

TERM OF COMMISSION: May Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Budget Administrator Kelle Westcott
Systems and Support Manager Phillip Montes
Boone County Collector Brian McCollum
Boone County Auditor Kyle Rieman
Captain Brian Leer
Buyer Amy Gerskin
Buyer Dave Eagle
Boone County Deputy County Clerk Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 1:30pm and roll call was taken.

Employee Recognition Committee:

1. Employee of the 1st Quarter 2023

Budget Administrator Kelle Westcott stated the first nominee for the Employee of the 1st quarter in 2023 was Jennifer Market. Ms. Westcott stated Jennifer is the Accounts Payable Coordinator in the Auditor's office. Ms. Westcott stated Jennifer's co-workers see her as knowledgeable and

helpful. Jennifer is also considered patient, polite, and professional. Others also believe Jennifer demonstrates effective communication skills when instructing County employees on new processes. Boone County Auditor Kyle Rieman stated there have been a lot of ups and downs with the transition and Jennifer is a key player of the team who comes in with a smile everyday and makes sure everything gets done. Auditor Rieman stated he really appreciates her, and she is a great asset to the Auditor's office.

Ms. Westcott stated positive and courteous are the words used to describe the next nominee, Grace Hayes, Lead Deputy Collector of the Boone County Collector's office. Ms. Westcott stated Grace understands policies and procedures and patiently answers questions from both citizens and employees. Grace is also known for her kindness, efficiency, and willingness to assist others. Boone County Collector Brian McCollum stated he wished Grace were able to be here today to be recognized. Collector McCollum stated Grace was originally a temporary, seasonal employee for the Collector's office and then, when her time was about to end, every employee in the office asked if they could keep Grace. Collector McCollum stated they had a position open at the time and she has progressed throughout her tenure in the office. Collector McCollum stated Grace is always willing to take on new things and learn new things and is always willing to throw out new ideas.

Ms. Westcott stated the final nominee, and the Boone County Employee of the Quarter, is Richard Chiodo, Helpdesk Technician I in the IT Department. Ms. Westcott stated Richard is viewed as pleasant, accommodating, and thoughtful. Richard also takes pride in continuing his education and is willing to take extra steps to look up and learn how to resolve an issue instead of taking the easy way out and interrupting a coworker. Ms. Westcott shared the words of a nominator, who said, "How nice it is, when all of us call on Richard, we are always calling because we have a problem and he greets us with a cheerful attitude." Systems and Support Manager Phillip Montes stated Richard has been with the County about a year and a half. One thing that has always stood out about Richard is that he is always helpful, always big on teamwork, and when things need to get done, he volunteers to help. Richard always does good work, is friendly and driven, and is always looking at new technology and reading new articles, which makes the whole team stronger. Richard is a vital part of the team, and Information Technology is glad to have him be a part of it.

Sheriff's Office

2. First Reading: Audrain County K-9 Basic Training Services Cooperative Agreement – Team 1

Captain Brian Leer stated the Audrain County Sheriff's Office is replacing two K-9s and would like to attend the May training. The amount of the contract is \$4,000.00.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First Reading: Audrain County K-9 Basic Training Services Cooperative Agreement – Team 2

Captain Brian Leer stated the Audrain County Sheriff's Office is replacing two K-9s and would like to attend the May training. This is for the second dog and handler. The amount of the contract is \$4,000.00.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. Second Reading: Callaway County K-9 Basic Training Services Cooperative Agreement – May 2023 – First Read 05.16.23

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached K-9 Basic Training Cooperative Agreement between Boone County and Callaway County.

The terms of the Agreement are set out in the attached and the Presiding Commissioner is authorized to sign said agreement.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #228-2023**

5. Second Reading: Callaway County K-9 Basic Training Services Cooperative Agreement – October 2023 – First Read 05.16.23

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached K-9 Basic Training Cooperative Agreement between Boone County and Callaway County.

The terms of the Agreement are set out in the attached and the Presiding Commissioner is authorized to sign said agreement.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #229-2023**

6. Second Reading: Linn County K-9 Basic Training Services Cooperative Agreement – First Read 05.16.23

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached K-9 Basic Training Cooperative Agreement between Boone County and Linn County.

The terms of the Agreement are set out in the attached and the Presiding Commissioner is authorized to sign said agreement.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #230-2023**

Collector

7. First Reading: Budget Amendment for Dept 2110/1190 - Transfer Excess Tax Maintenance Fund to General Fund

Boone County Collector Brian McCollum stated a portion of the delinquent fees the Collector's office collects on back taxes goes into the Tax Maintenance Fund. Collector McCollum stated this fund is used to supplement some of the expenses and needs within the Collector's office. Collector McCollum stated there is a cap on the fund balance, one half of the prior year's budget for the Collector's office, and anything over that cap gets turned back over to the General Revenue Fund. Collector McCollum stated, this year, once the books were closed, there was an overage in the fund balance of \$14,836.00, which they would like to transfer to the County General Fund account.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Purchasing

8. First Reading: Cooperative Contract: C000635 - TIPS #230202 - Security Systems Products and Services Term and Supply with American Digital Security, LLC.

Buyer Amy Gerskin read the following memo:

Boone County Information Technology requests permission to use the Interlocal Purchasing System (TIPS) cooperative Term and Supply contract 230202 with American Digital Security, LLC for Security Systems Products and Services. This is a Term and Supply contract for the Boone County Information Technology department. The Boone County contract number is C000635.

The initial contract period is May 1, 2023, through April 30, 2026, and has one additional one (1) year renewal period.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

9. First Reading: Bid Award Recommendation: 12-13APR23 - 2023 Chip Seal Pavement Preservation for Boone County

Buyer Dave Eagle read the following memo:

Request for Bid 12-13APR23 - 2023 Chip Seal Pavement Preservation for Boone County closed on April 13, 2023. Two bids were received from Missouri Petroleum Company LLC and Vance Brothers Inc.

Dan Haid of Resource Management recommends award to Missouri Petroleum Company LLC for offering the lowest and best bid.

The budgeted cost of the contract is \$2,021,981.00.

There will be a 5% contingency on the chip seal portion of the contract, totaling \$101,676.54, making the Purchase Order total \$2,135,207.38.

\$1,309,941.87 will be paid from department 2041 - R&B RM Road Infrastructure Rehab and Preservation, account 71202 - Contractor Costs. There is a 5% contingency of \$65,497.09.

\$723,588.97 will be paid from department 2040 - R&B road maintenance - Outsourced services, account 71100- Outsourced Services. There is a 5% contingency of \$36,179.45. The Purchase Order total is \$2,135,207.38.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

10. Second Reading: Cooperative Contract Award: C000632 (State of MO cooperative contract CT202797053, based on NASPO contract 140599) – Copier for the Juvenile Justice Center with SUMNERONE, INC. for \$5,594.33 – First Read 05.16.23

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve an agreement with SUMNERONE, INC. for A Kyocera TASKalfa 4004i copier for \$5,594.55 for the Juvenile Justice Center.

The terms of the Agreement are set out in the attached Contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #231-2023**

11. Second Reading: Amendment #1 to Contract C000601 from Sole Source 167-123123SS for ESRI Small Government Enterprise Subscription for the IT Department GIS Program with ESRI – First Read 05.16.23

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve Amendment #1 to Contract C000601 from Sole Source 167-123123SS for ESRI Small Government Enterprise Subscription for the IT Department GIS Program with ESRI.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #232-2023**

Resource Management

12. Second Reading: First Reading: Utility Agreement between Boone County and Boone Electric Cooperative for the Ben Williams Road Bridge Replacement Project BRO-R010(20) – First Read 05.16.23

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Off-System Bridge Replacement and Rehabilitation/Surface Transportation Program Utility Agreement between Boone County and Boone Electric Cooperative for the Ben Williams Road Bridge Replacement Project BRO-R010(20).

The terms of the Agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Utility Agreement.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #233-2023**

Commission

13. First and Second Reading: Board Reappointment Health Trust Committee – Major Gary German

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby re-appoint the following:

Gary German	Health Trust Committee	Re-Appointment	3-Year Term	May 18, 2023, through March 31, 2026
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Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #234-2023**

14. Proclamation Recognizing May 2023 as Mental Health Awareness Month

Commissioner Aldred read the following Proclamation:

Whereas, mental health is an important part of every person's overall health, encompassing a person's emotional, psychological, and social well-being; and

Whereas, a person's mental health influences their thoughts, feelings, and actions; impacts how they handle stress, relate to others, and make choices; and affects their overall ability to function, grow, and thrive; and

Whereas, many factors contribute to a person's mental health, including where one lives, lifestyle choices, life experiences, family history, biological factors, education level, and economic stability; and

Whereas, at some point in their lives, roughly half of all Americans will be diagnosed with a mental illness or disorder; and

Whereas, the long-standing fear and stigma surrounding mental health and mental illness strongly impact if, how, and when a person seeks treatment, leading to fewer than half of those diagnosed receiving treatment for mental illnesses; and

Whereas, physical health and mental health are inexorably intertwined, with untreated mental health conditions increasing the risk for long-term physical health issues such as heart disease, stroke, and diabetes; and

Whereas, growing awareness of and support for mental health in our community helps to challenge the stigma surrounding mental illness, resulting in a community more educated in this vital aspect of each person's health, which can lead to higher overall productivity, better educational outcomes, stronger economies, and improved quality of life; and

Whereas, like physical health, a proactive approach to maintaining mental wellness and a willingness to seek help when struggling with mental health issues will result in better long-term outcomes both for individuals and for the community as a whole; and

Whereas, since first being designated as Mental Health Month in 1949, May has been used as a time to raise awareness and education about mental illnesses and the realities of living with these conditions; promote strategies for attaining mental health and wellness; draw attention to suicide, which may be precipitated by some mental illnesses; and reduce the negative attitudes and misconceptions that surround mental illnesses; and

Whereas, Boone County is dedicated to advocating for mental health and those living with mental illness by actively participating in initiatives focusing on justice-involved individuals living with mental illness; supporting local efforts devoted to childhood mental health; and collaborating with other counties to raise awareness of and develop systems to address suicide risk, especially in rural communities.

Therefore, the Boone County Commission does hereby recognize May 2023 as Mental Health Awareness Month and encourages everyone to celebrate the 2023 theme of More Than Enough by remembering the inherent value each person holds—no matter the diagnosis, appearance, socioeconomic status, background, or ability.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby enter into the record a Proclamation Recognizing May 2023 as Mental Health Awareness Month.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #235-2023**

15. Public Comment

None

16. Commissioner Reports

Commissioner Thompson stated her brother’s birthday is today, but the day before he was born, May 17, 1954, was the day that Brown vs. Board of Education was handed down. Commissioner Thompson stated this time in history is critical. Commissioner Thompson stated Brown vs. Board of Education was a substantial change in the expectations the Court had of our country and laid the groundwork for the great work that has been done ever since.

Attest:



Kip Kendrick

Presiding Commissioner



Brianna L. Lennon

Brianna L. Lennon

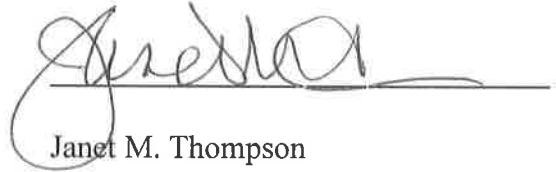
Clerk of the County Commission



Justin Aldred

Justin Aldred

District I Commissioner

A handwritten signature in black ink, appearing to read "Janet M. Thompson", is written over a horizontal line. The signature is fluid and cursive.

Janet M. Thompson

District II Commissioner