

TERM OF COMMISSION: March Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Conference Room 301

PRESENT WERE: District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Senior Buyer Liz Palazzolo
Boone County Sheriff Captain Brian Leer
Boone County Deputy County Clerk Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 1:30pm and roll call was taken.

Boone County Sheriff's Office

1. First Reading: FY2022 JAG Subrecipient Monitoring Agreement

Captain Brian Leer stated this Agreement is required between the City of Columbia and Boone County. It allows the County to ensure they will be able to monitor the activities of the Columbia Police Department as it relates to the use of these funds. Captain Leer stated this is a follow up to the Agreement that was signed previously, where the County was awarded \$36,295.00, of which \$21,777.00 goes to the Columbia Police Department.

Commissioner Aldred stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Purchasing

2. First Reading: Award of Contract C000618 from RFP 02-30JAN23 for Law Enforcement Uniform Clothing and Boots – Term & Supply to Galls, LLC for the Boone County Sheriff's Office

Senior Buyer Liz Palazzolo read the following memo: Request for Proposal 02-30JAN23 solicited competitive proposals for Law Enforcement Uniform Clothing & Boots for the Boone County Sheriff's Office. Two proposals were received:

- 1) Gall's LLC of Lexington, Kentucky
- 2) Jonah's Enterprises Inc. of Brooklyn, New York

A County Evaluation Committee has evaluated the proposals. Evaluation Committee members are Captain Brian Leer, Leasa Quick (Budget Administrator for the Boone County Sheriff's Office), Captain Jenny Atwell (Assistant Jail Administrator), and Jennifer Basham (Administrative Coordinator for the Boone County Sheriff's Office). The Evaluation Committee conducted the subjective evaluation and the Purchasing Department chaired evaluation meetings and the cost evaluation. One round of negotiations was conducted involving both offerors; both offerors submitted a Best and Final Offer that was also considered in the final evaluation. Evaluation criteria included two subjective areas: Experience/Reliability/Contractor Support, worth a maximum of 20 points, and the Proposed Method of Performance, worth a maximum 30 points.

Cost was evaluated using unit pricing multiplied by the estimated annual purchase quantity using pricing for the initial contract period and all three renewal options. The Cost Evaluation Totals are included and attached to this memo.

The Evaluation Committee conducted subjective evaluation scoring without knowledge of cost point scores. Cost point scores have been added to final subjective scores and the outcome is as follows:

Offeror	Experience/Reliability/Contractor Support	Proposed Method of Performance	Total Cost Points	Final Overall Score
Galls, LLC	17	30	50	97
Jonah's Enterprises	10	5	37	52

An Evaluation Narrative follows this memo that explains the reasoning for the award of subjective scores.

The Evaluation Committee finds the proposal from Galls, LLC of Lexington, Kentucky to be the "lowest and best" proposal and the choice for contract award. An award to Galls LLC for

Law Enforcement Uniform Clothing and Boots for the Boone County Sheriff's office is presented to the Commission for approval.

The initial contract period will run April 01, 2023 through March 31, 2024; the County will have three (3) one-year renewal options available to renew the contract subsequent to this initial period.

This is a Term and Supply contract. Coding for payments will be as follows:

- 1251 – General Fund Sheriff Operations/23300 – Uniforms;
- 1255 – General Fund Detention Operations/23300 – Uniforms;
- 2901 – LEST Sheriff Operations/23300 – Uniforms;
- 2902 – LEST Detention Operations/23300 – Uniforms;
- 1228 – General Fund Sheriff Detention Administration/23300 – Uniforms.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. Second Reading: Approval of Sole Source #167-123123SS for annual software subscriptions for Esri software from Environmental Research Systems, Inc – First Read 03.23.23

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve Sole Source #167-123123SS for annual software subscriptions for Esri software from Environmental Research Systems, Inc.

The terms of the Agreement are set out in the attached contract Amendment and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.
The motion carried 2 to 0. **Order #139-2023**

4. Second Reading: Request for Bid Award Recommendation: 10-15FEB23 – Foundation & Civil Construction for New Radio Tower Project (KOM) with C. L. Richardson Construction Company – First Read 03.23.23

Commissioner Aldred moved now on this day the County Commission of the County of Boone does hereby approve an agreement with C. L. Richardson Construction Company for award of bid 10-15FEB23 – Foundation & Civil Construction for New Radio Tower Project (KOM) for \$33,305.14.

The terms of the Agreement are set out in the attached Contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #140-2023**

5. Second Reading: Amendment #8 to Contract C000016 (Bid # 03-13APR17) - ERP System Selection Project with Superior, LLC, n/k/a Central Square Technologies, LLC for the addition of services totaling \$268,700 – First Read 03.21.23

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve Contract Amendment #8 to contract C000016 (03-13APR17) – ERP System Selection Project with Superior, LLC, n/k/a Central Square Technologies, LLC for the addition of services totaling \$268,700.

The terms of the Agreement are set out in the attached contract Amendment and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.

The motion carried 2 to 0. **Order #141-2023**

Commission

6. First and Second Reading: Board Re-Appointment – Boone County Family Resources Board of Directors - Yoko Gely

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby re-appoint the following:

Yoko Gely	Boone County Family Resources Board of Directors	Re-Appointment	3-Year Term	April 1, 2023 through March 31, 2026
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Commissioner Aldred seconded the motion.

The motion carried 2 to 0. **Order #142-2023**

7. First and Second Reading: Board Re-Appointment – Boone County Family Resources Board of Directors - Bob Bailey

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby re-appoint the following:

Bob Bailey	Boone County Family Resources Board of Directors	Re-Appointment	3-Year Term	April 1, 2023 through March 31, 2026
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Commissioner Thompson seconded the motion.
The motion carried 2 to 0. **Order #143-2023**

8. First and Second Reading: Board Reappointment – Boone County Children Services Board - Dr. Wiley Miller

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby re-appoint the following:

Dr. Wiley Miller	Children's Services Board	Re-Appointment	3 Years	April 1, 2023 through March 31, 2026
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Commissioner Thompson seconded the motion.
The motion carried 2 to 0. **Order #144-2023**

9. Public Comment

None

10. Commissioner Reports

Commissioner Aldred stated Deputy County Clerk Jodi Vanskike is celebrating a birthday today. Commissioner Thompson added, "happy birthday to the birthday girl."

Attest:



Brianna L. Lennon
Clerk of the County Commission

Absent

Kip Kendrick

Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner