

TERM OF COMMISSION: April Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Project Manager Daniel Cunningham
Senior Buyer Liz Palazzolo
Right-of-Way Agent Natalie Meighan
Deputy County Clerk III Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 8:30 a.m. and roll call was taken.

Commission

1. Proclamation Recognizing April 13-19, 2025, as National Public Safety Emergency Telecommunicators Week

Commissioner Thompson read the following Proclamation:

Whereas, emergencies, which can occur at any time, require law enforcement, fire, and/or emergency medical services; and

Whereas, Public Safety Emergency Telecommunicators are the first and most critical contact our citizens have with emergency services, and are thus the first level of “first responders”; and

- Whereas, when an emergency occurs, the prompt response of first responders, including law enforcement, firefighters, and emergency medical technicians, is critical to the protection of life and preservation of property; and
- Whereas, the safety of first responders is dependent upon the quality of information obtained from citizens who contact Boone County Joint Communications; and
- Whereas, Public Safety Emergency Telecommunicators are the single vital link for our first responders by monitoring their activities by radio, providing them information, and ensuring their safety; and
- Whereas, in 2024, Public Safety Emergency Telecommunicators of Boone County Joint Communications fielded 75,730 emergency calls and 145,879 non-emergency calls, and made 45,873 outbound calls for a total of 267,482 calls over the course of just one year; and
- Whereas, in 2024, Public Safety Emergency Telecommunicators of Boone County Joint Communications handled 274,079 law enforcement dispatches; 22,988 fire dispatches; and 35,098 medical dispatches; and
- Whereas, Public Safety Emergency Telecommunicators of Boone County Joint Communications have contributed substantially to the apprehension of criminals, suppression of fires, and treatment of patients; and
- Whereas, all Public Safety Emergency Telecommunicators have exhibited compassion, understanding, and professionalism during the performance of their jobs in the past year.
- Therefore, in honor of the men and women whose diligence, professionalism, and sense of duty help to keep the citizens of and visitors to Boone County safe, the Boone County Commission recognizes the week of April 13 through April 19, 2025, as National Public Safety Emergency Telecommunicators Week. On behalf of the citizens of Boone County, the Commission shares its sincere appreciation to the dedicated individuals who comprise Boone County Joint Communications.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby enter into the record a proclamation recognizing April 13-19, 2025, as National Public Safety Emergency Telecommunicators Week.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #204-2025**

Boone County Sewer District**2. First Reading: Consider Resolution with the Missouri Department of Natural Resources for Bolli Road Sanitary Sewer Neighborhood Improvement District**

Boone County Regional Sewer District Project Manager Daniel Cunningham stated this item and the next item are both resolutions giving him the authority to provide information to the Department of Natural Resources. Mr. Cunningham stated, at this time, there is no new information, just supporting documentation. Mr. Cunningham stated Bolli Road is already under construction.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

3. First Reading: Consider Resolution with the Missouri Department of Natural Resources for Phenora North Sanitary Sewer Neighborhood Improvement District

Boone County Regional Sewer District Project Manager Daniel Cunningham stated this item is still under the State Historic Preservation Office. Mr. Cunningham stated the Sewer District has received a clearance letter from their office which is still under review. Mr. Cunningham stated they have reached out to the two property owners who own all of the property within the neighborhood improvement district, and both have been supportive of the project moving forward.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

Resource Management**4. First Reading: Adopt-a-Road Program – Approve application for Gans Road/Rock Quarry Road/Bearfield Road**

Right-of-Way Agent Natalie Meighan stated the application is for around 60 college students who want to volunteer and have agreed to take on the County-maintained portion of Gans Road.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

5. Second Reading: Budget Amendment - Dept 1725 & 2046 - Cover ADA Compliant Services for Greater Bonne Femme Watershed Return on Environment Study Documents – First Read 04.03.25

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Departments 1725 & 2046 to cover ADA Compliant Services for Greater Bonne Femme Watershed Return on Environment Study Documents.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #205-2025**

6. Second Reading: MoDOT Soft Match Credit Exchange Request Between Boone County and Miller County – First Read 04.10.25

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the request for MoDOT to transfer \$100,000 of Boone County Soft Match Credit funds to Miller County. In exchange, Miller County will pay Boone County the cash amount of \$65,000.

Terms of the exchange are stipulated in the attached letter. It is further ordered the Boone County Commissioners are hereby authorized to sign said letter.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #206-2025**

7. Second Reading: MoDOT Soft Match Credit Exchange Request Between Boone County and Caldwell County – First Read 04.10.25

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the request for MoDOT to transfer \$80,000 of Boone County Soft Match Credit funds to Caldwell County. In exchange, Caldwell County will pay Boone County the cash amount of \$52,000.

Terms of the exchange are stipulated in the attached letter. It is further ordered the Boone County Commissioners are hereby authorized to sign said letter.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #207-2025**

8. Second Reading: Approval of Stormwater Security Agreement and Erosion and Sediment Control Performance Bond for I-70 NE Mass Grading and Erosion Control – First Read 04.10.25

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the Stormwater Security Agreement and Erosion and Sediment Control Performance Bond between the County of Boone and Sapp Construction, Inc. The terms of the agreement are set out in the attached contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #208-2025**

9. Second Reading: Approval of Stormwater Security Agreement and Erosion and Sediment Control Cash Deposit for Little General – Route Z – First Read 04.10.25

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the Stormwater Security Agreement and Erosion and Sediment Control Cash Deposit with Treasurer between the County of Boone and Route Z Investments, LLC. The terms of the agreement are set out in the attached contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #209-2025**

Purchasing

10. First Reading: Award of Amendment #1 Contract C000578, awarded from 37-27OCT22 for Food Services for the Boone County Detention Center, with Trinity Services Group, Inc. for the Boone County Sheriff's Office

Senior Buyer Liz Palazzolo read the following memo:

Purchasing requests approval for Amendment #1 to Contract C000578, awarded from County RFP 37-27OCT22 for Food Services for the Boone County Detention Center - the Boone County Sheriff's Office, with Trinity Services Group, Inc. of Chicago, Illinois. The original contract was established January 31, 2023, through Commission Order 47-2023.

Amendment #1 to the contract clarifies staffing requirements and establishes credits in cases where kitchen staffing requirements are not met.

Payments will be coded using 1255 – General Fund Detention Operations/71100 – Outsourced Services. This is a Term and Supply contract. \$522,650 was budgeted for 2025.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

11. First Reading: Award C000995 from cooperative contract AEPA 025-C for Copiers, Multifunction Print Devices, Printers and Managed Print Services with SumnerOne, Inc. for Kyocera products, a Countywide Term and Supply contract

Senior Buyer Liz Palazzolo read the following memo:

Purchasing requests permission to award contract C000995 using cooperative contract AEPA 025-C for Copiers, Multi-Function Print Devices, Printers and Managed Print Services for Kyocera equipment with SumnerOne, Inc. of St. Louis, Missouri, set up by the Association of Educational Purchasing Agencies (AEPA). The contract is with Kyocera, but the County will contract with the local authorized dealer, SumnerOne. This will be a Countywide Term and Supply contract.

The contract period will run April 1, 2025, through February 28, 2026, with three (3) one-year renewal options available.

This is a Countywide Term and Supply contract available for use by all County offices and departments.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

12. First Reading: Award of Amendment #6 Contract C000112, awarded from 16-13JUL20 for Site Maintenance for the Greater Bonne Femme Watershed Project, with Salter Lawn Services LLC for the Boone County Resource Management Department

Senior Buyer Liz Palazzolo read the following memo:

Purchasing requests approval for Amendment #6 to Contract C000112, awarded from County RFP 16-13JUL20 for Site Maintenance for the Greater Bonne Femme Watershed Project, with Salter Lawn Service LLC of Ashland, Missouri, for the Boone County Resource Management Department. The original contract was established August 11, 2020, through Commission Order 350-2020.

Amendment #6 extends the contract through the 2025 growing season. A rebid would have hit the middle of the 2025 growing season. Therefore, the Resource Management Department has requested that the contract be extended to include August through October to close out this season while a rebid is prepared for bidding and award prior to the start of the 2026 growing season.

Payment will reference this coding:

- 1725 – General Fund Resource Management Stormwater Planning/71100 – Outsourced Services. \$2,750 was budgeted for 2025
- 2046 – Road & Bridge Resource Management Stormwater Planning/71100 – Outsourced Services. \$2,750 was budgeted for 2025.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

13. Second Reading: Contract Amendment #2 to add additional services to contract C000836 (10-24APR24) - Greater Bonne Femme Watershed Return on Environment Study – First Read 03.10.25

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve Contract Amendment #2 to C000836 (10-24APR24) - Greater Bonne Femme Watershed Return on Environment Study with Geosyntec Consultants, Inc. for the purchase of additional presentation materials and full ADA compliance on public documents. The terms of the agreement are set out in the attached contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #210-2025**

14. Second Reading: Surplus Disposal – First Read 04.10.25

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Surplus Disposal.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #211-2025**

15. Second Reading: Amendment #14 to Contract C000016 (bid # 03-13APR17) - ERP System Selection Project with CentralSquare Technologies, LLC – First Read 04.10.25

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve Contract Amendment #14 with Superior, LLC, n/k/a CentralSquare Technologies, LLC for ERP System Selection Project. The terms of the contract amendment are set out in the attached contract amendment and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #212-2025**

16. Second Reading: Award of Amendment #2 to Contract C000142, from cooperative contract 210101 for Technology Solutions, Products, and Services for NetMotion for the Boone County IT Department, with Mobile Wireless, LLC. – First Read 04.10.25

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the award of Amendment #2 to Contract C000142, awarded from cooperative contract 210101 for Technology Solutions, Products and Services, with Mobile Wireless, LLC of Flower Mound, Texas, for the renewal of NetMotion software for the Boone County Sheriff's Office. The contract amendment is set out in the attached and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #213-2025**

17. Second Reading: Award Contract C000943 from Cooperative Contract 24101-RFP-DST for Public Safety and Emergency Preparedness and Related Products and Services with Safeware, Inc. for the Boone County Emergency Management Department – First Read 04.10.25

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby award County Contract C000943 from Cooperative Contract 24101-RFP-DST for Public Safety and Emergency Preparedness and Related Products and Services with Safeware, Inc. of Lanham, Maryland, for the purchase of fire foam concentrate for the Boone County Emergency Management Department. The contract is set out in the attached and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #214-2025**

18. Second Reading: Award Contract C000997 from Cooperative Contract 100124-GPC for Aftermarket Vehicle Parts & Supplies (NAPA) with Genuine Parts Company dba NAPA Auto Parts dba Ed Miller Auto Parts, Inc. for the Boone County Road & Bridge Department – First Read 04.10.25

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the award of County Contract C000997 from Cooperative Contract 100124-GPC for Aftermarket Vehicle Parts and Supplies (NAPA) – Term & Supply with Genuine Parts Company dba NAPA Auto Parts dba Ed Miller Auto Parts, Inc. of Eldon, Missouri, for the Boone County Road & Bridge Department. The contract is set out in the attached and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #215-2025**

Human Resources

- 19. Second Reading: Request to Convert Position 452, Account Specialist II, from a Split-Funded Position in Departments 1261 and 2610 to a Fully Funded Position in Department 1261 – First Read 04.08.25**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve a request to convert position 452, Account Specialist II (Class Code 100401), from a split-funded position with 0.6 FTE with 1248 hours budgeted in General Fund Department 1261 and 0.4 FTE with 832 hours budgeted in Prosecuting Attorney Tax Collection Fund Department 2610, to a 1.0 FTE with 2080 hours budgeted in General Fund Department 1261.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #216-2025**

Prosecuting Attorney

- 20. Second Reading: Budget Amendment to re-class 2610 Class 1 to 1261 – First Read 03.27.25 (Open Public Hearing held on 04.08.25)**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment to remove Class 1 budget for department 2610 and reclassify in department 1261.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #217-2025**

Boone County Counselor

- 21. Second Reading: Approving the Designation of Greg Edington as County's Proxy for the Wilton Levee District Meeting – First Read 04.10.25**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby designate Road & Bridge Director Greg Edington as the County's proxy for the annual meeting of the Wilton Levee District in May 2025. The Presiding Commissioner is authorized to execute the attached proxy form.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #218-2025**

Boone County 13th Judicial Circuit Court

**22. Second Reading: Budget Amendment - Dept 1243 - Delinquency Prevention
Program Grant – Open Public Hearing - First Read 04.03.25**

Commissioner Kendrick opened and closed the public hearing.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Department 1243 for the Delinquency Prevention Program Grant.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #219-2025**

Commission

23. Public Comment

None

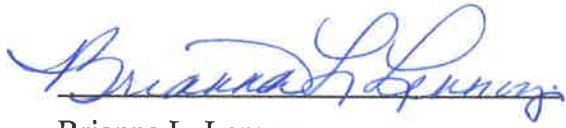
24. Commissioner Reports

Commissioner Kendrick stated yesterday morning there was a medical emergency in the stairwell between the second and third floors at the Government Center. Commissioner Kendrick stated there was a fast response from Boone County staff, across at least four departments, to respond and begin administering CPR, using the AED, calling 911 and providing additional assistance. Deputy County Clerk III Jodi Vanskike stated it was about 30 seconds before the AED was on the patient and 911 had been called. Ms. Vanskike stated, within four minutes, Kevin Wine from IT, who is also a firefighter, was performing chest compressions. Commissioner Kendrick stated there was an incredible response from Boone County employees who have been trained and certified in CPR and gave this gentleman the best chance of survival. Commissioner Kendrick stated, “hats off to everyone who responded and provided life saving measures.” Commissioner Kendrick stated he heard yesterday that the gentleman was in fact breathing on his own as he entered the hospital.

Attest:



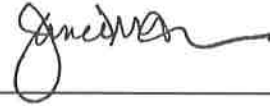
Kip Kendrick
Presiding Commissioner



Brianna L. Lennon
Clerk of the County Commission



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner