

TERM OF COMMISSION: November Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Buyer Amy Gerskin
Chief Engineer Jeff McCann
Environmental Public Health Specialist Liz Olree
Deputy County Clerk Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 9:30AM and roll call was taken.

Health Department

1. First Reading: Nuisance Abatement – Parcel #17-513-21-01-017.00 01

Environmental Public Health Specialist Liz Olree stated she received an anonymous complaint on September 7, 2023 about overgrown grass and weeds on the front lawn. Ms. Olree stated that she took photographs and verified the grass was overgrown. Ms. Olree stated that on September 11, 2023, she mailed a nuisance notice to the owner, but it was returned so she posted an ad in the Columbia Missourian newspaper. Ms. Olree stated that on October 20, 2023 she did a re-inspection and confirmed the lawn still had not been mowed, so she sent the notice for today's hearing. Ms. Olree stated she hasn't had any contact with owner.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

Purchasing

2. First Reading: C000698 (35-01NOV23) - Furnishing, Delivery, and Installation of Replacement Shower Surrounds at the Boone County Jail

Buyer Amy Gerskin read the following memorandum:

Request for Bid 35-0 I NOV23 - Furnishing, Delivery, and Installation of Replacement Shower Surrounds at the Boone County Jail (County contract C000698) solicited bids for the demolition and replacement of the current shower surrounds at the Boone County Jail. The bid closed on November 1, 2023, at 2:00PM, and two responsive bids were received.

The recommendation for the award is to Harold G. Butzer, Inc. for providing the lowest and best bid. The total cost of the contract is \$36,319.00 and will be paid by department 6200 - Capital Repairs and Replacements, account 60110 - General Major Building Repairs/Replacements.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

3. First and Second Reading: Contracts and Amendments Signed by Purchasing Director in September & October 2023

Buyer Amy Gerskin read the following memo:

Attached is the list of contracts and amendments that were awarded in September & October and signed by the Purchasing Director.

The Notice of Awards that explains the justification for the award is posted on our web page under the Purchasing Department. The Bid Tabulation listing the Bidders/Offerors with pricing is also posted there. These contract documents have been added to the Boone County Clerk bid file.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby acknowledge the attached report documenting the contracts and amendments approved by the Purchasing Director as the County's Purchasing Agent (as designated in Commission Order 114-2022) during the months of September and October, 2023.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #519-2023**

Resource Management

- 4. First Reading: Approve Extension Agreement No. 2 for the Irrevocable Letter of Credit between Boone County and Fred Overton Development, Inc. for Ravenwood Plat 1**

Chief Engineer Jeff McCann stated this request is for stormwater BMPs that can't be constructed until the lots are stabilized. Mr. McCann stated this is for a one-year extension of that letter of credit.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

Human Resources

- 5. Second Reading: Budget Amendment: Department 2711 - County Wide 2023 Employee Retention Incentive – First Read 10.31.23 – Open Public Hearing**

Commissioner Kendrick opened and closed the public hearing.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the Budget Amendment for Department 2711 for the County-Wide 2023 Employee Retention Incentive.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #520-2023**

Boone County Joint Communications

- 6. Second Reading: Budget Revision - Department 2701 – First Read 11.09.23**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the Budget Revision for Joint Communication; Department 2701.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #521-2023**

Commission

- 7. First and Second Reading: Organizational Use of the Boone County Plaza and the Boone County Commission Chambers by the Boone County Facilities Maintenance for the 2023 Holiday Lighting Event**

Commissioner Thompson stated this will be a fun event with the turning on of the lights, hot beverages and music provided by Bill Thompson and his band. Commissioner Thompson stated this is a great use of the plaza and a great way to welcome the holiday season.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the application for the organizational use of the Boone County Courthouse Plaza and the Boone County Government Center Commission Chambers by Boone County Facilities Maintenance on December 1, 2023, from 12:00PM until 10:00PM for the Holiday Lighting Event.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #522-2023**

8. Public Comment

None

9. Commissioner Reports

Commissioner Aldred stated this past weekend was Veterans Day and it was an honor to have Boone County designated as a Green Light for Veterans County through the National Association of Counties Operation Green Light. Commissioner Aldred thanked Facilities Maintenance for setting up the green lights and turning the courthouse green.

Commissioner Thompson stated she saw those lights as she was returning from Alabama over the weekend. Commissioner Thompson stated it was beautiful and, looking around the state and the country, not as many counties have participated in Operation Green Light as Boone County has. Commissioner Thompson stated she would like to thank Commissioner Aldred for spearheading the effort. Commissioner Thompson stated it is important that we recognize veterans. Commissioner Thompson stated that yesterday afternoon, the Powerhouse Group hosted another resource fair at the Bear Creek Housing Authority. Commissioner Thompson stated it's a nice cul-de-sac where people can gather. Commissioner Thompson stated that there were around 30 vendors there connecting people to resources and providing pizza. Commissioner Thompson stated that it was a nice event and it was fun to see the interaction among the vendors and as they become more familiar with each other, they are more able to cross-pollinate their agencies. Commissioner Thompson stated that it is important for that to happen and Charles is doing a great job establishing those relationships.

Attest:



Brianna L. Lennon
Clerk of the County Commission



Kip Kendrick
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner