

TERM OF COMMISSION: December Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Conference Room 301

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Captain Brian Leer
Director of Purchasing Melinda Bobbitt
Sr. Accountant/Financial Analyst Heather Acton
Risk Management Specialist Angela Wehmeyer
Director of Resource Management Bill Florea
Director of Human Resources Jenna Redel
Boone County Regional Sewer District Project Manager Andy Lister
Boone County Regional Sewer District Project Manager Daniel Cunningham
Boone County Regional Sewer District Regional Manager Tom Ratermann
Auditor June Pitchford
Urban Hydrologist Lynne Hooper
Stormwater Coordinator Nicki Rinehart
Director of Road & Bridge Greg Edington
Boone County Counselor CJ Dykhouse

Deputy Boone County Clerk Jodi Vanskike

Public Present: Tony Crocker, Local 955 Union

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 1:30pm.

Auditor

1. FY 2023 Proposed Budget (Open Public Hearing)

Auditor June Pitchford stated the County Auditor is responsible for preparing the County Budget and delivering it to the County Commission by November 15th. Auditor Pitchford stated this is the second of three public hearings, with the last public hearing on the proposed budget to be held on Tuesday, December 6, 2022, at 9:30am. Auditor Pitchford stated the proposed budget is posted on the website, along with the budget message, and she encourages anyone wanting to know more about the budget to take a look at it.

Commissioner Atwill opened and closed the public hearing.

Commissioner Atwill advised that the third and final public hearing on this matter will be held on Tuesday December 6, 2022, at the 9:30am County Commission meeting.

Sheriff's Office

2. First and Second Reading: Cooper County Sheriff's Office K-9 Maintenance Training Contract

Captain Brian Leer stated this maintenance training is for a K-9 and K-9 handler. Captain Leer stated this is a one-year agreement in the amount of \$1,800.00.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached K-9 maintenance Training Agreement between Boone County and the following:

- Cooper County Sheriff's Office

The terms of the Agreement are set out in the attached and the Presiding Commissioner is authorized to sign said Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #555-2022**

3. First and Second Reading: Transfer of BATVAN to Clay County

Captain Brian Leer stated this van was purchased in 2012 through a federal grant through MoDOT Highway Safety. Captain Leer stated \$40,000.00 was allowed through the grant to seek and find a Breath Alcohol Testing Vehicle. Captain Leer stated they were able to locate this 1999 bus that had been converted to a Breath Alcohol Testing vehicle. Captain Leer stated, the van has been sitting, not being used, and is starting to degrade. Captain Leer stated the Sheriff's Office reached out to MoDOT and explained they wanted to seek disposal of the van and when MoDOT sent it out to other Counties, representatives of the Clay County Sheriff's Office stated they were interested in the van. Captain Leer stated Clay County Sheriff's Office came over, looked at the van and decided they would like to utilize it. Captain Leer stated MoDOT has approved the transfer of the van, as well as the inverter inside the van that was also paid for by MoDOT grant funds.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Law Enforcement Asset Transfer Cooperative Agreement, transferring a Blood Alcohol Testing Vehicle (BATVAN) to Clay County, Missouri.

The terms of the Agreement are set out in the attached. The Presiding Commissioner is authorized to sign said Agreement.

Commissioner Aldred seconded the motion.

The motion carried 3 to 0. **Order #556-2022**

Boone County Regional Sewer District

4. Presentation of application for petition to form neighborhood improvement district: Smithview Mobile Home Park

Boone County Sewer District's Project Manager Andy Lister stated the new Project Manager Daniel Cunningham is present today and will be handling this item along with the next item. Mr. Cunningham stated this is a 34-lot mobile home park that will be connected to the Boone County Regional Sewer District's sewer. Mr. Cunningham stated the current lagoon will be closed and a pump station will be built in its place. Mr. Lister stated this is the first step in the process and under the current policy, it's required that the NID Coordinator provide a copy of the application to the Commission. Mr. Lister stated this is not obligatory for the County Commission, at this point, and the next step is for the sewer district to prepare a NID petition including a cost estimate that can't be exceeded by more than 25%, a method of assessment and a time period for the assessment.

**5. Presentation of application for petition to form neighborhood improvement district:
Dash Street NID**

Commissioner Atwill stated this item is the same as the item before, and no formal statement was given by the Boone County Sewer District on this item.

Purchasing

6. First Reading: Surplus Disposal – Doolittle Utility Trailer

Director of Purchasing Melinda Bobbitt read the following memo:

Attached for approval is a Request for Disposal Form for a Doolittle Utility Trailer that was stolen. Title will be turned over to our insurance carrier.

	Asset #	Description	QTY.	Department	Condition of Asset
1	19136	2014 Doolittle Utility Trailer 1DGRS1822EM007017	1	Facilities Maintenance	Stolen

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

7. First Reading: Amendment #8: C000306 (66/2010) – Radio Consulting Services with David O. Dunford

Director of Purchasing Melinda Bobbitt read the following memo:

Contract C000306 (City of Columbia 66/2010) - Radio Consulting Services was approved by Commission for award to David O. Dunford on August 26, 2014, commission order 402-2014. This amendment renews the professional services contract for the period January 1, 2023 through December 31, 2023 for the following:

Professional Services at \$60.00/hour, not to exceed \$95,000 per contract period. Reimbursable expenses not to exceed \$18,000.00 per contract period

Invoices will be paid from department 2704 -Radio Network Operations, account 71101 - Professional Services. \$113,000.00 is budgeted for 2023.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Resource Management

8. First and Second Reading: Cooperative Agreement between the Missouri Department of Agriculture, Division of Plant Industries, Pesticide Program (MDA), Boone County, and the University of Missouri

Urban Hydrologist Lynne Hooper stated the Commission previously approved funding for glyphosate samplings in Boone County streams this year. Ms. Hooper stated she had met with a professor at the University of Missouri and started collecting those samples, then they were made aware of funding that no one had stepped up for, from the Missouri Department of Agriculture. Ms. Hooper stated there was a stipulation with the funding that samples needed to have started being collected before September 15, 2022 and she had started on September 9, 2022. Ms. Hooper stated Boone County and the University of Missouri made an application to the Missouri Department of Agriculture, who was very interested in the proposal. Ms. Hooper stated they have an opportunity to do more extensive sampling than was originally planned, so there was a sampling session this fall, which was concluded, and they collected 45 of 48 samples they had intended to collect. Ms. Hooper stated the same collection will be happening in the spring of 2023 with this funding, should the Commission approve this Cooperative Agreement.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Cooperative Agreement between the Missouri Department of Agriculture, Division of Plant Industries, Pesticide Program (MDA), Boone County, and the University of Missouri for a water quality research project to evaluate detection & risk assessments of specific pesticides and related metabolites.

Terms of the Agreement are stipulated in the attached and the Presiding Commissioner is hereby authorized to sign said Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #557-2022**

9. First and Second Reading: Request for approval of proposed Hinkson Creek Collaborative Adaptive Management Stakeholder Committee appointees to fill vacant positions

Stormwater Coordinator Nikki Rinehart stated Boone County Stormwater and their MS4 partners would like to request the appointments of Richard Perkins and Scott Hamilton to the CAM Stakeholder meeting.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the request to approve the appointments of Richard Perkins and Scott Hamilton to the Hinkson Creek Collaborative Adaptive Management (CAM) Stakeholder Committee, and that staff be instructed to notify the other agencies party to the CAM agreement of the appointment.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #558-2022**

Human Resources

10. First Reading: Request for extended overlap in Position 501, Director, HR & Risk Management

Director of Human Resources Jenna Redel stated she is asking for an extended overlap period through the end of this year to allow for Angela Wehmeyer to move into the Director position. Director Redel stated the County's standing policy is they can only have overlap in a position for two weeks, but Angela is doing the work of the Director, and has been, since November 9, 2022 while Director Redel has been learning all about her new role as the Boone County Treasurer. Director Redel stated, with this, she is also asking that Angela's salary be adjusted effective November 9, 2022.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

11. First Reading: Job Classification Committee 2023 recommendations

Director of Human Resources Jenna Redel stated these recommendations came out of the Job Classification Committee meeting at the end of this year. Ms. Redel stated, at the end of the year, the Job Classification Committee reviews requests from every office, for their next year's chart changes. Ms. Redel stated, this year, there were a lot of requests and many of them were very large and would have had disruptive effects on the overall pay plan. Ms. Redel stated the Commission has funded in the budget to bring a consultant in to revamp the County's organizational chart. Ms. Redel stated Job Class delayed a lot of the requested actions, in hopes that bringing the consultant in will help the County make some uniformed and fair adjustments to the pay plan, but there were some critical positions that needed immediate tweaks and stated the 2023 recommendations are only for those positions. Ms. Redel stated most of the changes have to do with the bottom end of the pay plan, so they are moving up positions that were Range 27 or less. Ms. Redel stated a study was done in Boone County to determine the minimum hourly rate needed to sustain a family with housing, food costs etc, etc, and they have tried to get the County's pay plan to conform with those numbers. Ms. Redel stated there were some positions at the Sheriff's Office, in the Command Staff, that were significantly off market from what other law enforcement agencies are doing. Ms. Redel stated adjustments to the pay ranges

were made for a moral and equity issue because many of those adjustments they made didn't have an impact on salaries, but it puts the entry level positions at market level to be competitive. Ms. Redel stated there is still more work to do with the consultant. There were several offices that did not get what they asked for in 2023, but they will be involved in the process that is getting ready to go through with the consultant.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

12. First Reading: 2023 Proposed Pay Plan

Director of Human Resources Jenna Redel stated the 2023 pay plan reflects the changes recommended by Job Class, along with a 6% adjustment of the minimum and maximum rates of pay for all the pay ranges.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

13. Second Reading: Reclassification of Second Assistant Prosecuting Attorney to Assistant Prosecuting Attorney II (First Read 11.29.22)

Commissioner Aldred moved now on this day, the County Commission of the County of Boone, does hereby authorize the reclassification of position 228 from Second Assistant Prosecuting Attorney (class code 500200, Range 55) to Assistant Prosecuting Attorney II (class code 500300, Range 51). At a later date, the position can be converted back to the original classification of Second Assistant Prosecuting Attorney at vacancy or at the request of the Prosecuting Attorney during the next budget cycle.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #559-2022**

Road & Bridge

14. First Reading: Approving a Collective Bargaining Agreement (CBA) with Local 955 for the Road & Bridge employees for the period 2023-2025

Boone County Counselor CJ Dykhousé stated the Commission appointed a management negotiation team to negotiate a three-year term agreement with the collective bargaining unit employees at Road & Bridge. Counselor Dykhousé stated Road & Bridge Director Greg Edington, interim HR Director Angela Wehmeyer and Mr. Dykhousé were on the committee. Counselor Dykhousé stated they had several productive meetings and have several things that will hopefully be received well by the employees. Counselor Dykhousé stated the management

negotiation team recommends approval of the Agreement as presented. Counselor Dykhouse stated this Agreement has been approved by the shop stewards, membership and the union. Tony Crocker, from Local 955, stated he thinks these were the best negotiations they have ever had. Director of Road & Bridge Greg Edington stated he agrees with Tony, stating it's the smoothest process he's been through.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

15. First Reading: Settlement Agreement with Missouri Attorney General regarding Missouri One-Call

Boone County Counselor CJ Dykhouse stated Director of Road & Bridge Greg Edington has already done all the appropriate remedial actions in order to resolve this issue, and this agreement comes with a recommendation of approval from the Road & Bridge Director and the Boone County Counselor as an expedient way to resolve the Attorney Generals Office's concern regarding the utilization of the Missouri One-Call system.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

16. Public Comment

None

17. Commissioner Reports

None

Attest:



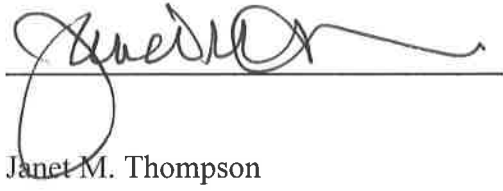
Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson

District II Commissioner