

TERM OF COMMISSION: February Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Environmental Public Health Specialist Ellen Dill-Hirsch
Director of Purchasing Melinda Bobbitt
Senior Buyer Liz Palazzolo
Director of Human Resources Angela Wehmeyer
Boone County Assessor Kenny Mohr
Deputy Boone County Clerk Jodi Vanskike

Public Present: Kathleen Christopher, Property Owner; Hayden Crumpton, Gilmore and Bell; Dave Cooper, Attorney for Smith & Wesson Corp.

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 9:30am and roll call was taken.

Health Department

1. First and Second Reading: Nuisance Abatement – Parcel #24-104-08-00-003.00 01

Environmental Public Health Specialist Ellen Dill-Hirsch stated, on December 27, 2022, a complaint was received about this property. Ms. Dill-Hirsch stated the property was inspected on December 28, 2022, and notes that there were various toys, household items, and trash in the

yard. Ms. Dill-Hirsch stated a notice of violation was sent on December 28, 2022, and she received the return receipt on January 9, 2023. Ms. Dill-Hirsch stated after the return receipt is received, the property owner has 15 days to clean the property. A reinspection was done on January 24, 2023, and the property was still not abated.

Kathleen Christopher, property owner, was on the phone and stated she knows there is a lot of stuff that needs to be cleaned up, and she would like to have an opportunity to clean the area up once it warms up. Commissioner Thompson explained to Ms. Christopher that the normal course of action is to issue the nuisance abatement and then the property owner will work with the Health Department to ensure the property is cleaned up.

Commissioner Aldred moved now on this 7th day of February 2023, the County Commission of Boone County, Missouri met in regular session and entered the following findings of fact, conclusions of law and order for abatement of nuisance:

Findings of Fact and Conclusions of Law

The County Commission finds as fact and concludes as a matter of law the following:

1. The Boone County Code of Health Regulations (the "Code") are officially noticed and are made a part of the record in this proceeding.
2. The City of Columbia/Boone County Health Department administrative record is made a part of the record in this proceeding and incorporated herein by reference. In addition, any live testimony of the official(s) of the department and other interested persons are made a part of the record in this proceeding.
3. A public nuisance exists described as follows: trash, rubbish, garbage.
4. The location of the public nuisance is as follows 2701 E HWY MM, Ashland, MO, a/k/a parcel# 24-104-08-00-003.00 01., PT NE NW, Section 8, Township 46, Range 12 as shown by deed book 4694 page 0050, Boone County
5. The specific violation of the Code is: trash, rubbish, and garbage in violation of section 6.5 of the Code.
6. The Health Director's designated Health Official made the above determination of the existence of the public nuisance at the above location. Notice of that determination and the requirement for abatement was given in accordance with section 6.10.1 of the Code on the 7 day of February 2023, to the property owner.
7. The above-described public nuisance was not abated. As required by section 6.10.2 of the Code, the property owner and lien holder were given notice of the hearing conducted this date before the Boone County Commission for an order to abate the above nuisance at government expense with the cost and expense thereof to be charged against the above-described property as a special tax bill and added to the real estate taxes for said property for the current year.
8. No credible evidence has been presented at the hearing to demonstrate that no public nuisance exists or that abatement has been performed or is unnecessary; accordingly, in accordance with section 6.10.2 of the Code and section 67.402, RSMo, the County Commission finds and determines from the credible evidence presented that a public nuisance exists at the

above location which requires abatement and that the parties responsible for abating such nuisance have failed to do so as required by the Health Director or Official's original order referred to above.

Order For Abatement Chargeable As a Special Assessment To The Property

Based upon the foregoing, the County Commission hereby orders abatement of the above-described public nuisance at public expense and the Health Director is hereby authorized and directed to carry out this order.

It is further ordered and directed that the Health Director submit a bill for the cost and expense of abatement to the County Clerk for attachment to this order and that the County Clerk submit a certified copy of this order and such bill to the County Collector for inclusion as a special assessment on the real property tax bill for the above-described property for the current year in accordance with section 67.402 RSMo.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #59-2023**

Juvenile Justice Center

2. First Reading: Budget Amendment for Dept 1242 – Local Supply Chain Assistance

Commissioner Aldred stated the application looks to be for federal reimbursement from the USDA in the amount of \$5,415.00. Commissioner Thompson added that this is for food reimbursement for the Juvenile Justice Center (JJC) and is a standard contract of how the food gets paid for at the JJC.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Assessor

3. First Reading: Request to Reallocate a Position Within the Department Structure for Department 2010, Assessor

Director of Human Resources Angela Wehmeyer stated this request is to take an Appraiser Apprentice position and reclassify it to an Administrative Technician III position. Director Wehmeyer stated she has spoken with the Assessor regarding the office's needs and workflow, and this idea was found to be the best in moving forward. Boone County Assessor Kenny Mohr stated he would also like the ability to convert this position back to its original classification in the future.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

Human Resources

4. First Reading: Request to Hire Above Flexible Hiring Range - Position 898, Buyer

Director of Human Resources Angela Wehmeyer stated this is a Buyer position in the Purchasing Department, and they are requesting an hourly rate of \$23.56 an hour, which is \$1.33 an hour above the flexible hiring range. Director Wehmeyer stated there is no internal equity concerns with this request because the other position in that department is a Senior Buyer, and there is no budget impact because both the Buyer and the Senior Buyer positions are always budgeted for a potential Senior Buyer.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Purchasing

5. First Reading: Amendment #1 to Contract C000303 to Co-Op Contract 611-20 for Grounds Maintenance Equipment, Irrigation Parts, and Supplies Installation with Atmax Equipment Co. for the Boone County Road & Bridge Department.

Senior Buyer Liz Palazzolo read the following memo: Purchasing requests approval for Amendment #1 to Contract C000303, Co-Operative Contract 611-20 for Grounds Maintenance Equipment, Irrigation Parts, and Supplies Installation with Atmax Equipment, Co. of Tampa, Florida, to add the purchase of two (2) MMB Gen 3 Boom Mowers for the Boone County Road & Bridge Department. The original Contract was established February 2, 2022, through Commission Order 69-2022.

Four (4) Disposal forms are attached for Commission approval:

- 2014 Tiger Bengal Boom Mower, Serial Number MK-8463, Fixed Asset Tag #19427
- 2014 John Deere 6125M tractor, Serial Number 1L06125MAEG795391, Fixed Asset Tag # 19429
- 2015 Tiger Bengal Boom Mower, Serial Number MK-8990, Fixed Asset Tag #19840
- 2015 John Deere 6125M tractor, Serial Number 1L06125MFHG836333, Fixed Asset Tag # 19489

Payment will reference Department/Object codes 2040 – Road & Bridge Maintenance/92300 – Replacement Machinery & Equipment: \$445,331.28.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

6. First Reading: Amendment #1 to Contract C000040 to Co-Op Contract 080818-HPI for Snow and Ice Handling Equipment, Supplies and Accessories with Henderson Products Inc. for the Boone County Road & Bridge Department.

Senior Buyer Liz Palazzolo read the following memo: Purchasing requests permission for approval of Amendment #1 to Contract C000040, which is Cooperative Contract 080818-HPI for Snow & Ice Handling Equipment, Supplies, and Accessories with Henderson Products, Inc. of Manchester, Iowa. Amendment #1 adds the purchase of a 2024 Tandem Axle Freightliner 114SD Plow Truck with Chassis including the body, front plow hitch, and hydraulics as well as all necessary installation to make the truck operable for the Boone County Road & Bridge Department. The original Contract was established October 8, 2020, via Commission Order #457-2020.

A Disposal form is attached for Commission approval: One 2012 Freightliner 114SD Tandem Axle Dump Truck, VIN 1FVHG3DV8CDBN0545, Fixed Asset Tag 17841 (Vehicle 1724) will be sold through the Missouri Auto Auction.

Payment will reference Department/Object codes 2040 – Road and Bridge Maintenance/92400 – Replacement Autos/Trucks: \$232,987.00.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

7. First Reading: Surplus Disposal

Director of Purchasing Melinda Bobbitt read the following memo:

The Purchasing Department requests permission to dispose of the following list of surplus equipment by auction on GovDeals or by destruction for whatever is not suitable for auction.

	Asset #	Description	Make & Model	Department	Condition of Asset
1	19406	2014 SALT SPREADER	BUYERS MODEL # SHPE2250	ROAD & BRIDGE	TRASH

2	19348	WALK BEHIND MOWER	SKAGG	FACILITIES	TRADE IN
3	NO TAGS	OFFICE SUPPLIES		JJC	FAIR
4	NO TAG	KEYBOARD	MICROSOFT ERGONOMIC	JJC	RECYCLED
5	NO TAG	CLOTHES		JJC	TRASH
6	NO TAGS	MISC. ITEMS		JJC	FAIR
7	NO TAGS	KITCHEN SUPPLIES		JJC	TRASH
8	NO TAG	DVD		JJC	TRASH
9	NO TAGS	26 BOOKS		JJC	TRASH
10	NO TAGS	5 BOOKS		JJC	TRASH
11	NO TAGS	3 BINDERS		JJC	FAIR
12	NO TAGS	MISC. ITEMS		JJC	TRASH
13	NO TAGS	MISC ITEMS		JJC	TRASH
14	NO TAGS	4 DVDS		JJC	TRASH

15	NO TAG	MATTRESS		JJC	TRASH
16	NO TAG	DRYER	WHIRLPOOL	JJC	BAD
17	NO TAG	SPRINKLER HEAD		JJC	RECYCLED
18	NO TAG	SNOW SHOVEL		JJC	TRASH
19	NO TAGS	MISC ELECTRONICS		JJC	RECYCLED
20	NO TAGS	PHONE CABLES AND CORDS		JJC	RECYCLED
21	NO TAG	PHONE DOCK	NORTEL	JJC	RECYCLED
22	12624	OFFICE CHAIR	CHROMCRAFT	JJC	RECYCLED
23	13651	OFFICE CHAIR	HON	JJC	RECYCLED
24	NO TAGS	2 OFFICE CHAIRS		JJC	RECYCLED

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

8. First and Second Reading: Contracts and Amendments Signed by Purchasing Director in December 2022 and January 2023

Director of Purchasing Melinda Bobbitt read the following memo: Attached is the list of Contracts and Amendments that were awarded in December 2022 and January 2023 and signed by the Purchasing Director.

The Notice of Awards that explains the justification for award is posted on the Department's web page at <https://www.showmeboone.com/purchasing/bids/awards.asp>. The Bid Tabulation listing the Bidders/Offerors with pricing is also posted there. These Contract documents have been added to the Boone County Clerk bid file.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby acknowledge the attached report documenting the Contracts approved by the Purchasing Director as the County's Purchasing Agent (as designated in Commission Order 114-2022) during the months of December 2022 and January 2023.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #60-2023**

9. Second Reading: Missouri State Agency for Surplus Property – Eligibility Form – First Read 02.02.23

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the forms with the Missouri State Agency for Surplus. The Missouri State Agency for Surplus Property requires the County to complete and re-file an eligibility form every five years that allows the County's participation in the state Surplus Property program which also encompasses federal surplus property. The terms of the agreement are set out in the attached forms and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #61-2023**

10. Second Reading: Computer and Peripheral Surplus Disposal – First Read 02.02.23

Commissioner Thompson moved now on this day, the County Commission of the County of Boone hereby approve the Purchasing Department's request to dispose of the attached list of surplus computer and peripheral equipment through MRC Recycling Center.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #62-2023**

11. Second Reading: Contract for approval: C000523 – DocuSign Electronic Signature. This Contract is with DocuSign, Used by Purchasing, Legal, and

**Children’s Services, for Electronic Signature of County Contracts – First Read
02.02.23**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve an Agreement C000523 with DocuSign, Inc. for document electronic signature. The terms of the Agreement are set out in the attached Contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #63-2023**

**12. Second Reading: Recommendation to utilize Cooperative Contract: C000590
(State of MO cooperative contract CT202797012) – Copier and Maintenance for
the Boone County Circuit Clerk – First Read 02.02.23**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve Agreement C000590 (CT202797012) with Marco Technologies, LLC for a Sharp BP-70M55 copier (\$7,075.59) and maintenance (\$467.76 for 53,160 annual copies with overage at \$0.0088/print) It is further approved to dispose of their existing Canon IR6255 copier, asset tag 18407 by trade. The terms of the Agreement are set out in the attached Contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #64-2023**

13th Judicial Court

**13. Second Reading: Fostering Court Improvement Enhancement Grant – First Read
02.02.23**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached grant application: Fostering Court Improvement JCIP Sub-grant: Local Court Enhancements.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #65-2023**

Joint Communications

14. **Second Reading: Cooperative Agreement with MUPD for backup emergency communications and dispatch facility access – First Read 02.02.23**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve an agreement with The Curators of the University of Missouri for backup emergency communications and dispatch facility access. The terms of the agreement are set out in the attached contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #66-2023**

Commission

15. **First Reading: Approving an Assignment of Chapter 100 Documents from Smith & Wesson Corp. to American Outdoor Brands**

Attorney for Smith & Wesson Corp Dave Cooper stated he appreciates the Commission hearing from them this morning. Mr. Cooper stated this item has been previously agreed on by the Commission and stated Smith & Wesson Corp. and American Outdoor Brands split into two companies, and at this time, American Outdoor Brands continues to expand and take over this facility. Mr. Cooper stated this is to assign all obligations under the Chapter 100 program to American Outdoor Brands from Smith & Wesson Corp. Gilmore & Bell Bond Counsel Hayden Crumpton stated he doesn't have anything additional, as Mr. Cooper covered the item for today well.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

16. **First Reading: Cooperative Agreement Between Boone County and Central Missouri Humane Society**

Commissioner Thompson stated this demonstrates the pattern of dealing between Boone County Commission and the Humane Society supporting the work of the Humane Society in our community. Commissioner Thompson stated the payment of \$15,000.00 for calendar year 2023 will reflect the services the Humane Society will provide to abandoned, neglected, and abused animals that are seized in Boone County.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

17. First Reading: Cooperative Agreement between Boone County Show-Me State Games

Commissioner Aldred stated this has an incredibly important, large economic impact to Boone County, which also affects youth, not just in Boone County, but across the state. Commissioner Aldred stated this contract is in the amount of \$18,000.00. Commissioner Kendrick added that he is excited for the Show-Me State Games growth, especially in the Pickleball arena and hopes they will continue to grow.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

18. First and Second Reading: Board Appointment – Industrial Development Authority Board Appointment – Jason Miller

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby appoint the following:

Jason Miller	Industrial Development Authority	New Appointment	6-Year term	February 1, 2023 through January 31, 2029
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Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #67-2023**

19. First and Second Reading: Board Reappointment - Children's Services Board – Bob Aulgur

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby re-appoint the following:

Bob Aulgur	Children's Services Board	Re-Appointment	3-Year Term	April 1, 2023, through March 31, 2026
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Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #68-2023**

20. Public Comment

None

21. Commissioner Reports

Commissioner Thompson stated tonight is the start of the listening sessions for ARPA funding across the County, and tonight, the listening session is in Hallsville at the City Hall at 6pm. Commissioner Thompson stated they are hoping members of the public will come and listen to the Commissioners and give their feedback to the Commissioners as they speak to their priorities for the use of ARPA funding in the community. Commissioner Thompson stated the second listening session will be held tomorrow night at 6:30pm in the Centralia City Hall and at 7:30pm in the Rocheport Community Hall, and the final session for the week will be held on Thursday at 6:30pm in the Sturgeon Youth Center.

Attest:



Brianna L. Lennon
Clerk of the County Commission



Kip Kendrick
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner