

TERM OF COMMISSION: October Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick  
District I Commissioner Justin Aldred  
District II Commissioner Janet Thompson  
Director of Purchasing Melinda Bobbitt  
Director of Human Resources Angela Wehmeyer  
Chief Engineer Jeff McCann  
Buyer Amy Gerskin  
Deputy County Clerk Jodi Vanskike

**Conference Call Information:**

**Number: 425-585-6224 Access Code: 802-162-168**

The meeting was called to order at 1:30pm and roll call was taken.

**Human Resources**

1. **First and Second Reading: Request to Hire Above FHR for Position 535, Senior Administrative Assistant**

Director of Human Resources Angela Wehmeyer stated this request is for a Senior Administrative Assistant for the Commission office. Director Wehmeyer stated this candidate has over eight years of experience as a paralegal as well as multiple years as an office manager. Director Wehmeyer stated this request is for \$23 an hour, which is 109.8% percent of mid-point.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the request to hire above the flexible hiring maximum for position number 535, Senior Administrative Assistant, and does hereby authorize an appropriation of \$23 per hour for the salary of said position.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #468-2023**

**Resource Management**

2. **First Reading: Approve Extension Agreement No. 1 for the Irrevocable Letter of Credit between Boone County and D & D Investments LLC for Willow Creek Plat 1**

Chief Engineer Jeff McCann stated this is a one-year extension for the stormwater buffer, which D&D can construct at a later date. Chief Engineer McCann stated there aren't yet enough homes built in Plat 1 to move forward so this will give them another year on the line of credit.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. **First Reading: Approve Extension Agreement No. 1 for the Irrevocable Letter of Credit between Boone County and D & D Investments LLC for Willow Creek Plat 2**

Chief Engineer Jeff McCann stated this is the same thing as the item before, just for Plat 2.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. **Second Reading: Annual Cooperative Agreement with the City of Sturgeon for Road Sales Tax Revenue – First Read 10.17.23**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached annual Cooperative Agreement with the City of Sturgeon for Road Sales Tax Revenue.

The terms of the Agreement are stipulated in the attached and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #469-2023**

**5. Second Reading: Adopt-a-Road Program – Approve application for Richland Road - First Read 10.17.23**

Commissioner Aldred moved now on this day the County Commission of the County of Boone does hereby approve the attached Adopt-a-Road request by Sigma Chi for a portion of Richland Road from the intersection of Grace Lane to Olivet Road.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #470-2023**

**Purchasing**

**6. First Reading: C000685 (174-123123SS) - GatesAir Multiplex Equipment - Sole Source**

Buyer Amy Gerskin read the following memo:

Attached for approval is award of contract C000685 from County Sole Source# 174-123123SS. The Sole Source Request Form 174-123123SS is also included and requires Commission approval and signature.

This is a Sole Source purchase for GatesAir Multiplex Equipment for Boone County Joint Communications from GatesAir, Inc. of Mason, Ohio.

The single feasible source has been advertised in both the Missourian and the Columbia Tribune. No other vendors have come forth to indicate that they are able to provide the subscription.

The contract period will run from Date of Award through December 31, 2023.

The cost of this purchase is \$86,317.93 and will be paid from Department 2706 -BOCO Joint Communications Radio Improvements, Account 91300 -Replacement Machinery and Equipment.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**7. First Reading: Amendment #1 to Contract C000564 (bid #28-29JUN22) – VAC Basic Needs Program with Voluntary Action Center**

Director of Purchasing Melinda Bobbitt read the following memo:

Attached for signature is Contract Amendment #1 to Contract C000564 (bid #28-29JUN22) - VAC Basic Needs Program with Voluntary Action Center. This amendment adds a supplemental increase of 625 units of Basic Needs at \$20 per one instance (\$12,500) and 900 units of information and referral at \$10 per one instance (\$9,000) for a total not to exceed amount of \$21,500.

Invoices will be paid from Department 2162 -CSF Program Funding, Account 71106 - Contracted Services. \$1,308,352.55 is the current fund balance.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**8. First Reading: Contract C000690 - RFP Award Recommendation: 26-11JUL23 – Consulting Services for the Assessment of Success of the Programs to Promote Well-Being of Children in Boone County with Central Missouri Community Action, partnering with Partner for Better**

Director of Purchasing Melinda Bobbitt read the following memo:

Request for Proposal 26-1 JJUL23-Consulting Services for the Assessment of Success of the Programs to Promote Well-Being of Children in Boone County closed on July 11, 2023. Two proposal responses were received.

The evaluation committee consisted of Leigh Spence, Michele Kennett, Lynn Barnett, Greg Grupe, Robert Aulgur, Sebastian Martinez Valdivia, and Rodney Dixon. The evaluation committee's evaluation report with score sheet is attached. Recommendation award is to Central Missouri Community Action, partnering with Partner for Better.

Invoices will be paid from Department 2162 -CSF Program Funding, Account 71106 - Contracted Services. The total amount 162 -CSF Program Funding, Account 71106 - Contracted Services. The total amount funded from this award is \$75,831.52. \$1,211,679.20 is the current fund balance.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**9. First Reading: Amendment #1 to Contract C000166 (bid #29-23AUG21) – Flourish Prep Internship Program with Fostering Life-Changing Opportunities**

Director of Purchasing Melinda Bobbitt read the following memo:

Attached for signature is Contract Amendment #1 to Contract C000166 (bid #29-23AUG21) - Flourish Prep Internship Program with Fostering Life-Changing

Opportunities. This Amendment adds a supplemental increase of 1,566 units of Case Management at \$4.63 per 15 minutes (\$7,250.58) and 1,516 units of Community Collaboration at \$19.70 per 15 minutes (\$29,865.20) for a total not to exceed amount of \$37,115.78.

Invoices will be paid from Department 2162 -CSF Program Funding, Account 71106 Contracted Services. \$1,308,352.55 is the current fund balance.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**10. Second Reading: C000684 (CC221516001) - Waste/Recycling Containers - Term and Supply – First Read 10.17.23**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the Cooperative Term and Supply Contract C000684 with Box Gang Manufacturing, LLC for the purchase of Custom-Built Roll-Off Recycling Containers. The terms of the agreement are set out in the attached contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #471-2023**

**11. Second Reading: C000644 (60523CO0302) - Dump Truck 2024 Models – First Read 10.17.23**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve Contract C000644 (60523CO0302) with Premiere Truck Group of Columbia for the purchase of two 2024 Freightliner 114SD Plus Chassis with extended warranties. The terms of the agreement are set out in the attached contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #472-2023**

**Boone County Sheriff's Office**

**12. Second Reading: Cooper County Sheriff's Office K-9 Basic Training Contract – First Read 10.17.23**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached K-9 Training Agreement between Boone County and the Cooper County Sheriff's Office.

The terms of the Agreement are set out in the attached and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #473-2023**

**13. Second Reading: City of West Plains Police Department K-9 Maintenance Training Contract – First Read 10.17.23**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached K-9 Training Agreement between Boone County and the City of West Plains Police Department.

The terms of the Agreement are set out in the attached and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #474-2023**

**Commission**

**14. First and Second Reading: Application for Organizational Use of the Boone County Courthouse Plaza - ROTC Veterans Day Vigil**

Commissioner Thompson stated this is an appropriate recognition by the ROTC members in Boone County of the folks who serve our country.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the application for the organizational use of the Boone County Courthouse Plaza and the Boone County Government Center Commission Chambers by the University of Missouri Air Force ROTC on Thursday, November 9, 2023, beginning at 1:00 p.m., through Friday, November 10, 2023, at 3:00 p.m. for the Annual Veterans Day Vigil.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #475-2023**

**15. First and Second Reading: Application for Organizational Use of the Boone County Commission Chambers - Columbia Farmers Market**

Commissioner Aldred stated this is the standard, annual Columbia Farmers Market membership meeting request.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the application for organizational use of the Boone County Government

Center Chambers by Columbia Farmers Market on January 9, 2024, February 23, 2024, and March 12, 2024 from 5:00 p.m. until 9:00 p.m. for Annual CFM Membership Meetings.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #476-2023**

16. Public Comment

None

17. Commissioner Reports

Commissioner Aldred stated he wanted to recognize that it is the University of Missouri’s Homecoming this weekend. Commissioner Thompson stated this week they were informed that the Missouri Association of Counties has chosen two programs in Boone County for County Achievement awards. Commissioner Thompson stated the first is for the Department of Emergency Management for their program “Making Preparedness Personal” and the second is for Boone County’s Jail Mental Health Staffing. Commissioner Thompson stated the awards will be presented at the business meeting during the MAC Annual Conference on Monday, November 20, 2023, at the Lake of the Ozarks.

Attest:

  
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Kip Kendrick

Presiding Commissioner

  
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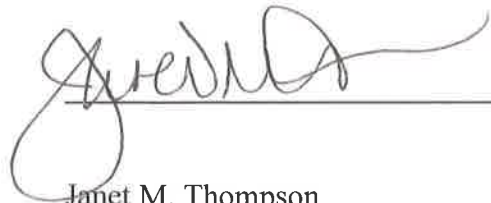
Brianna L. Lennon

Clerk of the County Commission

  
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Justin Aldred

District I Commissioner

  
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Janet M. Thompson

District II Commissioner