

TERM OF COMMISSION: March Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick  
District I Commissioner Justin Aldred  
District II Commissioner Janet Thompson  
Boone County Counselor CJ Dykhouse  
Senior Buyer Liz Palazzolo  
Senior Buyer Amy Gerskin  
Deputy County Clerk III Jodi Vanskike

**Conference Call Information:**

**Number: 425-585-6224 Access Code: 802-162-168**

The meeting was called to order at 9:30 a.m. and roll call was taken.

**P&Z**

- 1. Second Reading: Request by Ana Lee Grone Revocable Living Trust to rezone from Agriculture 1 (A-1) to Planned Light Industrial (M-LP) and to approve a review plan and preliminary plat for Grone Subdivision on 36.12 acres located at 2115 Route Z, Columbia – First Read 03.11.25**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve a request by Ana Lee Grone Revocable Living Trust to rezone from Agriculture 1 (A-1) to Planned Light Industrial (M-LP) on 36.12 acres located at 2115 Route Z, Columbia.

And

Now on this day, the County Commission of the County of Boone does hereby approve a request by Ana Lee Grone Revocable Living Trust to approve a review plan and preliminary plat for Grone Subdivision on 36.12 acres located at 2115 Route Z, Columbia, subject to the following conditions:

1. Hours of operation should be limited to Daytime Hours of Operation as defined in the Zoning Ordinance for Boone County with no operations occurring on State Recognized Holidays.
2. The Trip Generation Fee of \$90,092 shall be paid at the time of the building permit application, assuming the building permit application comes in within a year of the approval date of the Final Plan. Should the building permit be applied for after the year, it should be adjusted by the CPI accordingly to the satisfaction of the Director of Resource Management. The remainder of the fee should be paid when the second building permit is applied for and should be adjusted from the proposed base of \$36,767 by the CPI to the satisfaction of the Director of Resource Management.
3. All exterior lighting shall be directed inward and downward to prevent glare from projecting offsite.
4. Prior to approval of a Final Plan or a Final Plat, the developer shall enter an annexation with the City of Columbia related to the provision of sewer service.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #140-2025**

2. **Second Reading: Request by Melvin Roberts and Myrna J. Roberts, Trustees of the Melvin and Myrna Roberts Living Trust to vacate Lot 2 of Barthel Subdivision Plat 1 recorded in Plat Book 34, Page 11 of the Boone County Records – First Read 03.11.25**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve a request by Melvin Roberts and Myrna J. Roberts, Trustees of the Melvin and Myrna Roberts Living Trust, to vacate Lot 2 of Barthel Subdivision Plat 1 recorded in Plat Book 34, Page 11 of the Boone County Records, subject to the following condition:

1. The vacation is not effective until the lot and right-of-way proposed to be vacated have been incorporated into a subdivision plat in accordance with Boone County Subdivision Regulations and said plat is recorded in the Records of Boone County, Missouri.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #141-2025**

- 3. Second Reading: Request by Terry & Erma Pauley to rezone from Agriculture 1 (A-1) to Agriculture 2 (A-2) on 6.03 acres located at 5361 E Deer Park Rd, Columbia - First Read 01.07.25**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve a request by Terry & Erma Pauley to rezone from Agriculture 1 (A-1) to Agriculture 2 (A-2) on 6.03 acres located at 5361 E Deer Park Rd, Columbia.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #142-2025**

**Prosecuting Attorney**

- 4. Second Reading: Consultant Agreement with Craig Johnson for Prosecutor's Office – First Read 03.13.25**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Consultant Agreement between Boone County and Craig Johnston.

The terms of the Agreement are set out in the attached and the Presiding Commissioner is authorized to sign said Agreement.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #143-2025**

**Purchasing**

- 5. First Reading: Award of Amendment #2 to Contract C000587 awarded from cooperative contract CC221938006 for Mail Equipment, Supplies & Maintenance with Pitney Bowes for the Boone County IT Department**

Senior Buyer Liz Palazzolo read the following memo:

Purchasing requests approval for Amendment #2 to contract C000587 awarded from cooperative contract CC221938006 for Mailing Equipment, Supplies & Maintenance with Pitney Bowes. This is a Term and Supply contract that was originally established April 20, 2023, through Commission Order 190-2023.

Amendment #2 adds the purchase of a SendPro Mail Center 3000 System at the total price of \$21,755.48. A one-year warranty is provided after which time an annual service agreement which has been priced with the acquisition will be purchased.

Disposal: The new system replaces an existing Pitney Bowes system, Asset Tag 24469. The existing mail system will be kept running until the new system is in place and tested. The IT Department will prepare the Disposal Form for approval at that time.

Payment will reference this coding:

- 1194 – General Fund IT Mail Services/92300 - Replacement Machinery & Equipment: \$7,251.83
- 2110 – Collector Tax Maintenance Fund Activity/92300 - Replacement Machinery & Equipment: \$7,251.83
- 2010 - Assessment/92300 - Replacement Machinery & Equipment: \$7,251.82

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

**6. First Reading: Cooperative Contract Purchase: C000988 (CC240138008) New Motor Vehicles QVL - Ford F550s with Plows for Road & Bridge Department**

Senior Buyer Amy Gerskin read the following memo:

Purchasing requests approval to amend the cooperative contract to purchase three (3) 2025 Ford F550s with Knapheide plows for a total cost of \$259,035 for the Road & Bridge Department. The County contract for this purchase is C000988.

This purchase will be paid by department 2040 – Road and Bridge Maintenance, account 92300 – Replacement Machinery and Equipment and account 92400 – Replacement Automobiles and Trucks. This is a replacement purchase, and the 2025 total budgeted amount is \$296,400. Boone County Purchasing also requests permission to dispose of the following:

- 2015 Ford F550 4WD – Asset Tag 19366 – VIN 1FD0W5HT4FEA41541
- 2015 Ford F550 4WD – Asset Tag 19368 – VIN 1FD0W5HT6FEA41542
- 2015 Ford F550 4WD – Asset Tag 19367 – VIN 1FD0W5HT8FEA41543
- Western Pro-Plow 8'6" – Asset Tag 19405 – Serial #14012810004872308
- Western Pro-Plow 8'6" – Asset Tag 19403 – Serial #14010310946372308
- Western Pro-Plow 8'6" – Asset Tag 19404 – Serial #14010310946472308

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

**7. First Reading: Award of Amendment #1 for Contract C000855 awarded from 13-26JUN24 for the Geothermal System Remediation Project for the Boone County**

**Emergency Communications Center for the Facilities Management Department with Harold G. Butzer, Inc.**

Senior Buyer Liz Palazzolo read the following memo:

Amendment #1 to contract C000855 awarded from Boone County RFB 13-26JUN24 for the Geothermal System Remediation of the Boone County Emergency Communications Center performed by Harold G. Butzer Inc. adds additional materials and labor to the original award. The contract was awarded 09/05/2024 via Commission Order 424-2024.

The original Scope of Work anticipated that the contractor would reuse existing conduit for the remediation work. However, it has been determined that the existing conduit is not appropriately sized for additional outside equipment that is going to be used. Pump sizes have been reduced from 15HP to 10HP requiring different breakers.

A total \$2,956 will be added to the existing award of \$428,150, bringing the total project price to \$431,106. This represents a .69% increase.

Payment will reference department 2705 - 911/Emergency Facilities Management Building Maintenance/account 60100 – Building Repairs/Maintenance.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

**8. First Reading: Award of Amendment #1 to Contract C000682 awarded from cooperative contract CC240138005, the New Vehicles Qualified Vendors List (QVL) for a new 2025 Chevy Colorado Crew Cab 4X4 Work Truck for the Boone County Resource Management Department from Don Brown Chevrolet, Inc.**

Senior Buyer Liz Palazzolo read the following memo:

Purchasing requests approval of the award of Amendment #1 to Contract C000682 using cooperative contract CC240138005, the Qualified Vendors List (QVL) for New Motor Vehicles for the Boone County Resource Management Department. The original contract was awarded October 17, 2023, via Commission Order 466-2023.

The Purchasing Department requested quotes from 13 dealerships for new work trucks and received responses from the following:

1. Don Brown Chevrolet of St. Louis, Missouri
2. Joe Machens Ford Lincoln of Columbia, Missouri

The bid tabulation follows this memo. A weighted evaluation was done to evaluate the “lowest and best” truck quoted to the County. The evaluation team consisted of Kelle Westcott, Budget Administrator for Resource Management, and Taylor Acton, Deputy Building Official. Director Bill Florea has signed the Purchasing Requisition showing his approval of the purchase. The evaluation scoring and narrative also follow this memo. Subjective scoring was done by the evaluation team independent of cost point scoring, which was conducted by the Purchasing Department.

The top scoring bidder is Don Brown Chevrolet Inc. of St. Louis, Missouri.

Disposal: This new truck will replace a 2015 Ford Explorer currently needing repair, asset tag 19167, VIN 1FM5K8B89EGB96483. The Disposal Form is attached, requiring Commission approval.

Payment for the 2025 Chevrolet Colorado Crew Cab 4X4 Work Truck will reference coding 1720 – General Fund Resource Management Building Inspection/92400 – Replacement Autos/Trucks for \$34,822.00.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

**9. Second Reading: Award of Amendment #5 to County Contract C000460 from Sole Source 164-123122SS for PowerDMS License and Support for Boone County Joint Communications – First Read 03.13.25**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the award of Amendment #5 to County Contract C000460 awarded from Sole Source 164-123122SS for PowerDMS License and Support provided by PowerDMS of Atlanta, Georgia, for the Boone County Joint Communications Department. The contract amendment is set out in the attached and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #144-2025**

**10. Second Reading: Award of Amendment #1 to Contract C000888 from cooperative contract CT170457009, the NASPO Cloud Solutions contract for the purchase of Magnet Forensics Griffeye and LACE Carver software and support for the Boone County Sheriff’s Office – First Read 03.13.25**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the award of Amendment #1 to County Contract C000888 awarded from cooperative contract Ct170457009, the NASPO Cloud Solutions contract with Carahsoft

Technology Corporation of Reston, Virginia, for the purchase of Magnet Forensics Griffeye and LACE Carver software and support for the Boone County Sheriff's Office. The contract amendment is set out in the attached and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #145-2025**

**Boone County Counselor**

**11. Second Reading: Approving a Cooperative Agreement with the City of Columbia for old landfill site along East Peabody Road – First Read 03.13.25**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Cooperative Agreement between Boone County and the City of Columbia providing the City the authority to grant licenses on certain County-owned property, specifically the old landfill site along East Peabody Road, for use by the Mid-Missouri Radio Control Association (MMRCA).

The terms of the Agreement are set out in the attached and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #146-2025**

**12. Second Reading: Approving a Termination Agreement and Bill of Sale relating to the 2016 Kraft- Heinz Chapter 100 – First Read 03.13.25**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Termination Agreement and Bill of Sale that terminates the successful 2016 Kraft-Heinz Chapter 100.

The terms of the Agreement are set out in the attached and the Presiding Commissioner is authorized to sign said Agreement.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #147-2025**

**Resource Management**

**13. Second Reading: Request to rename Road: Squanto Drive to Mariposa Ridge – First Read 03.13.25**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the request to rename Squanto Drive to Mariposa Ridge as described in the documentation from the Resource Management Department.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #148-2025**

**14. Second Reading: Agreement with Midwest Engineering Group, LLC for a preliminary engineering study to replace bridge #BR0130002 on King Road over Sugar Creek – First Read 03.13.25**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached agreement with Midwest Engineering Group, LLC for a preliminary engineering study to replace bridge #BR0130002 on King Road over Sugar Creek.

Terms of the agreement are stipulated in the attached document. It is further ordered the Presiding Commissioner is hereby authorized to sign the agreement.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #149-2025**

**Boone County Sheriff's Office**

**15. Second Reading: Budget Amendment – Department 1253 – Boone Electric Community Trust – First Read 03.06.25 Open Public Hearing**

Commissioner Kendrick opened and closed the public hearing.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Department 1253 for the Boone Electric Community Trust.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #150-2025**

**16. Second Reading: Montgomery County Detainee Housing Agreement Contract – First Read 03.13.25**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Detainee Housing Agreement Contract between Boone County and Montgomery County.

The terms of the Agreement are set out in the attached and the Presiding Commissioner is authorized to sign said Agreement.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #151-2025**

### **Boone County Joint Communications**

#### **17. Second Reading: Budget Amendment – Dept 2706 – Cover Class 9 – First Read 03.04.25 Open Public Hearing**

Commissioner Kendrick opened and closed the public hearing.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Department 2706 to cover Class 9 costs.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #152-2025**

### **Boone County Auditor's Office**

#### **18. Second Reading: Budget Amendment - Department 3940 - Cover Class 8 – First Read 03.06.25 Open Public Hearing**

Commissioner Kendrick opened and closed the public hearing.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Department 3940 to cover Class 8 costs.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #153-2025**

### **Commission**

#### **19. Public Comment**

No public comment forms were submitted for the record.

20. Commissioner Reports

Commissioner Thompson stated the new Director for United Way was announced yesterday. Commissioner Thompson stated it is great to see someone with a real vision. Her speech was about change, but not such change that people would be scared. Commissioner Thompson stated the speech was about how to work together to increase opportunities for the community and Commissioner Thompson stated she thinks people should be excited to have her as a Director.

Attest:



Brianna L. Lennon  
Clerk of the County Commission



Kip Kendrick  
Presiding Commissioner



Justin Aldred  
District I Commissioner



Janet M. Thompson  
District II Commissioner