

TERM OF COMMISSION: November Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick  
District I Commissioner Justin Aldred  
District II Commissioner Janet Thompson  
Budget Administrator Kelle Westcott  
Director of Road & Bridge Greg Edington  
Director of Human Resources Angela Wehmeyer  
Stormwater Coordinator Nicki Rinehart  
Senior Buyer Liz Palazzolo  
Director of Purchasing Melinda Bobbitt  
Deputy County Clerk III Jodi Vanskike

**Conference Call Information:**

**Number: 425-585-6224 Access Code: 802-162-168**

The meeting was called to order at 1:30PM and roll call was taken.

**Employee Recognition**

**1. Employee of the 3<sup>rd</sup> Quarter 2024 Recognition**

Kelle Westcott presented the employee of the 3rd Quarter, along with all the nominees.

**Commission**

**2. Proclamation Recognizing the United States Exercise Tiger Foundation and the Adopt-a-Warrior Class of 2024**

Commissioner Thompson read the following Proclamation:

Whereas, the United States Exercise Tiger Foundation, named in honor of the code name for the secret military full-scale rehearsal for the Invasion of Normandy, has the honorable mission of recognizing the veterans, active military, students, citizens and communities whose patriotic or positive actions have affected American society; and

Whereas, through the Foundation, the legacy of the servicemen who participated in the Battle of Exercise Tiger lives on, honoring the great sacrifices and hardships they endured to help achieve victory and preserve the ideals of freedom and democracy for our great country; and

Whereas, in the over 30 years since its inception, the Foundation has honored veterans of all wars, especially those of World War II, Korea, Vietnam, Afghanistan, and Iraq; actions against ISIS forces; and the Global War on Terror; and

Whereas, in addition to the presentation of the Medal of Combat Valor and the American Warrior Achievement Medal and Armed Forces Medal, the United States Exercise Tiger Foundation's "Adopt-A-Warrior Honors Banquet" recognizes selected active duty troops and combat K-9s/Military Working Dogs for their courage, dedication and valor; and

Whereas, this year's banquet, and the County of Boone, recognizes the bravery and honor of the following members of The Warrior Class of 2024:

Sgt Pedro Alonso, United States Army, 20th EN BN, 36th BDE

Sgt Collin N. Brindell, United States Army, 104<sup>th</sup> ECC, 62<sup>nd</sup> EN BN, 36<sup>th</sup> BDE

SSgt Sally Clayton, Missouri Army National Guard/United States Army, 175<sup>th</sup> Military Police BN

LTC John Hopson, United States Army (Ret.), 3<sup>rd</sup> ID

Max, "Battle Buddy" K9, United States Army (Ret.), Therapy K9 Assigned to LTC Hopson

LTC Jared S. Kirk, Missouri Army National Guard/United States Air Force, 139<sup>th</sup> AW

Operations Group, Pilot

SGT Brian Koepp, United States Army Reserve, 428<sup>th</sup> Transportation Co.

A1C Kal McFarland, United States Air Force Reserve, ACC, 358 FS/MXAAS, 442<sup>nd</sup> FW

PO1 Kayla Rankin, United States Navy, NTAG, Mid-America

TSgt Crystal G. Scrivens, Missouri Army National Guard, 139<sup>th</sup> AW, Mission Support Group

TSgt Sean O. Short, United States Air Force, 509 MSX/CCP 509<sup>th</sup> Bomb Wing

TSgt Jarred Sones, United States Air Force, 509MXS/CCP 509<sup>th</sup> Bomb Wing

CPL Kya Spurling Stepp, United States Army, DCE7, Army North (5<sup>th</sup>), Engineer Corps

SFC Clint Swint, Missouri Army National Guard, 175<sup>th</sup> Military Police BN

MSGT Craig Windmeyer, Missouri Army National Guard/United States Air Force, 139th Security Force Sqd. 139<sup>th</sup>

Major Alana S. Taylor, Missouri Army National Guard/United States Air Force, 139<sup>th</sup> AW, 139<sup>th</sup> Medical Group, Nurse Practitioner

Whereas, this year's banquet, and the County of Boone, also recognizes the bravery and honor of the "Military Order of the Sabre" honoree of the 26<sup>th</sup> Warrior Class, Sergeant Major Michael Green, United States Army, 36<sup>th</sup> Engineer Brigade.

Therefore, the Boone County Commission does hereby recognize the United States Exercise Tiger Foundation during the 26<sup>th</sup> Annual Adopt-a-Warrior Honors Banquet for its continuous efforts to honor our nation's veterans and active-duty service members. The Boone County Commission also extends its respect and gratitude to those who have served our great nation, especially those being honored on this occasion.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby enter into the record a Proclamation recognizing the United States Exercise Tiger Foundation and the Adopt-a-Warrior Class of 2024.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #524-2024**

## **Road & Bridge**

### **3. First and Second Reading: Hartsburg Levee District Proxy**

Director of Road & Bridge Greg Edington stated this order will allow him to attend the Hartsburg Levee District annual meeting next Monday.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby designate Greg Edington as its proxy to attend the annual meeting of the Hartsburg Levee District on November 11, 2024. The Presiding Commissioner is authorized to execute the attached Proxy form provided by the Levee District.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #525-2024**

## **Human Resources**

### **4. First and Second Reading: Set Aside of Salary Plan Maximum for FY2025**

Director of Human Resources Angela Wehmeyer stated she is requesting to set aside the salary plan maximum for the 2025 budget year. Director Wehmeyer stated this has been done before

since they have been working on the salary plan. Director Wehmeyer stated normally, when employees hit the salary plan maximum, they aren't eligible for merit and then the merit isn't calculated based on that position. Director Wehmeyer stated lifting the cap will allow those employees to receive increases, and will allow the auditor to calculate merit based on those positions.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby set aside the Annual Salary Maximum set out in the Salary Plan adopted in Commission Order 563-2022 for the FY2025 budget year.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #526-2024**

**5. First and Second Reading: Job Classification Committee Recommendations for Budget Year 2025 Requests**

Director of Human Resources Angela Wehmeyer read the following memo:

The Job Classification Committee met in person on October 16, October 18, and October 21, to review and discuss requests for new job classifications and pay range adjustments from the following departments for the current 2024 budget year:

1. 13<sup>th</sup> Judicial Circuit Court-Juvenile Justice Center

The Committee discussed requests from the 13<sup>th</sup> Judicial Circuit Court to create two new classifications, due to the receipt of grant funding from the Office of Juvenile Justice and Delinquency Prevention, through the Building Local Continuums of Care to Support Youth Success grant effective October 1, 2024, through March 31, 2026.

The Job Classification Committee makes the following recommendations for two new position classifications to be implemented in the 2024 budget year:

- Create a new classification for a Court Grant Funded Temp on a range 25. The pay rate for the position shall be set at \$22.00 per hour for the duration of the grant period.
- Create a new classification for a Court Grant Funded Temp II at on a range 35. The pay rate for the position shall be set at \$30.00 per hour for the duration of the grant period.

Both positions will be budgeted for 40 hours per week through March 31, 2026, and be eligible for all applicable county benefits.

2. Boone County Joint Communications

The Committee discussed requests from the Director of Joint Communications to reclassify an existing Training/Quality Assurance Coordinator to a Training/Quality Assurance Manager due to the expansion and development of the Boone County Joint Communications Emergency Telecommunicator training program.

The Job Classification Committee makes the following recommendation to be implemented in the 2024 budget year:

- Reclassify Position 793, Training/QA Coordinator (Non-Exempt, Class Code 409200, Range 35) to a new classification of Training/QA Manager, FLSA Exempt, on a Range 49.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the recommendations from the Job Classification Committee for requests for Budget Year 2025 contained within the attached "Recommendations from the Job Classification Committee for Budget Year 2025" memo dated November 5, 2024.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #527-2024**

## **Resource Management**

### **6. First Reading: Approval of Extension of Stormwater Security Agreement and Erosion and Sediment Control Irrevocable Letter of Credit for Ravenwood Plat 2.**

Stormwater Coordinator Nicki Rinehart read the following memo:

The purpose of this memo is to request the Extension of the Stormwater Security Agreement and Erosion and Sediment Control Irrevocable Letter of Credit for Ravenwood Plat 2.

The Irrevocable Letter of Credit was issued by Central Bank of Boone County in the amount of \$72,586.41. Said Irrevocable Letter of Credit was issued on behalf of Fred Overton Development, Inc. for construction activities and stormwater improvements located at the Ravenwood Plat 2 subdivision, N. Rollingwood Blvd., Columbia, MO 65202. The previous Commission Order accepting the Irrevocable Letter of Credit is 575-2023.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

### **7. First Reading: Approval of Stormwater Security Agreement and Erosion and Sediment Control Irrevocable Letter of Credit for Concorde South Plat 1-B, Lot 1-A**

Stormwater Coordinator Nicki Rinehart read the following memo:

The purpose of this memo is to request the acceptance of the Stormwater Security Agreement and Erosion and Sediment control Irrevocable Letter of Credit for Concorde South Plat 1-B, Lot 1-A.

The Irrevocable Letter of Credit was issued by Mid America Bank in the amount of \$51,300.00. Said Irrevocable Letter of Credit was issued on behalf of Concorde Plaza, LLC for construction of a 23,100 square foot commercial building, associated parking, infrastructure, and stormwater improvements located at Concorde South, Plat 1-B, Lot 1-A, E. Meyer Industrial Blvd., Columbia, MO 65201.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

### **Purchasing**

**8. First Reading: Award of Amendment #1 to Contract C000377 from cooperative contract NCPA-01-97, Synnex Advanced Technology Solutions Aggregator - GETAC In-Car Video Recording and Body Camera System Products, Services and Support Maintenance for the Boone County Sheriff's Office**

Senior Buyer Liz Palazzolo read the following memo:

Amendment #1 to contract C000377 awarded from cooperative contract NCPA-01-97, as cited above, for the Boone County Sheriff is being amended to add two renewal options. This is consistent with the original terms of contract that allow maintenance agreements established under the original term to extend a total of five years to complete the maintenance coverage quoted. At the time the contract was first awarded, this detail was overlooked. At the time the original GETAC in-car and body camera systems were purchased, the original quote to the Boone County Sheriff's Office includes acquisition and 5-year maintenance coverage. Amendment #1 corrects the contract term to include all 5 years for on-going maintenance on the GETAC equipment.

The contract with Upstate Wholesale Computers, d/b/a Brite Computers of Victor, New York, was originally awarded May 12, 2020 via Commission Order 215-2020.

The Sheriff's Office will make maintenance payments for its GETAC equipment using this contract as amended. Payment will reference these codes:

- 1251 - General Fund Sheriff Operations/70100 – Software Subscriptions: \$54,040.32
- 1255 – General Fund Detention Operations/70100 – Software Subscriptions: \$3,377.52.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**9. First Reading: Amendment #1 to contract C000664 (34/2023) - Low Voltage Wire and Related Services with Steel-Nett, LLC**

Director of Purchasing Melinda Bobbitt read the following memo:

Contract C000664 (34/2023) - Low Voltage Wiring and Related Services was approved by commission for award to Steel-Nett, LLC on August 24, 2023, commission order 368- 2023.

This amendment adds the federal clauses required for federal grant money utilized by Boone County for grant-funded projects.

This is a Term and Supply contract.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**10. First Reading: Amendment # 1 to ARPA Funding Subrecipient contract: C000792 – Ashland Stormwater Improvements with City of Ashland, Missouri**

Director of Purchasing Melinda Bobbitt read the following memo:

ARPA Funding Subrecipient contract C00079 2 - Ashland Stormwater Improvements was approved by commission for award to City of Ashland, Missouri on June 13, 2024, commission order #288-2024.

The amendment changes the expense incurred deadline to December 31, 2025, in the contract and the ARPA funding certification.

No additional encumbrance is required for this amendment from department 2983 - American Rescue Plan Act, account 84200 - Other Contracts.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**11. First and Second Reading: Award of Amendment #1 to Contract C000688 awarded from RFB 32-29SEP23, the Small Interior and Exterior Construction Projects - Job Order Contract – Qualified Vendors List, Term & Supply with Professional Contractors & Engineers for the Boone County Courthouse Judge Chambers Renovation Project overseen by the Boone County Facilities Management Department**

Senior Buyer Liz Palazzolo read the following memo:

Amendment #1 to contract C000688 awarded from RFB 32-29SEP23, the Boone County Qualified Vendors List (QVL) for Small Interior and Exterior Construction Projects to Professional Contractors & Engineers (PCE) awards the Judges Office Renovation project. Contract C000688 is one of six contracts awarded as Countywide Term and Supply contracts. The Judges' Chambers Renovation at the Boone County Courthouse is overseen by the Boone County Facilities Management Department. Plans were prepared by PW Architects. PCE will perform the actual renovation work.

Pursuant to the terms of the QVL, the two contractors (Xperience and PCE) who identified that they were able to do construction and plumbing work were contacted for a quote. Professional Contractors & Engineers (PCE) of Columbia, Missouri provided an acceptable quote to perform the small interior construction project, for a total not-to-exceed price of \$86,630.00.

Contract C000688 with PCE was originally awarded November 02, 2023 by Purchasing Director Melinda Bobbitt.

A budget amendment was approved for this project October 22, 2024 by Commission Order 505-2024. Payment for project will reference these codes:

- 6200 – Capital Repair & Replacement - General/60110 -Major Building Repairs/Replacement: \$86,630.00

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the award of Amendment #1 to County Contract C000688 awarded from RFB 32-29SEP23, the Small Interior and Exterior Construction Projects - Job Order Contract – Qualified Vendors List, Term & Supply with Professional Contractors & Engineers of Columbia, Missouri for the Boone County Courthouse Judge Chambers Renovation Project overseen by the Boone County Facilities Management Department. The contract amendment is set out in the attached and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #528-2024**



**12. Second Reading: Amendment #1: C000774 – ARPA Contract Administration Services with Lacey Newday Consulting, LLC – First Read 10.29.24**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve a Contract Amendment with Lacey Newday Consulting, LLC for ARPA Contract Administration Services. The terms of the contract amendment are set out in the attached contract amendment and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #529-2024**

**Facilities Management**

**13. Second Reading: Budget Revision - Department 6200 - Cover Class 6 – First Read 10.29.24**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached budget revision for Department 6200 to cover class 6 costs.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #530-2024**

**Health Department**

**14. Second Reading: Nuisance Abatement: Parcel #12-204-10-08-017.00 01 – First Read 10.31.24**

Commissioner Thompson moved now on this 7th day of November 2024, the County Commission of Boone County, Missouri met in regular session and entered the following findings of fact, conclusions of law and order for abatement of nuisance:

**Findings of Fact and Conclusions of Law**

The County Commission finds as fact and concludes as a matter of law the following:

1. The Boone County Code of Health Regulations (the “Code”) are officially noticed and are made a part of the record in this proceeding.
2. The City of Columbia/Boone County Health Department administrative record is made a part of the record in this proceeding and incorporated herein by reference. In addition, any live testimony of the official(s) of the department and other interested persons are made a part of the record in this proceeding.

3. A public nuisance exists described as follows: trash, rubbish, junk, and tall grass/weeds
4. The location of the public nuisance is as follows 7800 Sharidan Blvd, a/k/a parcel# 1220410080170001, Willow Way Valley Lot 17, Section 10, Township 49, Range 12 as shown by deed book 4412 page 0108, Boone County
5. The specific violation of the Code is: junk, trash and rubbish and grass/weeds in excess of 12" on premises in violation of section 6.3 and 6.5 of the Code.
6. The Health Director's designated Health Official made the above determination of the existence of the public nuisance at the above location. Notice of that determination and the requirement for abatement was given in accordance with section 6.10.1 of the Code on the 14 day of November 2023 and 13 June 2024, to the property owner.
7. The above-described public nuisance was not abated. As required by section 6.10.2 of the Code, the property owner was given notice of the hearing conducted this date before the Boone County Commission for an order to abate the above nuisance at government expense with the cost and expense thereof to be charged against the above-described property as a special tax bill and added to the real estate taxes for said property for the current year.
8. No credible evidence has been presented at the hearing to demonstrate that no public nuisance exists or that abatement has been performed or is unnecessary; accordingly, in accordance with section 6.10.2 of the Code and section 67.402, RSMo, the County Commission finds and determines from the credible evidence presented that a public nuisance exists at the above location which requires abatement and that the parties responsible for abating such nuisance have failed to do so as required by the Health Director or Official's original order referred to above.

### **Order For Abatement Chargeable As a Special Assessment To The Property**

Based upon the foregoing, the County Commission hereby orders abatement of the above-described public nuisance at public expense and the Health Director is hereby authorized and directed to carry out this order.

It is further ordered and directed that the Health Director submit a bill for the cost and expense of abatement to the County Clerk for attachment to this order and that the County Clerk submit a certified copy of this order and such bill to the County Collector for inclusion as a special assessment on the real property tax bill for the current year in accordance with section 67.402, RSMo.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #531-2024**

### **Joint Communications**

**15. Second Reading: MOU with Burrell Behavioral Health – First Read 10.29.24**  
Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached MOU with Burrell Behavioral Health.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #532-2024**

**Commission**

**16. First and Second Reading: Proclamation Honoring Veterans Day and Supporting Operation Green Light for Veterans**

Commissioner Thompson read the following Proclamation:

- Whereas, the residents of Boone County have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served our country and this community in the Armed Forces; and
- Whereas, the contributions and sacrifices of the men and women who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and
- Whereas, Boone County seeks to honor these individuals who have paid the high price for freedom by placing themselves in harm's way for the good of all; and
- Whereas, veterans continue to serve our community in the American Legion, Veterans of Foreign Wars, religious groups, civil service, and by functioning as County Veteran Service Officers in 29 states to help fellow former service members access more than \$52 billion in federal health, disability, and compensation benefits each year; and
- Whereas, approximately 200,000 service members transition to civilian communities annually; and
- Whereas, an estimated 20 percent increase of service members will transition to civilian life in the near future; and
- Whereas, studies indicate that 44–72 percent of service members experience high levels of stress during transition from military to civilian life; and
- Whereas, Active Military Service Members transitioning from military service are at a high risk for suicide during their first year after military service; and

Whereas, Boone County appreciates the sacrifices of our United States Military Personnel and believes specific recognition should be granted; and

Whereas, Boone County encourages all residents, businesses, and organizations to recognize Operation Green Light for Veterans and shine a green light to let veterans know they are seen, appreciated, and supported.

Therefore, with designation as a Green Light for Veterans County, the Boone County Commission does hereby honor the service and sacrifice of our men and women in uniform transitioning from Active Service and encourages its citizens in patriotic tradition to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying a green light in a window of their place of business or residence.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby enter into the record a Proclamation honoring Veterans Day and Supporting Operation Green Light for Veterans.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #524-2024**

17. Public Comment

None

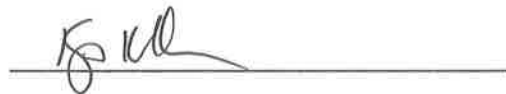
18. Commissioner Reports

Commissioner Kendrick stated he would like to thank the Boone County Clerk's Office and Clerk Brianna L. Lennon for their work on the election, they did an incredible job all the way through, and early voting was quite the experience this year.

Attest:



Brianna L. Lennon  
Clerk of the County Commission



Kip Kendrick  
Presiding Commissioner



Justin Aldred  
District I Commissioner



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Janet M. Thompson  
District II Commissioner