

TERM OF COMMISSION: September Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Director of Emergency Management Chris Kelley
Prosecuting Attorney Roger Johnson
Buyer Amy Gerskin
Senior Buyer Liz Palazzolo
Boone County Deputy County Clerk Jodi Vanskike

Public: John Donelon

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 9:30am and roll call was taken.

Commission

1. Proclamation Recognizing September 2023 as National Preparedness Month

Commissioner Aldred read the following proclamation:

WHEREAS, National Preparedness Month, occurring each September, is a call for the nation's citizens to join in preparing their homes, businesses, and communities for disasters, including natural and man-made hazards; and

- WHEREAS, the Federal Emergency Management Agency (FEMA) announced the 2023 National Preparedness Month theme, “Take Control in 1, 2, 3,” which encourages everyone, especially older adults, to become more prepared; and
- WHEREAS, during this time, we recognize the selfless and brave actions of all who help prepare for, protect from, respond to, mitigate during, and recover from disasters; whether they be paid or unpaid, these individuals, agencies, and organizations are performing essential actions in fostering a culture of preparedness and building community resilience; and
- WHEREAS, when individuals take responsibility to prepare themselves, their households, and their communities, the rate of survival and the ability to recover is greatly increased; and
- WHEREAS, the Boone County Office of Emergency Management partners with federal, state, regional, local, private, and volunteer agencies to raise awareness of local hazards and to educate on how to prepare for them.
- THEREFORE, the County Commission of the County of Boone does hereby recognize September 2023 as National Preparedness Month and calls on all citizens of Boone County, Missouri, to prepare for disasters with their households, family, friends, pets, and neighbors by making a preparedness plan, building a kit, staying informed, and being involved in preparedness activities.

Director of Emergency Management Chris Kelley stated their Preparedness Fair is this Thursday, September 14, 2023, at Stephen’s Lake Park from 4 p.m. until 8 p.m. Director Kelley stated there will be a band and lots of Emergency Management partners and vendors. Director Kelley stated he will also be naming the awardee of the Tom Hurley Public Safety award. Director Kelley stated he is looking forward to having everyone come out to learn about preparedness.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby enter into the record, a proclamation recognizing September 2023 as National Preparedness Month.

Commissioner Aldred seconded the motion.
 The motion carried 3 to 0. **Order #401-2023**

Boone County Prosecuting Attorney’s Office

2. First and Second Reading: Permission to apply for grant funding through the Violence Against Women Act (VAWA) for October 2024 – 2025

Prosecuting Attorney Roger Johnson stated he is requesting approval to apply for the VAWA grant. Prosecutor Johnson stated this grant funds three full-time prosecuting attorneys and one part-time investigator. Prosecutor Johnson stated, for this year, the only thing different is they are asking for additional funds for training within their office, and they are asking for a half-

time Prosecutor, who would work 100% remotely. Prosecutor Johnson stated this grant requires a 25% County match, which comes from the funding of their existing staff.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Violence Against Women (VAWA) Grant application from the Prosecuting Attorney's Office.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #402-2023**

Purchasing

3. First Reading: C000668 (080818-HPI) - Tandem Axle Dump Trucks with 114SD Plus Chassis with Henderson Products, Inc.

Buyer Amy Gerskin read the following memo:

The Boone County Road & Bridge Department requests permission to utilize the Sourcewell Cooperative Contract 080818-HPI -Snow and Ice Handling Equipment, Supplies, and Accessories to purchase four (4) Tandem Axle Dump Trucks with 1 I 4SD Plus Chassis, Hydraulics and Installation from Henderson Products, Inc. The Boone County Contract Number for this purchase is C000668.

The cost of this purchase is \$961,208 and will be paid from Department 2040-Road and Bridge Maintenance, Account 92400 -Replacement Autos/Trucks. This is a replacement purchase, and the 2023 total budgeted amount is \$220,000 for each truck, \$880,000 in total. Account 92400 has additional funds available for this purchase.

The Purchasing Department requests permission to dispose of the following surplus by sale through the Missouri Auto Auction:

- 2013 Freightliner 114SO Single Axle Dump Truck, VIN 1FVAG3BS1DHFF1 130, fixed asset tag 18202 (vehicle 1733)
- 2014 Freightliner 114SO Tandem Axle Dump Truck, VIN 3ALHG3DVIEDFN8595, fixed asset tag 18530 (vehicle 1716)
- 2014 Freightliner 114SD Tandem Axle Dump Truck, VIN 3ALHG3DV3EDFN8596, fixed asset tag 18532 (vehicle 1769)
- 2014 Freightliner 114SD Tandem Axle Dump Truck, VIN 3ALHG3DVXEDFN8594, fixed asset tag 18501 (vehicle 1735)

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. First Reading: Approval of Sole Source 171-123123SS for Real Vision (RVI) Software Subscription, Service and Support for the Boone County IT Department provided by Real Vision Software, Inc

Senior Buyer Liz Palazzolo read the following memo:

Attached for signature and approval is Sole Source Request Form #171-123123SS for Real Vision (RVI) Software Subscriptions from RVI, Inc. of Alexandria, La. The Purchasing Department requests approval of Single Feasible Source 171-123123SS that is being established on behalf of the Boone County Information Technology Department. The sole source form is attached for Commission approval.

The County previously approved Sole Source 104-123111SS for Real Vision (RVI) software via Commission Order 232-2011 dated 06/21/2011. County records uploaded into IBMi use RVI software and, in order to receive ongoing upgrades, updates, and technical support, the County must purchase an ongoing annual subscription for RVI software.

The single feasible source has been advertised in both the Missourian and the Columbia Tribune. No other vendors have come forth to indicate that they are able to provide it.

A contract will be written based on this Sole Source and presented for Commission approval at a later date. Payments will be paid using this Department/Object coding with budgeted amounts:

- 1172-General Fund IT Hardware & Software/70050 –Software Services
Contract: \$4,950

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. First and Second Reading: Contracts and Amendments Signed by Purchasing Director in August 2023

Commissioner Thompson read the following memo:

Attached is the list of Contracts and Amendments that were awarded in August 2023 and signed by the Purchasing Director.

The Notice of Awards that explains the justification for award is posted on our web page under the Purchasing Department. The Bid Tabulation listing the Bidders/Offerors with pricing is also posted there. These contract documents have been added to the Boone County Clerk bid file.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby acknowledge the attached report documenting the contracts approved by the

Purchasing Director during the month of August 2023 as the County’s Purchasing Agent (as designated in Commission Order 114-2022).

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #403-2023**

IT

6. Second Reading: Budget Revision for Dept 2010 Class 9 - Mail Inserter – First Read 09.07.23

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Revision for Department 2010 for a mail inserter.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #404-2023**

Human Resources

7. Second Reading: Job Classification Committee Recommendations for 2023 Mid-Year Requests – First Read 09.07.23

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the recommendations from the Job Classification Committee for requests for Budget Year 2023 contained within the attached “Recommendations from the Job Classification Committee” memo dated September 5, 2023.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #405-2023**

Boone County Sheriff's Office

8. Second Reading: Budget Amendment – Dept. 2901 - Class 9 Vehicle Purchase – First Read 08.31.23 – Open Public Hearing

Commissioner Kendrick opened and closed the public hearing.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Department 2901 for a Class 9 vehicle purchase.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #406-2023**

Commission

9. First and Second Reading: Board Appointment – Planning & Zoning Board – Christy Schnarre

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby appoint the following:

Christy Schnarre	Planning & Zoning Commission	Appointment	Four-Year Term	September 12, 2023 through September 12, 2027
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Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #407-2023**

10. Public Comment

John Donelon’s statement is attached to the bottom of the minutes.

11. Commissioner Reports

None

Attest:


Kip Kendrick

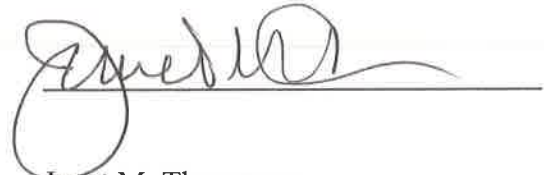
Presiding Commissioner



Brianna L. Lennon
Clerk of the County Commission



Justin Aldred
District I Commissioner


Janet M. Thompson

District II Commissioner