

TERM OF COMMISSION: August Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Budget Administrator Kelle Westcott
Sheriff Dwayne Carey
Senior Buyer Liz Palazzolo
Director of Purchasing Melinda Bobbitt
Stormwater Coordinator Nicki Rinehart
Director of Human Resources Angela Wehmeyer
Director of Emergency Management Chris Kelley
Director of Road & Bridge Greg Edington
Boone County Deputy County Clerk Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 9:30am, roll call was taken, and the existence of a quorum was confirmed.

Employee Recognition Committee:**1. Employee of the 2nd Quarter 2023 Recognition**

Kelle Westcott stated the following individuals were nominated for the Employee of the 2nd Quarter: Lenna Peterson, Program, Diversity, Equity and Inclusion Specialist in the Community Services Department; Heather Acton, Senior Accountant/Financial Analyst in the Auditor's Office; Julia Lutz, Director of Information Technology; Sharry Charest, Hiring and Retention Coordinator in the Human Resources Department; and Pat Devaney, Professional Civil Engineer in the Resource Management Department. Ms. Westcott stated she was proud to announce the winner of the Employee of the 2nd Quarter for 2023 is Jody Moore, Deputy Director of Facilities Maintenance.

Boone County Sheriff's Office**2. First Reading: Acceptance letter for State Cyber Crimes Grant**

Boone County Sheriff Dwayne Carey stated they have had their Cyber Crimes Task Force since 2007. Sheriff Carey stated the Missouri State Legislature decided this year to increase the amount they are designating to all Task Forces in the State of Missouri, so they were able to get funding for another position. Sheriff Carey stated his particular interest in this is the forensic side. Sheriff Carey stated, with technology the way it is, the Boone County Sheriff's Office detectives are doing forensic exams a lot for their own agency as well as for other central Missouri agencies. Sheriff Carey stated he wants to get a detective trained on internet crimes investigation as well as specifically work this individual up to national certification.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Purchasing**3. First Reading: Amendment #1 to Contract C000384 from Co-Op Contract R192006 for Maintenance, Repair, Operations Supplies & Equipment with Lowe's Home Centers, Inc. – Countywide Term & Supply**

Senior Buyer Liz Palazzolo read the following memo:

Purchasing requests approval for Amendment #1 to contract C000384, co-operative contract R192006 for Maintenance, Repair, Operations Supplies and Equipment with Lowe's Home Centers, LLC of Mooresville, North Carolina. The amendment adds updates to the contract to bring the County's contract terms up-to-date with the co-operative contract terms and, specifically, to acknowledge that the discount program has been discontinued and replaced with a rebate program. The original contract was established September 15, 2020, through Commission Order 400A-2020.

This is a Countywide Term & Supply contract.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. First Reading: Amendment #2 to Contract C000467 (bid # NCPA-01-97) – Huber Advantage with Managed Cyber Security with Huber & Associates, Inc.

Director of Purchasing Melinda Bobbitt read the following memo:

Contract C000467 (bid #NCPA-01-97) -Huber Advantage with Managed Cyber Security was approved by Commission for award to Huber & Associates, Inc. on August 30, 2022, Commission Order 417-2022. Amendment #2 adds Huber's Risk Assessment to address Information Technology Department's request to remove/uninstall the EDR solution from any endpoint the County chooses. Huber will be providing the County with the necessary credentials to do so. Huber will no longer ensure that all applicable endpoints are sufficiently protected, thus protecting the County's network. Huber will no longer be able to ensure the EDR agent is on all endpoints at all times, or to ensure the key(s) are located in a place that is better protected from threats on the network. According to our Information Technology Department, our IT Department has strict operational processes in place around the management and implementation of this EDR solution. While Huber has been a good partner, Boone County remains accountable and needs the ability to manage and control our system. This contract is for department 1172 - General Fund IT Hardware & Software, account 71100 - Professional Services.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. First Reading: Contract: C000664 (City of Columbia #34/2023) - Low Voltage Wiring and Related Services with Steel-Nett, LLC.

Senior Buyer Liz Palazzolo read the following memo:

Information Technology requests permission to utilize the City of Columbia's cooperative contract 34/2023 for Low Voltage Wiring and Related Services with Steel-Nett LLC. This is term and supply contract C000664.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Boone County Resource Management

6. First Reading: Budget Amendment for Dept 1725 - CAM Hinkson Creek Water Quality

Budget Administrator Kelle Westcott stated this item is already in the 2023 fiscal year budget. When they did the budget a year ago, they thought the CAM organization was going to go with a two-year project but they have decided on a three-year project. Ms. Westcott stated CAM has also asked that the County be the fiscal agent, so this Budget Amendment is adding just over \$5,000 of cost to the County to cover the full three years.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

7. First Reading - CAM Intergovernmental Cooperative Agreement for the Hinkson Creek Continuous Water Quality Monitoring Project

Stormwater Coordinator Nicki Rinehart stated this contract is between Boone County, the University of Missouri, and the City of Columbia. Ms. Rinehart stated the total is not to exceed \$124,500, with each of the parties total proportionate one-third cost not to exceed \$41,500 over three years.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Human Resources

8. First and Second Reading: Temporary Modification of County Policy 2.4 Vacation Leave for Position 879, Interim Director of 911

Director of Human Resources Angela Wehmeyer stated the current policy states, if you have any vacation balance over the maximum accrual, it gets converted to sick time on your anniversary date. Ms. Wehmeyer stated the Interim Director's anniversary is December 23. Due to all the special projects the Interim Director is tasked with for the end of the year, Ms. Wehmeyer is asking for this modification through his anniversary date through next year.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the temporary modification of the maximum allowable vacation leave balance under County Policy 2.4 for Position 879, Interim Director of 911, through December 23, 2024, to allow the employee to carry a vacation balance over three times the annual vacation accrual amount due to the employee's involvement in special projects assigned by the County Commission. The maximum amount of vacation leave for which the employee may receive reimbursement if separating from County employment remains three times the employee's annual accrual rate per policy 2.4.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #354-2023**

9. First and Second Reading: Request to Convert Positions 840 and 841, Emergency Telecommunicator, to Lead Emergency Telecommunicators

Director of Human Resources Angela Wehmeyer stated this is part of the 911 re-organization training program and their need to retain and train staff. Ms. Wehmeyer stated she has worked with the Interim Director to figure out what can be done in the short-term to get more people on board and trained. Director Wehmeyer stated converting two vacant Emergency Telecommunicator positions into Lead Emergency Telecommunicator positions helps that mission by allowing the Lead positions to have more training opportunities which allows people to get released to the phones earlier. Director Wehmeyer stated there is a budget impact this year of \$2,500, but there are fund savings due to all the vacancies. Director Wehmeyer stated the impact next year is \$7,200.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby authorize the request to convert positions 840 and 841, Emergency Telecommunicator (class code 409400, Range 32) to Lead Emergency Telecommunicator (class code 409500, Range 35). At a later date, the positions can be converted back to the original classification at vacancy or at the request of the Administrative Authority during the next budget cycle.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #355-2023**

10. First and Second Reading: Request to Hire Above Flexible Hiring Maximum for Position 911, Planning & Preparedness Specialist

Director of Emergency Management Chris Kelley stated the individual to whom they have made an offer is from Nebraska and is an Emergency Planner and Logistics Chief. Director Kelley stated this individual has an impressive resume that includes a master's degree in emergency management and a contractor position as a paramedic overseas. Director Kelley stated the individual is planning to be here in three to four weeks as long as he can find housing by then.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the request to hire above the flexible hiring maximum for position number 911, Planning & Preparedness Specialist, and does hereby authorize an appropriation of \$25.06 per hour for the salary of said position.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #356-2023**

11. First and Second Reading: Request to Convert Position 951, Planning & Preparedness Specialist from a Temporary, Part-Time, Non-Benefited Position to a Permanent, Part-Time, Non-Benefited Position

Director of Human Resources Angela Wehmeyer stated this position was created in 2020 in response to the COVID pandemic. Director Wehmeyer stated, when it was created, it was created in a way that it would need to be approved every year as a temporary position. Director Wehmeyer stated this position has become an important role in the Office of Emergency Management and it needs to be a permanent part of their department rather than a position they need to request every year. Director Wehmeyer stated there is no budget impact since they are requesting the same range and same number of hours budgeted.

Director of Emergency Management Chris Kelley stated he currently has two candidates for this position who both have experience in Emergency Management and Public Safety Management.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the request to authorize the conversion of Position 951, Planning and Preparedness Specialist, from a temporary, part-time, non-benefited position to a permanent, part-time, non-benefited position, to be budgeted at the current range 35 and 1040 hours per year.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #357-2023**

13th Judicial Circuit Court

12. Second Reading: Budget Amendment: Dept 1243 - JJPA Grant – Open Public Hearing – First Read 08.08.23

Commissioner Kendrick opened and closed the public hearing.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the Budget Amendment for Department 1243 for the JJPA Grant.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #358-2023**

13. Second Reading: Budget Amendment - Dept 1243 DRRF Grant – Open Public Hearing – First Read 08.08.23

Commissioner Kendrick opened and closed the public hearing.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the Budget Amendment for Department 1243 for the DRRF Grant.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #359-2023**

14. Second Reading: Budget Amendment: Dept 1244 - Roll Stop VAWA Grant – Open Public Hearing – First Read 08.08.23

Commissioner Kendrick opened and closed the public hearing.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the Budget Amendment for Department 1244 for the Roll Stop VAWA Grant.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #360-2023**

15. Second Reading: Budget Amendment: Dept 1210 - Add APPR Ceremonial Courtroom – Open Public Hearing – First Read 08.08.23

Commissioner Kendrick opened and closed the public hearing.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the Budget Amendment for Department 1210 to replace technology in the Ceremonial Courtroom.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #361-2023**

Road & Bridge

16. First Reading: Change Order #30 for the Tom Bass Rd Remodel Project

Director of Road & Bridge Greg Edington asked that authority be given to Commissioner Thompson to sign Change Order #30 in the amount of \$764,432 to increase the work for the current contractor. Director Edington stated this is for an office remodel due to space needs for the Purchasing Department and future space for Road & Bridge.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

17. Second Reading: Budget Amendment for Dept 4110 - Cover Class 7 – Open Public Hearing – First Read 08.03.23

Commissioner Kendrick opened and closed the public hearing.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the Budget Amendment for Department 4110 to cover Class 7 costs.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #362-2023**

Commission

18. First and Second Reading: Organizational Use of the Boone County Commission Chambers – Prime Timers Mid-Missouri

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Government Center Commission Chambers by Prime Timers Mid-Missouri on August 26, 2023, from 12:15pm until 4:15pm.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #363-2023**

19. Public Comment

None

20. Commissioner Reports

None

Attest:



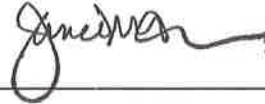
Kip Kendrick
Presiding Commissioner



Brianna L. Lennon
Clerk of the County Commission



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner