

TERM OF COMMISSION: May Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Captain Brian Leer
Chief Engineer Jeff McCann
Director of Purchasing Melinda Bobbitt
Senior Buyer Liz Palazzolo
Director of Resource Management Bill Florea
Boone County Deputy County Clerk Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 9:30am and roll call was taken.

Sheriff's Office

- 1. First Reading: Callaway County K-9 Basic Training Services Cooperative Agreement – May 2023**

Captain Brian Leer stated if this training is approved, the Callaway County Sheriff's Office will pay the Boone County Sheriff's Office to provide the training, which will begin in May. Captain Leer stated this will be an 8-week, 40-session training for \$4,000.00.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. First Reading: Callaway County K-9 Basic Training Services Cooperative Agreement – October 2023

Captain Brian Leer stated this is the same scenario as the last item, with the training beginning in October.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First Reading: Linn County K-9 Basic Training Services Cooperative Agreement

Captain Brian Leer stated the Linn County Sheriff's Office is replacing a K-9 with the grant opportunity they received and would like to attend the May training. The amount of the contract is \$4,000.00.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Resource Management

4. First and Second Reading: Adoption of Findings of Fact and Conclusions of Law and Issuance of Conditional Use Permits to On Point Construction on Lot 35 and on Lot 36 of Scottsdale Subdivision, Recorded in Plat Book 10, Page 200 of Boone County Records.

Director of Resource Management Bill Florea stated a public hearing was held on this item at the March 28, 2023, meeting and the Commission voted to approve the permits on April 6, 2023. Director Florea stated today is the final step in the process of issuing a conditional use permit, when the Commission accepts the findings of fact and conclusions of law that are necessary to support issuing the permit, and then issues the permit itself.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby adopt the Findings of Fact and Conclusions of Law and issues Conditional Use Permits for On Point Construction, Inc. to allow construction of a duplex in the Single Family Residential (R-S) District on Lot 35 of Scottsdale Subdivision located at 2591 S. Casa Circle and to allow construction of a duplex on Lot 36 of Scottsdale Subdivision located at 4312 W. Mesa Drive.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #221-2023**

5. First Reading: Utility Agreement between Boone County and Boone Electric Cooperative for the Ben Williams Road Bridge Replacement Project BRO-R010(20)

Chief Engineer Jeff McCann stated this is a utility relocation that is necessary to reconstruct the Ben Williams Road Bridge. Chief Engineer McCann stated at issue is an electric line owned by Boone Electric. A pole near the bridge and two sections of overhead line need to be taken out temporarily while the bridge is being constructed. Chief Engineer McCann stated, once the bridge is done, Boone Electric will reinstall those items. Chief Engineer McCann stated the cost for this is \$4,546.00.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Purchasing

6. First Reading: Cooperative Contract Award: C000632 (State of MO cooperative contract CT202797053, based on NASPO contract 140599) – Copier for the Juvenile Justice Center with SUMNERONE, INC. for \$5,594.33

Director of Purchasing Melinda Bobbitt read the following memo:

The Boone County Juvenile Justice Center requests permission to utilize the State of Missouri cooperative contract CT202797053 (based on NASPO contract 140599) to purchase a Kyocera TASKalfa 4004i copier with maintenance from SUMNERONE, INC. The county contract number is C000632.

The cost of the copier is \$5,594.33 and will be paid from Department 1242 - GF Juvenile Detention, account 92000 - Replacement Office Equipment (\$7,000 budgeted). The cost of maintenance is \$0.0068 per black and white impression.

Purchasing is seeking permission to dispose of their existing copier by trade for a \$0.00 value. The existing copier is Kyocera TASKalfa-4500i copier, serial # NLS3200534, Asset tag 18431. SUMNERONE, INC. will haul off and recycle the surplus copier at the time they install the new copier. The hard drive will be removed and left with our Information Technology department.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

7. First Reading: Amendment #1 to Contract C000601 from Sole Source 167-123123SS for ESRI Small Government Enterprise Subscription for the IT Department GIS Program with ESRI

Senior Buyer Liz Palazzolo read the following memo:

Purchasing requests approval of Amendment #1 to Contract C000610, which is based on Sole Source 167-123123SS. The contract was approved by the Boone County Commission on April 27, 2023, via Commission Order 200-2023.

The amendment adds a clause that identifies the original contract period is to coincide with the license agreement term. When processing the award of contract, Purchasing noticed that this basic clause had been mistakenly omitted from the original Purchase Agreement terms.

Payments will be paid using this Department/Object coding with budgeted amounts:

- 1176 - General Fund IT GIS/91302 - Computer Software: \$27,213.00
- 2708-911/Emergency IT Hardware & Software/91302 -Computer Software: \$47,894.00
- 2012-ASR IT Hardware & Software/91302 – Computer Software: \$18,505.00
- 2083-Road & Bridge IT Hardware & Software/91302 – Computer Software: \$13,062.00
- 1172-General Fund IT Hardware & Software/91302 – Computer Software: \$2,172.00

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

8. First and Second Reading: Contracts and Amendments Signed by Purchasing Director in April 2023

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby acknowledge the attached report documenting the contracts approved by the Purchasing Director during the month of April 2023 as the County's Purchasing Agent (as designated in Commission Order 114-2022).

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #222-2023**

9. Second Reading: Computer and Peripheral Surplus Disposal – First Read 05.11.23

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Computer and Peripheral Surplus Disposal.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #223-2023**

10. Second Reading: Surplus Disposal: 8' Nationwide Single Axle Tilt Trailer – First Read 05.11.23

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Surplus Disposal form for a 8' Nationwide Single Axle Tilt Trailer.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #224-2023**

Auditor

11. Second Reading: Budget Amendment for Dept 2047 - Hallsville Parking Lot Overlay - First Read 05.04.23 – Open Public Hearing

Commissioner Kendrick opened and closed the public hearing.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the Budget Amendment for Department 2047 for the Hallsville Parking Lot Overlay.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #225-2023**

Emergency Management

12. Second Reading: Outdoor Warning Siren Placement Policy & Procedures – First Read 05.11.23

Director of Emergency Management Chris Kelley stated the language on the notification piece was not yet fully developed to the point of presentation for today's meeting. Director Kelley stated, if the Commission wishes to table this item today, it would provide the opportunity to include the additional language the Commission previously requested, as well as the procurement piece.

This item was tabled until a further date.

13. Second Reading: Right-of-Way Permit – Outdoor Warning Sirens – First Read 05.11.23

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby acknowledge that the Boone County Office of Emergency Management received permission from Resource Management to place an Outdoor Warning Siren within the Boone County Right-of-Way at the following locations.

1. High Point Lane & Cresskill Dr.
2. Howard Orchard Road & Sedgwick Dr.
3. O’Rear Road & N. Lisa Dr.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #226-2023**

**14. Second Reading: Outdoor Warning Siren Placement Agreement – First Read
05.11.23**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the following Outdoor Warning Siren Agreement Placements.

1. City of Ashland-Baldrige Dr.
2. New Liberty Primitive Baptist Church
3. Pueblo De Dios Church
4. The Crossing-EPC Church

Terms of the Agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #227-2023**

15. Public Comments

None


16. Commissioner Reports

Commissioner Thompson stated, in the mail today was the County News magazine, put out weekly by the National Association of Counties. In the article about the Familiar Faces Initiative Peer Exchange trip to Johnson and Douglas County Kansas, there was a picture of the Executive Director of In2Action, Dan Hanneken. Commissioner Thompson stated it is exciting that Dan and Boone County Prosecutor Roger Johnson were our representatives on that trip.

Attest:



Brianna L. Lennon
Clerk of the County Commission

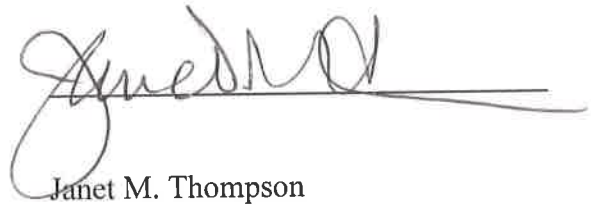

Kip Kendrick

Presiding Commissioner



Justin Aldred

District I Commissioner



Janet M. Thompson

District II Commissioner