

TERM OF COMMISSION: January Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Director of Human Resources Angela Wehmeyer
Right-of-Way Agent Natalie Meighan
Captain Brian Leer
Boone County Counselor CJ Dykhouse
Buyer Amy Gerskin
Director of Community Services Joanne Nelson
Boone County Deputy County Clerk III Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 9:30AM and roll call was taken.

Human Resources

- 1. First and Second Reading: Request to Hire Above FHR for Position 996, Systems Administrator**

Director of Human Resources Angela Wehmeyer stated this candidate has more than three years of network-specific experience in addition to being a lead network engineer at a large IT consultant company. Director Wehmeyer stated this employee will fill a huge gap in the

knowledge of IT and they are excited to have him. Director Wehmeyer stated this candidate will be able to supplement a lot of what the current contractor is helping with at this time.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the request to hire above the flexible hiring maximum for position number 996, Systems Administrator for the Information Technology Department, and does hereby authorize an appropriation of \$72,800.00 for the salary of said position.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #006-2024**

2. First and Second Reading: Personnel Advisory Committee Recommendation to Approve New County Policies 3.12 Additional Pay for Employees Conducting Training and 5.11 Poll Worker Leave and Modification of Boone County Personnel Policies 3.9 and 3.10

Director of Human Resources Angela Wehmeyer stated, at the Personnel Advisory Committee meeting in February of 2023, members of that committee asked her and her office to work with the sponsoring offices to draft a new policy for poll worker leave and a policy for additional compensation for hourly employees to conduct training, as well as modifications to the current policies for shift differential and temporary extra responsibility pay. Director Wehmeyer stated a sub-committee of PAC members met a few times last year to discuss the additional compensation for training policy. Director Wehmeyer stated she worked with the sponsoring PAC member on the poll worker leave policy and modifications to existing policies. Director Wehmeyer stated the PAC Committee met to review the drafts, provided feedback and final drafts were presented to PAC members on November 29, 2023, and put to an online vote, which passed unanimously.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the recommendations of the Personnel Advisory Committee to:

1. Adopt new Boone County Personnel Policies 3.12 Additional Pay for Employees Conducting Training and 5.11 Poll Worker Leave; and
2. Modify Boone County Personnel Policies 3.9 Temporary Extra Responsibility Pay and 3.10 Shift Differential.

Policy language of the above is attached hereto, and will go into effect as of January 1, 2024.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #007-2024**

Sheriff's Office

3. First Reading: FY2023 JAG Agreement

Captain Brian Leer stated this is an Inter-Governmental Agreement between the City of Columbia and the County of Boone for the Agreement on the Edward Byrne Memorial Justice Assistance Grant program for FY2023. Captain Leer stated this Agreement is for \$43,810.00 and, if approved, 60% of the JAG funds received, estimated at \$26,286.00, would be paid to the City of Columbia, and the County of Boone would retain the remaining \$17,524.00.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. First Reading: Budget Amendment – Dept. 1253 – 2024 Missouri Internet Crimes Against Children (MOICAC) Grant

Captain Brian Leer stated this Budget Amendment will establish the budget for \$14,000.00 that was awarded through MOICAC. Captain Leer stated they were notified in late 2023 that these funds were being awarded to them to cover the purchase of equipment and/or training, and now they need to establish a budget in Department 1253 and the funds will be broken up as \$8,000.00 for training and \$6,000.00 to cover equipment related to the Cyber Crimes Taskforce.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Boone County Counselor

5. First Reading: Medical Examiner Contract 2024-2026

Boone County Counselor CJ Dykhouse stated this is the three-year renewal contract for Medical Examiner services. Counselor Dykhouse stated that for quite a long time the County has provided the statutorily required services through an Inter-Governmental Cooperation Agreement with the University of Missouri. Counselor Dykhouse stated in 2015 they began the three-year contract cycle, and this will be the fourth three-year contract cycle, which gives both the County and the University budget predictability and ability to plan.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Road & Bridge

6. **First and Second Reading: Approving Contract Amendment #1 to CBA with LIUNA Local 955**

Boone County Counselor CJ Dykhouse stated that he, Director of Road & Bridge Greg Edington, and Director of Human Resources Angela Wehmeyer worked on this contract, submitted it to the Union and the Union approved it. Counselor Dykhouse stated they are changing one paragraph in the Collective Bargaining Agreement, which will allow Director Edington to address some ongoing personnel issues with respect to moving employees through the pay ranges when they obtain a Commercial Driver's License qualification.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Contract Amendment #1 to the Collective Bargaining Agreement (CBA) for the County's Road & Bridge employees with LIUNA, Laborer's Local 955 Union. The original Agreement was approved in Commission Order 564-2022.

The terms of the Amendment are set out in the attached and the County Commissioners are authorized to sign said Agreement.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #008-2024**

Purchasing

7. **First Reading: Contract C000709 (43-22DEC23) - Plumbing Services - Term and Supply**

Buyer Amy Gerskin read the following memo:

Request for Bid 43-22DEC23 - Plumbing Services - Term and Supply (County contract C000709) closed on December 22, 2023. One bid response was received.

The recommendation for the award is to Harold G. Butzer for providing the products and specifications requested.

This is a Term and Supply contract for the Facilities Maintenance Department.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

8. **Second Reading: Cooperative Contract Award: C000710 (State of MO cooperative contract CT202797053, based on NASPO contract 140599) – Copiers from Sumnerone, Inc. – First Read 01.04.24**

Commissioner Thompson moved now on this day the County Commission of the County of Boone does hereby approve agreement C000710 (State of MO Cooperative Contract CT202797053) with Sumnerone, Inc. for copiers.

The terms of the Agreement are set out in the attached Contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #009-2024**

Community Services

9. **First Reading: Contingency Funding – Mary Lee Johnston Community Learning Center**

Director of Community Services Joanne Nelson read the following memo:

The Community Services Department requests approval for an Agreement for Purchase of Services for Mary Lee Johnston Community Learning Center. The contract was submitted by Mary Lee Johnston Community Learning Center as a Contingency Funding request to the Boone County Children’s Services Fund. The contract will pay for early childhood education supplies, personnel expenses, and building repairs and equipment limited to 1509 Hinkson Avenue, 1505 Hinkson Avenue, and 1511 Hinkson Avenue. The contract will begin upon approval by the Boone County Commission and extend through December 31, 2024. The total allowable compensation shall not exceed \$100,000.00 and will be provided through department number 2161 and account number 86850. The current fund balance is \$150,000.00.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Resource Management

10. **First Reading: County Farm Parcel - Culvert Lining Project Authorization**

Right-of-Way Agent Natalie Meighan stated the City of Columbia has a project planned that would run on County owned property on North Roger Wilson Memorial Drive. Ms. Meighan stated they expect no excavation or maintenance concerns. Ms. Meighan stated anything disturbed will be restored and it’s slated for construction beginning in 2026.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Commission

11. First and Second Reading: Organizational Use of the Boone County Commission Chambers by the Boone County Regional Sewer District

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Government Center Commission Chambers by the Boone County Regional Sewer District on January 16, February 20, April 16, May 21, June 18, July 16, August 20, September 17, November 19, and December 17, 2024, from 4:30PM until 9:30PM.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #10-2024**

12. First and Second Reading: 2024 Commission Assignments

Commissioner Thompson moved now on this day, the County Commission of the County of Boone Does hereby approve the attached 2024 Commission Assignments.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #11-2024**

13. Public Comment

None

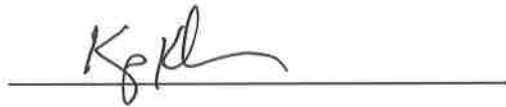
14. Commissioner Reports

Commissioner Aldred stated he would like to commend the Boone County Road & Bridge employees for keeping the roads clear and salted with the winter weather surrounding Boone County today. Commissioner Thompson stated she would like to thank the Boone County Facilities Maintenance employees who came to work at “o’dark o’clock” and late last night getting the parking lots and sidewalks cleared and everything salted. Commissioner Thompson stated last night they had a good turnout at the ARPA listening session here in the Chambers with some good conversations about what is happening. Commissioner Thompson stated the ARPA listening session scheduled in Centralia tonight is being postponed due to the weather.

Attest:



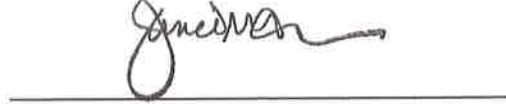
Brianna L. Lennon
Clerk of the County Commission



Kip Kendrick
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner