

TERM OF COMMISSION: December Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Captain Brian Leer
Boone County Auditor Kyle Rieman
Director of Purchasing Melinda Bobbitt
Senior Buyer Liz Palazzolo
Stormwater Educator Michele Woolbright
Deputy County Clerk III Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 1:30PM and roll call was taken.

Auditor

1. Second Reading: Approval of FY2025 Budget – First Read 11.14.2024

Boone County Auditor Kyle Rieman stated this budget was mainly focused on public safety. Auditor Rieman stated they have many projects, like the Law Enforcement Training Center and expanding infrastructure. Auditor Rieman stated other big capital projects are the Rural Gravel Stabilization initiative, the Bonne Femme Church Road project, and the Richland Road project.

Commissioner Aldred moved now on this day, the County Commission of Boone County does hereby approve and adopt the Boone County Operating Budget for fiscal year 2025. The adopted operating budget shall consist of all appropriations included in the Proposed Budget submitted to the County Commission by the County Auditor, subject to the adjustments shown in the attached schedule of Commission Directed Changes to the fiscal year 2025 Proposed Budget. Final wage and benefit appropriations for each office and department have been calculated using actual salaries in effect as of December 11, 2024, incorporating all approved range re-classifications having an effective date of January 1, 2025.

Total appropriations are set forth by line item and are summarized as follows:

- 1) by category of expenditure (i.e., class 1, class 2, etc. up to and including class 9.).
- 2) by office, department or spending agency; and,
- 3) by fund.

Spending may not exceed appropriations at the class level for a given office, department, or spending agency without approval pursuant to the County's Budget Adjustment Policy. Total appropriations for each fund are set forth in the individual Fund Statements and are published in the County's FY 2025 Budget. The Proposed Budget submitted by the County Auditor, which is hereby incorporated into this appropriation order by reference, contains detailed documentation and descriptions for each line-item account within each category of expenditure. Appropriations shall be expended only for the purposes that are within the intent of the category in which they are included.

The County Commission approves all employee positions included in the Proposed Budget, adjusted for Commission-directed changes noted in the attached schedule, together with the specified budgeted hours, range, and benefit status for each position. Certain positions may be subject to additional Commission Order approval, per County Policy, before those positions can be advertised or filled.

The County Commission approves appropriations for the specific fixed assets identified in the various fixed asset appropriation accounts and authorizes procurement of the same in accordance with the County's Purchasing Policy adopted by the County Commission. The County Commission tentatively fixes the property tax rates necessary to finance the budget which are shown in the attached Draft Revenue Commission Order. The County Commission authorizes the County Auditor to re-appropriate unspent FY 2024 grant funds which may be carried forward into FY 2025 according to the terms of the grant award upon determination that a remaining balance of the grant award is available for re-budgeting. In addition, the County Commission authorizes the County Auditor to re-appropriate unencumbered FY 2024 appropriations for projects approved in the FY 2024 budget, including Boone County's American Rescue Plan.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #613-2024**

Boone County Sheriff's Office

2. First Reading: Budget Amendment - Department 2550 - Cover Class 7

Captain Brian Leer stated this request is to move funds from the cash balance for outsource services within the Sheriff's revolving fund. Captain Leer stated this would cover the conceal and carry weapon permit finger printing fees that are anticipated for the remainder of the year. Captain Leer stated the Missouri Highway Patrol bills the Sheriff's Office for those fees and that's what this \$1,100.00 will cover.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. Second Reading: Audrain County Sheriff's Department K-9 Maintenance Training Agreement – First Read 12.17.24

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached K-9 Maintenance Training Agreement between Boone County and Audrain County.

The terms of the Agreement are set out in the attached and the Presiding Commissioner is authorized to sign said Agreement.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #614-2024**

P&Z

4. Second Reading: Request by CKL Property Management, LLC to rezone from General Commercial (C-G) and Planned General Commercial (C-GP) to Planned Industrial (M-LP) and to approve a review plan on 4.1 acres located at 7400 E I-70 Drive SE, Columbia – First Read 12.10.24

Commissioner Kendrick stated conditions two and three were struck and now conditions two, three and four are new, and the new conditions being considered for potential approval of this redevelopment would be a second condition which reads, "The property owner shall comply

with all requirements of the Boone County Fire Protection District and provide access, at reasonable times, to Fire District staff for periodic inspections”, which is to satisfy the fire marshals’ requirements for fire code safety.

Commissioner Thompson stated this gives the applicant broad enough ability to comply with the requirements of the fire marshal, who has indicated his willingness to accept fire walls instead of a sprinkler system, because the fire flow in that area is insufficient to handle it as a wet suppression system. Commissioner Thompson stated this will give the fire marshal the ability to ensure the other points of agreement, including the parking vehicles in the building, what is stored in the building and those types of things.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone, does hereby approve a request by CKL Property Management, LLC to rezone from General Commercial (C-G) and Planned General Commercial (C-GP) to Planned Industrial (M-LP).

And

Now on this day, the County Commission of the County of Boone, does hereby approve a request by CKL Property Management, LLC to approve a review plan for 7400 East I-70 Southeast on 4.1 acres, located at 7400 E I-70 Drive SE, Columbia, subject to the following conditions:

1. All agreements and documentation related to the provision of sewer service be completed to the satisfaction of the BCRSD and the Director of Resource Management prior to submission of the Final Development Plan.
2. The property owner shall comply with all requirements of the Boone County Fire Protection District and provide access, at reasonable times, to Fire District staff for periodic inspections.
3. The access to Sunny Vale Drive shall be gated and locked at all times except to allow access for emergency services and to allow semi-trucks, making deliveries to the site, to orient to the loading dock.
4. When the west driveway access is closed by the Missouri Department of Transportation, the access to Sunny Vale Drive will also be closed until improvements to Sunny Vale Drive are completed to the satisfaction of the Director of Resource Management.
5. Submit a detailed Landscaping Plan that includes species, size, and provisions to replace dead vegetation for the proposed screening along the 6-foot security fence along I-70 Drive SE that is acceptable to the Director of Resource Management prior to submission of the Final Plan.
6. The Stormwater controls for the site are required to be installed and completed in compliance with the plans previously approved for the site and must be implemented to the satisfaction of the Director of Resource Management.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #615-2024**

Purchasing

- 5. First Reading: Award of Contract C000942 from cooperative contract EC070-23 for 9-1-1- Equipment & Emergency Notification Software & Service with Intrado Life & Safety Solutions Corporation for the Boone County IT Department**

Senior Buyer Liz Palazzolo read the following memo:

Purchasing requests permission to award contract C000942 using cooperative contract EC07-23 for 9-1-1 Equipment & Emergency Notification Software and Services established by H-GAC, the Houston-Galveston Area Council cooperative purchasing organization. Said contract is with Intrado Life & Safety Solutions Corporation of Chicago, Illinois.

The purchase is for ECaTS Reports Silver Bundle which is a reporting subscription that supplements the VIPER subscription purchased under EC07-18 which is no longer available for new acquisitions.

The contract runs December 19, 2024 through June 30, 2025. The contract has no renewal options but shall be extended month-to-month until the three-year subscription period terminates.

This is a Term and Supply contract for IT. There is a specific initial purchase described below. The IT Department will use the following Department/Account codes for the ECaTS Reports Silver Bundle:

- 2708 – 911/Emergency IT Hardware & Software/70100 Software Subscriptions: \$936.00

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

- 6. First and Second Reading: Contract Award: C000898 - Executive Recruitment Services for Director, Boone County Childcare Center**

Commissioner Kendrick read the following memo:

Boone County Legal Department requests that Purchasing route for Commission approval the attached agreement C000898 - Executive Recruitment Services - Director, Boone County Childcare Center with Strategic Government Resources, Inc. DBA SGR of Keller, Texas.

Shall not exceed contract total is \$28,150 and will be paid from department 6500- Childcare Center Operations, account 71100 - Outsourced Services.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve an agreement with Strategic Government Resources for Executive Recruitment Services for Director, Bone County Childcare Center. The terms of the agreement are set out in the attached contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #616-2024**

7. First and Second Reading: Sole Source Approved Vendor List for 2025

Director of Purchasing Melinda Bobbitt read the following memo:

Purchasing has received requests from departments/offices to renew on-going Sole Source approvals. We are requesting approval to renew the attached list of Sole Source vendors for another year, ending on December 31, 2025. The 2025 list of vendors was advertised in the Columbia Missourian and the Columbia Daily Tribune on December 10, 2024.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached list of Sole Source approved vendors for 2025. The terms of the agreement are set out in the attached contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #617-2024**

8. First and Second Reading: Award Recommendation for Request for Proposal # 37-09SEP24 – e-Procurement Subscription Services: Contracts C000876 with GovOptics, LLC d/b/a Beacon Bid and C000874 with EUNA d/b/a Ion Wave Technologies, LLC.

Director of Purchasing Melinda Bobbitt read the following memo:

Request for Proposal 37-09SEP24 - e-Procurement Subscription Services closed on September 9, 2024. Six proposal responses were received. The evaluation committee consisted of:

Melinda Bobbitt, Director of Purchasing
Amy Gerskin, Buyer
Liz Palazzolo, Senior Buyer

Recommendation for award is a multi-vendor award per the attached evaluation report and scoring as follows:

EUNA d/b/a Ion Wave Technologies, LLC for \$13,500.00 which includes Electronic Bidding; Supplier Management; Bid Evaluation Scoring & Annual Supplies for the period January 1, 2025, through December 31, 2025. Contract# C000874.

GovOptics, LLC d/b/a Beacon Bid for \$1,500.00 which includes Bid Research Suite for the period January 1, 2025, through March 31, 2025. Contract# is C000876. These contracts have four (4) optional one-year renewal periods.

These are Term & Supply contracts for Department 1118-Purchasing, Account 70100- Software Subscriptions.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve agreements from Request for Proposal 37-09SEP24 - e-Procurement Subscription Service with EUNA d/b/a Ion Wave Technologies, LLC and GovOptics, LLC d/b/a Beacon Bid. The terms of the agreements are set out in the attached contracts and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #618-2024**

9. Second Reading: Amendment #12 to Contract C000016 (bid # 03-13APR17) - ERP System Selection Project – First Read 12.05.24

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve a Contract Amendment with Superior, LLC, n/k/a CentralSquare Technologies, LLC for ERP System Selection Project. The terms of the contract amendment are set out in the attached contract amendment and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #619-2024**

10. Second Reading: Award Amendment #3 to Contract C000363 using cooperative contract CT211966001 for Idemia Livescan Application Maintenance and Support from Idemia Identity & Security USA for the Boone County Sheriff's Office – First Read 12.12.24

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the award of Amendment #2 to County Contract C000363 using cooperative contract CT211966001 for Idemia Livescan Application Maintenance & Support with Idemia Identity & Security USA of Bedford, Massachusetts for the Boone County Sheriff's Office. The contract amendment is set out in the attached and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #620-2024**

11. Second Reading: Surplus Disposal – First Read 12.17.24

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Surplus Disposal forms.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #621-2024**

12. Second Reading: RFP Award Recommendation: 20-26JUN24 – Purchase of Service Contracts – First Read 12.17.24

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the RFP Acknowledgement of Responses Received: RFP # 20-26JUN24 - Purchase of Service Contracts.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #622-2024**

Resource Management

13. First Reading: Extension of Stormwater Security Agreement and Erosion and Sediment Control Irrevocable Letter of Credit for Ravenwood Plat 1

Stormwater Educator Michele Woolbright read the following memo:

The purpose of this memo is to request the acceptance of the extension of the Stormwater Security Agreement and Erosion and Sediment Control Irrevocable Letter of Credit for Ravenwood Plat 1.

The Irrevocable Letter of Credit was issued by Central Bank of Boone County in the amount of \$89,451.34. Said Irrevocable Letter of Credit was issued on behalf of Fred Overton Development,

Inc. for construction of a 44-lot subdivision, associated infrastructure and stormwater improvements located at Ravenwood Plat 1, N. Corbet Drive, Columbia, MO.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

14. Second Reading: Release of Stormwater Security Agreement and Erosion and Sediment Control Irrevocable Letter of Credit for Trade Winds Park Plat 4 – First Read 12.17.24

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the release of the Stormwater Security Agreement and Erosion and Sediment Control Irrevocable Letter of Credit between the County of Boone and First Mid Bank & Trust in the amount of \$102,332.48. Said letter of credit was issued on behalf of Trade Winds Technology Development, LLC for construction activities and stormwater improvements located at E. Progress Pl., Columbia, MO. The work has been completed as required. The original Commission Order accepting the letter of credit is 311-2023.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #623-2024**

15. Second Reading: Release of Stormwater Security Agreement and Erosion and Sediment Control Performance Bond for Atterberry Auctions – First Read 12.17.24

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the release of the Stormwater Security Agreement and Erosion and Sediment Control Performance Bond between the County of Boone and Liberty Mutual Insurance in the amount of \$278,444.53. Said performance bond was issued on behalf of Little Dixie Construction for construction activities and stormwater improvements located at 7855 E. Progress Pl., Columbia, MO. The work has been completed as required. The original Commission Order accepting the performance bond is 577-2023.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #624-2024**

Commission

16. First and Second Reading: Approving an Air Service Revenue Guarantee Participation Agreement with the City of Columbia

Commissioner Kendrick stated this is what the County has agreed to, \$50,000.00 for the potential air service revenue guarantee.

Commissioner Thompson stated the County has done this before, and the agreement has always been to the County's benefit as the County has put in funds to make sure something can happen, and then when it does, the County's money is returned.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve an air service revenue guarantee agreement with the City of Columbia. The terms of the agreement are set out in the attached and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #625-2024**

17. Public Comment

None

18. Commissioner Reports

Commissioner Thompson stated after their meeting on Tuesday of this week, they finished the sequential intercept mapping for adults and the work groups have already begun for that process. Commissioner Thompson stated the data sharing workgroup from the Juvenile Office met and has reached out to the adult data sharing group, so that's exciting. Commissioner Thompson stated the housing issues for both juveniles and adults are being folded into the workgroup for Upward Mobility. Commissioner Thompson stated there is lots of good work happening, and she hopes they get some good results quickly.

Attest:



Kip Kendrick
Presiding Commissioner



Brianna L. Lennon
Clerk of the County Commission



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner