

TERM OF COMMISSION: March Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Environmental Public Health Supervisor Chrystal Smart
Environmental Public Health Specialist Kennedy Weatherly
Senior Accountant Heather Acton
Stormwater Coordinator Nicki Rinehart
Boone County Chief Engineer Jeff McCann
Director of Purchasing Melinda Bobbitt
Senior Buyer Liz Palazzolo
Boone County Sheriff Captain Brian Leer
Senior Administrative Assistant Audrey Brandon

Public Present: Louis VanDrie, Property Owner

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 1:30pm and roll call was taken.

Boone County Sheriff's Office

1. First and Second Reading: 2023 State Canine Replacement Grant (CRG) Program Award

Captain Brian Leer stated he applied for the Department of Public Safety 2023 Canine Replacement Grant Program and received a letter that they have been approved for \$10,406.10. Captain Leer stated this will be used to fund a new canine and equipment needed for that canine. Captain Leer stated, if approved by the Commission, Commissioner Kendrick will sign the paperwork, and they can proceed to purchase the K-9 and equipment for reimbursement.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby accept and approve the 2023 State Canine Replacement Grant Program Award Agreement and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #131-2023**

Health Department

2. First and Second Reading: Nuisance Abatement – Parcel #12-204-10-01-011.00 01

Environmental Public Health Supervisor Chrystal Smart stated she has been in contact with the owner of this property. Ms. Smart stated the property owner did not sign for the letter, but she did receive the hearing notice, and asked Ms. Smart when the Health Department was going to abate her property. Ms. Smart stated she drove past the property this morning, and it's still not abated. Commissioner Kendrick stated he sees the quote in the amount of \$1,992.10 for cleanup from an outside vendor.

Commissioner Kendrick moved that this item be tabled to a future date to be determined by and communicated to the Clerk by the Presiding Commissioner.

3. First and Second Reading: Nuisance Abatement – Parcel #12-401-18-07-015.00 01

Environmental Public Health Specialist Kennedy Weatherly stated the complaint for this property was received in January. Ms. Weatherly stated she sent a notice of violation via certified mail to the property owner and posted the notice in the Missourian but has had no contact with the property owners. Ms. Weatherly stated she drove by the property this morning, and it looks largely unchanged. Property Owner Louis VanDrie stated he has a significant injury to his right rotator cuff but has been working to clean the property up since receiving his notice around the 15th of the month. Mr. VanDrie stated everything that is accumulated has been accumulated through late fall and early winter, but he has been trying to get everything cleaned up so he can get out of Boone County.

Commissioner Kendrick moved that this item be tabled to a future date to be determined by and communicated to the Clerk by the Presiding Commissioner.

Auditor

4. First Reading: Budget Amendment – Dept. 2049 – Cover Class 7 Sales Tax

Senior Accountant Heather Acton stated this is to clean up accounts due to collecting more sales tax than they anticipated. Ms. Acton stated this resulted in a higher than anticipated distribution. Ms. Acton stated she would like to increase the budget for the sales tax collected and increase the budget to cover the Class 7 amount.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Resource Management

5. First Reading: Release of Stormwater Security Agreement and Erosion and Sediment Control Cash Deposit for Crescent Ridge

Stormwater Coordinator Nicki Rinehart stated the amount of the Erosion and Sediment Control Deposit is \$135,490.83. Ms. Rinehart stated the work has been completed and the site is stabilized.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

6. First Reading: Trinity ET Plus Guardrail End Terminal Device Claim Submittal

Chief Engineer Jeff McCann stated this class action lawsuit is for the end terminal of the guardrail, which was determined to be faulty. Chief Engineer McCann stated, as part of this class action lawsuit, funds were set aside, and a claim form submittal process was established to get these off the ends of guardrails and install ones that are safe. Chief Engineer McCann stated they have filled out a claim form, one for each of the three locations, which allows them to submit the claim with the requested documentation, and once received, it will be processed within 30 days. Chief Engineer McCann stated if the claim is accepted, the County will receive \$1,700.00 for each of the three sites as well as replacements that the County will have a contractor install.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Purchasing**7. First Reading: Request for Bid Award Recommendation: 10-15FEB23 – Foundation & Civil Construction for New Radio Tower Project (KOM) with C. L. Richardson Construction Company**

Director of Purchasing Melinda Bobbitt read the following memo: Request for Bid 10-15FEB23 – Foundation and Civil Construction for New Radio Tower Project closed on February 15, 2023. Four bid responses were received.

Recommendation for award is to C.L. Richardson Construction Company of Ashland, Missouri for offering the lowest and best bid.

Total cost of contract is \$33,305.14 and will be paid from department 2706 - BOCO Joint Communications Radio Improvement, Account 91900 – Construction in Progress. \$57,000 is budgeted. A Budget Amendment has been processed by Joint Communication for this project.

Recommendation is to add a 10 percent contingency (\$3,330.51) to the purchase order. The purchase order total is \$36,635.65.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

8. First Reading: Approval of Sole Source #167-123123SS for annual software subscriptions for Esri software from Environmental Research Systems, Inc

Senior Buyer Liz Palazzolo read the following memo: Purchasing requests approval for the award of Contract C000610 which is based on Sole Source 167-123123SS which was approved by the Boone County Commission on March 30, 2023 via Commission Order 139-2023. Contract C00061 facilitates purchases of the County's annual subscription for ESRI software and support that is crucial to the work of several County departments. As previously presented in the sole source approval memo, ESRI's ArcGIS software is used by several County departments to maintain land-based parcel data, subscriptions, road infrastructure, addresses, location of offenders, surface water monitoring, County vehicle locations, and many other similar functions. This software is also a supporting system for the Boone County Joint Communications CAD/911 System, the Assessor's Office's Computer Assisted Mass Appraisal System, the Resource Management Department's Asset Management System, and the Emergency Management Department's Emergency Management Solution.

Payments will be paid using this Department/Object coding with budgeted amounts:

- 1176 - General Fund IT GIS/70100 - Software Subscriptions: \$27,213.00
- 2708-911/Emergency IT Hardware & Software/70100 - Software Subscriptions: \$47,894.00
- 2012-ASR IT Hardware & Software/70100- Software Subscriptions:

\$18,505.00

- 2083-Road & Bridge IT Hardware & Software/70100 - Software Subscriptions: \$13,062.00
- 1172-General Fund IT Hardware & Software/70100- Software Subscriptions: \$2,172.00

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Commission

9. First and Second Reading: Organizational Use of the Courthouse Plaza – Great Wave Cover Band

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Courthouse Plaza by Great Wave Cover Band on Saturday, April 15, 2023, from 6:00 pm to 8:30 pm for a 30-minute-long concert. This approval is contingent upon adherence to the then-applicable health order.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #132-2023**

10. First and Second Reading: Board Re-Appointment – Board of Adjustment

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby re-appoint the following:

Michael Leipard	Board of Adjustment	Re-Appointment	4 Year Term	March 23, 2023 through March 31, 2027
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Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #133-2023**

11. Public Comment

None

12. Commissioner Reports

Attest:



Brianna L. Lennon
Clerk of the County Commission



Kip Kendrick
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner