

TERM OF COMMISSION: May Session of the April Adjourned Term

PLACE OF MEETING: Hallsville City Hall

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Purchasing Assistant Brijanna Purdy
Captain Brian Leer
Senior Buyer Liz Palazzolo
Chief Engineer Jeff McCann
Director of Emergency Management Chris Kelley
Boone County Deputy Clerk III Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 1:30 p.m. and roll call was taken.

Sheriff's Office

1. First and Second Reading: 2026 State Cyber Crimes Grant Application

Captain Brian Leer stated the Sheriff's Office is asking for Commission approval to apply for State Cyber Crimes Grant funds, as they have done for the last several years. Captain Leer stated that attached to the application is a proposed budget. Captain Leer stated they are asking for \$363,452.91. Captain Leer stated, over the last several years, they have not received the full requested amount and he anticipates it will be the same this year.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached 2026 State Cyber Crimes Grant Application submitted by the Boone County Sheriff's Office and authorizes the Presiding Commissioner to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #240-2025**

Purchasing

2. First Reading: Surplus Disposal

Purchasing Assistant Brijanna Purdy read the following memo:

The Purchasing Department requests permission to dispose of the following list of surplus equipment by auction on GovDeals or by destruction for whatever is not suitable for auction.

	Asset #	Description	Make & Model	Department	Condition of Asset
1.	8801	1968 Fruehauf 5000 Gallon Trailer	Freuhauf Tanker	ROAD & BRIDGE	FAIR
2.	20532	Henderson Water Tank Unit	Henderson Tank	ROAD & BRIDGE	FAIR
3.	16996	Portable Radio	Motorola	ROAD & BRIDGE	FAIR
4.	16467	Portable Radio	Motorola	ROAD & BRIDGE	FAIR
5.	16466	Portable Radio	Motorola	ROAD & BRIDGE	FAIR
6.	NO TAG	MISC COMPUTER ACCESSORIES	NA	IT	RECYCLE THROUGH MRC

7.	22694	KONES CRANE HOIST	NA	ROAD & BRIDGE	LIKE NEW
8.	20017	INGERSOLL RAND D85ECA 100 AIR DRIER	NA	ROAD & BRIDGE	RECYCLE THROUGH MRC
9.	22160	PORTACOOOL	NA	ROAD & BRIDGE	FAIR
10.	NA	PHONE STAND AND POWER CHORDS	NA	IT	RECYCLE THROUGH MRC
11.	NA	BATTERY	NA	IT	RECYCLE THROUGH MRC
12.	NA	MICE AND KEYBOARDS	NA	IT	RECYCLE THROUGH MRC
13.	NA	7' X 2' X 10" WOODEN BOOKCASE	NA	ROAD & BRIDGE	TRASH
14.	0713	4 DRAWER WOODEN FILE CABINET	GLOBE WREN	ROAD & BRIDGE	FAIR
15.	6211	WALNUT ARM CHAIR	NA	ROAD & BRIDGE	POOR (TRASH)
16.	10742	CONCRETE BULL FLOAT	NA	ROAD & BRIDGE	VERY POOR (TRASH)

17.	6317	LIETZ AUTO LEVEL	NA	ROAD & BRIDGE	BROKEN (TRASH)
18.	11917	WORKSTATION	NA	ROAD & BRIDGE	BROKEN (TRASH)
19.	2099	CHAIR WITH METAL TRIM	NA	ROAD & BRIDGE	RECYCLE BY MRC
20.	2091	CHAIR WITH METAL TRIM	NA	ROAD & BRIDGE	RECYCLE BY MRC

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

3. First Reading: Computer Disposal

Purchasing Assistant Brijanna Purdy read the following memo:

The Purchasing Department requests permission to dispose of the following list of surplus PC & Peripheral equipment through MRC Recycling Center. MRC Recycling will pick up County surplus for \$100 per truckload. Extra charges may apply for items like televisions, freon removal, etc. Enclosed is a schedule of possible fees. They are a State of Missouri, DNR Level Four recycling center. No computer items are landfilled. Purchasing will obtain a Certificate of Destruction, and we will let them know that we want everything recycled, not reused, so nothing ends up in the landfill.

Prior to computer surplus coming to Purchasing for disposal, Information Technology has removed the hard drives for destruction by their department. Their procedure for PC disposal is as follows: once all the data is copied or recovered for the user, IT removes the hard drive and memory from the PC. The memory is held to be used for upgrading other PCs in the County that can benefit. IT sometimes removes parts that can be used as spare if the model is current enough (i.e. power supplies, video cards, etc.). The hard drive is held for a minimum of 30 days in case a user identifies something missing. After 30 days, IT may reuse the hard drive in other County PCs if there are failures. If a hard drive goes unused or fails and IT needs to physically dispose of it, they drill a 5/8" hole through the drive and the data platters. Once IT has a collection of

13	23971	PC WORKSTATION	HP	IT	Used	MXL9454FBM
14	23981	PC WORKSTATION	HP	PA	USED	MXL9454FBG
15	23983	PC WORKSTATION	HP	IT	Used	MXL9454FBL
16	23988	PC WORKSTATION	HP	IT	Used	MXL9454FBN
17	23989	PC WORKSTATION	HP	IT	Used	MXL9454F99
18	23991	PC WORKSTATION	HP	ROAD & BRIDGE	USED	MXL9454FBF
19	24013	PC WORKSTATION	HP	TREASURE	USED	MXL9454FB2
20	24124	ACCESS POINT	CISCO	IT	Used	FTX2403P016
21	24125	ACCESS POINT	CISCO	IT	Used	FTX2403P016
22	25086	PC WORKSTATION	HP	IT	Used	5CD2162PHV

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

4. First Reading: Award of Contract C000989 from Cooperative Contract 111424-PRC for Auction Services with Related Solutions with PropertyRoom.com for the Boone County Sheriff's Office

Senior Buyer Liz Palazzolo read the following memo:

Purchasing requests permission to award contract C000989, using Cooperative Contract 111424-PRC for Auction Services with Related Solutions established by Sourcewell, with the PropertyRoom.Com., Inc. of Frederick, Maryland, for the Boone County Sheriff's Office. The Boone County Sheriff's Office requests use of the contract to dispose of unclaimed property resulting from law enforcement activities.

The contract period will run March 19, 2025, through January 27, 2029, with three (3) one-year renewal options available.

Coding that will be used for transactions is 1228 – General Fund Sheriff /Detention Administration/3831 – Sale of Evidence/Unclaimed Property. There is no cost to the County for this service.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

Resource Management

5. First and Second Reading: Special Use Road Permit Agreement for Chimaeric Motion Pictures

Chief Engineer Jeff McCann stated Chimaeric Motion Pictures has submitted a request to close the eastbound lane of Old Rocheport Gravel Road between Route BB and Route J. Chief Engineer McCann stated they want to use that section of road for shooting a commercial and are asking for that one lane closure from 4 p.m. – 7:30 p.m. on Tuesday May 13, 2025. Chief Engineer McCann stated Chimaeric Motion Pictures will provide a person at each end, in a vest, to direct traffic.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby take up the matter of permitting Chimaeric Motion Pictures to close the eastbound lane of Old Rocheport Gravel Road in Boone County, Missouri, between the addresses of 11525 and 11755 Old Rocheport Gravel Road from 4:00 p.m. – 7:30 p.m. on May 13, 2025, for the purpose of filming a scene for a commercial.

Pursuant to the provisions of RSMo §304.130 to 304.140 and 49.266, as revised, the Commission has the authority to approve the closure for special use of any County-maintained road upon such terms and conditions as it deems appropriate. The Commission has so determined that such use as is described in the attached Special Use Road Permit Agreement between Boone County and Chimaeric Motion Pictures is appropriate.

NOW, THEREFORE, upon the report of Boone County Resource Management and the agreement made a part of this record, the County Commission does hereby approve the Special

Use Road Permit Agreement between Boone County and Chimaeric Motion Pictures, attached hereto, and authorizes the Director of Boone County Resource Management, or his designate, to execute it.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #241-2025**

6. First and Second Reading: Recommendation for No Parking Sign and Dead End Sign Placement on Bearfield Subdivision Road

Chief Engineer Jeff McCann stated the Dead End sign they are requesting used to be at this location. Chief Engineer McCann stated, several months back, the lot on the corner of Bearfield Subdivision Road and Bearfield Road was redeveloped and a duplex was constructed there. Chief Engineer McCann stated the location of one of the driveways is the former location of the Dead End sign. Chief Engineer McCann stated they are also wanting to restrict parking in the area near that corner so it does not obstruct traffic.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby accept the attached recommendation memo and approve the installation of a No Parking sign and a Dead End sign on Bearfield Subdivision Road at the location described in the memo.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #242-2025**

Commission

7. Update from the Office of Emergency Management

Director of Emergency Management Chris Kelley stated they are currently working with the IT team to procure and install Commander One Software that would work with the National Weather Service. Director Kelley stated, instead of sounding zones, this will sound sirens in only the areas with the warning.

8. First and Second Reading: Application for Organizational Use of Chambers by General Omar Bradley Mid-Missouri Chapter Military Officer Association of America

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the application for organizational use of the Boone County Government Center Chambers by General Omar Bradley Mid-Missouri Chapter Military

Officer Association of America on Monday, May 26, 2025, from 7 a.m. until 1:30 p.m. for the Memorial Day Wreath-Laying Ceremony.

Commissioner Aldred seconded the motion.

The motion carried 3 to 0. **Order #243-2025**

9. Public Comment

None

10. Commissioner Reports

Commissioner Thompson stated Steve Koirtyhann, who has been a vital member of this community, passed away on April 29. Commissioner Thompson stated she wanted to extend condolences to Julie and their family, and stated he will be missed by his family, the community, and by the Planning and Zoning Commission, on which he served.

Attest:



Brianna L. Lennon
Clerk of the County Commission



Kip Kendrick
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner