

TERM OF COMMISSION: December Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Boone County Commission Chambers

PRESENT WERE: District I Commissioner Justin Aldred  
District II Commissioner Janet Thompson  
Senior Buyer Liz Palazzolo  
Director of Purchasing Melinda Bobbitt  
Environmental Public Health Specialist Sara Carroll  
Captain Brian Leer  
Deputy County Clerk III Jodi Vanskike

Public Present: Robert Bittle; Property Owner's Son

**Conference Call Information:**

**Number: 425-585-6224 Access Code: 802-162-168**

The meeting was called to order at 1:30PM and roll call was taken.

**Health Department**

**1. First Reading: Nuisance Abatement - Parcel 11-619-24-01-115.00 01**

Environmental Health Specialist Sara Carroll stated a complaint was received on June 29, 2024, and on July 3, 2024, an inspection was conducted. Ms. Carroll stated that on July 5, 2024, the notice of violation was sent to the property owner and lien holder by certified mail, and the return receipt was received on July 11, 2024. Ms. Carroll stated that on October 18, 2024, a follow-up inspection was completed and on the same day, Voss Landscaping was contacted for a quote. Ms. Carroll stated that on November 15, 2024, a follow up inspection was conducted, and on

November 18, 2024, the hearing notice was sent to the lien holder and property owner via US Postal Service. Ms. Carroll stated she had updated photos taken of the property yesterday. Ms. Carroll stated she has had no contact with the property owner until today.

Robert Bittle presented to Commission, stating his mother is the property owner. Mr. Bittle stated he is just here to find out what specifically needs to be done at the property. Commissioner Thompson stated the best use of their time would be for Mr. Bittle to talk to Sara after this meeting so they can work through what needs to be cleaned up, and once it's cleaned up to Sara's satisfaction, this will be resolved.

Commissioner Thompson stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**Boone County Sheriff's Office**

**2. First and Second Reading: FY2024 JAG Intergovernmental Agreement**

Captain Brian Leer stated this agreement is between the City of Columbia and the County of Boone. Captain Leer stated this agreement has been made for several years, and is part of the Edward Burne Justice Assistance Grant (JAG). Captain Leer stated they were notified that they were allotted \$42,512.00 together as the City of Columbia and the County of Boone. Captain Leer stated that standard practice has been that the City of Columbia receives 60% of the funding and the County receives 40%. Captain Leer stated out of the \$42,512.00, the City of Columbia would receive \$25,507.20 and the County of Boone would receive \$17,004.80. Captain Leer stated this has already been approved and passed through City Council, and it is now for the Commission's approval.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the Intergovernmental Cooperative Agreement between the City of Columbia and the County of Boone for the FY2024 JAG Grant.

The terms are set out in the attached Agreement and the Presiding Commissioner is authorized to execute the same.

Commissioner Thompson seconded the motion.  
The motion carried 2 to 0. **Order #591-2024**

**3. Second Reading: Buchanan County Sheriff's Department K-9 Maintenance Training – First Read 12.03.24**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached K-9 Maintenance Training Agreement between Boone County and Buchanan County.

The terms of the Agreement are set out in the attached and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.  
The motion carried 2 to 0. **Order #592-2024**

### **Purchasing**

- 4. First Reading: Award C000888 from cooperative contract CT170457009, NASPO Valuepoint Cloud Solutions with Carasoft Technology Corporation for GrayKey Online Advanced software and support for the Boone County Sheriff's Office.**

Senior Buyer Liz Palazzolo read the following memo:

Purchasing requests approval of contract C000888 using the State of Missouri's cooperative contract CT170457009 that is using NASPO Valuepoint's contract for Cloud Solutions. The County will be purchasing one (1) GrayKey Advanced software license and support from Carasoft Technology Corporation for the Boone County Sheriff's Office. The software is used for cell phone forensics by the Sheriff's Office. The Boone County Cyber Crime Task Force is a 2025 recipient of the Missouri State Highway Patrol's Cyber Crime grant.

The contract period is December 01, 2024 through September 15, 2026. The contract appears to have no renewals, but if the State of Missouri extends the contract, the County will amend its contract to similarly extend the contract period.

Payment will reference this coding:

- 1253 - General Fund Sheriff Grants/70100 – Software Subscriptions: \$32,277.37

Commissioner Thompson stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

- 5. First Reading: Amendment #12 to Contract C000016 (bid # 03-13APR17) - ERP System Selection Project**

Commissioner Thompson read the following memo:

Commissioner Thompson read the following memo:

Boone County, Missouri received ARPA grant funding from the federal government, and the County Commission engaged in an RFP process to determine ARPA funding awards.

This ARPA award is for County contract# C000883 - Boone County Missouri Extension Council Jefferson Farms Project with the Boone County Missouri Extension Council. These funds will be used to support the Boone County Extension Council in improving the Jefferson Farms Multipurpose Training Center, which will facilitate job training and workforce development. The space will also be used for youth group activities such as 4- H or FFA for educational purposes or club meetings.

Contract award is for a not-to-exceed amount of \$350,000, and will be paid from department 2983 - American Rescue Plan Act, account 84200 - Other Contracts.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve an agreement with Boone County Missouri Extension Council for Boone County Missouri Extension Council Jefferson Farms Project. The terms of the agreement are set out in the attached contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.  
The motion carried 2 to 0. **Order #593-2024**

### **Resource Management**

#### **8. Second Reading: Recommendation for Stop sign placement on various roads within Lake of the Woods Subdivision – First Read 12.03.24**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached recommendation memo and approve the installation of “Stop” signs at the ten locations described in the memo.

Commissioner Thompson seconded the motion.  
The motion carried 2 to 0. **Order #594-2024**

#### **9. Second Reading: Recommendation for No Parking sign placement on Zion Street – First Read 12.03.24**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby accept the attached recommendation memo and approve the installation of “No Parking” signs on Zion Street at the two locations described in the memo.

Commissioner Thompson seconded the motion.  
The motion carried 2 to 0. **Order #595-2024**

**10. Second Reading: Recommendation for “No Thru Trucks” sign placement on various roads within Lake of the Woods Subdivision – First Read 12.03.24**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby accept the attached recommendation memo and approve the installation of “No Thru Trucks” signs at the three locations described in the memo.

Commissioner Thompson seconded the motion.  
The motion carried 2 to 0. **Order #596-2024**

**11. Second Reading: Recommendation for Stop sign placement on Pin Oak Blvd. at Locust Grove Drive – First Read 12.03.24**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby accept the attached recommendation memo and approve the installation of a “Stop” sign on Pin Oak Blvd. at Locust Grove Drive.

Commissioner Thompson seconded the motion.  
The motion carried 2 to 0. **Order #597-2024**

**Commission**

**12. First and Second Reading: Application for use of the Boone County Courthouse Plaza on 12/6/24 for the Boone County Holiday Lighting Celebration**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the application for the organizational use of the Boone County Courthouse Plaza by the Boone County Facilities Management Department on December 6, 2024, from 10:00 am to 7:00 pm for the Boone County Holiday Lights Celebration Event.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #598-2024**

**13. First and Second Reading: Proclamation Honoring National Pearl Harbor Remembrance Day**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby enter into the record a Proclamation honoring National Pearl Harbor Remembrance Day.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #591-2024**

14. Public Comment

None


15. Commissioner Reports

Commissioner Aldred stated on Saturday at 11:30am December 7, 2024, there will be a Pearl Harbor Remembrance Ceremony at the Courthouse columns. Commissioner Thompson stated she will not be at that gathering because she will be at the funeral for Reverand P.W. Dawson, whose death has removed a vibrant presence in this community.

Attest:



Brianna L. Lennon  
Clerk of the County Commission

  
\_\_\_\_\_  
Kip Kendrick  
Presiding Commissioner  
\_\_\_\_\_  
Justin Aldred  
District I Commissioner  
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Janet M. Thompson  
District II Commissioner