

TERM OF COMMISSION: October Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Boone County Conference Room 301

PRESENT WERE: Presiding Commissioner Kip Kendrick  
District I Commissioner Justin Aldred  
District II Commissioner Janet Thompson  
Captain Brian Leer  
Director of Community Services Joanne Nelson  
Director of Human Resources Angela Wehmeyer  
Senior Accountant Jacob Flowers  
Chief Deputy Treasurer Alissa Marlow  
Senior Buyer Liz Palazzolo  
Deputy County Clerk III Jodi Vanskike

Public Present: Paul Love

**Conference Call Information:**

**Number: 425-585-6224 Access Code: 802-162-168**

The meeting was called to order at 9:30AM and roll call was taken.

**Boone County Sheriff's Office**

**1. First Reading: Moniteau County Sheriff's Office K-9 Basic Training Agreement**

Captain Brian Leer stated this agreement is for a new K-9 and their trainer.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**2. First Reading: Cooper County K-9 Maintenance Training Agreement**

Captain Brian Leer stated this is a one-year training agreement, and can be renewed for two additional one-year terms if approved. Captain Leer stated if approved, the Boone County Sheriff's Department will continue to train Cooper County's K-9 and handler.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**3. First Reading: Budget Amendment - Department 1253 - Cyber Crime 24/25**

Captain Brian Leer stated they applied and were granted money from the State Cyber Crime grant and now need to budget the 2024 portion. Captain Leer stated they are asking to move \$194,623.00 into the appropriate funds to pay the salary and benefits for the investigators in the Cyber Crimes unit to purchase the software they want to purchase. Captain Leer stated the 2025 portion is already budgeted in the 2025 request.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**4. Second Reading: School Resource Officer Agreement with Sturgeon R-V Schools – First Read 10.22.24**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached School Resource Officer Agreement with Sturgeon R-V Schools.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #508-2024**

**5. Second Reading: Budget Amendment – Department 2510 – Cover Class 3 Costs – First Read 10.17.24 Open Public Hearing**

Commissioner Kendrick opened and closed the public hearing.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Department 2510 to cover Class 3 Costs.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #509-2024**

### **Community Services**

#### **6. First Reading: Budget Revision - Department 2161 - Cover Programs for Child Advocacy**

Director of Community Services, Joanne Nelson, read the following memo: The Community Services Department requests approval for the 2024 Contingency Fund contract with Missouri Network Against Child Abuse. The contract was submitted by Missouri Network Against Child Abuse as a Contingency Fund request to the Boone County Children's Services Fund. The contract will pay to assist in covering the costs associated with the establishment of a Child Advocacy Center in Boone County.

The contract will begin upon approval by the Boone County Commission, and extend until December 31, 2025, or upon completion of the establishment of the Child Advocacy Center of Boone County. The reimbursement is provided to Missouri Network Against Child Abuse who is subcontracting the work to Partner for Better. A total of \$33,000.00 will be provided through department number 2161 and account number 71106. The current fund balance is \$415,108.24.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

#### **7. First Reading: Budget Revision - Department 2131 - Cover Meeting Space & Catering Cost**

Director of Community Services, Joanne Nelson, stated these funds are being taken from Cradle to Career Alliance, which had given them \$100,000.00 to work on Upward Mobility projects. Director Nelson stated this year they decided to hold a poverty simulation, and they needed to pay for the meeting space and catering.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

## **Human Resources**

### **8. First and Second Reading: Request to Hire Above FHR for Position 433, Deputy Court Marshal**

Director of Human Resources Angela Wehmeyer stated this applicant is retired law enforcement from the Columbia Police Department.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve a request to hire above the Flexible Hiring Range for position number 433, Deputy Court Marshal, and does hereby authorize an appropriation of \$26.44 per hour for the salary of said position.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #510-2024**

### **9. First and Second Reading: Request to Transfer Above the Authorized Transfer Salary for Position 988, Custodial Supervisor, Facilities Management**

Director of Human Resources Angela Wehmeyer stated this is for a current employee who has been promoted to Custodial Supervisor. Director Wehmeyer stated this employee has over twenty years working in Custodial Services and is currently working in an interim capacity.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve a request to transfer above the Authorized Transfer Salary for position number 988, Custodial Supervisor, and does hereby authorize an appropriation of \$22.00 per hour for the salary of said position.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #511-2024**

### **10. First and Second Reading: Job Classification Committee Recommendations for Fourth Quarter 2024 Requests**

Director of Human Resources Angela Wehmeyer read the following memo:

The Job Classification Committee met in person on Wednesday, October 16, Friday, October 18, and Monday, October 21 to review and discuss requests for new job classifications and pay range adjustments from the following departments for the current 2024 budget year:

1. 13<sup>th</sup> Judicial Circuit Court-Juvenile Justice Center

The Committee discussed requests from the 13<sup>th</sup> Judicial Circuit Court to create two new classifications due to the receipt of grant funding from the Office of Juvenile Justice and Delinquency Prevention through the Building Local Continuums of Care to Support Youth Success grant effective October 1, 2024, through March 31, 2026.

The Job Classification Committee makes the following recommendations for two new position classifications to be implemented in the 2024 budget year:

- Create a new classification for a Court Grant Funded Temp on a range 25. The pay rate for the position shall be set at \$22.00 per hour for the duration of the grant period.
- Create a new classification for a Court Grant Funded Temp II at on a range 35. The pay rate for the position shall be set at \$30.00 per hour for the duration of the grant period.

Both positions will be budgeted for 40 hours per week through March 31, 2026, and be eligible for all applicable county benefits.

## 2. Boone County Joint Communications

The Committee discussed requests from the Director of Joint Communications to reclassify an existing Training/Quality Assurance Coordinator to a Training/Quality Assurance Manager due to the expansion and development of the Boone County Joint Communications Emergency Telecommunicator training program.

The Job Classification Committee makes the following recommendation to be implemented in the 2024 budget year:

- Reclassify Position 793, Training/QA Coordinator (Non-Exempt, Class Code 409200, Range 35) to a new classification of Training/QA Manager, FLSA Exempt, on a Range 49.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the recommendations from the Job Classification Committee for requests for Budget Year 2024 contained within the attached “Recommendations from the Job Classification Committee for the Fourth Quarter of Budget Year 2024” memo, dated October 23, 2024.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #512-2024**

## **11. First and Second Reading: Request to Convert Position 771, Cartographer from a Part-Time, Non-Benefited Position to a Full-Time, Benefited Position**

Director of Human Resources Angela Wehmeyer stated this position in the Assessor's Office has been vacant all year, and the Assessor has asked that the position be changed from part-time to full-time.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone, does hereby authorize the request to convert position 771, Cartographer (class code 109600, Range 35), from one part-time, non-benefitted position to one full-time, benefitted position to be budgeted at 2,080 hours per year.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #513-2024**

**12. First Reading: Budget Amendment - Department 1195 - Increase Budget Insurance Activity**

Director of Human Resources Angela Wehmeyer stated this Budget Amendment is for \$44,200.00 due to loss activity, which caused us to exceed the budget in the general fund account.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**Auditor**

**13. First Reading: Budget Amendment - Department 2906 - Cover Class 7**

Senior Accountant Jacob Flowers stated they are increasing the budget for out of facility inmate housing. The amount is based on the remaining funds left in reserved funding for OOF Housing. The full cost will be paid out of Department 1255 in 2025.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**Treasurer**

**14. First Reading: Assignment of the 2024 tax surplus on Parcel #17-206-00-04-043.00**

Chief Deputy Treasurer Alissa Harlow stated that the owner is redeeming the property that was sold at this year's Collector Tax Sale. Ms. Harlow stated that the owner paid the delinquent taxes to the Collector to return to the Treasurer.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**Purchasing**

**15. First Reading: Amendment #2: Contract C000712 (011723-JDC) - Purchase of 2024 Motorgrader**

Senior Buyer Liz Palazzolo read the following memo:

Purchasing requests an amendment to the Sourcewell cooperative contract 011723-JDC for Heavy Construction Equipment with Related Attachments and Technology with John Deere Construction Retail Sales, to add the purchase of one (1) 2024 John Deere 672G Motor Grader. The Boone County contract number is C000712. A budget amendment for the Road & Bridge Department has been approved for this purchase on Commission Order #506-2024, which is attached for reference.

This Amendment includes the trade-in of one (1) 2019 John Deere 672G Motorgrader, for \$125,000.00. The cost of this purchase with the trade in is \$259,275.00, and will be paid by department 2040 - Road and Bridge Maintenance, account 92300 - Replacement Machinery and Equipment. This is a replacement purchase, and the 2025 total budgeted amount is \$421,000.00.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**Commission**

**16. First and Second Reading: Organizational use of the Boone County Courthouse Plaza - University of Missouri Air Force ROTC**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the application for the organizational use of the Boone County Courthouse Plaza and the Boone County Government Center Commission Chambers by the University of Missouri Air Force ROTC from 10:00 am on November 10, 2024, through 12:00 pm on November 11, 2024, for the Annual Veterans Day Vigil.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #514-2024**

**17. Public Comment**

Paul Love stated he is here to discuss a long-term dispute regarding damage to his home from earlier this year. Mr. Love did not submit a public comment form.

18. Commissioner Reports

None

Attest:



Brianna L. Lennon  
Clerk of the County Commission



Kip Kendrick  
Presiding Commissioner



Justin Aldred  
District I Commissioner



Janet M. Thompson  
District II Commissioner