

TERM OF COMMISSION: June Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Director of Human Resources Angela Wehmeyer
Director of Joint Communications Chad Martin
Chief Engineer Jeff McCann
Captain Brian Leer
Budget Administrator Kelle Westcott
Senior Buyer Liz Palazzolo
Buyer Dave Eagle
Environmental Public Health Specialist Emma Haenchen
Boone County Deputy County Clerk Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 1:30pm and roll call was taken.

Health Department

- 1. First Reading: Nuisance Abatement – Parcel #11-606-14-01-088.00 01**

Environmental Public Health Specialist Emma Haenchen stated the initial complaint was received March 13, 2023, with the initial inspection being conducted the next day. Ms. Haenchen stated, on March 15, 2023, a notice of violation was sent to the owner and was returned signed by the owner on March 18, 2023. Ms. Haenchen stated, on May 15, 2023, a re-inspection was done in which the violation was still present.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. Second Reading: Nuisance Abatement – Parcel #12-417-19-01-039.00 01 – First Read 06.01.23

Commissioner Aldred moved now on this 8th day of June 2023, the County Commission of Boone County, Missouri, met in regular session and entered the following findings of fact, conclusions of law, and order for abatement of nuisance:

Findings of Fact and Conclusions of Law

The County Commission finds as fact and concludes as a matter of law the following:

1. The Boone County Code of Health Regulations (the “Code”) are officially noticed and are made a part of the record in this proceeding.
2. The City of Columbia/Boone County Health Department administrative record is made a part of the record in this proceeding and incorporated herein by reference. In addition, any live testimony of the official(s) of the department and other interested persons are made a part of the record in this proceeding.
3. A public nuisance exists described as follows: trash, rubbish, junk.
4. The location of the public nuisance is as follows: 1603 E Tower Dr., Columbia, MO, a/k/a parcel# 12-417-19-01-039.00 01., Gas Light Acres Blk 2 Lot 17, Section 19, Township 49, Range 12 as shown by deed book 5624 page 0044, Boone County.
5. The specific violation of the Code is: trash, rubbish, and junk in violation of section 6.3 and 6.5 of the Code. The property does not have evidence of running water.
6. The Health Director’s designated Health Official made the above determination of the existence of the public nuisance at the above location. Notice of that determination and the requirement for abatement was given in accordance with section 6.10.1 of the Code on the 07 day of March 2023, to the property owner.
7. The above described public nuisance was not abated. As required by section 6.10.2 of the Code, the property owner and lien holder were given notice of the hearing conducted this date before the Boone County Commission for an order to abate the above nuisance at government expense with the cost and expense thereof to be charged against the above described property as a special tax bill and added to the real estate taxes for said property for the current year.
8. No credible evidence has been presented at the hearing to demonstrate that no public nuisance exists or that abatement has been performed or is unnecessary; accordingly, in accordance with section 6.10.2 of the Code and section 67.402,

RSMo, the County Commission finds and determines from the credible evidence presented that a public nuisance exists at the above location which requires abatement and that the parties responsible for abating such nuisance have failed to do so as required by the Health Director or Official's original order referred to above.

Order For Abatement Chargeable As a Special Assessment To The Property

Based upon the foregoing, the County Commission hereby orders abatement of the above described public nuisance at public expense and the Health Director is hereby authorized and directed to carry out this order.

It is further ordered and directed that the Health Director submit a bill for the cost and expense of abatement to the County Clerk for attachment to this order and that the County Clerk submit a certified copy of this order and such bill to the County Collector for inclusion as a special assessment on the real property tax bill for the above described property for the current year in accordance with section 67.402, RSMo.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #258-2023**

Resource Management

3. First Reading: Budget Amendment - Dept 2142 - Roll PY Remaining Grant Budget

Budget Administrator Kelle Westcott stated this budget amendment is for the MDA grant their department received at the end of last year for water samples. Ms. Westcott stated this budget amendment is to account for the revenue they will receive in FY2023, as well as the reimbursable expense for the County. Ms. Westcott stated the remaining expenses are already on a 2022 purchase order so there is no need to add them to the 2023 budget.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. First Reading: Recommendation for No Parking sign placement on Bonne Femme Church Road near the Shooting Star Trailhead driveway

Chief Engineer Jeff McCann stated he has contacted Road & Bridge Director Greg Edington because he has received several calls from residents trying to use the road where people are parking on the inside of the road. Mr. McCann stated the situation is made worse by the amount of traffic detouring through that road because of the Hwy. 163 bridge being closed, but there have been a few calls over the years about this area. Mr. McCann stated the curve is not a 90-degree angle, but it is tight and there is quite a bit of tree cover there. Mr. McCann stated it is hard to see around the curve and, when cars are parked there, it makes it that much harder. Mr.

McCann stated they have suggested three no parking signs on the inside of the curve directly across from the parking lot entrance.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Boone County Human Resources

5. First and Second Reading: Request to Hire Above the Flexible Hiring Range for Position 724, Administrative Technician, Mail Services

Director of Human Resources Angela Wehmeyer stated this candidate has a lot of education and experience relevant to the position. Director Wehmeyer stated there is no department inequity issues and no budget impact due to vacant positions. Director Wehmeyer stated there is one other Admin Tech in the County, but the job duties are vastly different in the mail services department. Director Wehmeyer stated she is comfortable recommending this candidate be hired above the flexible hiring range.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve a request to hire above the flexible hiring maximum for Position 724, Administrative Technician I in the Mail Services Department, and does hereby authorize a pay rate of \$18.00 per hour for said position.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #259-2023**

6. First and Second Reading: Request to Transfer above Authorized Transfer Salary for Position 1535, Services Specialist/Dispatch Support (PT Pool)

Director of Human Resources Angela Wehmeyer stated this person is currently a temporary Clerk's Office employee who will be moving to the dispatch support position. Director Wehmeyer stated they would like to transfer her above the authorized transfer salary because she has experience for that position and will require less amounts of training.

Director of Joint Communications Chad Martin stated this salary request is similar to the last person they hired for this position.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve a request to transfer above the Authorized Transfer Salary for position 1535, Services Specialist/Dispatch Support and hereby authorizes an hourly rate of \$18.50 for said position.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #260-2023**

Boone County Sheriff's Office

7. First and Second Reading: Buchanan County K-9 Basic Training Services Cooperative Agreement

Captain Brian Leer stated this is a new agency to ask Boone County to train their K-9s. Captain Leer stated they plan to acquire two K-9s to be trained in the fall and are wanting to go ahead and get the agreement in place. Captain Leer stated the contract is in the amount of \$8,000.00 for the two dogs and two handlers.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached K-9 Basic Training Cooperative Agreement between Boone County and Buchanan County.

The terms of the Agreement are set out in the attached and the Presiding Commissioner is authorized to sign said agreement.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #261-2023**

8. Second Reading: Law Enforcement Agreement with the University of Missouri for MU Football – First Read 06.06.23

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Law Enforcement Services Agreement between Boone County and the University of Missouri.

The terms of the Agreement are set out in the attached and the Presiding Commissioner is authorized to sign said Agreement.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #262-2023**

Purchasing

9. First Reading: Surplus Disposal – Bookshelves Donation

Buyer Dave Eagle read the following memo: Court Operations requests permission to donate one single-wide and two double-wide bookshelves to the Callaway Juvenile Office. The bookshelves are no longer needed by the Boone County Courts or any other Boone County

department. The Callaway Commission agreed to sign off on this donation and will arrange for transportation.

	Asset #	Description	QTY.	Department	Condition of Asset	
1	NO TAGS	BOOKSHELVES	Two double-wide and one single-wide	Court Operations	Used – Good Condition	

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

10. First Reading: Amendment #1 to Contract C000412 Awarded from RFP 43-16DEC21 for Detainee Medical Services for the Boone County Sheriff's Office with Advanced Correctional Healthcare

Senior Buyer Liz Palazzolo read the following memo: Purchasing requests approval for Amendment #1 to Contract C000412 awarded from RFP 43-16DEC21 for Detainee Medical Services for the Boone County Sheriff's Office. The original contract was established June 9, 2022, through Commission Order 245-2022. Amendment #1 renews the contract for another year and confirms the services and covered costs established in the original award.

Payment will reference Department/Object codes 1255 – General Fund Detention Operations/85620 – Other Medical: \$959,893.65, which includes \$100,000.00 Boone County Pool funding.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

11. First Reading: Contract C000637 (22-25MAY23) - Culvert Improvement - McGee Rd. with T&B Trucking and Excavating, LLC.

Buyer Dave Eagle read the following memo: Request for Bid 22-25MAY23 – Culvert Improvement – McGee Rd. (County contract C000637) closed on May 25, 2023. Nine bid responses were received.

The recommendation for the award is to T&B Trucking and Excavating, LLC of Hurdland, Mo., for offering the lowest and best bid of the nine responsive bid responses, received at \$181,611.00.

Funds for this project are provided by Department 2041, Road and Bridge Resource Management Road Infrastructure Rehabilitation/Preservation, Account 71202, Contractor Costs in the budgeted amount of \$180,000. Per Resource Management Engineer Micah Taylor, additional funds for this project are available from the department's budget for the second large culvert repair project.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

12. First and Second Reading: Contracts and Amendments Signed by Purchasing Director in May 2023

Senior Buyer Liz Palazzolo read the following memo: Attached is the list of contracts and amendments that were awarded in May 2023 and signed by the Purchasing Director.

The Notice of Awards that explains the justification for award is posted on our web page at <https://www.showmeboone.com/purchasing/bids/awards.asp>. The Bid Tabulation listing the Bidders/Offerors with pricing is also posted there. These contract documents have been added to the Boone County Clerk bid file.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby acknowledge the attached report documenting the contracts approved by the Purchasing Director as the County's Purchasing Agent (as designated in Commission Order 114-2022) during the month of May 2023.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #263-2023**

Boone County Counselor

13. Second Reading: Approving the execution and delivery of a deed for two (2) surplus parcels of real estate in Boone County Bid 20-12MAY23 – First Read 06.06.23

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Quit-Claim Deed relating to the transfer of two (2) surplus tracts of land to the high bidder, Mark Ballenger, in Boone County Bid 20-12MAY23. The Presiding Commissioner is authorized to execute the Quit-Claim Deed on behalf of Boone County and the County Counselor is authorized to deliver and record said Deed upon the receipt of the balance due from the purchaser by Boone County Purchasing.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #264-2023**

14. Second Reading: MOU – 13th Judicial Circuit, Commission, and Sheriff regarding Court Marshals in County Buildings – First Read 06.06.23

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Memorandum of Understanding Regarding Court Marshals in County Buildings between the following:

- 13th Judicial Circuit
- Boone County Commission
- Boone County Sheriff

The terms of the Agreement are set out in the attached and the Presiding Commissioner is authorized to sign said Agreement.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #265-2023**

Joint Communications

15. Second Reading: Hire above FHR for pool position 974, Dispatch Certification Instructor - First Read 06.06.23

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve a standing request to hire above the flexible hiring maximum for pool position 974, Dispatch Certification Instructor. This Order authorizes hiring at up to \$25.00 per hour for position 974.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #266-2023**

Commission

16. Public Comment

None

17. Commissioner Reports

Commissioner Thompson stated this weekend will be the Rocheport Hall of Fame presentation. Commissioner Thompson stated there will be a concert by pianist Michael Butterworth on Saturday at the Rocheport Methodist Church and, on Sunday, the Otts will be inducted into the Rocheport Hall of Fame.

Attest:



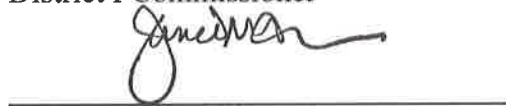
Brianna L. Lennon
Clerk of the County Commission



Kip Kendrick
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner