

TERM OF COMMISSION: June Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Conference Room 301

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Director of Purchasing Melinda Bobbitt
Director of Human Resources Jenna Redel
Deputy County Clerk Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 1:30pm.

Human Resources

1. First Reading: Budget Amendment Department 1115 - Employee Retention Incentive

Director of Human Resources Jenna Redel stated she has been looking over the County turnover rate for the last few years. Director Redel stated, going back to 2013, the County use to average around 55 open positions a year. Director Redel stated, when 911 was added on in 2015, the average number went up to 75 open positions a year, which stayed steady for several years. Director Redel stated, in 2019-2020, the County was at 90 open positions per year but then last year, there was a drastic change and the open positions went up to 142 in a single year. Director Redel stated, when you look at the numbers for 2022, the County is already on pace to hit 150 by the end of the year if they continue at the current rate. Director Redel stated 2023 will be a year in which they look at adjusting the pay range based on the consumer price index as they do in odd numbered years. Director Redel stated this proposal has two tiers to it. Director Redel stated that anyone who starts with the County before the order is signed, and is still with the County on December 1, 2022, will be eligible for a \$1,000.00 employee retention incentive.

Director Redel stated these employees will need to be full-time, benefitted employees to qualify, and in their December 9th check, they would be eligible for that incentive. Director Redel stated the second tier to this is for employees who were with the County before the pandemic, before the County went into lockdown the first time, which was March 20, 2020. Director Redel stated those full-time benefitted employees who are still employed with the County on December 1, 2022 will be eligible for a \$2,000.00 employee retention incentive. Director Redel stated the only pro-rating they will do is, for example, if an employee is a 75% employee, they would be eligible for 75% of their retention incentive, but non benefitted positions and employees who leave their employment before December 1, 2022, do not qualify.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. Second Reading: Request to Transfer Above the Authorized Transfer Salary for position 858, Lead Emergency Telecommunicator (First Read 06.07.22)

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the request to transfer above the authorized transfer salary for Position 858, Lead Emergency Telecommunicator, Boone County Joint Communications, and does hereby authorize an appropriation of \$21.40 an hour for said position.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #244-2022**

Purchasing

3. First Reading: Contract Amendment #4 for Signature for Boone County: 120617-CMM - Generator for Sheriff

Director Melinda Bobbitt read the following memo: Sourcewell (NJPA) cooperative contract 120617-CMM was approved by commission for award to Cummins, Inc. on March 26, 2019. This amendment adds a generator for the PEN tower site.

Total cost of generator is \$21,157.00 and will be paid from department 2706 –BOCO Joint Communications Radio Improvements, account 91300 – Machinery & Equipment. Total budget in 2022 for the PEN Tower Project is \$513,750.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. First Reading: Surplus Disposal

Director Melinda Bobbitt read the following memo: The Purchasing Department requests permission to dispose of the following list of surplus equipment by auction on GovDeals or by destruction for whatever is not suitable for auction.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. First Reading: Computer and Peripheral Surplus Disposal

Director Melinda Bobbitt read the following memo: The Purchasing Department requests permission to dispose of the following list of surplus PC'S, peripheral equipment, unworking air conditioners, file cabinets, and other miscellaneous items through MRC Recycling Center. MRC Recycling will pick up our surplus for fifty dollars per load. Tubed monitors and TV's cost extra. There is also an extra charge for items with freon. They are a State of Missouri, DNR Level Four recycling center. No computer items are land-filled. Purchasing will obtain a Certificate of Destruction, and we will let them know that we want everything recycled, not reused so nothing ends up in the landfill.

Prior to Computer surplus coming to Purchasing for disposal, Information Technology has removed the hard drives for destruction by their department. Their procedure for PC disposal is: Once all the data is copied or recovered for the user, IT removes the hard drive and memory from the PC. The memory is held to be used for upgrading other PCs at the county that can benefit. IT sometimes removes parts that can be used as spare if the model is current enough. (ie Power Supplies, Video Cards, etc.) The hard drive is held for a minimum of 30 days in case a user identifies something is missing. After 30 days IT may reuse the hard drive in other county PCs if there are failures. If a hard drive goes unused or fails and IT needs to physically dispose of it, they drill a 5/8" hole through the drive and the data platters. Once IT has collection of "drilled" drives, they deliver them to PC recycling vendor, MRC Recycling Center.

MRC Recycling Center certifies that they have picked up the following items and that all items will be recycled, not reused, so nothing ends up in the landfill.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

6. Second Reading: Reading: Award: 43-16DEC21 - Detainee Medical Services for the Boone County Sheriff – Jail (First Read 06.07.22)

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the award of RFP 43-16DEC21 for Detainee Medical Services for the Boone County Sheriff's Office to Advanced Correctional Healthcare of Franklin, Tennessee.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #245-2022**

Boone County Sheriff Office

7. Second Reading: Budget Revision to cover detainee medical cost increase (First Read 06.07.22)

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the Budget Revision for the Boone County Sherriff's Office to cover detainee medical cost increase.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #245-2022**

Commission

8. First and Second Reading: Organizational Use of the Boone County Chambers – Prime Timers Mid-Missouri

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Government Center Chambers by Prime Timers Mid-Missouri on June 25, 2022 from 12:00PM until 4:15PM for a monthly meeting featuring a speaker and refreshments.

This approval is contingent upon adherence to the current health order. The Commission's approval of the use of the interior of the Government Center, specifically the Commission Chambers, is conditioned upon the inside use being consistent with the then applicable building use policies set forth by the Commission in light of the COVID-19 pandemic and local health orders.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #247-2022**

9. First and Second Reading: Board Appointment – Andrea Lisenby – Boone County Family Resources

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the following Board Appointment.

Andrea Lisenby	BC Family Resources	New Appointment	3 years	6-1-2022 thru 5-31-25
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Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #248-2022**

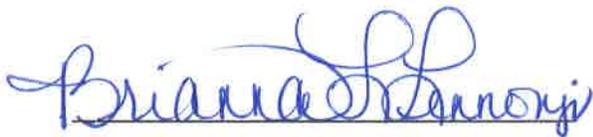
10. Public Comment

None

11. Commissioner Reports

None

Attest:



Brianna L. Lennon
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner