

TERM OF COMMISSION: January Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Deputy Court Administrator Cindy Garrett
Boone County Juvenile Office Supervisor Angie Bezoni
Senior Buyer Liz Palazzolo
Director of Human Resources Angela Wehmeyer
Deputy Boone County Clerk Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 1:30pm and roll call was taken.

13th Judicial Circuit Court

1. First Reading: Domestic Relations Programs for Parents and Children

Boone County Juvenile Office Supervisor Angie Bezoni stated this grant is through the Office of State Courts Administrator (OSCA), and they have had this grant since 2009. Ms. Bezoni stated they are seeking \$20,000.00 in order to provide supervised visits safely for parents and children who have cases in the 13th Circuit Family Court.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. Second Reading: Batterers Intervention Program Contract with TMT Consulting - First Read 01.24.23

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Batterers Intervention Program Contract between Boone County and the following:

- TMT Consulting

The terms of the Agreement are set out in the attached and the Presiding Commissioner is authorized to sign said Agreement.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #36-2023**

3. Second Reading: Batterers Intervention Program Contract with Compass Health - First Read 01.24.23

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Batterers Intervention Program Contract between Boone County and the following:

- Compass Health

The terms of the Agreement are set out in the attached and the Presiding Commissioner is authorized to sign said Agreement.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #37-2023**

4. Second Reading: Family Facets Child Permanency Services Contract – First Read 01.24.23

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Child Permanency Services Contract between Boone County and the following:

- Family Facets

The terms of the Agreement are set out in the attached and the Presiding Commissioner is authorized to sign said Agreement.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #38-2023**

Human Resources

5. **First Reading: Request to reallocate a position Within the Department Structure for Department 1210, Court Operations**

Director of Human Resources Angela Wehmeyer stated the Court Operations Department has a vacancy for an Adult Court Services Officer that they would like to reallocate to a Computer and Information Technologist position, which is similar to an IT Helpdesk position. Director Wehmeyer stated the position would be going from a Range 31 to a Range 35, but because the Computer and Information Technologist position is reimbursable by Callaway County for any work done there, there will be no budget impact for the change.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Purchasing

6. **First Reading: Award of Contract C000578 from RFP 37-27OCT22 for Food Services for the Boone County Detention Center, Boone County Sheriff's Office, from Trinity Services Group**

Senior Buyer Liz Palazzolo read the following memo:

Request for Proposal 37-27OCT22 solicited competitive proposals for Food Services for the Boone County Detention Center. Two proposals and one "No Bid" were received:

- 1) Summit Food Service of Sioux Falls, South Dakota;
- 2) Trinity Services Group of Oldsmar, Florida; and
- 3) Ford Restaurant Supply of Columbia, Missouri (No Bid).

A County Evaluation Committee has evaluated the proposals. Evaluation Committee members are Major Gary German, Captain Jenny Atwell, Captain Damon Reynolds, and Finance Officer Leasa Quick. The Evaluation Committee conducted the subjective evaluation while the Department of Purchasing chaired evaluation meetings and the cost evaluation. One round of negotiations was conducted involving both offerors, both of whom submitted a Best and Final Offer that was also considered in the final evaluation. Evaluation criteria included two subjective areas: Evaluation/Reliability/Contractor Support, worth a maximum 20 points, and the proposed Method of Performance, worth a maximum 30 points.

Cost was evaluated on an average detainee population of 210 detainees, using that meal price and multiplying it by 210 detainees, 365 days for an initial contract period, and 4 renewal periods. Two pricing options were requested. The Evaluation Committee decided that the cost for Option 2, where the vendor provides Ware Wash Chemicals and Service, is preferred. Cost for Option 2 is used in the final calculation of cost points. The detailed Cost Evaluation follows this memo.

The Evaluation Committee conducted subjective evaluation scoring without knowledge of cost point scores. Cost point scores have been added to final subjective scores and the outcome is as follows:

Offeror	Experience/Reliability/ Contractor Support	Proposed Method of Performance	Total Cost Points	Final Overall Score
Trinity Services Group	18	30	50	98
Summit Food Service	16	22	39	77

An Evaluation Narrative follows this memo that explains the reasoning for the awarding of subjective scores.

The Evaluation Committee finds the proposal from Trinity Correctional Services of Oldsmar, Florida to be the “lowest and best” proposal and the choice for contract award. An award for the pricing option that includes provision of Ware Wash Chemicals and Services is presented to the Commission for approval.

The initial contract period will run February 1, 2023, through January 31, 2024. The County will have four (4) one-year renewal options available to renew the contract subsequent to this initial period.

Invoices will be paid based on actual detainee population.

Coding for payments will reference 1255 – Corrections/71100 – Outside Services. This is a Term and Supply contract. The budgeted amount for 2023 is \$408,000.00.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Resource Management

- 7. Second Reading: Recommendation for Quitclaim Deed Acceptance from the Missouri Highway and Transportation Commission and Roadway Maintenance Acceptance for Segments of Ponderosa Street and Tom Bass Road – First Read 01.24.23**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby receive and accept the Quitclaim Deed from the Missouri Highway and Transportation Commission and accepts the attached recommendation for Roadway Maintenance for segments of Ponderosa Street and Tom Bass Road.

It is further ordered the Presiding Commissioner is hereby authorized to sign the Acceptance of Conveyance document.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #39-2023**

- 8. Second Reading: Adoption of Findings of Fact and Conclusions of Law and Order of Approval relative to a conditional use permit for Faye Nowell Trust at 5550 W. Gillespie Bridge Rd., Columbia, MO – First Read 01.24.23**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby adopt the Findings of Fact and Conclusions of Law relative to a conditional use permit for Faye Nowell Trust for a Kennel on 3.65 acres at 5550 W. Gillespie Bridge Rd., Columbia, MO.

It is further ordered the Presiding Commissioner is hereby authorized to sign the attached Order of Approval.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #40-2023**

- 9. Second Reading: Adoption of Findings of Fact and Conclusions of Law and Order of Approval relative to a Conditional use Permit for 11681 Hwy DD, LLC, at 11681 Highway DD, Ashland, MO. – First Read 01.24.23**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby adopt the Findings of Fact and Conclusions of Law relative to a conditional use permit for 11681 S. Highway DD, LLC for a riding school on 10 acres at 11681 S. Highway DD, Ashland, MO.

It is further ordered the Presiding Commissioner is hereby authorized to sign the attached Order of Approval.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #41-2023**

Road & Bridge

**10. Second Reading: Kingdom City, Missouri Sign Shop Cooperative Agreement –
First Read 01.24.23**

Commissioner Aldred moved on this day, the County Commission of the County of Boone does hereby approve the Kingdom City, Missouri Sign Shop Cooperative Agreement.

It is further ordered the Presiding Commissioner is authorized to sign said Agreement.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #42-2023**

**11. Second Reading: New Vehicle Storage & Facility Improvements on Tom Bass Road
– Change Order 03 – First Read 01.24.23**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone, upon the recommendation of its design professional PW Architects, Inc., does hereby approve a change order in the amount of \$15,000.51 with the County’s contractor, Curtiss-Manes-Schulte, Inc. in connection with the Road & Bridge Facility on Tom Bass Road. Commissioner Janet Thompson is authorized to sign said change order.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #43-2023**

Commission

**12. First and Second Reading: Organizational Use of the Boone County Government
Center Commission Chambers by Moms Demand Action for Gun Sense in America**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Government Center Commission Chambers by Moms Demand Action for Gun Sense in America on February 22, 2023, from 6:30pm until 9:00pm.

The Commission’s approval of the use of the interior of the Government Center, specifically the Commission Chambers, is conditioned upon that inside use being consistent with the then-

applicable building use policies set forth by the Commission in light of the COVID-19 pandemic and local health orders.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #44-2023**

13. Public Comment

None

14. Commissioner Reports

None

Attest:



Brianna L. Lennon
Clerk of the County Commission



Kip Kendrick
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner