CERTIFIED COPY OF ORDER

414 -2004

STATE OF MISSOURI } ea.

County of Boone

September Session of the July Adjourned   Term. 20 04

In the County Commission of said county, on the   30th   day of   September   20 04

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following budget revision:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT DECREASE	AMOUNT INCREASE
1170-70050: Information Technology – Software Service Contract	$4,040.00	
1170-91302: Information Technology – Computer Software		$4,040.00

Said budget revision is for the purchase of AS/400 Security Software.

Done this 30th day of September, 2004.

Keith Schnarre
Presiding Commissioner

ATTEST:

Wendy S. Noren
Clerk of the County Commission

absent
Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner

REQUEST FOR BUDGET REVISION

BOONE COUNTY, MISSOURI

9-7-04
EFFECTIVE DATE

SEP 15 2004
BOONE COUNTY AUDITOR

FOR AUDITORS USE
414-2004

Department				Account					Department Name	Account Name	Transfer From Decrease	Transfer To Increase
1	1	7	0	9	1	3	0	2	Info Technology	Computer Software		$4040.00
1	1	7	0	7	0	0	5	0	Info Technology	Software Service Contract	$4040.00	

(Use whole $ amounts)

Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary): AS400 Security Software - see attached.

Do you anticipate that this Budget Revision will provide sufficient funds to complete the year? ☒YES ☐NO
If not, please explain (use an attachment if necessary):

Mike Malhoit
Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

☒ A schedule of previously processed Budget Revisions/Amendments is attached.
☒ Unencumbered funds are available for this budget revision.
☐ Comments:

Auditor's Office

_____   absent   _____
PRESIDING COMMISSIONER   DISTRICT I COMMISSIONER   DISTRICT II COMMISSIONER

Revised 04/02

BOONE COUNTY
Department of Information Technology
ROGER B. WILSON BOONE COUNTY GOVERNMENT CENTER
801 E. Walnut, Room 221
Columbia, MO 65201-4890
573-886-4315

Michael H. Mallicoat   **Director**

DATE: September 16, 2004

TO: Keith Schnarre, Presiding Commissioner
                   Karen Miller, District I Commissioner
                   Skip Elkin, District II Commissioner

FROM: Michael H. Mallicoat

SUBJECT: Budget Revision – PC to AS/400 Security Software

cc: June Pitchford, County Auditor
                   Sue Lake, Budget Analyst

For some time now, communications security between the AS/400 and PCs has been a concern, particularly using ODBC (Open Database Connectivity). Native AS/400 security does not provide protection from accidental or intentional deletion or corruption of AS/400 data. ODBC is the most common method of communicating with the AS/400 for PC applications like Microsoft Excel, Microsoft Word, Microsoft Access and Microsoft Visual Basic.

IT has researched and tested the top security software solutions to protect our AS/400, and is recommending StandGuard from Bytware, Inc. The Assessor's office is currently waiting to install a Visual Basic application for their users that employs the ODBC communications technology. Many other offices are already using Excel, Word and Access to communicate with the AS/400. It is very critical that we install a product like StandGuard to help us manage this access to our main enterprise computer – the AS/400.

The attached budget revision moves $4,040 from Software Service (acct. #70050) into Computer Software (acct. #91302). This money is available from HTE software maintenance savings – we had $22,250 budgeted and have paid $17,250, which is a $4,730 savings and more than enough to cover this budget revision.

StandGuard maintenance is included in the purchase price for one year. Thereafter, yearly maintenance will be approximately $420.

Please refer to the attached documentation for more detailed information on StandGuard. By the way, Bytware is the same vendor used for MessengerPlus, which is our AS/400 paging software.

StandGuard is an affordable all-in-one solution including:

- Graphical and 5250 interfaces
- FTP, ODBC SQL, Telnet, DDM/DRDA, IFS, Remote Commands, CL Commands, NetServer and more...
- Event logging
- Audit Journal monitoring
- Auditing and Reporting
- Pager alert interface
- And much more...

Implement StandGuard to protect against:

- Accidental data loss from a curious employee, using Network Neighborhood to browse network folders.
- iSeries files, folders, libraries from being downloaded to a desktop, where there are no longer any security controls.
- Disgruntled employees or malicious Internet users from stealing or exploiting confidential company data.

StandGuard Features

Rules-based Security

StandGuard provides real-time security. When users perform database operations through the iSeries exit point services, StandGuard uses security filters to determine if the user is authorized to perform the operation they are attempting. If the user is not authorized, they will not be able to perform the operation. You create filters to define who can:

- Use of exit point services
- Create files, directories and libraries
- Delete files, directories and libraries
- List directories and libraries
- Execute system commands
- Execute SQL commands and database queries

These filters allow you to close the security exposures that can be easily exploited in applications like:

- Microsoft Excel
- Microsoft Access
- Microsoft Word
- Client Access
- Windows FTP
- Network Neighborhood

- Operations Navigator
- Unix tools such as REXEC, etc.
- Others...

Command Security

StandGuard provides keyword-level security as an additional layer on top of OS/400 command object level security, whether accessed from a network PC or from 5250 sessions.

OS/400 provides adequate object level security for commands, but falls short on what parameters or keywords are allowed. For example, a user may be authorized to the PWRDWNSYS command, which is used to restart the server. However, if the RESTART(*NO) parameter is specified, the system will power down only, and will not restart. Using StandGuard Command Filters, you can prevent certain parameters from being used for certain users.

Examples of the types of keywords you may want to restrict:

- Prevent RESTART(*NO) on the PWRDWNSYS command
- Prevent the RUNPTY (Run Priority) on the CHGJOB (Change Job) command

Monitoring

StandGuard provides real-time monitoring of the OS/400 Security Audit Journal, the most important place where security-related events are logged. You can create filters to define the type of events you want to receive. StandGuard will actively monitor the journal for these events, and perform actions that can run system commands, send messages and interface with pager alert systems.

The Audit Journal monitor detects security changes to your system, including:

- Changes to auditing
- System management changes
- Changes to system values
- Authority failures
- Programs changed to adopt authority
- Users obtaining adopted authority
- Authority changes
- Profile swapping
- And much more...

StandGuard serves as your security auditor by monitoring the Audit Journal for security related events that traditional network security products overlook. By providing an easy-to-use interface, StandGuard simplifies the complexity of administering and using the security audit journal. StandGuard provides reporting features that summarize the

detailed Audit Journal entries with drill-down features to identify the source of the change.

Notification

Get the message when critical security events are occurring. StandGuard can be configured to send messages to a terminal or workstation, to MessengerPlus or MessengerConsole (Bytware's systems event monitoring and paging solutions), or to third party messaging solutions.

Reporting

StandGuard provides reporting that is ideal for security auditing. StandGuard allows you to sort and review logged events by the number of times an event has occurred, event details, the IP address the event originated from, and usernames. StandGuard reporting is in real-time and as events are occurring, your display is updating automatically. Reports can be easily printed.

Implemention

StandGuard allows you to implement your security policies in an existing operating environment, without disrupting your normal network-based business transactions and activities. StandGuard does not require a lengthy implementation or audit phase prior to actually implementing policies. StandGuard begins securing once it is installed, without disruptions to business.

To achieve this, StandGuard uses a unique phased approach to implementation that begins with an open trust-based policy, and progressively strengthening security by securing or turning up network services on a service-by-service basis. StandGuard reduces the risk of unplanned failure and rejections because you are in control of when a policy is implemented. Phased in is the only way security should be implemented.

FY 2004
Budget Amendments/Revisions
Information Technology (1170)

Index #	Date Recd	Account	Account Name	$Increase	$Decrease	Reason/Justification	Comments
1	5/5/04	91301	Computer Hardware	13,016		Purchase 2 new servers and tape drives	See attached spreadsheet for 2004 budgets and actuals
		71100	Outside Services		13,016		
2	07/02/04	91302	Replacement Computer Software	1,246		Mules software licenses and mntc	
		70050	Software Service Contract		1,246		
3	07/08/04	92302	Replacement Computer Software	3,564		Upgrade Symantec software for spam control and purchase server to run software on	See attached spreadsheet for 2004 budgets and actuals
		91301	Computer Hardware	1,952			
		70050	Software Service Contract		5,516		
4	9/15/04	10100	Salaries & Wages	8,752		Help Desk Technician	See attached spreadsheet for 2004 budgets and actuals
		10200	FICA	721			
		10300	Health Insurance	1,007			
		10325	Disability Insurance	44			
		10350	Life Insurance	10			
		10375	Dental Insurance	79			
		10400	Worker's Comp	31			
		10500	401(A) Match	188			
		91100	Furniture & Fixtures	4,500			
		91301	PC	2,350			
		1123-86850	Contingency		17,682		
5	9/15/04	91302	Software	4,040		AS400 security software purchase	See attached spreadsheet for 2004 budget and actuals
		70050	Software Maintenance		4,040		

LEDGER YEAR	DEPT	ACCOUNT CLASS	ACCOUNT	ACCOUNT NAME	BUD	TTLEXP	BUD-ACT
2004	1170	70000	70050	SOFTWARE SERVICE CONTRACT	78,558	45,968.27	32,589.73
2004	1170		71100	OUTSIDE SERVICES	22,984	14,668.10	8,315.90
2004	1170		71101	PROFESSIONAL SERVICES	10,000	8,137.50	1,862.50
2004	1170		71500	BUILDING USE/RENT CHARGE	24,211	20,297.00	3,914.00
2004	1170		71600	EQUIP LEASES & METER CHRG	792	616.00	176.00
				TOTAL	136,545	89,686.87	46,858.13
2004	1170	90000	91301	COMPUTER HARDWARE	41,369	19,227.99	22,141.01
2004	1170		91302	COMPUTER SOFTWARE	1,246	1,245.04	.96
2004	1170		92301	REPLC COMPUTER HDWR.	133,077	129,592.65	3,484.35
2004	1170		92302	REPLC COMPUTER SOFTWARE	5,064	4,960.90	103.10
				TOTAL	180,756	155,026.58	25,729.42
				FINAL TOTALS			

*** END OF REPORT ***

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }ea.

County of Boone

September Session of the July Adjourned   Term. 20 04

In the County Commission of said county, on the   30th   day of September   20   04

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following budget revision:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT DECREASE	AMOUNT INCREASE
1123-86800: Emergency	$8,610.00	
1191-71108: Insurance and Safety – General Liability Insurance		$8,610.00

Said budget revision is for tail coverage insurance for Dr. James Allen.

Done this 30th day of September, 2004.

Keith Schnarre
Presiding Commissioner

ATTEST:

Wendy S. Noren
Clerk of the County Commission

absent
Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner

REQUEST FOR BUDGET REVISION
BOONE COUNTY, MISSOURI

8/13/2004
EFFECTIVE DATE

RECEIVED

SEP 1 3 2004

BOONE COUNTY AUDITOR

FOR AUDITORS USE
415-2004

(Use whole $ amounts)

Department					Account					Department Name	Account Name	Transfer From Decrease	Transfer To Increase
1	1	2	3		8	6	8	0	0	Emergency		8610.00	
1	1	9	1		7	1	0	0	8	Insurance & Safety	General Liability Ins		8610.00

Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary): **Tail coverage insurance required for Dr. James Allan for any possible future malpractice claims. Dr. Allan was a contract employee from 9/23/1997 - 5/1/2004.**

Tail insurance — Dr Allan

Do you anticipate that this Budget Revision will provide sufficient funds to complete the year? ☒YES ☐NO
If not, please explain (use an attachment if necessary):

_____
Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE
☑ A schedule of previously processed Budget Revisions/Amendments is attached.
☐ Unencumbered funds are available for this budget revision.
☐ Comments:

_____
Auditor's Office

_____
PRESIDING COMMISSIONER

absent
DISTRICT I COMMISSIONER

_____
DISTRICT II COMMISSIONER

Revised 04/02

PAYMENT REQUISITION

BOONE COUNTY, MISSOURI

RECEIVED SEP 1 3 2004

9/13/04
DATE

7270
VENDOR NO.

VENDOR NAME James Ray Allan, MD

ADDRESS   **CITY**   **STATE**   **ZIP**

BID DOCUMENTATION
This field MUST be completed to demonstrate compliance with statutory bidding requirements.
Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

- ☐ Bid /RFP (enter # below)
- ☐ Sole Source (enter # below)
- ☐ Emergency Procurement (enter # below)
- ☐ Written Quotes (3) attached (>$750 to $4,449)
- ☐ <$750 No Bids Required (enter bid # below if you are purchasing from a bid, even if this purchase is <$750)
- ☐ Professional Services (see Purchasing Policy Section 3-103)

Transaction Not Subject To Bidding For The Following Reason:
- ☐ Utility
- ☐ Travel
- ☐ Dues
- ☐ Refund
- ☐ Cooperative Agreement
- ☐ Other (Explain):
- ☐ Training
- ☐ Pub/Subscriptions
- ☐ Required Gov Payment
- ☐ Agency Fund Distribution

#
(Enter Applicable Bid / Sole Source / Emergency Number)

COPY

Fund	Department	Account	Invoice Number and Customer Account Number	Amount
	1 1 9 1	7 1 0 0 8	General Liability	8610.00
			Tail insurance coverage for	
			James Ray Allan, MD	
			Total	8610.00

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

Carol R. Wilson
Requesting Official

County Commission Approval   **Auditor Approval**

Revised 04/02

THE MEDICAL PROTECTIVE COMPANY
Fort Wayne, Indiana

JAMES RAY ALLAN, MD

EXTENSION CONTRACT ENDORSEMENT

This endorsement is attached to and made a part of Policy No. 426695 which has a policy term from 09/23/2003 to 05/01/2004.

In consideration of an additional premium of $8,610.00, it is hereby understood and agreed that the period for the filing of a claim in accordance with Section A of this policy is extended but only for the filing of those claims covered by the policy to which this endorsement is attached for professional services rendered or which should have been rendered on or after the policy retroactive date of 09/23/1997 and prior to the policy expiration date 05/01/2004. The limits of coverage which shall apply to claims reported under this endorsement are $500,000 per claim filed and $1,000,000 as an aggregate amount for all claims reported under this endorsement.

It is further agreed that this endorsement may not be cancelled or restricted in any way.

80   **Edt. 6/86**

THE MEDICAL PROTECTIVE COMPANY

Countersigned   Vice President, Underwriting

2004 Emergency Fund
1123-86800

DATE	DEPARTMENT	DEPT. NO.	ACCOUNT	AMOUNT	BALANCE	DESCRIPTION
1/1/2004	Original budget			650,000	650,000	Original budget
4/20/2004	Commission Office	1121	91100	(1,335)	648,665	Commission chambers desk
6/4/2004	Human Resources	1115	92100	(650)	648,015	chair for HR director
6/17/2004	Non-Departmental	1190	71100	(1,140)	646,875	real estate appraisal
7/29/2004	County Counselor	1126	10100	(1,600)	645,275	Increase pos #664 Secretary from .5 FTE to .6 FTE
8/31/2004	County Counselor	1126	71105	(10,000)	635,275	Additional legal services
9/24/2004	Insurance & Safety	1191	71008	(8,610)	626,665	Tail insurance coverage for Dr. Allan
					626,665	
	Total Revisions			(23,335)		

FY 2004
Budget Amendments/Revisions
Insurance & Safety (1191)

Index #	Date Recd	Account	Account Name	$Increase	$Decrease	Reason/Justification
1	9/13/2004	1123-86800	Emergency		8,610	Tail insurance coverage for Dr. Allan
		1191-71008	Ins & Safety: General Liability Ins	8,610		

CERTIFIED COPY OF ORDER

416 -2004

STATE OF MISSOURI
} ea.
County of Boone

September Session of the July Adjourned   **Term. 20** 04

In the County Commission of said county, on the   30th   **day of** September   **20** 04

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize the use of the Courthouse Grounds and Courtyard Square from 9:00 a.m. November 10, 2004 to 1:00p.m. November 11, 2004 for the Veteran's Day 24 hour Vigil of Honor. It is further ordered that the Presiding Commissioner be hereby authorized to sign said application.

Done this 30th day of September, 2004.

Keith Schnarre
Presiding Commissioner

ATTEST:

Wendy S. Noren
Clerk of the County Commission

absent
Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner

Keith Schnarre, Presiding Commissioner
Karen M. Miller, District I Commissioner
Skip Elkin, District II Commissioner

COUNTY OF BOONE
MISSOURI

Roger B. Wilson
Boone County Government Center
801 East Walnut Room 245
Columbia, MO 65201-7732
573-886-4305 • FAX 573-886-4311

Boone County Commission

416-2004

APPLICATION FOR ORGANIZATIONAL USE OF
BOONE COUNTY FACILITIES

The undersigned organization hereby applies for a permit to use the Boone County Courthouse Grounds
and/or Government Center or Centralia Satellite Office as follows:

Description of Use: **Veteran's Day 24 Hour Vigil of Honor**

Date(s) of Use: **November 10-11, 2004**

Time of Use: From: **9:00** _nov. 10_ a.m./p.m. thru **1:00** _nov. 11_ a.m./p.m.

Facility requested: Courthouse Grounds **X** - Courtyard Square **X** - Chambers☐ - Chambers Atrium ☐ -
Rm220☐ - Rm208☐ - Rm139☐ Centralia Satellite Office ☐

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To notify the Columbia Police Department and Boone County Sheriff's Department of time and date of use and abide by all applicable laws, ordinances and county policies in using Courthouse grounds or designated rooms.
2. To remove all trash or other debris that may be deposited (by participants) on the courthouse grounds and/or in rooms by the organizational use.
3. To repair, replace, or pay for the repair or replacement of damaged property including shrubs, flowers or other landscape caused by participants in the organizational use of courthouse grounds and/or carpet and furnishings in rooms.
4. To conduct its use of courthouse grounds and/or rooms in such a manner as to not unreasonably interfere with normal courthouse and/or Boone County Government building functions.
5. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use on the courthouse grounds and/or use of rooms as specified in this application.

Name of Organization/Person: **Air Force ROTC**

Organization Representative/Title: **Major Forman**

Address/Phone Number: **882-0554**   **fax 573 449 0879 (Jesse Simon)**
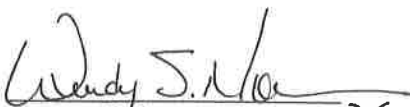
Date of Application: **22 September 2004**

PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY FACILITIES

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written.
The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST: BOONE COUNTY, MISSOURI

Wendy S. Noren   _signature_
County Clerk   County Commissioner

DATE: **30 Sept 2004**