

TERM OF COMMISSION: August Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Conference Room 301

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Senior Buyer Liz Palazzolo
Boone County Counselor CJ Dykhouse
Senior Administrative Assistant Audrey Brandon
Deputy County Clerk Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 1:30pm.

Sheriff's Office

1. **Second Reading: Law Enforcement Agreement with the University of Missouri (First Read 08.16.22)**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Law Enforcement Services Agreement between Boone County and the following:

- University of Missouri

The terms of the agreement are set out in the attached. The Presiding Commissioner is authorized to sign said agreement.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #380-2022**

2. Second Reading: Maries County K-9 Maintenance Training Service Agreement (First Read 08.16.22)

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached K-9 Maintenance Training Agreement between Boone County and the following:

- Maries County

The terms of the agreement are set out in the attached. The Presiding Commissioner is authorized to sign said agreement.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #381-2022**

3. Second Reading: Cole County K-9 Maintenance Training Service Agreement (First Read 08.16.22)

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached K-9 Maintenance Training Agreement between Boone County and the following:

- Cole County

The terms of the agreement are set out in the attached. The Presiding Commissioner is authorized to sign said agreement.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #382-2022**

4. Second Reading: Camden County K-9 Maintenance Training Service Agreement (First Read 08.16.22)

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached K-9 Maintenance Training Agreement between Boone County and the following:

- Camden County

The terms of the agreement are set out in the attached. The Presiding Commissioner is authorized to sign said agreement.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #383-2022**

5. Second Reading: 2023 State Cyber Crimes Grant Award Agreement (First Read 08.16.22)

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the 2023 State Cyber Crimes Grant Award Agreement.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #384-2022**

Information Technology

6. Second Reading: Budget Revision – Dept. 1171 - Budget revision for managed IT services. Funding split between emergency fund & savings from underutilized payroll (First Read 08.16.22)

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the Budget Revision for Department 1171 for managed IT services.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #385-2022**

Purchasing

7. First Reading: Award Co-op Contract CC222374007 - Statewide Motor Vehicles Qualified Vendors List with Reed Auto, Finance Enterprise contract number C000465

Senior Buyer Liz Palazzolo read the following memo: Purchasing requests permission to use cooperative contract CC222374007 as a Qualified Vendors List (QVL) for the purchase of Motor Vehicles. The contract is intended for new vehicle purchases made by Boone County offices. Because of on-going market and supply challenges impacting the vehicle market, firm pricing under a term contract is not possible at this time. The State of Missouri Office of Administration set up its current fleet contract as a Qualified Vendors list. Reed Motors STJ LLC of St. Joseph, Missouri is one of the contractors on the QVL. The specific new vehicle purchase will have to be "spot-bid" between the Qualified Vendors under contract by the Purchasing Office at the time the Boone County office has detained its vehicle needs. The Contract supplying the winning quote at the time of the "spot-bid" will be amended to incorporate the specific vehicle purchase and quote, at which time specific details about the vehicle purchase and related payment/budget coding will be presented to the Commission and incorporated into the public record.

The contract period runs August 01, 2022 through July 05, 2023.

This is a Countywide Term & Supply contract.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

8. First Reading: Award Co-operative Contract 40/2022 for Concrete Repair & Replacement Services with ME-CO Construction, LLC – Countywide Term & Supply

Senior Buyer Liz Palazzolo read the following memo: Purchasing requests permission to use contract 40/2022 for Concrete Repair and Replacement Services with ME-CO Construction, LLC of Boonville, Missouri. The contract has been established by the City of Columbia as a cooperative contract. The contract provides concrete repair and replacements services that various Boone County offices may need.

The contract period runs August 15, 2022 through May 23, 2023. There are four (4) one year renewal options available beyond this initial term.

This is a Countywide Term and Supply contract. The Finance Enterprise contract number assigned to this contract is C000470.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

9. First and Second Reading: Amendment #1 to Co-Op Contract CC222374006 (renumbered to CC222374009) for Statewide Motor Vehicles Qualified Vendors List with Lou Fusz Motor Ford (To be changed to Lou Fusz Motor Company)

Senior Buyer Liz Palazzolo read the following memo: Amendment #1 to contract CC222374006 now renumbered to CC222374009 with Lou Fusz Motor Company (formerly Lou Fusz Ford) of Earth City, Missouri adds the purchase of one 2022 Silverado 2500 Crew Cab LT 4WD truck for the Boone County Sheriff's Office. The co-op contract was initially awarded August 16, 2022 (Commission Order 373-2022). The vehicle is described as follows:

	<u>Unit Price</u>
2022 Chevrolet Silverado 2500 Crew Cab LT 4WD	\$50,000.00
VIN 2GC4YNE70N1233899 (Off the lot purchase)	
• Mosaic Black Metallic Exterior	\$2,445.00
• Z71 Off-Road & Protection Package Option	
• Convenience Package Option 1	\$2,350.00
• Convenience Package Option 2	\$1,190.00
• Multiflex Tailgate	\$445.00
• Destination Charge	\$1,795.00

• Z71 Off-Road & Protection Package Discount	<u>-\$500.00</u>
Sub-Total Vehicle Cost:	\$57,725.00
• Administrative Fee	<u>\$350.00</u>
<u>GRAND TOTAL VEHICLE PURCHASE PRICE:</u>	<u>\$58,075.00</u>

Additionally, Amendment #1 to the contract changes the vendor name from Lou Fusz Ford to Lou Fusz Motor Company, incorporates the Assignment of Contract conducted by the State of Missouri, and acknowledges that the contract number changes from CC222374006 to CC222374009.

All other terms and conditions of the original agreement remain unchanged. Payment for the vehicle will be paid from 2901, Sheriff Operations LE Sales Tax, Assessment - Account 92400, Replacement Autos and Trucks: \$58,075.00.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the Amendment #1 to Co-Op Contract CC222374006 (renumbered to CC222374009) for Statewide Motor Vehicles Qualified Vendors List with Lou Fusz Motor Ford (to be changed to Lou Fusz Motor Company).

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #386-2022**

10. Second Reading: Award Co-operative Contract CC22374004 – Statewide Motor Vehicles Qualified Vendors List with Don Brown Chevrolet, Finance Enterprise Contract FE C000462 (First Read 08.16.22)

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the Award Co-operative Contract CC22374004 – Statewide Motor Vehicles Qualified Vendors List with Don Brown Chevrolet, Finance Enterprise Contract FE C000462.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #387-2022**

11. Second Reading: Award Co-op Contract CC222374005 - Statewide Motor Vehicles Qualified Vendors List with Joe Machen's, Finance Enterprise Contract FE C000461(First Read 08.16.22)

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the Award Co-Op Contract CC222374005 - Statewide Motor Vehicles Qualified Vendors List with Joe Machen's, Finance Enterprise Contract FE C000461.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #388-2022**

12. Second Reading: Award Co-op Contract CC222374008 - Statewide Motor Vehicles Qualified Vendors List with Landmark, Finance Enterprise Contract FE C000466 (First Read 08.16.22)

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the Award Co-Op Contract CC222374008 - Statewide Motor Vehicles Qualified Vendors List with Landmark, Finance Enterprise Contract FE C000466.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #389-2022**

13. Second Reading: Approval of Sole Source 164-123122SS with PowerDMS for their software product for the Boone County Sheriff's Office and Boone County Joint Communications (First Read 08.16.22)

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the Sole Source #164-123122SS with PowerDMS of Orlando, Florida for software licenses.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #390-2022**

14. Second Reading: Vehicle Surplus Disposal – (6) Surplus vehicles from the Sheriff's Office for disposal through the Missouri Auto Auction (First Read 08.16.22)

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the Boone County Sheriff's Office request to dispose of the attached list of surplus vehicles through the Missouri Auto Auction. Our Contract with MO Auto Auction is 20-12JUN20 – Auction Services for Surplus Vehicles.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #391-2022**

Joint Communications

15. Second Reading: Request to establish part-time pool positions for Emergency Telecommunicator and Services Specialist (First Read 08.16.22)

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve a request to establish an Emergency Telecommunicator Part-Time Pool position to be budgeted for 9,000 hours, and to establish a Services Specialist Part-Time Pool position to be budgeted for 2900 hours, and to rescind Commission Order 296-2022 that

temporarily changed the budgeted hours allocations of Emergency Telecommunicator positions 942, 943, 944 and 945 to restore these to full-time positions eligible for County benefits. Part-time non-benefitted Emergency Telecommunicator positions 966 through 973 and 975, and Part-time non-benefitted Services Specialist positions 980 and 981 will be eliminated.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #392-2022**

Human Resources

16. Second Reading: Request to Hire Above the Flexible Hiring Limit- Assistant County Counselor II (First Read 08.16.22)

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the request to hire above the flexible hiring maximum for position number 891, Assistant County Counselor II, County Counselor, and does hereby authorize an appropriation of \$82,500.00 a year, for the compensation for said position. The County Commission also authorizes the County Auditor to proceed with the budget adjustment needed to effectuate this approved starting salary.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #393-2022**

17. Second Reading: Request to Hire Above the Flexible Hiring Limit- Administrative Tech I (Mail Room) (First Read 08.16.22)

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the request to hire above the flexible hiring maximum for position number 724, Administrative Technician I, Mail Services, and does hereby authorize an appropriation of \$16.01 an hour, for the compensation for said position.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #394-2022**

18. Second Reading: Request to Hire Above the Flexible Hiring Limit- Systems Administrator, IT (First Read 08.16.22)

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the request to hire above the flexible hiring maximum for position number 1174-896, Systems Administrator, Information Technology, and does hereby authorize an appropriation of \$71,200.00 a year, for the compensation for said position.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #395-2022**

Resource Management

19. Second Reading: Approval of Stormwater Security Agreement and Erosion and Sediment Control Cash Deposit for Midway USA North Ponds (First Read 08.16.22)

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the Stormwater Security Agreement and Erosion and Sediment Control Performance Bond between the County of Boone and 40 & J Development. The terms of the agreement are set out in the attached contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #396-2022**

20. Second Reading: Release of Stormwater Security Agreement and Erosion and Sediment Control Irrevocable Letter of Credit for Bellaridge Plat 4 (First Read 08.16.22)

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby release the Stormwater Security Agreement and Erosion and Sediment Control Irrevocable Letter of Credit between the County of Boone and P & M Properties, LLC for stormwater improvements located at Bellaridge Plat 4, Nevin Ct., Hartsburg, MO. The work has been completed as required. The original Commission Order accepting the Irrevocable Letter of Credit is 458-2020.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #397-2022**

21. Second Reading: Release of Stormwater Security Agreement and Erosion and Sediment Control Performance Bond for Martin Equipment (First Read 08.16.22)

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby release Performance Bond No. 9348605 from Fidelity and Deposit Company of Maryland in the amount of \$54,689.06. Said bond was issued on behalf of Martin Equipment of Illinois and Vissering Construction Company for stormwater improvements located at 935 N. Trade Winds Pkwy, Columbia, MO. The work has been completed as required. The original Commission Order accepting the Performance Bond is 258-2021.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #398-2022**

Commission

22. First Reading: Adopting a Boone County Capital Projects Review Policy

Boone County Counselor CJ Dykhouse stated the Commission identified a need to have a framework to analyze capital project requests given the amount of capital project requests on the horizon. Counselor Dykhouse stated this policy was circulated in draft form to all Boone County Elected Officials and Directors. Counselor Dykhouse stated there were two calls for comment and the policy before Commission today reflects all the suggested edits. Counselor Dykhouse stated, if the Commission adopts the policy as drafted, it will provide the Commission with the ability to have a high altitude view of the concept; the hiring of a design professional, and if the Commission approves the concept there will be credible budgetary estimates for the Commission to consider as it determines moving forward with design, and ultimately, bidding of the capital project.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

23. First and Second Reading: Application for Organizational Use of the Boone County Chambers – Boone County Treatment Court

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Government Center Chambers by Boone County Treatment Court on September 14, 2022 from 9:00am until 3:30pm. The Commission's approval of the use of the interior of the Government Center, specifically the Commission Chambers, is conditioned upon the inside use being consistent with the then applicable building use policies set forth by the Commission in light of the COVID-19 pandemic and local health orders.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #399-2022**

24. Public Comment

None

25. Commissioner Reports

None

Attest:



Daniel K. Atwill

Presiding Commissioner



Brianna L. Lennon
Clerk of the County Commission



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner