

TERM OF COMMISSION: October Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick  
District I Commissioner Justin Aldred  
District II Commissioner Janet Thompson  
Captain Brian Leer  
Director of IT Julia Lutz  
Budget Administrator Kelle Westcott  
Director of Purchasing Melinda Bobbitt  
Director of Community Services Joanne Nelson  
Deputy County Clerk Jodi Vanskike

**Conference Call Information:**

**Number: 425-585-6224 Access Code: 802-162-168**

The meeting was called to order at 9:30am and roll call was taken.

**Boone County Sheriff's Office**

**1. First Reading: Missouri Department of Public Safety K-9 Basic Training Agreement**

Captain Brian Leer stated this contract is specifically for the Capitol Police in Jefferson City. Captain Leer stated the Boone County Sheriff's Office has been a partner with the Capitol Police for a while, providing training for their explosives detection K-9s. Captain Leer stated Capitol Police has decided to get a new K-9 and has asked the Boone County Sheriff's Office to

provide the training needed. Captain Leer stated, as part of this agreement, the Boone County Sheriff's Office will help them procure a K-9 as well as train the new K-9 and handler. Captain Leer stated this agreement is for no less than 20 sessions over a four-week period for a total payment of \$2,000.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

## Human Resources

### **2. First and Second Reading: Request to Hire Above FHR for Position 724, Administrative Technician I**

Director of IT Julia Lutz stated this applicant comes with the budgeting and administrative assistant experience her office has been looking for in the mail room. Director Lutz stated she can tell this applicant has the initiative and drive they have been looking for and she is excited for her to start.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the request to hire above the flexible hiring maximum for position number 724, Administrative Technician I, and does hereby authorize an appropriation of \$18 per hour for the salary of said position.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #477-2023**

## Resource Management

### **3. First Reading: Annual Cooperative Agreement with Village of Hartsburg for Road Sales Tax Revenue**

Budget Administrator Kelle Westcott stated this is the fifth year of the six-year cycle and the contract is in the amount of \$12,702.07.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

### **4. Second Reading: Approve Extension Agreement No. 1 for the Irrevocable Letter of Credit between Boone County and D & D Investments LLC for Willow Creek Plat 1– First Read 10.19.23**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Extension Agreement No. 1 for the \$31,496.25

Irrevocable Letter of Credit between Boone County and D & D Investments LLC for Willow Creek Plat 1.

Terms of the agreement are stipulated in the attached Extension Agreement No. 1. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #478-2023**

**5. Second Reading: Approve Extension Agreement No. 1 for the Irrevocable Letter of Credit between Boone County and D & D Investments LLC for Willow Creek Plat 2– First Read 10.19.23**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Extension Agreement No. 1 for the \$33,300 Irrevocable Letter of Credit between Boone County and D & D Investments LLC for Willow Creek Plat 2.

Terms of the agreement are stipulated in the attached Extension Agreement No. 1. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #479-2023**

**Purchasing**

**6. First Reading: Amendment #1 to Contract C000574 (bid #28-29JUN22) – Path Forward with Love Columbia Corp.**

Director of Purchasing Melinda Bobbitt read the following memo:

Attached for signature is Contract Amendment #1 to Contract C000574 (bid #28-29JUN22)- Path Forward with Love Columbia Corp. This Amendment adds a supplemental increase of 3,548 units of Case Management at \$11.55 per 15 minutes for a total not to exceed amount of \$40,979.40.

Invoices will be paid from Department 2162 -CSF Program Funding, Account 71106 - Contracted Services. \$1,308,352.55 is the current fund balance.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**7. First Reading: Amendment #1 to Contract C000560 (bid #28-29JUN22) – Lend and Learn Libraries with First Chance for Children**

Director of Purchasing Melinda Bobbitt read the following memo:

Attached for signature is Contract Amendment #1 to Contract C000560 (bid #28-29JUN22) - Lend and Learn Libraries with First Chance for Children. This Amendment adds a supplemental increase of 1,500 units of Family Development at \$5 per 15 minutes (\$7,500) and 500 units of Public Awareness/Education at \$10 per 15 minutes (\$5,000) for a total not to exceed amount of \$12,500.

Invoices will be paid from Department 2162 - CSF Program Funding, Account 71106 - Contracted Services. \$1,308,352.55 is the current fund balance.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**8. Second Reading: C000685 (174-123123SS) - GatesAir Multiplex Equipment - Sole Source – First Read 10.19.23**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the Sole Source Contract C000685 with GatesAir, Inc. for the purchase of Multiplex Equipment for Boone County Joint Communications.

The terms of the Agreement are set out in the attached Contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #480-2023**

**9. Second Reading: Amendment #1 to Contract C000564 (bid #28-29JUN22) – VAC Basic Needs Program with Voluntary Action Center – First Read 10.19.23**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve a Contract Amendment with Voluntary Action Center for a supplemental increase not to exceed \$21,500.

The terms of the Agreement are set out in the attached Contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #481-2023**

**10. Second Reading: Contract C000690 - RFP Award Recommendation: 26-11JUL23 – Consulting Services for the Assessment of Success of the Programs to Promote Well-Being of Children in Boone County with Central Missouri Community Action, partnering with Partner for Better – First Read 10.19.23**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve an Agreement with Central Missouri Community Action for Consulting Services for the Assessment of the Programs Provided to Promote Well-Being of Children in Boone County, Missouri. The cost of Contract is \$75,831.52.

The terms of the Agreement are set out in the attached Contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #482-2023**

**11. Second Reading: Amendment #1 to Contract C000166 (bid #29-23AUG21) – Flourish Prep Internship Program with Fostering Life-Changing Opportunities – First Read 10.19.23**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve a Contract Amendment to C000166 (29-23AUG21) – Flourish Prep Internship Program with Fostering Life-Changing Opportunities for a supplemental increase not to exceed \$37,115.78.

The terms of the Agreement are set out in the attached Contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #483-2023**

**Commission**

12. Public Comment

None

13. Commissioner Reports

Commissioner Thompson stated there is a funeral today for Grace Botner Butler. Commissioner Thompson stated Mrs. Butler was a wonderful woman whose family is an integral part of the history of northern Boone County. Commissioner Thompson stated Mrs. Butler was a member of the Bicentennial Committee and helped to get some fun activities going in the northern part of Boone County. Commissioner Thompson stated Mrs. Butler will be greatly missed by her family and by her community.

Attest:

  
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Kip Kendrick  
Presiding Commissioner



Brianna L. Lennon  
Clerk of the County Commission



Justin Aldred  
District I Commissioner



Janet M. Thompson  
District II Commissioner