

TERM OF COMMISSION: October Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Assistant Director of Columbia/Boone County Department of
Public Health and Human Services Rebecca Roesslet
Director of Emergency Management Chris Kelley
Accountant II Jeff Shockley
Senior Buyer Liz Palazzolo
Buyer Amy Gerskin
Captain Brian Leer
Chief Engineer Jeff McCann
Boone County Counselor CJ Dykhouse
Deputy County Clerk Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 1:30pm and roll call was taken.

Health Department

1. **First Reading: Boone County PDMP Contract Renewal with St. Louis County**

Assistant Director of Columbia/Boone County Health and Human Services Rebecca Roeslet stated this is a renewal of an Agreement that has been in place since 2017 for the Prescription Drug Monitoring Program. Ms. Roeslet stated, since Missouri was late to the game on standing up a drug monitoring program, St. Louis County stood up a program to serve the entirety of Missouri. Ms. Roeslet stated this renewal allows for Boone County to share data with St. Louis County for this program.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Boone County Office of Emergency Management

2. First Reading: Siren Easement Agreement MoDNR (River Road)

Director of Emergency Management Chris Kelley stated this easement is a 10-by-10 space for a siren site on Easley River Road, between Coopers Landing and the Village of Easley.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Auditor

3. First Reading: Budget Amendment – Dept. 2049 - Cover Class 7 Sales Tax Distribution

Accountant II Jeff Shockley stated this Budget Amendment is calculated off 2022 sales tax collection. They already have all the revenue that has been collected. It is now being distributed in the fourth quarter.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Purchasing

4. First Reading: Amendment #1 to Contract C000557 (bid #28-29JUN22) – Baby Bags with First Chance for Children

Senior Buyer Liz Palazzolo read the following memo:

Attached for signature is Contract Amendment #1 to Contract C000557 (bid #28-29JUN22)- Baby Bags with First Chance for Children. This Amendment adds a supplemental increase of

26,500 units of Provision of Basic Needs at \$1.00 per 1 unit for a total not to exceed amount of \$26,500.00.

Invoices will be paid from Department 2162 -CSF Program Funding, Account 71106 - Contracted Services. \$1,308,352.55 is the current fund balance.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. First Reading: Award of Contract C000683 from Sole Source 173-123123SS for the Chloride Study Related to the Macroinvertebrate Data Mining Study for Hinkson Creek with Geosyntec Consultants of Jefferson City, Missouri, for the Boone County Resource Management Department

Senior Buyer Liz Palazzolo read the following memo:

Purchasing requests approval of Contract Sole Source# 173-123 123 SS for the purchase of a Chloride Study Related to the Macroinvertebrate Data Mining Study of Hinkson Creek from Geosyntec Consultants, Inc. of Jefferson City, Missouri. The Purchasing Department also requests approval of Contract C000683 that is being established from the Sole Source. The Contract is being established on behalf of the Boone County Resource Management Department.

The Chloride Study relates to the initial Macroinvertebrate Data Mining Study of Hinkson Creek performed by Geosyntec Consultants, Inc. under Contract 20-07NOV 19. The County requested competitive proposals from various vendors through a Request for a Statement of Qualifications posted as 20-07NOV19. Geosyntec Consultants, Inc. was the only respondent, and a Contract was awarded to the vendor for the original Macroinvertebrate Data Mining Study of Hinkson Creek. During that study, Geosyntec noticed a correlation between chloride concentrations and macroinvertebrate health. This new study builds on the previous work.

The single feasible source has been advertised in both the Missouriian and the Columbia Tribune. No other vendors have come forth to indicate that they are able to provide it. The Contract period will run for a three-year period starting October 26, 2023, through October 25, 2026.

Payments under the Contract will reference the following Department and object codes: 1725 - General Fund Resource Management Stormwater Planning/71100 - Outsourced Services: \$124,500.00.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

6. First Reading: C000695 (41-20OCT23) - Deed Record and Index Books - Term and Supply

Buyer Amy Gerskin read the following memo:

Request for Bid 41-20OCT23 - Deed Record and Index Books (County Contract C000695) closed on October 20, 2023. One bid response was received.

The recommendation for the award is to Bear Graphics Inc. for providing the only responsive bid. This is a Term and Supply contract for the Recorder's Office.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

7. First Reading: Approval of Vehicle Surplus Disposal

Senior Buyer Liz Palazzolo read the following memo:

The following is a Sheriff's Office vehicle that has been wrecked. Stacy Bond, Risk Management Specialist, Human Resources, requests approval for disposal so the title can be turned over to MOPERM.

Year	Description	Approximate Mileage	VIN #	Condition
2020	Ford Interceptor Utility (Explorer)	65,500	1FM5K8AB5LGA18628 (County Asset 23877)	Totaled by insurance carrier.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

8. Second Reading: Amendment #1 to Contract C000574 (bid #28-29JUN22) – Path Forward with Love Columbia Corp. – First Read 10.24.23

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve a Contract Amendment with Love Columbia Corp. for a supplemental increase not to exceed \$40,979.40.

The terms of the Agreement are set out in the attached Contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #484-2023**

9. Second Reading: Amendment #1 to Contract C000560 (bid #28-29JUN22) – Lend and Learn Libraries with First Chance for Children – First Read 10.24.23

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve a Contract Amendment to C000560 (28-29JUN22) – Lend and Learn Libraries with First Chance for Children for a supplemental increase not to exceed \$12,500.

The terms of the Agreement are set out in the attached Contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #485-2023**

Boone County Sheriff's Office

10. First Reading: Budget Amendment - Department 1228 – Request emergency funds for replacement evidence freezer

Captain Brian Leer stated on October 3, 2023, they discovered their Artic Air freezer, which is used for evidence, had malfunctioned. Captain Leer stated they caught it before any evidence had perished, but it will need replaced. Captain Leer stated the current freezer was purchased in 2014 for \$1,502.96. Captain Leer stated they had a service provider come out to inspect the freezer and the estimate to repair it was almost \$3,000. Captain Leer stated, with the age of the freezer and the cost to repair, it will cost more than the freezer is worth. Captain Leer stated the freezer they would like to purchase has a built-in alarm system so they would not have to retrofit an alarm. Captain Leer stated the cost of the freezer and delivery is \$9,097.38.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

11. First Reading: Florissant Police Department K-9 Maintenance Training Contract

Captain Brian Leer stated they have been providing training for two of the Florissant Police Department's K-9 units. This contract is for ongoing training of the service of dual-purpose canines in the amount of \$4,000.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

12. First and Second Reading: Livescan Grant Application

Captain Brian Leer stated this grant application is for a replacement of the Livescan device at the Sheriff's Office. Captain Leer stated their Livescan device is in the front of the Sheriff's Office and is used to fingerprint registered sex offenders. They also allow other agencies to use it as needed. Captain Leer stated they had planned on ordering a new one and were recently contacted by the Missouri State Highway Patrol who let them know they have funds available to pay for a complete replacement of this device, which totals around \$18,000.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Boone County Sheriff's Office Livescan Grant Application.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #486-2023**

13. Second Reading: Missouri Department of Public Safety K-9 Basic Training Agreement – First Read 10.24.23

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached K-9 Training Agreement between Boone County and the Missouri Department of Public Safety.

The terms of the Agreement are set out in the attached and the Presiding Commissioner is authorized to sign said Agreement.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #487-2023**

Boone County Counselor

14. First Reading: Agreement with Missouri Department of Public Safety – Sheriff Training Facility funding

Boone County Counselor CJ Dykhouse stated this agreement is a result of excellent work on behalf of Presiding Commissioner Kendrick and Sheriff Dwayne Carey, convincing the State that our regional impact for training and law enforcement could be spread across the state if we had an adequate facility to do that work. Counselor Dykhouse stated this agreement facilitates the State of Missouri's commitment and a portion of the cost of constructing that facility, in the amount of \$4,000,000 through the Missouri Department of Public Safety.

Commissioner Kendrick stated it is hard for him to explain how excited he is about this project. Commissioner Kendrick stated the Missouri Department of Public Safety was very generous with the County. There is usually a set aside provision that requires some local match on the front end, but they removed that language and allowed the County to start spending the state funding before dipping into the County funds to build this facility. Commissioner Kendrick stated it is exciting to see Boone County move forward in a leadership role as a provider of important training at a low-cost option for departments and municipalities across the state who may not have the resources that Boone County does.

Commissioner Thompson stated she would like to thank Counselor Dykhouse and Presiding Commissioner Kendrick for all of their work on this project. Commissioner Thompson stated the kind of work that is being done in the Sheriff's Office now will be enhanced by this facility.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Resource Management

15. First and Second Reading: Development Agreement Extension No. 1 – Trade Winds Park Plat 4

Chief Engineer Jeff McCann stated this agreement will extend the completion date of the improvements 30 days from what was in the original development agreement. Chief Engineer McCann stated this is for the road as well as the stormwater infrastructure. Chief Engineer McCann stated the original completion date of those items was October 31, 2023, and, although they are very close to making that, they felt that if we had rain, it would be a little close.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Extension Agreement No. 1 for the Development Agreement between Boone County and Trade Winds Technology Development, LLC for Trade Winds Park Plat 4.

Terms of the Agreement are stipulated in the attached Extension Agreement No. 1. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #488-2023**

16. Second Reading: Annual Cooperative Agreement with Village of Hartsburg for Road Sales Tax Revenue – First Read 10.24.23

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Annual Cooperative Agreement with the Village of Hartsburg for Road Sales Tax Revenue.

The terms of the Agreement are set out in the attached and the Presiding Commissioner is authorized to sign said Agreement.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #489-2023**

Commission

17. Public Comment

None

18. Commissioner Reports

Commissioner Kendrick stated the Boone County Commission received notice yesterday from the Boone Hospital Board of Trustees that there is a resignation in effect November 1, 2023. Commissioner Kendrick stated there was a request of them to make an appointment. The Boone County Commission will post that vacancy on its website and will collect applications to fill that vacancy until the April 2024 election. Commissioner Kendrick stated there will be two Board of Trustees openings as part of the April 2024 election. Commissioner Kendrick stated this process will begin very soon to fill that vacancy until the April 2024 election.

Commissioner Thompson stated any person that might be appointed by this body for the interim would be required to file between December 5 and December 26, 2023, if they wish to run for the April 2024 election.

Attest:



Kip Kendrick

Presiding Commissioner



Brianna L. Lennon

Brianna L. Lennon
Clerk of the County Commission



Justin Aldred

Justin Aldred
District I Commissioner



Janet M. Thompson

District II Commissioner