telephone			Poor	
36.	No Tag	Calculator	Sharp	EL-1196G	Good	
37.	No Tag	Calculator	Texas Instrument	TI-5630 Super View	Good	
38.	No Tag	Two Calculators	Canon	MP 12 DH	Good	
39.	3589	Calculator	ARBM	1121PD from Check Office Equipment	Good	

40.	12001	Digital Camera	Sony Mavica	MVC-FD83	Working	65389
41.	No Tag	35MM Camera Body	Nikon	N2000	Working	2996249
42.	11740	35MM Camera Body	Minolta Maxxum	400SI	Working	96813398
43.	11741	35MM Camera Body	Minolta Maxxum	400SI	Working	99713048
44.	3422	35MM Camera Body with 55MM Asahi Lens	Honeywell Pentax	SP1000	Working	5676333
45.	11743	28MM-200MM Camera Lens	Tamron		Working	810744
46.	No Tag	135MM Camera Lens for Pentax	Kaligar		Working	137006
47.	3725	35MM Camera Body	Pentax	ME Super	Working	3344329
48.	10564	Wood Pew			Poor	
49.	10560	Wood Pew			Poor	
50.	No Tag	Heavy Duty 3-Hole Punch	Master Products MFG. Company		Poor	
51.	3524	Wood Chair			Poor	
52.	4897	Metal and rose colored cloth padded chair			Poor	
53.	1954	2-3-Drawer (legal size) Steelcase file cabinets			Poor	
54.	1958	2-3-Drawer (legal size) Steelcase file cabinets			Poor	

55	No Tag	Blue chair			Poor	
56	No Tag	Chair			Poor	
57	13100	Red Office Chair			Good	
58	8400	Green/Teal Chair			Good	
59	13649	Binding Machine	Ibico		Poor	
60	10906	Six Drawer Lateral Cabinet with Flip-Out Doors			Good	
61	16442	Used Metal Roofing			Sold on GovDeals	
62	10725	Six Drawer Lateral Cabinet with Flip-Out Doors			Good	
63	7609	Six Drawer Lateral Cabinet with Flip-Out Doors			Good	

cc: Caryn Ginter, Auditor
Surplus File

RECEIVED

APR 27 2009

BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 4/27/09 FIXED ASSET TAG NUMBER: 10708

DESCRIPTION: 35 hp Garden Tiller - Poulan Pro

REQUESTED MEANS OF DISPOSAL: ~~TRADE~~ sell

OTHER INFORMATION: needs Carburetor & fuel tank
Screws that hold the two together have

CONDITION OF ASSET: needed. Rust in tank. Fuel cap
doesn't fit properly. Will start with

REASON FOR DISPOSITION: Starting fluid but when starting fluid is gone

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: as soon as possible

DEPARTMENT: JJC 1242 SIGNATURE: [Signature]

AUDITOR

ORIGINAL PURCHASE DATE 6/20/1996
ORIGINAL COST 369.00
ORIGINAL FUNDING SOURCE 2731
1604

Receipt into 1190-3835

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE [Signature]

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 05-20-09

FIXED ASSET TAG NUMBER: None

RECEIVED

DESCRIPTION: Lincoln pneumatic grease dispenser and 1/3 container of grease

MAY 21 2009

REQUESTED MEANS OF DISPOSAL: SELL

BOONE COUNTY AUDITOR

OTHER INFORMATION: Unit functions occasionally.

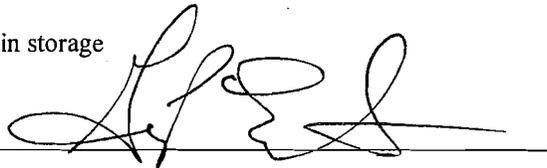
CONDITION OF ASSET: Poor

REASON FOR DISPOSITION: Unit does not work all the time

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Already in storage

DEPARTMENT: 2040

SIGNATURE



AUDITOR

Receipt into - 2049-3835

ORIGINAL PURCHASE DATE _____ ?

ORIGINAL COST _____ ?

ORIGINAL FUNDING SOURCE _____ ?

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 05-20-09

FIXED ASSET TAG NUMBER: None

RECEIVED

DESCRIPTION: 4.6 L Ford Interceptor Motor

MAY 21 2009

REQUESTED MEANS OF DISPOSAL: SELL

BOONE COUNTY AUDITOR

OTHER INFORMATION: 1992 or 1993 model

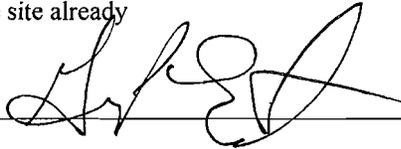
CONDITION OF ASSET: Missing some parts, taken out of a wrecked crown victoria

REASON FOR DISPOSITION: No longer needed.

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: At storage site already

DEPARTMENT: 2040

SIGNATURE



AUDITOR

Receipt into - 2049 - 3835

ORIGINAL PURCHASE DATE _____

ORIGINAL COST _____ ?

ORIGINAL FUNDING SOURCE _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

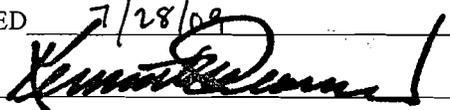
INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : 05-20-09

FIXED ASSET TAG NUMBER: 3148

DESCRIPTION: NAPA Fleet bumper jack; Model: 91-691

REQUESTED MEANS OF DISPOSAL: TRANSFER

OTHER INFORMATION: 1983 Model

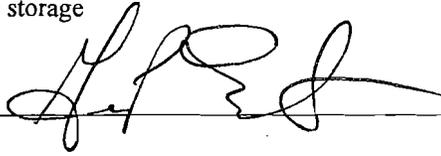
CONDITION OF ASSET: Unknown

REASON FOR DISPOSITION: Have not used in 15 plus years

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Already in storage

DEPARTMENT: 2040

SIGNATURE



AUDITOR

Receipt into! 2049-3835

ORIGINAL PURCHASE DATE 12/7/1983
ORIGINAL COST 300.00
ORIGINAL FUNDING SOURCE 2741
1604

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE 

RECEIVED

MAY 21 2009

BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : 05-20-09

FIXED ASSET TAG NUMBER: None

DESCRIPTION: 2 BlackHawk 5 ton Jacks; Model: 5J65

RECEIVED

REQUESTED MEANS OF DISPOSAL: SELL

MAY 21 2009

OTHER INFORMATION:

BOONE COUNTY AUDITOR

CONDITION OF ASSET: Unknown

REASON FOR DISPOSITION: Obsolete - do not use and have not used for over 15 years

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: At storage already

DEPARTMENT: 2040

SIGNATURE



AUDITOR

Receipt info: 2049-3835

ORIGINAL PURCHASE DATE _____

ORIGINAL COST _____

ORIGINAL FUNDING SOURCE _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

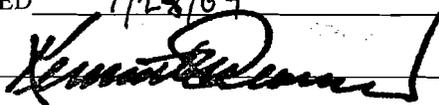
INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : 05-20-09

FIXED ASSET TAG NUMBER: None

DESCRIPTION: Assorted obsolete auto parts; including 1-box bearings for front wheel bearings for 670B JD motorgrader, 2-boxes of assorted filters, 1 rebuilt 3"x18" hydraulic cylinder w/#4 o-ring ports (for an Alamo front cutter), 1995 Daewoo 180 side window (new in box), 1-box assorted hydraulic fittings.

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

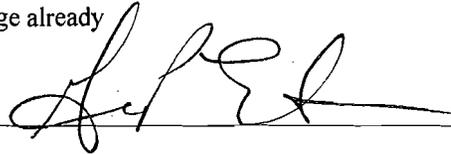
CONDITION OF ASSET: Unknown

REASON FOR DISPOSITION: Obsolete parts

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: In storage already

DEPARTMENT: 2040

SIGNATURE



AUDITOR

Receipt into: 2049-3835

ORIGINAL PURCHASE DATE _____

ORIGINAL COST _____ ?

ORIGINAL FUNDING SOURCE _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

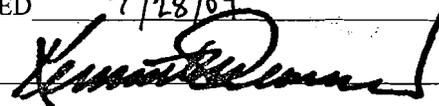
INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE 

RECEIVED

MAY 21 2009

BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : 05-20-09

FIXED ASSET TAG NUMBER: None

DESCRIPTION: Partial Gasboy fuel pump unit (circa 1990 model year), lower frame, 2 pumps, and flow regulators.

REQUESTED MEANS OF DISPOSAL: SELL

RECEIVED

OTHER INFORMATION: Rest of pump was damaged in accident

MAY 21 2009

BOONE COUNTY AUDITOR

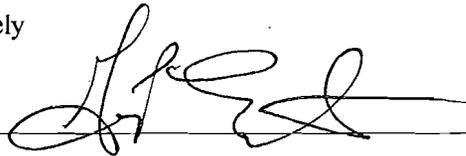
CONDITION OF ASSET: Unknown

REASON FOR DISPOSITION: Replaced pump unit with new one

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Immediately

DEPARTMENT: 2040

SIGNATURE



AUDITOR

Receipt into 2049-3835

ORIGINAL PURCHASE DATE _____

ORIGINAL COST _____ ?

ORIGINAL FUNDING SOURCE _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

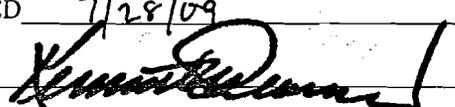
INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE 

BOONE COUNTY

RECEIVED

MAY 5 2009

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

BOONE COUNTY AUDITOR

DATE: 5/4/09 FIXED ASSET TAG NUMBER: None

DESCRIPTION: 2 2-drawer cream colored file cabinets

REQUESTED MEANS OF DISPOSAL: remove from vault

OTHER INFORMATION:
CONDITION OF ASSET: 1 of the cabinets is in poor condition & the other is in fair condition but both are useable.

REASON FOR DISPOSITION: Replaced w/ larger cabinets due to volume of files

COUNTY / COURT IT DEPT: DOES DOES NOT WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: before May 15, 2009

DEPARTMENT: ASC SIGNATURE Gloria Harding

AUDITOR
ORIGINAL PURCHASE DATE _____ RECEIPT INTO 1190-3835
ORIGINAL COST _____ ?
ORIGINAL FUNDING SOURCE _____ TRANSFER CONFIRMED _____
ASSET GROUP _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:
____ TRANSFER DEPARTMENT NAME _____ NUMBER _____
LOCATION WITHIN DEPARTMENT _____
INDIVIDUAL _____
____ TRADE ____ AUCTION ____ SEALED BIDS
____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE [Signature]

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 5-19-2009

FIXED ASSET TAG NUMBER: None

DESCRIPTION: Inverter

REQUESTED MEANS OF DISPOSAL: Sell on Gov Deals

OTHER INFORMATION: Dimensions Unlimited, Inc. Model DUI-12/1300N

CONDITION OF ASSET: Doesn't handle a big electrical load any longer

REASON FOR DISPOSITION: Does not work for our application any longer (old and wearing out)

COUNTY / COURT IT DEPT: DOES DOES NOT WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: 5-19-09

DEPARTMENT: Sheriff

SIGNATURE



AUDITOR

ORIGINAL PURCHASE DATE _____

RECEIPT INTO 1190-3835

ORIGINAL COST _____

7

ORIGINAL FUNDING SOURCE _____
ASSET GROUP _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 04/06/09

FIXED ASSET TAG NUMBER: 10419

DESCRIPTION: GOLDSTAR GVR-DD1 VIDEO 8 TO VHS PLAYER/RECORDER/ COPY UNIT

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION: 40401584U

CONDITION OF ASSET: OPERATING

REASON FOR DISPOSITION: OUTDATED

COUNTY / COURT IT DEPT: DOES DOES NOT WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: 04/06/09

DEPARTMENT: SHERIFF'S 1251

SIGNATURE



AUDITOR

ORIGINAL PURCHASE DATE 12/31/1995

RECEIPT INTO 1190-3835

ORIGINAL COST 699.95

ORIGINAL FUNDING SOURCE 2731

TRANSFER CONFIRMED _____

ASSET GROUP 1604

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

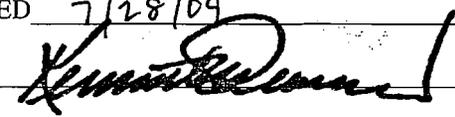
INDIVIDUAL _____

____ TRADE _____ AUCTION _____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE 

RECEIVED

APR - 6 2009

BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 04/06/09

FIXED ASSET TAG NUMBER: 08787

DESCRIPTION: PANASONIC AG-1970P VHS CASSETTE RECORDER

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION: F4TA00277

CONDITION OF ASSET: OPERATING

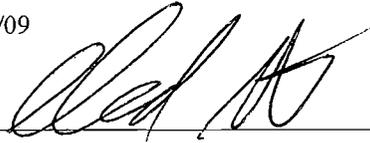
REASON FOR DISPOSITION: OUTDATED

COUNTY / COURT IT DEPT: DOES DOES NOT WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: 04/06/09

DEPARTMENT: SHERIFF'S 1251

SIGNATURE



AUDITOR

ORIGINAL PURCHASE DATE 10/17/1994

RECEIPT INTO 1190-3835

ORIGINAL COST 1,380.00

ORIGINAL FUNDING SOURCE 2731

TRANSFER CONFIRMED _____

ASSET GROUP 1604

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

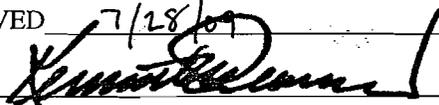
INDIVIDUAL _____

____ TRADE _____ AUCTION _____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE 

RECEIVED

APR - 6 2009

BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 04/06/09

FIXED ASSET TAG NUMBER: NONE

DESCRIPTION: ONKYO STERO CASSETTE DECK

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION: SN TA-RW313

CONDITION OF ASSET: OPERATING

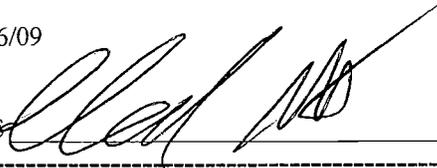
REASON FOR DISPOSITION: OUTDATED

COUNTY / COURT IT DEPT: DOES DOES NOT WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: 04/06/09

DEPARTMENT: SHERIFF'S 1251

SIGNATURE



AUDITOR

ORIGINAL PURCHASE DATE _____

RECEIPT INTO 1190-3835

ORIGINAL COST _____ ?

ORIGINAL FUNDING SOURCE _____
ASSET GROUP _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE 

RECEIVED

APR - 6 2009

BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 4/28/09

FIXED ASSET TAG NUMBER: 02190

RECEIVED

APR 29 2009

BOONE COUNTY AUDITOR

DESCRIPTION: Small office desk with keyboard tray

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION: Office desk with keyboard tray

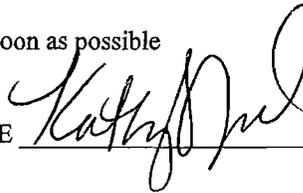
CONDITION OF ASSET: Fair

REASON FOR DISPOSITION: No longer needed

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: As soon as possible

DEPARTMENT: Circuit Court 1210

SIGNATURE



AUDITOR

ORIGINAL PURCHASE DATE 10/4/1983
ORIGINAL COST 105.00
ORIGINAL FUNDING SOURCE 2731
1662

Receipt info: 1190-3835

TRANSFER CONFIRMED

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

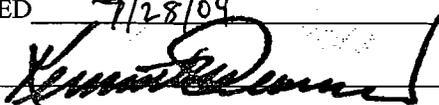
INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 4/28/09

FIXED ASSET TAG NUMBER: NO ID TAG NUMBER

DESCRIPTION: 2 silver fabric medal frame chairs

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION: 2 silver medal frame chairs

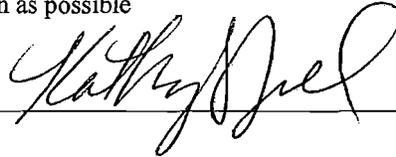
CONDITION OF ASSET: Fair

REASON FOR DISPOSITION: Fair

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: As soon as possible

DEPARTMENT: Circuit Court

SIGNATURE



AUDITOR

ORIGINAL PURCHASE DATE _____

ORIGINAL COST _____

ORIGINAL FUNDING SOURCE _____

?

*Receipt into
1190-3835*

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 4/28/09

FIXED ASSET TAG NUMBER: 03269

DESCRIPTION: Wooden Arm Chair

RECEIVED

REQUESTED MEANS OF DISPOSAL: JUNK

APR 29 2009

BOONE COUNTY AUDITOR

OTHER INFORMATION: Wooden arm chair

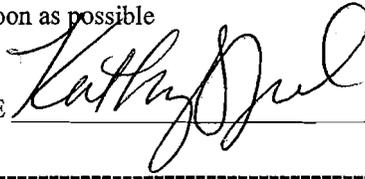
CONDITION OF ASSET: Poor, wobbly, unsafe to sit in

REASON FOR DISPOSITION: Unsafe to sit in

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: As soon as possible

DEPARTMENT: Circuit Court 1210

SIGNATURE



AUDITOR

ORIGINAL PURCHASE DATE 11/22/1983
ORIGINAL COST 50.00
ORIGINAL FUNDING SOURCE 2731
7602

Receipt into 1190-3835

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

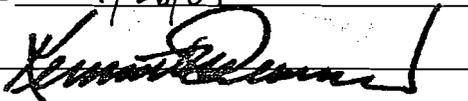
____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE



BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : 5/1/09

FIXED ASSET TAG NUMBER: No ID Tags

DESCRIPTION: 5 old sign stands

REQUESTED MEANS OF DISPOSAL: JUNK

OTHER INFORMATION: Old signs that were used in front of the courtroom

CONDITION OF ASSET: poor

REASON FOR DISPOSITION: Replaced by new one signs

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Immediately

DEPARTMENT: Circuit Court

SIGNATURE



RECEIVED

MAY 4 2009

BOONE COUNTY AUDITOR

AUDITOR

ORIGINAL PURCHASE DATE _____

ORIGINAL COST _____ ?

ORIGINAL FUNDING SOURCE _____

Receipt into 1190-3835

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

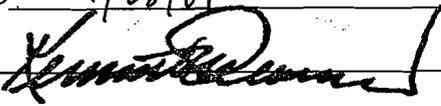
INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : 3/24/09

FIXED ASSET TAG NUMBER: No Tag

RECEIVED

DESCRIPTION: BOX OF OLD MICROFILM CARTRIDGES FOR MICROFILM READER

MAR 24 2009

REQUESTED MEANS OF DISPOSAL: HOWEVER YOU CHOOSE

BOONE COUNTY AUDITOR

OTHER INFORMATION: *ITEM IS LOCATED IN OFFICE SPACE BEHIND HR III ON THE 2ND FLOOR IN CIRCUIT CLERK'S OFFICE. (SEE ROSA DIETIKER IF YOU HAVE ANY PROBLEMS FINDING)*

CONDITION OF ASSET: AS FAR AS I KNOW THEY ARE IN WORKING CONDITION

REASON FOR DISPOSITION: NO LONGER USE

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- WE NEED ALL SURPLUS ITEMS REMOVED FROM OFFICE BY NO LATER THAN THE 2ND WEEK OF APRIL TO PREPARE FOR COURTHOUSE OPEN HOUSE ON EXPANSION PROJECT.

DEPARTMENT: Boone County Circuit Clerk's

SIGNATURE

Christy Blakemore

AUDITOR

ORIGINAL PURCHASE DATE _____

RECEIPT INTO 1190-3835

ORIGINAL COST _____ ?

ORIGINAL FUNDING SOURCE _____

TRANSFER CONFIRMED _____

ASSET GROUP _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE *[Signature]*

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : 3/24/09

FIXED ASSET TAG NUMBER: 06643

RECEIVED

DESCRIPTION: SHARP ZX-507 TYEWRIER

MAR 24 2009

REQUESTED MEANS OF DISPOSAL: HOWEVER YOU CHOOSE

BOONE COUNTY AUDITOR

OTHER INFORMATION: *ITEM IS LOCATED IN OFFICE SPACE BEHIND HR III ON THE 2ND FLOOR IN CIRCUIT CLERK'S OFFICE. (SEE ROSA DIETIKER IF YOU HAVE ANY PROBLEMS FINDING)*

CONDITION OF ASSET: BROKEN

REASON FOR DISPOSITION: NO LONGER USE

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: **ASAP- WE NEED ALL SURPLUS ITEMS REMOVED FROM OFFICE BY NO LATER THAN THE 2ND WEEK OF APRIL TO PREPARE FOR COURTHOUSE OPEN HOUSE ON EXPANSION PROJECT.**

Christy Blaromae

DEPARTMENT: Boone County Circuit Clerk's SIGNATURE _____

AUDITOR

ORIGINAL PURCHASE DATE 7/25/1990

RECEIPT INTO 1190-3835

ORIGINAL COST 569.00

ORIGINAL FUNDING SOURCE 2731

TRANSFER CONFIRMED _____

ASSET GROUP 1601

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE *[Signature]*

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 3/24/09

FIXED ASSET TAG NUMBER: 10244

RECEIVED

DESCRIPTION: LARGE BLUE CLOTH OFFICE CHAIR

MAR 24 2009

REQUESTED MEANS OF DISPOSAL: HOWEVER YOU CHOOSE

BOONE COUNTY AUDITOR

OTHER INFORMATION: *ITEM IS LOCATED IN OFFICE SPACE BEHIND HR III ON THE 2ND FLOOR IN CIRCUIT CLERK'S OFFICE. (SEE ROSA DIETIKER IF YOU HAVE ANY PROBLEMS FINDING)*

CONDITION OF ASSET: BROKEN

REASON FOR DISPOSITION: BROKEN UNABLE TO USE

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: **ASAP- WE NEED ALL SURPLUS ITEMS REMOVED FROM OFFICE BY NO LATER THAN THE 2ND WEEK OF APRIL TO PREPARE FOR COURTHOUSE OPEN HOUSE ON EXPANSION PROJECT.**

DEPARTMENT: Boone County Circuit Clerk's

SIGNATURE

Christy Blarame

AUDITOR

ORIGINAL PURCHASE DATE 6/30/1995

RECEIPT INTO 1190-3835

ORIGINAL COST 194.00

ORIGINAL FUNDING SOURCE 2782

TRANSFER CONFIRMED _____

ASSET GROUP 1602

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 3/25/09

SIGNATURE *[Signature]*

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 3/24/09

FIXED ASSET TAG NUMBER: NO TAG

RECEIVED

MAR 24 2009

BOONE COUNTY AUDITOR

DESCRIPTION: LIGHT BLUE CLOTH TASK CHAIR WITH ARMS

REQUESTED MEANS OF DISPOSAL: HOWEVER YOU CHOOSE

OTHER INFORMATION: *ITEM IS LOCATED IN OFFICE SPACE BEHIND HR III ON THE 2ND FLOOR IN CIRCUIT CLERK'S OFFICE. (SEE ROSA DIETIKER IF YOU HAVE ANY PROBLEMS FINDING)*

CONDITION OF ASSET: BAD

REASON FOR DISPOSITION: SEAT IS BROKEN

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- WE NEED ALL SURPLUS ITEMS REMOVED FROM OFFICE BY NO LATER THAN THE 2ND WEEK OF APRIL TO PREPARE FOR COURTHOUSE OPEN HOUSE ON EXPANSION PROJECT.

DEPARTMENT: Boone County Circuit Clerk's

SIGNATURE

Christy Blakemore

AUDITOR

ORIGINAL PURCHASE DATE _____

RECEIPT INTO 1190-3835

ORIGINAL COST _____

ORIGINAL FUNDING SOURCE _____

TRANSFER CONFIRMED _____

ASSET GROUP _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE *[Signature]*

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 3/24/09

FIXED ASSET TAG NUMBER: ~~11358~~

RECEIVED

DESCRIPTION: LARGE BLUE CLOTH OFFICE CHAIR WITH ARMS

11358

MAR 24 2009

REQUESTED MEANS OF DISPOSAL: HOWEVER YOU CHOOSE

RETAGGED
TO 13666

BOONE COUNTY AUDITOR

OTHER INFORMATION: *ITEM IS LOCATED IN OFFICE SPACE BEHIND HR III ON THE 2ND FLOOR OF CIRCUIT CLERK'S OFFICE. (SEE ROSA DIETIKER IF YOU HAVE ANY PROBLEMS FINDING)*

RECEIVED

JUN 24 2009

CONDITION OF ASSET: BAD

BOONE COUNTY AUDITOR

REASON FOR DISPOSITION: THE PART THAT HOLDS THE CHAIR IN A DESIGNATED UP OR DOWN POSITION IS BROKEN

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: **ASAP- WE NEED ALL SURPLUS ITEMS REMOVED FROM OFFICE BY NO LATER THAN THE 2ND WEEK OF APRIL TO PREPARE FOR COURTHOUSE OPEN HOUSE ON EXPANSION PROJECT.**

Christy Blakemore

DEPARTMENT: Boone County Circuit Clerk's SIGNATURE _____

AUDITOR

ORIGINAL PURCHASE DATE 2/11/1998

RECEIPT INTO 1190-3835

ORIGINAL COST 199.20

ORIGINAL FUNDING SOURCE 2731

TRANSFER CONFIRMED

ASSET GROUP 1602

Removed from inventory 12/11/2002

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE *[Signature]*

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 3/24/09

FIXED ASSET TAG NUMBER: NO TAG

DESCRIPTION: 6 METAL RACKS USED FOR STORING DOCUMENTS IN HANGING FILE FOLDERS THAT HANGS OVER WORKSTATION.

RECEIVED

MAR 24 2009

REQUESTED MEANS OF DISPOSAL: HOWEVER YOU CHOOSE

BOONE COUNTY AUDITOR

OTHER INFORMATION: *ITEM IS LOCATED IN OFFICE SPACE BEHIND HR III ON THE 2ND FLOOR IN CIRCUIT CLERK'S OFFICE. (SEE ROSA DIETIKER IF YOU HAVE ANY PROBLEMS FINDING)*

CONDITION OF ASSET: GOOD

REASON FOR DISPOSITION: WE NO LONG USE

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- WE NEED ALL SURPLUS ITEMS REMOVED FROM OFFICE BY NO LATER THAN THE 2ND WEEK OF APRIL TO PREPARE FOR COURTHOUSE OPEN HOUSE ON EXPANSION PROJECT.

DEPARTMENT: Boone County Circuit Clerk's

SIGNATURE

Christy Blaraine

AUDITOR

ORIGINAL PURCHASE DATE _____

RECEIPT INTO 1190-3835

ORIGINAL COST _____

ORIGINAL FUNDING SOURCE _____

TRANSFER CONFIRMED _____

ASSET GROUP _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE *[Signature]*

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 3/24/09

FIXED ASSET TAG NUMBER: 04106

RECEIVED

DESCRIPTION: LARGE SHARP CS2610 CALCULATOR

MAR 24 2009

REQUESTED MEANS OF DISPOSAL: HOWEVER YOU CHOOSE

BOONE COUNTY AUDITOR

OTHER INFORMATION: *ITEM IS LOCATED IN OFFICE SPACE BEHIND HR III ON THE 2ND FLOOR IN CIRCUIT CLERK'S OFFICE. (SEE ROSA DIETIKER IF YOU HAVE ANY PROBLEMS FINDING)*

CONDITION OF ASSET: GOOD

REASON FOR DISPOSITION: WORKS FINE AS FAR AS I COULD TELL - LARGER STYLE TO BIG FOR DESK AREA AVAILABLE.

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- WE NEED ALL SURPLUS ITEMS REMOVED FROM OFFICE BY NO LATER THAN THE 2ND WEEK OF APRIL TO PREPARE FOR COURTHOUSE OPEN HOUSE ON EXPANSION PROJECT.

DEPARTMENT: Boone County Circuit Clerk's

SIGNATURE

Christy Blaraine

AUDITOR

ORIGINAL PURCHASE DATE 1/17/1984

RECEIPT INTO 1190-3835

ORIGINAL COST 199.68

REMOVED FROM INVENTORY 12/24/1997 Co #519-97

ORIGINAL FUNDING SOURCE 2731

TRANSFER CONFIRMED _____

ASSET GROUP 1601

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE _____ AUCTION _____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE *[Signature]*

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : 3/24/09

FIXED ASSET TAG NUMBER:NO TAGS

DESCRIPTION: 3 BLACK FILE ORGANIZERS - UNUSUAL DESIGN

REQUESTED MEANS OF DISPOSAL: HOWEVER YOU CHOOSE

OTHER INFORMATION: *ITEM IS LOCATED IN OFFICE SPACE BEHIND HR III ON THE 2ND FLOOR IN CIRCUIT CLERK'S OFFICE. (SEE ROSA DIETIKER IF YOU HAVE ANY PROBLEMS FINDING)*

CONDITION OF ASSET: GOOD

REASON FOR DISPOSITION: NO USE FOR IN OFFICE

COUNTY/ COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- WE NEED ALL SURPLUS ITEMS REMOVED FROM OFFICE BY NO LATER THAN THE 2ND WEEK OF APRIL TO PREPARE FOR COURTHOUSE OPEN HOUSE ON EXPANSION PROJECT.

DEPARTMENT: Boone County Circuit Clerk's

SIGNATURE

Christy Blakemore

AUDITOR

ORIGINAL PURCHASE DATE _____

RECEIPT INTO 1190-3835

ORIGINAL COST _____

ORIGINAL FUNDING SOURCE _____

ASSET GROUP _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE *[Signature]*

RECEIVED

MAR 24 2009

BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : 3/24/09

FIXED ASSET TAG NUMBER:NO TAGS

RECEIVED

DESCRIPTION: MISC. SUPPLY ITEMS- DESK ORGANIZER , TYPEWRITER CORRECTION TAPE, LG. CALENDAR BASE

MAR 24 2009

REQUESTED MEANS OF DISPOSAL: HOWEVER YOU CHOOSE

BOONE COUNTY AUDITOR

OTHER INFORMATION: ITEM IS LOCATED IN OFFICE SPACE BEHIND HR III ON THE 2ND FLOOR IN CIRCUIT CLERK'S OFFICE. (SEE ROSA DIETIKER IF YOU HAVE ANY PROBLEMS FINDING)

CONDITION OF ASSET: GOOD

REASON FOR DISPOSITION: NO USE FOR IN OFFICE

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- WE NEED ALL SURPLUS ITEMS REMOVED FROM OFFICE BY NO LATER THAN THE 2ND WEEK OF APRIL TO PREPARE FOR COURTHOUSE OPEN HOUSE ON EXPANSION PROJECT.

DEPARTMENT: Boone County Circuit Clerk's

SIGNATURE

Christy Blarame

AUDITOR

ORIGINAL PURCHASE DATE _____

RECEIPT INTO 1190-3835

ORIGINAL COST _____

?

ORIGINAL FUNDING SOURCE _____

TRANSFER CONFIRMED _____

ASSET GROUP _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE *[Signature]*

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

RECEIVED

DATE : 3/24/09

FIXED ASSET TAG NUMBER: 11346

MAR 24 2009

DESCRIPTION: IBM WHEELWRITER 1000 TYPEWRITER

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: HOWEVER YOU CHOOSE

OTHER INFORMATION: *ITEM IS LOCATED IN OFFICE SPACE BEHIND HR III ON THE 2ND FLOOR IN CIRCUIT CLERK'S OFFICE. (SEE ROSA DIETIKER IF YOU HAVE ANY PROBLEMS FINDING)*

CONDITION OF ASSET: GOOD WORKING CONDITION

REASON FOR DISPOSITION: NO USE FOR IN OFFICE

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- WE NEED ALL SURPLUS ITEMS REMOVED FROM OFFICE BY NO LATER THAN THE 2ND WEEK OF APRIL TO PREPARE FOR COURTHOUSE OPEN HOUSE ON EXPANSION PROJECT.

DEPARTMENT: Boone County Circuit Clerk's

SIGNATURE

Christy Blakemore

AUDITOR

ORIGINAL PURCHASE DATE 3/5/1998

RECEIPT INTO 1190-3835

ORIGINAL COST 495.⁰⁰

ORIGINAL FUNDING SOURCE 2731

TRANSFER CONFIRMED _____

ASSET GROUP 1601

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/29/09

SIGNATURE *[Signature]*

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : 3/24/09

FIXED ASSET TAG NUMBER: NO TAG

RECEIVED

DESCRIPTION: COMPUTER KEYBOARD TRAY (WHITE)

MAR 24 2009

REQUESTED MEANS OF DISPOSAL: HOWEVER YOU CHOOSE

BOONE COUNTY AUDITOR

OTHER INFORMATION: *ITEM IS LOCATED IN OFFICE SPACE BEHIND HR III ON THE 2ND FLOOR IN CIRCUIT CLERK'S OFFICE. (SEE ROSA DIETIKER IF YOU HAVE ANY PROBLEMS FINDING)*

CONDITION OF ASSET: GOOD WORKING CONDITION

REASON FOR DISPOSITION: NO USE FOR IN OFFICE

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- WE NEED ALL SURPLUS ITEMS REMOVED FROM OFFICE BY NO LATER THAN THE 2ND WEEK OF APRIL TO PREPARE FOR COURTHOUSE OPEN HOUSE ON EXPANSION PROJECT.

DEPARTMENT: Boone County Circuit Clerk's

SIGNATURE

Christy Blakemore

AUDITOR

ORIGINAL PURCHASE DATE _____

RECEIPT INTO

1190-3835

ORIGINAL COST _____ ?

ORIGINAL FUNDING SOURCE _____

TRANSFER CONFIRMED _____

ASSET GROUP _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE _____ AUCTION _____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER *347-2009*

DATE APPROVED *7/28/09*

SIGNATURE *[Signature]*

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 4-1-09

FIXED ASSET TAG NUMBER: none

DESCRIPTION: Metal Desktop organizer

REQUESTED MEANS OF DISPOSAL: sell

OTHER INFORMATION:

CONDITION OF ASSET: used and old

REASON FOR DISPOSITION: don't need it anymore

COUNTY / COURT IT DEPT: DOES DOES NOT WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: 4-2-09

DEPARTMENT: sheriff

1251

SIGNATURE



AUDITOR

ORIGINAL PURCHASE DATE _____

RECEIPT INTO 1190-3835

ORIGINAL COST _____ ?

ORIGINAL FUNDING SOURCE _____

TRANSFER CONFIRMED _____

ASSET GROUP _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE 

RECEIVED

APR - 2 2009

BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 3/18/09 FIXED ASSET TAG NUMBER: 10512

DESCRIPTION: IBM WHEEL WRITER 1000

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION:

CONDITION OF ASSET: POOR

REASON FOR DISPOSITION: DOESN'T WORK

COUNTY / COURT IT DEPT: DOES DOES NOT WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE:

DEPARTMENT: 1118 SIGNATURE 

AUDITOR
ORIGINAL PURCHASE DATE 2/22/1996 RECEIPT INTO 1190-3835
ORIGINAL COST 449.00
ORIGINAL FUNDING SOURCE 2731 TRANSFER CONFIRMED _____
ASSET GROUP 1601

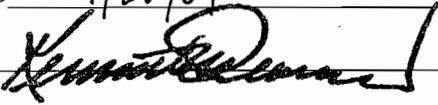
COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____
LOCATION WITHIN DEPARTMENT _____
INDIVIDUAL _____
____ TRADE ____ AUCTION ____ SEALED BIDS
____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE 

RECEIVED
MAR 19 2009
BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 6/2/09

FIXED ASSET TAG NUMBER: No Tag

RECEIVED

DESCRIPTION: Grey Metal Cash Box

JUN - 4 2009

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: Surplus

OTHER INFORMATION: No key to lock the cash box

CONDITION OF ASSET: Good

REASON FOR DISPOSITION: No key to lock the cash box

COUNTY / COURT IT DEPT: DOES DOES NOT WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Immediately

DEPARTMENT: Circuit Court

SIGNATURE



AUDITOR

ORIGINAL PURCHASE DATE _____

RECEIPT INTO 1190-3835

ORIGINAL COST _____ ?

ORIGINAL FUNDING SOURCE _____

TRANSFER CONFIRMED _____

ASSET GROUP _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

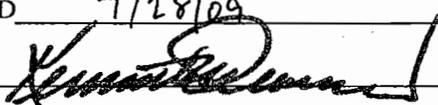
INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 6/2/09

FIXED-ASSET TAG NUMBER: No Tag

RECEIVED

DESCRIPTION: Grey Metal Bookends

JUN - 4 2009

REQUESTED MEANS OF DISPOSAL: Surplus

BOONE COUNTY AUDITOR

OTHER INFORMATION:

CONDITION OF ASSET: Good

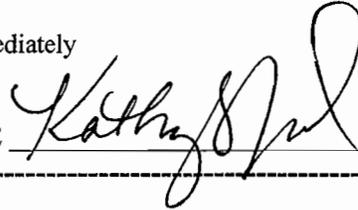
REASON FOR DISPOSITION: No longer need to use them

COUNTY / COURT IT DEPT: DOES DOES NOT WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Immediately

DEPARTMENT: Circuit Court

SIGNATURE



AUDITOR

ORIGINAL PURCHASE DATE _____

RECEIPT INTO 1190-3835

ORIGINAL COST _____

ORIGINAL FUNDING SOURCE _____

TRANSFER CONFIRMED _____

ASSET GROUP _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

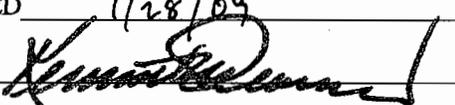
INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 6/2/09

FIXED ASSET TAG NUMBER: No Tag

RECEIVED

DESCRIPTION: Black plastic double stacked office paper tray

JUN - 4 2009

REQUESTED MEANS OF DISPOSAL: Surplus

BOONE COUNTY AUDITOR

OTHER INFORMATION: A one unit 2 drawer paper tray

CONDITION OF ASSET: Good

REASON FOR DISPOSITION: No longer using trays.

COUNTY / COURT IT DEPT: DOES DOES NOT WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Immediately

DEPARTMENT: Circuit Court

SIGNATURE



AUDITOR

ORIGINAL PURCHASE DATE _____

RECEIPT INTO 1190-3835

ORIGINAL COST _____

ORIGINAL FUNDING SOURCE _____ ?

TRANSFER CONFIRMED _____

ASSET GROUP _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE _____ AUCTION _____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 6/2/09

FIXED ASSET TAG NUMBER: No Tag

RECEIVED

DESCRIPTION: old telephone

JUN - 4 2009

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: Surplus

OTHER INFORMATION: Telephone not compatible to network

CONDITION OF ASSET: poor

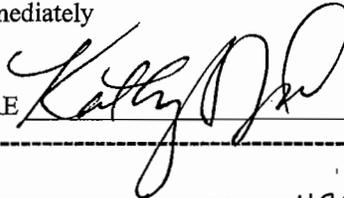
REASON FOR DISPOSITION: No longer using telephone.

COUNTY / COURT IT DEPT: DOES DOES NOT WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Immediately

DEPARTMENT: Circuit Court

SIGNATURE



AUDITOR

ORIGINAL PURCHASE DATE _____

RECEIPT INTO 1190-3835

ORIGINAL COST _____

ORIGINAL FUNDING SOURCE _____

TRANSFER CONFIRMED _____

ASSET GROUP _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

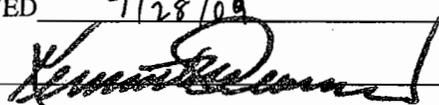
INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 6/2/09

FIXED ASSET TAG NUMBER: No ID tag

RECEIVED

DESCRIPTION: Calculator - Sharp EL-1196G

JUN - 4 2009

REQUESTED MEANS OF DISPOSAL: Surplus

BOONE COUNTY AUDITOR

OTHER INFORMATION: Works

CONDITION OF ASSET: Good

REASON FOR DISPOSITION: No longer using calculator

COUNTY / COURT IT DEPT: DOES DOES NOT WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Immediately

DEPARTMENT: Circuit Court

SIGNATURE



AUDITOR

ORIGINAL PURCHASE DATE _____

RECEIPT INTO 1190-3835

ORIGINAL COST _____

ORIGINAL FUNDING SOURCE _____

?

TRANSFER CONFIRMED _____

ASSET GROUP _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 6/2/09

FIXED ASSET TAG NUMBER: No ID tag

RECEIVED

JUN - 4 2009

BOONE COUNTY AUDITOR

DESCRIPTION: Calculator - Texas Instrument TI-5630 Super View

REQUESTED MEANS OF DISPOSAL: Surplus

OTHER INFORMATION: Works

CONDITION OF ASSET: Good

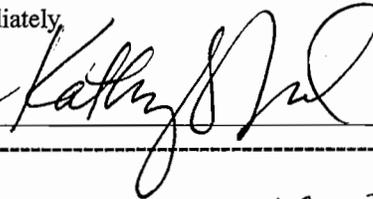
REASON FOR DISPOSITION: No longer using calculator

COUNTY / COURT IT DEPT: DOES DOES NOT WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Immediately

DEPARTMENT: Circuit Court

SIGNATURE



AUDITOR

ORIGINAL PURCHASE DATE _____

RECEIPT INTO 1190-3835

ORIGINAL COST _____ ?

ORIGINAL FUNDING SOURCE _____

TRANSFER CONFIRMED _____

ASSET GROUP _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 6/2/09

FIXED ASSET TAG NUMBER: No ID tag

RECEIVED

JUN - 4 2009

BOONE COUNTY AUDITOR

DESCRIPTION: 2 Calculators - Canon MP 12 DH

REQUESTED MEANS OF DISPOSAL: Surplus

OTHER INFORMATION: Works

CONDITION OF ASSET: Good

REASON FOR DISPOSITION: No longer using calculator

COUNTY / COURT IT DEPT: DOES DOES NOT WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Immediately

DEPARTMENT: Circuit Court

SIGNATURE



AUDITOR

ORIGINAL PURCHASE DATE _____

RECEIPT INTO 1190-3835

ORIGINAL COST _____

ORIGINAL FUNDING SOURCE _____

TRANSFER CONFIRMED _____

ASSET GROUP _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

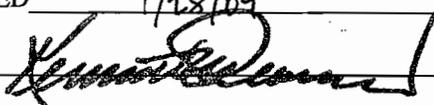
INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 6/2/09

FIXED ASSET TAG NUMBER: ID Tag # 03589

RECEIVED

DESCRIPTION: Calculator - ARBM 1121PD from Check Office Equipment

JUN - 4 2009

REQUESTED MEANS OF DISPOSAL: Surplus

BOONE COUNTY AUDITOR

OTHER INFORMATION: Works

CONDITION OF ASSET: Good

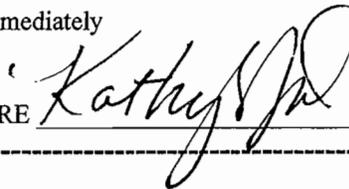
REASON FOR DISPOSITION: No longer using calculator

COUNTY / COURT IT DEPT: DOES DOES NOT WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Immediately

DEPARTMENT: Circuit Court 1210

SIGNATURE



AUDITOR

ORIGINAL PURCHASE DATE 10/6/1983

RECEIPT INTO 1190-3835

ORIGINAL COST 112.00

ORIGINAL FUNDING SOURCE 2731

TRANSFER CONFIRMED

ASSET GROUP 1601

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME NUMBER

LOCATION WITHIN DEPARTMENT

INDIVIDUAL

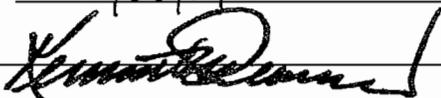
TRADE AUCTION SEALED BIDS

OTHER EXPLAIN

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE



BOONE COUNTY

REQUEST FOR DISPOSAL OF COUNTY PROPERTY

DATE 03/10/09 FIXED ASSET TAG NUMBER 12001

DESCRIPTION SONY MAVICA MVC-FD83 DIGITAL CAMERA SN# 65389

RECEIVED

MAR 24 2009

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION: CAMERA ONLY

CONDITION OF ASSET WORKING

REASON FOR DISPOSITION OBSOLETE

DEPARTMENT SHERIFF'S

SIGNATURE _____

AUDITOR

Receipt # 1190-3835

ORIGINAL PURCHASE DATE 10/14/1999
ORIGINAL COST 699.99
ORIGINAL FUNDING SOURCE 1604
2746 + 2752

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL OF COUNTY PROPERTY

RECEIVED

MAR 12 2009

BOONE COUNTY AUDITOR

DATE 03/11/2009 FIXED-ASSET-TAG-NUMBER NONE

DESCRIPTION NIKON N2000 35MM CAMERA BODY

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION: SN 2996249

CONDITION OF ASSET WORKING ORDER

REASON FOR DISPOSITION OBSOLETE

DEPARTMENT SHERIFF

SIGNATURE



AUDITOR

Receipt info: 1190-3835

ORIGINAL PURCHASE DATE _____
ORIGINAL COST _____
ORIGINAL FUNDING SOURCE _____

?

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL OF COUNTY PROPERTY

RECEIVED

DATE 03/11/2009

FIXED ASSET-TAG NUMBER-11741

MAR 12 2009

DESCRIPTION MINOLTA MAXXUM 400SI 35 MM CAMERA BODY

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION: SN 99713048

CONDITION OF ASSET WORKING ORDER

REASON FOR DISPOSITION OBSOLETE

DEPARTMENT SHERIFF

SIGNATURE



AUDITOR

1190-3835

ORIGINAL PURCHASE DATE 12/31/1998
ORIGINAL COST 279.00
ORIGINAL FUNDING SOURCE 2746
1604

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

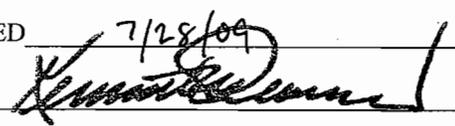
INDIVIDUAL _____

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL OF COUNTY PROPERTY

DATE 03/11/2009

FIXED ASSET TAG NUMBER NONE

RECEIVED

DESCRIPTION KALIGAR 135 MM CAMERA LENS FOR PENTAX

MAR 12 2009

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION: 137006

CONDITION OF ASSET WORKING ORDER

REASON FOR DISPOSITION OBSOLETE

DEPARTMENT SHERIFF

SIGNATURE



AUDITOR

1190-3835

ORIGINAL PURCHASE DATE _____

ORIGINAL COST _____

ORIGINAL FUNDING SOURCE _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

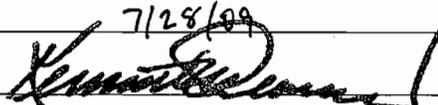
INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL OF COUNTY PROPERTY

DATE 03/11/2009

FIXED ASSET TAG NUMBER 03725

RECEIVED

DESCRIPTION PENTAX ME SUPER 35MM CAMERA BODY

MAR 12 2009

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: SELL

OTHER INFORMATION: SN 3344329

CONDITION OF ASSET WORKING ORDER

REASON FOR DISPOSITION OBSOLETE

DEPARTMENT SHERIFF

SIGNATURE



AUDITOR

ORIGINAL PURCHASE DATE 11/22/1983
ORIGINAL COST 513.64
ORIGINAL FUNDING SOURCE 2731
1604

1190-3835

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

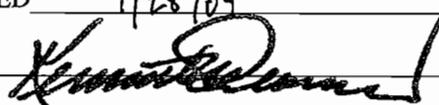
INDIVIDUAL _____

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 3/19/09

FIXED ASSET TAG NUMBER: 10564
10560

DESCRIPTION:
WOOD Pews

REQUESTED MEANS OF DISPOSAL:
Surplus

OTHER INFORMATION:
Been repaired many times

CONDITION OF ASSET:
Poor

REASON FOR DISPOSITION:
Not safe to use

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE:

DEPARTMENT: BCSD

SIGNATURE 

AUDITOR

ORIGINAL PURCHASE DATE 10/5/1983

RECEIPT INTO 1190-3835

ORIGINAL COST 75.00

ORIGINAL FUNDING SOURCE 2731

TRANSFER CONFIRMED _____

ASSET GROUP 1602

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

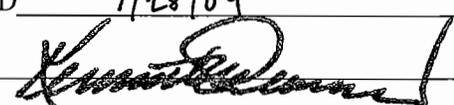
INDIVIDUAL _____

____ TRADE _____ AUCTION _____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE 

RECEIVED
MAR 19 2009
BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 3/19/09

FIXED ASSET TAG NUMBER: 10564
10560

DESCRIPTION:
WOOD Pews

REQUESTED MEANS OF DISPOSAL:
Surplus

OTHER INFORMATION:
Been repaired many times

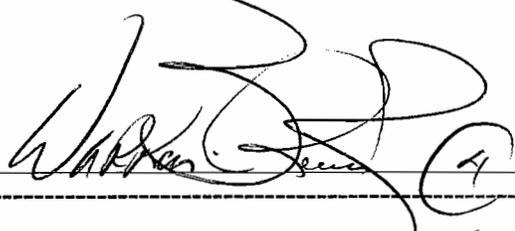
CONDITION OF ASSET:
Poor

REASON FOR DISPOSITION:
Not safe to use

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE:

DEPARTMENT: BCSD

SIGNATURE 

RECEIVED

MAR 19 2009

BOONE COUNTY AUDITOR

AUDITOR

ORIGINAL PURCHASE DATE 11/22/1983

RECEIPT INTO 1190-3835

ORIGINAL COST 50.⁰⁰

ORIGINAL FUNDING SOURCE 2731
ASSET GROUP 1602

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE _____ AUCTION _____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 6/3/09

FIXED-ASSET TAG-NUMBER: No ID Tag #

DESCRIPTION: Heavy Duty 3-Hole Punch - Master Products MFG. Co.

REQUESTED MEANS OF DISPOSAL: Surplus

OTHER INFORMATION:

CONDITION OF ASSET: Poor

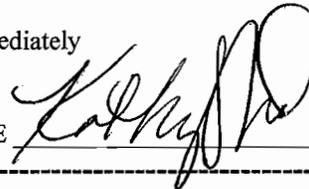
REASON FOR DISPOSITION: Bolts may be stripped, punch set does not stay in place

COUNTY / COURT IT DEPT: DOES DOES NOT WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Immediately

DEPARTMENT: Circuit Court

SIGNATURE



AUDITOR

ORIGINAL PURCHASE DATE _____

RECEIPT INTO 1190-3835

ORIGINAL COST _____ ?

ORIGINAL FUNDING SOURCE _____

TRANSFER CONFIRMED _____

ASSET GROUP _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE 

RECEIVED

JUN 9 2009

BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: June 10, 2009

FIXED ASSET TAG NUMBER: ID-Tag #03524

DESCRIPTION: 1 wood chair

RECEIVED

REQUESTED MEANS OF DISPOSAL: Surplus

JUN 12 2009

BOONE COUNTY AUDITOR

OTHER INFORMATION: Chair is old and wobbly. Chair is currently located in the Ground Floor hallway next to the Judges Elevator

CONDITION OF ASSET: Poor and unsafe

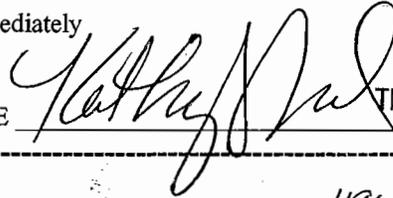
REASON FOR DISPOSITION: Poor quality chair

COUNTY / COURT IT DEPT: DOES DOES NOT WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Immediately

DEPARTMENT: Circuit Court

SIGNATURE



Court Administrator
Thirteenth Judicial Circuit Cou

AUDITOR

ORIGINAL PURCHASE DATE 11/21/1983

RECEIPT INTO 1190-3835

ORIGINAL COST 50.⁰⁰

ORIGINAL FUNDING SOURCE 2731

TRANSFER CONFIRMED

ASSET GROUP 1602

Removed from inventory 12/24/1997

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

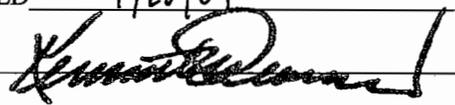
INDIVIDUAL _____

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: June 10, 2009 FIXED ASSET TAG NUMBER: ID Tag #04897

RECEIVED

DESCRIPTION: 1 metal and rose colored cloth padded chair

JUN 12 2009

REQUESTED MEANS OF DISPOSAL: Surplus

BOONE COUNTY AUDITOR

OTHER INFORMATION: Chair is old and fabric faded. Chair is currently located in the Ground Floor hallway next to the Judges Elevator

CONDITION OF ASSET: Poor

REASON FOR DISPOSITION: Poor quality chair

COUNTY / COURT IT DEPT: DOES DOES NOT WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Immediately

DEPARTMENT: Circuit Court

SIGNATURE



Court Administrator
Thirteenth Judicial Circuit Cour

AUDITOR

ORIGINAL PURCHASE DATE 9/4/1985

RECEIPT INTO 1190-3835

ORIGINAL COST 53.⁰⁰

ORIGINAL FUNDING SOURCE 2731

TRANSFER CONFIRMED _____

ASSET GROUP 1602

Removed from inventory 11/7/2002

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: June 10, 2009

FIXED ASSET TAG NUMBER: ID Tag #1954 & #1958

RECEIVED

DESCRIPTION: 2 - 3 -drawer (legal size) Steelcase file cabinets - dark brown

JUN 12 2009

REQUESTED MEANS OF DISPOSAL: Surplus

BOONE COUNTY AUDITOR

OTHER INFORMATION: File cabinets are located in the West end Kitchenette on the 2nd floor Judges Office of the Boone County Courthouse

CONDITION OF ASSET: Poor

REASON FOR DISPOSITION: No longer using

COUNTY / COURT IT DEPT: DOES DOES NOT WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Immediately

DEPARTMENT: Circuit Court

1210

SIGNATURE


Court Administrator
Thirteenth Judicial Circuit Court

AUDITOR

ORIGINAL PURCHASE DATE 11/15/1983

RECEIPT INTO 1190-3835

ORIGINAL COST 187.24

ORIGINAL FUNDING SOURCE 2731

TRANSFER CONFIRMED _____

ASSET GROUP 1602

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

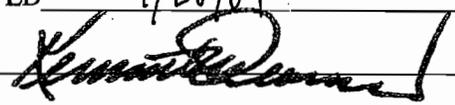
INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: June 10, 2009

FIXED ASSET TAG NUMBER: ID Tag #1954 & #1958

RECEIVED

DESCRIPTION: 2 - 3 -drawer (legal size) Steelcase file cabinets - dark brown

JUN 12 2009

REQUESTED MEANS OF DISPOSAL: Surplus

BOONE COUNTY AUDITOR

OTHER INFORMATION: File cabinets are located in the West end Kitchenette on the 2nd floor Judges Office of the Boone County Courthouse

CONDITION OF ASSET: Poor

REASON FOR DISPOSITION: No longer using

COUNTY / COURT IT DEPT: DOES DOES NOT WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Immediately

DEPARTMENT: Circuit Court 1210

SIGNATURE


Court Administrator
Thirteenth Judicial Circuit Court

AUDITOR

ORIGINAL PURCHASE DATE 11/15/1983

RECEIPT INTO 1190-3835

ORIGINAL COST 150.⁰⁰

ORIGINAL FUNDING SOURCE 2731

TRANSFER CONFIRMED _____

ASSET GROUP 1602

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE _____ AUCTION _____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 4-22-09 FIXED-ASSET TAG NUMBER: None

DESCRIPTION: blue chair

REQUESTED MEANS OF DISPOSAL: junk

OTHER INFORMATION:

CONDITION OF ASSET: poor

REASON FOR DISPOSITION: Chair is broken

COUNTY / COURT IT DEPT: DOES DOES NOT WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Whenever you can

DEPARTMENT: Sheriff

SIGNATURE

Kari Bailey

AUDITOR

ORIGINAL PURCHASE DATE _____

RECEIPT INTO 1190-3835

ORIGINAL COST _____ ?

ORIGINAL FUNDING SOURCE _____

TRANSFER CONFIRMED _____

ASSET GROUP _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE [Signature]

RECEIVED

APR 22 2009

BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 5/11/09

FIXED ASSET TAG NUMBER: none

DESCRIPTION: chair

REQUESTED MEANS OF DISPOSAL: trash

OTHER INFORMATION:

CONDITION OF ASSET: back won't stay up

REASON FOR DISPOSITION: not worth anything - very old

COUNTY / COURT IT DEPT: DOES DOES NOT WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: 5/11/09

DEPARTMENT: Sheriff

SIGNATURE 

RECEIVED

MAY 11 2009

BOONE COUNTY AUDITOR

AUDITOR

ORIGINAL PURCHASE DATE _____

RECEIPT INTO 1190-3835

ORIGINAL COST _____ ?

ORIGINAL FUNDING SOURCE _____

TRANSFER CONFIRMED _____

ASSET GROUP _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL OF COUNTY PROPERTY

DATE: May 26, 2009

FIXED ASSET TAG NUMBER 13100

RECEIVED

DESCRIPTION red office chair

JUN 12 2009

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: OTHER

OTHER INFORMATION:

CONDITION OF ASSET good

REASON FOR DISPOSITION no longer in use.

DEPARTMENT Family Court Services

SIGNATURE

Cindy Barnett

AUDITOR

Receipt info: 1190-3835

ORIGINAL PURCHASE DATE 9/13/2001

ORIGINAL COST 252.50

ORIGINAL FUNDING SOURCE 2731

1602

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE *[Signature]*

BOONE COUNTY

REQUEST FOR DISPOSAL OF COUNTY PROPERTY

RECEIVED

JUN 12 2009

BOONE COUNTY AUDITOR

DATE: May 26, 2009

FIXED ASSET TAG NUMBER 08400

DESCRIPTION green/teal office chair

REQUESTED MEANS OF DISPOSAL: OTHER

OTHER INFORMATION:

CONDITION OF ASSET good

REASON FOR DISPOSITION no longer in use.

DEPARTMENT Family Court Services

Jo 1241

SIGNATURE Cindy Garner

AUDITOR

Receipt info: 1190-3835

ORIGINAL PURCHASE DATE 5/18/1992
ORIGINAL COST 254.⁰⁰
ORIGINAL FUNDING SOURCE 2782
1102

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE [Signature]

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 5-15-09

FIXED ASSET TAG NUMBER: 13649

DESCRIPTION: Binding Machine - Ibico

REQUESTED MEANS OF DISPOSAL: Junk

OTHER INFORMATION:

CONDITION OF ASSET: Poor

REASON FOR DISPOSITION: Machine is broken. Spare part not available.

COUNTY / COURT IT DEPT: DOES DOES NOT WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP

DEPARTMENT: Sheriff

SIGNATURE

Kari Bailey

AUDITOR

ORIGINAL PURCHASE DATE 12/3/2002

RECEIPT INTO 1190-3835

ORIGINAL COST 577.93

ORIGINAL FUNDING SOURCE 2744

TRANSFER CONFIRMED

ASSET GROUP 1603

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME NUMBER

LOCATION WITHIN DEPARTMENT

INDIVIDUAL

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE



RECEIVED

MAY 15 2009

BOONE COUNTY AUDITOR

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 6/11/09

FIXED ASSET TAG NUMBER: 10906

RECEIVED

DESCRIPTION: 6 DRAWER LATERAL CABINET WITH FLIP OUT DOORS

JUN 12 2009

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: SALE

OTHER INFORMATION: LOCATED IN THE JOHNSTON PAINT BUILDING IN THE BASEMENT IN THE ROOM AT BOTTOM OF STEPS

CONDITION OF ASSET: GOOD

REASON FOR DISPOSITION: NOT USING AT THIS TIME AND HAVE NO WHERE TO STORE

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- SINCE WE WERE ASKED TO GET THE JOHNSTON PAINT BUILDING CLEANED OUT.

DEPARTMENT: CIRCUIT CLERK'S OFFICE

SIGNATURE

Christy Blarame

AUDITOR

ORIGINAL PURCHASE DATE 3/4/1997

RECEIPT INTO 1190-3835

ORIGINAL COST 364.00

ORIGINAL FUNDING SOURCE 2731

TRANSFER CONFIRMED _____

ASSET GROUP 1602

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE *[Signature]*

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: MAY 28 FIXED ASSET TAG NUMBER: 16442 (partial)

DESCRIPTION: USED METAL ROOFING (STANDING SEAM - GALVANIZED)
from Sapp Building Erection project at Fairgrounds

REQUESTED MEANS OF DISPOSAL: GOV DEALS

OTHER INFORMATION: 1/ 23,000 SQ. FT — 11 1/2 TONS
VARIOUS LENGTHS 16' - 25'

CONDITION OF ASSET: FAIR

REASON FOR DISPOSITION:

COUNTY / COURT IT DEPT: DOES DOES NOT WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE:

DEPARTMENT: 1121

SIGNATURE



AUDITOR

ORIGINAL PURCHASE DATE _____

RECEIPT INTO 1190-3835

ORIGINAL COST _____

ORIGINAL FUNDING SOURCE _____

TRANSFER CONFIRMED _____

ASSET GROUP _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

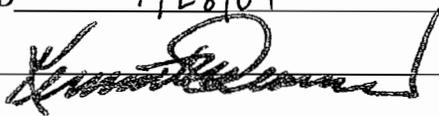
INDIVIDUAL _____

____ TRADE _____ AUCTION _____ SEALED BIDS

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 3/7-2009

DATE APPROVED 7/28/09

SIGNATURE 

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 6/11/09

FIXED ASSET TAG NUMBER: 10725

RECEIVED

JUN 12 2009

DESCRIPTION: 6 DRAWER LATERAL CABINET WITH FLIP OUT DOORS

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: SALE

OTHER INFORMATION: LOCATED IN THE JOHNSTON PAINT BUILDING IN THE BASEMENT IN THE ROOM AT BOTTOM OF STEPS

CONDITION OF ASSET: GOOD

REASON FOR DISPOSITION: NOT USING AT THIS TIME AND HAVE NO WHERE TO STORE

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- SINCE WE WERE ASKED TO GET THE JOHNSTON PAINT BUILDING CLEANED OUT.

Christy Blakemore

DEPARTMENT: CIRCUIT CLERK'S OFFICE SIGNATURE

1221

AUDITOR

ORIGINAL PURCHASE DATE 9/26/1996

RECEIPT INTO 1190-3835

ORIGINAL COST 364.⁰⁰

ORIGINAL FUNDING SOURCE 2731

TRANSFER CONFIRMED _____

ASSET GROUP 1602

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE *[Signature]*

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 6/11/09

FIXED ASSET TAG NUMBER: NO TAG

RECEIVED

7609

JUN 12 2009

DESCRIPTION: 6 DRAWER LATERAL CABINET WITH FLIP OUT DOORS

BOONE COUNTY AUDITOR

REQUESTED MEANS OF DISPOSAL: SALE

OTHER INFORMATION: LOCATED IN THE JOHNSTON PAINT BUILDING IN THE BASEMENT TO THE RIGHT OF STAIRS IN CORNER AREA TO THE LEFT

CONDITION OF ASSET: GOOD

REASON FOR DISPOSITION: NOT USING AT THIS TIME AND HAVE NO WHERE TO STORE

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: ASAP- SINCE WE WERE ASKED TO GET THE JOHNSTON PAINT BUILDING CLEANED OUT.

DEPARTMENT: CIRCUIT CLERK'S OFFICE

SIGNATURE

Christy Blackmore

AUDITOR

ORIGINAL PURCHASE DATE _____

RECEIPT INTO 1190-3835

ORIGINAL COST _____

ORIGINAL FUNDING SOURCE _____ ?

TRANSFER CONFIRMED _____

ASSET GROUP _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

TRADE AUCTION SEALED BIDS

OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 347-2009

DATE APPROVED 7/28/09

SIGNATURE *[Signature]*

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

July Session of the July Adjourned

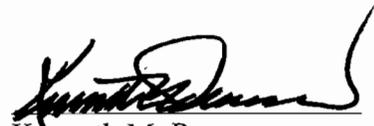
Term. 20 09

In the County Commission of said county, on the 28th day of July 20 09

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve Sole Source Purchase – 87-123109SS – Tiger and Sabre Mower Parts with Tiger Corporation. It is further ordered the Presiding Commissioner is hereby authorized to sign said sole source form.

Done this 28th day of July, 2009.


Kenneth M. Pearson
Presiding Commissioner

ATTEST:


Wendy S. Noren
Clerk of the County Commission

Absent
Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

July Session of the July Adjourned

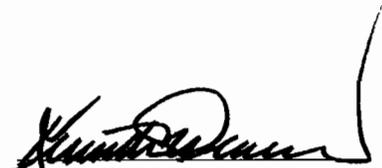
Term. 20 09

In the County Commission of said county, on the 28th day of July 20 09

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve Sole Source Purchase – 88-123109SS – John Deere Tractor Service with Sydenstricker Implement Company. It is further ordered the Presiding Commissioner is hereby authorized to sign said sole source form.

Done this 28th day of July, 2009.


Kenneth M. Pearson
Presiding Commissioner

ATTEST:


Wendy S. Noren
Clerk of the County Commission

Absent
Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
 County of Boone } ea.

 July Session of the July Adjourned

Term. 20 09

In the County Commission of said county, on the

28th day of July

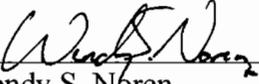
20 09

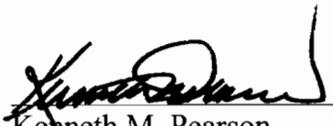
the following, among other proceedings, were had, viz:

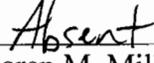
Now on this day the County Commission of the County of Boone does hereby authorize the City of Columbia Parks and Recreation Department, in partnership with the Missouri Department of Conservation, to manage an Urban Deer Hunting Archery Program on County-owned property commonly known as the Jay Dix Station tract and the Old City Landfill tract.

Done this 28th day of July, 2009.

ATTEST:


 Wendy S. Noren
 Clerk of the County Commission


 Kenneth M. Pearson
 Presiding Commissioner


 Karen M. Miller
 District I Commissioner


 Skip Elkin
 District II Commissioner

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

July Session of the July Adjourned

Term. 20 09

In the County Commission of said county, on the 28th day of July 20 09

the following, among other proceedings, were had, viz:

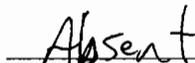
Now on this day the County Commission of the County of Boone does hereby approve the Agreement for Consultant Services with Simon Oswald Architecture for structural engineering services for Phase I of the Government Center Remodel Project. It is further ordered the Presiding Commissioner is hereby authorized to sign said agreement.

Done this 28th day of July, 2009.

ATTEST:


Wendy S. Noren
Clerk of the County Commission


Kenneth M. Pearson
Presiding Commissioner


Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

APPROVAL OF PROPOSAL FOR CONSULTANT SERVICES

Effective the 28th day of July, 2009, Boone County, Missouri, a political subdivision of the State of Missouri through its County Commission (herein "Owner") hereby approves and authorizes professional services by the Consultant referred to below for the services specified herein.

Consultant Name: Simon Oswald Architecture

Project/Work Description: THH Structural Engineering Services, Phase I

Proposal Description: See attached proposal email from Shelly Simon, SOA, with incorporated proposal from THH.

Modifications to Proposal: Fees and expenses shall not exceed \$1,584.00 without prior written approval of the Owner.

This form agreement and any attachments to it shall be considered the approved proposal; signature by all parties below constitutes a contract for services in accordance with the above described proposal and any approved modifications to the proposal, both of which shall be in accordance with the terms and conditions of the General Consultant Services Agreement signed by the Consultant and Owner for the current calendar year on file with the Boone County Public Works Department, which is hereby incorporated by reference. Performance of Consultant's services and compensation for services shall be in accordance with the approved proposal and any approved modifications to it and shall be subject to and consistent with the General Consultant Services Agreement for the current calendar year. In the event of any conflict in interpretation between the proposal approved herein and the General Consultant Services Agreement, or the inclusion of additional terms in the Consultant's proposal not found in the General Consultant Services Agreement, the terms and conditions of the General Consultant Services Agreement shall control unless the proposal approved herein specifically identifies a term or condition of the General Consultant Services Agreement that shall not be applicable or this Approval of Proposal indicates agreement with a specific term or terms of Consultant's proposal not found in the General Consultant Services Agreement.

SIMON OSWALD ARCHITECTURE

By Shelly Simon

Title PRESIDENT

Dated: 7/20/09

BOONE COUNTY, MISSOURI

By [Signature]
Presiding Commissioner

Dated: 7/28/09

APPROVED AS TO FORM:

[Signature]
County Counselor

ATTEST:

[Signature]
County Clerk

PROJECT BUDGET OVERSIGHT:

[Signature]
Accountant - Treasurer's Office

Certification:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriations sufficient to pay the costs arising from this contract.

[Signature]
Auditor

7/28/09
Date 4010-71212

CJ Dykhouse - Stair Proposal Clarification

From: "Shelley Simon"
To: "Ken Pearson" , "CJ Dykhouse"
Date: 7/9/2009 2:53 PM
Subject: Stair Proposal Clarification
CC: "Amanda Norris" , "Stefanie Riepe" , "Kenny DeYoung"

Ken & CJ –

For further clarification, the structural engineering services referenced below will fall in the category of “Reimbursable Expenses” under our contract, therefore they will be billed at 1.1x the cost to SOA. This covers our coordination of the provided services. For Phase I services, the amount you will be billed is \$1584.

I understand from today’s phone conversation with Ken that I should go ahead and direct THHinc to perform the Phase I structural assessment of the stair, and that I should anticipate receiving written permission in the very near future.

Thank you, and we look forward to meeting with you on Monday.

Shelley Simon AIA NCARB, LEED AP
Architect / Principal

soa
Architecture Interior Design Planning Sustainability

 Please consider the environment before printing this email.

From: Shelley Simon
Sent: Wednesday, July 08, 2009 11:17
To: Ken Pearson; CJ Dykhouse
Cc: Amanda Norris; Stefanie Riepe
Subject: FW: Rev. Bo. Co. Stair Proposal

Ken & CJ -

Attached is the proposal from THH for the structural engineering for the extension of the stair to the third floor of the government center. If we can get the Phase I portion of this proposal approved (ASAP – today?), since it is outside of the scope of our basic services, then we can still get a feasibility cost from them before our meeting on Monday July 13.

Thanks for your assistance and prompt attention to this matter.

Shelley Simon AIA NCARB, LEED AP
Architect / Principal

soa
Architecture Interior Design Planning Sustainability

 Please consider the environment before printing this email.

From: Kenny DeYoung [mailto:KDeYoung@thhinc.com]
Sent: Wednesday, July 08, 2009 10:57
To: Shelley Simon
Cc: Amanda Norris
Subject: Rev. Bo. Co. Stair Proposal

Shelley,

Here is the revised proposal. I have separated the Phases and I have also added a little extra fee for the following items I did not include previously: Separate DD submittal, Pre-Bid Meeting, Final Structural Observation. Let me know if there are any problems or if you have any questions. Thanks.

Kenny DeYoung, P.E., S.E.
(O) 573-814-1568
kdeyoung@thhinc.com



Trabue, Hansen & Hinshaw, Inc.
Consulting Engineers

Services include: Structural, Civil, Transportation, Traffic, and Survey
Offices: Columbia MO, Fayette MO, Blue Springs MO, Coolidge AZ
www.thhinc.com

TRABUE, HANSEN & HINSHAW, Inc.

July 8, 2009

Shelley Simon, AIA
Simon Oswald Architecture
700 Cherry Street
Columbia, MO 65201

RE: Third Floor Stair Extension
Boone County Government Center
Columbia, Missouri

Dear Shelley,

Trabue, Hansen, and Hinshaw, Inc. (*THHinc*) is pleased to provide Simon Oswald Architecture (*SOA*) with our proposal for professional engineering services for the extension of a central stair to the third floor of the Boone County Government Center in Columbia, Missouri. We appreciate this opportunity to serve you.

PROJECT DESCRIPTION

The project is a planned extension of an existing central stair, which currently stops at the second floor, to the third floor. The project is located in the existing Boone County Government Center in Columbia, MO. Professional engineering services are requested for evaluation of the existing structure and required detailing of structural members for the new stair flight.

Simon Oswald Architecture (*SOA*) and Trabue, Hansen, and Hinshaw, Inc. (*THHinc*) agree as follows:

SCOPE OF SERVICES

THHinc will provide the Client the following services in accordance with this proposal:

A. Structural Services (Phase I)

1. *THHinc* will conduct one site visit to inspect the existing structure and determine as-built conditions.
2. *THHinc* will investigate the suitability / feasibility of the existing framing to support the proposed changes.

3. *THHinc* will provide a structural narrative and Engineer's Opinion of Probable Cost for the Schematic Design Submittal due July 10, 2009.

B. *Structural Services (Phase II)*

1. *THHinc* will prepare structural engineering calculations, drawings, details, and specifications for the structural framing of the new stair extension. Drawings will be completed in Autodesk REVIT. There will be two submittals; one for Design Development and one for final Construction Documents.
2. *THHinc* will attend one coordination meeting with the Architect / Client. (Multiple additional coordination meetings will be considered additional services)
3. *THHinc* will attend one pre-bid meeting.
4. *THHinc* will perform one final observation of the finished framing prior to closure of the structure. A written report will be included.

CLIENT RESPONSIBILITIES

It will be your responsibility to provide the following:

1. Base REVIT files of the proposed plans.

SCHEDULE

We will begin our services upon receipt of a notice to proceed from your offices.

COMPENSATION

We propose to provide the engineering services described in the Scope on a lump sum basis for a contract fee of **\$7,950.00**, unless the Client authorizes additional services. The fees are separated into Phase I and Phase II services as follows:

<i>Phase I</i>	<i>\$1,440.00</i>
<i>Phase II</i>	<i>\$6,510.00</i>

It is understood that if the project does not proceed past the Phase I level, the Client will not be charged for Phase II services.

Additional services may be authorized on an hourly rate plus reimbursable expenses at our Standard Hourly Fee Schedule in effect at the time the services are performed. The terms of this proposal are valid for 60 days from the date of this proposal.

ADDITIONAL SERVICES

If requested by the Client, *THHinc* may provide the following additional services for this project:

1. Additional site visits / inspections.

EXHIBITS

1. Standard Terms and Conditions

AGREEMENT

This Proposal shall become the Agreement for Services when signed and dated by both parties. Please return a signed copy of this agreement to us for our records.

ACKNOWLEDGMENT OF OFFER AND ACCEPTANCE:

Proposal accepted and services are authorized to proceed.

SIMON OSWALD ARCHITECTURE

BY: _____ TITLE: _____

DATE ACCEPTED: _____

Offer By: TRABUE, HANSEN, AND HINSHAW, INC.

Kenny DeYoung, P.E., S.E.
Project Engineer