

TERM OF COMMISSION: May Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick  
District I Commissioner Justin Aldred  
District II Commissioner Janet Thompson  
Boone County Sheriff's Office Captain Brian Leer  
Director of Human Resources Angela Wehmeyer  
Stormwater Coordinator Nicki Rinehart  
Deputy Director of IT Julia Lutz  
Senior Accountant Heather Acton  
Director of Purchasing Melinda Bobbitt  
Director of Emergency Management Chris Kelley  
Boone County Deputy County Clerk Jodi Vanskike

Public: Steve Callis, State Coordinator for International Compost Awareness Week

**Conference Call Information:**

**Number: 425-585-6224 Access Code: 802-162-168**

The meeting was called to order at 1:30pm and roll call was taken.

**Commission**

**1. Proclamation Recognizing International Compost Week**

Commissioner Aldred read the following Proclamation:

- Whereas, composting is a proven method of returning organic resources to the soil; of conserving water during extreme drought or flooding; of decreasing erosion; and of decreasing dependence on artificial chemical fertilizers; and
- Whereas, composting is an effective means of reducing, reusing, and recycling waste and, since organic materials make up approximately 30% of the material going to landfills, composting is becoming one of the primary methods communities use to reach waste diversion goals; and
- Whereas, materials such as yard trimmings, vegetable cuttings, food scraps, biosolids, manures, and hay shavings are all compostable and thus are converted into the beneficial product known as compost; and
- Whereas, composting creates local green jobs and infrastructure for cities and states that implement composting programs; and
- Whereas, by using compost for public works projects, communities and their local governments, highway departments, soil conservation services, extension offices, and public works professionals can have a significant impact on clean water, soil quality, climate change, and landfill diversion; and
- Whereas, May 7 – May 13, 2023, is recognized as International Compost Awareness Week, declared as such by the Compost Research & Education Foundation; and
- Whereas, International Compost Awareness Week is an awareness and educational initiative intended to showcase compost production and demonstrate compost use; and
- Therefore, the Boone County Commission, in recognition of the efforts of the Compost Research & Education Foundation, extension agents, soil conservation stewards, landscapers, farmers, recyclers, public workers, gardeners, plant growers, and all composters everywhere, hereby proclaim the week of May 7-13, 2023, as International Compost Awareness Week.

Steve Callis stated he is the State Coordinator for International Compost Awareness Week. Mr. Callis stated this year's Compost Awareness Week theme is "For Healthier Soil, Healthier Food...Compost!" Mr. Callis stated this highlights the important role compost plays in turning nutrients in the dirt to rich, healthy soil where fruits and vegetables can grow and thrive. Mr. Callis stated compost helps by recycling organic material and creates healthy soil that produces healthier food. Mr. Callis stated it reduces fertilizer and pesticides, improves water quality, and conserves water. Mr. Callis stated compost also stores carbon in soil helping to reduce climate change through carbon sequestration and decreases methane by keeping food and yard waste out of the landfill. Mr. Callis stated he would like everyone to join him in celebrating International Compost Awareness Week.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby enter into the record, a Proclamation recognizing May 7, 2023 – May 13, 2023, as International Compost Awareness Week.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #205-2023**

**Sheriff's Office**

**2. First and Second Reading: 2024 State Cyber Crime Grant SCCG Application**

Boone County Sheriff's Office Captain Brian Leer stated the Cyber Crime Task force spends a lot of time trying to catch predators of children, and the Department is proud of them. Captain Leer stated their Department has relied heavily on this grant in the past years to help fund their activity, hardware, and software they need as well as salaries. Captain Leer stated this year Lt. Shay has prepared the application, which is larger than in the past. Captain Leer stated Lt. Shay has asked for funding for a new position for the task force. Captain Leer stated they are also looking at getting the grant to fund some of the things the County has picked up because of cuts to the grant in the past. Captain Leer stated they would like the grant to pick up some of the benefits they once paid for but were unable to because they cut the budget in previous years. Captain Leer stated there is a substantial amount listed for software. Captain Leer stated one of the main things they use is the GrayKey license, and the renewal for that is just shy of \$31,000.00 a year.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby accept and approve the Boone County Sheriff's Office's 2024 State Cyber Crime Grant SCCG Application and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #206-2023**

**Human Resources**

**3. First and Second Reading: Request to Transfer Above Authorized Transfer Salary for Position 860, Lead Emergency Telecommunicator**

Director of Human Resources Angela Wehmeyer stated this is the result of a promotional process where there was a Lead Emergency Telecommunicator that was promoted to Shift Supervisor which created a vacancy for this position. Director Wehmeyer stated the salary requested reflects the appropriate increase based on current salaries in the department and no negative impact is expected if this salary request is granted.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the request to transfer above the authorized transfer salary for position

number 860, Lead Emergency Telecommunicator, and does hereby authorize an appropriation of \$23.44 for the hourly pay rate for said position.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #207-2023**

**4. First and Second Reading: Request to Transfer Above Authorized Transfer Salary for Position 863, Shift Supervisor**

Boone County Human Resources Director Angela Wehmeyer stated this is the second position that was part of the promotional process. Director Wehmeyer stated this salary does cause a bit of disparity with other current supervisors, but there is a plan to use currently allocated 2023 merit funds to address that issue.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the request to transfer above the authorized transfer salary for Position Number 863, Shift Supervisor, and does hereby authorize an appropriation of \$25.35 for the hourly pay rate for said position.

Commissioner Aldred seconded the motion.

The motion carried 3 to 0. **Order #208-2023**

**Resource Management**

**5. First Reading: Release of Stormwater Security Agreement and Erosion and Sediment Control Corporate Surety Bond for Midway USA Phase 1**

Stormwater Coordinator Nicki Rinehart stated 40 & J, LLC has asked to have their stormwater security deposit released in the amount of \$303,625.90 for the improvements made at Midway USA in Rocheport. Ms. Rinehart stated staff went out last week to inspect and the work has been completed as required.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**Emergency Management**

**6. First Reading: State Homeland Security Grant Applications**

Director of Emergency Management Chris Kelley stated on this application, there are two sustainable items that they have had since he has been there. Director Kelley stated the first of those is satellite internet phone service for Region F's incident support team trailer, which is a 100 percent match, and Director Kelley stated they have two generators they received through

Homeland Security and are asking for generator load testing, which is also a 100 percent match. Director Kelley stated the new item they asked for this year is the identification accountability application. Director Kelley stated the state currently has a contract with Salamander. They bill out their incidents for credentialing people at a flood site or EOC activation utilizing this software. Director Kelley stated this would be for a computer, a printer and supplies to tag inventory and make I.D. cards. Director Kelley stated this is also a 100 percent match.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

## IT

### 7. **First Reading: Budget Revision for Dept 1170/1140 – CST Engage Conference IT to TR**

Deputy Director of IT Julia Lutz stated Department 1170 has additional training-related funds for this conference that are not going to be used, and the newly elected Treasurer has no funds available for this training. Deputy Director Lutz stated she is requesting that the available funds be moved from Department 1170 to Department 1140 so Jenna Redel can attend the training-related conference.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

## Auditor

### 8. **First Reading: Budget Amendment for Dept 2047 – Hallsville Parking Lot Overlay**

Senior Accountant Heather Acton stated this request is to amend the 2023 Budget. Ms. Acton stated that Director Greg Edington had contacted one of the former accountants in September 2022 to get it added to the Budget, but it was overlooked. Ms. Acton stated this would be to correct that error.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

## Purchasing

### 9. **First Reading: Surplus Disposal**

Director of Purchasing Melinda Bobbitt read the following memo:

The Purchasing Departments requests permission to dispose of the following list of surplus PCs, peripheral equipment, unworking air conditioners, file cabinets, and other miscellaneous items through MRC Recycling Center. MRC Recycling will pick up our surplus for \$50.00 per load. Tubed monitors and TVs cost extra. There is also an extra charge for items with freon. They are a State of Missouri, DNR Level Four recycling center. No computer items are land-filled. Purchasing will obtain a Certificate of Destruction, and we will let them know that we want everything recycled, not reused, so nothing ends up in the landfill.

Prior to surplus computers coming to Purchasing for disposal, Information Technology removes the hard drives for destruction by their department. Their procedure for PC disposal is:

Once all the data is copied or recovered for the user, IT removes the hard drive and memory from the PC. The memory is held to be used for upgrading other PCs at the county that can benefit. IT sometimes removes parts that can be used as spare if the model is current enough (e.g., Power Supplies, Video Cards). The hard drive is held for a minimum of 30 days in case a user identifies something is missing. After 30 days, IT may reuse the hard drive in other county PCs if there are failures. If a hard drive goes unused or fails and IT needs to physically dispose of it, they drill a 5/8" hole through the drive and the data platters. Once IT has collection of "drilled" drives, they deliver them to the PC recycling vendor, MRC Recycling Center.

MRC Recycling Center certifies that they have picked up the following items and that all items will be recycled, not reused, so nothing ends up in the landfill.

	Asset #	Description	Make & Model	Department	Condition of Asset	Serial #
1.	16562	19" LCD MONITOR	L1951g	JUVENILE	UNKNOWN	
2.	18094	19" LCD MONITOR	L1951g	CIRCUIT COURT	UNKNOWN	
3.	23223	14" NOTEBOOK COMPUTER	ELITEBOOK 830 G5	JUVENILE	UNKNOWN	
4.	18690	VIDEO CONFERENCING	CODEC/C60	COURTHOUSE EXPANSION	UNKNOWN	
5.	18691	ADVANCED CONTROL PROCESSOR	CNTRL-CRES-PROC	COURTHOUSE EXPANSION	UNKNOWN	
6.	18692	DIGITAL SIGNAL PROCESSOR	AUD-BIA-NTC	COURTHOUSE EXPANSION	UNKNOWN	
7.	18693	DIGITAL AMPLIFIER	AUD-BIA-NTC	COURTHOUSE EXPANSION	UNKNOWN	

8.	NO TAG	LOCAL PRINTER	HP LASERJET PRO M15w	CIRCUIT CLERK'S OFFICE GARNISHMENT FEE		
9.	18940	TWAIN SCANNER	FL-7160	CIRCUIT CLERK	UNKNOWN	
10.	NO TAG	19" LCD MONTIOR	L1906	CIRCUIT CLERK	UNKNOWN	
11.	18943	TWAIN SCANNER	FL-7160	CIRCUIT CLERK	UNKNOWN	
12.	NO TAG	BINDER	FELLOWS	R&B RM RD INSPECTION	UNKNOWN	
13.	20090	PC WORKSTATION	HP PRODESK 600	FACILITIES SECURITY	UNKNOWN	
14.	NO TAG	PC WORKSTATION	HP	SHERIFF	UNKNOWN	
15.	NO TAG	PC WORKSTATION	HP	SHERIFF	UNKNOWN	
16.	NO TAGS	MISC. CABLES AND LAPTOP CHARGERS		SHERIFF	UNKNOWN	
17.	NO TAGS	MISC. COMPUTER PARTS		SHERIFF	UNKNOWN	
18.	21467	23" LCD MONITOR	HP P232	AUDITOR	UNKNOWN	
19.	NO TAGS	MISC. COMPUTER PARTS		SHERIFF	UNKNOWN	
20.	NO TAGS	MISC. COMPUTER PARTS		SHERIFF	UNKNOWN	
21.	NO TAGS	FOUR DVD/BLURAY WRITER DRIVES		SHERIFF	UNKNOWN	
22.	NO TAGS	FOUR PRINTER TONER CARTRIDGES		SHERIFF	UNKNOWN	

23.	NO TAGS	MISC. CABLES AND CHARGERS		SHERIFF	UNKNOWN	
24.	16847	INKJET COLOR PRINTER	HP H470B	SHERIFF	UNKNOWN	
25.	16848	INKJET COLOR PRINTER	HP H470B	SHERIFF	UNKNOWN	
26.	NO TAGS	MISC. CABLES, CHARGERS, AND MONITOR HARDWARE		SHERIFF	UNKNOWN	
27.	NO TAGS	DVD RECORDER, NETWORK ADAPTER, AND ROUTER		SHERIFF	UNKNOWN	
28.	NO TAGS	KEYBOARDS AND MICE		SHERIFF	UNKNOWN	
29.	NO TAGS	MISC COMPUTER PARTS		SHERIFF	UNKNOWN	
30.	20652	COMPUTER	VPGATE RACKMOUNT	RADIO NETWORK	UNKNOWN	WARRANTY REPLACEMENT

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**Commission**

**10. First and Second Reading: Board Re-Appointment – Health Trust Committee – Robert Sapp**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby re-appoint the following:

Robert Sapp	Health Trust Committee	Re-Appointment	3-Year Term	May 4, 2023, through April 31, 2026
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Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #209-2023**



11. First and Second Reading: Board Re-Appointment – Planning & Zoning Commission – Eric Kurzejeski

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby re-appoint the following:

Eric Kurzejeski	Planning and Zoning Commission	Re-Appointment	4-Year Term	May 4, 2023, through April 31, 2027
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Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #210-2023**

12. Public Comments

None

13. Commissioner Reports

Commissioner Aldred stated, as they have the Proclamation recognizing International Compost Week, he has been in conversation with one of the partners at Blue Bird and the University of Missouri Extension about what the Extension might be able to do as far as composting programs and different levels of education regarding composting and farming in general.

Attest:



Brianna L. Lennon  
Clerk of the County Commission

  
Kip Kendrick

Presiding Commissioner



Justin Aldred  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner