

TERM OF COMMISSION: February Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Director of Facilities Management Johnny Mays
Director of Purchasing Melinda Bobbitt
Buyer Amy Gerskin
13th Judicial Court Administrator Cindy Garrett
Director of Human Resources Angela Wehmeyer
Boone County Deputy County Clerk III Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 9:30AM and roll call was taken.

Facilities Management

1. First and Second Reading: Department Name Change - Facilities Maintenance to Facilities Management

Director of Facilities Management, Johnny Mays, stated he wants to change the name of the Department from “Facilities Maintenance” to “Facilities Management”. Director Mays stated this would align the office with what is traditionally done in this profession.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the following Department name change:

Current Department Name: Boone County Facilities Maintenance

New Department Name: Boone County Facilities Management

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #82-2024**

2. Second Reading: Budget Amendment - Department 2705 - Cover Class 9 – First Read 02.06.24 Open Public Hearing

Commissioner Kendrick opened and closed the public hearing.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Department 2705 for the ECC Building UPS Redesign Facilities Management with Dave Dunford.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #83-2024**

Purchasing

3. First Reading: Amendment #1 to C000715 (CC240753003) – Motor Vehicles which cancels the contract for a Silverado for Road & Bridge approved on commission order #32-2024

Buyer Amy Gerskin read the following memo:

Contract C000715 (CC240753003) – Motor Vehicles with Rusty Drewing was approved by commission for award to Rusty Drewing Chevrolet on January 23, 2024, Commission Order #32-2024.

This Amendment cancels the Contract effective January 31, 2024. This is due to an error in the solicitation process at the County that was not in conformity with the specifications of the original State of Missouri QVL.

Commissioner Kendrick stated this is a first reading, and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. First and Second Reading: Amendment # 1 to ARPA Funding Subrecipient Contract: C000729 – Expansion of the Educational Agricultural Program with Southern Boone County Schools

Director of Purchasing Melinda Bobbitt read the following memo:

ARPA Funding Subrecipient Contract C000729 - Expansion of the Educational Agricultural Program was approved by Commission for award to Southern Boone County Schools on February 8, 2024, Commission Order #67-2024.

The Amendment corrects the Recipient Unique Entity Identifier number within the Contract. No encumbrance is required for this Contract from Department 2983 - American Rescue Plan Act, account 84200 - Other Contracts.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve Contract Amendment #1 to ARPA Funding Subrecipient contract: C000729 – Expansion of the Educational Agricultural Program with Southern Boone County Schools to correct the Recipient Unique Entity Identifier number in the contract.

The terms of the agreement are set out in the attached contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #84-2024**

5. Second Reading: Professional Services Contract C000708 – Consultant Services for Boone County Sheriff’s Office Regional Training Facility with Peckham & Wright Architects, Inc. d/b/a PW Architects, Inc. – First Read 02.14.24

Commissioner Thompson moved now, on this day that Commission approve the attached agreement C000708 - Consultant Services for Boone County Sheriff’s Office Regional Training Facility with Peckham & Wright Architects, Inc., d/b/a PW Architects, Inc. of Columbia, Missouri.

This shall not exceed Contract is \$914,880.00, and will be paid from Department 4130 - Law Enforcement Training Center, Account 71211 -A/E Fees. The first portion of this project will be funded by a \$5 million transfer from the General Fund.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #85-2024**

Human Resources

6. First and Second Reading: Request to Transfer Above ATS for Position 471, Programmer Analyst, 13th Judicial Circuit

13th Judicial Court Administrator Cindy Garrett stated they have an employee that has been with them for almost six months who was the best candidate for the Programmer Analyst position. Ms. Garrett stated he would make 94.8% of the median in his current position so they would like him to be at the same spot in this new position.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the request to transfer above the authorized transfer policy for position number 471 Programmer Analyst, and does hereby authorize an appropriation of \$56,907.30 per year for the salary of said position.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #86-2024**

7. First and Second Reading: Request to Hire Above FHR for Position 772, Account Specialist III, Auditor

Director of Human Resources Angela Wehmeyer stated this is a request for the same rate as the previous person who held that position.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the request to hire above the flexible hiring maximum for position number 772 Account Specialist III, and does hereby authorize an appropriation of \$22.00 per hour for the salary of said position.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #87-2024**

8. First and Second Reading: Request to Hire Above FHR for Position 1108, ERP Financial System Administrator, Auditor

Director of Human Resources Angela Wehmeyer stated this candidate has over seven years of relevant experience and everyone concurs with this item.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the request to hire above the flexible hiring maximum for position number 1108 ERP Financial System Administrator, and does hereby authorize an appropriation of \$74,505.60 per year for the salary of said position.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #88-2024**

9. First and Second Reading: Request to Transfer Above ATS for Position 758, Chief Investigator, Prosecuting Attorney

Director of Human Resources Angela Wehmeyer stated it was talked about in the budget last year to build in Unit Leaders in the Prosecutor's Office, which is why there are six requests today. Director Wehmeyer stated this item is to promote one of the Investigators to Chief Investigator.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the request to transfer above the authorized transfer policy for position number 758 Chief Investigator, and does hereby authorize an appropriation of \$71,219.20 per year for the salary of said position.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #89-2024**

10. First and Second Reading: Request to Transfer Above ATS for Position 957, Lead Victim Assistant, Prosecuting Attorney

Director of Human Resources Angela Wehmeyer stated this request is for a Team Lead for the Victim Response Unit in the Prosecutor's Office.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the request to transfer above the authorized transfer policy for position number 957 Team Lead – Victim Response Unit, and does hereby authorize an appropriation of \$59,113.60 per year for the salary of said position.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #90-2024**

11. First and Second Reading: Request to Transfer Above ATS for Position 463, Senior Legal Assistant, Prosecuting Attorney

Director of Human Resources Angela Wehmeyer stated this is to move a Legal Assistant III to Senior Legal Assistant to be a Team Lead for the Prosecutor's Office.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the request to transfer above the authorized transfer policy for position number 463 Senior Legal Assistant, and does hereby authorize an appropriation of \$55,057.60 per year for the salary of said position.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #91-2024**

12. First and Second Reading: Request to Transfer Above ATS for Position 207, Assistant Prosecuting Attorney III

Director of Human Resources Angela Wehmeyer stated this request is to transfer an Assistant Prosecuting Attorney to Assistant Prosecuting Attorney III who will be the Team Lead for Property and Traffic Division.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the request to transfer above the authorized transfer policy for position number 207 Assistant Prosecuting Attorney III – Unit Leader, and does hereby authorize an appropriation of \$95,409.60 per year for the salary of said position.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #92-2024**

13. First and Second Reading: Request to Transfer Above ATS for Position 228, Assistant Prosecuting Attorney III

Director of Human Resources Angela Wehmeyer stated this is also for an Assistant Prosecuting Attorney III/Unit Leader who will also be a Team Lead.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the request to transfer above the authorized transfer policy for position number 228 Assistant Prosecuting Attorney III – Unit Leader, and does hereby authorize an appropriation of \$95,721.60 per year for the salary of said position.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #93-2024**

14. First and Second Reading: Request to Transfer Above ATS for Position 578, Assistant Prosecuting Attorney III

Director of Human Resources Angela Wehmeyer stated this is the final request for the Prosecuting Attorney III Unit Leader.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the request to transfer above the authorized transfer policy for position number 578 Assistant Prosecuting Attorney III, and does hereby authorize an appropriation of \$95,409.60 per year for the salary of said position.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #94-2024**

Health Department

15. Second Reading: City of Columbia Public Health Services Cooperative Agreement – First Read 02.14.24

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the City of Columbia Public Health Services Cooperative Agreement.

Terms of the Agreement are stipulated in the attached and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #95-2024**

16. Second Reading: City of Columbia Animal Control Services Cooperative Agreement – First Read 02.14.24

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the City of Columbia Animal Control Services Cooperative Agreement.

Terms of the Agreement are stipulated in the attached, and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #96-2024**

Resource Management

17. Second Reading: Annual Consultant Service Agreements – First Read 02.14.24

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached annual consultant service agreement with Crockett Engineering Consultants, LLC; Crockett Geotechnical Testing Lab; Great River Engineering; Introba, Inc; McClure Engineering Co.; Malicoat-Winslow Engineers; OWN, Inc. and PW Architects, Inc.

The terms of the Agreements are stipulated in the attached Agreements and the Presiding Commissioner is hereby authorized to sign the same.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #97-2024**

Commission

18. First and Second Reading: Application for the Use of the Courthouse Plaza - Ragtag Film Society/True False Film Fest March March

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the application for the organizational use of the Boone County Courthouse Plaza by the Ragtag Film Society and True/False Film Fest on March 1, 2024, from 4:00PM until 5:30PM for March March with True/False Film Fest.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #98-2024**

19. First and Second Reading: Proclamation Recognizing the Centennial Celebration of the Centralia Rotary Club

Commissioner Thompson stated it's exciting to have a Rotary Club from around here celebrating its 100th year.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby enter into the record, a Proclamation recognizing the Centennial Celebration of the Centralia Rotary Club.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #99-2024**

20. Public Comment

None

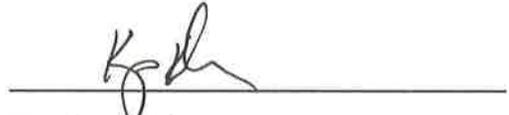
21. Commissioner Reports

Commissioner Thompson stated she is thankful that on Friday, Boone County didn't have the same weather that the eastern side of the state had. Commissioner Thompson stated there was an accident that closed part of I-70 for a substantial period of time, and was very sad. Commissioner Thompson stated some people were stuck on the highway for over twelve hours.

Attest:



Brianna L. Lennon
Clerk of the County Commission



Kip Kendrick
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner