

TERM OF COMMISSION: April Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Director of Human Resources Angela Wehmeyer
Senior Buyer Liz Palazzolo
Boone County Prosecuting Attorney Roger Johnson
Deputy County Clerk III Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 9:30 a.m. and roll call was taken.

Human Resources

1. First and Second Reading: Request to Hire Above the Flexible Hiring Range for Position 770, Court Services Officer

Director of Human Resources Angela Wehmeyer stated this candidate is a former employee who resigned a few weeks ago and has now decided to come back. Director Wehmeyer stated this request is so this candidate will be making the same amount of pay as when the candidate left.

Commissioner Aldred moved now on this day that the County Commission of the County of Boone does hereby approve a request to hire above the Flexible Hiring Range for position

number 770, Court Services Officer, and does hereby authorize an appropriation of \$23.11 an hour for the salary of said position.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #187-2025**

2. First and Second Reading: Request to Hire Above the Flexible Hiring Range for Position 228, Assistant Prosecuting Attorney I

Boone County Prosecuting Attorney Roger Johnson stated this will be the candidate's first litigation position, as this is her second career. Prosecutor Johnson stated, after looking at the market, Boone County is at the bottom of the market for hiring a new attorney.

Commissioner Thompson moved now on this day that the County Commission of the County of Boone does hereby approve a request to hire above the Flexible Hiring Range for position number 228, Assistant Prosecuting Attorney I, and does hereby authorize an appropriation of \$73,000.00 for the salary of said position.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #188-2025**

3. First and Second Reading: Request to Convert Position 452, Account Specialist II, From a Split-Funded Position in Departments 1261 and 2610 to a Fully Funded Position in Department 1261

Human Resources Director Angela Wehmeyer stated this is related to item #12 on today's agenda. Director Wehmeyer stated this is to convert the position from being split-funded out of Departments 1261 and 2610 into being fully funded by General Fund Account 1261.

Commissioner Kendrick stated he would like to delay the second reading of this item until April 15 to make sure they are very intentional about this move. Commissioner Kendrick stated this would be adding a new General Revenue-funded position and he would like to triple check with the Auditor to make sure this is the right move. Commissioner Kendrick stated this position is moving from a grant-funded position so he would like to verify there is money to move forward.

4. First and Second Reading: Request to Reactivate and Reclassify Position 1008, FMLA Non-Exempt Temp, Circuit Clerk, to New Position of Temporary: Non-Exempt Non-FMLA

Director of Human Resources Angela Wehmeyer stated, in the past, they have classified positions as either FMLA or Non-FMLA. Director Wehmeyer stated this position was last used for someone who was in a temporary position to cover someone who was on FMLA. Director

Wehmeyer stated the department would like to reactivate this for a temporary position until May 28, 2025, at which point that person will move into a State position.

Commissioner Thompson moved now on this day that the County Commission of the County of Boone does hereby approve the request to reactivate temporary position 1008, FMLA Non-Exempt (Class Code 990100) in department 1221 and convert said position to Temporary: Non-Exempt Non-FMLA (Class Code 980100). At a later date, the position can be converted back to the original classification at vacancy or at the request of the Administrative Authority during the next budget cycle.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #189-2025**

Purchasing

5. First and Second Reading: Authorization of Emergency Procurement 19-020425E for the purchase of three (3) locks for the Boone County Detention Center by the Boone County Facilities Management Department

Senior Buyer Liz Palazzolo read the following memo:

Emergency Procurement #19-020425E has been approved by the Boone County Purchasing Department. It was then authorized by Commissioner Janet Thompson on April 2, 2025.

Captain Atwell of the Boone County Sheriff's Office notified the Purchasing Department of repeated recent instances where jail locks have failed. To quote, "Last week, we had a detainee (very mentally ill and physically aggressive) force his sliding cell door open twice. He was able to exit the cell...this affects officer safety...detainee safety, facility security, and potentially a threat to public safety." The problem was advanced to the Purchasing Department by Johnny Mays, Director of Facilities Management. The Facilities Management Department completed the attached "Request for Emergency Procurement" form.

The three required security locks for the pod and cell doors have been purchased from Western Detention of Deer Park, Washington, for a total price of \$13,197.

Section 3-106 of Boone County's Purchasing Manual and Policy allows for Emergency Procurements, which allow the County to purchase needed items or services without competitive bidding in the event the purchase exceeds the County bid threshold of \$12,000. An emergency is a situation where failure to immediately purchase the necessary good or service would entail a threat to public health, welfare, or safety. Section 3-106 gives the purchasing agent the ability to facilitate or make an emergency purchase if authorized by the departmental liaison, in this case, Commissioner Thompson.

Payment will reference 6100 – Facilities Management Building Maintenance/23035 – Repair/Maintenance Supplies: \$13,197.

The Facilities Management Department, the Sheriff's Office, and the Purchasing Department are discussing a path forward that addresses a perceived need to replace more jail locks that are now more than thirty (30) years old and are reaching the end of their useful life. The County may also purchase a preventative maintenance plan or assign in-house personnel to this task.

Commissioner Aldred moved now on this day that the County Commission of the County of Boone does hereby issue order 190-2025 authorizing the emergency purchase of three locks for the pods/cells at the Boone County Detention Center by the Boone County Facilities Management Department from Western Detention of Deer Park, Washington, as documented in Emergency Procurement Approval Number 19-020425E. The Emergency Procurement Approval form is set out in the attached, and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #190-2025**

6. Second Reading: Award of Contract C000996 from Cooperative Contract RA05-21 for Radio Communications, Emergency Response, and Mobile Interoperability Equipment with JPS Interoperability Solutions, Inc. For the Boone County Joint Communications Department – First Read 04.03.25

Commissioner Thompson moved now on this day that the County Commission of the County of Boone does hereby approve the award of County Contract C000996, awarded from Cooperative Contract RA05-21, for Radio Communications, Emergency Response & Mobile Interoperability Equipment with JPS Interoperability Solutions, Inc. of Raleigh, North Carolina, for the Boone County Joint Communications Department. The contract is set out in the attached and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #191-2025**

7. Second Reading: Award of Amendment #2 to Contract C000888 from cooperative contract CT170457009 for NASPO Cloud Solutions with Carahsoft Technology Corporation for Magnet Forensics AXIOM Software for the Boone County Sheriff's Office – First Read 04.03.25

Commissioner Aldred moved now on this day that the County Commission of the County of Boone does hereby approve the award of Amendment #2 to Boone County Contract C000888, awarded from Cooperative Contract CT170457009, with Carahsoft Technology Corporation of Reston, Virginia, for Magnet Forensics AXIOM software for the Boone County Sheriff's

Office. The contract amendment is set out in the attached and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #192-2025**

P&Z

8. Second Reading: Request by Darrell Flake and Eve Flake to vacate Lots 9 and 10 of Lake Capri Subdivision Block II as recorded in Plat Book 17 Page 35 of the Boone County Missouri Records – First Read 04.01.25

Commissioner Thompson moved now on this day that the County Commission of the County of Boone does hereby approve a request by Darrell and Eve Flake to vacate Lots 9 and 10 of Lake Capri Subdivision Block 2 found in Plat Book 17 Page 35 of the records of the Boone County, Missouri, Recorder of Deeds, subject to the following condition:

1. The vacation is not effective until the lot and right-of-way proposed to be vacated have been incorporated into a subdivision plat in accordance with Boone County Subdivision Regulations and said plat is recorded in the Records of Boone County, Missouri.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #193-2025**

9. Second Reading: Request by Bechtold Properties, LLC for a conditional use permit for a package delivery service in the General Commercial (C-G) zoning district on 160 acres located at 6385 W. Hwy 40, Columbia. – First Read 04.01.25

Commissioner Aldred moved now on this day that the County Commission of the County of Boone does hereby approve a request by Bechtold Properties, LLC for a conditional use permit for a package delivery service in the General Commercial (C-G) zoning district on 160 acres located at 6385 W. Highway 40, Columbia subject to the following conditions:

1. All drive and parking surfaces associated with the use of the delivery service maintain a dust-free surface, minimum chip and seal.
2. Any alterations or renovations to the building identified as 6385 W. Highway 40 are proposed by a design professional licensed to practice in the State of Missouri and completed under a building permit issued by the Director of Resource Management.
3. Any future enlargement of the building footprint identified at 6385 W. Highway 40 for the use of a small parcel delivery service will require a modified conditional use permit.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #194-2025**

10. Second Reading: Request by Mary Williams on behalf of Sinclair and Heather Lester to rezone from Agriculture 2 (A-2) and Recreation (REC) to A-2 on 7.07 acres located at 7601 W. Hwy 124, Harrisburg – First Read 04.01.25

Commissioner Aldred moved now on this day that the County Commission of the County of Boone does hereby approve a request by Mary Williams on behalf of Sinclair and Heather Lester to rezone from Agriculture 2 (A-2) and Recreation (REC) to A-2 on 7.07 acres located at 7601 W. Hwy 124, Harrisburg.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #195-2025**

11. Second Reading: Request by Fred Overton Development Inc to rezone Planned Single-Family Residential (R-SP) and Planned General Commercial (C-GP) and to approve a Revised Review Plan and Preliminary Plat for Ravenwood on 57.3 acres located at 1948 N. Booker Dr., Columbia – First Read 04.01.25

Commissioner Thompson moved now on this day that the County Commission of the County of Boone does hereby approve a request by Fred Overton Development, Inc. to rezone to Planned Single-Family Residential (R-SP) and Planned General Commercial (C-GP) on 57.3 acres located at 1948 N. Booker Dr., Columbia.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #196-2025**

Commissioner Aldred moved now on this day that the County Commission of the County of Boone does hereby approve a request by Fred Overton Development, Inc. to approve a Revised Review Plan and Preliminary Plat for Ravenwood on 57.3 acres located at 1948 N. Booker Dr., Columbia subject to the following conditions:

1. The applicant shall submit a design for the fire/emergency access including both location and level of improvement for review and approval by the Director of Resource Management and the Boone County Fire Protection District with the Final Plan submittal.
2. The Final Plan of Phase 2B shall show a temporary gated fire/emergency access to the subject property that is acceptable to the Boone County Fire Protection District and the Director of Resource Management.
3. The Final Plat of Phase 2B shall show a temporary gated fire/emergency access to the subject property via US Highway 40 and that improvement shall be constructed prior to or as part of the required infrastructure for that final plat.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #197-2025**

Prosecuting Attorney

**12. Second Reading: Budget Amendment to re-class 2610 Class 1 to 1261 – First Read
03.27.25 – Open Public Hearing**

Commissioner Kendrick opened and closed the public hearing.

Commissioner Thompson moved now on this day that the County Commission of the County of Boone does hereby approve the attached Budget Amendment to re-class 2610 Class 1 to 1261.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #198-2025**

Commission

13. Public Comment

None

14. Commissioner Reports

Commissioner Aldred stated, “it is Election Day.”

Attest:



Brianna L. Lennon
Clerk of the County Commission



Kip Kendrick
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson

District II Commissioner