

TERM OF COMMISSION: October Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
13th Judicial Court Administrator Cindy Garrett
Director of Emergency Management Chris Kelley
Purchasing Assistant Dave Eagle
Chief Engineer Jeff McCann
Budget Administrator Kelle Westcott
Boone County Counselor CJ Dykhouse
Deputy County Clerk III Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 9:30AM and roll call was taken.

Human Resources

- 1. First and Second Reading: Request to Hire Above Flexible Hiring Range for Position 575, Mail Clerk, IT**

Commissioner Thompson stated this candidate has experience in customer service which will allow him to succeed in this position and provide services to all County offices. Commissioner

Thompson stated this candidate's dedication to serving his community is evident through his ministry background and will carry over into the Mail Services position.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve a request to hire above the Flexible Hiring Range for position number 575, Mail Clerk, and does hereby authorize an appropriation of \$17.88 per hour for the salary of said position. Commissioner Thompson stated there has been an evaluation of the wages of the Administration team and this amount should not cause any issues with other employees.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #493-2024**

2. First and Second Reading: Request to Reactivate and Hire Above Flexible Hiring Range for Position 1530, Court Temp

Court Administrator Cindy Garrett stated this employee will be in this position from October 21, 2024, until October 31, 2024, for the purposes of training with our Sr. Administrative Assistant. She will then assume the state position of Sr. Administrative Assistant on 11/1/2024.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve a request to reactivate Position 1530 in Department 1210 for the 2024 budget year and authorize the request to hire above the Flexible Hiring Range for an appropriation of \$17.71 per hour for the salary of said position.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #494-2024**

Emergency Management

3. First and Second Reading: Boone County Local Emergency Planning Committee (LEPC) FY2024-2025 Grant Application

Director of Emergency Management Chris Kelley stated SEMA requires them to apply on behalf of the local Emergency Planning Committee for grant funding for two types of fire suppression foam. Director Kelley stated the local fire departments are wanting to replace their current foam because their current foam has a cancer causation to it. Director Kelley stated this is a 100% funded grant, and no County funds will be needed.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Boone County Local Emergency Planning Committee (LEPC) FY2024-2025 Grant Application.

Commissioner Thompson seconded the motion.
 The motion carried 3 to 0. **Order #495-2024**

4. First and Second Reading: Emergency Management Performance Grant FY2023 Mini Application

Director of Emergency Management Chris Kelley stated at the end of the year, the State usually finds that there are extra funds they need to spend that were passed through by FEMA. Director Kelley stated they have applied for a \$11,000.00 light tower, which is energized by diesel engines for rescue and disaster sites. Director Kelley stated there is no match on this grant, it would be 100% funded from State Emergency Management.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Emergency Management Performance Grant FY2023 Mini Application.

Commissioner Thompson seconded the motion.
 The motion carried 3 to 0. **Order #496-2024**

Purchasing

5. First Reading: Surplus Disposal

Purchasing Assistant Dave Eagle read the following memo:

The Purchasing Departments requests permission to dispose of the following list of surplus equipment by auction on GovDeals, trade-in, returned to vendor, or by destruction for whatever is not suitable for auction.

	Asset #	Description	Make & Model	Department	Condition of Asset	
1	22795	SERVER NETWORK	HP PROLIANT DL 120	INFORMATION TECHNOLOGY	UNKNOWN	RETURNED TO VENDOR
2	26165	24" LCD MONITOR	HP P24 G5	PURCHASING	UNKNOWN	WARRANTY REPLACEMENT
3	17437	SOFTWARE	L-1 SECURIME TRICS	SHERIFF	UNKNOWN	REMOVE FROM INVENTORY

4	17438	SOFTWARE	L-1 SECURIME TRICS	SHERIFF	UNKNOWN	REMOVE FROM INVENTOR Y
5	12216	METAL DESK		DETENTIO N	UNKNOWN	
6	NO TAGS	100 MANILA FOLDERS		INFORMATI ON TECHNOLO GY	UNKNOWN	
7	NO TAGS	100 COUNT BOXES OF TAB LETTER SIZE SIDE TAB PAPER FILE FOLDERS IN MAILA (13) AND RED (1) AND SMEAD SIDE TAB FILE FOLDER LABES		JUVENILE	UNKNOWN	
8	NO TAGS	ROLODEX, DIGITAL CLOCK RADIO		JUVENILE	UNKNOWN	
9	NO TAGS	CALCULATORS		JUVENILE	UNKNOWN	DESTROY
10	NO TAGS	TWO WOODEN PRINTER STANDS		PROSECUTI NG ATTORNEY	UNKNOWN	
11	9594	WOODEN OFFICE CHAIR		PROCECUTI NG ATTORNEY	UNKNOWN	
12	20453	TABLET I OS	APPLE IPAD PRO 128G	PLANNING AND ZONING	UNKNOWN	DESTROYE D BY IT

13	20130	TABLET I OS	APPLE IPAD PRO 128G	PLANNING AND ZONING	UNKNOWN	DESTROYE D BY IT
14	19649	TABLET I OS	APPLE IPAD PRO 128G	PLANNING AND ZONING	UNKNOWN	DESTROYE D BY IT
15	19562	TABLET I OS	APPLE IPAD PRO 128G	PLANNING AND ZONING	UNKNOWN	DESTROYE D BY IT
16	19566	TABLET I OS	APPLE IPAD PRO 128G	PLANNING AND ZONING	UNKNOWN	DESTROYE D BY IT
17	19835	TABLET I OS	APPLE IPAD PRO 128G	PLANNING AND ZONING	UNKNOWN	DESTROYE D BY IT
18	22964	TABLET I OS	APPLE IPAD WIFI CELLULAR 32GB	ROAD & BRIDGE	UNKNOWN	DESTROYE D BY IT
19	22963	TABLET I OS	APPLE IPAD WIFI CELLULAR 32GB	ROAD & BRIDGE	UNKNOWN	DESTROYE D BY IT
20	19369	TABLET I OS	APPLE IPAD AIR 32GB	DESIGN & CONSTRUC TION	UNKNOWN	DESTROYE D BY IT
21	19392	REFRIGERATO R	ARTIC AIR	SHERIFF	UNKNOWN	
22	NO TAG	CUBICLE HUTCH		INFORMATI ON TECHNOLO GY	UNKNOWN	

23	NO TAGS	FIVE PACK OF SELF-STICKING EASEL SHEETS		INFORMATION TECHNOLOGY	UNKNOWN	
24	9868	DESK	KRUG	FACILITIES	UNKNOWN	
25	22236	TV	SAMSUNG 6200	EMERGENCY MANAGEMENT	UNKNOWN	
26	NO TAGS	MISC. DUTY GEAR, 6 HOLSTERS, 18 FELT HATS, 8 STRAW HATS, 2 OUTER VESTS, 6 MAG CHARGERS		SHERIFF	UNKNOWN	
27	NO TAG	TABLE		COMMUNITY SERVICES	UNKNOWN	
28	NO TAG	TABLE		COMMUNITY SERVICES	UNKNOWN	
29	NO TAGS	2 PCS PLEXIGLASS		COURT	UNKNOWN	
30	11937	5 DRAWER FILING CABINET		COURT	UNKNOWN	
31	NO TAG	5 DRAWER LATER FILE CABINET		COURT	UNKNOWN	
32	6217	2 DRAWER FILING CABINET		COURT	UNKNOWN	

33	1973	3 DRAWER FILE CABINET		PURCHASING	UNKNOWN	
34	245	10 DRAWER STEEL CABINET		SHERIFF	UNKNOWN	
35	NO TAG	SIREN CONTROLLER		SHERIFF	UNKNOWN	
36	18647	SIREN CONTROLLER	WHELEN CANTROL	SHERIFF	UNKNOWN	
37	18071	SIREN CONTROLLER	WHELEN CANTROL	SHERIFF	UNKNOWN	
38	20106	SIREN CONTROLLER	WHELEN CANTROL	SHERIFF	UNKNOWN	
39	20105	SIREN CONTROLLER	WHELEN CANTROL	SHERIFF	UNKNOWN	
40	20104	SIREN CONTROLLER	WHELEN CANTROL	SHERIFF	UNKNOWN	
41	19854	SIREN CONTROLLER	WHELEN CANTROL	SHERIFF	UNKNOWN	
42	19710	SIREN CONTROLLER	WHELEN CANTROL	SHERIFF	UNKNOWN	

43	19182	SIREN CONTROLLER	WHELEN CANTROL	SHERIFF	UNKNOWN	
44	19179	SIREN CONTROLLER	WHELEN CANTROL	SHERIFF	UNKNOWN	
45	18644	SIREN CONTROLLER	WHELEN CANTROL	SHERIFF	UNKNOWN	
46	17053	LIGHTBAR	WHELEN LIBERTY	SHERIFF	UNKNOWN	
47	18075	LIGHTBAR	WHELEN LIBERTY	SHERIFF	UNKNOWN	
48	18640	LIGHTBAR	WHELEN LIBERTY	SHERIFF	UNKNOWN	
49	17051	LIGHTBAR	WHELEN LIBERTY	SHERIFF	UNKNOWN	
50	20096	LIGHTBAR	WHELEN LIBERTY	SHERIFF	UNKNOWN	
51	20098	LIGHTBAR	WHELEN LIBERTY	SHERIFF	UNKNOWN	
52	20093	LIGHTBAR	WHELEN LIBERTY	SHERIFF	UNKNOWN	

53	20095	LIGHTBAR	WHELEN LIBERTY	SHERIFF	UNKNOWN	
54	20099	LIGHTBAR	WHELEN LIBERTY	SHERIFF	UNKNOWN	
55	20094	LIGHTBAR	WHELEN LIBERTY	SHERIFF	UNKNOWN	
56	19176	LIGHTBAR	WHELEN LIBERTY	SHERIFF	UNKNOWN	
57	19174	LIGHTBAR	WHELEN LIBERTY	SHERIFF	UNKNOWN	
58	20097	LIGHTBAR	WHELEN LIBERTY	SHERIFF	UNKNOWN	
59	NO TAG	SIREN CONTROLLER	FEDERAL SIGNAL	SHERIFF	UNKNOWN	
60	NO TAG	CELLULAR ROUTER	CRADLEPO INT	SHERIFF	UNKNOWN	
61	NO TAG	CELLULAR ROUTER	CRADLEPO INT	SHERIFF	UNKNOWN	
62	NO TAG	CELLULAR ROUTER	CRADLEPO INT	SHERIFF	UNKNOWN	

63	NO TAG	CELLULAR ROUTER	CRADLEPO INT	SHERIFF	UNKNOWN	
64	NO TAG	CELLULAR ROUTER	CRADLEPO INT	SHERIFF	UNKNOWN	
65	NO TAG	CELLULAR ROUTER	CRADLEPO INT	SHERIFF	UNKNOWN	
66	NO TAG	CELLULAR ROUTER	CRADLEPO INT	SHERIFF	UNKNOWN	
67	NO TAG	CELLULAR ROUTER	CRADLEPO INT	SHERIFF	UNKNOWN	
68	NO TAG	CELLULAR ROUTER	CRADLEPO INT	SHERIFF	UNKNOWN	
69	NO TAG	CELLULAR ROUTER	CRADLEPO INT	SHERIFF	UNKNOWN	
70	NO TAG	CELLULAR ROUTER	CRADLEPO INT	SHERIFF	UNKNOWN	
71	NO TAG	CELLULAR ROUTER	CRADLEPO INT	SHERIFF	UNKNOWN	
72	NO TAGS	18 DOCKING STATIONS FOR PANASONIC CR-31 TOUGHBOOK	HAVIS	SHERIFF	UNKNOWN	

73	NO TAG	WORKBENCH	XTREME GARAGE	SHERIFF	UNKNOWN	
74	NO TAG	BASE CABINETS		SHERIFF	UNKNOWN	TRASHED
75	NO TAG	5 DRAWER FILE CABINET		SHERIFF	UNKNOWN	
76	1932	5 DRAWER FILE CABINET		SHERIFF	UNKNOWN	
77	3758	5 DRAWER FILE CABINET		SHERIFF	UNKNOWN	
78	3759	5 DRAWER FILE CABINET		SHERIFF	UNKNOWN	
79	3762	5 DRAWER FILE CABINET		SHERIFF	UNKNOWN	
80	7863	ROLLING A/V CABINET		SHERIFF	UNKNOWN	
81	11810	3 DRAWER LATERAL FILE CABINET		SHERIFF	UNKNOWN	
82	NO TAGS	2 METAL SHELVING UNITS		CIRCUIT CLERK	UNKNOWN	

83	NO TAGS	MISCELLANEOUS THREE RING BINDERS		HUMAN RESOURCES	UNKNOWN	
84	6211	CHAIR		ROAD & BRIDGE	UNKNOWN	TRASHED
85	713	4 DRAWER WOODEN FILE CABINET		ROAD & BRIDGE	UNKNOWN	
86	2091	CHAIR		ROAD & BRIDGE	UNKNOWN	TRASHED
87	2099	CHAIR		ROAD & BRIDGE	UNKNOWN	TRASHED
88	13149	DESK		ROAD & BRIDGE	UNKNOWN	TRASHED
89	11917	DESK		ROAD & BRIDGE	UNKNOWN	TRASHED
90	14249	DESK		ROAD & BRIDGE	UNKNOWN	TRASHED
91	13373	DESK		ROAD & BRIDGE	UNKNOWN	TRASHED
92	NO TAG	7' X 2' X 10" WOODEN BOOKCASE		ROAD & BRIDGE	UNKNOWN	

93	NO TAG	LEATHER BAG		RECORDER	UNKNOWN	
94	17636	DESK		PLANNING & ZONING	UNKNOWN	
95	10346	42"X42" TABLE		ROAD & BRIDGE	UNKNOWN	
96	10070	4' X 4' TABLE		COMMISSION	UNKNOWN	
97	10071	4' X 4' TABLE		COMMISSION	UNKNOWN	
98	NO TAG	4 WHEEL ROLLER CART WITH TWO LEVELS		INFORMATION TECHNOLOGY	UNKNOWN	
99	NO TAG	PAPER DIVIDER		INFORMATION TECHNOLOGY	UNKNOWN	
100	NO TAG	PAPER DIVIDER		INFORMATION TECHNOLOGY	UNKNOWN	
101	NO TAG	PAPER DIVIDER		INFORMATION TECHNOLOGY	UNKNOWN	
102	NO TAG	PAPER STORAGE		INFORMATION TECHNOLOGY	UNKNOWN	

103	NO TAG	PEN HOLDER		INFORMATI ON TECHNOLO GY	UNKNOWN	
104	NO TAG	4 WHEEL ROLLER CART WITH TWO LEVELS		INFORMATI ON TECHNOLO GY	UNKNOWN	BROKEN
105	NO TAG	CARDBOARD STORAGE BOX		INFORMATI ON TECHNOLO GY	UNKNOWN	
106	NO TAG	WALL CLOCK		INFORMATI ON TECHNOLO GY	UNKNOWN	BROKEN
107	NO TAGS	13 CELLULAR ROUTERS	CRADLEPO INT	SHERIFF	UNKNOWN	
108	NO TAGS	MISC. ITEMS		JJC	UNKNOWN	TRASHED
109	NO TAG	DESK CHAIR		LEGAL	UNKNOWN	BROKEN

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Resource Management

6. First Reading: Agreement with Allstate Consultants for Topographic & Boundary Surveys on multiple County Roads

Chief Engineer Jeff McCann stated this is for topographic survey work for six different locations.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

7. First Reading: Sales Tax Distribution Agreement with the Town of Harrisburg

Budget Administrator Kelle Westcott stated this is the sixth year of a six-year cycle in the amount of \$15,024.14.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

8. First Reading: Sales Tax Distribution agreement with the City of Rocheport

Budget Administrator Kelle Westcott stated this is the sixth year of a six-year cycle in the amount of \$17,335.55.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Boone County Sheriff's Office

9. Second Reading: Boonville Police Department K-9 Maintenance Training Agreement – First Read 10.10.24

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached K-9 Maintenance Training Agreement between Boone County and the Boonville Police Department.

Terms of the agreement are stipulated in the attached document, and the Presiding Commissioner is hereby authorized to sign said agreement.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #497-2024**

Commission

- 10. **First Reading: Approving an Order authorizing and directing the issuance, sale and delivery of Special Obligation Bonds (Law Enforcement Training Center Project), Series 2024, in the aggregate principal amount not to exceed \$10,500,000.00 - Open Public Hearing**

Boone County Counselor CJ Dykhouse stated this will formally begin the process for a competitive sale of these bonds on October 29, 2024. Counselor Dykhouse stated both Adam Pope and Haden Crumpton are on the call to answer questions.

Commissioner Kendrick opened and closed the public hearing.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

- 11. Public Comment

None

- 12. Commissioner Reports

None

Attest:

Brianna L. Lennon
Clerk of the County Commission

Kip Kendrick
Presiding Commissioner

Justin Aldred
District I Commissioner

Janet M. Thompson
District II Commissioner