

TERM OF COMMISSION: March Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick  
District I Commissioner Justin Aldred  
District II Commissioner Janet Thompson  
Boone County Counselor CJ Dykhouse  
Senior Buyer Liz Palazzolo  
Captain Brian Leer  
First Assistant Prosecuting Attorney Susan Boresi  
Court Administrator Derek Hux  
Code Enforcement Officer Rachel Hultz  
Chief Engineer Jeff McCann  
Accountant Jeff Shockley  
Director of Human Resources Angela Wehmeyer  
Risk Management Specialist Stacy Bond  
Deputy County Clerk II Audrey Kierstead

**Conference Call Information:**

**Number: 425-585-6224 Access Code: 802-162-168**

The meeting was called to order at 1:30PM and roll call was taken.

**Boone County Counselor****1. First Reading: Approving a Cooperative Agreement with the City of Columbia for old landfill site along East Peabody Road**

Boone County Counselor CJ Dykhous stated this cooperative agreement will authorize the City of Columbia to enter into license agreements with Mid-Missouri Radio Control to set up an RC airplane airfield on the old Peabody Road landfill site. Counselor Dykhous stated this site is now closed and operating under a DNR permit for closure.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

**2. First Reading: Approving a Termination Agreement and Bill of Sale Relating to the 2016 Kraft-Heinz Chapter 100**

Boone County Counselor CJ Dykhous stated this agreement has been drafted by bond counsel and signed off on by Kraft-Heinz and the bond trustee. It would facilitate the termination of the 2016 Chapter 100, and the return of the personal property to the tax rolls for 01/01/2025. Counselor Dykhous stated the bill of sale effectuates the purchase agreement that was set up in the original lease agreement so that Kraft-Heinz can take title to their personalty again and move forward with operations at their plant.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**Purchasing****3. Proclamation Recognizing March 2025 as Public Purchasing Month**

Commissioner Thompson read the following Proclamation:

Whereas, the public purchasing and materials management profession has a significant role in the quality, efficiency, and profitability of business and government in the County of Boone, Missouri, and throughout the United States; and

Whereas, the public purchasing and materials management profession serves private and public, for-profit and non-profit organizations using principles of competition, accountability, and transparency; and

Whereas, in addition to the purchase of goods and services, the public purchasing and materials management profession engages in or has direct responsibility for essential governmental functions such as executing, implementing, and administering contracts; developing procurement strategies; supervising and/or monitoring the flow and storage of materials; and developing working relationships with suppliers, local businesses and County departments and offices; and

Whereas, the purchasing and materials management profession has tremendous influence on the economic conditions in Boone County and nationally, with cumulative purchasing power amounting to billions of dollars; and

Whereas, the Missouri Association of Public Purchasing, member of the National Institute of Governmental Purchasing, and other procurement associations around the globe are holding activities and special events in March to further educate and inform the public on the role of public purchasing.

Therefore, we, the Boone County Commission, do hereby proclaim March 2025 as Public Purchasing Month in the County of Boone, Missouri.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby enter into the record a Proclamation recognizing March 2025 as Public Purchasing Month.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #131-2025**

**4. First Reading: Award of Amendment #5 to County Contract C000460 from Sole Source 164-123122SS for PowerDMS License and Support for Boone County Sheriff's Office**

Senior Buyer Liz Palazzolo read the following memo:

Purchasing requests approval for Amendment #5 to Contract C000460 awarded from County Sole Source 164-123122SS for PowerDMS License and Support for the Boone County Sheriff's Office. The original contract was established July 25, 2024, through Commission Order 358-2024.

Amendment #5 adds renewal of the Power Policy Professional Subscription with Power Training for 59 users, and the Legacy Training module with Power Training for 99 users for the period 04/06/2025 through 04/05/2026. The total for the subscription's renewal is \$15,571.56.

Payment will reference this coding:

- 1228 – General Fund Sheriff Detention Administration/70100 – Software Subscriptions: \$7,929.99
- 1255 – General Fund Detention Operations/70100 – Software Subscriptions: \$7,641.57

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

5. **First Reading: Award of Amendment #1 to Contract C000888 from co-operative contract CT170457009, the NASPO Cloud Solutions contract for the purchase of Magnet Forensics Griffeye and LACE Carver software and support for the Boone County Sheriff's Office**

Senior Buyer Liz Palazzolo read the following memo:

Purchasing requests approval for Amendment #1 to contract C000888 awarded from cooperative contract for NASPO Cloud Solutions for the purchase of the Magnet Forensics AXIOM software licenses from Carahsoft Technology Corporation for the Boone County Sheriff's Office for the 2025-2026 period. The original contract was established December 10, 2024, through Commission Order 601-2024.

Payment will reference this coding:

- 1253 – General Fund Sheriff Grants/70100 – Software Subscriptions: \$4,504.50.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

### **Sheriff's Department**

6. **First Reading: Budget Amendment - Department 1253 - Cover Class 7 Costs**

Captain Brian Leer stated this is to increase revenue and expenditure account for Magnet Forensics software, originally thought to expire in 2024.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

7. **First Reading: Budget Amendment - Department 1253 - Budget Traffic Grants Oct-Dec**

Captain Brian Leer stated this is to establish a budget for the 2024 portion (Oct-Dec) of the 2024/2025 Traffic Grant Awards. Captain Leer stated 50% of the costs of salary and benefits are reimbursed.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

**8. First and Second Reading: Osage County Sheriff's K-9 Basic Training Agreement**

Captain Brian Leer stated the County of Osage has asked them to train a handler and K-9 in the current class. Captain Leer stated, if approved, the County of Osage will pay the County of Boone \$4,000 for that training and one-year of maintenance training.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached K-9 Basic Training Agreement between Boone County and Osage County Sheriff.

The terms of the Agreement are set out in the attached and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #132-2025**

**9. First Reading: Montgomery County Detainee Housing Agreement Contract**

Captain Brian Leer stated they have been housing more detainees than they have capacity for at the Boone County Jail for quite some time. Captain Leer stated Montgomery County has been an amazing partner, having worked with Boone County over the last several years to not only pick up and return the detainees at the Boone County facility, but also to house them at a very reasonable rate. Captain Leer stated he was contacted recently regarding Montgomery County needing to increase their rate and this is the Agreement that will facilitate that increase.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

**Prosecuting Attorney**

**10. First Reading: Consultant Agreement with Craig Johnson for Prosecutor's Office**

First Assistant Prosecuting Attorney Susan Boresi stated they are requesting approval for this Agreement to have Craig Johnson, who recently retired, perform part-time prosecuting attorney duties.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

**11. First Reading: Budget Amendment - Department 1244 - Stop VAWA Grant**

Court Administrator Derek Hux stated this is to add funds for services provided to Domestic Assault Offense Participants. Mr. Hux stated the grant subaward 2024-VAWA-002 is in the amount of \$80,445.46 and the project period is 1/1/2025 through 12/31/2025. Mr. Hux stated wages for the Domestic Assault Court Coordinator have already been added to the 1244 Budget.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

**Resource Management**

**12. First Reading: Request to rename Road: Squanto Drive to Mariposa Ridge**

Code Enforcement Officer Rachel Hultz read the following memo:

Request: to rename a named, privately maintained roadway currently listed as Squanto Drive to MARIPOSA RIDGE. Said road is in Section 9, Township 49 North, Range 13 West and shown on the survey recorded in Book 5071 Page 102 of the Boone County Records.

MARIPOSA RIDGE: Beginning on the west side of KMJ Road approximately 1000 feet east of the intersections of KMJ Road and Akeman Bridge Road and running in a west direction for approximately 5300 feet.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

**13. First Reading: Agreement with Midwest Engineering Group, LLC for a preliminary engineering study to replace bridge #BR0130002 on King Road over Sugar Creek**

Chief Engineer Jeff McCann stated this is an agreement to do a preliminary engineering study on this bridge. They will look at two or three different replacement structure options and come back with proposed sizes and the amounts it would take to do a replacement.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

### **Juvenile Justice Center**

#### **14. First and Second Reading: Juvenile Justice Program Assistance - Mental Health & Trauma-Informed Assessment and Counseling Program Grant**

Court Administrator Derek Hux stated the next three agenda items are grant renewals. Mr. Hux stated this one is \$28,250 for reimbursement of services.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Juvenile Justice Program Assistance - Mental Health & Trauma-Informed Assessment and Counseling Program grant proposal submitted by the 13th Judicial Circuit, Family Court - Robert L. Perry Juvenile Justice Center.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #133-2025**

#### **15. First and Second Reading: Juvenile Justice Program Assistance - VOCA-JJC Program Grant**

Court Administrator Derek Hux stated this grant renewal is for the Vocational and Life Skills Program for the Juvenile Justice Center.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Juvenile Justice Program Assistance - VOCA-JJC Program grant proposal submitted by the 13th Judicial Circuit, Family Court - Robert L. Perry Juvenile Justice Center.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #134-2025**

#### **16. First and Second Reading: Juvenile Justice Program Assistance - Vitality Rising & Mentoring Program Grant**

Court Administrator Derek Hux stated this is a mentoring and group therapy program. Mr. Hux stated this grant is different from the others because it can continue for residents out of the Juvenile Justice System.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Juvenile Justice Program Assistance - Vitality Rising & Mentoring Program grant proposal submitted by the 13th Judicial Circuit, Family Court - Juvenile Office.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #135-2025**

### **Human Resources**

#### **17. First and Second Reading: Rescinding Commission Order 113-2025 and Request to Convert Position 920, Radio Technician II, from a Full-Time, Benefited Position to a Part-Time, Benefited Position**

Director of Human Resources Angela Wehmeyer stated this is a request to rescind a Commission Order from last week and replace it. Director Wehmeyer stated the intent of the new order is the same as the old order, but the position number is different.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby rescind Commission Order 113-2025 and approve the request to convert position 920, Radio Technician II (class code 409101, Range 39), from one (1) full-time, benefited position budgeted at 2,080 hours to one (1) part-time, benefited position to be budgeted at 1,560 hours per year. At a later date, the position can be converted back to the original classification of one (1) full-time, benefited position at vacancy or at the request of the Administrative Authority during the next budget cycle.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #136-2025**

#### **18. First and Second Reading: Request to Convert Position 853 from Emergency Telecommunicator I to Radio Technician I**

Director of Human Resources Angela Wehmeyer stated there are two agenda items associated with this situation. Director Wehmeyer stated this agenda item is requesting to convert one position to another position, and the next item is requesting to move the budget from the ECC Department to the Radio Department.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the request to convert position 853, Emergency Telecommunicator I, in department 2701 (class code 409450, range 35) to Radio Technician I in department 2704



(class code 409100, range 35). At a later date, the position can be converted back to the original classification at vacancy or at the request of the Administrative Authority during the next budget cycle.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #137-2025**

**19. First Reading: Budget Amendment – Department 2701 Position Conversion**

Director of Human Resources Angela Wehmeyer stated this is to revise the budget to convert Position 853, Emergency Telecommunicator I in Department 2701 (class code 409450, range 35) to Radio Technician I in Department 2704 (class code 409100, range 35).

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

**20. First Reading: Budget Amendment - Department 1195 - Increase Budget Insurance Activity**

Risk Management Specialist Stacy Bond stated this is to account for 2024 insurance claim activity of revenue and expenditures not budgeted – General Fund only.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

**21. First Reading: Budget Amendment - Department 2712 - Increase Budget Insurance Activity**

Risk Management Specialist Stacy Bond stated this amendment is being requested because premiums for insurance in the law enforcement industry were higher than projected. Ms. Bond stated Boone County also added more new vehicles and equipment than expected in 2025.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

**Road and Bridge**

## 22. First Reading: Budget Amendment – Capital Replacement Building Improvement – Salt Building

Accountant Jeff Shockley stated this budget amendment is to cover the Salt Building improvements.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

### Commission

## 23. First and Second Reading: Recognizing Women in Construction Week – Order Only

Commissioner Aldred moved on this day, the County Commission of the County of Boone does hereby enter into the record a Proclamation recognizing March 2, 2025, through March 8, 2025, as Women in Construction Week throughout Boone County.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #138-2025**

## 24. First and Second Reading: Board Re-Appointments – Boone County Family Resources Board of Directors and Children's Services Board

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby re-appoint the following:

Tec Chapman	Boone County Family Resources Board of Directors	Re-Appointment	3-year term	3/31/25 – 3/31/28
Heather Koch	Boone County Family Resources Board of Directors	Re-Appointment	3-year term	3/31/25 – 3/31/28
Gregory Grupe	Children's Services Board	Re-Appointment	3-year term	3/31/25 – 3/31/28
Michele Kennett	Children's Services Board	Re-Appointment	3-year term	3/31/25 – 3/31/28
Sebastián Martínez Valdivia	Children's Services Board	Re-Appointment	3-year term	3/31/25 – 3/31/28

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #139-2025**

25. Public Comment

None

26. Commissioner Reports

None

Attest:



Brianna L. Lennon  
Clerk of the County Commission



Kip Kendrick  
Presiding Commissioner



Justin Aldred  
District I Commissioner



Jane M. Thompson  
District II Commissioner