

TERM OF COMMISSION: January Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Budget Administrator Kelle Westcott
Director of Information Technology Aron Gish
Deputy Boone County Clerk Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 9:30am and roll call was taken.

Resource Management

1. **First Reading: Annual Consultant Service Agreements with Bartlett & West, Inc; CBB; Crockett Geotechnical – Testing La; Malicoat-Winslow Engineers, Inc & Thouvenot, Wade & Moerchen, Inc.**

Budget Administrator Kelle Westcott stated this is another group of organizations that have submitted applications to be on Boone County’s Annual Consultant List. Ms. Westcott stated all of these companies have been on the list in previous years.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

IT**2. First Reading: Request Administrative Authority to Purchase Technology-Related Items for FY2023**

Director of IT Aron Gish read the following memo:

The purpose of this request is to seek administrative authority for the Information Technology Department to purchase technology-related items in fiscal year 2023 as follows;

Part 1 – Request to extend authority for the IT Department to purchase from Cooperative Agreements for the fiscal year 2023. The Department’s authority expired on December 31, 2022. Samples of Cooperative Agreements include the State of Missouri’s CDW-G (Computer Discount Warehouse-Government), NACo (National Association of Counties), and NASPO ValuePoint. This request has been presented to and approved by the County Commission for the past 20 years.

Part 2 – Request to extend authority for the IT Department to use the “Unanticipated Emergency Hardware” funding (1170-92301) to replace existing technology items that fail and are not cost-effective to repair. This authority would cover equipment with a replacement cost of up to \$1,800.00 without additional Commission review. This allows for less interruption for our technology users and reduces the number of “spare” items to be kept as backup equipment. This request has been made and approved for the previous 5 years.

Part 3 – Request to extend authority for the IT Department to purchase new assets, as needed, where the item’s total purchase price is \$999.00 or less. These purchases should not have annual operating expense or licenses. Monitors are the best example of this need. This request was first approved in 2018.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

13th Judicial Circuit Court**3. Second Reading: Domestic Relations Programs for Parents and Children – First Read 01.26.23**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached grant application: Proposal for the Domestic Relations Program for Parents and Children, Contact for Kids: A Safe Way, submitted by the 13th Judicial Circuit Court, Family Court.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #45-2023**

Human Resources

- 4. **Second Reading: Request to reallocate a position within the department structure for Department 1210, Court Operations – First Read 01.26.23**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the reallocation of Court Services Officer (Range 31), Position 296 in Department 1210, which will be reclassified to a Computer Information Technologist (Range 35) in the same Department.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #46-2023**

Purchasing

- 5. **Second Reading: Award of contract C000578 from RFP 37-27OCT22 for Food Services for the Boone County Detention Center, Boone County Sheriff's Office from Trinity Services Group – First Read 01.26.23**

Commissioner Aldred moved now on this day, Contract C000578 is awarded from RFP 37-27OCT22 for Food Services – Term & Supply, for the Boone County Detention Center on behalf of the Boone County Sheriff's Office from Trinity Services Group of Oldsmar, Florida.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #47-2023**

Commission

- 6. Public Comment

None

- 7. Commissioner Reports

Commissioner Thompson stated last weekend she posted flyers for the ARPA listening sessions in the northern portion of the County. Commissioner Thompson stated she was excited before this meeting began because flyers were also transmitted electronically to various organizations, and the Centralia Chamber of Commerce has sent the flyer to all of their Chamber members, highlighting the need in Centralia. Commissioner Thompson stated she was very thankful for that and hopes other communities will do the same.

Attest:



Brianna L. Lennon
Clerk of the County Commission



Kip Kendrick
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner