

TERM OF COMMISSION: November Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Environmental Public Health Specialist Avery Evans
Director of Road & Bridge Greg Edington
Boone County Counselor CJ Dykhouse
Stormwater Coordinator Nicki Rinehart
Boone County Clerk Brianna Lennon
Columbia/Boone County Public Health and Human Services
Assistant Director Rebecca Roesslet
Senior Buyer Liz Palazzolo
Deputy County Clerk Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 9:30AM and roll call was taken.

Health Department

- 1. First Reading: City of Sturgeon – Limited-Service Animal Control Cooperative Agreement**

Columbia/Boone County Public Health and Human Services Assistant Director Rebecca Roesslet stated this Agreement allows the City of Sturgeon to transfer custody of animals in police custody to their officers. Assistant Director Roesslet stated the cost for this has increased by \$0.76, making the new rate \$46.08, with a “shall not exceed” cost of \$2,000.00.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. First Reading: Nuisance Abatement Parcel# 17-319-12-01-294.00 01

Environmental Public Health Specialist Avery Evans stated on August 10, 2023, they received a citizen complaint about this property. Mr. Evans stated the initial inspection was conducted on August 16, 2023, in which he found a violation, comprised of tall grass in excess of 12”. Mr. Evans stated on August 17, 2023, a notice of violation was sent via certified mail to the owner. Mr. Evans stated on September 7, 2023, the letter was returned to the Health Department unclaimed and on September 8, 2023, a re-inspection was completed with the violation still being present. Mr. Evans stated on September 18, 2023, a notice was published in the newspaper and on October 16, 2023, a second re-inspection was conducted and on October 20, 2023, a hearing notice was sent to the owner.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Human Resources

3. First Reading: Memorandum of Understanding (MOU) Regarding Boone County Payroll and Human Resources

Boone County Counselor CJ Dykhouse stated this is a draft of a Memorandum of Understanding between Boone County Clerk Brianna Lennon and the County Commission, regarding the migration of the County’s bi-weekly payroll function. Counselor Dykhouse stated there are some duties that, no matter how they re-organize, the Clerk will be looked at to fulfill those duties. Counselor Dykhouse stated Clerk Lennon has agreed in this MOU to continue those functions in her office, but as of January 1, 2024, the detailed processing of the bi-weekly payroll will shift to Human Resources where the hope is that there is more opportunities for cross training and to build some depth of bench so the County has more resilience in this important, but not often thought of, regular function of County Government.

Boone County Clerk Brianna Lennon stated she is very happy with the partnership she has developed with Human Resources. Clerk Lennon stated as they have been moving through the process of the ERP and finding the places where HR and Payroll have overlap, they are very

excited to move into the next vision of what payroll looks like, what HR looks like with it and how the Clerk's Office fits into all of it. Clerk Lennon stated they look forward to making the whole process better.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Boone County Road & Bridge

4. First and Second Reading: Annual Hartsburg Levee District Meeting

Director of Road & Bridge Greg Edington stated he was volunteered to attend the annual Hartsburg Levee District meeting. Director Edington stated all that needs to be done is for the Presiding Commissioner to sign the proxy form.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby designate **Greg Edington** as its proxy to attend the annual meeting of the Hartsburg Levee District on November 14, 2023.

The Presiding Commissioner is authorized to execute the attached Proxy form provided by the Levee District.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #505-2023**

Resource Management

5. First Reading: Approval of extension of the Stormwater Security Agreement and Erosion and Sediment Control Cash Deposit for Columbia Public Schools Nature School

Stormwater Coordinator Nicki Rinehart stated she is requesting the extension of the erosion and sediment control and cash deposit until August 31, 2024.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Purchasing

6. First Reading: Award of Contract C000672 from Sole Source 172-123123SS for Idemia Livescan as a Service with Idemia Identity & Security USA LLC of Anaheim, California for the 13th Circuit Court

Senior Buyer Liz Palazzolo read the following memo:

Purchasing requests approval of contract C000672 awarded from Sole Source #172-123123SS for the purchase of Livescan as a Service and Support from Idemia Identity & Security USA, LLC of Anaheim, California. The contract is being established on behalf of the 13th Circuit Court.

In addition, Sole Source form 172-123123SS is attached for approval by the Boone County Commission. The Sole Source has been advertised in both the Columbia Tribune and the Missourian. No other vendor has come forward indicating that they can provide Livescan as a Service.

The 13th Circuit Court uses Livescan as a Service for fingerprint identification which is essential to the law enforcement work conducted by the court.

The contract period will run coterminous with the Livescan as a Service subscription period that runs July 01, 2023 through June 30, 2024. Idemia has offered the 13th Circuit Court a 5-year agreement. Four renewal options are available subsequent to the initial contract period to complete the 5-year agreement.

Payments under the contract will reference 1210 - General Fund Court Operations/71600 – Equipment Leases & Meter Charges: 1st Year Has Been paid by Missouri Highway Patrol. Ongoing expenditures by the County will be \$5,914.00 if the MSHP does not pay.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

7. Second Reading: Award of Contract C000697 from Co-operative Contract CS231567001 for Mental Health Check-In Services with Clinical Associates PA of Lenexa, Kansas for the Boone County Sheriff's Office – First Read 10.31.23

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the award of County Contract C000697 awarded Co-operative Contract CS231567001 for Mental Health Check-In Services with Clinical Associates PA of Lenexa, Kansas for the Boone County Sheriff's Office.

The Contract is set out in the attached and the Presiding Commission is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #504-2023**

Auditor

8. Second Reading: Budget Amendment – Dept. 2049 - Cover Class 7 Sales Tax Distribution – First Read 10.26.23 – Open Public Hearing

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the Budget Amendment for Department 2049 to cover Class 7 Sales Tax Distribution.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #506-2023**

Boone County Sheriff's Office

9. Second Reading: Budget Amendment - Department 1228 – Request emergency funds for replacement evidence freezer – First Read 10.26.23 – Open Public Hearing

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the Budget Amendment for Department 1228 to request emergency funds for a replacement evidence freezer.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #507-2023**

Commission

10. Public Comment

None

11. Commissioner Reports

Commissioner Thompson stated she is returning from the Rural Action Caucus meeting in West Virginia. Commissioner Thompson stated she learned a lot about housing issues in rural communities that she is bringing home, and she's bringing home the final report from the National Association of Counties on their housing study and the recommendations they've made to use with the efforts in Boone County. Commissioner Thompson stated there were a lot of discussions on disaster resiliency and interesting ideas raised.

Attest:



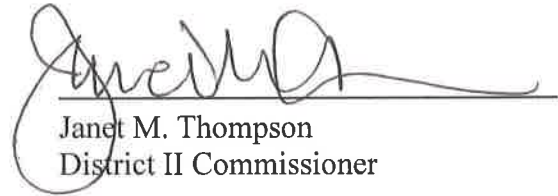
Brianna L. Lennon
Clerk of the County Commission



Kip Kendrick
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner