

TERM OF COMMISSION: March Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Senior Accountant Heather Acton
Chief Engineer Jeff McCann
Senior Buyer Liz Palazzolo
Boone County Clerk Brianna Lennon

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 9:30 a.m. and roll call was taken.

Auditor

1. First Reading: Budget Revision - Multiple Departments - Cover Class Shortages

Senior Accountant Heather Acton stated this is a year-end cleanup to make sure they cover shortages in Class 1 as a whole, Class 2 as a whole, and Class 9 as a whole. Ms. Acton stated she covered the shortage from different classes in the same cost center if available, and if not, she covered the shortage from a different cost center under the same administrative authority.

Commissioner Kendrick stated this is a first reading and requested the County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

2. Second Reading: Budget Amendment – Department 6240 - Capital Replacement Building Improvement – Salt Building – First Read 03.12.25 Open Public Hearing

Commissioner Kendrick opened and closed the public hearing.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Department 6240.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #161-2025**

Resource Management

3. First Reading: Agreement with Great River Engineering for additional Topographic Survey work on Ridge Road, Sugar Creek Drive and Smith Hatchery Road

Chief Engineer Jeff McCann stated this is for more topographic survey work in addition to what has already been started. Chief Engineer McCann stated, once they had collected and reviewed the initial information, they realized they needed additional survey work to be able to complete the design.

Commissioner Kendrick stated this is a first reading and requested the County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

Human Resources

4. Second Reading: Budget Amendment - Department 1195 - Increase Budget Insurance Activity – First Read 03.12.25 Open Public Hearing

Commissioner Kendrick opened and closed the public hearing.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Department 1195 to increase the budget to reflect increased insurance activity.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #162-2025**

5. Second Reading: Budget Amendment - Department 2712 - Increase Budget Insurance Activity – First Read 03.12.25 Open Public Hearing

Commissioner Kendrick opened and closed the public hearing.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Department 2712 to increase the budget to reflect increased insurance activity.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #163-2025**

Purchasing

6. First Reading: Professional Services Contract C000992 – Architectural and Engineering Services for Road & Bridge – Salt Storage Building with Peckham & Wright Architects, Inc. d/b/a PWArchitects, Inc.

Senior Buyer Liz Palazzolo read the following memo:

The Boone County Road & Bridge Department has requested Purchasing route for Commission approval the attached agreement C000992 – Architectural and Engineering Services for Road & Bridge - Salt Storage Building with Peckham & Wright Architects, Inc., d/b/a PW Architects, Inc. of Columbia, Missouri.

Shall not exceed contract is \$56,750 and will be paid from department 6240 - Capital R&R - R&B, account 92200 - Replacement Buildings & Improvements.

Commissioner Kendrick stated this is a first reading and requested the County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

7. Second Reading: Award of Contract C000986 from Sole Source 179-123125SS for the NewCom Neverfail Continuous Availability Software Upgrade with NewCom Wireless Services LLC for the Boone County IT Department – First Read 03.20.25

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the award of County Contract C000986 awarded from Sole Source 179-123125SS with NewCom Wireless Services LLC of Pembroke, Massachusetts, for the NewCom Neverfail Continuous Availability Software upgrade for the Boone County IT Department. The contract is set out in the attached and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #164-2025**

- 8. Second Reading: Award of Amendment #3 to Contract C000719 awarded from cooperative Contract 109 for Storm Warning Signals with Blue Valley Public Safety Inc. for the Boone County Office of Emergency Management– First Read 03.20.25**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the award of Amendment #3 to County Contract C000719 awarded from cooperative contract 109 for Storm Warning Signals with Blue Valley Public Safety Inc. of Grain Valley, Missouri, for the Boone County Office of Emergency Management. The contract amendment is set out in the attached, and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #165-2025**

Sheriff's Department

- 9. Second Reading: Budget Amendment - Department 1253 - Cover Class 7 Costs – First Read 03.13.25 Open Public Hearing**

Commissioner Kendrick opened and closed the public hearing.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Department 1253 to cover Class 7 costs.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #166-2025**

- 10. Second Reading: Budget Amendment - Department 1253 - Budget Traffic Grants Oct-Dec – First Read 03.13.25 Open Public Hearing**

Commissioner Kendrick opened and closed the public hearing.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Department 1253 to cover Budget Traffic Grants from October to December 2024.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #167-2025**

13th Judicial Circuit Court

**11. Second Reading: Budget Amendment - Department 1244 - Stop VAWA Grant –
First Read 03.13.25 Open Public Hearing**

Commissioner Kendrick opened and closed the public hearing.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Department 1244 for the Stop VAWA Grant.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #168-2025**

Office of Emergency Management

**12. Second Reading: Boone County Emergency Management Continuity of Operations
Plan (COOP) – First Read 03.20.25**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby adopt the Boone County Emergency Management Continuity of Operations Plan (COOP) attached to this order. The Boone County Emergency Management COOP has been prepared to cover the functions, operations, and resources required to maintain the Boone County Office of Emergency Management's essential activities during any disruption or threat, with or without warning.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #169-2025**

**13. Second Reading: Boone County Emergency Management Strategic Plan - First Read
03.20.25**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby adopt the Boone County Emergency Management Strategic Plan attached to this order. The Boone County Emergency Management Strategic Plan has been prepared to provide a transparent report of the goals and intentions of the Office of Emergency Management to grow and improve services to meet the mission of preventing, protecting, mitigating, responding to, and recovering from disasters which may impact Boone County. The plan is intended to act as a roadmap for the period of 2025 to 2029, when a new plan will be produced for the next three-year period.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #170-2025**

Commission

14. First and Second Reading: Application for Organizational Use of the Courthouse Plaza by the Columbia, Missouri, NAACP

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the application for the organizational use of the Boone County Courthouse Plaza by the Columbia, Missouri, NAACP on April 5, 2025, from 9:30 a.m. to 3:00 p.m. for the Rally for Democracy.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #171-2025**

15. Public Comment

None

16. Commissioner Reports

None

Attest:



Brianna L. Lennon
Clerk of the County Commission



Kip Kendrick
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner