

TERM OF COMMISSION: March Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Director of Human Resources Angela Wehmeyer
13th Judicial Circuit Court Deputy Administrator Derek Hux
Senior Buyer Liz Palazzolo
Buyer Amy Gerskin
Boone County Counselor CJ Dykhouse
Director of Resource Management Bill Florea
Deputy Boone County Clerk Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 1:30pm and roll call was taken.

Human Resources

1. First and Second Reading: Job Classification Committee Recommendation - Court Request

Director of Human Resources Angela Wehmeyer stated this request comes from the Court Administrator for the 13th Judicial Circuit. Director Wehmeyer stated Ms. Garrett came to the

Job Classification Committee with an urgent request to create a new position for a security officer. Director Wehmeyer stated the current Deputy Court Marshal, Deputy Court Marshal II, Deputy Court Marshal Sergeant, and Deputy Court Marshal positions will be moved to a different location on the pay range. Director Wehmeyer stated they will be tying the Deputy Court Marshal positions to the Detention Officers at the same pay range and ultimately, because of vacancies and savings in the budget, there is no budget amendment needed for this change.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the recommendations from the Job Classification Committee for changes contained within the attached "Recommendations from the Job Classification Committee" memo dated March 7, 2023.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #106-2023**

13th Judicial Circuit Court

2. First Reading: Budget Amendment Dept 1243 – JJPA Grant

13th Judicial Circuit Court Deputy Administrator Derek Hux stated Court Administrator Cindy Garrett presented on this item at the last Commission meeting but didn't have the correct dollar amount for the Budget Amendment. Mr. Hux stated the correct amount is \$4,679.00.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Boone County Counselor

3. First Reading: Approving Participation Agreements in National Opioid Settlements for Teva, Allergan, CVS, Walgreens, and Walmart

Boone County Counselor CJ Dykhouse stated the items presented today are for five national settlements. Counselor Dykhouse stated the County Commission hired outside counsel to pursue class action litigation in response to the national opioid epidemic. Counselor Dykhouse stated one round of national settlements has already been processed and approved, and this is the next round of national settlements. Counselor Dykhouse stated outside counsel has recommended the County approve the same.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Purchasing

4. First Reading: Award of Contract C000606 from RFP 07-16FEB23 for the Gillespie Bridge Road & Obermiller Road Asphalt Overlay Project to Christensen Construction Company for the Resource Management Department

Senior Buyer Liz Palazzolo read the following memo: Purchasing requests approval for the award of contract C000606 from RFB 07-16FEB23 for the Gillespie Bridge Road and Obermiller Road Asphalt Overlay Project for the Boone County Resource Management Department. Two bids were received; the County is awarding the contract to Christensen Construction Company of Kingdom City, Missouri.

The bids have been reviewed by Micah Taylor, Professional Civil Engineer in the Resource Management Department, and Jeff McCann, Chief Engineer in the Resource Management Department. The bid from Christensen Construction Company is the “lowest and best” bid.

Payment will reference Department/Object codes 2041 – Road & Bridge Resource Management Road Infrastructure Rehabilitation/Preservation/71202 – Contractor Costs: \$2,334,930.65, plus a 10% Contingency amount of \$233,493.07, for a grand total allocation of \$2,568,423.72.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. First Reading: Surplus Disposal

Buyer Amy Gerskin read the following memo: The Purchasing Department requests permission to dispose of the following list of surplus equipment by auction on GovDeals or by destruction for whatever is not suitable for auction.

	Asset #	Description	Make & Model	Department	Condition of Asset	
1	10329	WOODEN DESK ON WHEELS WITH KEYBOARD TRAY		RECORDER	GOOD	
2	12961	CHAIR	HON	COURT OPERATIONS	FAIR	
3	10238	CHAIR		COURT OPERATIONS	RECYCLED	

4	NO TAG	TWO DRAWER FILE CABINET		COURT	GOOD	
5	8347	FILE CABINET		CIRCUIT CLERK	GOOD	
6	11800	FILE CABINET		CIRCUIT CLERK	GOOD	
7	11799	FILE CABINET		CIRCUIT CLERK	GOOD	
8	13691	FILE CABINET		CIRCUIT CLERK	GOOD	
9	13692	FILE CABINET		CIRCUIT CLERK	GOOD	
10	11530	FILE CABINET		CIRCUIT CLERK	GOOD	
11	11939	FILE CABINET		CIRCUIT CLERK	GOOD	
12	11938	FILE CABINET		CIRCUIT CLERK	GOOD	
13	1953	FILE CABINET		CIRCUIT CLERK	GOOD	
14	11801	FILE CABINET		CIRCUIT CLERK	GOOD	

15	11802	FILE CABINET		CIRCUIT CLERK	GOOD	
16	1944	FILE CABINET		CIRCUIT CLERK	GOOD	
17	11291	FILE CABINET		CIRCUIT CLERK	GOOD	
18	8348	FILE CABINET		CIRCUIT CLERK	GOOD	
19	3757	FILE CABINET		CIRCUIT CLERK	GOOD	
20	1963	FILE CABINET		CIRCUIT CLERK	GOOD	
21	3753	FILE CABINET		CIRCUIT CLERK	GOOD	
22	3756	FILE CABINET		CIRCUIT CLERK	GOOD	
23	1947	FILE CABINET		CIRCUIT CLERK	GOOD	
24	1966	FILE CABINET		CIRCUIT CLERK	GOOD	
25	1943	FILE CABINET		CIRCUIT CLERK	GOOD	

26	1965	FILE CABINET		CIRCUIT CLERK	GOOD	
27	3500	FILE CABINET		CIRCUIT CLERK	GOOD	
28	13488	FILE CABINET		CIRCUIT CLERK	GOOD	
29	1938	FILE CABINET		CIRCUIT CLERK	GOOD	
30	1939	FILE CABINET		CIRCUIT CLERK	GOOD	
31	1936	FILE CABINET		CIRCUIT CLERK	GOOD	
32	13489	FILE CABINET		CIRCUIT CLERK	GOOD	
33	8411	FILE CABINET		CIRCUIT CLERK	GOOD	
34	7910	FILE CABINET		CIRCUIT CLERK	GOOD	
35	1937	FILE CABINET		CIRCUIT CLERK	GOOD	
36	11531	FILE CABINET		CIRCUIT CLERK	GOOD	

37	10739	FILE CABINET		CIRCUIT CLERK	GOOD	
38	8966	FILE CABINET		CIRCUIT CLERK	GOOD	
39	2496	FILE CABINET		CIRCUIT CLERK	GOOD	
40	3275	FILE CABINET		CIRCUIT CLERK	GOOD	
41	8415	FILE CABINET		CIRCUIT CLERK	GOOD	
42	8410	FILE CABINET		CIRCUIT CLERK	GOOD	
43	7909	FILE CABINET		CIRCUIT CLERK	GOOD	
44	NO TAG	FILE CABINET		CIRCUIT CLERK	GOOD	
45	NO TAG	FILE CABINET		CIRCUIT CLERK	GOOD	
46	NO TAG	FILE CABINET		CIRCUIT CLERK	GOOD	
47	NO TAG	FILE CABINET		CIRCUIT CLERK	GOOD	

48	NO TAG	FILE CABINET		CIRCUIT CLERK	GOOD	
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51	NO TAG	FILE CABINET		CIRCUIT CLERK	GOOD	
52	NO TAG	FILE CABINET		CIRCUIT CLERK	GOOD	FILE CABINET
53	NO TAG	FILE CABINET		CIRCUIT CLERK	GOOD	FILE CABINET

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

6. First Reading: Amendment # 3 to Contract C000256 from RFB-40-12AUG19 for Cellebrite UFED 4PC Software with Carahsoft Technology for the Boone County Sheriff

Senior Buyer Liz Palazzolo read the following memo: Amendment #3 to contract 40-12AUG19 with Carahsoft Technology Corporation for the Boone County Sheriff’s Office, which was awarded September 10, 2019 (Commission Order 386-2019), adds a license/dongle for a new subscription for UFED 4PC. It also includes kits required to get the dongle set-up to work right.

All other terms and conditions, including pricing of the original agreement as previously amended, remain unchanged.

Payment will be paid from the following Department/Account:

- Department: 1253, GF Sheriff Grants/Account: 23810 – Untagged Hardware and Software: \$6,860.00

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

7. First Reading: Award of Contract C000608 from Co-operative Contract MT-TISA FBOS 2022 -R517060 MiCTA-Member Participation Agreement Boone County with Centurylink dba Lumen Technologies

Senior Buyer Liz Palazzolo read the following memo: Purchasing requests approval to awarding contract C000608 which is co-operative contract MT-TISA FBOS 2022-R517600, for CenturyLink Products and Services awarded to CenturyLink Communications LLC, dba Lumen Technologies Group of Arlington, Virginia for the purchase of a variety of CenturyLink products, services, and Mitel phone system maintenance.

The original contract period will commence March 01, 2023, and extend through February 28, 2026.

This is a Countywide Term and Supply contract.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

8. First Reading: Professional Services Contract C000598 - Evaluation of Geothermal System at the Emergency Communication Center with J Louis Crum Corporation

Buyer Amy Gerskin read the following memo: Boone County Facilities Maintenance Department requested Purchasing route for Commission approval the attached professional services contract C000598 – Evaluation of Geothermal System at the Emergency Communication Center with J Louis Crum Corporation of Columbia, Missouri.

Facilities Maintenance has requested the evaluation of the geothermal system at the ECC because there is concern that the geothermal loop is operating at a temperature above what should be expected.

Cost of evaluation is \$26,263.50 and will be paid from department 2705 – 911/EM FM Building Maintenance, account 71100 – Outsourced Services. Facilities Maintenance has processed a Budget Amendment for this project.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

9. First Reading: Request for Qualifications Award Recommendation: C000605 (bid 15-12OCT2)2 – Planning Services Consultant for Boone County Master Plan

Buyer Amy Gerskin read the following memo: Request for Proposal 15-12OCT22 – Planning Services Consultant for Boone County Master Plan closed on October 12, 2022. One proposal response was received.

The evaluation committee consisted of:

Bill Florea, Director, Boone County Resource Management
Thaddeus Yonke, Senior Planner, Boone County Resource Management
Vicki Hobbs, Citizen
Kyle Michel, City Administrator, City of Ashland
Tom Ratermann, General Manager, Boone County Regional Sewer District
Tara Strain, City Administrator, City of Centralia
Patrick Zenner, Development Services Manager, City of Columbia

Recommendation for award is The i5Group LLC of St. Louis, Missouri per the attached Evaluation Report. Cost of contract is \$299,944.00 and will be paid from department 1711 – GF RM Administration, account 71100 – Outsourced Services. \$300,000 is budgeted. A Budget Amendment was processed by Resource Management.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Health Department

10. Second Reading: City of Columbia Public Health Services Cooperative Agreement – First Read 03.07.23

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the City of Columbia Public Health Services Cooperative Agreement.

Terms of the Agreement are stipulated in the attached and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #107-2023**

11. Second Reading: City of Columbia Animal Control Services Cooperative Agreement – First Read 03.07.23

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the City of Columbia Animal Control Services Cooperative Agreement.

Terms of the Agreement are stipulated in the attached and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #108-2023**

Commission

12. Public Comment

None

13. Commissioner Reports

Commissioner Aldred stated he spoke to the Southern Boone Chamber of Commerce this morning about the ballot initiatives for the April 4, 2023, election. Commissioner Aldred stated they seemed very interested in Proposition I and posed good questions.

Attest:



Brianna L. Lennon
Clerk of the County Commission



Kip Kendrick
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner