

TERM OF COMMISSION: April Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick  
District I Commissioner Justin Aldred  
District II Commissioner Janet Thompson  
Director of Human Resources Angela Wehmeyer  
Director of Emergency Management Chris Kelley  
Senior Buyer Liz Palazzolo  
Facilities Maintenance Service Coordinator Jody Moore  
Boone County Deputy County Clerk Jodi Vanskike

**Conference Call Information:**

**Number: 425-585-6224 Access Code: 802-162-168**

The meeting was called to order at 1:30pm and roll call was taken.

**Commission**

**1. Proclamation: National Emergency Telecommunicators Week**

Commissioner Kendrick stated he knows the staff of Joint Communications have faced many challenges, two of them are being short-staffed and worked hard. Commissioner Kendrick stated this team really pulled together when they had the additional stress and pressure recently when there were system issues. Commissioner Kendrick stated the Commissioners like to think their jobs are important at times, but they aren't saving lives. The team at Joint Communications is saving lives. Commissioner Kendrick stated Joint Communications is the first point of contact for critical and life-altering situations. Commissioner Kendrick stated, without the team at Joint Communications being there to take the calls. There would be devastating consequences. Commissioner Kendrick stated the citizens of Boone County owe Joint Communications a

tremendous amount of gratitude and a tremendous amount of respect for what they are asked to do every day. Commissioner Kendrick stated he knows it is not an easy job, even under the best circumstances, but the staff at Joint Communications answers the calls with grace and he truly appreciates it.

Commissioner Aldred read the following Proclamation:

Whereas, emergencies, which can occur at any time, require law enforcement, fire, and/or emergency medical services; and

Whereas, Public Safety Emergency Telecommunicators are the first and most critical contact our citizens have with emergency services, and are thus the first level of "first responders"; and

Whereas, when an emergency occurs, the prompt response of first responders, including law enforcement, firefighters, and emergency medical technicians, is critical to the protection of life and preservation of property; and

Whereas, the safety of first responders is dependent upon the quality of information obtained from citizens who contact Boone County Joint Communications; and

Whereas, Public Safety Emergency Telecommunicators are the single vital link for our first responders by monitoring their activities by radio, providing them information, and ensuring their safety; and

Whereas, in 2022, Public Safety Emergency Telecommunicators of Boone County Joint Communications fielded 78,090 emergency calls and 142,711 non-emergency calls, for a total of 220,801 calls over the course of just one year; and

Whereas, in 2022, Public Safety Emergency Telecommunicators of Boone County Joint Communications handled 238,515 law enforcement dispatches; 21,839 fire dispatches; and 31,865 medical dispatches; and

Whereas, Public Safety Emergency Telecommunicators of Boone County Joint Communications have contributed substantially to the apprehension of criminals, suppression of fires, and treatment of patients; and

Whereas, all Public Safety Emergency Telecommunicators have exhibited compassion, understanding, and professionalism during the performance of their jobs in the past year.

Therefore, in honor of the men and women whose diligence, professionalism, and sense of duty help to keep the citizens of and visitors to Boone County safe, the Boone County Commission recognizes the week of April 9 through April 15, 2023, as National Public Safety Emergency Telecommunicators Week. On behalf of the citizens of

Boone County, the Commission shares its sincere appreciation to the dedicated individuals who comprise Boone County Joint Communications.

IN TESTIMONY WHEREOF, this 6th day of April, 2023.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby enter into the record a Proclamation recognizing April 9, 2023 – April 15, 2023 as National Public Safety Emergency Telecommunicators Week.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #145-2023**

### **Human Resources**

#### **2. First and Second Reading: Request to hire above Flexible Hiring Rate (FHR) – Position 176 – Detention Officer**

Director of Human Resources Angela Wehmeyer stated this request is for a previous employee who served Boone County as a Deputy Sheriff and is now returning as a Detention Officer. Director Wehmeyer stated this candidate left his position six months ago and they are now wanting to bring him back at the same rate of pay that he left at.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve a request to hire above the flexible hiring maximum for position number 176, Detention Officer, and does hereby authorize an appropriation of \$25.89 per hour for the salary of said position.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #146-2023**

#### **3. First and Second Reading: Request to hire above Flexible Hiring Rate (FHR) – Position 706 – GIS Technician II**

Director of Human Resources Angela Wehmeyer stated this is a new position. This candidate is extremely qualified, possessing four years of relevant experience and a Master of Science in Aquatic Ecosystems, which will help the Stormwater Department. Director Wehmeyer stated there are funds available for this request and will not have any impacts on other salaries.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve a request to hire above the flexible hiring maximum for position number 706, GIS Technician II, and does hereby authorize an appropriation of \$26.15 per hour for the salary of said position.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #147-2023**

**4. First and Second Reading: Request to hire above Flexible Hiring Rate (FHR) – Position 621 – Director of Facilities Maintenance**

Director of Human Resources Angela Wehmeyer stated they have an extremely qualified candidate for this position who has public service experience for over 20 years in a different state, and the proposed salary will not exceed other salaries of the current directors.

Commissioner Aldred moved now on this day the County Commission of the County of Boone does hereby approve the request to hire above the flexible hiring rate for Position Number 621, Director, Facilities Maintenance, and does hereby authorize an appropriation of \$95,000.00 for the salary of said position.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #148-2023**

**5. First and Second Reading: Request to transfer above Flexible Hiring Rate (FHR) – Position 880 – Director of Emergency Management**

Director of Human Resources Angela Wehmeyer stated this request is a little different because this candidate is a current Boone County employee. Director Wehmeyer stated this candidate has served as the Deputy Director of Emergency Management since 2020, he has over twenty years of experience in law enforcement and public service, and the requested salary is in line with where that of the other Directors. Commissioner Kendrick stated the Mr. Kelley is currently on the phone and the Commission is excited to have him step up into this role.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the request to transfer above the authorized transfer salary for position number 880, Director, Emergency Management, and does hereby authorize an appropriation of \$93,000.00 for the salary of said position.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #149-2023**

Director Chris Kelley stated he wanted to thank the Commissioners for their support.

**Emergency Management**

**6. First Reading: Outreach – Columbia Mall Agreement**

Director of Emergency Management Chris Kelley stated his department is asking permission to go into the Columbia Mall, starting next week through October 2023, and to set up a public outreach table in order to connect with constituents and give them information on how to be more resilient before disaster strikes. Director Kelley stated there is no budget impact with this item.

Commissioner Kendrick\*stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

## **Purchasing**

### **7. First Reading: Award of Amendment #1 to Contract C000509, Co-operative Contract 2022118 for Offender Monitoring Products, Services and Solutions, Term & Supply with BI Incorporated**

Senior Buyer Liz Palazzolo read the following memo: Purchasing requests approval for Amendment #1 to contract C000509, awarded from co-operative contract 2022118 for Offender Monitoring Products, Services and Solutions with BI Incorporated of Boulder, Colorado. Amendment #1 updates pricing for one of the products under contract, "SmartLINK." The original contract was established December 08, 2022, through Commission Order 570-2022.

This is a Term and Supply contract. Payments by the 13<sup>th</sup> Circuit Court will reference the following coding: 1210 – GF Court Operations/71600 – Equipment Leases & Meter Charges; 1241 – GF Juvenile Office/71600 - Equipment Leases & Meter Charges; 1243 – GF Juvenile Grants/71600 - Equipment Leases & Meter Charges.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

### **8. First and Second Reading: Contracts and Amendments Signed by Purchasing Director in March 2023**

Senior Buyer Liz Palazzolo read the following memo: Attached is the list of contracts and amendments that were awarded in March 2023 and signed by the Purchasing Director.

The Notice of Awards that explains the justification for award is posted on our web page at <https://www.showmeboone.com/purchasing/bids/awards.asp>. The Bid Tabulation listing the Bidders/Offerors with pricing is also posted there. These contract documents have been added to the Boone County Clerk bid file.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby acknowledge the attached report documenting the contracts approved by the Purchasing Director during the month of March 2023 as the County's Purchasing Agent (as designated in Commission Order 114-2022).

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #150-2023**

**9. Second Reading: Award of Contract C000618 from RFP 02-30JAN23 for Law Enforcement Uniform Clothing and Boots – Term & Supply to Galls, LLC for the Boone County Sheriff’s Office – First Read 03.30.23**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the Award of Contract C000618 from RFP 02-30JAN23 for Law Enforcement Uniform Clothing and Boots – Term & Supply to Galls, LLC of Lexington, Ky., for the Boone County Sheriff’s Office.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #151-2023**

**Facilities Management**

**10. First Reading: Budget Amendment - Dept 6105 – Cell Phone**

Service Coordinator Jody Moore stated this budget amendment will add funds to the Facility Maintenance Administration Fund in the mobile device service account. Ms. Moore stated the prior Director did not use a County-issued cell phone or plan. At the time of budgeting, it was expected that Director would be in this position until the end of 2023, so there were no funds budgeted for this. Ms. Moore stated this will transfer funds into the account for the incoming Director of Facilities Maintenance and will also have funds available if they move forward with a Deputy Director.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**Resource Management**

**11. Second Reading: Request by On Point Construction for a conditional use permit to allow a duplex to be constructed in the Single-Family Residential (R-S) zoning district located at 2541 S Casa Circle Drive, Columbia – First Read 03.28.23**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve a Conditional Use Permit for construction of a duplex in the Single Family Residential (R-S) zoning district at 2491 Casa Circle, Columbia.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #152-2023**

**12. Second Reading: Request by On Point Construction for a conditional use permit to allow a duplex to be constructed in the Single-Family Residential (R-S) zoning district located at 4312 W Mesa Drive, Columbia – First Read 03.28.23**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve a Conditional Use Permit for construction of a duplex in the Single Family Residential (R-S) zoning district at 4312 W. Mesa Drive, Columbia.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #153-2023**

**13. Second Reading: Request by Joseph and Kelly Eagle to rezone to Planned Agriculture-Residential (A-RP) and to approve a Revised Review Plan on 4.70 acres located at 6910 S High Point Ln, Columbia – First Read 03.28.23**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve a Rezoning and Revised Review Plan for Joseph and Kelly Eagle in the Planned Agriculture Residential (A-RP) zoning district, on 4.70 acres, located at 6910 S. High Point Lane, Columbia, subject to the following condition:

1. Wayfinding signage shall be installed and maintained near the driveway entrance with High Point Lane and the interior of the development, near the proposed accessory structure, indicating the location of the various structures on the property. The signage must be of a type and location approved by the Director of Resource Management.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #154-2023**

**14. Second Reading: Request by Carl and Sandra Freiling to rezone from Agriculture 1 (A-1) to Planned Agriculture 1 (A-1P) and to approve a Review Plan on 30 acres located at 17300 S Burnett School Rd, Ashland – First Read 03.28.23**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve a rezoning from Agriculture 1 (A-1) to Planned Agriculture 1 (A-1P) and Review Plan, on 30 acres, located at 17300 S. Burnett School Road, Ashland.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #155-2023**

**15. Second Reading: Request by William & Lisa Nichols and Jose Hernandez-Sanchez & Megan N. Hernandez to rezone from Agriculture 1 (A-1) to Planned Agriculture 1 (A-1P) and to approve a Review Plan on three tracts totaling 31.63 located at 13331 & 13575 S Crump Lane, Ashland – First Read 03.28.23**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve a rezoning from Agriculture 1 (A-1) to Planned Agriculture 1 (A-1P) and Review Plan, on 31.63 acres, located at 13331 and 13575 S. Crump Lane, Ashland.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #156-2023**

- 16. Second Reading: Request by Boone County Regional Sewer District to rezone from Agriculture 2 (A-2) to Single-Family Residential (R-S) located at 7300 E Backwoods Cove, Columbia – First Read 03.28.23**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve a rezoning from Agriculture 2 (A-2) to Single-Family Residential (R-S) located at 7300 E Backwoods Cove, Columbia.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #157-2023**

- 17. Second Reading: Request by GHP Construction Services to rezone from Moderate Density Residential (R-M) to Single-Family Residential (R-S) located at 7300 E Backwoods Cove, Columbia – First Read 03.28.23**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve a rezoning from Moderate Density Residential (R-M) to Single Family Residential (R-S), on .43 acres, located at 7300 E. Backwoods Cove, Columbia.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #158-2023**

**Boone County Sheriff's Office**

- 18. Second Reading: FY2022 JAG Subrecipient Monitoring Agreement – First Read 03.30.23**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the FY2022 JAG Subrecipient Monitoring Agreement.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #159-2023**

- 19. Second Reading: Budget Amendment – Dept. 1251 – Budget two radar units awarded in HMV Enforcement Grant – First Read 03.21.23 Open Public Hearing**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the Budget Amendment for Department 1251 to budget two radar units awarded in HMV Enforcement Grant.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #160-2023**



**20. Second Reading: Budget Amendment – Dept. 1251 - Budget a radar unit awarded in the Full-Time HMV Enforcement Grant – First Read 03.21.23 Open Public Hearing**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the Budget Amendment for Department 1251 to budget a radar unit awarded in the Full-Time HMV Enforcement Grant.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #161-2023**

**Auditor**

**21. Second Reading: Budget Amendment – Dept. 2049 – Cover Class 7 Sales Tax – First Read 03.23.23 – Open Public Hearing**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the Budget Amendment for Department 2049 to Cover Class 7- sales tax collections.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #162-2023**

**Commission**

22. Public Comment

None

23. Commissioner Reports

Commissioner Aldred stated, earlier today, he had the opportunity to tour the brand-new facility of Chapter 100 recipient Swift Foods. Commissioner Aldred stated this new facility will bring jobs into Boone County at the County average wage. Commissioner Aldred stated they are operational and selling prosciutto and salami in Boone County. Commissioner Kendrick added that this is the launch of this Italian brand in the United States, and at full capacity, they will have 200 employees in the current building, with a planned expansion for the future. Commissioner Kendrick stated, once the second part comes and they are fully operational, they will move 100 million pounds of meat out of that facility each year.

Attest:




Brianna L. Lennon  
Clerk of the County Commission

  
Kip Kendrick

Presiding Commissioner



Justin Aldred  
District I Commissioner



Janet M. Thompson  
District II Commissioner