

TERM OF COMMISSION: December Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick  
District I Commissioner Justin Aldred  
District II Commissioner Janet Thompson  
Captain Brian Leer  
Director of Road & Bridge Greg Edington  
Director of Human Resources Angela Wehmeyer  
Accountant Heather Acton  
Stormwater Coordinator Nicki Rinehart  
Buyer Amy Gerskin  
Director of Purchasing Melinda Bobbitt  
Deputy County Clerk Jodi Vanskike

**Conference Call Information:**

**Number: 425-585-6224 Access Code: 802-162-168**

The meeting was called to order at 1:30PM and roll call was taken.

**Sheriff's Office**

- 1. First Reading: 2023 Edward Byrne Memorial Justice Assistance Grant Award Acceptance**

Captain Brian Leer stated this is a federal grant award of \$43,810.00 under the Bureau of Justice Assistance FY23 Edward Byrne Memorial Justice Assistance Grant (JAG). Captain Leer stated they have an intergovernmental agreement between the City of Columbia and the County of Boone such that the City of Columbia Police Department will receive 60% of these funds, being \$26,286.00, and the Boone County Sheriff's Office will receive 40% of these funds, being \$17,524.00. Boone County plans to use the funds for the purchase of a K-9 and a ballistic shield. Captain Leer stated, if approved, they are asking the Presiding Commissioner to accept the award on their behalf moving forward.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

## Road & Bridge

### 2. First Reading: Change Order #32 for the Tom Bass Road Remodel Project

Director of Road & Bridge Greg Edington stated change order #32 is a continuation of the original project and is to replace two interior doors. Director Edington stated they had one exterior door left over from the first remodel and they decided to replace an exterior door for the cost of installation and the frame. Director Edington stated the rest of the change order is for miscellaneous electric circuits.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

## Human Resources

### 3. First and Second Reading: Consulting Services Agreement: Pat Schreiner

Director of Human Resources Angela Wehmeyer stated on this day, the County Commission of the County of Boone does hereby approve the attached Consultant Agreement between Boone County and the following:

1. Patricia Schreiner

The terms of the Agreement are set out in the attached and the Presiding Commissioner is authorized to sign said Agreement.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #573-2023**

The County Commission authorizes the County Auditor to re-appropriate unspent FY 2023 grant funds which may be carried forward into FY 2024 according to the terms of the grant award upon determination that a remaining balance of the grant award is available for re-budgeting. In addition, the County Commission authorizes the County Auditor to re-appropriate unencumbered FY 2023 appropriations for projects approved in the FY 2023 budget, including Boone County's American Rescue Plan Act (ARPA) funds, which require extension into FY 2024 for completion.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #574-2023**

### **Resource Management**

**5. First Reading: Approval of Extension of the Stormwater Security Agreement and Erosion and Sediment Control Letter of Credit for Ravenwood Plat 1.**

Stormwater Coordinator Nicki Rinehart stated they need to extend the letter of credit for this 34-lot subdivision in the amount of \$89,451.34, which covers 150% of the erosion and sediment control costs for lots still owned by the developer.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**6. First Reading: Approval of Extension of the Stormwater Security Agreement and Erosion and Sediment Control Letter of Credit for Ravenwood Plat 2.**

Stormwater Coordinator Nicki Rinehart stated they need to extend this letter of credit in the amount of \$72,586.41 for the 18-lot subdivision which covers 150% of the erosion and sediment control costs for plat 2.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**7. First Reading: Approval of Stormwater Security Agreement and Erosion and Sediment Control Performance Bond for Atterberry Auctions**

Stormwater Coordinator Nicki Rinehart stated she would like the Commission to accept the performance bond for 150% of the erosion and sediment control costs for a commercial development in the amount of \$278,444.53.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

## Purchasing

### 8. First Reading: C000704 (42-30NOV23) - Shop Fluids - Term and Supply

Buyer Amy Gerskin read the following memo:

The request for Bid 42-30NOV23 - Shop Fluids - Term and Supply (County Contract C000704) closed on November 30, 2023. Three bid responses were received. The recommendation for the award is to Ed Miller Auto Supply, Inc. for providing the products and specifications requested at the lowest pricing.

This is a Term and Supply contract for the Road and Bridge Department.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

### 9. First Reading: Approval of Vehicle Surplus Disposal: 2007 Chevrolet Malibu

Director of Purchasing Melinda Bobbitt read the following memo:

The following is a Prosecuting Attorney's office vehicle that has been wrecked. Stacy Bond, Risk Management Specialist, Human Resources requests approval for disposal so the title/vehicle can be turned over to insurance carrier.

Year	Description	Approximate Mileage	VIN #	Condition
2007	Chevrolet Malibu		1G1ZS57F87F277519 (County Asset 16236)	Totaled by insurance carrier.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

### 10. First Reading: Approval of Vehicle Surplus Disposal: 2001 E350 Ford Club Wagon Van

Director of Purchasing Melinda Bobbitt read the following memo:

The following is a Request for Disposal from the Juvenile Justice Center for a van that is no longer needed due to no longer transporting multiple residents to court appearances at the same time. Van will be sold through the Missouri Auto Auction.

Year	Description	Approximate Mileage	VIN #	Condition
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2001	E350 Ford Club Wagon (van)		1FBSS31L91HB34753 (County Asset 12939)	Fair
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Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**11. First Reading: Amendment #1 to Contract C000536 (bid 28-29JUN22) – CASA Child Advocacy with Heart of Missouri CASA**

Director of Purchasing Melinda Bobbitt read the following memo:

Attached for signature is contract Amendment #1 to Contract C000536 for bid 28-29JUN22 - CASA Child Advocacy with Heart of Missouri CASA.

This Amendment renews the Contract for the period January 1, 2024 through December 31, 2024. It adds the following renewal amounts:

Best Practice Training: 45 units @ \$507 / individual (\$22,815) Case Management: 17,201 units @ \$12.75 I 15 minutes (\$219,312.75) For a total not to exceed \$242,127.75.

Heart of Missouri CASA provides child advocacy services for children involved in abuse and neglect court cases. Services are provided by trained volunteers to help find safe, permanent homes for children who have been abused or neglected.

Invoices will be paid from Department 2162 - CSF Program Funding, Account 71106 - Contracted Services. \$13,500,000.00 is budgeted for 2024.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**12. First Reading: Amendment #1 to Contract C000544 (bid # 28-29JUN22) – MU PSC – Heriford House Stronger Youth Project: Using Evidence-Based and Culturally-Informed Intervention to Improve Outcomes for Justice-Involved and At-Risk Youth with The Curators of the University of Missouri (on behalf of Debora Bell, Ph.D., and the Psychological Services Clinic)**

Director of Purchasing Melinda Bobbitt read the following memo:

Attached for signature is Contract Amendment #1 to Contract C000544 (Bid# 28-29JUN22)- MU PSC-Heriford House Stronger Youth Project: Using Evidence-Based and Culturally Informed Intervention to Improve Outcomes for Justice-Involved and At-Risk Youth

with The Curators of the University of Missouri (on behalf of Debora Bell, Ph.D., and the Psychological Services Clinic).

This Amendment renews the Contract for the period January 1, 2024 through December 31, 2024. It adds a renewal amount of \$423,634.60.

The Psychological Services Clinic works with The Heriford House to deliver Multisystemic Therapy (MST) and a Racial Healing therapy group for youth at-risk or involved with the juvenile justice system.

Invoices will be paid from Department 2162-CSF Program Funding, Account 71106 - Contracted Services. \$13,500,000.00 is budgeted for 2024.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**13. First Reading: Amendment #5 to Contract C000123: 19-02MAY19 – FACE with The Curators of the University of Missouri (on behalf of the Missouri Prevention Science Institute)**

Director of Purchasing Melinda Bobbitt read the following memo:

Attached for signature is Contract Amendment #5 to Contract C000123 for Bid 19-02MAYJ 9 - FACE with The Curators of the University of Missouri (on behalf of the Missouri Prevention Science Institute).

This Amendment renews the Contract for the period January 1, 2024 through December 31, 2024. It adds a renewal amount of \$3,600,801.38 for FACE.

This Contract is for the Family Access Center of Excellence (FACE) of Boone County. FACE consists of two program branches: Community-Based Services and School-Based Services. This program helps Boone County families with a child between the ages of 0-19 to improve access to high quality mental health care.

Invoices will be paid from Department 2162 -CSF Program Funding, Account 71106 Contracted Services. \$13,500,000.00 is budgeted for 2024.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**14. First Reading: Sole Source Approved Vendor List for 2024**

Director of Purchasing Melinda Bobbitt read the following memo:

Purchasing has received requests from Departments/Offices to renew ongoing Sole Source approvals. We are requesting approval to renew the attached list of Sole Source vendors for another year ending on December 31, 2024. The 2024 list of vendors was advertised in the Columbia Missourian and the Columbia Daily Tribune on December 6, 2023.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**15. First Reading: Amendment #1 to Contract C000550 (bid 28-29JUN22) – Access to Healthy Food with Columbia Farmers Market**

Director of Purchasing Melinda Bobbitt read the following memo:

Attached for signature is contract amendment #1 to Contract C000550 (Bid 28-29JUN22) – Access to Healthy Food with Columbia Farmers Market.

This Amendment assigns the Contract from Sustainable Farms & Communities, Inc. to Columbia Farmers Market effective January 1, 2024. The Amendment also renews the Contract for fiscal year 2024 for \$69,125.00. The new County Contract number is C000702.

The program provides a financial match for SNAP and WIC participants at the Columbia Farmer’s Market. The goal of the program is for voucher users to experience lower stress levels related to food insecurity, and for users to experience the benefit of positive changes in health attributed to their access to fresh, local products from the farmer’s market.

Invoices will be paid from Department 2162 – CSF Program Funding, Account 71106 - Contracted Services. \$13,500,000.00 is budgeted for 2024.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**16. First Reading: Amendment #2 to C000560 (28-29JUN22) – Lend and Learn Libraries with First Chance for Children**

Director of Purchasing Melinda Bobbitt read the following memo:

Attached for signature is Contract Amendment #2 to contract C000560 (Bid # 28- 29JUN22) - Lend and Learn Libraries with First Chance for Children.

This Amendment renews the Contract for the period January 1, 2024, through December 31, 2024. It adds a renewal amount of \$86,500.00.

Lend and Learn Toy Libraries provide a safe and inclusive location for young children and their parents to explore toys that strengthen social-emotional, cognitive, motor, and language development. The goal of the program is to strengthen positive parenting skills, reduce social isolation, and ultimately lead to children being developmentally ready for kindergarten.

Invoices will be paid from Department 2162 - CSF Program Funding, Account 71106 Contracted Services. \$13,500,000.00 is budgeted for 2024.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**17. First Reading: Purchase Agreement: C000703 - DocuSign Electronic Signature**

Director of Purchasing Melinda Bobbitt read the following memo:

Attached for signature is Contract #C000703 - DocuSign Electronic Signature with Docs, Inc., d/b/a DocuSign, Inc. This is for the license that allows the County to route documents through DocuSign for electronic signature. There are 18 seats included: Purchasing (3), Children's Services (2), Legal (2), Information Technology (1), and Sheriff (10).

Total cost of Agreement for the period 01/01/24 - 12/31/24 is \$11,823.84 and will be paid as follows:

\$10,510.08 - Department 1172 - GF IT Hardware and Software, account 70100 -Software Subscriptions

\$880.22 - Department 2160 - CSF Community Services Admin, account 70100 -Software Subscriptions

\$433.54 - Department 1420- GF Community Services Admin, account 70100 - Software Subscriptions

The following is budgeted for 2024:

1172-70100: \$14,450.00 2160-70100 (67%): \$1,139.00 1420-70100 (33%): \$561.00

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**Commission**

18. Public Comment

None




19. Commissioner Reports

Commissioner Kendrick stated this week the Commission announced the opening of the second round of ARPA applications, with a deadline set on January 26, 2024 at 5:00 p.m. Commissioner Kendrick stated that next week they will announce five (5) listening sessions that will take place in the month of January across Boone County. Commissioner Kendrick stated they will begin the application review process in late January or early February and hope to have decisions made sometime in the Spring of 2024 to allocate the \$6.5 million dollars in remaining ARPA funds.

Attest:



Brianna L. Lennon  
Clerk of the County Commission



Kip Kendrick  
Presiding Commissioner



Justin Aldred  
District I Commissioner



Janet M. Thompson  
District II Commissioner