

TERM OF COMMISSION: July Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Environmental Public Health Specialist Kennedy Weatherly
Environmental Public Health Supervisor Chrystal Smart
Director of Human Resources Angela Wehmeyer
Senior Buyer Liz Palazzolo
Director of Emergency Management Chris Kelley
Boone County Deputy County Clerk Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 1:30pm and roll call was taken.

Health Department

1. First Reading: Nuisance Abatement - Parcel #12-100-06-00-018.00 01

Environmental Public Health Specialist Kennedy Weatherly stated she got this complaint at the end of March. She did an inspection, sent a notice to the property owner and lien holder, and received the letter signed from the lien holder but not the property owner. Ms. Weatherly stated she posted a notice in the newspaper but has had no contact with the owner. Ms. Weatherly stated she re-inspected the property yesterday and it looks the same. Commissioner Kendrick stated he sees a quote in the package from Voss in the amount of \$1,212.00 and, judging by the

pictures, he could see some scenarios where it could quickly exceed that amount. Commissioner Aldred confirmed with Ms. Weatherly that this quote is for the front yard only, not for items that may be in the back yard. Ms. Weatherly confirmed that was correct but stated it does include the mattress on the side of the house.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. First Reading: Nuisance Abatement – Parcel #17-309-02-04-005.00 01

Environmental Public Health Supervisor Chrystal Smart stated this is a vacant lot with a complaint of tall grass. Ms. Smart stated they received the complaint on May 8, 2023; she inspected the property the next day and mailed the notice of violation. Ms. Smart stated she did a re-inspection and no changes had been made.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Human Resources

3. First and Second Reading: Request to Transfer Above Authorized Transfer Salary for Position 66, IT Director

Director of Human Resources Angela Wehmeyer stated this is a request to transfer a current employee above FHR for the Director of IT position. Director Wehmeyer stated the proposed starting salary is \$123,000, which is 95% of mid-point. Director Wehmeyer stated this employee has been with the Boone County IT Department for over 22 years and holds significant institutional knowledge of the internal processes, programs, and systems.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve a request to transfer an employee above the Authorized Transfer Salary for position 66, Director of Information Technology, and does hereby authorize an annual salary of \$123,000 for said position.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #326-2023**

Purchasing

4. RFP Opening acknowledging the list of proposal responses received for Request for Proposal 23-25JUL23 – Housing Study for Boone County, Missouri

Senior Buyer Liz Palazzolo read the following memo:

RFQ Opening: 23-25JUL23 - Housing Study for Boone County, Missouri
<u>OFFERORS</u>
Urban Partners (UP Development Planning, LLC)
Goldstone Consulting Group
TPMA Inc
PGAV Planners
Amarach Planning Services

5. First Reading: Approval of Sole Source 168-123123SS for the ARCAD DevOps Software Suite for the Boone County IT Department from ARCAD Software

Senior Buyer Liz Palazzolo read the following memo:

Attached for signature and approval is Sole Source Request Form #168-123123SS for the ARCAD for DevOps Software Suite from ARCAD Software of Chicago, Ill. The Purchasing Department requests approval of Single Feasible Source 168-123123SS that is being established on behalf of the Boone County Information Technology Department. The sole source form is attached for Commission approval.

The County previously approved the purchase of this software via a University of Missouri contract used as a co-op contract, #1101-15, via Commission Order 193-2007, dated 05/03/2007. The County’s need has evolved beyond that contract and has prompted setting up a new County contract for the ARCAD DevOps software suite. To quote James Barnes with Boone County IT: “The ARCAD source management tool will allow Boone County to store all source code in one location and include full and robust versioning, multiple developers working on the same programs/objects, and code review on all code deployed to production. The ‘Drops’ component will allow Boone County to deploy source code to our diverse server environment, which spans multiple platforms. The Observer tool will allow Boone County to utilize where-used analysis to reveal impact of any code changes.”

The single feasible source has been advertised in both the Missourian and the Columbia Tribune. No other vendors have come forth to indicate that they are able to provide it.

A contract will be written based on this Sole Source and presented for Commission approval at a later date. Payments will be paid using this Department/Object coding with budgeted amounts:

- 1173- General Fund IT Software Development/70100 – Software Subscriptions: \$31,268.30
- 1173- General Fund IT Software Development//71101 – Professional Services: \$30,000.00
- 1173 - General Fund IT Software Development//37220 – Travel: Training Related: \$5,250.00

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Emergency Management

6. First Reading: State of Missouri Public Assistance Grant Certification Forms – MO-4451-DR and MO-4612DR

Director of Emergency Management Chris Kelley stated these are due to two open public assistance grants from disasters based on COVID, and the flooding events of June, 2021. Director Kelley stated they are very close to closing these two files out with SEMA, but with the change in Emergency Management Directors with the County, the State and Federal Government need both forms signed by the Presiding Commissioner.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

7. First and Second Reading: LEPC Grant Asset Transfer Cooperative Agreement

Director of Emergency Management Chris Kelley stated this item came out of unusual circumstances with money that was passed from the General Assembly to the Missouri Emergency Response Committee (MERC). Director Kelley stated they were directed by MERC to help the local emergency planning committee apply for a 100% match on equipment, training, and service. Director Kelley stated they got that grant approved under an old order to apply and helped LEPC get \$36,276.51 for commodities and services. Director Kelley stated, in discussions with the Boone County Counselor and the Boone County Auditor, they drafted an agreement to allow the transfer of the commodities and services.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached LEPC Grant Asset Transfer Cooperative Agreement.

The terms of the Agreement are set out in the attached, and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.

The motion carried 3 to 0. **Order #327-2023**

Commission

8. Public Comment

None

9. Commissioner Reports

Commissioner Thompson stated Commissioner Aldred was asked to be a member of the newly-formed Missouri Association of Counties Taskforce on Senate Bill 190. Commissioner Thompson stated Commissioner Aldred will represent Boone County well on the committee and will hopefully find great solutions and navigate that situation to the best interest of the County. Commissioner Aldred stated he has reached out to all the elected officials and asked, if they perceive any effect or challenges their office might have, to get in contact with him so he can bring those issues before the Missouri Association of Counties and perhaps the Legislature. Commissioner Kendrick stated, at today’s Chamber of Commerce meeting, he updated the Chamber on Senate Bill 190 and made sure they realize that this has a small impact on Boone County Government. Commissioner Kendrick stated that is why he has asked that the entities more heavily-reliant on property tax to provide the Commission a fiscal analysis on the impact of Senate Bill 190. Commissioner Kendrick stated retired teachers may be harmed by their taxing entity’s receiving fewer disbursements in property tax allocations from Boone County Government under this Bill that’s been collected and distributed, yet retired teachers do not participate in social security and therefore cannot participate in the property tax freeze. Commissioner Kendrick stated he believes the Boone County Commission needs consider next steps on drawing more attention to this emerging issue with our partners around Boone County.

Attest:



Brianna L. Lennon
Clerk of the County Commission



Kip Kendrick
Presiding Commissioner



Justin Aldred
District I Commissioner

A handwritten signature in black ink, appearing to read "Janet M. Thompson", written over a horizontal line.

Janet M. Thompson

District II Commissioner