

TERM OF COMMISSION: December Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Captain Brian Leer
Boone County Clerk Brianna Lennon
Chief Engineer Jeff McCann
Director of Human Resources Angela Wehmeyer
Deputy County Clerk III Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 9:30AM and roll call was taken.

Boone County Sheriff's Office

1. First Reading: Buchanan County Sheriff's Department K-9 Maintenance Training

Captain Brian Leer stated Buchanan County Sheriff's Department has been a partner for a couple years, and is due for a new Maintenance Training Agreement. Captain Leer stated this agreement is for one K-9 and one K-9 handler, in the amount of \$2,000.00.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Human Resources

2. First and Second Reading: Hire Above FHR for Position 258 – Elections Operations Manager

Boone County Clerk Brianna Lennon stated this is the first of several requests she will be bringing to the Commission as Art Auer, Director of Elections, is retiring from Boone County in January after 41 years of service. Clerk Lennon stated this position is to fill Gary Roberts' vacancy, who is retiring from Boone County after 19 years of service, and this candidate has been working closely with Gary to learn the warehouse operations and has helped in the last few elections. Clerk Lennon stated this candidate has really good ideas on how to modernize and improve the warehouse space.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve a request to hire above the Flexible Hiring Range for Position 258 – Elections Operations Manager and does hereby authorize an appropriation of \$24.50 per hour for the salary of said position.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #575-2024**

3. First and Second Reading: Hire Above FHR for Position 869 – Budget Administrator

Director of Human Resources Angela Wehmeyer stated this request is for Joint Communications. Director Wehmeyer stated this candidate is a prior dispatcher who left for a budgeting and finance position at another company, and has now returned to Joint Communications as the Budget Administrator.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve a request to hire above the Flexible Hiring Range for Position 869 – Budget Administrator and does hereby authorize an appropriation of \$24.75 per hour for the salary of said position.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #576-2024**

4. First and Second Reading: Transfer Above ATS for Position 793 – Training and QA Manager

Director of Human Resources Angela Wehmeyer stated this is a request for a current employee. Director Wehmeyer stated this is an outstanding candidate who has been doing a lot of those job functions and building upon that for the last year. Director Wehmeyer stated the department is excited to have this candidate officially be in this position so they can expand on all the training and QA functions in that department.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve a request to transfer above the Authorized Transfer Salary for Position 793 – Training and QA Manager and does hereby authorize an appropriation of \$40.00 per hour for the salary of said position.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #577-2024**

13th Judicial Circuit Court

5. Second Reading: Budget Amendment - Department 1243 - FCI JCIP Grant – First Read 11.21.24 Open Public Hearing

Commissioner Kendrick opened and closed the public hearing.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Department 1243 for the FCI JCIP Grant.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #578-2024**

Resource Management

6. First Reading: Recommendation for stop sign placement on various roads within Lake of the Woods Subdivision

Chief Engineer Jeff McCann stated the next two items were requested by the President of the Lake of the Woods Subdivision Homeowner's Association. Chief Engineer McCann stated at the annual meeting, they discussed several items they are requesting and this first one is stop signs at all of the intersections within that subdivision. Chief Engineer McCann stated there are currently only three stop signs, and the rest of the intersections are uncontrolled. Chief Engineer

McCann stated that after taking drives through the subdivision, it is a dense development with single family homes with quite a bit of on-street parking, and he feels it is appropriate to recommend stop sign placement at the ten locations.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

7. First Reading: Recommendation for “No Parking” sign placement on Zion Street

Chief Engineer Jeff McCann stated there is a homeowner on the corner that has a side yard gate, which he uses on a frequent basis, and there have been people parking there, hindering the use of that gate. Chief Engineer McCann stated this is an interconnecting part of the street from the old section, and the new section gets a large amount of use. Chief Engineer McCann stated this will eliminate parking and make those turns safer.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

8. First Reading: Recommendation for “No Thru Trucks” sign placement on various roads within Lake of the Woods Subdivision

Chief Engineer Jeff McCann stated this is another request from the homeowner’s association after witnessing several large trucks driving through the neighborhood for some reason. Chief Engineer McCann stated they are recommending “No Thru Trucks” signs be placed at all three intersections of the residential streets connecting to Grace Lane.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

9. First Reading: Recommendation for stop sign placement on Pin Oak Blvd. at Locust Grove Drive

Chief Engineer Jeff McCann stated he was contacted by a resident concerned about the sight distance on Pin Oak Blvd. that runs north-south, and intersects Locust Grove Drive at T. Chief Engineer McCann stated, at that corner, there are several trees and shrubs on private property blocking the sight distance. Chief Engineer McCann stated, after reviewing the recommended sight distance and the vegetation, he recommends this location have stop signs placed.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

10. Second Reading: Release of Stormwater Security Agreement and Erosion and Sediment Control Irrevocable Letter of Credit for Columbia Storage Depot South – First Read 11.26.24

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the extension of the Stormwater Security Agreement and Erosion and Sediment Control Irrevocable Letter of Credit between the County of Boone and Terrance Bahr. The terms of the agreement are set out in the attached contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #579-2024**

Purchasing

11. Second Reading: Award of Contract C000877 from RFB 44-01NOV24 for Model Year 2025 Ford Police Interceptor SUVs to CFLR Auto, LLC dba Corwin Ford Republic for the Boone County Sheriff's Office - First Read 11.26.24

Commissioner Thompson moved on this day, the County Commission of the County of Boone does hereby approve the award of County Contract C000877, awarded from RFB 44-01NOV24, for 2025 Model Year Ford Police Interceptor SUVs to CFLR Auto, LLC dba Corwin Ford Republic of Republic, Missouri for the Boone County Sheriff's Office. The contract is set out in the attached and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #580-2024**

12. Second Reading: Amendment #2 to contract C000702 (bid 28-29JUN22) – Access to Healthy Food with Columbia Farmers Market, Inc. - First Read 11.26.24

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve a Contract Amendment with Columbia Farmers Market, Inc. for a supplemental increase. The terms of the contract amendment are set out in the attached contract amendment and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #581-2024**

13. Second Reading: Cooperative Contract: C000869 (State of Utah cooperative contract MA3464) – Shooting Range Services with Action Target, Inc. - First Read 11.26.24

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve an agreement with Action Target, Inc. for Shooting Range Services. The terms of the agreement are set out in the attached contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #582-2024**

14. Second Reading: Request for Proposal Award Recommendation: 41-01OCT24 (C000878) – Audio Equipment for the Boone County Commission Chambers with Marco Technologies, LLC - First Read 11.26.24

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve an agreement with Marco Technologies, LLC for Audio Equipment for the Boone County Commission Chambers. The terms of the agreement are set out in the attached contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #583-2024**

15. Second Reading: Award Recommendation for Request for Bid 45-04NOV24 - Tires - Heavy Trucks and Large Equipment: Contracts C000880 with Goodyear Tire & Rubber Company, C000881 with Pomp's Tire Service, and C000882 with McKnight Tire Co. – First Read 11.26.24

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the agreements with Goodyear Tire & Rubber Company, Pomp's Tire Service, and McKnight Tire Co. for the purchase of tires and tire related services. The terms of the agreement are set out in the attached contracts and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #584-2024**

16. Second Reading: Award of Contract C000868 from cooperative contract 052324-LFF for Fitness Equipment with Related Accessories and Services, Term & Supply, with Lumos Holdings Acquisition Company Life Fitness, LLC for the Boone County Joint Communications Department – First Read 11.26.24

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the award of County Contract C000868 from cooperative contract 052324-LFF for Fitness Equipment with Related Accessories and Services with Lumos Holdings Acquisition Company Life Fitness, LLC of Chicago, Illinois, for the Boone County Joint Communications Department as a Term & Supply contract. The contract is set out in the attached and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #585-2024**

17. Second Reading: Sole Source Agreement –178-123125SS (contract C000867) – Services for Existing and New Equipment, Parts, Labor, Software for Security Control System and the Interconnected Intercom System Provided by Corsair Controls, Inc. – First Read 11.26.24

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve a sole source agreement with Corsair Controls, Inc. for services for existing and new equipment, parts, labor, software for security control system and the interconnected intercom system. The terms of the agreement are set out in the attached contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #586-2024**

18. Second Reading: Amendment # 1 to ARPA Funding Subrecipient contract: C000787 – Wastewater Pump Stations Improvement Project with Boone County Regional Sewer District – First Read 11.26.24

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve Amendment # 1 to ARPA Funding Subrecipient Contract: C000787 – Wastewater Pump Stations Improvement Project with Boone County Regional Sewer District. The terms of the agreement are set out in the attached contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #587-2024**

19. Second Reading: Reading: Amendment #2 to contract C000551 (bid 28-29JUN22) – Doctor's Orders: Produce Prescription Program with Columbia Center for Urban Agriculture – First Read 11.26.24

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve a Contract Amendment with Columbia Center for Urban Agriculture for Doctor's Orders: Produce Prescription Program. The terms of the contract amendment are set out in the attached contract amendment and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #588-2024**

Commission

20. First and Second Reading: Board Re-Appointment – Board of Health

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby appoint the following:

Tom Rose	Board of Health	Reappointment	Term 3 Years	Period November 30, 2024 through November 30, 2027
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Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #589-2024**

21. First and Second Reading: Application for use of Courthouse Plaza on 12/7/24 by USTF for Pearl Harbor Remembrance Day

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the application for the organizational use of the Boone County Courthouse Plaza by the United States Exercise Tiger Foundation on December 7, 2024, from 11:00 am to 1:00 pm for the Pearl Harbor Remembrance Day ceremony.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #590-2024**

22. Public Comment

None

23. Commissioner Reports

None

Attest:



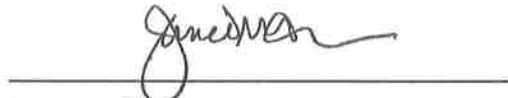
Brianna L. Lennon
Clerk of the County Commission



Kip Kendrick
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner