

TERM OF COMMISSION: March Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Court Administrator Derek Hux
Director of IT Julia Lutz
Director of Human Resources Angela Wehmeyer
Director of Joint Communications Christie Davis
Purchasing Assistant Brijanna Purdy
Senior Buyer Liz Palazzolo
Accountant Aaron Neugarten
Office Administrator Tracy Skaggs
Planner Andrew Devereux
Deputy County Clerk II Audrey Kierstead
Boone County Clerk Brianna Lennon

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 1:30 p.m. and roll call was taken.

Human Resources

1. First and Second Reading: Request to Hire Above the Flexible Hiring Range for Position 1127, Deputy Court Marshal

Court Administrator Derek Hux stated this candidate was a Deputy Court Marshal in 2018, but stepped away because he wanted something more exciting. Now that he has a family, he has decided having a regular schedule is a good thing. Mr. Hux stated they are happy to have him back.

Director of Human Resources Angela Wehmeyer stated funds are available for this request and the pay is in line with the rest of the department.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve a request to hire above the Flexible Hiring Range for position number 1127, Deputy Court Marshal, and does hereby authorize an appropriation of \$24 per hour for the salary of said position.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #172-2025**

2. First and Second Reading: Request to Hire Above the Flexible Hiring Range for Position 424, Application Development & Support Manager

Director of IT Julia Lutz stated this candidate has 22 years of management experience and the team is looking forward to having her on board.

Director of Human Resources Angela Wehmeyer stated there are funds available and there are no concerns on how the pay lines up with the rest of the management team.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve a request to hire above the Flexible Hiring Range for position number 424, Application Development & Support Manager, and does hereby authorize an appropriation of \$92,500 for the salary of said position.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #173-2025**

3. First and Second Reading: Request to Transfer Above Authorized Transfer Salary for Position 870, Deputy Director, Boone County Joint Communications

Director of Human Resources Angela Wehmeyer stated this employee is currently the Operations Manager with a long tenure in Joint Communications. Director Wehmeyer stated

there was a good hiring process, and they are happy this employee has decided to step up into the position. Director Wehmeyer stated the salary being requested, the maximum of the range of \$101,836, is in line with the rest of the management team.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve a request to transfer above the Authorized Transfer Salary for position number 870, Deputy Director, Boone County Joint Communications, and does hereby authorize an appropriation of \$101,836 for the salary of said position.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #174-2025**

Purchasing

4. First Reading: Surplus Disposal

Purchasing Assistant Brijanna Purdy read the following memo:

The Purchasing Department requests permission to dispose of the following list of surplus equipment by auction on GovDeals or by destruction for whatever is not suitable for auction.

| | Asset # | Description | Make & Model | Department | Condition of Asset |
|----|---------|----------------------------------|--------------|------------|------------------------------------|
| 1. | 14028 | RECLINING DESK CHAIR WITH WHEELS | NA | JJC | RECYCLE BY MRC |
| 2. | 22993 | Radio MTR Parts | Motorola | BCJC Radio | RECYCLE BY CENTRAL METAL RECYCLING |
| 3. | 23120 | Radio MTR Parts | Motorola | BCJC Radio | RECYCLE BY CENTRAL METAL RECYCLING |
| 4. | 23121 | Radio MTR Parts | Motorola | BCJC Radio | RECYCLE BY CENTRAL METAL RECYCLING |

| | | | | | |
|-----|-----------|--|---------------|---------------------|---|
| 5. | 2299 0 | Radio MTR Parts | Motorola | BCJC Radio | RECYCLE BY CENTRAL METAL RECYCLING |
| 6. | NO TAG | LARGE BOOKSHELF | NA | COURT OPERATIONS | VERY GOOD |
| 7. | NO TAG | KEYBOARDS, MICE, GRAPHIC CARD, AND IPAD CASE | NA | IT | RECYCLE BY MRC |
| 8. | 1803 4 | BOX SWEEPER | SWEEPSTE R | R&B | PARTS MISSING, WELL USED |
| 9. | NO TAG | CABINET WITH COUNTERTOP | NA | UNKNOWN | USED |
| 10. | NO TAG | ROLLING OFFICE CHAIR | NA | CIRCUIT CLERK | TRASH |
| 11. | NO TAG | GRAY OFFICE DESK | NA | CIRCUIT CLERK | TRASH |
| 12. | 0975 4 | BALLOT/ MAIL SORTER | NA | COUNTY CLERK | USED |
| 13. | 0975 3 | BALLOT/ MAIL SORTER | NA | COUNTY CLERK | USED |
| 14. | 0975 5 | BALLOT/ MAIL SORTER | NA | COUNTY CLERK | USED |

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|-----|-----------|--------------------------------|----|--------------|-------------------|
| 15. | 0975 6 | BALLOT/ MAIL SORTER | NA | COUNTY CLERK | USED |
| 16. | NO TAG | MOVABLE SHELVING INSERTS | NA | COUNTY CLERK | USED |
| 17. | NO TAG | (2) BALLOT/ MAIL SORTER | NA | COUNTY CLERK | USED |
| 18. | NO TAG | OLD KEYBOARD TRAYS | NA | COUNTY CLERK | RECYCLE BY MRC |
| 19. | 2404 | 4 DRAWER FILING CABINET | NA | COUNTY CLERK | USED |
| 20. | 0290 | 4 DRAWER FILING CABINET | NA | COUNTY CLERK | USED |
| 21. | 0227 | 4 DRAWER FILING CABINET | NA | COUNTY CLERK | USED |
| 22. | NO TAG | 4 DRAWER FILING CABINET | NA | COUNTY CLERK | USED |
| 23. | 1941 | 3 DRAWER FILING CABINET | NA | COUNTY CLERK | USED |
| 24. | NO TAG | (2) 3 DRAWER FILING CABINET | NA | COUNTY CLERK | USED |
| 25. | 0673 7 | DESK | NA | COUNTY CLERK | USED |

| | | | | | |
|-----|-----------|-----------------------------------|---------------------|--------------------|-------|
| 26. | 0985 1 | 7 SHELF MOVING FILING CABINET | RICHARDS- WILCOX | COUNTY CLERK | USED |
| 27. | NO TAG | MISC ITEMS (SEE ATTACHED LIST) | NA | JJC | TRASH |
| 28. | NO TAG | 2 DOOR CABINET – 40” TALL | NA | HUMAN RESOURCES | USED |
| 29. | NO TAG | ROLLING CHAIR (3) | NA | CIRCUIT CLERK | TRASH |

Commissioner Kendrick stated this is a first reading and requested the County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

5. First Reading: Award of Amendment #1 to Contract C000873 from cooperative contract 24823 for Police Radar, LIDAR and Accident Reconstruction with Applied Concepts, Inc. Db as Stalker for the Boone County Sheriff's Office

Senior Buyer Liz Palazzolo read the following memo:

Purchasing requests approval for Amendment #1 to Contract C000873, awarded from Cooperative Contract 24823, for Police Radar - LIDAR Speed Enforcement and Accident Reconstruction with Applied Concepts, Inc. Db as Stalker for the Boone County Sheriff's Office.

The original Contract was established November 26, 2024, through Commission Order 570-2024. Amendment #1 adds the purchase of a radar trailer for the total amount of \$13,165.

Payment will reference 1253 - General Fund Sheriff Grants/91300 - Machinery & Equipment: \$13,165.

Commissioner Kendrick stated this is a first reading and requested the County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

6. First and Second Reading: Award of Amendment #1 to Contract C000257 from RFP 40-16OCT17 for the Detainee Telephone System with ICS Corrections, Inc. for the Boone County Sheriff's Office

Senior Buyer Liz Palazzolo read the following memo:

Purchasing requests approval for Amendment #1 to Contract C000257 awarded from County RFP 40-16OCT17 for the Detainee Telephone System for the Boone County Sheriff's Office with ICS Corrections, Inc. of San Antonio, Texas. The original contract was established February 20, 2018, through Commission Order 91-2018.

Amendment #1 extends the contract period April 1, 2025, through February 28, 2027, and revises rates for service including the elimination of several fees. These changes are made to comply with recent FCC regulation changes capping certain per-minute rates and requiring elimination of some fees on interstate calls. Effective April 1, 2025, the FCC regulations eliminate the payment of commissions based on detainee phone service for interstate calls. Most of the calls from Boone County are local calls and therefore not impacted by this regulatory change. The new FCC regulations are also subject to pending legal challenges. This contract amendment would extend the agreement for two years to allow the legal situation to clarify itself and facilitate one more contract extension commission of \$65,000.

Budget coding assigned to this contract is 1255 – General Fund Detention Operations/3553 - Commission Phones: \$0.00.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the award of Amendment #1 to County Contract C000257 awarded from RFP 40-16OCT17 for the Detainee Telephone System provided by ICS Corrections, Inc. of San Antonio, Texas, for the Boone County Sheriff's Office. The contract amendment is set out in the attached and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #175-2025**

7. Second Reading: Professional Services Contract C000992 – Architectural and Engineering Services for Road & Bridge – Salt Storage Building with Peckham & Wright Architects, Inc. dba PWArchitects, Inc – First Read 03.25.25

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve an agreement with Peckham & Wright Architects, Inc. dba PWArchitects, Inc. for Architectural and Engineering Services for Road & Bridge – Salt Storage Building. The terms of the agreement are set out in the attached contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #176-2025**

Prosecuting Attorney

8. First Reading: Budget Amendment to re-class 2610 Class 1 to 1261

Accountant Aaron Neugarten stated this is requested because the funding stream for 2610 will eventually dry up due to the decline in delinquent taxes and returned checks we receive. Mr. Neugarten stated they are proposing to move position 452, which is the only position in 2610 and is split between 2610 and 1261, and put it entirely into 1261.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

9. First and Second Reading: Contract extension for the Victims of Crime Act (VOCA) grant

Office Administrator Tracy Skaggs stated they have applied for a year-long grant, with extensions to it, but the grants have not been awarded yet. Ms. Skaggs stated, for the last several periods, they have only been making extensions. Ms. Skaggs stated she was notified this week that the awards still have not been made so they are doing another three-month extension so they have payment through June 30.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the contract extension for the Victims of Crime Act (VOCA) grant, for the time period April, 1, 2025, through June 30, 2025.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #177-2025**

Resource Management

10. First and Second Reading: Enterprise Subdivision Plat No. 1, M-L. S6-T48N-R11W. Smith & Wesson Corp, owner. David Borden, surveyor.

Planner Andrew Devereux stated this plat was reviewed by the Planning and Zoning Commission at their regular meeting in December of 2024. Mr. Devereux stated this plat was approved on their consent agenda with the condition that all of the bonding paperwork and development agreements are in place to the satisfaction of the Director of Resource Management. Mr. Devereux stated their staff have been in communication with their partners and everything is in place. Therefore, he is here now to have this plat received and accepted.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does receive and accept the following plat, Enterprise Subdivision Plat No. 1, as listed in the attached consent agenda (Attachment A) and authorizes the Clerk to insert the associated staff reports into the minutes of this meeting.

Attachment A:

- A. Enterprise Subdivision Plat No. 1, M-L. S6-T48N-R11W. Smith & Wesson Corp, owner. David Borden, surveyor.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #178-2025**

11. Second Reading: Agreement with Great River Engineering for additional Topographic Survey work on Ridge Road, Sugar Creek Drive and Smith Hatchery Road – First Read 03.25.25

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached agreement with Great River Engineering for additional Topographic Survey work on Ridge Road, Sugar Creek Drive and Smith Hatchery Road.

Terms of the agreement are stipulated in the attached document. It is further ordered the Presiding Commissioner is hereby authorized to sign the agreement.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #179-2025**

Auditor

12. Second Reading: Budget Revision - Multiple Departments - Cover Class Shortages – First Read 03.25.25

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Revision for multiple departments to cover class shortages.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #180-2025**

Commission

13. First and Second Reading: Proclamation Honoring Mary Ratliff on Her Retirement from NAACP Leadership

Commissioner Thompson read the following Proclamation:

- Whereas, on July 14, 1940, in Ripley, Mississippi, Nellor and Worth Cox welcomed their daughter, Mary Alice Cox, who, unbeknownst to them, would go on to blaze a trail with the fire of her passion for equality and civil rights; and
- Whereas, although Ripley was a small town in which everyone, black and white, knew each other and were truly part of the same community, its black citizens were still subject to state-sanctioned discrimination, through segregation laws; and
- Whereas, though she could never be called a “farm girl,” Mary grew up on a farm in Ripley and graduated from Lion Street High School; and
- Whereas, on December 22, 1959, Mary and Deacon Lonnie Ratliff married and soon moved to Columbia, Missouri, where they would celebrate 55 years of marriage and welcome three children, Deborah (Jackson), Pamela Hardin (Martin), and Kenneth; two grandchildren, Kandis Hardin-James (Travis) and Donte' Hardin; and four great-grandchildren, A'lonii Hardin, Latrina Hardin, Chaunte' Hardin, Davionte' Hardin; and
- Whereas, with the encouragement of her older sister, Reverend Annie Gardner, in the 1960's, Mary took the first step into what would become a lifelong calling as a civil rights activist by helping to organize Concerned Citizens United, an interracial group that fought for fair housing and public accommodation; and
- Whereas, to increase the impact of her efforts, in 1976 Mary worked to establish a chapter of the National Association for the Advancement of Colored People (NAACP) in Columbia, a feat she accomplished in just two weeks; and
- Whereas, with her passion for equality and ability to inspire others into action, Mary served in many NAACP leadership roles, including 12 years as a National Board Member, 18 years as the Missouri State President, and 48 years as the Columbia Branch President, all of which were volunteer positions; and
- Whereas, in her years of meeting with politicians, organizing marches and protests, and, most importantly, fighting for the rights of every person to fully enjoy the protections, rights and privileges afforded by the Constitution, Mary has had the opportunity to work alongside luminaries such as Julian Bond, Rosa Parks, and members of the Rev. Dr. Martin Luther King Jr.'s family; and

Whereas, Mary has used her knowledge, experience, connections, and determination to fight against injustice, whether it was the thankless work done behind-the-scenes or the more visible work like organizing the Journey for Justice Walk from Ferguson to Jefferson City in 2014; fighting for the reinstatement of African-American students unjustly dismissed from the University of Missouri Medical School in the late 1980s; or working on legal battles such as the Kim Linzie case in 1985; and

Whereas, during all the years Mary was leading the fight for justice in her community, state, and nation, she was also caring for her family in her role as wife and mother, becoming involved with her children's education and serving on their PTA; advocating for and caring for patients in her role as a nurse at Boone Hospital, University Hospital, and finally the VA Hospital, where she later became a patient representative until retirement; contributing to her faith community at Second Missionary Baptist Church in her roles as a Sunday School teacher, youth director, choir member, trustee, and Deaconess.

Therefore, we do hereby recognize the contributions of Mary Alice Ratliff to this community, the State of Missouri, and our nation. We thank her for helping to create a world so much better than she found it and inspiring so many others to do the same.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby enter into the record a Proclamation honoring Mary Ratliff on her retirement from NAACP leadership.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #181-2025**

14. Public Comment

None

15. Commissioner Reports

Commissioner Aldred stated it is the Kansas City Royals opening day.

Attest:


Kip Kendrick
Presiding Commissioner


Brianna L. Lennon
Clerk of the County Commission

Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner